

TENTATIVE AGENDA FOR PUBLIC HEARINGS 2015-2016 RECOMMENDED BUDGET

**8:30 A.M.
April 18, 2015**

**Municipal Building
Commission Room
Second Floor, 151 Martin Street
Birmingham, Michigan 48009**

PLEASE NOTE THAT THIS IS A TENTATIVE SCHEDULE AND AS SUCH THE LENGTH OF THE PRESENTATIONS AND DURATION OF THE MEETING MAY CHANGE AS CIRCUMSTANCES WARRANT. THE MEETING MAY END EARLIER THAN SCHEDULED, OR BE EXTENDED. PUBLIC COMMENT MAY ALSO BE MADE AFTER EACH SEPARATE PRESENTATION.

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12:15 – 12:45 - LUNCH

12:45 P.M.	6. Birmingham Historical Museum	
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1:00 P.M.	7. Principal Shopping District	349
1:15 P.M.	8. Baldwin Public Library	339
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1:40 P.M.	10. Triangle District Corridor Improvement Authority	361
1:50 P.M.	11. Capital Projects Fund	365
2:00 P.M.	12. Public Comment	

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:2485301880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

CITY OF BIRMINGHAM

RECOMMENDED 2015-2016 BUDGET

City Commission

Stuart Lee Sherman, Mayor
Rackeline J. Hoff, Mayor Pro-Tem
George Dilgard, Commissioner
Thomas McDaniel, Commissioner
Scott D. Moore, Commissioner
Mark Nickita, Commissioner
Gordon Rinschler, Commissioner

City Manager

Joseph A. Valentine

Director of Finance/Treasurer

Mark Gerber

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*City of Birmingham, Michigan
2015-2016 Recommended Budget*

COMMUNITY PROFILE

In 1933, the incorporation of Birmingham from a Village was completed and the City established itself as a Home Rule City in order to address its needs in becoming a more progressive community. The City is located approximately 20 miles north of downtown Detroit and is in the southeastern portion of Oakland County, one of the wealthiest counties in the country. The City of Birmingham has a thriving retail shopping district with a historic downtown dating back to the 1830s. Birmingham offers a variety of urban experiences from historic buildings to modern retail and entertainment developments. This demonstrates the City's commitment to engaging in progressive and forward planning that actively recognizes the importance of honoring the City's past. A close but welcoming community, the City maintains its small-town feel while offering the recreational and cultural advantages of a prosperous urban area.



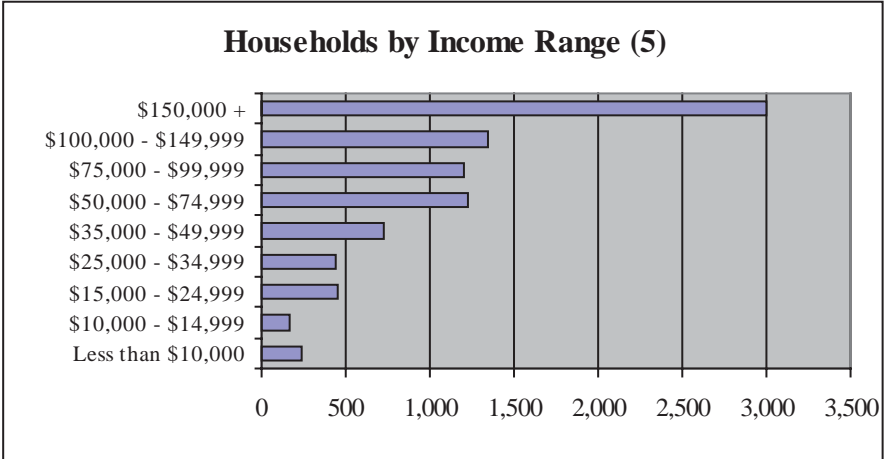
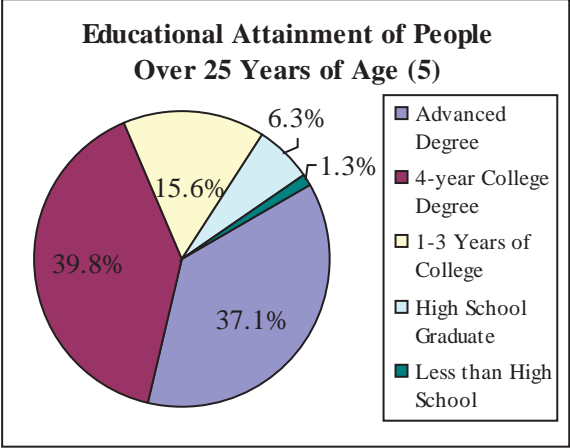
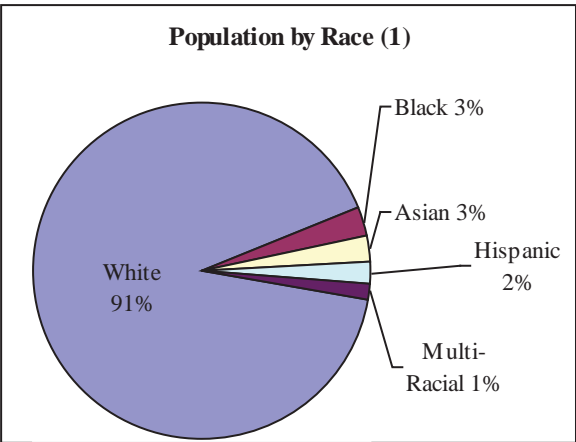
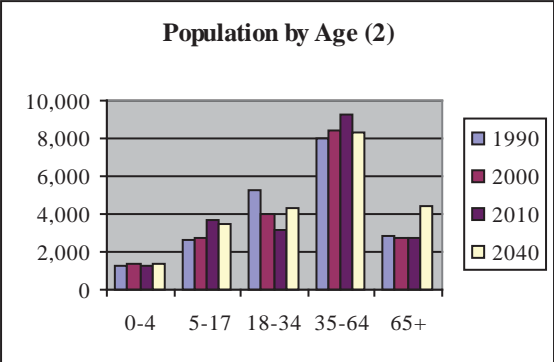
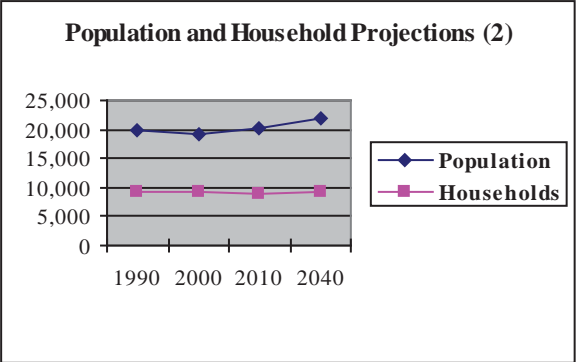


- According to the 2010 U.S. Census, Birmingham currently has a population of 20,103 with the Southeast Michigan Council of Governments (SEMCOG) projecting growth to a population of 21,800 by 2040.
- The average selling price of a single-family home was \$453,114 in 2014, an increase of approximately 15 percent from the prior year.
- A pedestrian-friendly downtown with 1,500,000 square feet of retail space and 2,200,000 square feet of office space, and nearly 300 retail and service businesses.
- Twenty-two parks with 230 acres cover more than 10 percent of the City's total acreage, and the school district also provides recreational facilities.
- Top 25 safest communities according to Movoto.com (2013).
- Birmingham was named the 5th most successful walkable suburb in the U.S. by the Wall Street Journal (2010).
- Named one of the nation's Top 10 "Coolest Suburbs Worth a Visit" by Travel + Leisure Magazine (August 2010).
- One of the top 20 "Best places for a healthy retirement" according to CNNMoney.com (2009).
- Birmingham was named one of the top 25 cities to live in by relocateamerica.com (2007).
- Received the *Promoting Active Communities Award* from the Michigan Governor's Council on Physical Fitness, Health and Sports in 2007 (Bronze Level), 2008 (Gold Level), 2009 (Gold Level), and 2010 (Gold Level - one of only six in the State).



City of Birmingham, Michigan

Demographics

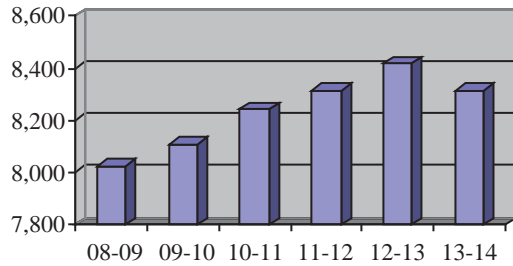


Median
Household
Income (5)
\$98,750

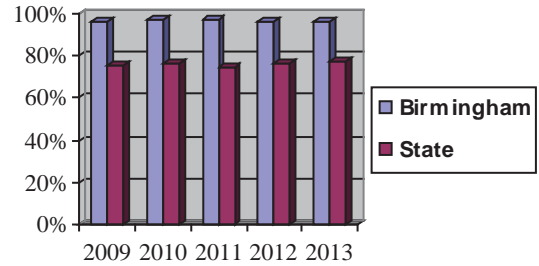
City of Birmingham, Michigan

Education

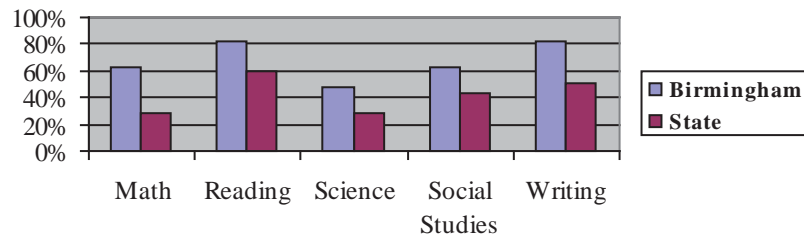
**Birmingham Public Schools
Full-Time Enrollment (6)**



