

CITY OF BIRMINGHAM  
 RETIREE HEALTH CARE FUND INVESTMENT COMMITTEE  
 FRIDAY, SEPTEMBER 9, 2022  
 IMMEDIATELY FOLLOWING THE RETIREMENT BOARD MEETING

- 1) Call to Order
- 2) Roll Call
- 3) Announcements
- 4) Consent Agenda

*All items listed on the consent agenda are considered to be routine by the Retiree Health Care Fund Investment Committee and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of these items unless a committee member so requests, in which event the item will be removed from the general order of business and considered as the last item under new business.*

- A) Approval of Retiree Health Care Fund Investment Committee Meeting minutes of June 10, 2022.
- B) Approval of Retiree Health Care Fund Expenses of \$19,954.91 for the period of April 1, 2022 through September 30, 2022.
- C) Resolution to receive the Summary of Assets for the period ending July 31, 2022 with a total market value of \$45,079,374.

	7/31/2022		6/30/2022		7/31/2021	
Bramshill Investments-Fixed Income	0	0.0%	0	0.0%	2,402,721	4.7%
C. S. McKee - Fixed Income	0	0.0%	0	0.0%	2,756,707	5.4%
Ducenta Squared-Fixed Income	0	0.0%	0	0.0%	5,737,353	11.3%
Blackrock Total Return K Fixed Income	5,613,087	12.5%	5,457,276	12.8%	0	0.0%
Metropolitan W Total Return Bond fund	5,602,306	12.4%	5,447,213	12.8%	0	0.0%
Vanguard S&P 500(VOO)	0	0.0%	0	0.0%	7,672,234	15.2%
Polen Capital Management	0	0.0%	0	0.0%	5,789,263	11.4%
Westwood - Large-Cap Value	0	0.0%	0	0.0%	6,106,949	12.1%
Fidelity 500 Index Fund-Lrg Cap	13,197,862	29.3%	12,083,693	28.4%	0	0.0%
Vanguard Mid-Cap ETF (VO)	0	0.0%	0	0.0%	2,252,243	4.4%
MFS Mid-Cap Value	2,772,834	6.2%	2,563,598	6.0%	0	0.0%
Blackrock Mid Cap Growth Equity	1,946,417	4.3%	1,715,979	4.0%	0	0.0%
Fiera Capital-SMID Gro	0	0.0%	0	0.0%	2,616,352	5.2%
Gabelli-Small Cap	0	0.0%	0	0.0%	3,273,331	6.5%
Wells Fargo Special Sm Cap	1,033,139	2.3%	963,012	2.3%	0	0.0%
Principal Sm Cap Growth	823,908	1.8%	753,342	1.8%	0	0.0%
MFS International Diversified Fund	0	0.0%	0	0.0%	7,179,884	14.2%
American Funds Europacific Growth	3,624,805	8.0%	3,451,582	8.1%	0	0.0%
Hartford International Opportunities Fund	3,813,506	8.5%	3,666,213	8.6%	0	0.0%
Graham Absolute Return Hedge Fund	1,412,832	3.1%	1,412,867	3.3%	1,183,979	2.3%
Whitebox Multi-Strategy Hedge Fund	1,371,008	3.0%	1,380,450	3.2%	1,271,363	2.5%

Starwood Realty Income Trust	3,040,218	6.7%	3,023,686	7.1%	2,373,525	4.7%
Cash	819,175	1.8%	673,172	1.6%	0	0.0%
Goldman Sachs Financial Govt Fund	8,278	0.0%	8,563	0.0%	0	0.0%
Total	45,079,374	98.2%	42,600,644	98.4%	50,615,904	100.0%

- 5) Investments
  - A) Investment Report
- 6) Unfinished Business
- 7) New Business
  - A) To set the 2023 meeting dates for the Retiree Health Care Fund Investment Committee to be held immediately following the Retirement Board meetings on Friday, March 10; Friday, June 9; Friday, September 8; and Friday, December 1.
- 8) Meeting Open to the Public for Items Not on the Agenda.
- 9) Adjournment

Mark Gerber  
 Secretary/Treasurer  
 Employees Retirement Board

The highly transmissible COVID-19 Delta variant is spreading throughout the nation at an alarming rate. As a result, the CDC is recommending that vaccinated and unvaccinated personnel wear a facemask indoors while in public if you live or work in a substantial or high transmission area. Oakland County is currently classified as a substantial transmission area. The City has reinstated mask requirements for all employees while indoors. The mask requirement also applies to all board and commission members as well as the public attending public meetings.

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

**MINUTES OF THE REGULAR MEETING OF THE  
RETIREE HEALTH CARE FUND INVESTMENT COMMITTEE  
HELD JUNE 10, 2022**

The meeting was called to order at 8:50 A.M.

