City of Birmingham
A Walkable Community

MEMORANDUM

City Clerk's Office

DATE: **March 20, 2015**

TO: **Joseph A. Valentine, City Manager**

FROM: **Laura M. Pierce, City Clerk**

SUBJECT: **2015 Annual Review of Fee Schedule**

The Schedule of Fees, Charges, Bonds and Insurance determines the fees, insurance, etc for permits required by the City.

The fee schedule has been reviewed by each department to determine whether a new fee should be added or an existing fee be amended to cover the cost for service and processing. The following departments have proposed revisions to the fee schedule.

CITY CLERK'S OFFICE

The Clerk's Office has proposed the following changes:

- Eliminate the fee for the annual criminal background checks from Child Care Facilities, Peddlers, Vendors, Charitable Solicitors, Pawn Shops, Precious Metal Dealers, Liquor Licenses and Valet. The annual criminal background checks are still required for each license, but are not done by the Police Department. This change reflects our current process which requires the background checks to be provided by the applicant using the Michigan State Police I.C.H.A.T. system and then reviewed by the Police Department.

DEPARTMENT OF PUBLIC SERVICE

The Department of Public Service has proposed the following changes:

- Increase in the Refuse Collection fees to fill-a-dump
- Increases in the Water and Sewer Connections fees. The larger fee increase of a 1.5" water meter is due to a change in meter specifications. In the past, Omni T2 water meters were installed for all 1.5" water services and Omni C2 water meters for all water services 2" and up. Now, DPS is specifying Omni C2 water meters for all water services 1.5" and up. The reason for this change is that several of the new homes in Birmingham are installing 1.5" water services and the low flow accuracy of the Omni C2 is more appropriate for residential settings where fixtures have lower flow rates.

FIRE DEPARTMENT

The Fire Department has proposed the following changes:

- Increase the water charge fee for Hydrant Use

PUBLIC RECORDS POLICY

The Public Records Policy is also reviewed annually. The Finance Department has proposed to increase the cost for a copy of the budget to $83.00 (#8). This cost reflects normal pricing to print the documents. The budget is also available on the City's website.

The State recently made changes to the Freedom of Information Act regarding how fees are charged. These changes will take effect on July 1, 2015. Section 4 (d) of the Act states that fees shall not exceed $0.10 per sheet for 8.5" x 11" and 8.5" x 14" paper, double-sided. Staff is recommended the charge for copies of public records (#5) be reduced to $0.10 per page to be consistent with the Act. In addition, it is recommended that the charge for copies of maps and plans, sized 8.5" x 11" be removed from #6 as the size of paper now falls within #5.

CHANGE CODES AS LISTED ON FEE SCHEDULE

A. Fee has remained the same for many years
B. Proposed fee covers current costs
C. Pass through costs that reflects actual cost of service
D. Fee consistent with neighboring communities
E. New fee
F. Increase to cover normal inflationary increase
G. No longer provide this service
H. Other

SUGGESTED RESOLUTION:

To amend the Schedule of Fees, Charges, Bonds and Insurance, City Clerk's Office section, Department of Public Services section, and Fire Department section as stated in the report and to adopt the revised Public Records Policy.

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FEES, CHARGES, BONDS, INSURANCE

The fee required to be paid and the amount of any bond required to be posted, or insurance required to be carried, to obtain any license to engage in the operation, conduct or carrying on of any trade, profession, business or privilege for which a license is required by the provisions of the Code of the City of Birmingham code shall be as hereinafter provided. These fees may be amended by resolution of the City Commission.

Adopted by Resolution #02-18-10 by the Birmingham City Commission at a regular meeting held February 8, 2010, effective February 14, 2010.

Nancy M Weiss

City Clerk

DATE AMENDED	RESOLUTION NUMBER	SECTION	
2/22/2010	02-30-10	Police - Parking Offenses and Fines	
3/8/2010	03-44-10	Engineering - Schedule of Parking Fees	
3/8/2010	03-48-10	Fire - EMS Transportation Fees	
3/22/2010	03-37-10	Community Development - Vacant Property Registration Fee	
5/10/2010	05-118-10	DPS - Water; Finance - Sewer Service Rates	
6/14/2010	06-150-10	Engineering - Bidding Document Fee and Private Building Sewer Investigation Program Fee	
6/28/2010	06-172-10	DPS - Sewer Lateral Fee	
2/14/2011	02-38-11	Clerk - Voter Information Fees, Valet Parking Fee Museum - Research Fee Police - Non-metered zone, Precious Metal Dealer Fee	
3/21/2011	03-72-11	DPS - Annual Dog Park Pass	
4/11/2011	04-89-11	Clerk - Vendor and Peddler Fees	
5/23/2011	05-141-11	DPS & Finance - Water/Sewer Rates	
6/27/2011	06-172-11	DPS - Wedding Ceremony Fees	
7/25/2011	07-190-11	DPS - Water and Sewer Connection Fees	
3/19/2012	03-74-12	Clerk - Alcoholic Beverages for Consumption on the Premises Fee, Animal License Fee, Annual Licenses Criminal Background Check Fee, Frozen Confection Vendor Insurance Requirements Community Development - Lot Division Fee, Temporary Use Permit Fee, Zoning Ordinance Fees, Zoning Complinance Fees DPS - Water and Sewer Connection Fees, Wedding Rental (Parks) Fee Fire - EMS Transport Service Fee, Fire Code Operational Permits	
6/11/2012	06-163-12	DPS - Water; Finance - Sewer Service Rates	
9/10/2012	09-257-12	Museum - Allen House Event Request	
12/17/2012	12-356-12	Clerk - Cemetery Fees	
3/18/2013	03-100-13	DPS - Water and Sewer Connection Fees Community Development - Contractor Registration Fees, Bond Range	
5/20/2013	05-163-13	DPS & Finance - Water/Sewer Rates (effective 7/1/13)	
7/8/2013	07-203-13	Clerk - Special Event Fees	
7/22/2013	07-211-13	DPS - Water/Sewer Connection Fees	
12/16/2013	12-356-13	DPS - Water Meter Opt Out Plan Fees	
4/28/2014	04-98-14	Community Development - Lot Division Fees, Mechanical & Refrigeration Permit Fees, Zoning Ordinance Fees Fire - EMS Transport Fees, Water Fee, Permit Fee, DPS - Frozen Water Line Fee, Water & Sewer Connection Fees, Water Disconnection Fee Police - Investigation Fees	
5/19/2014	05-118-14	DPS - Water; Finance - Sewer Service Rates (effective 7/1/14)	
7/28/2014	07-187-14	DPS - Grass & Noxious Weeds Civil Infraction	

STANDARD INSURANCE REQUIREMENTS

Where insurance is required to be carried to make application for a permit or license, the applicant shall procure and maintain the following coverages and limits unless otherwise specified in this

Workers' compensation insurance. Workers' compensation insurance, including employers' liability coverage, in accordance with all applicable statutes of the state.

Commercial general liability (CGL) insurance. Commercial general liability insurance on an "occurrence basis," with limits of liability not less than $1,000,000 per occurrence combined single limit, personal injury, bodily injury and property damage. Coverage shall include broad form general liability extensions or equivalent.

