

MINUTES from: City of Alpine, Parks and Recreation Board Meeting

Meeting held: September 27, 2018 5:30pm at American Legion (AL) Park

1. Meeting called to order at 5:33pm
2. Determination of Quorum and Proof of Notice of Meeting confirmed.
 - a. PAB members present: Joe Torres (JT), serving as Chair for this meeting, Kurt Mannachan (KM), Marci Tuck-Havlik (MT).
 - b. City Staff present: Robert Llanez (RL), Parks Maintenance Foreman
3. Approval of minutes from previous meeting – **POSTPONED**. *No minutes received for 8/23/18 meeting.*
4. A General Announcement was made reminding members that future meetings will be held on the second Wednesday of the month, beginning October 10, 2018 at 5:30.
5. Members of the Public included: Cheryl Eakens, AL Park neighbor; Dr. Ekta Escovar, President of Big Bend Parks and Recreation for Kids.

Items discussed by members of the public included:

 - a. Ms. Eakens donated a tree and spent months hand watering it until City installed current drip irrigation infrastructure.
 - b. Ms. Eakens would like to see AL Park develop to include a playground, walking path, doggie bag stations, trash cans, any other dog amenities, drinking fountain, better signage/park promotion in general (“no one knows this park is here”). She likes the amount of open space, but goathead eradication would benefit those wanting to use the open space for field sports.
 - c. General discussion on City-wide off-leash (loose) dog problem.
 - d. General discussion of need for City Parks brochure/better promotion
6. Information and Discussion Items:
 - a. Dr. Escovar gave an update from Big Bend Parks and Recreation for Kids, noting a successful fundraiser at Medina Park in September; about \$2,000 still needed to purchase two large shade structures for Baines Park.

- h. Board and staff performed an unofficial needs assessment of AL Park using the Draft Parks Needs Overview Tool.
 - i. Additional discussion regarding AL Park included the need to reconnect with the American Legion (the official Adopt A Park sponsor) to see what their current commitment is to the park as well as their vision of what the park was to be (war veteran memorial?)
 - ii. Dr. Escovar noted that grants for Veteran organizations are available and could possibly be used to help AL Park improvements (if applied for by the Am. Legion).
 - iii. MT inquired to RL if there were any currently unused trashcans, pet waste-bag dispensers, or benches in the City's inventory that could be placed at AL Park. RL reported no extras at this point, but that he would check on when a next order might be placed.
 - iv. RL pointed out that AL Park is one of the few (only?) neighborhood parks with permanent restroom facilities.
- i. Review and discuss the Draft Statement of Purpose and Draft Processes and Procedures Document. **POSTPONED** until 10/10/18 meeting when Chair Moody will be present.

7. Action Items:

- a. MT moved to recommend to City Council to approve a partnership with Collision Church to provide FREE movies to the public, with the provision that the intent of the partnership is to establish and grow a "Movies" program that includes adequate future funding for projector, screen, movie rights. JT seconded. Motion was approved unanimously.
- b. JT moved to recommend to City Council that the City better promote the existing system of online/call-in reporting for maintenance and related issues at parks, with the provision that Work Order numbers are given to the citizen reporting the issue for follow-up. KM seconded. Motion was approved unanimously.