PRESENT: Christopher Conti  
          Connie Folk  
          Mark Gerber  
          Therese Longe  
          Thomas Markus

ALSO PRESENT: Thelma Golden, Treasury Consultant; Jeremy Chambers and Brett Reardon, Captrust; Frank Pisano, Library Board

06-2022

Motion by Long:  
Second by Folk:

To approve the Consent Agenda:

To approve the Retiree Health Care Fund Investment Committee meeting minutes of April 8, 2022;

To approve the Retiree Health Care Fund Expenses of \$5,753.51 for the period of March 1, 2022 through May 31, 2022;

To receive the Summary of Assets for the period ending April 30, 2022 with a total market value of \$44,633,248.

ROLL CALL VOTE:

Conti: Aye  
Folk: Aye  
Gerber: Aye  
Longe: Aye  
Markus: Aye

07-2022

Brett Reardon stated that the returns for the Retiree Health Care Fund were similar to that of the Retirement Fund. They are slightly different because of cash flow differences.

08-2022

Motion by Longe:  
Second by Folk:

To concur in the recommendation of Captrust and the Retirement Investment Committee to transfer funds from the Graham Absolute Return and Whitebox Multi-Strategy Funds into the Partners Group Private Equity Fund.

ROLL CALL VOTE:

Conti:	Aye
Folk:	Aye
Gerber:	Aye
Longe:	Aye
Markus:	Aye

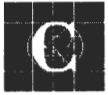
The meeting was adjourned at 8:53 A.M.

Respectfully submitted,

Thelma Golden  
Treasury Consultant

Retiree Health Care Fund Expenses  
4/1/2022-9/30/2022

<u>Date</u>	<u>Name</u>	<u>Purpose</u>	<u>Amount</u>
4/18/2022	Capfinancial	Consultant Fees Period 4/1/22-6/30/22	\$ 7,500.00
7/18/2022	Capfinancial	Consultant Fees Period 7/1/22-9/30/22	\$ 7,500.00
8/24/2022	Comerica Custodial/Investment Management Services	Custodial Services/market value fees Period 4/1/2022-6/30/2022	\$ 4,954.91
TOTAL			<u>\$ 19,954.91</u>



# CAPTRUST

4208 Six Forks Road Suite 1700  
Raleigh, NC 27609  
ph 919.870.6822 fax 919.870.8891  
toll free 800.216.0645

Invoice: LT77778  
Date: 4/18/2022  
Statement Period: 4/1/2022 - 6/30/2022  
Customer No: 2M-CBRETHLT  
PO Number:  
Amount Due upon Receipt: \$ 7,500.00

Mark Gerber  
City of Birmingham, Michigan  
151 Martin Street  
PO Box 3001  
Birmingham, MI 48012

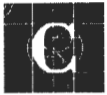
Please remit payment to:  
CapFinancial Partners, LLC.  
PO Box 600071  
Raleigh, NC 27675-6071

### ADVISORY FEES

Description	Annual Fee	Freq	Advisory Fee
City of Birmingham Retiree Health Care Fund	\$30,000.00	0.25000	\$ 7,500.00
			\$ 7,500.00

Total Net Fees Due & Payable \$ 7,500.00

In the event any payments have been received, they have been credited above. For a calculation explanation, please call our Accounts Receivable department at 1-800-216-0645. If you have already mailed your payment, please disregard this notice and accept our thanks.



# CAPTRUST

4208 Six Forks Road Suite 1700  
Raleigh, NC 27609  
ph 919.870.6822 fax 919.870.8891  
toll free 800.216.0645

Invoice: LT82020  
Date: 7/18/2022  
Statement Period: 7/1/2022 - 9/30/2022  
Customer No: 2M-CBRETHLT  
PO Number:  
Amount Due upon \$ 7,500.00  
Receipt:

Mark Gerber  
City of Birmingham, Michigan  
151 Martin Street  
PO Box 3001  
Birmingham, MI 48012

Please remit payment to:  
CapFinancial Partners, LLC.  
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**City of Birmingham**

151 Martin, P.O. Box 3001  
Birmingham, Michigan 48012  
248-644-1800 fax 248-644-5614

Dept.#: 1011 Date: 8/24/2022

Req. #: \_\_\_\_\_ Vendor #: 979

Vendor Name: Comerica Bank

Address: Attn: Trust Fee Accounting Group

P.O. Box 67600

Detroit, MI 48267

**PAYMENT REQUISITION FORM**

	<u>Quantity</u>	<u>Units</u>	<u>\$/Unit</u>	<u>Total</u>	<u>Description:</u>
Item #1.	_____	_____	_____	<u>\$ 4,954.91</u>	<u>Custodial Services/market value fees</u>
Account #:	<u>736.0-274.002-802.0200</u>			<u>4/1/2022-6/30/2022</u>	

	<u>Quantity</u>	<u>Units</u>	<u>\$/Unit</u>	<u>Total</u>	<u>Description:</u>
Item #2.	_____	_____	_____	_____	_____
Account #:	_____				_____