Motor vehicle liability insurance. Motor vehicle liability insurance, including all applicable no-fault coverages, with limits of liability of not less than $1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

Additional insured. Commercial general liability insurance and motor vehicle liability insurance as described above shall include an endorsement stating the following shall be *Additional Insureds*: The City of Birmingham, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to any other coverage that may be available to the additional insured, whether any other available coverage be primary,

Professional liability. Professional liability insurance with limits of not less than $1,000,000 per claim if providing service that is customarily subject to this type of coverage.

Cancellation notice. Thirty days advance written notice of insurance cancellation, non-renewal and/or reduction or material change in coverage shall be provided to the city. Notice of cancellation, material change or reduction shall be attached to the certificate of insurance, or otherwise evidenced as in effect under the policy listed.

Proof of insurance coverage. The city shall be provided with certificates of insurance evidencing the coverages outlined above.

Expiration. If any of the above coverages expire, renewal certificates and/or policies must be provided to the city at least ten days prior to the expiration date.

Acceptability of insurance company. All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.

FEE SCHEDULE

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Alcoholic beverages for consumption on the premises				
Initial fee	$ 1,500.00			
Annual renewal	$ 350.00			
Transfer fee	$ 1,500.00			
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)	~~$ 10.00~~		G	LP
Animals (18-1)				
Stray animal fines: See Police				
Pet dog and cat licenses:				
license for one year or less	$ 5.00			
license for two years	$ 10.00			
license for three years	$ 12.00			
license obtained 30 days after expiration	$ 20.00			
Kennels:				
Annual fee	$ 300.00			
Plus for each dog in excess of ten	$ 10.00			
Auctions (See Initial Merchants)				
Bicycle Rental Agencies (122-26) annual fee	$ 5.00			
Insurance: Motor vehicle liability insurance conforming with Michigan Vehicle Code § 520: $20,000 per person/$40,000 per accident for bodily injury claims/$10,000 for property damage per occurrence.				
Charitable Solicitations (38-1)	No charge			
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)	~~$ 10.00~~		G	LP
Child Care Facilities (58-106)				
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)	~~$ 10.00~~		G	LP
Child Care Center annual fee	$ 150.00			
Initial investigation fee	$ 100.00			
Day care home, family annual fee	$ 100.00			
Initial investigation fee	$ 100.00			
Day care home, group annual fee	$ 100.00			
Initial investigation fee	$ 100.00			
Christmas Tree Sales (26-88)				
December 1 through December 25 - non-profit corporations and merchants assessed for personal property	No charge			
All others	$ 100.00			
Deposit for clean up of lot (forfeited if not cleaned up by January 1st.)	$ 300.00			
Dancing Schools (26-201)				
Investigation and annual fee	$ 50.00			
Day Care (See Child Care Facilities)				
Electronic Video Game (14-106)				
Each game, annual fee (subject to additional fees and requirements for regulated use)	$ 50.00			
FOIA fees - See public records policy (attached)				
Fumigation (58-141)				
Fumigation Contractor, annual fee	$ 50.00			

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Fumigation permit, per event	$ 25.00			
Insurance (58-144): Standard insurance requirements plus environmental impairment/pollution liability coverage				
Garage Public (54-26) - Annual Fee	$ 50.00			
Going out of Business (State Law)				
Up to 30 days	$ 50.00			
Limit two renewals, each	$ 50.00			
Greenwood Cemetery (126-26)				
Grave space accommodating one full burial or three cremations	$ 3,000.00			
Additional Rights of Burial for cremated remains, each	$ 750.00			
Administrative fee for transfer of grave ownership	$ 150.00			
Interment and disinterment fees:				
Cremation	$ 750.00			
Full Burial	$ 1,200.00			
Foundation charges for markers & monuments:				
Foundation Installment - per linear foot	$ 125.00			
Marker or monument resets:				
Foundation installation charge as per above schedule, plus an hourly charge for removal of old foundation				
Weekend, holiday, and overtime interments. This fee in addition to the normal interment fee charged during regular working hours.	$ 400.00			
Horse Drawn Carriages (122-71)				
Company, annual fee	$ 50.00			
Carriage, each vehicle annual fee	$ 50.00			
Insurance: Standard insurance requirement, with coverage to include premises liability; personal injury liability; products liability; and horse or horses liability. (122-75)				
Hotels/Motels annual fee	$ 75.00			
1-50 Rooms	$ 300.00			
50+ Rooms	$ 500.00			
Initial Merchants: (All types including transfers)	$ 100.00			
Kennels (See Animals)				
Lumberyard annual fee	$ 50.00			
Marriage Ceremony Fee	$ 10.00			
Mechanical Amusement Device each device annual fee	$ 50.00			
(Subject to additional fees and requirements for regulated use.)				
Motor vehicle rentals (122-26)				
Annual fee	$ 50.00			
Insurance: Motor vehicle liability insurance conforming with Michigan Vehicle Code § 520: $20,000 per person/$40,000 per accident for bodily injury claims/$10,000 for property damage per occurrence.				
Open Parking Stations annual licenses (27-428)				
Lots accommodating 25 cars or less	$ 100.00			
Lots accommodating 26-50 cars	$ 125.00			
Lots accommodating 51-75 cars	$ 150.00			
Lots accommodating 76 cars or more	$ 200.00			
Outdoor Amusements (14-161)				
Annual fee	$ 25.00			

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Surety bond or cash deposit	$ 1,000.00			
Outdoor Dining license annual fee	$ 200.00			
Additional flat fee for off-season	$ 200.00			
(subject to additional fees for use of city right of way)				
Insurance:				
Workers' Compensation Insurance, including Employer's Liability Insurance, in accordance with all acceptable statutes of the State of Michigan.				
Commercial General Liability Insurance on an occurrence basis with the limits of liability of not less than $1,000,000 per occurrence and aggregate of $2,000,000 for combined single limit personal injury and property damage, and shall include independent contractor's coverage and broad form general liability coverages.				
Liquor Liability Insurance (if liquor is to be served) on an occurrence basis with limits of liability of not less than $1,000,000 per occurrence.				
Additional Insured: Commercial General Liability Insurance (and Liquor Liability, if applicable) shall name the City of Birmingham as additional insured for all activities connected with this Agreement and shall include an endorsement stating the following as: "Additional Insureds: The City of Birmingham , all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, including employees and volunteers thereof. This coverage shall be primary to the additional insureds, and not contributing with any other insurance or similar protection available to the additional insured, whether said other available coverage be primary, contributory or excess, The authorized representative of the insurance carrier acknowledges that it has read the insurance provisions of the agreement between the City of Birmingham and the insured."				
Cancellation Notice, Thirty (30) days advance written notice of cancellation, non-renewal, reduction of material change in coverage, will be provided to the City of Birmingham by the insurance carrier.				
Proof of Insurance Coverage. The city shall be provided with certificates of insurance evidencing the coverages outlined above.				
Acceptability of insurance company. All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.				
Passports				
Acceptance of passport application	$ 25.00			
Two passport photos	$ 10.00			
Pawnshops				
Annual licensing fee	$ 500.00			
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)	~~$ 10.00~~		G	LP
Peddlers and Commercial Vendors (Chapter 26)				
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)	~~$ 10.00~~		G	LP
Special Event and School Vendor/Athletic Vendor in City Park				
Application Fee (per event/application)	$ 50.00			
Daily Fee (per day/location)	$ 10.00			

