

**CITY OF ALPINE  
PLANNING & ZONING COMMISSION MEETING  
MONDAY, JULY 24, 2023 - 5:30 P.M.  
MINUTES**

1. **Call to Order** – Matt Walter, Vice-Chair of the Planning & Zoning Commission, called the meeting to order at 5:30 P.M. The meeting was held in City Council Chambers located at 803 West Holland Avenue, Alpine, Texas, 79830 and via Zoom video conference.

**Commissioners Physically Present:**

Richard Portillo, Place 1  
Wendy Little, Place 2 – *Secretary*  
Joanna Laxton, Place 5  
Matthew Walter, Place 6 – *Vice-Chair*  
Eva Olivas, Place 7

**City Staff Present:**

Honorable Mayor Catherine Eaves  
Geoffrey R. Calderon, City Secretary  
Andrew Devaney, Building Official

**Commissioners Not Present:**

Place 3 – Tom Griffith

**Commissioners Present via Zoom:**

Abbey Branch, Place 4 – *Chair*

2. **Public Comments** – None.

3. **Public Hearings** – None.

4. **Approval of minutes of previous Board Meeting** –

- a) June 26, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)

*On a motion by Commissioner Little and seconded by Commissioner Laxton to approve the minutes from June 26, the Planning & Zoning Commission unanimously voted to adopt the motion.*

5. **Discussion Items** –

- a) Continued discussion regarding Historic District, review of Ordinance 2011-11-01, and planning a Historic District Workshop tentatively for August 28th at 5:30 p.m. (G. Calderon, City Secretary)
- b) Discuss the current Sign ordinance and Dark Skies ordinance and propose updates and amendments. (J. Laxton, Commissioner)
- c) Discuss updates on the tasked City Council objectives for 2023 and discuss the action plan going forward for each item.
- I. Ordinance Review.
  - II. Updating the Zoning Map.
  - III. Comprehensive Zoning Plan. (On Hold).
  - IV. Historic District.
  - V. Control Growth of stores deemed detrimental to small economies. (G. Calderon, City Secretary)

6. **Action Items** – None.

7. **Board Member Comments.**

*On a motion by Commissioner Walter and seconded by Commissioner Laxton to adjourn the regular meeting, the regular meeting was adjourned.*

**8. Adjourn (6:45 P.M.)**

APPROVED:



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Officer of the Planning & Zoning Commission

**CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on July 21, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) for further information.



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Geoffrey R. Calderon, City Secretary

