

**BIRMINGHAM CITY COMMISSION AGENDA**  
**APRIL 25, 2022**  
**MUNICIPAL BUILDING, 151 MARTIN**  
**7:30 P.M.**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Therese Longe, Mayor

**II. ROLL CALL**

Alexandria Bingham, City Clerk

**III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.**

**ANNOUNCEMENTS**

- Per the CDC, COVID-19 Community Level for Oakland County is currently Low. The City continues to recommend the public wear masks while attending city meetings. These precautions are recommended while risks for COVID-19 transmission remain from new variants. All City employees, commissioners and board members must wear a mask while indoors when 6-feet of social distancing cannot be maintained. The City continues to provide KN-95 respirators for all in-person meeting attendees.
- As a reminder the community is encouraged to submit non-emergency concerns or questions to the city via the new GovAlert mobile app. The free app is fast and user-friendly. Simply download the app, available for both iOS and Android devices, and follow the prompts. A short video that explains how to use the app is available at [www.bhamgov.org/govalert](http://www.bhamgov.org/govalert).
- DPS Open House is on Saturday, May 14 10 am – 2 pm. Location is at 851 S. Eton Public Services Facility. Come join us for a day of family fun, meet City staff, view equipment displays, find informational and educational exhibits. Enjoy hot dogs and refreshments!
- Join us for the 2022 Celebrate Birmingham Parade and Party in Shain Park on Sunday, May 15. The Parade will begin at 1pm on N. Old Woodward near Booth Park and end in Shain Park with a celebration featuring entertainment and family activities. Celebration in Shain Park ends at 4 pm.
- Arbor Day Proclamation
- Mental Health Proclamation

**APPOINTMENTS**

- A. Housing Board of Appeals
1. Robert Taylor Jr
  2. Wadette Bradford

To appoint \_\_\_\_\_ as a regular member to the Housing Board of Appeals to serve a three-year term to expire May 4, 2025.

To appoint \_\_\_\_\_ as a regular member to the Housing Board of Appeals to serve a three-year term to expire May 4, 2025.

- B. Board of Zoning Appeals
  - 1. Luke Joseph
  - 2. Carl Kona

To appoint \_\_\_\_\_ as an alternate member to the Board of Zoning Appeals to serve the remainder of a three-year term to expire February 17, 2023.

To appoint \_\_\_\_\_ as an alternate member to the Board of Zoning Appeals to serve the remainder of a three-year term to expire February 17, 2023.

- C. Museum Board
  - 1. Kristy Barrett

To appoint \_\_\_\_\_ as a regular member to the Museum Board to serve the remainder of a three-year term to expire July 5, 2023.

- D. Advisory Parking Committee
  - 1. Kelly Cobb

To appoint \_\_\_\_\_ as a regular member to the Advisory Parking Committee to serve the remainder of a three-year term to expire September 4, 2024.

To appoint \_\_\_\_\_ as a regular member who is a restaurant owner to the Advisory Parking Committee to serve the remainder of a three-year term to expire September 4, 2023.

**IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA**

**V. CONSENT AGENDA**  
All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a Commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Resolution to approve the City Commission workshop meeting minutes of April 11, 2022.
- B. Resolution to approve the City Commission meeting minutes of April 11, 2022.
- C. Resolution to approve the warrant list, including Automated Clearing House payments, dated April 13, 2022, in the amount of \$333,312.11.
- D. Resolution to approve the warrant list, including Automated Clearing House payments, dated April 20, 2022, in the amount of \$1,029,778.67.
- E. Resolution directing the City Treasurer, in accordance with the provisions in the City Code, to transfer the reported unpaid special assessments and invoices, including interest and penalty, unpaid and delinquent on May 1, 2022 to the next annual City tax roll. The listing of unpaid and delinquent special assessments and invoices, including interest and penalty, will be transferred and reassessed to the 2022 City tax roll with an additional 15% penalty

and authorization be given to remove from the list any bills paid after commission approval.

