



## ANNUAL OUTDOOR DINING APPLICATION

Application Year: \_\_\_\_\_

A restaurant operating outside of its building must have an outdoor dining license. Please reference Zoning ordinance 126.4.44 Outdoor Dining Standards for complete rules and regulations.

**INCOMPLETE APPLICATIONS WILL BE RETURNED WHICH MAY RESULT IN LATE FEES**

**Items needed for annual application:**

- 1. Application fee - \$200.00** (payable to the City of Birmingham)
- 2. Platform temporary structure permit fee - \$85.00** (if applicable)
- 3. Approved Outdoor Dining Plan**

**Possible items needed after Department Review:**

**If using public space:**

- Insurance
- Public land use lease agreement (will be provided after review)
- Public land use rental fees (will be determined after review)

**If using metered parking space:**

- Insurance
- Public land use lease agreement (will be provided after review)
- long term meter fee (if applicable)
  - \$1.50 Meter=\$540/Month
  - \$1.00 Meter=\$360/Month
- Meter removal fee (if applicable)
  - o 2 Meter space = \$441.45
  - o 1 Meter Space= \$264.87

Name of Facility \_\_\_\_\_

Address of Facility \_\_\_\_\_

<b>Is this a new plan or layout?</b> If yes, site plan approval by city planner is required	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">New</td> <td style="width: 50%; text-align: center;">Previously approved</td> </tr> <tr> <td colspan="2" style="padding-top: 5px;">Approval Year (if known): _____</td> </tr> </table>	New	Previously approved	Approval Year (if known): _____	
New	Previously approved				
Approval Year (if known): _____					
<b>Setup:</b>	# of tables _____ # of chairs _____				
<b>Will liquor be served?</b>	Yes                  No				
<b>Will portable outdoor gas-fired heating appliances (patio-type heaters) be used?</b> If yes, please see attached fire code requirements	Yes                  No				
<b>Operating under a Bistro Special Land Use Permit?</b>	Yes                  No				

<b>Which months will outdoor dining occur?</b>	Start_____ Ending_____
	Number of months total_____
<b>Operating on city property (such as sidewalks, alleys, easements, parking spaces)?</b> If yes, proof of insurance and public use lease agreement are required. *Public use lease fees may apply	Yes No
<b>Will a platform be installed?</b> If yes, must complete the Platform Temporary Structure permit and fees apply	Yes No
<b>Which months will the platform be used?</b> Platforms using metered parking spaces will be required to pay long-term meter fees	Start_____ Ending_____
	Number of months total_____
<b>Will metered spaces be used?</b> Additional \$540/month/space	Yes No
<b>If so, please also list the meter numbers</b>	#(s)_____

<b>Hours of Operation</b>							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OPEN							
CLOSE							

**Restaurant contact information (if different from owner):**

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**Business owner information:**

Name of Owner \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**Signature of Business Owner**

**Date**