**4-Year Cohort Graduation Rates
(6)**

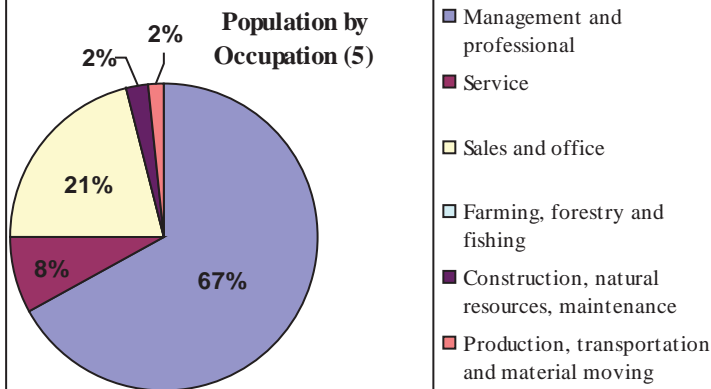


**Percentage of Graduating Birmingham Public School Students
Meeting or Exceeding State Standards (3)
Class of 2015**

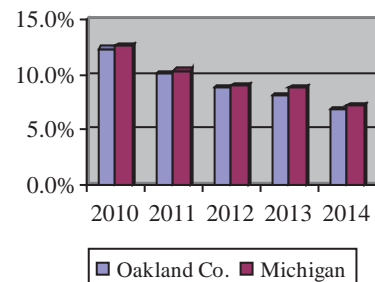


Labor

**Population by
Occupation (5)**



**Oakland County and State
Unemployment Rate (4)**



Sources: (1) 2010 U.S. Census; (2) Southeast Michigan Council of Governments (SEMCOG); (3) Michigan Department of Education, Office of Educational Assessment and Accountability; (4) Michigan Department of Technology, Management, and Budget, Office of Labor Market Information; (5) U.S. Census Bureau 2009-2013 American Community Survey; (6) Michigan Department of Education, Center for Educational Performance & Information

CITIZENS' GUIDE

The purpose of this section is to explain the format and provide an outline of the content in the 2015-2016 budget document. Hopefully this will serve as an aid for budget review.

Budget Document

The budget document consists of the following sections:

1. The “Introduction” section includes a: Community Profile; Citizens’ Guide to the Budget Document; and a City Organization Chart.
2. The “Budget Overview” section includes the: City Manager’s budget message; City Goals and Budget Guidelines, Budget Calendar; Fund Structure of Budget; Combined Statement of Revenue, Expenditures and Changes in Fund Balance; Combined Statement of Revenues, Expenses and Changes in Net Assets; Long-Range Planning Processes; and Financial Policies.
3. The “Personnel” section of the budget provides information pertaining to the City’s work force and comparative information for the prior, current, and upcoming fiscal year, and the subsequent planned fiscal year.
4. The “General Fund” section is the first fund presented in the document. It presents the operating budgets for the departments and activities funded by the General Fund. These presentations include department organizational charts, summaries, goals and objectives, and performance measures.
5. “Special Revenue Funds” include the: Major Street Fund; Local Street Fund; Community Development Block Grant Fund; Solid-Waste Disposal Fund; and the Law and Drug Enforcement Fund.
6. The “Debt Administration” section provides an overview of the City’s long-term debt obligation.
7. The “Permanent Fund” section presents the budget for the Greenwood Cemetery Perpetual Care Fund.
8. The “Enterprise Funds” section includes such activities as water and sewer utilities, the Automobile Parking System (APS) and the golf courses.
9. The “Internal Service Fund” section presents the budget for the Computer Equipment Fund.
10. The “Component Units” section presents the operating budgets for the Baldwin Public Library, Principal Shopping District (PSD), the Brownfield Redevelopment Authority Fund and the Corridor Improvement Authority.

11. The “Capital Improvements” section provides a listing of capital-improvement projects for the current year, the upcoming year and subsequent five years. The projects in this section are categorized by fund and include all projects with a cost greater than \$25,000.
12. A “Supplemental Information” section has been included to provide additional information pertaining to the City that may be of use or interest to the reader of the budget document. A glossary of financial and budget terms and an index have been provided for reference.

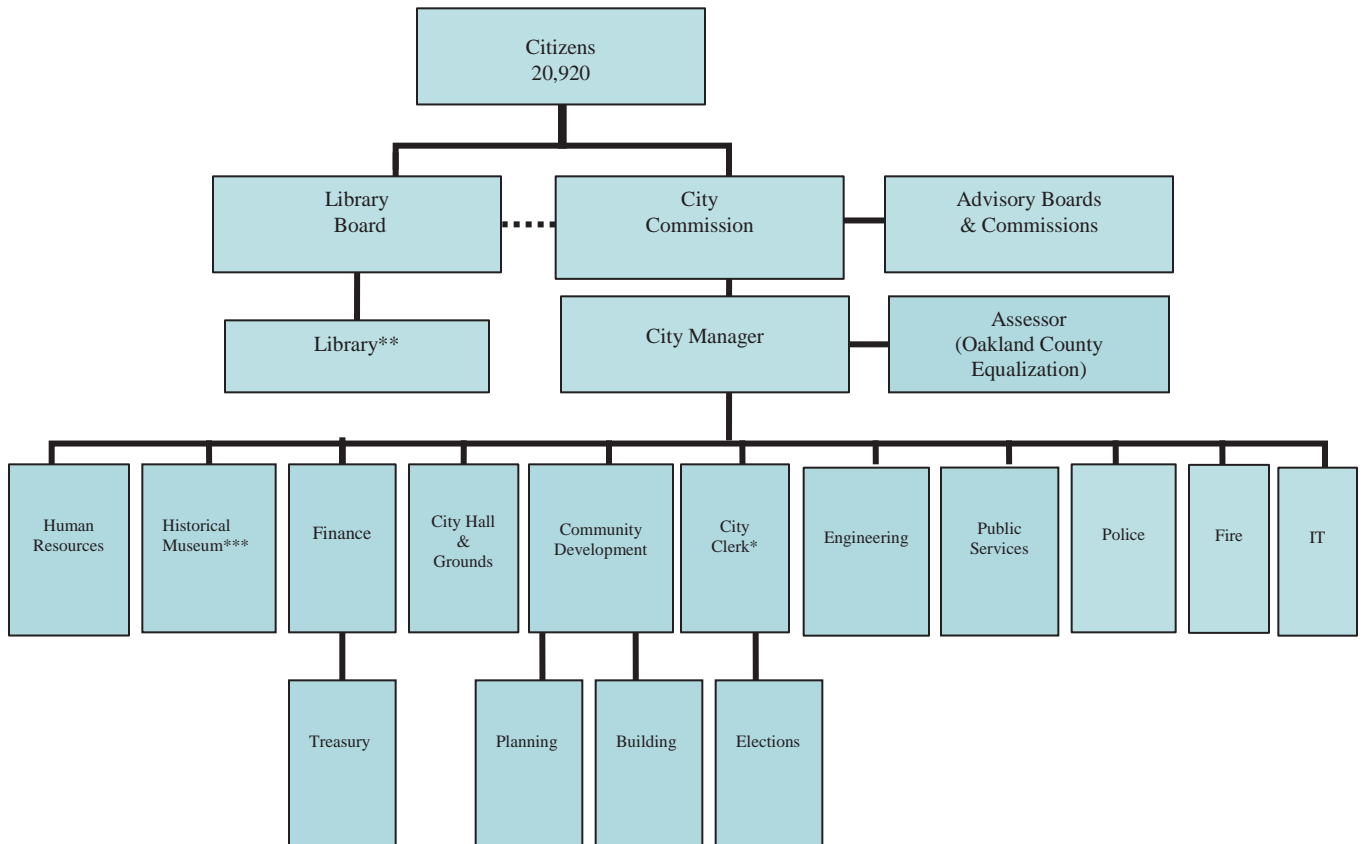
The budget document has been set up to provide information to all interested parties regarding the amount, type and nature of services provided. It specifically identifies personnel costs and the amounts of supplies, other charges and capital items that are associated with an activity’s performance of its various tasks.

In accordance with the State’s Budgeting Act, the budget contains: expenditure and revenue data for the most recently completed fiscal year, or actual information; the current year’s budgeted revenues and expenditures, along with projected revenues and expenditures for the end of the current fiscal year; and requested and recommended amounts required to conduct the City’s operations in the ensuing fiscal year. This format is used for the line-item budgets and many of the summaries contained throughout the document. In addition, a second budgeted year has been added for planning purposes.

The budget document is set up so that it ties into the Comprehensive Annual Financial Report of the City as closely as possible. This will enable the reader to integrate the two documents for a better understanding of the financial affairs of the City as a whole. The budget has been prepared in accordance with provisions of the State Constitution, the Uniform Budgeting & Accounting Act and the City Charter.

Birmingham

2015-2016 Organization Chart



* Appointed by the City Commission; reports to the City Manager.

* * The City shall provide a tax levy of not less than $\frac{1}{2}$ mill and not more than $1\frac{3}{4}$ mills.

*** Birmingham Historical Museum is a non-departmental activity that reports to the City Manager.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Birmingham
Michigan**

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Birmingham, Michigan for its annual budget for the fiscal year beginning July 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



March 20, 2015

To the Honorable Mayor and City Commission Members:

With this letter, I am pleased to submit the 2015-2016 fiscal year budget for the City of Birmingham. Although the City Charter requires an annual budget to be adopted, it has been developed to not only meet legal fiscal requirements but to also provide detailed information to stakeholders and interested parties for spending in the new fiscal year, a plan for the subsequent year (2016-2017) and a six-year plan for capital expenditures. The budget is the result of many months of effort from elected officials and City staff and provides a long-term perspective and commitment to provide the best possible services to residents at the lowest cost. This budget represents a continued proactive and creative approach to allow the City to build on its past while continuing to provide for its future.

