

BIRMINGHAM CITY COMMISSION AGENDA
FEBRUARY 12, 2018
MUNICIPAL BUILDING, 151 MARTIN
7:30 P.M.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Andrew M. Harris, Mayor

II. ROLL CALL

J. Cherilynn Mynsberge, City Clerk

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

Announcements:

- This year marks the City of Birmingham's bicentennial year, recognizing the 200th anniversary of the first land purchase in Birmingham. The Birmingham Museum, from now through December, is presenting "The People of Birmingham: Celebrating 200 Years of Stories", featuring submissions *from* the people of Birmingham, *about* the people of Birmingham. Visit the City's website for more information.
- Commissioner Nickita's Birthday.

Appointments:

- A. Interviews for Historic District Commission, Alternate Member.
 - 1. Kevin Filthaut
- B. Appointment of Alternate Member to the Historic District Commission.
 - 1. To appoint ___ to the Historic District Commission as an alternate member to serve the remainder of a three-year term to expire September 25, 2019.
- C. Interviews for Public Arts Board, Alternate Member.
 - 1. Natalie L. Bishai
- D. Appointment of Alternate Member to the Public Arts Board.
 - 1. To appoint ___ to the Public Arts Board as an alternate member to serve the remainder of a three-year term to expire September 28, 2020.
- E. Administration of Oath of Office to Appointees.

IV. CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A.1. Approval of City Commission meeting minutes of January 22, 2018.
- A.2. Approval of City Commission meeting minutes of January 27, 2018.
- B. Approval of warrant list, including Automated Clearing House payments, dated January 24, 2018 in the amount of \$981,621.06.

- C. Approval of warrant list, including Automated Clearing House payments, dated January 31, 2018 in the amount of \$1,557,619.15.
- D. Approval of warrant list, including Automated Clearing House payments, dated February 7, 2018 in the amount of \$627,692.97.
- E. Resolution setting a public hearing date for March 12, 2018 to consider an application for a Special Land Use Permit and Final Site Plan for 191 N. Chester.
- F. Resolution setting a public hearing date for March 12, 2018 to consider the Final Site Plan & Design and a Special Land Use Permit Amendment at 33588 Woodward to allow the addition of a new accessible bathroom to the existing Shell gasoline service station.
- G. Resolution approving a request submitted by the Michigan Parkinson's Foundation requesting permission to hold "I Gave My Sole for Parkinson's," a 5K walkathon, on Saturday, May 19, 2018, contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event.
- H. Resolution approving a request submitted by the Lungevity Foundation requesting permission to hold Breathe Deep Michigan, a 5K walk, on Saturday, June 2, 2018, contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event.
- I. Resolution approving a request submitted by the City of Birmingham to hold the Celebrate Birmingham Parade and party in Shain Park on Sunday, May 20, 2018, contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event.
- J. Resolution waiving normal bid requirements for this sole source vendor and authorizing the purchase and installation of a Desktop Coder from Harvey Electronics for fiscal year 2017-2018 in the amount of \$16,021.00 from account #585-538.001-971.0100.
- K. Resolution approving the purchase of a Kodak 2400DSV Plus digital microfilm printer/scanner/reader from DSS Corporation in the amount of \$7,500.00, further authorizing this expenditure from IT Computer Maintenance account #636-228.000-933.0600.
- L. Resolution authorizing the IT department to purchase the licenses and maintenance for the ArcGIS software installed in Community Development, total cost not to exceed \$8,950.00. Funds are available in the IT GIS fund account #636-228.000-973.0500.
- M. Resolution awarding the 2017-2018 Public Services contract totaling \$46,585.00 for Minor Home Repair, Yard Services and Senior Outreach Services to NEXT under the Community Development Block Grant Program; and further, authorizing the Mayor to sign the contract on behalf of the City.
- N. Resolution awarding the Birmingham Police Department Main Entrance ADA Retrofit contract to Meridian Contracting Group in the amount of \$51,156.00 charged to account #248-690.000-836.0100 for \$33,322.00 and #101-265.001-977.0000 for \$17,834.00; further authorizing the Mayor and City Clerk to sign the contract on behalf of the city; and further approving the appropriation and amendment to the General and Community Development Block Grant Funds as follows:

General Fund:

Revenues

Draw from Fund Balance 101-000.000-401.0000 \$17,834.00

Expenditures

City Hall and Grounds

Buildings 101-265.001-977.0000 \$17,834.00

Community Block Grant Fund:

Revenues

Federal Grants 248-000.000-503.0000 \$33,322.00

Expenditures

Barrier Free Improvements 248-690.000-836.0100 \$33,322.00

- O. Resolution approving the Golf Cart Lease Agreement between the City of Birmingham and Pifer, Inc. for a term commencing March 10, 2018 and terminating on October 31, 2020 for a total amount of \$105,300.00. Further, authorizing the Mayor and City Clerk to sign the Agreement on behalf of the City upon receipt of proper insurances. Funds for this lease are contained with the Equipment Rental line items, account #584-753.002-941.0000 and #597-753.002-941.0000.
- P. Resolution approving the purchase of one (1) 2018 Chevrolet Tahoe from Berger Chevrolet through the Oakland County extendable purchasing contract #5218 in the amount of \$36,170.00 from account #641-441.006.971.0100; further, approving the purchase of one (1) 2018 Ford Police Interceptor Utility from Gorno Ford through the Oakland County extendable purchasing contract #4944 in the amount of \$31,406.00 from account #641-441.006.971.0100 for a total expenditure of \$67,576.00.
- Q. Resolution approving the 2018 annual flower purchase from Croswell Greenhouse Inc. in the amount not to exceed \$20,053.85. Funds are available from the General Fund – Property Maintenance – Operating Supplies account #101-441.003-729.0000.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

- A. Public Hearing to consider adoption of the City of Birmingham 2018 Parks and Recreation Master Plan.
 - 1. Resolution approving the formal Resolution of Adoption of the City of Birmingham 2018 Parks and Recreation Master Plan. *(complete resolution in agenda packet)*
- B. Public Hearing to consider necessity for the replacement of sewer and water laterals located within the limits of the Old Woodward Ave. Paving Project.
 - 1. Resolution declaring necessity for all sewer and water laterals not meeting current criteria located within the limits of the following properties to be replaced as a part of the Paving Project on Old Woodward Ave. from Willits St. to Brown St. *(complete resolution in agenda packet)*:
 - "Assessor's Plat No. 27" - Lot 4, except that part taken for Willits Alley right-of-way, lot 5, lot 6.

- "Assessor's Plat No. 19" - The easterly 44 ft. of lot 4, except that part taken for Willits Alley right-of-way, lots 5-10 inclusive, except that part taken for Willits Alley right-of-way.
- "Assessor's Plat No. 21" - Lots 20-28 inclusive.
- "Merrill's Plat" - The northerly 80.76 ft. of the westerly 13 ft. of lot 2, lot 3.
- "Assessor's Plat No. 24" - Lots 1-8 inclusive.
- "Assessor's Plat No. 25" - The easterly 27.07 ft. of the southerly 44.25 ft. of lot 3, the easterly 35.98 ft. of lot 21, lots 22 - 24 inclusive.
- "Assessor's Replat of Lots 1-9 Inclusive Brownell Subdivision and Lots 8-15 Inclusive Part of Lot 16 and Vacated Street of Hunter's Eastern Addition" - Lots 1, 2, 4.

C. Public Hearing to consider necessity for the installation of sidewalk enhancements on the Old Woodward Ave. Paving Project.

1. Resolution declaring necessity for the construction of sidewalk enhancements, the improvement to be known as "Old Woodward Ave. Streetscape Enhancements", consisting of the construction of exposed aggregate concrete and regular concrete pavement sidewalks, new trees and landscaping, irrigation, granite seating features, and new electrical system (on Old Woodward Ave. only), within the district consisting of all properties, both public and private, on Old Woodward Ave. from Willits St. to Brown St., as well as for 400 feet of Maple Rd. west and east of the Old Woodward Ave. intersection. (*complete resolution in agenda packet*)

D. Resolution approving the recommendation of the Advisory Parking Committee to award the service agreement with Nelson Nygaard for Parking Consultant Services for fiscal year 2017-2018 in the amount of \$90,442.00 from account #585-538.001-811.0000. Further directing the Mayor and City Clerk to sign the agreement on behalf of the City, contingent upon successful execution of the contract by the parties.

VII. REMOVED FROM CONSENT AGENDA

VIII. COMMUNICATIONS

- A. Munro-Pierce Street Fence
- B. Daxton Hotel Liquor License Request

IX. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

X. REPORTS

- A. Commissioner Reports
 - 1. Notice of Intention to appoint three regular members to the Cablecasting Board on March 12, 2018.
 - 2. Notice of Intention to appoint two regular members to the Multi-Modal Transportation Board on March 12, 2018.
 - 3. Notice of Intention to appoint three regular members to the Parks & Recreation Board on March 12, 2018.
 - 4. Notice of Intention to appoint three regular members to the Planning Board on March 12, 2018.

- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
 - 1. Parking Utilization (O'Meara)

XI. ADJOURN

INFORMATION ONLY

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:248-530-1880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).