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
50% discount for Birmingham licensed merchants				
Frozen Confection Vendor				
Application Fee	$ 80.00			
Amendment to the Application	$ 26.00			
Annual License Fee	$ 500.00			
Insurance: Standard Insurance Requirements				
Peddling				
Application Fee (per event/application)	$ 50.00			
Amendment to the Application	$ 16.00			
Daily Fee Option (per day/location)	$ 10.00			
Yearly Fee Option (calendar year)	$ 1,825.00			
Poolroom, each billiard or pool table annual fee	$ 50.00			
(subject to additional fees for regulated use)				
Refuse Collector: (Chapter 90)				
Annual fee first truck	$ 150.00			
Each additional truck	$ 75.00			
Insurance: Proof of workers compensation coverage, motor vehicle liability insurance and the VIN number of each vehicle must be provided to the city prior to obtaining a license.				
Regulated Uses not otherwise listed Chapter 26:				
Application fee	$ 1,000.00			
Annual licensing fee	$ 200.00			
Rollerskating rinks annual fee (Chapter 14)	$ 50.00			
Special Events (98-140) non-refundable application fee				
Annual Application fee	$ 165.00			
First Time Event Application fee	$ 200.00			
Additional permit fees as determined by administrative staff due two weeks prior to event with insurance documents.				
Insurance: Standard insurance requirements				
Taxicabs (Chapter 122)				
Company, annual fee	$ 50.00			
Taxicab, each vehicle annual fee	$ 50.00			
Standby taxicab, each annual fee	$ 25.00			
Taxicab driver annual fee	$ 50.00			
Insurance: Workers compensation insurance, including employers' liability coverage, in accordance with all applicable statutes of the state. Motor vehicle liability insurance, including state no-fault coverages, with limits of liability of not less than $1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned, non-owned and hired vehicles.				
Cancellation notice. Thirty (30) days advance written notice of insurance cancellation, nonrenewal, reduction and/or material change in coverage must be provided to the city, Notice of cancellation, material change or reduction must be attached to the certificate of insurance, or otherwise evidenced as in effect under the policy listed.				
Proof of insurance. Certificates of insurance for the coverage required herein shall be provided to the city clerk.				
Acceptability of insurance company. All coverages shall be with insurance carriers licensed to do business in the state. All coverages				

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
shall be with carriers acceptable to the city.				
Telecommunications				
Application fee	$ 500.00			
Annual maintenance fee as determined by the Metro Authority pursuant to Act 48 of the Public Acts of 2002				
Theatres annual fee 14.26	$ 50.00			
Valet Parking				
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)	~~$ 10.00~~		G	LP
Initial application fee	$ 1,000.00			
Annual license fee	$ 500.00			
One Day Valet Permit fee	$ 50.00			
Valet parking card deposit, per card	$ 20.00			
Fees per car:				
1-100 cars, pre-paying for six months in advance, per month	$ 500.00			
101-200 cars, pre-paying for six months in advance, per month	$ 750.00			
201 and above cars, pre-paying for six months in advance, per month	$ 1,000.00			
Meter space fee - set by police department				
Insurance: Workers' compensation insurance, including employers' liability coverage, in accordance with all applicable statutes of the state. Garage liability insurance with limits of liability of not less than $1,000,000 per occurrence; or commercial general liability insurance endorsed to provide the equivalent of this coverage. Garage keepers legal liability insurance with limits of liability of not less than $100,000.00 per occurrence; or commercial general liability insurance endorsed to provide the equivalent of this coverage. Additional insured. Garage liability and garage keepers legal liability insurance, as described above, shall name the city as additional insured for all activities connected with the valet parking service and shall include an endorsement stating the following as "additional insured": the city, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, including employees and volunteers thereof. This coverage shall be primary to the additional insureds, and not contributing with any other insurance or similar protection available to the additional insured, whether said other available coverage be primary, contributing or excess. Cancellation notice. Thirty (30) days advance written notice of insurance cancellation, nonrenewal, and/or reduction in material change in coverage must be provided to the city. Notice of cancellation material change or reduction must be attached to the certificate of insurance, or otherwise evidenced as in effect under the policy listed. Proof of insurance coverage. The following certificates and policies shall be provided to the city: 1. Two copies of certificate of insurance for workers' compensation insurance. 2. Two copies of certificate of insurance for garage liability insurance. 3. Two copies of certificate of insurance for garage keepers legal liability insurance. 4. If so requested, certified copies of all policies mentioned above will				

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
be furnished.				
Expiration. If any of the above coverages expire, renewal certificates and/or policies must be provided to the city at least ten days prior to the expiration date.				
Acceptability of insurance company. All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.				
Voter Information				
Daily Absentee Voter List	$ 15.00			
Voter Information List	$ 5.00			

FEE SCHEDULE

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Administrative approval (Planning Department)	$ 100.00			
Brownfield Developments				
Application fee non-refundable and non-reimbursable	$ 1,500.00			
Outside consultant fees reimbursement:				
Where a review of applications, plans, construction documents, Brownfield development documents or any other documents is performed by outside consultants engaged by the city, a review fee shall be charged at 1.05 times the actual cost. Payment shall be in advance of the review based on estimated cost.				
Building Permits (Chapter 22)				
(a) Building permit fees:				
The building permit fee is determined from the total construction value as shown in the most recent edition of the ICC Building Evaluation Data Square foot construction costs. For all use groups except one and two family residential, the minimum square foot construction cost is 100% of the value shown in construction costs table; for renovations the minimum square foot construction costs is 50% of the value shown in the table. For residential one and two family structures, the minimum square foot construction cost is $125.				
(b) Total Construction Valuation:				
Permit fees are computed at $85.00 for the first $1,000 of construction valuation; $10.00 for each additional $1,000 (or fraction thereof) up to $100,000 of construction valuation; and $15.00 for each additional $1,000 (or fraction thereof) over $100,000 of construction valuation.				
(c) Refunds:				
Refunds of any permit fees are subject to a minimum of 25 percent for administrative services with no construction work commencing. After construction has started, fees will be refunded proportionately as determined by the building official. Any permit fee for construction that is 75 percent or more completed will not be refunded.				
(d) Plan examination fees:				
When a plan is required to be submitted, a plan review fee must be paid at the time of submitting plans and specifications for review. The review fee shall be $85.00 for projects up to $10,000 in construction value; all other plan examination fees shall be computed as shown below:				
Construction value up to $10,000	$ 85.00			
Construction Value from $10,001 to $500,000	Construction value multiplied by 0.0020 $150.00 minimum			
Construction Value over $500,000	$1,000 plus construction value multiplied by 0.0010			
The building plan review fee shall be multiplied by 1.25 when MEAP reviews are required.				
An administrative fee equal to the permit fee may be charged in addition to the permit fee, when work is started and/or completed without first obtaining the permit. Plan review fees are not refundable.				
(e) Construction Bonds				
In addition to the required building permit fee, a cash bond must be posted at the time the permit is issued in accordance with the following schedule:				