FACTORS EFFECTING BUDGET

Economy

Beginning in 2007-2008, the severe real estate market downturn experienced by the nation and state also impacted the City. The City's taxable value peaked at \$2.1 billion in fiscal year 2007-2008. The next four years saw taxable values decline by approximately 16%. The first sign of a recovery in the City was in 2013-2014 when the City's taxable value grew 2.81% and then grew an additional 2.71% in 2014-2015. The recommended budget for 2015-2016 anticipates another 2.3% increase in taxable values. While this is indeed good news, the City is not expected to reach its pre-recession taxable value of \$2.1 billion until fiscal year 2018-2019. As a result, property tax revenue from the City's operating levy remains \$1.2 million below amounts collected before the decline. Property tax revenue is the City's single largest revenue source and accounts for 67% of the City's General Fund revenues and 43% of all revenues.

The future for the state and our local economy is looking brighter. The automotive industry, which was severely hurt by the financial crisis, has rebounded significantly. Automotive sales are now reaching pre-recession levels. The state's unemployment rate has decreased from a high of 14.2% in 2009 to 6.3% in 2014, while Oakland County's rate has decreased from 14.8% to 5.5%. Building permits have grown significantly over the past 3 years. In fiscal year 2011-2012 there were approximately 3,700 building permits issued. In fiscal year 2014-2015, we are projecting over 5,600 building permits. The increase in building permit activity is a good sign that our taxable value will continue to increase in the future.

Legislative

Somewhat offsetting improvements in real taxable value is the phased-in reduction in personal property tax (PPT). The Michigan legislature, in December 2012, approved the phase-out and eventual elimination of industrial and commercial PPT. The first phase of the PPT plan took effect on December 31, 2013 with businesses with a combined total taxable value for personal property of less than \$40,000 being exempt from the tax. Industrial and commercial PPT will eventually be eliminated through 2023. A state-wide vote in August 2014, provided replacement funding for taxes lost for the debt levy, taxes that should have been captured from tax incremental financing properties, and essential services (police and fire). While this replacement funding will not fully replace the taxes lost, it will provide some relief.

Legacy Costs

As a result of high market returns at June 30, 2014 for the pension and retiree health-care fund, legacy costs are budgeted to be lower for 2015-2016 than 2014-2015. This is the main reason why the recommended 2015-2016 General Fund expenditure budget is slightly lower than the amended 2014-2015 budget. Pension costs for all funds are recommended to decrease by \$566,360 for 2015-2016 and \$145,370 for 2016-2017. Retiree health-care costs are recommended to decrease by \$744,700 for 2015-2016 and then increase \$237,330 for 2016-2017. The estimated increase in retiree health-care costs for 2016-2017 is based on budgeted eligible members at the time the budget was prepared. Future retirements of individuals in 2015-2016 may reduce costs below the 2015-2016 levels. The City has managed these costs by closing both systems and providing new employees with defined contribution retirement and retiree health care plans.

Personnel

The City, through proactive management, has moved swiftly to address the fiscal stresses facing it. During the economic downturn, the City reduced full-time staffing levels 27% and the City has maintained a policy of not creating new positions or filling existing openings whenever possible. The recommended budget increases the number of full-time employees by two. One of those positions is a police officer and the other is a field inspector for the engineering department. The additional police officer will bring the total number of sworn officers to 31. The field inspector position will enable City staff to be on site to supervise the many road, water, and sewer projects that occur every year. In addition, this position will assist with digitizing plans and maps and obtaining pre-construction data from the field during the winter months.

Capital Improvements

The City has maintained a policy to make regular capital improvements to the City, even during the lean years. The plan for this policy is in the Capital Improvements section of this budget. It includes a six year plan for capital improvements. The recommended budget for 2015-2016 includes a total of \$8.5 in capital improvements. The real budget challenge is to ensure that not only funds are available for current improvement needs, but that funding will also be available for future projects as well.

Budget Goals

As a result of proactive management, the City has been able to weather the impacts of the fiscal turmoil of the past several years. To date the City has successfully balanced its budget while mindful of the following budgetary goals:

- Avoid increasing taxes and fees which burden City residents and businesses
- Provide high quality, dependable public services that residents and businesses expect in order to enjoy a City that is safe and clean. This includes effective fire and police protection, advanced life-support services, safe and efficient water and sewer systems and refuse pickup including curbside recycling and composting
- Retain stable and essential services while minimizing involuntary employee separations
- Employ a combination of cost reductions, prudent use of reserves and revenue enhancements to balance the budget
- Evaluate fees and charges to responsibly recover the cost of providing services
- Continue to invest in technology that results in productivity improvements
- Increase collaboration and service sharing to eliminate duplications in service delivery and reduce cost
- Support social, cultural, and recreational programs and services that enhance the lives of our residents
- Work with our business community to collectively meet the needs of and provide assistance to new and existing businesses in the community

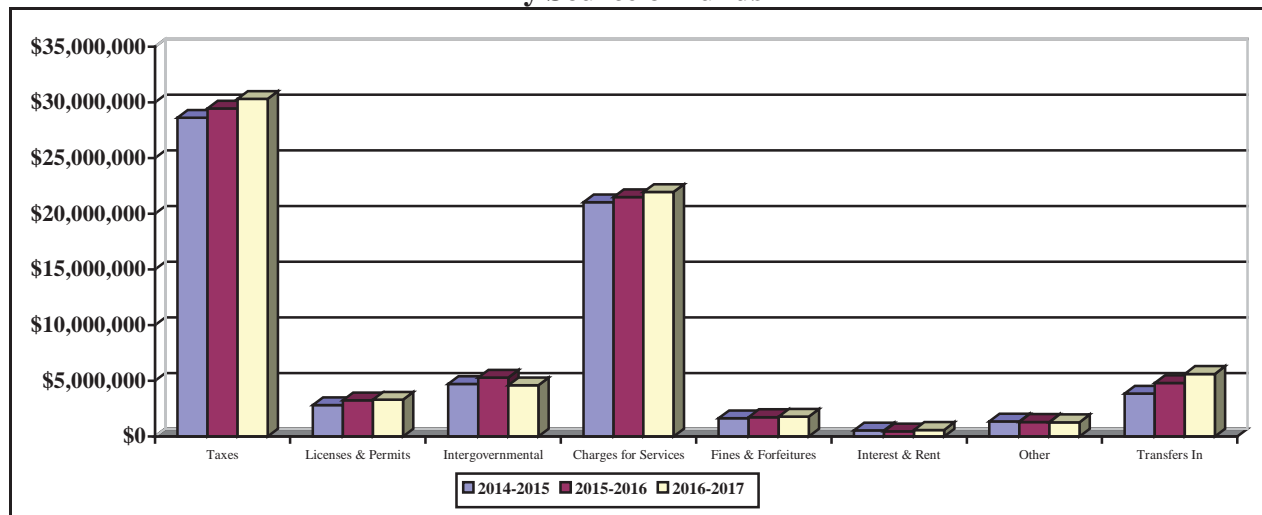
BUDGET OVERVIEW

The total recommended budget for fiscal year 2015-2016 for all funds, including component units, is \$66,663,780. Overall this represents a \$9,551,686, or 13%, decrease from the prior year's amended budget as explained further in this letter:

	Amended <u>2014-2015 Budget</u>	Recommended <u>2015-2016 Budget</u>	Planned <u>2016-2017 Budget</u>
General Fund	\$ 29,679,450	\$ 29,334,740	\$ 30,789,100
Special Revenue Funds	12,453,117	8,598,950	8,908,800
Debt Service Fund	1,508,980	1,571,490	1,627,600
Capital Projects Fund	1,705,273	715,000	3,847,500
Permanent Fund	-	-	-
Enterprise Fund	25,609,003	21,055,830	21,979,010
Internal Service Fund	800,470	838,220	775,240
Component Units	4,459,173	4,549,552	4,624,094
Citywide Total	<u>\$ 76,215,466</u>	<u>\$ 66,663,782</u>	<u>\$ 72,551,344</u>

Revenue Comparisons:

WHERE CITY FUNDS COME FROM By Source of Funds



Largest Sources of Revenue:

Property Taxes

Property taxes comprise 44% of all 2015-2016 budgeted revenue. Property taxes are budgeted in the General Fund, Solid Waste Fund, Water Fund, Sewer Fund, Baldwin Library Fund, Brownfield Fund, and the Corridor Improvement Authority Fund. Property taxes are used for the general operations of the city and library and for the payment of city debt. Property taxes are proposed to increase slightly from 2014-2015 by approximately 3% as a result of an increase in taxable value and lower estimated tax losses. For the 2015-2016 recommended budget, Oakland County Assessing Department estimated a preliminary increase of 2.3% in taxable value for the City which was used to create this budget. The final taxable value will be determined in April after the March Board of Review has concluded.

Charges for Services

Sewage Disposal Fees – Charges for services in the Sewer Fund comprise 12% of the total 2015-2016 budgeted revenue. Sewage disposal fees include charges for the disposal of sewage and connection and inspection fees. Charges for services in the fund are proposed to remain approximately the same as the previous year. Sewage disposal rates are estimated based on the net total cost of the system divided by the number of estimated units of water sold. The number of units of water sold is based on a five year historical average. The average units of water sold is expected to remain approximately the same as the current year.

Automobile Parking Fees – Charges for services in the Automobile Parking System comprise 7% of the total 2015-2016 budgeted revenue. These fees include monthly permits, transient parking fees, on-street meter collections, and parking-related charges. Parking fees are proposed to increase approximately 4% from the previous year budget. Parking fees for 2015-2016 are estimated based on the current year revenue projections. Parking fee revenue has increased approximately 9% over

the past 3 years as the business activity in the downtown area of the city continues to grow and an increase in monthly permit fees in the past year.