- F. Resolution approving the recommended investment policy statement for the Retiree Health Care Investment Fund.
- G. Resolution to approve an agreement with L.G.K. Construction, Inc., for Birmingham Museum-Phase I Allen House Historic Window Restoration Project in the amount not to exceed \$112,000. In addition, to authorize the Mayor and City Clerk to sign the agreement on behalf of the City. Funding for this project has been budgeted in account #101-804.002-811.0000.
- H. Resolution to authorize the IT department to renew the Nutanix extended service agreement from CDWG for a total cost not to exceed \$8,185.00. Funds are available in the Computer Maintenance fund account # 636-228.000-933.0600.
- I. Resolution to approve a payment of up to \$264,000 to Merritt Cieslak Design for design development, construction drawings, bidding, and construction administration for the proposed expansion and renovation of the Front Entrance and Circulation Area of the Baldwin Public Library, to be paid out of account 901.0600 (Architectural Services).
- J. Resolution to approve the purchase of holiday lights from Zoros Lighting for a total cost not to exceed \$28,800.00. Funds are available from the General Fund-Community Activities Operating Supplies account #101-441.004-729.0000 and Property Maintenance Operating Supplies account # 101-441.003-729.0000 for this purchase.
- K. Resolution to approve the 2 year contract with Cardno (now Stantec) for Parks Natural Areas Maintenance Services for a total cost not to exceed \$85,450.00. Further, to authorize the Mayor and City Clerk to sign the agreement on behalf of the City. Funds are available from the General Fund-Parks Other Contractual Services account #101-751.000-811.0000 for these services.

## **VI. UNFINISHED BUSINESS**

## **VII. NEW BUSINESS**

- A. Resolution to approve the 1924 American LaFrance fire engine donation from the Olsen Family. In addition, to authorize the Mayor, City Clerk, City Manager, and Fire Chief to sign the agreement on behalf of the City.
- B. Public Hearing - 2225 E. 14 Mile – Our Shepherd – Special Land Use Permit Amendment, Final Site Plan & Design Review
  - 1. Resolution to RESET the public hearing date to May 23, 2022 to consider the Special Land Use Permit Amendment, Final Site Plan and Design Review application for 2225 E. 14 Mile – Our Shepherd – to allow new parking lot landscaping, signage and new covered entries at an existing religious institution in the R2 zoning district.
- C. Public Hearing – Special Land Use Permit, Final Site Plan and Design Review for 100 Townsend – Rugby Grill
  - 1. Resolution to APPROVE the Special Land Use Permit, Final Site Plan and Design Review application for 100 Townsend – Rugby Grille – to allow the addition of a new outdoor dining platform in the Townsend right-of-way.

- D. Resolution to approve the City logo as recommended by McCann Detroit and the BBDC in 2017, and the Wayfinding and Gateway Signage Committee in 2022;

AND

Make a motion adopting a resolution to authorize the City Manager to issue an RFP for an update of the 2004 Wayfinding Plan;

AND

Make a motion adopting a resolution to establish the Ad Hoc Wayfinding and Gateway Signage Committee as a standing committee to act as a clearinghouse to review and approve branding and logo applications to ensure consistency across the City and BSD, and add a representative from each of the following groups to the standing committee;

- BSD Marketing Committee member
- Representative from the Department of Public Services
- Representative from the Parking Department or Advisory Parking Committee.

AND

Make a motion adopting a resolution to direct the standing committee to work on concept plans for the northern and southern gateways to downtown to create consistent entry designs.

- E. Resolution to approve an agreement with RH and Sachse Construction for the coordination of construction activities on S. Old Woodward and to authorize the Mayor and City Clerk to sign the agreement on behalf of the City.
- F. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.
- G. Commission discussion on items from prior meeting
1. City Manager Selection Process
  2. Future Workshop Schedule

## **VIII. REMOVED FROM CONSENT AGENDA**

## **IX. COMMUNICATIONS**

A.

## **X. REPORTS**

- A. Commissioner Reports
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
  1. City Manager's Report

INFORMATION ONLY

## **XI. ADJOURN**

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: <https://zoom.us/j/655079760> Meeting ID: 655 079 760

You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.*

*Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:248-530-1880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*