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Construction value between $0-$10,000	$ 100.00			
Construction value between $10,001-$50,000	$ 200.00			
Construction value between $50,001-$100,000	$ 300.00			
Construction value between $100,001-$500,000	$ 500.00			
Construction value of $500,001 and up	$ 1,000.00			
Upon satisfactory completion of all final inspections required, and the issuance of a certificate of occupancy, if applicable, the construction bond will be returned upon request without interest.				
(f) A reinspection fee may be required by the building official	$ 50.00			
(g) Bonding requirements for a temporary certificate of occupancy:				
When a temporary certificate of occupancy is issued prior to completion of the entire work covered by the permit, a cash bond shall be posted in an amount as determined by the building official up to $10,000 for residential dwellings and $100,000 for commercial buildings or spaces based on the cost of completing all remaining and outstanding work.				
(h) Bonding requirements for maintenance and replacements costs of public right-of-way facilities:				
A bond shall be posted prior to the issuance of a building permit for new construction in the amount of $5,000 to assure that the public right-of-way is properly maintained at all times during construction. This includes the replacement of city sidewalk, curb and gutter, and the re-establishment of green space in the public right-of-way.				
Board of Building Trades Appeals				
Single family residential	$ 310.00			
All other construction	$ 510.00			
Contractor Annual Registration Fees				
Building Contractor	$ 25.00			
Electrical Contractor	$ 25.00			
Mechanical Contractor	$ 5.00			
Plumbing Contractor	$ 15.00			
Cross Connections Inspections/Re-Inspections (114-122)				
Fee	$ 50.00			
Plus, a per hour charge, to be charged at 1/4 hour increments, per city employee or city representative for the time spent on such inspections or re-inspections concerning a particular water consumer.				
Device test report review, per report	$ 10.00			
Demolition of Buildings				
Less that 3,000 cubic feet	$ 125.00			
3,000 to 50,000 cubic feet	$ 200.00			
More than 50,000 cubic feet	$ 300.00			
Performance cash bond:				
Minimum (as determined by the building official)	$ 100.00			
Maximum (as determined by the building official)	$ 50,000.00			
Electrical Installation (Chapter 22)				
Base fee	$ 50.00			
Reinspection Fee	$ 50.00			
120 volt or 277 volt first circuit	$ 15.00			
120 volt or 277 volt each additional circuit	$ 8.00			
Each 208V, 240V, 480V branch circuits	$ 20.00			
First 25 lights, receptacles and switches	$ 20.00			
Each additional set of 20	$ 15.00			
First sign	$ 50.00			
Feeders/Buss Ducts:				
First 100 feet	$ 25.00			

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Over 100 feet	$ 15.00			
Commercial fire alarms:				
Fire alarm panel	$ 30.00			
Each alarm device	$ 10.00			
Residential smoke detectors up to 8 units, 120 volts	$ 20.00			
Low voltage smoke alarm with panel	$ 50.00			
Residential smoke alarm system less than 50 volts with panel	$ 50.00			
Services or transformers:				
30 AMP to 200 AMP	$ 35.00			
201 AMP to 400 AMP	$ 50.00			
Over 401 AMP	$ 100.00			
A/C Interrupt service	$ 20.00			
Temporary service up to 200 AMP	$ 40.00			
Sub panel: Sidewalk inspection req:				
Each additional sign	$ 20.00			
Each residential A/C	$ 35.00			
Furnace/unit heaters	$ 20.00			
Pools/hot tubs/spas	$ 50.00			
Appliances/disposal/dishwashers	$ 10.00			
Commercial HVAC:				
5 ton or less ach	$ 50.00			
Over 5 ton each	$ 75.00			
Motors - Commercial only:				
1/4 HP up to 10 HP each	$ 25.00			
Over 10 HP to 30 HP each	$ 40.00			
Over 30 HP each	$ 60.00			
New house construction minimum of four inspections requires				
An administrative fee equal to the permit fee may be charged in addition to the permit fee when work is started and/or completed without first obtaining the permit.				
Equipment installation permit fee	$ 10.00			
Final site inspection fee (Planning Dept.)	$ 100.00			
Housing:				
Housing Board of Appeals Fee:				
Residential dwelling unit	$ 310.00			
Other - Commercial	$ 510.00			
Housing Inspections Owner Authorized:				
One and two-family dwellings:				
Building structure fee per dwelling unit	$ 200.00			
Electrical fee per dwelling unit	$ 100.00			
Plumbing fee per dwelling unit	$ 100.00			
Heating and refrigeration fee per dwelling unit	$ 100.00			
Landlord Licenses (See Rental Properties)				
Lot Division (Chapter 102):				
Fee per parcel created from each platted or unplatted lot (lot splits)	$ 200.00			
Boundary Adjustment for single family dwelling:				
Separation of platted lots (fee per each lot)	$ 200.00			
Combination of platted lots (fee per each lot)	$ 50.00			
Massage Permits (26-251):				
Investigation fee to operate massage facility (subject to additional fees for regulated use)	$ 250.00			
Investigation fee to perform massage service	$ 25.00			
Change of location (subject to additional fees for regulated use)	$ 100.00			
Mechanical Permits:				

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Base Fee	$ 50.00			
Gas/oil furnace/boilers, etc:				
100,000 BTU or less	$ 60.00			
Over 100,000	$ 70.00			
Over 500,000	$ 80.00			
Ductwork	$ 50.00			
V.A.V. boxes (variable air volume) each	$ 30.00			
Humidified or air cleaner	$ 30.00			
Mfg, fireplace (gas or solid fuel), stoves (solid fuel) includes chimney	$ 30.00			
Gas or oil space heaters	$ 30.00			
Automatic flue damper	$ 25.00			
as part of furnace	$ 10.00			
Gas piping - first two openings	$ 30.00			
additional openings each	$ 5.00			
Air handling systems:				
Vents & Exhaust Fans:				
Under 1,500 c.f.m. each	$ 25.00			
1,500 to 10,000 c.f.m. each	$ 35.00			
Over 10,000 c.f.m. each	$ 55.00			
Heat Pumps:				
To 50,000 BTU	$ 30.00			
To 200,000 BTU	$ 40.00			
To 500,000 BTU	$ 50.00			
Over 500,000 BTU	$ 75.00			
Fire Suppression Systems:				
Standpipe systems:				
2-1/2" thru 4"	$ 50.00			
Over 4"	$ 70.00			
Fire pumps & connections	$ 75.00			
Fire sprinkler system:				
First head up to 20 heads	$ 50.00			
Each additional head	$ 3.00			
Hood and duct fire suppression systems:				
Each establishment system- minimum	$ 75.00			
Each additional system at same establishment	$ 30.00			
Refrigeration:				
Self contained refrigeration systems	$ 40.00			
Remote refrigeration systems:				
Up to 10 HP	$ 50.00			
10 HP up to 50 HP	$ 70.00			
Over 50 HP	$ 95.00			
Water heater	$ 30.00			
Chimney liner	$ 20.00			
Hydronic Floor Heat:				
Up to 2,000 square feet	$ 50.00			
Over 2,000 square feet	$ 60.00			
Geo Thermal:				
Up to 100,000 BTU	$ 75.00			
Over 100,000 BTU	$ 90.00			
Additional reinspection	$ 50.00			
Reinspection fee	$ 50.00			
An administrative fee equal to the permit fee may be charged in addition to the permit fee, when work is started and/or completed without first obtaining the permit.				

