

**Design Review Board  
Minutes Of August 17, 2022**

151 Martin Street, City Commission Room 205, Birmingham, MI

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, August 17, 2022. PD Dupuis called the meeting to order at 7:49 p.m.

**1) Rollcall**

**Present:** Board Members Natalia Dukas, Dustin Kolo, Julie Rasawehr; Alternate Board Member Samantha Cappello; Student Representative Meghan Murray

**Absent:** Chair John Henke; Board Members Keith Deyer, Patricia Lang, Michael Willoughby; Alternate Board Member Kathleen Kriel; Student Representative Charlie Vercellone

**Administration:** Nicholas Dupuis, Planning Director  
Laura Eichenhorn, City Transcriptionist

Noting the absence of the Chair and Vice-Chair, PD Dupuis asked the DRB to elect an acting chair to facilitate the meeting.

**08-27-22**

**Motion by Ms. Kolo**

**Seconded by Ms. Rasawehr to nominate Natalia Dukas to serve as acting chair for the duration of the meeting.**

**Motion carried, 4-0.**

VOICE VOTE

Yeas: Dukas, Rasawehr, Kolo, Cappello

Nays: None

**2) Approval of the DRB Minutes of July 20, 2022**

**08-28-22**

**Motion by Ms. Rasawehr**

**Seconded by Ms. Cappello to approve the July 20, 2022 minutes as submitted.**

**Motion carried, 4-0.**

VOICE VOTE

Yeas: Dukas, Rasawehr, Kolo, Cappello

Nays: None

**3) Public Hearing**

**4) Design Review**

**5) Sign Review**

**6) Study Session**

**A. Projecting Signs (Wall Mounted)**

PD Dupuis presented the item.

PD Dupuis confirmed that approval of this proposal would allow previously denied applicants that have projects aligned with the new standards to seek administrative approval for said projects.

The DRB recommended the language specify that all parts of the sign should be above eight feet.

After DRB comment, PD Dupuis said he would explore possible language to regulate signs' distances from the door of the business and the issue of vertically-staggered signs. He said he would provide with a recommendation.

Public Comment

Chris Kojanian, owner of 277 Pierce and 111 E. Merrell, provided feedback on the proposed language.

**08-29-22**

**Motion by Ms. Cappello**

**Seconded by Ms. Rasawehr to set a public hearing for September 21st, 2022 to consider amendments to Article 1, Table B: Permanent Business Sign Standards, of the Birmingham Sign Ordinance to change the maximum height for Projecting Signs (Wall-Mounted).**

**Motion carried, 4-0.**

VOICE VOTE

Yeas: Dukas, Rasawehr, Kolo, Cappello

Nays: None

**7) Miscellaneous Business And Communications**

**A. Pre-Application Discussions**

**B. Draft Agenda**

**C. Staff Reports**

**1. Administrative Sign Approvals**

**2. Administrative Approvals**

**3. Action List 2022**

**Adjournment**

**08-30-22**

**Motion by Mr. Kolo  
Seconded by Ms. Cappello to adjourn the DRB meeting of August 17, 2022 at 8:19  
p.m.**

**Motion carried, 4-0.**

VOICE VOTE

Yeas: Dukas, Rasawehr, Kolo, Cappello

Nays: None



Nicholas Dupuis  
Planning Director



Laura Eichenhorn  
City Transcriptionist