

AGENDA
BIRMINGHAM DESIGN REVIEW BOARD
Wednesday - July 20, 2022
BIRMINGHAM CITY HALL, 151 MARTIN ST, COMMISSION ROOM 205, BIRMINGHAM MI *
******* 7:15 PM*******

The City continues to recommend the public wear masks while attending City meetings per CDC guidelines. The cases of COVID-19 are increasing in the area. All City employees, commissioners, and board members must wear a mask while indoors when 6-feet of social distancing cannot be maintained. This is to ensure the continuity of government is not affected by an exposure to COVID-19 that can be prevented by wearing a mask. The City continues to provide KN-95 respirators and triple-layered masks for all in-person meeting attendees.

- 1) **Roll Call**
- 2) **Approval of the DRB Minutes of May 18 and July 6, 2022**
- 3) **Public Hearing**
- 4) **Design Review**
- 5) **Sign Review**
- 6) **Study Session**
- 7) **Miscellaneous Business and Communication**
 - A. **Pre-Application Discussions**
 - B. **Draft Agenda**
 1. **August 3, 2022**
 - C. **Staff Reports**
 1. **Administrative Sign Approvals**
 2. **Administrative Approvals**
 3. **Action List 2022**
- 8) **Adjournment**

*Please note that board meetings will be conducted in person once again. Members of the public can attend in person at Birmingham City Hall, 151 Martin St., or may attend virtually at:

Link to Access Virtual Meeting: <https://zoom.us/j/91282479817>
Telephone Meeting Access: 877 853 5247 US Toll-free
Meeting ID Code: 912 8247 9817

Notice: Individuals requiring accommodations, such as interpreter services for effective participation in this meeting should contact the City Clerk's Office at [\(248\) 530-1880](tel:2485301880) at least on day in advance of the public meeting.

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A PERSON DESIGNATED WITH THE AUTHORITY TO MAKE DECISIONS MUST BE PRESENT AT THE MEETING.

**Design Review Board
Minutes Of May 18, 2022**

151 Martin Street, City Commission Room 205, Birmingham, MI

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, May 18, 2022. Vice-Chair Keith Deyer called the meeting to order at 9:37 p.m.

1) Rollcall

Present: Chair John Henke; Board Members Keith Deyer, Natalia Dukas, Dustin Kolo, Patricia Lang, Michael Willoughby; Alternate Board Member Samantha Cappello

Absent: Board Member Julie Rasawehr; Alternate Board Member Kathleen Kriel

Administration: Nicholas Dupuis, Planning Director
Laura Eichenhorn, City Transcriptionist

2) Approval of the DRB Minutes of February 2, 2022

05-15-22

Motion by Ms. Lang

Seconded by Mr. Deyer to approve the DRB Minutes of February 2, 2022 as submitted.

Motion carried, 7-0.

VOICE VOTE

Yeas: Cappello, Lang, Dukas, Kolo, Henke, Deyer, Willoughby

Nays: None

3) Public Hearing

4) Design Review

A. 220 Park – Request for minor façade changes to existing building

PD Dupuis stated the applicant requested a month's postponement.

05-16-22

Motion by Mr. Deyer

Seconded by Ms. Lang to postpone the design review for 220 Park to June 15, 2022.

Motion carried, 7-0.

VOICE VOTE

Yeas: Cappello, Lang, Dukas, Kolo, Henke, Deyer, Willoughby

Nays: None

5) Sign Review

6) Study Session

A. Sign Ordinance

7) Miscellaneous Business And Communications

A. Pre-Application Discussions

B. Draft Agenda

C. Staff Reports

- 1. Administrative Sign Approvals**
- 2. Administrative Approvals**
- 3. Action List 2022**

Adjournment

05-17-22

Motion by Ms. Cappello

Seconded by Ms. Lang to adjourn the DRB meeting of May 18, 2022 at 9:41 p.m.

Motion carried, 7-0.

VOICE VOTE

Yeas: Cappello, Lang, Dukas, Kolo, Henke, Deyer, Willoughby

Nays: None



Nicholas Dupuis
Planning Director



Laura Eichenhorn
City Transcriptionist

**Design Review Board
Minutes Of July 6, 2022**

151 Martin Street, City Commission Room 205, Birmingham, MI

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, July 6, 2022. Chair John Henke called the meeting to order at 8:26 p.m.

1) Rollcall

Present: Chair John Henke; Board Members Natalia Dukas, Patricia Lang, Julie Rasaweher, Michael Willoughby; Student Representative Meghan Murray

Absent: Board Members Keith Deyer, Dustin Kolo; Alternate Board Members Samantha Cappello, Kathleen Kriel; Student Representative Charlie Vercellone

Administration: Nicholas Dupuis, Planning Director
Laura Eichenhorn, City Transcriptionist

2) Approval of the DRB Minutes of June 15, 2022

PD Dupuis noted that Sally Savoy, not Eileen White, spoke at the June 15, 2022 meeting.

07-21-22

Motion by Mr. Willoughby

Seconded by Ms. Lang to approve the June 15, 2022 minutes as amended.

Motion carried, 5-0.

VOICE VOTE

Yeas: Rasaweher, Lang, Dukas, Henke, Willoughby

Nays: None

3) Public Hearing

4) Design Review

A. 220 Park – Request for façade changes to existing building

PD Dupuis presented the item and answered informational questions from the DRB.

PD Dupuis noted he had received information likely satisfying the two conditions of the motion earlier in the day, but asked that the DRB keep those conditions in the motion since the lighting plans and glazing specifications were not yet publicly available. He said he would be able to approve those submissions administratively.

Jeff Klatt, architect, reviewed the proposed material samples. He stated the proposed light fixture was OW-13-31.

07-22-22

Motion by Ms. Dukas

Seconded by Ms. Rasawehr to approve the Design Review application for 220 Park with the following conditions:

- 1. The applicant must remove the lighting from the plans, or submit revised lighting/photometric plans that meet the requirements of Article 4, Section 4.21 of the Zoning Ordinance; and,**
- 2. The applicant must submit specification sheets for the proposed glazing.**

Motion carried, 5-0.

VOICE VOTE

Yeas: Rasawehr, Lang, Dukas, Henke, Willoughby

Nays: None

5) Sign Review

6) Study Session

7) Miscellaneous Business And Communications

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Adjournment

06-20-22

Motion by Ms. Lang

Seconded by Ms. Dukas to adjourn the DRB meeting of July 6, 2022 at 8:40 p.m.

Motion carried, 5-0.

VOICE VOTE

Yeas: Rasawehr, Lang, Dukas, Henke, Willoughby

Nays: None

Design Review Board
Minutes of July 6, 2022



Nicholas Dupuis
Planning Director



Laura Eichenhorn
City Transcriptionist

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AGENDA
BIRMINGHAM DESIGN REVIEW BOARD
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BIRMINGHAM CITY HALL, 151 MARTIN ST, COMMISSION ROOM 205, BIRMINGHAM MI *
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Design Review Board Action List – 2022-2023

Design Review Board	Quarter	In Progress	Complete
Signs vs. Designs	1 st (January-March)	<input type="checkbox"/>	<input type="checkbox"/>
Update Sign Ordinance	2 nd (April-June)	<input type="checkbox"/>	<input type="checkbox"/>
Create New Informational Artwork for Sign Ordinance	3 rd (July-September)	<input type="checkbox"/>	<input type="checkbox"/>
Sign Ordinance Enforcement	4 th (October-December)	<input type="checkbox"/>	<input type="checkbox"/>