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Newsracks (90-160)				
Review fee for each newsrack box	$ 50.00			
Annual registration for each newsrack box	$ 50.00			

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Plumbing Permits				
Base Fee	$ 50.00			
Automatic washer	$ 15.00			
Backflow preventer	$ 25.00			
Bathtub	$ 15.00			
Catchbasin	$ 50.00			
Dental Chair	$ 15.00			
Dishwasher	$ 20.00			
Drains to 6 inches	$ 25.00			
Drains over 6 inches	$ 40.00			
Drinking fountain	$ 15.00			
Floor drain	$ 15.00			
Garbage disposal	$ 15.00			
Grease trap	$ 30.00			
Hood bibs	$ 15.00			
Humidifier	$ 15.00			
Inside drain (weep tile)	$ 15.00			
Laundry tray	$ 15.00			
Lavatory	$ 15.00			
Lawn sprinkler	$ 50.00			
Miscellaneous equipment	$ 15.00			
Reinspection fee	$ 50.00			
Roof sump	$ 15.00			
Safe waste	$ 15.00			
Sewers to 6 inches	$ 50.00			
Sewers to 8 inches	$ 60.00			
Sewers to 10 inches	$ 75.00			
Sewers to 12 inches	$ 100.00			
Sewers over 13 inches	$ 100.00			
Shower trap	$ 15.00			
Stacks, conductors	$ 15.00			
Stand pipe	$ 15.00			
Sump w. pump	$ 30.00			
Urinal	$ 15.00			
Water closet	$ 15.00			
Water distribution:				
3/4 inch	$ 30.00			
1 inch	$ 30.00			
1 1/4 inch and 1 1/2 inch	$ 35.00			
2 inches	$ 45.00			
3 inches	$ 60.00			
4 inches	$ 70.00			
Over 4 inches	$ 75.00			
Water heater	$ 15.00			
Water service:				
1 inch	$ 65.00			
1 1/2 inch	$ 65.00			
2 inches	$ 65.00			
Over 2 inches	$ 125.00			
Additional inspection	$ 50.00			
Reinspections	$ 50.00			

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
An administrative fee equal to the permit fee may be charged in addition to the permit fee, when work is started and/or completed without first obtaining the permit.				
Production filming fees 114-168:				
Permit application fee (non-refundable):				
Motion picture, television, or video on private property only	$ 125.00			
Motion picture, television, or video on public property	$ 225.00			
Still photography only on private property	$ 50.00			
Still photography only on public property	$ 100.00			
Additional fee for expedited processing if less than normal processing time is required. (Late application processed at the discretion of the city manager or his/her designee)	$ 150.00			
Daily public property use fee (from prep to clean-up time):				
Motion picture, television, or video, per day	$ 75.00			
Public property location holding - per day	$ 75.00			
On-street base camp - per day (if approved)	$ 25.00			
Parking space rental - per day	current rate			
Extended hours of permitted filming activity:				
Any film permitted activity beyond 7:00 a.m. to 7:00 p.m. or driving scenes on major, minor, or neighborhood roads requiring special barricades, noticing, and/or public safety personnel (hourly rates for staff time to be calculated and charged separately).	$ 75.00			
Security deposit:				
A refundable security deposit may be required to cover any unanticipated city staff costs, clean-up costs, refund fees to user groups affected by the film permit activities, and/or other expenses not included/anticipated in the initial film permit fee calculation.	$ 500.00			
Staff costs:				
Monitoring fee for additional police, fire, ordinance enforcement, public works, recreation and parks, or other staff as determined by the city manager or his/her designee; fee will be estimated based on hours needed and scheduled. Staff time to be based on most current city overtime rate schedule and calculated and paid in advance of film permit activities.				
Insurance: (Sec 14-172 (5) (6) (8) Standard insurance requirement plus limits of liability of not less than $5,000,000 per occurrence in the event motor vehicles, aircraft, helicopters, explosives or pyrotechnics are used in the activity. Also, the permittee shall execute a hold-harmless agreement as provided by the city prior to the issuance of any permit.				
Rental Properties				
Fee for rented or leased premises:				
First unit	$ 125.00			
For properties containing more than one unit:				
Add, per additional unit or common/exterior area, to the one-unit fee	$ 40.00			
Additional re-inspection fee for rental properties requiring additional inspections, plus $25.00 for each additional unit beyond the first unit.	$ 75.00			
The fee shall be increased by 50 percent for any application received more than 30 days after the required renewal date.				
Signs (Chapter 86)				
Construction	$ 50.00			
Temporary - non-residential zone districts - permit per 30 square feet or fraction 86-133	$ 50.00			
Temporary - churches in residential zone districts 86-70	$ 25.00			
Marquee and roof annual fee	$ 200.00			
Others:				
Permit per square foot	$ 2.00			

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Minimum	$ 100.00			
Inspection fee every three years	$ 50.00			
Removal fee 86-59 86-111	$ 50.00			
Sign impound fee, per sign	$ 25.00			
Sign inspection bonds per required inspection	$ 200.00			
Sign Erectors (Chapter 86)				
Original license	$ 25.00			
Renewal - annual fee	$ 15.00			
Bond	$ 5,000.00			
Sign Removal: Failure to comply with notice to remove, daily fine to commence on 31st day after notice to remove is issued.	$ 25.00			
Site Evaluation				
New house	$ 150.00			
Addition and accessory structure	$ 75.00			
Special Land Use Permits (See Zoning)				
Subdivision plats (Chapter 102)				
Tentative preliminary plat approval				
Fee	$2,500.00			
Plus per lot	$10.00			
Final preliminary plat approval				
Fee	$1,000.00			
Temporary Structure (Tents, Canopies, etc)				
Original permit	$ 100.00			
Renewal	$ 25.00			
Plan checking fee	$ 50.00			
Temporary Use Permit	$ 100.00			
Vacant Property Registration Fee				
Residential	$ 100.00			
Commercial	$ 100.00			
Safety and maintenance inspection	$ 75.00			
Administrative costs: Inspector per hour	$ 55.00			
Support staff per hour	$ 45.00			
Sanctions, remedies, penalties:				
First offense	$ 150.00			
Second offense and any other subsequent offense	$ 500.00			