	<u>Quantity</u>	<u>Units</u>	<u>\$/Unit</u>	<u>Total</u>	<u>Description:</u>
Item #3.	_____	_____	_____	_____	_____
Account #:	_____				_____

	<u>Quantity</u>	<u>Units</u>	<u>\$/Unit</u>	<u>Total</u>	<u>Description:</u>
Item #4.	_____	_____	_____	_____	_____
Account #:	_____				_____

	<u>Quantity</u>	<u>Units</u>	<u>\$/Unit</u>	<u>Total</u>	<u>Description:</u>
Item #5.	_____	_____	_____	_____	_____
Account #:	_____				_____

**GRAND TOTAL: \$ 4,954.91**

**INSTRUCTIONS:**

- ( ) Hold for billing.
- ( ) Approved for payment (no purchase order).
- ( ) Send payment to department for mailing.
- ( ) Send attachments with check.
- ( ) Early release.
- ( ) Wednesday release.

Other: \_\_\_\_\_  
\_\_\_\_\_

**APPROVALS:**

Date of Commission, Library or Retirement Board  
Approval (if required): \_\_\_\_\_

Dept. Head: \_\_\_\_\_

Finance Dept.: \_\_\_\_\_

Group No.: \_\_\_\_\_



**BIRMINGHAM RETIREE HEALTH CARE FUND  
INVESTMENT FUNDS & SERVICES**

		DATE OF HIRE/ TRANSFER	ORIGINAL \$/ TRANSFER \$	MANAGEMENT FEE
FIXED INCOME	BLACKROCK TOTAL RETURN BOND K MPHQX	9/10/2021	\$4,993,694	0.38%
FIXED INCOME	METROPOLITAN WEST RETURN BOND MTXDTIX	9/10/2021	\$4,993,694	0.44%
LARGE-CAP EQUITY	FIDELITY 500 INDEX FXAIX	9/10/2021	\$14,981,081	0.02%
MID-CAP VALUE EQUITY	MFS MID-CAP VALUE R6 MVCKX	9/10/2021	\$2,871,374	0.69%
MID-CAP GROWTH EQUITY	BLACKROCK MID-CAP GROWTH EQUITY K BMGKX	9/10/2021	\$2,871,371	0.75%
SMALL-CAP VALUE EQUITY	ALLSPRING SPECIAL SMALL- CAP VALUE R6 ESPRX	9/10/2021	\$1,123,581	0.87%
SMALL-CAP GROWTH EQUITY	PRINCIPAL SMALL-CAP GROWTH I R6 PCSMX	9/10/2021	\$1,123,581	0.86%
INTERNATIONAL EQUITY	AMERICAN FUNDS EUROPACIFIC GROWTH R6 REGX	9/10/2021 3/22/2022	\$3,745,270 915,867	0.49%
INTERNATIONAL EQUITY	HARTFORD INTERNATIONAL OPPORTUNITIES R6	9/10/2021 3/22/2022	\$3,745,270 915,867	0.71%
HEDGE FUND	WHITEBOX MULTI-STRATEGY FUND, LP	3/8/2019	\$1,126,494	1.5% MANAGEMENT 20% INCENTIVE
HEDGE FUND	GRAHAM ABSOLUTE RETURN CLASS B FUND	3/8/2019	\$1,126,494	2% MANAGEMENT 25% INCENTIVE
PRIVATE EQUITY	PARTNERS GROUP PRIVATE EQUITY	6/10/2022		2.31% MANAGEMENT 10% PERFORMANCE FEE
REIT	STARWOOD PROPERTY TRUST SREIT	12/4/2020 3/24/2021	\$1,111,720 1,122,185	1.25% MANAGEMENT FEE 12.5% PERFORMANCE FEE, SUBJECT TO 5% ANNUAL HURDLE AND HIGH WATER MARK
CUSTODIAN PERFORMANCE MEASUREMENT	COMERICA BANK	1951		0.0475% \$500/MANAGER QUARTERLY
INVESTMENT CONSULTANT	CAPTRUST FINANCIAL ADVISORS	6/23/2021		\$60,000 ANNUALLY 3% INCREASE AFTER 3 YEARS

# MEMORANDUM

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**DATE:** June 29, 2022

**TO:** Retiree Health Care Fund Investment Committee

**FROM:** Mark Gerber, Secretary-Treasurer

**SUBJECT:** Retiree Health Care Fund Investment Committee  
2023 Meeting Dates

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The Retiree Health Care Fund Investment Committee typically schedules its regular meetings to immediately follow the Retirement Board meetings. The Retirement Board has scheduled its regular meetings for 2023 to be held at 8:15 A.M. on March 10, June 9, September 8, and December 1. It is recommended that the committee schedule its regular meetings on those dates.

## **SUGGESTED ACTION:**

**To schedule the 2023 regular meetings for the Retiree Health Care Fund Investment Committee to be held immediately following the Retirement Board meetings on March 10, June 9, September 8, and December 1.**