

**Advisory Parking Committee**  
**Meeting of September 14, 2022**  
151 Martin Street, City Commission Room, Birmingham, MI

**Minutes**

These are the minutes of the Advisory Parking Committee ("APC") regular meeting held on Wednesday, September 14, 2022. The meeting was called to order at 7:30 a.m. by Chair Vaitas.

1. Rollcall

**Present:** Chair Al Vaitas; Vice-Chair Richard Astrein (left 9:01 p.m.), Jim Arpin, Kevin Kozlowski, Lisa Silverman, Mary-Claire Petcoff

**Absent:** Kelly Cobb, Steven Kalczynski, Lisa Krueger, Jennifer Yert

**Staff:** Parking Systems Manager Ford; City Transcriptionist Eichenhorn, Services Commander Wald

**SP+:** Catherine Burch

2. Introductions

The APC welcomed new member Kevin Kozlowski.

3. Review of the Agenda

4. Approval Of Minutes: Meeting Of August 3, 2022

**Motion by VC Astrein**

**Seconded by Dr. Silverman to accept the minutes of August 3, 2022 as amended.**

**Motion carried, 6-0.**

VOICE VOTE

Yeas: Silverman, Vaitas, Astrein, Petcoff, Arpin, Kozlowski

Nays: None

5. PARCS (Parking Access Revenue Control Equipment) Recommendation

A number of APC members raised concerns about not being provided with information on the non-recommended vendors' technology and features. They expressed a desire to have been invited to the vendors' in-person demonstrations, even if not all APC members could have attended.

Chair Vaitas explained that being provided information about each vendor allows the APC to make an informed decision. He said he could not vote on this item without more information. He said

that in the future he would like a short summary of each vendor, a pros and cons list for each vendor, costs for each vendor, and a summary of Staff's recommendation and reasoning.

A number of APC members concurred.

PSM Ford and Ms. Burch presented the item and outlined the benefits of the recommended option.

In reply to VC Astrein advocating for a tap-to-pay option over a ticket option, PSM Ford explained that tap-to-pay remains the least-used of all payment options.

Dr. Silverman noted that needing to access one's credit card to enter a parking structure often causes a delay, and having the option to take a ticket to enter instead would expedite that part of the process.

In reply to APC request, PSM Ford said he could provide the requested information about the other candidates at the October 2022 APC meeting.

Information about nearby parking systems that use the recommended vendor was provided so that APC members could trial the technology in-person.

The APC discussed whether to postpone the item so more information could be provided, or to approve the item to increase the odds that installation could begin prior to the holiday shopping season.

VC Astrein advocated approving the item, citing the desire to increase ease-of use before the holiday shopping season and noting that the APC members' concerns were documented.

A number of APC members reiterated their feeling that the consideration of the item would be incomplete without information on all the candidates.

Advancing the item to the Commission without a recommendation from the APC was considered.

CT Eichenhorn advised the APC that if they felt unable to make a recommendation, it would be most appropriate to postpone the item until more information was provided and a recommendation could be made.

**Motion by Ms. Petcoff**

**Seconded by Dr. Silverman to table a vote on the PARCS recommendation until the APC receives more information on the other vendors that were presented.**

**Motion carried, 5-1.**

VOICE VOTE

Yeas: Silverman, Vaitas, Petcoff, Arpin, Kozlowski

Nays: Astrein

6. Meeting Open to the Public for Items not on the Agenda

In reply to VC Astrein, Ms. Burch said she would make sure the switch between entrance and exit lanes at the Chester Street parking deck, depending on the time of day, was operating appropriately.

Mr. Arpin said he wanted information on the parking system's revenue and expenses at future meetings.

PSM Ford said he would email Dr. Silverman to let her know which positions on the APC were vacant.

7. Miscellaneous Communications

8. Adjournment

No further business being evident, the meeting adjourned at 9:02 a.m.

Aaron Ford  
Parking Systems Manager



Laura Eichenhorn  
City Transcriptionist