

**Greenwood Cemetery Advisory Board
Meeting Minutes
Friday, July 9, 2021, 8:30 a.m.
151 Martin St. - Room 205**

I. CALL TO ORDER

Linda Buchanan, Chair, called the meeting to order at 8:35 a.m.

II. ROLL CALL

Present: Chair Linda Buchanan
Pam DeWeese
Linda Peterson
Laura Schreiner
George Stern

Absent: Margaret Suter
Joseph Vercellone

Administration: City Clerk Bingham, Museum Director Pielack

III. APPROVAL OF THE MINUTES

A. Review of the Minutes of June 4, 2021

Mr. Stern said he asked City Clerk Bingham to find out about potential fees for additional rights of burial for cremated remains and, if such fees are charged, whether they are deposited into the Perpetual Care Fund. He asked for that to be noted as part of the second full paragraph on page three of the minutes.

MOTION: by DeWeese, seconded by Peterson:

To approve the minutes of June 4, 2021 as amended.

VOTE: Yeas, 5
Nays, 0

IV. UNFINISHED BUSINESS

None.

V. NEW BUSINESS

A. Review of the Draft 2020-2021 Annual Report

The Board recommended revisions to the draft.

City Clerk Bingham noted the recommended revisions. She said she would integrate the revisions into the draft and return it to the Board for further review.

The Board commended City Clerk Bingham for her work on the report.

B. Review of GCAB Rules and Regulations Language Component

The Board confirmed for City Clerk Bingham that it was appropriate to specify each unit of measurement when providing dimensions.

Ms. Schreiner recommended that the pronouns 'they' or 'them' in the Rules and Regulations be replaced with the appropriate antecedent instead.

City Clerk Bingham said she would implement Ms. Schreiner's recommended revision.

C. Rules and Regulations: Monuments, Grave Markers and Foundations and Draft Cemetery Marker/Monument Survey Form

City Clerk Bingham introduced the item. Museum Director Pielack presented the item.

The Board concurred broadly with Staff recommendations for this item. A few recommended changes were provided by the Board.

Museum Director Pielack and City Clerk Bingham noted the recommended changes and said they would return the updated documents to the Board for a future review.

D. Content for the August meeting

City Clerk Bingham listed the topics for the August 2021 GCAB meeting.

VI. REPORTS

- A. Financial Reports – refer to draft annual report
- B. Cemetery Sales & Activity - refer to draft annual report
- C. City Manager's Report

VII. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

There were no public comments.

VIII. BOARD COMMENTS

Chair Buchanan noted that Marshall Fredericks's son would be interred in Greenwood Cemetery per the Birmingham Eccentric.

IX. ADJOURN

Chair Buchanan adjourned the meeting at 10:05 a.m.

Alexandria D. Bingham

Alexandria Bingham, City Clerk
/le