

**BIRMINGHAM CITY COMMISSION
SPECIAL MEETING AGENDA
WORKSHOP
MONDAY, SEPTEMBER 13, 2021
6:00 P.M.**

WORKSHOP SESSION

This will be considered a workshop session of the City Commission. No formal actions will be taken. The purpose of this workshop is to participate in a discussion regarding Staff Recommendations for Moving Forward with Unimproved Roads Program.

I. CALL TO ORDER

Pierre Boutros, Mayor

II. ROLL CALL

Alexandria Bingham, City Clerk

III. PRESENTATION & DISCUSSION

A. Introduction – Tom Markus, City Manager

B. Staff Recommendations for Moving Forward

a. Project Initiation Process

- i. The AHUSC recommends changing the initiation process so that project initiation begins with the City and not the homeowners. [AHUSC Final Report pages 3 & 15]
- ii. Staff concurs with this recommendation with further clarification:
 1. "Expression of interest" process for City-initiated projects
 2. City-initiated projects based on Infrastructure Rating System
 3. Current petition process will remain available for homeowners interested in pursuing a project prior to the City's initiation

b. Selection of Road Surface and Design Alternatives

- i. The AHUSC recommends using concrete for new improved streets and allowing for the consideration of asphalt as an alternative road surface material at the determination of the City Engineer when reviewing such factors as long-term costs, maintenance requirements, limited use areas such as courts and dead end streets that experience considerable less traffic counts. [AHUSC Final Report pages 3, 22 & 66]
- ii. Staff generally concurs with this recommendation with further clarification:
 1. Alternate asphalt pavement section with equivalent service life expectancy and initial construction cost

c. Funding Sources

- i. The AHUSC recommends the "pay-as-you-go" approach using General Fund transfers to fund just the road component of the improvement with bonds providing the funding for the water and sewer improvements. [AHUSC Final Report pages 4 & 48]

- ii. Staff agrees with this recommendation, and the current method of billing 85% of road costs to the adjacent homeowners and the remaining 15% paid by the City.

d. Billing Procedure for Road Improvement Costs

- i. The AHUSC recommends that the billing remain unchanged. [AHUSC Final Report page 17]
- ii. Staff agrees with this recommendation; current method has 85% paid by homeowners, and 15% by the City.

e. Unimproved Street Cape-Seal Program

- i. The AHUSC recommends that street improvements be charged to residents in the same percentages as the City currently uses. Streets that require a substantially increased cross-section or pavement width shall be reviewed by the both the Engineering and Finance Departments of the City to determine the excess costs resulting from those changes, and that excess amount shall not be included in the sum used to determine the resident's payment for the special assessment. [AHUSC Final Report page 26]
- ii. Staff concurs with this recommendation with further clarification:
 - 1. Annual cape-seal program based on 7-10 year service life expectancy

f. Prioritizing Street Improvement Projects

- i. The AHUSC recommends that the City Engineering Department will prioritize projects based on an infrastructure rating system. The City will begin initiating road conversion projects based on this ranking system and incorporate them into the five-year capital plan. [AHUSC Final Report page 30 & 48]
- ii. Staff concurs with this recommendation with further clarification:
 - 1. Infrastructure rating system for unimproved streets consistent with approach taken for improved street system

C. City Commission Questions, Discussion and Comment

D. Attachments

- Map of Block Ratings for Water Distribution System (Unimproved Streets only)
- Map of Block Ratings for Sewer System (Unimproved Streets only)
- Map of 2021 Road Condition (PASER) Ratings – Unimproved Roads
- Michigan Sealcoat Rating Guide (by Michigan Transportation Asset Management Council)
- Infrastructure Ratings for Unimproved Street Network (sorted by total Block rating)
- Staff Report for Unimproved Streets Policy Modifications (as presented to City Commission on 4/26/2021 – plus excerpt of meeting minutes from 4/26 meeting)

IV. PUBLIC COMMENT

V. ADJOURN

This meeting is open to the public and the public is welcome to attend.

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: <https://zoom.us/j/655079760> Meeting ID: 655 079 760
You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.
Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*