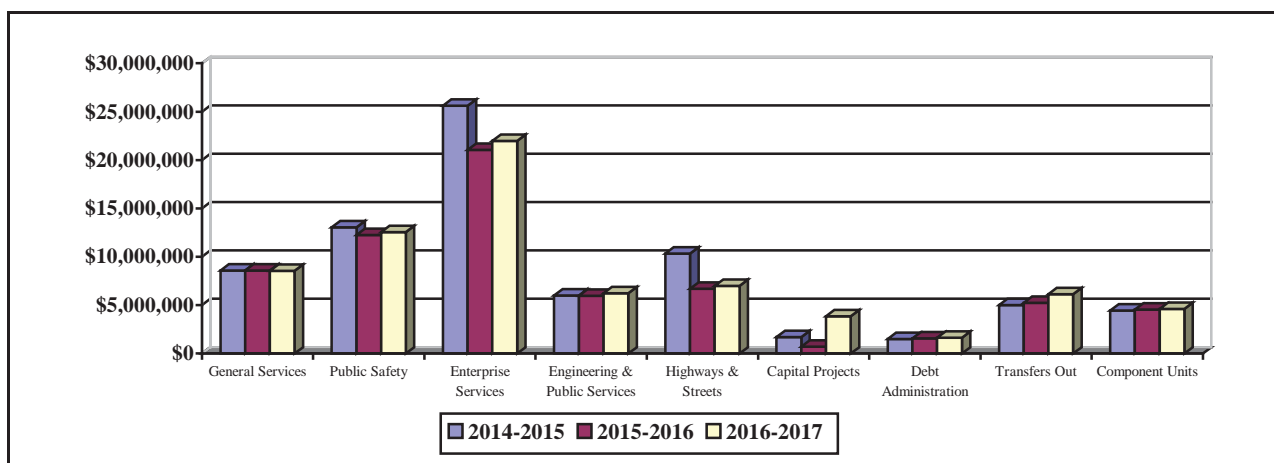
Water Fees – Charges for services in the Water Fund comprise 7% of the total 2015-2016 budgeted revenue. Water fees include water use charge, meter repair and base charge, and connection and inspection fees. These fees are proposed to increase 9% in 2015-2016. Most of this is the result of an increase in the cost of water of 14%. The other portion of the increase is the result of increase building activity which results in more connection and inspection fees. Water use rates are estimated based on the net cost of the system divided by the number of estimated units of water sold. The number of units of water sold is based on a five year historical average. The average units of water sold is expected to remain approximately the same as the current year.

Transfers In

Transfers In comprise 7% of the total revenue budget for 2015-2016. Transfers In represent transfers from the General Fund to other funds, mostly the Major Street Fund and Local Street Fund. The transfers are necessary in order to fund road projects which otherwise would not happen as a result of inadequate road funding from the state. Additionally, the General Fund makes transfers to the Capital Projects Fund for large projects involving City property. Transfers In is proposed to increase 12% from the current year as a result of additional road funding needed as identified in the five year forecast.

Expenditure Comparisons:

WHERE CITY FUNDS ARE SPENT By Type of Expenditures



The two largest areas of expenditures in the 2015-2016 recommended budget are Enterprise Services and Public Safety. These two areas represent approximately 50% of the total budget. Overall, total expenditures decreased from the 2014-2015 amended budget of \$76.2 million to the 2015-2016 recommended budget of \$66.7 million, or \$9.5 million. Significant changes from 2014-2015 amended budget and 2015-2016 recommended budget include: 1) \$4.6 million decrease in expenditures in Enterprise Services as a result of a decrease in capital outlay in the Sewer Fund (\$1.5 million), Water Fund (\$1.9), and Automobile Parking System Fund (\$1.1 million); 2) \$3.6

million decrease in Highways and Streets as a result of a decrease in capital outlay for the Major Streets Fund (\$2.1 million) and the Local Streets Fund (\$1.3 million); 3) \$1 million decrease in Capital Projects as a result of park improvements completed in 2014-2015; and 4) \$.8 million decrease in Public Safety as a result of a decrease in pension and retiree health-care contributions and a decrease in drug forfeiture expenditures.

BUDGET HIGHLIGHTS

Capital Investment

Total capital outlay for all budgeted funds totals \$8.5 million, excluding component units. The proposed capital improvements represent the City's continued commitment of investment in the community and support of its future. Included in the proposed capital outlay expenditures for 2015-2016 are the following:

- *Sewer improvements and repairs totaling \$1,590,000
- *\$565,000 in water-main improvements and repairs
- *\$4,185,050 of improvements to the City's streets and sidewalks
- *Automobile Parking System improvements totaling \$1,088,500
- *Park improvements totaling \$255,000

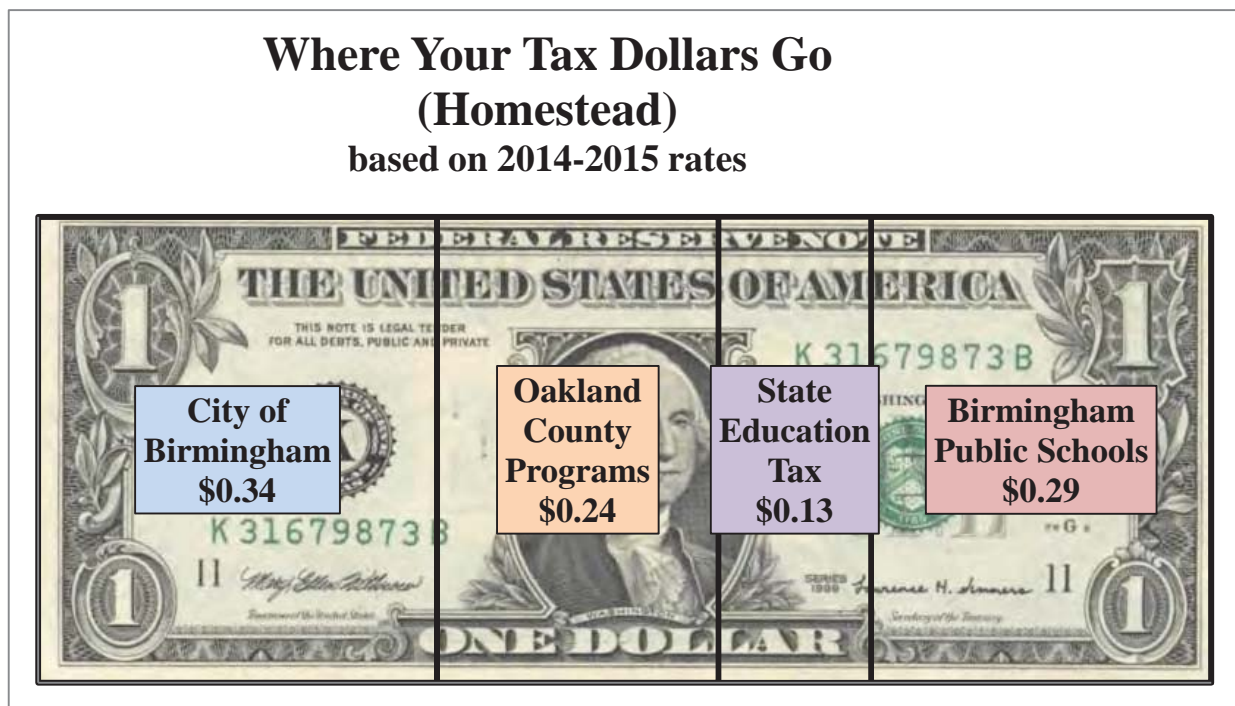
Also, \$988,000 in vehicle and equipment replacement is planned as well as continued implementation of the Downtown Birmingham 2016 Plan and Triangle District Urban Design Plan.

Property Taxes

As indicated below, the City's operating levy is proposed to remain the same as the prior year's levy of 11.6883 mills. Included in the City's operating levy for 2014-2015 are .8070 mills to fund Combined Sewer Overflow (CSO) debt requirements; .0958 mills for the North Arm Drain; .2092 mills for the George W. Kuhn Drain debt requirements; .1299 mills for the Water Fund; and 1.9227 mills for street improvements. The refuse levy has decreased slightly as a result of decreased costs while the required debt-service levy is proposed to increase. The levy for the library, 1.10000 mills, is proposed to remain the same as the prior year's levy. The City's total proposed levy of 15.0976 mills represents an increase from the prior year's levy of 15.0862 mills.

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Proposed</u>	<u>Planned</u>
City Operating Levy	11.5859	11.6883	11.6883	11.6883	11.6883	11.6883	11.6883
Library Levy	1.1000	1.3200	1.1000	1.1000	1.1000	1.1000	1.1000
Refuse Levy	0.7137	0.8434	0.8798	0.9253	0.9585	0.9484	0.9375
Debt Levy	<u>1.6002</u>	<u>1.7488</u>	<u>1.7960</u>	<u>1.3599</u>	<u>1.3394</u>	<u>1.3609</u>	<u>1.3770</u>
Total	<u>14.9998</u>	<u>15.6005</u>	<u>15.4641</u>	<u>15.0735</u>	<u>15.0862</u>	<u>15.0976</u>	<u>15.1028</u>