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Zoning Ordinance Fees				
Board of Appeals				
Single family residential	$ 310.00			
All others	$ 510.00			
Community Impact Review	$ 2,050.00			
Design review fee	$ 350.00			
Historic district review				
Single family residential district	$ -			
All other zone districts	$ 350.00			
Public notice signs for land development applications				
Fee	$ 50.00			
Deposit	$ 100.00			
Site Plan Review				
R-4 through R-8 zone districts fee	$ 850.00			
Plus, per dwelling unit affected by minor construction or minor site plan changes, as determined by the planning director	$ 50.00			
Or, plus, for each dwelling unit in the entire complex for all other site plan changes, as determined by the planning director	$ 50.00			
Non-residential districts fee	$ 1,050.00			
Plus per acre or fraction thereof	$ 50.00			
Special Land Use Permits				
*Special land use	$ 800.00			
Plus, site plan review	$ 1,050.00			
Plus, design review	$ 350.00			
Plus, publish of legal notice	$ 450.00			
Annual renewal fee	$ 200.00			
Temporary Use Permit	$ 100.00			
Zoning Compliance Letters	$ 50.00			
Zoning Compliance Permit Fees				
Accessory Structures Under 200 Square Feet	$ 125.00			
Fence Permit - *Single Family Zoned Districts*	$ 50.00			
Impervious Surface (driveway, patio, etc.) *Single Family Zoned Districts*	$ 125.00			
Zoning Ordinance Interpretation (Formal Report)				
One & two family zone districts	$125.00			
All other zone districts	$175.00			

THE FEES FOR DESIGN REVIEW, SITE PLAN REVIEW, HISTORIC DISTRICT REVIEW AND SPECIAL LAND USE PERMITS SHALL BE DOUBLE THE LISTED AMOUNTS IN THE EVENT THE PROPOSED PROJECT IS COMMENCED PRIOR TO FILING OF AN APPLICATION FOR REVIEW BY THE CITY.

* Special Land Use permit fees may be waived at the discretion of the City Manager where an amendment is sought by the applicant to change the name of the establishment, or remove parties from the permit when it involves a liquor license associated SLUP and the establishment is not in operation.

FEE SCHEDULE

DEPARTMENT OF PUBLIC SERVICES	EXISTING FEES	PROPOSED FEE	CHANGE CODE	Staff
Dog Park Annual Pass:				
Resident	$ 50.00			
Non-Resident	$ 200.00			
Golf Course Fees - Adjusted annually by resolution of City Commission with recommendation of Parks and Recreation Board				
Grass & Weed Violations (118-66 to 118-68)				
Cutting charge for properties less than or equal to 50 feet wide	$ 135.00			
Cutting charge for properties greater than 50 feet wide	$ 200.00			
Municipal Civil Infraction Fine (in addition to cutting charge):				
First Offense	$ 50.00			
Second Offense	$ 100.00			
Third Offense	$ 200.00			
All violations after the third offense in a calendar year	$ 200.00			
Ice Arena Fees - Annual evaluation at budget				
Leisure Activity Pass:				
First year	$ 15.00			
Revalidate/Replace for subsequent seasons	$ 10.00			
Recycle Bins	current cost			
Refuse collection charges (Chapter 90) Fill-A-Dump	$ 150.00	$ 300.00	A, B	LW
Snow Removal from Sidewalks (98-66 - 98-68) - minimum charge	$ 100.00			
Tree Preservation (Chapter 118)				
Registration for tree service business	$ 100.00			
Sanctions, remedies, penalties:				
First offense, per tree	$ 500.00			
Second offense, per tree	$ 1,000.00			
Water				
Customer requested service, emergency, 2 hr. minimum plus equipment and materials if applicable	$ 200.00			
Meter department service fee, plus equipment and materials if applicable	$ 80.00			
Meter department service fee for no show appointment	$ 40.00			
Final meter reading without 24 hour notice	$ 150.00			
Stop box construction deposit (includes $100 inspection $400 refundable	$ 500.00			
Curb box and lid repair (done by city)	$ 500.00			
Opt Out Plan Meter Reading Fee	$ 12.02			
Frozen water service line thaw - first visit	no charge			
Frozen water service line thaw - second visit and beyond ($200 minimum)	time & material ($200 minimum)			
Water				
Additional charge for water used:				
For each 1,000 gallons or part thereof	$ 3.93			
Service of notice of intent to discontinue service for non-payment of charges(114-303)	$ 50.00			
Meter department service fee	$ 80.00			
Meter department service fee for no show appointment	$ 40.00			
Final meter reading without 24 hour notice	$ 150.00			
Stop box construction deposit (includes $100 inspection $400 refundable)	$ 500.00			
Curb box and lid repair (done by city)	$ 500.00			
Water Rates				
Meter Size				
5/8" Quarterly fixed charge	$ 5.00			
5/8" Monthly fixed charge	$ 1.67			
1" Quarterly fixed charge	$ 8.00			
1" Monthly fixed charge	$ 2.67			
1 1/2" Quarterly fixed charge	$ 12.00			

DEPARTMENT OF PUBLIC SERVICES	EXISTING FEES	PROPOSED FEE	CHANGE CODE	Staff
1 1/2" Monthly fixed charge	$ 4.00			
2" Quarterly fixed charge	$ 16.00			
2" Monthly fixed charge	$ 5.33			
3" Quarterly fixed charge	$ 24.00			
3" Monthly fixed charge	$ 8.00			
4" Quarterly fixed charge	$ 32.00			
4" Monthly fixed charge	$ 10.67			
6" Quarterly fixed charge	$ 48.00			
6" Monthly fixed charge	$ 16.00			
8" Quarterly fixed charge	$ 64.00			
8" Monthly fixed charge	$ 21.33			
Special charges to the city				
Annual charge for fire hydrants	$ 18.50			
Annual charge for drinking fountains	$ 20.00			
Water & Sewer Connections (Chapter 114):				
Water Service Only - Single Trench				
Easement 1":				
Service Install	$ 1,790.00			
Water Meter, MTU, Brass Meter Spuds, and Trip	$ 637.00	$ 657.00	B	PM
Water for Construction	$ 50.00			
Total	$ 2,477.00	$ 2,497.00	B	PM
Easement 1 1/2":				
Service Install	$ 2,010.00			
Water Meter, MTU, Brass Meter Flanges, and Trip	$ 1,161.00	$ 1,850.00	B	PM
Water for Construction	$ 70.00			
Total	$ 3,241.00	$ 3,930.00	B	PM
Easement 2":				
Service Install	$ 2,210.00			
Water Meter, MTU, Brass Meter Flanges, and Trip	$ 2,060.00			
Water for Construction	$ 95.00			
Total	$ 4,365.00			
All Paved Surfaces 1":				
Service Install	$ 3,950.00			
Water Meter, MTU, Brass Meter Spuds, and Trip	$ 637.00	$ 657.00	B	PM
Water for Construction	$ 50.00			
Total	$ 4,637.00	$ 4,657.00	B	PM
All Paved Surfaces 1 1/2":				
Service Install	$ 4,270.00			
Water Meter, MTU, Brass Meter Flanges, and Trip	$ 1,161.00	$ 1,850.00	B	PM
Water for Construction	$ 70.00			
Total	$ 5,501.00	$ 6,190.00	B	PM
All Paved Surfaces 2":				
Service Install	$ 4,630.00			
Water Meter, MTU, Brass Meter Flanges, and Trip	$ 2,060.00			
Water for Construction	$ 95.00			
Total	$ 6,785.00			
Water for construction rates on larger services:				
3"	$ 120.00			
4"	$ 190.00			
6"	$ 330.00			
8"	$ 465.00			
(Prices on water services over 2" in size will be determined by (DPS) on a time and material basis. A deposit will be made for the estimated cost as determined by DPS.)				
5/8" meter	$ 120.00			

