

## MINUTES - ALPINE ADVISORY BOARD MEETING 18 SEPTEMBER 2019

Posted: 2:00 pm 12 September 2019

Mtg. Date: 18 September 2019

Time: 5:30pm

Place: City of Alpine Council Chambers

Alpine Advisory Board Members Present:

Marbert Moore (Chairman), James Blair, Cade Woodward, Norval Kneten

Others present:

Erik Zimmer – City Manager

Steve Posner – local pilot

Linda Shank - stakeholder Hgr 42

Isabelle Blair - secretary

### Items on Agenda:

1. Call to order – *5:33 Marbert Moore (MM)*
2. Determination of quorum and proof of notice of meeting – *verified by Isabelle Blair (IB), sign in sheet attached.*
3. Approve minutes of previous Board Meetings – Isabelle Blair
  - a) 21 August 2019 Regular Meeting - *Motion by Norval Kneten (NK) to accept minutes as presented, second James Blair (JB). Motion carried unanimously.*
4. Discuss and Consider Financials
  - a) Monthly Financial Reports – July & August 2019 – *Marbert Moore (MM) presented the information. He appealed to City Manager, Erik Zimmer (EZ), to ensure the Board receive accurate and timely information. EZ advised he would forward to MM, Budget amendment data for 2019/2020*
  - b) RAMP Grant 2018-2019 reimbursement – *nothing to report*
  - c) RAMP Grant 2019- 2020 – *approved by Council 17 September, 2019*
5. Discuss and Consider Airport correspondence:-
  - a. Communications – *Marbert Moore – none*
    - *IB – Written notification received for Alpine Christian School Fundraiser in Hgr24, 14 Dec 2019 6:00pm to 1:00am. OK w/Board*
  - b. Meetings and/or Inspections – Johnny Galvan -  
-Marbert Moore - *none*
  - c. New and re-assigned Leases – Johnny Galvan – *MM reported none*
6. Discuss and Consider changing the name of the Alpine Advisory Board to the Alpine Airport Advisory Board – *MM – Motion by NK to recommend (by way of resolution) City Council change the name to Airport Advisory Board. Second JB. Motion carried unanimously. Resolution attached.*

7. Discuss Airport Parking Fees – *CW presented for discussion, setting an area aside for long term vehicle parking and the City collecting an annual fee \$100/vehicle – controlled with small stickers applied to windshield. Short term (24 hour), free parking area could be designated closer to Terminal Bldg. MM requested the item be placed on the October agenda.*

8. Update:-

- a. 4 Quarter Report to City Council – 17 September, 2019 – *MM reported NK gave the presentation with two recommendations/requests to Council – 1/ any excess in the Airport budget be carried over to following fiscal years so as to ensure adequate funds for future projects, and 2/ that the Board receive accurate and timely financial data so as to fulfil their mandate.*
- b. Budget 2019-2020 – *MM – discussed in 4 a)*
- c. Recommendation to City Council ref. balance/refund from current CIP – *MM-covered in 8 a)*
- d. Airspace Study ASN 2017-ASW-1942-NRA –red lights required – *nothing to report*
- e. Joint Airport Zoning Board – Cade Woodward/Johnny Morris – *nothing to report. MM will reach out to EZ*
- f. T-Hangar Project – *CW reported concrete is poured, erecting crew arrives on 1 October.*
- g. Water line breaks and leaks – *MM reported City has successfully repaired leak.*

9. Board Member Comments -*JB quoted Airport Rules and Regulations 2.13 reference registration of aircraft based on the field. MM will reach out to EZ.*

10. Citizen Comments – *IB voiced concern over damage occurring to new ramp. MM will reach out to EZ with a solution.*

11. Items for next Agenda – *see below*

12. Schedule next meeting – *Wednesday 9 October 5:30 in Council Chambers if available. Airport Terminal Bldg as second option.*

13. Adjourn -*Motion to adjourn by NK, second CW. So moved at 6:40pm*