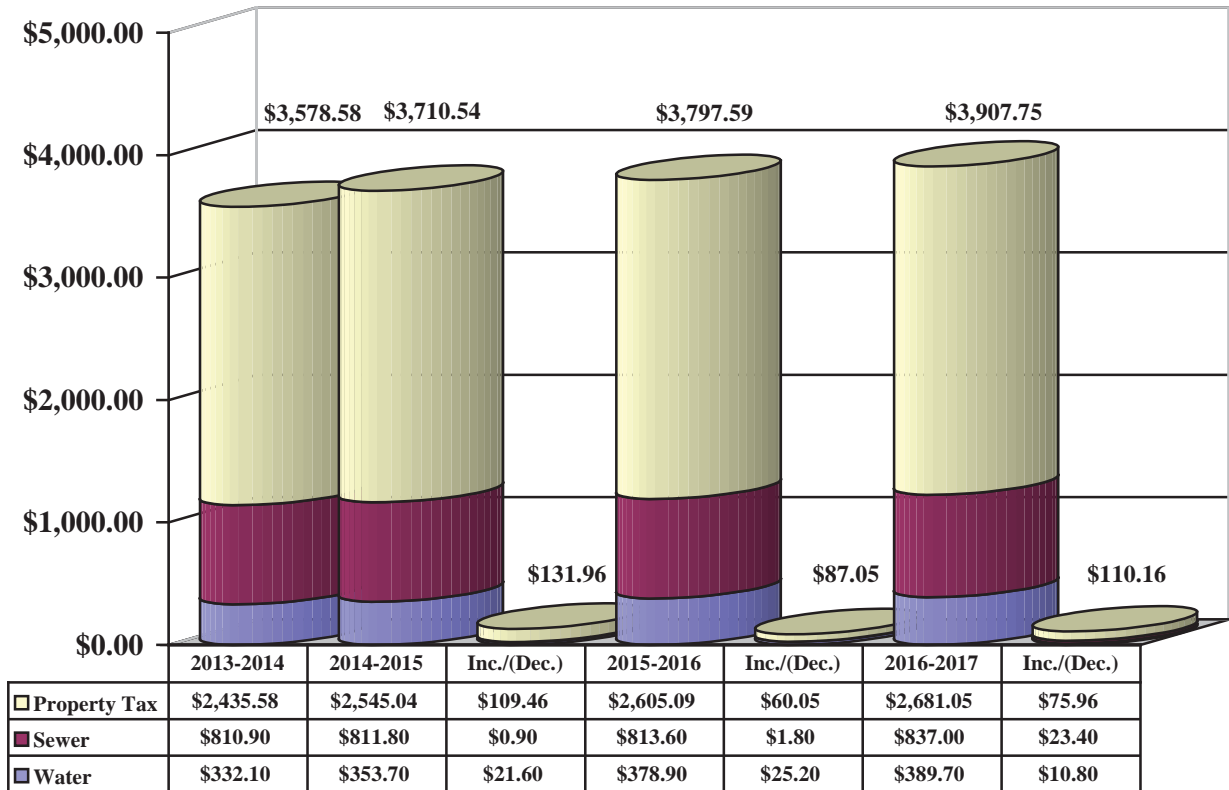
The City collects taxes for many governmental entities. As indicated below, the City retains approximately 34 cents of every property tax dollar paid by taxpayers:



Water and Sewer Rates

Combined water and sewer rates are proposed to increase from \$12.95 to \$13.25, or 2.3%. Water rates are proposed to increase 7% as a result of a 14% increase in the cost of water from the Detroit Water and Sewage Department (DWSD) and Southeastern Oakland County Water Authority (SOCWA). The increase is a result of DWSD using historical water consumption in their rate setting calculation rather than a planned number. Water consumption has been decreasing significantly over the past decade. In addition, the City of Flint has left the DWSD system which spreads the cost of the system over fewer water payers. Sewer rates are proposed to increase .2% as a result of slightly higher sewer costs which were offset by a decrease in City maintenance costs and lower CSO maintenance costs. For more detail, please see the Water Fund and Sewer Fund summaries located in the Enterprise Funds section of this document.

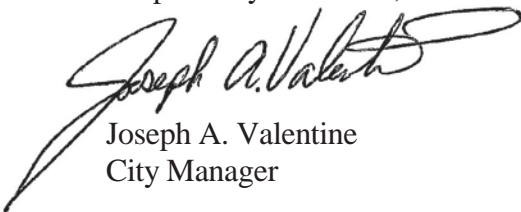
**Average Cost to Residential Homeowner
Combined Property Tax and Water and Sewer Bills
2015-2016 and 2016-2017**



Assumes an average taxable value (TV) of \$161,580 for 2013-2014, \$168,700 for 2014-2015, \$172,550 for 2015-2016 and \$177,520 for 2016-2017. Water and sewer based upon average consumption of 90,000 gallons.

Conclusion: The budget is more than just a fiscal plan. It is a blueprint and conveys the vision for the City's future. The City employs policies and practices designed to ensure its continuing ability to provide quality services despite economic or budgetary challenges. This year's budget addresses both current and future community needs while balancing service demands with conservative financial management. I look forward to working with the City Commission and staff in the implementation of this year's budget. Each and every individual who contributed to the process and production of this document has my deepest appreciation.

Respectfully submitted,


Joseph A. Valentine
City Manager

CITY GOALS AND BUDGET GUIDELINES

Long Term: Overall Municipal Goals

The City Commission held a goal-setting session with administrative staff and a facilitator in May 2010. The resulting five primary goals are deemed essential to implementing the Commission's vision for the community. The five goals are designed to have broad application. The goals are achieved through measurable objectives with a focus on accomplishment and end product developed by each department. Departmental goals and measurable objectives tie into and support the following five primary goals for the City:



1. Provide sound leadership and responsible governance in managing ongoing economic constraints.
 - a. Continue to utilize public resources in an effective and efficient manner.
 - b. Balance community needs and desires with available resources.
2. Be innovative and responsive in how services are provided to the community.
 - a. Seek new and collaborative approaches to improve the effectiveness and efficiency of service delivery.
 - b. Provide the highest levels of customer service in an economically sustainable manner.
3. Support the vitality of both the residential and business communities.
 - a. Continue to encourage citizen involvement for the common good.
 - b. Support a climate which is conducive to continued private investment in neighborhoods and commercial districts.
4. Cultivate a safe, healthy, and dynamic City.
 - a. Foster a progressive environment which attracts people of all ages to live, work, shop and play.
 - b. Maintain a vibrant and walkable community.
5. Continue to be proactive with infrastructure maintenance programs and reinvestment in cost-effective improvements to roads, sewers, water mains, and public facilities.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with little or no growth in revenues while making progress towards and implementing the City's long-range plans. Other significant assumptions include:

- ***Conservative, but realistic, projection of revenues and expenditures.*** Conservative projections help ensure that adequate resources will be available to meet budgeted obligations. There is a built-in conservative emphasis.
- ***Low inflation.*** General price levels are expected to increase by approximately 2 percent. However, because the five-year financial forecast projected growth in revenues, excluding property tax revenue, of approximately 1.5 percent for fiscal year 2014-2015 and forward, departments were requested to maintain expenditures at prior funding levels or attempt to reduce their operating costs where possible.
- ***Increase in property tax revenues.*** An increase in taxable value of 2.28 percent and 2.88 percent has been assumed for the two years, respectively. In addition, debt-service for the City's share of the three CSO's will decrease over the next two years. This has resulted in an increase in operating property tax revenues for fiscal year 2015-2016 of \$394,490, and for fiscal year 2016-2017 of \$1,000,750, excluding debt-service payments for the combined sewer overflow and drain projects and water fund capital improvements.
- ***Maintain target fund balances to preserve financial integrity.*** This budget maintains the City's targeted fund balance position. Unassigned fund balance in the General Fund for fiscal years 2015-2016 and 2016-2017 will total approximately 39.4 percent and 37.7 percent, of operating expenditures respectively. This is at the upper range of the targeted 17 percent to 40 percent of the operating budget established by the City Commission. This is prudent given recent economic uncertainty, and state legislative action, which has negatively impacted City revenues sources.
- ***Annual review of all significant fees.*** Major fees are reviewed annually and adjusted as needed. Frequent, but moderate, increases are preferable to infrequent, but large, rate increases.
- ***Wage adjustments.*** Wages have been budgeted to remain the same as the prior year except for adjustments included in settled union contracts for both fiscal year 2015-2016 and 2016-2017. The budget will be amended later for the effects of negotiated contracts or adjustments approved by the City Commission.
- ***Employee benefits.*** The cost of employee benefits is projected to decrease in 2015-2016, primarily as a result of a decrease in pension contributions of 23% and a decrease of 22% in retiree health-care contributions as determined by the City's actuary. These decreases were the result of favorable investment returns during fiscal year 2014. Health insurance contributions are expected to increase 8% for the year as a result of claims experience and implementation of the Affordable Care Act. Employee benefits are projected to increase slightly in 2016-2017 as health care contributions are expected to rise 7%. Pension contributions will offset some of that increase as they are expected to decrease 11%.
- ***State-Shared Revenues.*** State-levied shared taxes provide revenue to the City of about \$2.9 million a year in the form of revenue-sharing payments, and gas and weight taxes. In fiscal year 2014-2015, the State implemented the City, Village, and Township Revenue Sharing Program (CVTRS). Under the CVTRS, the City is required to meet certain criteria

General
assumptions
about economic
conditions

to be eligible to receive 78.51 percent of the 2009-2010 statutory payment. Actual revenue-sharing distributions depend on the stability of the State's budget as well as the State's economy. An inflationary increase of 1.5 percent from the 2014-2015 projected amount has been budgeted for fiscal years 2015-2016 and 2016-2017 for the constitutional portion of State-shared revenues. Gas and weight tax revenues are expected to increase slightly from the prior-year funding level. In December 2014, the Michigan Legislature approved a ballot measure that would increase transportation funding in the state. This initiative would require a 1% increase in the state sales tax. This ballot will go before the citizens of the state in May 2015. As the outcome of this election is uncertain, the budget does not include any potential revenue from this source.

