

**BIRMINGHAM CITY COMMISSION AGENDA**  
**NOVEMBER 25, 2019**  
**MUNICIPAL BUILDING, 151 MARTIN**  
**7:30 P.M.**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Pierre Boutros, Mayor

**II. ROLL CALL**

Cheryl Arft, Acting City Clerk

**III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.**

**ANNOUNCEMENTS:**

- The City offices will be closed November 28<sup>th</sup> and 29<sup>th</sup>, 2019 for Thanksgiving.
- Small Business Saturday in downtown Birmingham is a day dedicated to supporting small businesses across the country. Shoppers are encouraged to enjoy extra perks and tackle their holiday shopping in Birmingham on Saturday, November 30<sup>th</sup>! Enjoy free parking in the structures and free two-hour valet parking from 10 AM to 6 PM at N. Old Woodward at Hamilton, and S. Old Woodward and Brown St.
- The Birmingham Santa Walk is also on Saturday, November 30<sup>th</sup> at 9:30 AM. Santa House will be open from 10:30 AM – 3 PM. Complimentary horse-drawn carriage rides will be offered from 11 AM to 3 PM. For more information, visit [www.enjoybirmingham.com](http://www.enjoybirmingham.com) or call 248-530-1200 during business hours.
- Winter Market begins Friday, December 6<sup>th</sup>, 2019 at 4:00 PM in Shain Park, with the Tree Lighting ceremony in the park at 6:00 PM. Enjoy European food and drinks, gift items, holiday greens, crafts, ice sculptures, live reindeer, warming stations, a Kinderhaus children's activity area, the popular Santa House, horse-drawn carriage rides and live entertainment. More than 60 vendors will be at the event.

**APPOINTMENTS:**

- A. City Commission non-voting liaison to Birmingham NEXT
- B. To appoint \_\_\_\_ as the City Commission non-voting liaison to Birmingham NEXT.

**IV. CONSENT AGENDA**

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Resolution approving the Regular City Commission meeting minutes of November 11, 2019.
- B. Resolution approving the warrant list, including Automated Clearing House payments, dated November 13, 2019 in the amount of \$964,102.16.

- C. Resolution approving the warrant list, including Automated Clearing House payments, dated November 20, 2019 in the amount of \$864,281.94.
- D. Resolution approving the purchase of one (1) John Deere XUV 825M Utility Vehicle from Bader & Sons Co. through the State of Michigan MiDeal cooperative purchasing contract #071B7700085 in the amount of \$18,654.35 from the Auto Equipment Fund, account #641-441.006.971.0100.
- E. Resolution accepting the resignation of Therese Longe from the Parks and Recreation Board, thanking her for her service, and directing the City Clerk to begin the process of filling the vacancy.
- F. Resolution accepting the resignation of Clinton Baller from the Triangle District Corridor Improvement Authority, thanking him for his service, and directing the City Clerk to begin the process of filling the vacancy.
- G. Resolution authorizing the Mayor to sign the 2019 Program Year Community Development Block Grant (CDBG) Sub recipient Agreement on behalf of the City and approving the appropriations and amendment to the 2019-2020 CDBG Fund Budget as presented.
- H. Resolution awarding the Parking Lot 5 Outfall Repair, Contract #12-19 (S), to Angelo Iafrate Construction Company, in the amount of \$76,300, to be charged to account number 585-538.005-981.0100; and further approving the appropriation and amendment to the 2019-2020 Automobile Parking System Fund budget as presented.
- I. Resolution approving the street light agreement between the City of Birmingham and DTE Energy Co. regarding the installation of street lights at 298 S. Old Woodward Avenue. Further, directing the Mayor to sign the agreement on behalf of the City. All costs relative to this agreement will be charged to the adjacent owner.

**V. UNFINISHED BUSINESS**

**VI. NEW BUSINESS**

- A. Public Hearing to consider PH-PY 2020 CDBG Funding
    - 1. Resolution authorizing the Finance Director to complete the 2020 Program Year Community Development Block Grant application and conflict of interest certification and authorizing the Mayor to sign the application and conflict of interest certification and other documents resulting from this application on behalf of the City and submit them to Oakland County. The project(s) to be included in the application and the respective allocations of Community Development Block Grant Funds are as follows:
 

	APPROVED
	2020**
1. Public Services – Yard Services	\$ 7,327
2. Public Services – Senior Services	\$ 3,500
3. Minor Home Repair	\$25,263
TOTAL	\$ 36,090
- \*\* (TO BE DETERMINED BY THE CITY COMMISSION AT THE NOVEMBER 25, 2019 MEETING)
- B. Public Hearing to consider PH-reprogramming PY 2018 CDBG Funding
    - 1. Resolution authorizing the Finance Director to submit a request along with the public hearing advertisement and City Commission resolution to Oakland County to reprogram the Community Development Block Grant (CDBG) program year 2018 funds in the amount

of \$2,335 from Remove Architectural Barriers (Account 731619) to Minor Home Repair (Account 731227).

- C. Resolution receiving the 2020 proposed budget from the 48th District Court; and further, approving the budget as submitted.
- D. Resolution authorizing the agreement with Creative Collaborations for a term of six months for an amount not to exceed \$22,800 and directing the Mayor to sign the agreement on behalf of the City.

**AND**

Resolution increasing burial fees for full casketed burials from \$1,200 - \$1,400 to be more consistent with industry standard rates.

**AND**

Resolution approving the appropriation and amendment to the 2019-2020 General Fund budget as proposed.

- E. Resolution appointing a sub-committee comprised of Commissioners \_\_\_\_\_, \_\_\_\_\_, the City Manager and the HR Manager to conduct the final interviews and recommend a finalist candidate for the position of City Clerk for approval by the City Commission.
- F. Resolution to meet in Closed Session to discuss Attorney-Client communication, pursuant to Section 8(h).

**(A roll call vote is required and the vote must be approved by a 2/3 majority of the commission. The commission will adjourn to closed session after all other business has been addressed in open session and reconvene to open session, after the closed session, for purposes of taking formal action resulting from the closed session and for purposes of adjourning the meeting.)**

**VII. REMOVED FROM CONSENT AGENDA**

**VIII. COMMUNICATIONS**

**IX. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA**

**X. REPORTS**

- A. Commissioner Reports
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
  - 1. Parking Utilization Report, submitted by ACM Gunter

INFORMATION ONLY

**XI. ADJOURN**

**PLEASE NOTE: Due to building security, public entrance during non-business hours is through the Police Department – Pierce St. entrance only.**

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.*  
*Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:(248)530-1880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*