

City of Alpine  
Regular City Council Meeting  
Tuesday, August 4, 2020  
5:30 P.M.  
Minutes

1. Call to Order, and Pledge of allegiance to the flags – Mayor Pro Tem Rick Stephens called the meeting to order. The meeting was held via Zoom Conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present via zoom. City Secretary, Cynthia Salas reported that the agenda was posted at 2:00 P.M. on July 31, 2020. City Manager Erik Zimmer, City Secretary, Cynthia Salas, and City Attorney Rod Ponton also attended via zoom.
3. Public Comments (limited to 3 minutes per person) – Ms. Sarah Sibley, property owner on 6<sup>th</sup> Street, said that she would like to see sidewalk improvements along 6<sup>th</sup> street from Holland Ave. to Ave. E included in the CDBG project application
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) – None
5. Reports – Copies of the charts presented during the meeting are posted on the City website at <https://www.cityofalpine.com/Alpine%20City%20Council%20-%20CM%20Report%203-17-2020.pdf>

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- Update on statewide COVID orders.
- Update on code enforcement and municipal court.

City Manager Report –

- COVID-19 Update
- Economic Development
- Human Resources/Staffing
- Budget Approval Timeline

City Staff Updates –

- Utilities Update – Water/Sewer/TCEQ and Gas/Texas Railroad Commission by Scott Perry, Johnny Marquez, and Randy Guzman.
- Quarterly Update – Visitor Center / HOT by Director of Tourism Chris Ruggia.

6. Public Hearings –
  - Public Hearing to obtain citizens views and comments regarding the City requesting \$216,000 from the TX Community Development Block Grant – Downtown Revitalization program for sidewalks and related infrastructure improvements in the downtown area.
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

1. Approval of minutes from City Council meeting on July 21, 2020. (E. Zimmer, City Manager)
2. Approval of acceptance of \$600.00 donation to the Alpine Police Department. (E. Zimmer, City Manager)
3. Approval of Sarah Davison for the HOT Committee for Ward 1. (M. Curry, City Council)
4. Approval of Jerry Johnson for the HOT Committee for Ward 2. (R. Olivas, City Council)
5. Approval of Karen Sulewski for the HOT Committee for Ward 3. (B. Fitzgerald, City Council)

Motion was made by Councilor Stephens, by Resolution 2020-08-01 to approve the consent agenda as presented. Motion was seconded by Councilor Escovedo. Motion unanimously carried.

8. Information or Discussion items –

1. Family Crisis Center Readout – by Executive Director Sara Strapoli. (E. Zimmer, City Manager)
2. Discussion on Section 54 Code of Ordinances. (E. Zimmer, City Manager)
3. Discussion of Fire Fee’s for the City of Alpine. (E. Zimmer, City Manager)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on setting a date for the Emergency Service and Law Enforcement Workshop (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-08-02 on setting a date for the Emergency Service and Law Enforcement Workshop to occur the week of August 17, 2020. Motion was seconded by Councilor Maria Curry. Motion unanimously carried.
2. Discuss, consider, and take appropriate action on Resolution 2020-07-02, a Resolution authorizing the City of Alpine to participate in the Texas CDBG for the downtown revitalization in the amount of \$216,000.(E. Zimmer, City Manager)- Motion was made by Councilor Stephens, by Resolution 2020-07-02, a Resolution authorizing the City of Alpine to participate in the Texas CDBG for the downtown revitalization in the amount of \$216,00 with one proposed revision to the Resolution as presented, that revision being a second WHEREAS the City of Alpine seeks to ameliorate the unsafe and blighted pedestrian and accessibility conditions in our core downtown area by improving sidewalks, ramps, stripping, and related infrastructure in accordance with the National ADA standards. Motion was seconded by Councilor Curry. Motion unanimously carried
3. Discuss, consider, and take appropriate action on the first reading of the City of Alpine Personnel Policy. – Motion was made by Councilor Stephens, by Resolution 2020-08-03 on the first reading of the City of Alpine Personnel Policy. Motion was seconded by Councilor Curry. Motion unanimously carried.
4. Discuss, consider, and take appropriate action to approve the Holiday Schedule for the City of Alpine FY 2020-2021 – Motion was made by Councilor Stephens, by Resolution 2020-08-04 to approve the

Holiday Schedule for the City of Alpine FY 2020-2021. Motion was seconded by Councilor Curry. Motion unanimously carried.

5. Discuss, consider, and take appropriate action to approve recommendations from Planning & Zoning on Gary Neel application for a Conditional Use Permit for a non-conforming structure (storage container) placed at 201 S. Halbert Street, Alpine, Texas. Property Identification is 201 S. Halbert. Legal description is 1.21 acres of land out of the Southeast part of track 4, Section 43 to the City of Alpine, Brewster County, Texas. Record owner is Gary Neel. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-08-05 to approve recommendations from Planning & Zoning on Gary Neel application for a Conditional Use Permit for a non-conforming structure (storage container) placed at 201 S. Halbert Street, Alpine, Texas. Property Identification is 201 S. Halbert. Legal description is 1.21 acres of land out of the Southeast part of track 4, Section 43 to the City of Alpine, Brewster County, Texas. Record owner is Gary Neel. Motion was seconded by Councilor Curry. Motion unanimously carried.

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. –

Motion was made by Councilor Stephens, by Resolution 2020-08-06 to move into Executive Session. Motion was seconded by Councilor Curry. Motion unanimously carried (8:08pm)

1. Discussion of update on Parkhill Smith and Cooper. (E. Zimmer, City Manager)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072(deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

Motion was made by Councilor Stephens, by Resolution 2020-08-07 to come out of Executive Session. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:17pm)

Motion was made by Councilor Stephens, by Resolution 2020-08-08 to go into open session. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:18pm)

12. Action – Executive Session –

1. Discuss, consider, and take appropriate action, if any, on Parkhill Smith and Cooper. (E. Zimmer, City Manager)

Motion was made by Councilor Stephens, by Resolution 2020-08-09 to take no action. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:20pm)

I certify that this notice was posted at 2:00 P.M. on July 31, 2020, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Council minutes: 08-04-2020

Approved: 08-18-2020

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Andres "Andy" Ramos, Mayor

Attest:

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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 2:00 P.M. on July 31, 2020, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Cynthia Salas, City Secretary