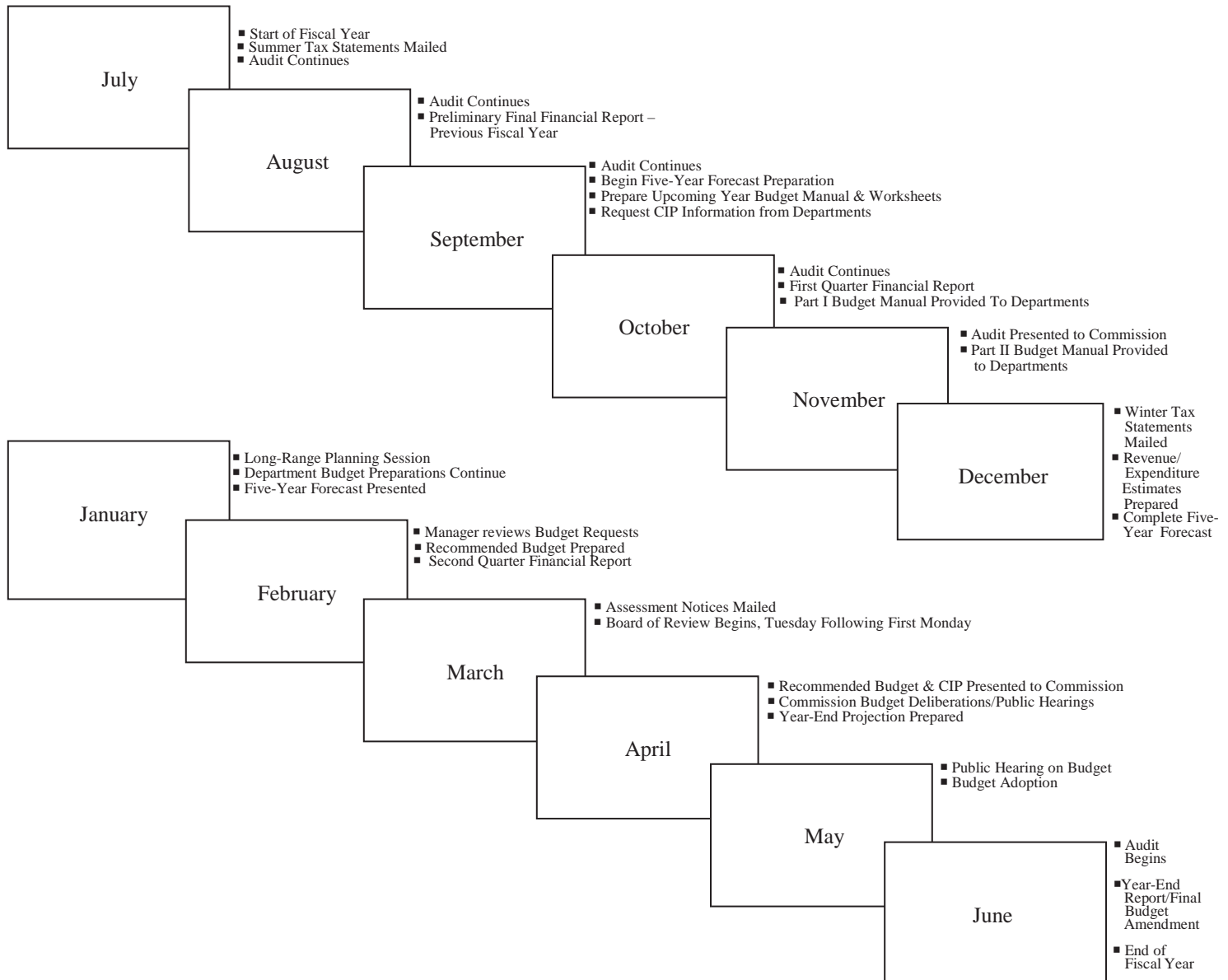
- **Staffing Level.** Staffing levels have been recommended to increase by an additional two full-time positions in fiscal year 2015-2016. The overall City personnel count is expected to remain the same for the subsequent fiscal year.
- **Capital Improvements.** Budgeted capital improvements are consistent with the six-year capital improvements program.

Based on the above budget assumptions and an informal needs assessment, the following is a list of priorities used for budget development:

- Maintain high service levels and quality-of-life amenities
- Provide a well-maintained community
- Continue efforts to assure Birmingham remains a community of choice to live, work and play
- Continue to encourage private sector development and investment
- Participate in regional development projects
- Provide a safe community
- Continue support of the business community
- Provide for sufficient infrastructure
- Focus on technology to improve efficiency of service delivery
- Continue implementation of City's long-range plans
- Improve cost recovery from direct user charges
- Maintain a competitive salary and benefit program

2015 and
2016
Priorities

The Budget Process - Financial Calendar



Budget Calendar

On or before the first Monday in May, the City Manager presents the proposed budget to the City Commission in a public forum. The City Commission, after reviewing the proposed budget and receiving public comments, may direct staff to revise the budget. The budget and proposed capital improvements program are made available to the public at budget hearings, in the City Clerk's office and on the City's website.

On or before the second Monday in June, the City Commission adopts the budget by an affirmative vote of a majority of its seven members. Upon final adoption, the budget becomes the authority for the various agencies and departments to expend funds, subject to controls established by the City Charter and State law.

Budget Basis

The budgets of general government type funds (the General, Major and Local Streets, Community Development Block Grant, Solid Waste, Law and Drug Enforcement, Debt-Service, Greenwood Cemetery Perpetual Care and Capital Projects Funds) and the component units (Library, Principal Shopping District, Brownfield Redevelopment Authority Fund and Corridor Improvement Authority) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

The Proprietary Funds (Water/Sewer, Golf Courses, Automobile Parking and Computer Equipment) also recognize expenditures as encumbrances when a commitment is made (e.g., through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, water user fees are recognized as revenue when service is provided).

In all cases, encumbrances lapse when goods and services are not received by year-end.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- a. Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).
- b. Budgetary revenues and expenditures include items classified as "other financing sources" and "other financing uses" under the GAAP bases of accounting.
- c. Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- d. Loans between funds are recorded as assets and liabilities on a GAAP basis and as contributions and transfers out on a Budget basis.
- e. Fund balance appropriations and transfers are budgeted as either revenue or expenditure to balance the budget.

Budgetary Control

The City adopts its budget for the General Fund and Special Revenue Funds by budgetary center, which is in accordance with the State's legal requirement and is the level of detail at which, by law, expenditures may not exceed appropriations. The legal level of budgetary control for the Debt-Service Funds, Permanent

Funds, Capital Projects Fund, Enterprise Fund, Equipment Fund and Component Units, is the fund level; that is, expenditures may not exceed budgeted appropriations at the fund level.

Budget Amendment Process

The budget can be amended during the fiscal year by an appropriation adjustment. Appropriations are considered with respect to total expenditures authorized for a department or activity within each fund.

The City Manager is authorized to transfer budgeted amounts within budgetary centers. This is accomplished by the use of an internal budget-adjustment form signed and approved by the requesting Department Head, reviewed and approved by the Finance Director, and then approved by the City Manager. Any revisions that alter the total expenditures of any budgetary center must be approved by the City Commission.

At any meeting after the passage of the appropriations resolution, the City Commission may amend such resolution so as to authorize the transfer of unused balances appropriated for one purpose to another. A formal budget-amendment request is prepared by the Finance Director and submitted to the City Manager for approval, prior to submission to the City Commission.

Constitutional Tax Limitations

In 1978, the voters of Michigan approved Proposal E (the Headlee Constitutional Amendment). Under the Headlee Amendment, the City cannot collect operating millage on the increase in taxable value derived from existing property which exceeds the Headlee inflation factor (1.6% for 2015-2016). This limit is established by reducing the maximum authorized tax rate by the proportion by which the percentage increase in the total taxable value of existing property in any year exceeds the rate of inflation during the prior year. The Headlee amendment limitation may be waived only by a vote of the electorate and does not apply to voter-approved debt levies. For fiscal year 2015-2016, the Charter maximum has been reduced from 20 mills to 12.4678 mills, which is a reduction from last year's Headlee maximum levy of 12.5519.

Following is the Headlee tax limitation formula for the City's operating levy:

<u>\$1,895,084,170</u>	-	<u>\$18,919,830</u>	x	<u>1.016</u>	=	<u>\$1,906,182,969</u>
(2014 Taxable Value)	-	(Losses)	x	(Headlee CPI*)	=	Ceiling
<u>\$1,935,208,200</u>	-	<u>\$16,081,855</u>	=	<u>\$1,919,126,345</u>		
(2015 Taxable Value)	-	(Additions)	=	(2015 Adjusted)		
<u>\$1,906,182,969</u>	÷	<u>\$1,919,126,345</u>	=	<u>.9933</u>		
(Ceiling)	÷	(2014 Adjusted)	=	(Millage-Reduction Fraction)		
<u>12.5519</u>	x	<u>.9933</u>	=	<u>12.4678</u>		
(Headlee Maximum)	x	(Reduction Fraction)	=	(Headlee Maximum)		
2014				2015		

*Consumer Price Index

Truth in Taxation Rollback

In February 1982, a law was approved that required certain procedures to be followed in levying property taxes. This law, referred to as the “Truth in Taxation” Act, requires that the City’s operating-millage rate actually levied in the prior year be rolled back in proportion to the current year’s average increase in the taxable value (TV), unless otherwise approved by the City Commission. The rolled-back millage rate is called the “base tax rate.” Three bills were signed into law during 1995 that changed the “Truth in Taxation” process. The required hearing can now be part of the budget hearing as long as certain requirements are met.

Following are the “Truth in Taxation” Act calculations:

1) 2014-15 mills levied for operating purposes	x	$\frac{2014 \text{ TV} - \text{losses}}{2015 \text{ TV} - \text{additions}}$	=	Base tax rate	13.7468	x	$\frac{\$1,895,084,170 - \$18,919,830 = \$1,876,164,340}{\$1,935,208,200 - \$16,081,855 = \$1,919,126,345}$	=	13.4391
2) Base tax rate	x	$\frac{2015 \text{ TV}}{1,000}$	=	Base operating revenue	13.4391	x	$\frac{\$1,935,208,200}{1,000} = \$26,007,457$		
3) Operating property tax revenue 2015-2016 budget			=	\$26,434,157					
4) Subtract base operating revenue (step 2) from 2015-2016 operating tax revenue (step 3)				\$26,434,157					
Estimated additional (reduced) property taxes				<u>(26,007,457)</u>					
				\$426,700					
5) <u>Additional (reduced) levy</u> (2015 TV / 1,000)			=	$\frac{\$426,700}{\$1,935,208,200/1,000}$	=	0.2205	Increase in millage		
6) <u>Additional (reduced) millage</u> Base tax rate			=	$\frac{0.2205}{13.4391}$	=	1.64%	Percentage increase		

TV= Taxable Value

(Base tax rate includes general operating, Refuse, Library, Combined Sewer Overflow (CSO) debt levy, George W. Kuhn Drain debt levy, North Arm Drain debt levy.)