DEPARTMENT OF PUBLIC SERVICES	EXISTING FEES	PROPOSED FEE	CHANGE CODE	Staff
1" meter	$ 160.00	$ 180.00	B	PM
1 1/2" meter	$ 631.00	$ 1,320.00	B	PM
2" meter	$ 1,525.00			
(Price to be obtained from meter department for any water meter larger than 2")				
Meter Transceiver Unit (MTU)	$ 135.00			
1" Brass Meter Spuds	$ 22.00			
1.5" Brass Meter Flanges	$ 75.00			
2" Brass Meter Flanges	$ 80.00			
Inspection fee when trenching not done by DPS per service	$ 400.00			
Water disconnection fee:				
Water service disconnection at property line if service will be reused (1" or larger copper water services only)	$ 1,000.00			
2" service or smaller	$ 1,850.00			
4" service or greater to be determined individually by the DPS				
Fees for trench maintenance	$ 600.00			
Refundable deposit	$ 1,000.00			
Wedding Rental (Parks)	$ 100.00			
Shain Park (weekdays/weekends)				
Resident	$ 200.00			
Non-Resident	$ 400.00			
Security Deposit	$ 100.00			
Birmingham Historical Museum Park (John West Hunter Park) (weekdays/weekends)				
Resident	$ 200.00			
Non-Resident	$ 400.00			
Security Deposit	$ 100.00			
All other City Parks (weekdays/weekends)				
Resident	$ 70.00			
Non-Resident	$ 140.00			
Security Deposit	$ 50.00			
Well Permit	$ 100.00			

FEE SCHEDULE

ENGINEERING	EXISTING FEE					PROPOSED FEE	CHANGE CODE	Staff
Bidding Document Fee								
Large Set - Paper Copy	$ 50.00							
Small Set - Paper Copy	$ 30.00							
CD Copy (any size)	$ 15.00							
(Copy fee waived for Plan Room and Advertising Services)								
Cable Communications Permit (30-133 (j))								
Cable Franchise Insurance: Standard Insurance requirements plus excess liability insuance (or umbrella policy) on an "occurrence basis", with limits of liability not less than $5,000,000 per occurrence; and indemnification provisions (see Section 30-190)								
Curb Closings (See Streets & Sidewalks)								
Driveways (See Streets & Sidwealks)								
Parking Meters								
High Demand Areas	$ 1.00	per hour						
Lower Demand Areas (1)	$ 0.50	per hour						
Parking Structures	**Pierce**	**Peabody**	**Park**	**Chester**	**N. Old Woodward**			
Less than 2 hours	free	free	free	free	free			
Less than 3 hours	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00			
Less than 4 hours	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 2.00			
Less than 5 hours	$ 3.00	$ 3.00	$ 3.00	$ 3.00	$ 3.00			
Less than 6 hours	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00			
Over 6 hours	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00			
Over 7 hours	$ 7.50	$ 5.00	$ 5.00	$ 5.00	$ 5.00			
Over 8 hours	$ 10.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00			
Maximum Fee After 10:00PM	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00			
Permit Parking	$ 55.00	$ 45.00	$ 45.00	$ 30.00	$ 45.00			
Parking Structure Permit Parking Activation Fee								
Deposit (any cards returned after six-months not eligible for refund)	$ 20.00							
Activation fee per AVI card	$ 30.00							
Returned checks	$ 30.00							
Permit Parking At Meters								
Lot 6 - Regular	$ 150.00	quarterly						
Lot 6 - Restricted	$ 90.00	quarterly						
Ann St. North	$ 165.00	quarterly						
Ann St. South	$ 120.00	quarterly						
South Old Woodward	$ 120.00	quarterly						
Private Building Sewer Investigation Program								
Single Family Residential Property								
Security Deposit (refundable)	$ 300.00							
Non-Single Family Residential Property								
Application Fee	$ 300.00							
Security Deposit (refundable)	$ 300.00							
Sidewalks (See Streets & Sidewalks)								
Soil erosion and sediment control permit fees:								
Less than 1 acre site	$ 50.00							
1-2 acre site	$ 100.00							
2-3 acre site	$ 150.00							
The permit fee shall increase for every acre or portion thereof in access of the above examples.								
Inspection desposits:								
Less than 1 acre site	$ 1,560.00							
1-2 acre site	$ 3,120.00							
2-3 acre site	$ 4,680.00							
The inspection deposit shall increase $1,560.00 per additional acre or portion thereof in excess of the above examples.								
Soil Filling Permit (Chapter 50)								
Application fee	$ 600.00							
Permit fee, per cubic yard	$ 0.20							
Stormwater runoff (Chapter 114)								
Permit per acre of affected area	$ 100.00							

ENGINEERING	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Minimum	$ 50.00			
Streets & Sidewalks:				
There shall be a minimum charge of $50.00 for all curb closing, curb, cuts, driveways and sidewalk permits.	$ 85.00			
Curb closings (98-91):				
Permit per linear foot	$ 3.00			
Minimum	$ 30.00			
Curb cuts (98-91):				
Permit per linear foot	$ 3.00			
Minimum	$ 30.00			
Driveways (98-91):				
Permit	$ 30.00			
Sidewalks (98-57):				
Permit, per square foot	$ 0.40			
Minimum	$ 20.00			
Excavations (98-26):				
Permit	$ 50.00			
Plus deposit to be determined by city engineer to cover estimated cost of possible city expenses, minimum				
Moving buildings (98-3 - 98-28):				
Permit	$ 50.00			
Plus deposit to be determined by city engineer to cover estimated cost of possible city expenses, minimum	$ 1,000.00			
Insurance: Standard insurance requirements plus hold-harmless agreement				
Obstructions (98-26):				
Permit	$ 50.00			
Plus deposit to be determined by city engineer to cover estimated cost of possible city expenses, minimum	$ 1,000.00			

FEE SCHEDULE

FINANCE DEPARTMENT	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Sewer Service Rates (Chapter 114)				
For each 1,000 gallons or part thereof	$ 9.02			
Industrial Surcharge (Chapter 114)				
An industrial surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:				
Amounts of Industrial Surcharge - Total Charge per pound of excess pollutants				
Biochemical oxygen demand (BOD), over 275 mg/l	$ 0.502			
Total suspended solids (TSS), over 350 mg/l	$ 0.509			
Phosphorus (P), over 12 mg/l	$ 7.508			
Fats, oils, grease (FOG) over 100 mg/l	$ 0.483			
Industrial Waste Control IWC (Chapter 114)				
An industrial waste control charge shall be levied against all non-residential properties, in accordance with rates established by resolution.				
Meter Size - Quarterly Charge				
5/8"	$ 27.12			
3/4"	$ 40.68			
1"	$ 67.80			
1 1/2"	$ 149.16			
2"	$ 216.96			
3"	$ 393.24			
4"	$ 542.40			
6"	$ 813.60			
8"	$ 1,356.00			
10"	$ 1,898.40			
12"	$ 2,169.60			
14"	$ 2,712.00			
16"	$ 3,254.40			
18"	$ 3,796.80			
20"	$ 4,339.20			
24"	$ 4,881.60			
30"	$ 5,424.00			
36"	$ 5,966.40			
48"	$ 6,508.80			
Effective July 1, 2014				

