

City of Alpine
Regular City Council Meeting
Tuesday, October 17, 2023
Minutes

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Joey Delgado, City Attorney
Darrell Losoya, Chief of Police
Abel Hinojos, Airport Supervisor

Not Present:

Councilor Chris Rodriguez

Others Present: Approximately 9 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on Friday, October 13, 2023.

3. **Public Comments** – (limited to 3 minutes per person) –

- Laura Gold, Ward 3, addressed the City Council responsive to Information or Discussion item no. 5. in opposition to invocations at City Council meetings, in support of the inclusion of Optical Character Recognition software for agenda packets, and in support of the availability of packet documents to the public by the Friday prior to a City Council meeting.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report –

- End of year update
- Department updates

City Staff Updates – None.

6. **Public Hearings** – None.

Minutes: 10-17-2023

Approved: 11-07-2023

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of October 3, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approve the position of the Assistant Director of Public Works Position and Job Description. (M. Antrim, City Manager)
3. Approve the Recreation Coordinator Position and Job Description. (M. Antrim, City Manager)
4. Approve Fiscal Year 2022-2023 4th Quarter Investment Report. (M. Antrim, City Manager)

RESOLUTION 2023-10-04: On a motion by Councilor Stephens and seconded by Councilor Stokes to approve the consent agenda as presented, the City Council unanimously voted to adopt the motion.

8. **Information or Discussion items** –

1. Brewster County Liaison Update. (J. Stokes, City Council)
2. Discuss the possibility of creating a partnership with Sul Ross State University, the City, and the County, and possibly using the "Far From Ordinary" tagline in partnership with Sul Ross on their marketing campaign through Hotel Occupancy Tax funds. (C. Eaves, Mayor)
3. Discuss the issue with parking downtown and the possibility of partnering with TxDoT to stripe parking spaces on the main thoroughfares including Holland Avenue and Avenue E. (C. Eaves, Mayor)
4. Discuss requirements to amend the City Charter, discuss the need for Council to review the Charter and to identify necessary amendments, and discuss what might need to be added, deleted, or what may no longer be legal or applicable. (C. Eaves, Mayor)
5. Continue the discussion regarding proposed changes to Chapter 23 - City Council to the Alpine Code of Ordinances, including updates to the order of business and updates to rules of procedure and decorum for City Council meetings. (C. Eaves, Mayor)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Confirm Fiscal Year 2023-2024 5% cost of living increase for the City Secretary, Geoffrey Calderon. (M. Antrim, City Manager)

RESOLUTION 2023-10-05: Councilor Stokes moved to approve, with Councilor Stephens seconding the motion. Discussion ensued.

RESOLUTION 2023-10-06: On a motion by Councilor Stokes and seconded by Councilor Nance to amend the original motion to not give Geo a 5% cost of living raise, but give it to him towards an agenda software, the City Council unanimously voted to adopt the motion.

Minutes: 10-17-2023

Approved: 11-07-2023

2. Confirm Fiscal Year 2023-2024 5% cost of living increase for the City Manager, Megan Antrim. (M. Antrim, City Manager)

RESOLUTION 2023-10-07: On a motion by Councilor Nance and seconded by Councilor Sandate to confirm the Fiscal Year 2023-2024 cost of living increase for the City Manager, Megan Antrim, the motion carried 3 to 1 with Councilor Nance voting against.

3. Approve Resolution 2023-10-04, a resolution authorizing the City to participate in the Texas Recycles Day Grant. (M. Antrim, City Manager)

RESOLUTION 2023-10-08: On a motion by Councilor Stokes and seconded by Councilor Nance to approve Resolution 2023-10-04 authorizing the city to participate in the Texas Recycles Day Grant, the City Council unanimously voted to adopt the motion.

4. Approve Resolution 2023-10-05, a resolution authorizing the City to participate in the Texas Water Development Board - Asset Management Program for Small Systems. (M. Antrim, City Manager)

RESOLUTION 2023-10-09: On a motion by Councilor Nance and seconded by Councilor Stokes to approve, the City Council unanimously voted to adopt the motion.

5. Approve the Fiscal Year 2023-2024 funding request from the Children's Advocacy Center of the Big Bend for allocation of funds (\$5,000) to assist with services in the City of Alpine. (M. Antrim, City Manager)

RESOLUTION 2023-10-10: On a motion by Councilor Stokes and seconded by Councilor Stephens to approve the 2023-2024 CAC of the Big Bend allocation of \$5,000, the City Council unanimously voted to adopt the motion.

6. Authorize the City Manager to waive payments totaling \$12,989.58, from Brewster County for fire call payments under the interlocal agreement from July 2022 to February 2023. (M. Antrim, City Manager)

RESOLUTION 2023-10-11: On a motion by Councilor Stokes and seconded by Councilor Stephens to authorize the City Manager to waive the payments totaling \$12,989.58, from Brewster County for the fire call payments, the City Council unanimously voted to adopt the motion.

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

NOTICE: In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible,

and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

There being no further business, the meeting was adjourned by Mayor Eaves.

13. **Adjourn.** (7:22 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, October 13, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

Geoffrey R. Calderon, City Secretary

Minutes: 10-17-2023

Approved: 11-07-2023