

**CITY OF ALPINE
PLANNING & ZONING COMMISSION MEETING
MONDAY, OCTOBER 25, 2021 – 5:30 P.M.
MINUTES**

1. Call to Order – Acting Chair Tom Kennedy called the meeting to order. The meeting was held at the City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas.

2. Determination of quorum and proof of notice of meeting – Commissioner Tom Kennedy, Commissioner Abbey Branch, Commissioner Denis Foley, and Commissioner Escovedo attended at City Council Chambers. Chair of the Planning & Zoning, Amit Rangra, was absent. Commissioner Eileen Rouke was also absent. City Secretary, Geoffrey Calderon, and Permit Technician, Jessica Boorse, attended at City Council Chambers. The City Secretary determined the quorum of four (4) members and confirmed that the notice of the meeting was posted by 5:00 P.M. on October 20, 2021.

3. Citizen Comments – None.

4. Approval of minutes of previous Board Meeting –

a) August 23, 2021 Regular Meeting Minutes

A motion to approve the minutes was made by Commissioner Foley and seconded by Commissioner Escovedo, and the Commission unanimously voted to approve the motion.

b) September 27, 2021 Regular Meeting Minutes

A motion to approve the minutes was made by Commissioner Branch and seconded by Commissioner Kennedy, and the Commission unanimously voted to approve the motion.

5. Discussion – None.

6. Public Hearings –

- a) Approve the recommendation to City Council to amend the Coin-Operated Machine ordinance to include a total allowable machines per establishment, updating the fee schedule, and updating the Special Use Permit fee.
- b) Special use permit application to allow applicant Thomas Kelner to establish a wine bar which would include the serving & sale of alcohol. Property is located at 116 n 5th street. Record property owner(s) loft holdings LLC.
- c) Conditional use permit application to allow applicant Mark & Eden Hinshaw, DBA Roux Alpine, to establish a mixed-use occupancy residential with separate commercial kitchen on premise. Property is located at 1008 w Sul Ross Avenue. Record property owner(s) Mark & Eden Hinshaw.

7. Action Items –

- a) Approve the recommendation to City Council to amend the Coin-Operated Machine ordinance to include a total allowable machines per establishment, updating the fee schedule, and updating the Special Use Permit fee.

A motion to discuss the item was made by Commissioner Kennedy and seconded by Commissioner Foley, and the Commission unanimously voted to adopt the motion.

A motion to amend the main motion to amend the existing ordinance to change the maximum of eight (8) to four (4) machines per establishment was made by Commissioner Foley and seconded by Commissioner Branch, and the Commission unanimously voted to approve the motion.

- b) Special use permit application to allow applicant Thomas Kelner to establish a wine bar which would include the serving & sale of alcohol. Property is located at 116 n 5th street. Record property owner(s) loft holdings LLC.

A motion to approve item b was made by Commissioner Kennedy and seconded by Commissioner Foley, and the Commission unanimously voted to approve the motion.

- c) Conditional use permit application to allow applicant Mark & Eden Hinshaw, DBA Roux Alpine, to establish a mixed-use occupancy residential with separate commercial kitchen on premise. Property is located at 1008 w Sul Ross Avenue. Record property owner(s) Mark & Eden Hinshaw.

A motion to discuss item c was made by Commissioner Kennedy and seconded by Commissioner Branch, and the Commission unanimously voted to approve the motion.

A motion to accept item c, the conditional use permit, was made by Commissioner Foley and seconded by Commissioner Escovedo, and the Commission unanimously voted to approve the motion.

8. Board Member Comments – None.

A motion to adjourn was made by Commissioner Foley and seconded by Commissioner Branch, and the Commission unanimously voted to approve the motion.

9. Adjourn (6:01 P.M.)


Chair, Planning & Zoning Commission

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on October 20, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.


Geoffrey R. Calderon, City Secretary



Planning & Zoning Commission Minutes: 10-25-2021
Approved: 11-22-21