FEE SCHEDULE

FIRE DEPARTMENT	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
EMS Transport Service Fees (Chapter 54)				
ALS Emergency Transport II	$ 750.00			
ALS Emergency Transport I	$ 575.00			
ALS Non-Emergency Transport	$ 575.00			
BLS Emergency Transport	$ 450.00			
BLS Non-Emergency Transport	$ 450.00			
Loaded Mile (scene to hospital fee per mile)	$ 12.50			
Fire Code Operational Permits				
As listed in the International Fire Code	$ 50.00			
Hydrant Use				
Deposit (if required as determined by Fire Chief)	$ 100.00			
Permit fee	$ 160.00			
Water Charge	$ 63.50	$ 64.75	B	JC
Includes 5000 gallons at standard charge. Water charge in excess of 5000 gallons will be charged at double rate ~~$25.40~~ $25.90 per thousand gallons. This rate may be revised every year effective July 1st.	$ 25.40	$ 25.90	B	JC
Hydrant Repair				
To be calculated by DPS, Will include labor, equipment, material				
Open Fires Permit (includes inspection)	$ 50.00			
Pyrotechnics displays Permit	$ 50.00			

FEE SCHEDULE

MUSEUM	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Limited Use Fee				
Cleaning Deposit, returnable	100.00			
2 hrs. of approved private use - Allen House, first floor only, with event specific rider and agreement	550.00			
Insurance: Standard Insurance Requirements and Hold Harmless Agreement				
Research Requests				
First hour	$ 25.00			
Each additional hour	$ 15.00			

FEE SCHEDULE

POLICE DEPARTMENT	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
***Alcohol:**				
Specially Designated Distributor	$ 500.00			
Specially Designated Merchant	$ 500.00			
False Alarm fees (74-31):				
First false alarm per calendar year	no charge			
All subsequent false alarms per calendar year	$ 50.00			
Fingerprints				
Full set of fingerprints; said fee shall be in addition to any license or permit fee which requires fingerprints to be taken and/or submitted to the Michigan State Police or the Federal Bureau of Investigation	$ 10.00			
Meter Bags	$ 12.00			
Parking Permits (110-136 - 110-150)				
Residential parking permit per household (includes 2 resident and 3 visitor permits for a two-year period)	$ 8.00			
Parking Offenses & Fines (If paid before 10 days/If paid after 10 days)				
Expired meter: first seven offenses in calendar	$10/20			
Expired meter: eight offenses or more in calendar year	$30/40			
Overtime in non-metered zone	$10/20			
Overtime in a time zone: less than 2 hours	$15/25			
Overtime in a time zone: 2 hours or longer	$30/40			
Stopping, standing or parking where prohibited	$30/40			
Parking over the meter line	$10/20			
Back into parking lot space	$10/20			
Keys in ignition or ignition unlocked	$30/40			
Other illegal parking	$30/40			
No parking here to corner	$30/40			
Handicap zone	$100/125			
Violation of snow emergency parking ordinance	$50/75			
Illegal parking in permit area	$30/40			
Illegal parking on private property	$30/45			
Precious Metals Dealers 26-161				
Annual License Fee	$ 500.00			
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)				
Preliminary breath test (PBT) each	$ 10.00			
Stray Animal Fines:				
Licensed pet properly immunized first offense	$ 25.00			
Second offense within twelve month period	$ 50.00			
Vehicle Identification Number Inspection Fee	$ 25.00			
Vehicle Impounding Fee	$ 25.00			

FEE SCHEDULE

POLICE DEPARTMENT	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Vehicle Inspection Fee	$ 25.00			
*Fee for liquor license inspection may be waived at the discretion of the City Manager where an applicant seeks to change the liquor license by the removal of a licensee from the license and the licensed establishment is not in operation.				

FEE SCHEDULE

TREASURER'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Returned Check fees (15.1 - 15.3)	$ 25.00			
Treasurer's certificate	$ 10.00			

CITY OF BIRMINGHAM
PUBLIC RECORDS POLICY

1. The City of Birmingham shall make public records available to the general public in accordance with the Freedom of Information Act (FOIA) and Article VIII, Sections 2-311 through 2-316.

2. The city clerk shall be designated the FOIA coordinator. The clerk may designate others to fulfill FOIA requests, but shall keep copies of requests according to the Records Retention and Disposal Schedule.

3. The FOIA Coordinator shall make available a standard form for requests for public records. There is no requirement under FOIA for lists or reports to be created.

4. Copying of public records shall only be done by city employees or may be reproduced by an outside source as arranged by the FOIA coordinator or his or her designee.

5. Copies of public records shall be charged at ~~$.25 each page, for black and white and $.50 for color.~~ $0.10 each sheet of paper 8.5" x 11" and 8.5" x 14", using double-sided printing when available.

6. Maps and plans shall be distributed as follows:

~~8 ½ " x 11"~~	~~$3.00~~
11" x 17"	$5.00
24" x 36"	$10.00
26" x 36"	$13.00
36" x 42"	$15.00

Zoning Ordinance (Computer Disk only) $10.00

7. The building department does not release copies of interior plans of houses or commercial buildings without written approval of the owner.

8. Copies of the annual budget shall be sold for $71.00 plus mailing costs. Copies of the annual audit, CAFR, shall be sold for $65.00 plus mailing costs. As duplicating costs vary for these documents from year to year based on volume, charges will be adjusted accordingly.

9. All agendas will be posted on the city's website. Background material will be made available for public review at the respective department counter where the document is prepared. Upon request, commission agendas will be provided free of charge to the Birmingham homeowners associations representing residents of the City.

10. Requests for computer generated lists or documents shall be made available in accordance with FOIA and the city code. Costs for such documents shall be determined according to the departmental costs to produce such records.

11. Records of fire investigations shall be available to the public after the investigation has been completed. Copies of fire incident reports shall be sold for $5.00 for each copy plus current mailing costs.

12. Copies of standard records from the police department, including dispatch cards, incident reports and accident reports shall be sold for $5.00. Police Department letters of clearance will be prepared for $10.00.

13. Copies of standard police video (booking room, in-car, and security) shall be sold for $75.00.

14. Copies of standard police audio (9-1-1, telephone, radio) shall be sold for $50.00.

Adopted by City Commission July 28, 2008, Resolution #07-240-08
Amended: February 14, 2011, Resolution #02-38-11
March 19, 2012, Resolution #03-74-12
August 27, 2012, Resolution #08-249-12
March 18, 2013, Resolution #03-100-13
April 28, 2014, Resolution #04-98-14