Property Tax Reform

On March 15, 1994, voters of the State of Michigan approved Proposal A. For taxes levied in 1995 and each year thereafter, assessment increases are limited to 5% or the rate of inflation, whichever is lower. This measure seriously inhibits the ability of many municipalities to recover from a downturn in the economy. While there is no limitation on downward adjustments to property-tax assessments in a weak economy, the ability to recover in better times is artificially limited. The taxable value of a parcel of property is adjusted to trace market value only at the time of sale. In addition, the Headlee calculation is no longer allowed to “roll up” to offset sub-inflationary assessment increases.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND STRUCTURE OF BUDGET

The accounts of the City of Birmingham are organized on the basis of funds. Funds are established to segregate specific activities or objectives of a government in accordance with special regulations, restrictions or limitations. All funds established by a government must be classified in one of eleven “fund types” for financial reporting purposes.

City of Birmingham Fund Structure

<u>Fund Type/Fund Sub-Type/Fund Name/Function</u>	<u>Budget Adopted</u>	<u>Fund Type/Fund Sub-Type/Fund Name/Function</u>	<u>Budget Adopted</u>
GOVERNMENTAL FUNDS		PROPRIETARY FUNDS	
GENERAL FUND *	✓	ENTERPRISE FUNDS	
General Government		Auto Parking System Fund	✓
City Commission		Finance & Treasury	
City Manager		Engineering	
Finance Department		Police	
Clerk		Parking Decks and Lots Maintenance	
Treasury		Water Fund	✓
Assessing		Finance & Treasury	
Elections		Engineering	
City Hall and Grounds		Water System Maint. & Construction	
Library Property Maintenance		Sewer Fund *	✓
Legal		Finance & Treasury	
Human Resources		Engineering	
Pension Administration		Sewer System Maint. & Construction	
General Administration		Lincoln Hills Golf Course Fund	✓
Birmingham Historical Museum		Finance & Treasury	
Public Safety		Golf Course Operations	
Police & Dispatch		Springdale Golf Course Fund	✓
Fire		Finance & Treasury	
Community Development		Golf Course Operations	
Building		INTERNAL SERVICE FUNDS	
Planning		Equipment Funds	
Engineering & Public Services		Information Technology Equip. Fund	✓
Engineering		Automobile & Vehicle Equip. Fund	
Sidewalks & Alleys		Fire Vehicle Equipment Fund	
Public Services Administration		Personnel Services Fund	
City Property Maintenance		Risk Management Fund	
Community Activities		FIDUCIARY FUNDS	
Weed & Snow Enforcement		TRUST FUNDS	
Parks		Pension Trust Fund	
Ice Arena		Retiree Health Care Fund	
Transfers Out		AGENCY FUND	
48th District Court		COMPONENT UNITS	
Transfers		Baldwin Public Library Fund	✓
SPECIAL REVENUE FUNDS		Principal Shopping District Fund	✓
Major Street Fund	✓	Downtown Maintenance	
Finance & Treasury		Marketing & Promotion	
Police		Brownfield Redevelopment Authority Fund	✓
Engineering		Corridor Improvement Authority Fund	✓
Street Maintenance & Construction			
Local Street Fund	✓		
Finance & Treasury			
Police			
Engineering			
Street Maintenance & Construction			
Solid Waste Fund	✓		
Refuse Collection			
Community Development Block Grant Fund	✓		
Grant Activities			
Law & Drug Enforcement Fund	✓		
Police			
DEBT SERVICE FUND			
Parks & Recreation Bonds Fund	✓		
CAPITAL PROJECT FUND	✓		
Building Improvements			
Park Improvements			
PERMANENT FUND			
Greenwood Cemetery Perpetual Care Fund	✓		
City Property Maintenance			

* - Denotes Major Fund (see following definition)

Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

The General Fund is a major fund of the City and is used to account for the resources devoted to funding services traditionally associated with local government. It has some limited interaction with a majority of the other funds.

Major Proprietary Funds

Account for the acquisition, operation and maintenance of government facilities and services that are entirely self-supported by user charges and operate similarly to a private business. The Sewer Fund, which provides sewer utility services to the City's approximately 8,500 customers, is the City's only major proprietary fund.

Non-major Special Revenue Funds

Used to account for the proceeds of specific revenue sources (other than trusts or major capital projects) which are legally restricted to expenditures for specific purposes. These funds include: Major Street Fund, Local Street Fund, Solid Waste Fund, Community Development Block Grant Fund and Law & Drug Enforcement Fund.

Non-major Debt Service Fund

Used to account for the accumulation of resources for repayment of general long-term debt, interest and related costs. This fund includes the Parks & Recreation Bonds (attributable to park land and facilities acquisitions and recreational improvements).

Non-major Capital Projects Fund

This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Non-major Permanent Fund

This fund is used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the City or its citizenry. This fund includes the Greenwood Cemetery Perpetual Care Fund.

Non-major Proprietary Funds

Account for the acquisition, operation and maintenance of government facilities and services that are entirely self-supported by user charges and operate similarly to a private business. The City of Birmingham incorporates both Enterprise Funds (Automobile Parking System Fund, Water Fund, Lincoln Hills Golf Course Fund, Springdale Golf Course Fund) and an Internal Service Fund (Information Technology Fund) Fund into its budget processes.

Annual budgets are legally adopted for the General Fund and Special Revenue Funds as required by the State's Uniform Budgeting Act. In addition, although not required by law, budgets are prepared and approved for the City's Debt-Service Funds, Permanent Funds, Capital Projects Fund, Enterprise Funds, and Information Technology Internal Service Fund, and component units. These budgets are prepared for

financial-management and project-control purposes. While no budget is prepared for the Auto and Vehicle Equipment Internal Service Fund, information regarding scheduled vehicle replacements has been included in the Capital Improvements section of the budget document. Fiduciary fund types and the following Internal Service Funds have not been included in the City's budget document: Personal Services Fund, Fire Equipment Fund, and Risk Management Fund.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

**CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE/NET POSITION
ALL FUND TYPES
FOUR YEAR COMPARISON**

	-----TOTAL ALL FUNDS-----			
	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
REVENUES				
TAXES	\$ 27,758,739	\$ 28,744,758	\$ 29,452,314	\$ 30,324,950
LICENSES & PERMITS	2,886,951	3,184,940	3,240,750	3,291,960
INTERGOVERNMENTAL	4,199,586	4,785,188	5,267,708	4,575,799
CHARGES FOR SERVICES	19,545,559	20,614,205	21,494,940	21,957,270
FINES & FORFEITURES	1,815,962	1,672,110	1,735,150	1,770,930
INTEREST & RENT	638,059	420,800	459,880	587,840
OTHER REVENUES	1,971,411	1,451,310	1,319,340	1,296,820
CONTRIBUTIONS/OPERATING TRANSFERS IN	3,965,450	3,907,700	4,800,400	5,615,400
TOTAL REVENUES	\$ 62,781,717	\$ 64,781,011	\$ 67,770,482	\$ 69,420,969
EXPENDITURES				
GOVERNMENTAL FUNDS:				
GENERAL GOVERNMENT	\$ 4,972,568	\$ 5,290,850	\$ 5,332,290	\$ 5,374,590
PUBLIC SAFETY	12,033,546	12,837,220	12,256,720	12,566,630
COMMUNITY DEVELOPMENT	1,777,596	2,209,790	2,387,900	2,367,080
ENGINEERING & PUBLIC SERVICES	5,337,435	6,115,410	5,986,220	6,220,560
HIGHWAYS & STREETS	4,600,850	9,981,060	6,709,400	6,991,200
COMMUNITY DEVELOPMENT BLOCK GRANT	72,100	39,210	32,950	32,950
CONTINGENCY	-	0	0	-
OPERATING TRANSFERS OUT	6,343,582	5,061,880	5,228,210	6,144,890
CAPITAL PROJECTS	471,460	1,671,300	715,000	3,847,500
DEBT SERVICE:	-	-	-	-
PRINCIPAL	850,000	955,000	1,055,000	1,155,000
INTEREST & FEES	589,278	555,430	516,490	472,600
COMPONENT UNITS:				
PRINCIPAL SHOPPING DISTRICT	1,079,025	1,122,550	1,120,700	1,130,940
BROWNFIELD REDVELOPMENT AUTHORITY	36,234	564,960	260,560	260,560
CORRIDOR IMPROVEMENT AUTHORITY	328	11,500	20,000	20,000
BALDWIN PUBLIC LIBRARY	2,806,135	3,206,546	3,148,292	3,212,594
ENTERPRISE FUNDS:				
AUTOMOBILE PARKING SYSTEM	4,311,378	5,329,470	4,406,860	4,519,310
WATER-SUPPLY SYSTEM	6,541,515	6,340,860	4,976,360	5,485,570
SEWAGE DISPOSAL	9,436,949	10,843,320	10,634,660	10,932,120
GOLF COURSES	1,004,156	1,086,250	1,037,950	1,042,010
INTERNAL SERVICE FUND:				
INFORMATION TECHNOLOGY	774,292	745,350	838,220	775,240
TOTAL EXPENDITURES	\$ 63,038,427	\$ 73,967,956	\$ 66,663,782	\$ 72,551,344
REVENUES OVER (UNDER) EXPENDITURES	\$ (256,710)	\$ (9,186,945)	\$ 1,106,700	\$ (3,130,375)
RECLASSIFICATION OF CAPITAL OUTLAY	\$ 5,325,813	\$ 6,981,320	\$ 3,480,170	\$ 4,016,180
INCREASE (DECREASE) IN FUND BALANCE / NET POSITION	\$ 5,069,103	\$ (2,205,625)	\$ 4,586,870	\$ 885,805
FUND BALANCE / NET POSITION, BEGINNING OF YEAR	\$ 110,777,841	\$ 115,846,944	\$ 113,641,319	\$ 118,228,189
FUND BALANCE / NET POSITION, END OF YEAR	\$ 115,846,944	\$ 113,641,319	\$ 118,228,189	\$ 119,113,994

NOTE:

- Special assessments revenue is included in Other Revenues.

**CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
FOUR YEAR COMPARISON**

	GENERAL FUND				SPECIAL REVENUE FUNDS				DEBT SERVICE FUND			
	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
REVENUES												
TAXES	\$ 19,062,025	\$ 19,769,570	\$ 20,151,450	\$ 21,152,200	\$ 1,680,872	\$ 1,809,000	\$ 1,825,000	\$ 1,850,000	\$ 1,437,756	\$ 1,518,980	\$ 1,575,090	\$ 1,631,200
LICENSES & PERMITS	2,886,951	3,184,940	3,240,750	3,291,960	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL	1,906,034	1,913,250	1,931,160	1,954,760	1,398,945	1,929,655	2,388,040	1,653,920	-	-	-	-
CHARGES FOR SERVICES	2,666,924	2,816,650	2,848,820	2,896,590	23,307	22,900	22,900	22,900	-	-	-	-
FINES & FORFEITURES	1,784,431	1,624,190	1,697,650	1,733,430	31,531	47,920	37,500	37,500	-	-	-	-
INTEREST & RENT	255,655	193,850	204,480	279,190	93,306	58,280	70,250	73,200	2,750	1,400	1,400	1,400
OTHER REVENUES	409,359	86,330	81,600	82,850	123,498	227,380	116,710	92,800	-	-	-	-
CONTRIBUTIONS/TRANSFERS IN	-	-	-	-	3,500,000	3,200,000	3,700,000	4,200,000	-	-	-	-
TOTAL REVENUES	\$ 28,971,379	\$ 29,588,780	\$ 30,155,910	\$ 31,390,980	\$ 6,851,459	\$ 7,295,135	\$ 8,160,400	\$ 7,930,320	\$ 1,440,506	\$ 1,520,380	\$ 1,576,490	\$ 1,632,600
EXPENDITURES												
GENERAL GOVERNMENT	\$ 4,972,568	\$ 5,290,850	\$ 5,332,290	\$ 5,374,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PUBLIC SAFETY	11,950,821	12,638,050	12,247,920	12,562,400	82,725	199,170	8,800	4,230	-	-	-	-
COMMUNITY DEVELOPMENT	1,777,596	2,209,790	2,387,900	2,367,080	-	-	-	-	-	-	-	-
ENGINEERING & PUBLIC SERVICES	3,658,266	4,312,200	4,138,420	4,340,140	1,679,169	1,803,210	1,847,800	1,880,420	-	-	-	-
HIGHWAYS & STREETS					4,600,850	9,981,060	6,709,400	6,991,200	-	-	-	-
COMMUNITY DEVELOPMENT BLOCK GRANT					72,100	39,210	32,950	32,950	-	-	-	-
CONTINGENCY					-	-	-	-	-	-	-	-
OPERATING TRANSFERS OUT	6,343,582	5,061,880	5,228,210	6,144,890	-	-	-	-	-	-	-	-
CAPITAL PROJECTS					-	-	-	-	-	-	-	-
DEBT SERVICE:												
PRINCIPAL	-	-	-	-	-	-	-	-	850,000	955,000	1,055,000	1,155,000
INTEREST & FEES	-	-	-	-	-	-	-	-	589,278	555,430	516,490	472,600
TOTAL EXPENDITURES	\$ 28,702,833	\$ 29,512,770	\$ 29,334,740	\$ 30,789,100	\$ 6,434,844	\$ 12,022,650	\$ 8,598,950	\$ 8,908,800	\$ 1,439,278	\$ 1,510,430	\$ 1,571,490	\$ 1,627,600
REVENUES OVER (UNDER) EXPENDITURES	\$ 268,546	\$ 76,010	\$ 821,170	\$ 601,880	\$ 416,615	\$ (4,727,515)	\$ (438,550)	\$ (978,480)	\$ 1,228	\$ 9,950	\$ 5,000	\$ 5,000
FUND BALANCE, BEGINNING OF YEAR	\$ 12,279,205	\$ 12,547,751	\$ 12,623,761	\$ 13,444,931	\$ 7,026,944	\$ 7,443,559	\$ 2,716,044	\$ 2,277,494	\$ 16,734	\$ 17,962	\$ 27,912	\$ 32,912
FUND BALANCE, END OF YEAR	\$ 12,547,751	\$ 12,623,761	\$ 13,444,931	\$ 14,046,811	\$ 7,443,559	\$ 2,716,044	\$ 2,277,494	\$ 1,299,014	\$ 17,962	\$ 27,912	\$ 32,912	\$ 37,912

NOTES:

- Special assessments revenue is included in Other Revenues.

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
FOUR YEAR COMPARISON

-----CAPITAL PROJECTS FUND-----				-----PERMANENT FUND-----				-----TOTAL GOVERNMENTAL FUNDS-----			
ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,180,653	\$ 23,097,550	\$ 23,551,540	\$ 24,633,400
-	-	-	-	-	-	-	-	2,886,951	3,184,940	3,240,750	3,291,960
-	33,510	18,000	18,000	-	-	-	-	3,304,979	3,876,415	4,337,200	3,626,680
-	-	-	-	-	20,000	30,000	30,000	2,690,231	2,859,550	2,901,720	2,949,490
-	-	-	-	-	-	-	-	1,815,962	1,672,110	1,735,150	1,770,930
52,184	29,500	29,900	33,000	-	100	450	750	403,895	283,130	306,480	387,540
36,550	28,320	19,120	19,120	-	-	-	-	569,407	342,030	217,430	194,770
435,000	682,700	586,500	901,500	-	-	-	-	3,935,000	3,882,700	4,286,500	5,101,500
\$ 523,734	\$ 774,030	\$ 653,520	\$ 971,620	\$ -	\$ 20,100	\$ 30,450	\$ 30,750	\$ 37,787,078	\$ 39,198,425	\$ 40,576,770	\$ 41,956,270
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,972,568	\$ 5,290,850	\$ 5,332,290	\$ 5,374,590
-	-	-	-	-	-	-	-	12,033,546	12,837,220	12,256,720	12,566,630
-	-	-	-	-	-	-	-	1,777,596	2,209,790	2,387,900	2,367,080
-	-	-	-	-	-	-	-	5,337,435	6,115,410	5,986,220	6,220,560
-	-	-	-	-	-	-	-	4,600,850	9,981,060	6,709,400	6,991,200
-	-	-	-	-	-	-	-	72,100	39,210	32,950	32,950
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	6,343,582	5,061,880	5,228,210	6,144,890
471,460	1,671,300	715,000	3,847,500	-	-	-	-	471,460	1,671,300	715,000	3,847,500
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	850,000	955,000	1,055,000	1,155,000
-	-	-	-	-	-	-	-	589,278	555,430	516,490	472,600
\$ 471,460	\$ 1,671,300	\$ 715,000	\$ 3,847,500	\$ -	\$ -	\$ -	\$ -	\$ 37,048,415	\$ 44,717,150	\$ 40,220,180	\$ 45,173,000
\$ 52,274	\$ (897,270)	\$ (61,480)	\$ (2,875,880)	\$ -	\$ 20,100	\$ 30,450	\$ 30,750	\$ 738,663	\$ (5,518,725)	\$ 356,590	\$ (3,216,730)
\$ 4,930,622	\$ 4,982,896	\$ 4,085,626	\$ 4,024,146	\$ -	\$ -	\$ 20,100	\$ 50,550	\$ 24,253,505	\$ 24,992,168	\$ 19,473,443	\$ 19,830,033
\$ 4,982,896	\$ 4,085,626	\$ 4,024,146	\$ 1,148,266	\$ -	\$ 20,100	\$ 50,550	\$ 81,300	\$ 24,992,168	\$ 19,473,443	\$ 19,830,033	\$ 16,613,303

**CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
COMPONENT UNIT FUNDS
FOUR YEAR COMPARISON**

	-----PRINCIPAL SHOPPING DISTRICT-----				--BROWNFIELD REDEVELOPMENT AUTHORITY--			
	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
REVENUES:								
TAXES	\$ -	\$ -	\$ -	\$ -	\$ 226,644	\$ 226,750	\$ 226,750	\$ 226,750
INTERGOVERNMENTAL	-	-	-	-	-	-	-	-
CHARGES FOR SERVICES	-	-	-	-	-	1,500	-	-
INTEREST & RENT	10,377	4,770	5,400	5,800	5,281	3,000	1,500	1,500
OTHER REVENUES	1,074,851	1,037,900	1,059,710	1,059,850	790	27,400	20,000	20,000
CONTRIBUTIONS	-	-	-	-	20,450	25,000	13,900	13,900
TOTAL REVENUES	\$ 1,085,228	\$ 1,042,670	\$ 1,065,110	\$ 1,065,650	\$ 253,165	\$ 283,650	\$ 262,150	\$ 262,150
EXPENDITURES:								
PERSONNEL SERVICES	\$ 376,118	\$ 426,570	\$ 432,430	\$ 437,670	\$ -	\$ -	\$ -	\$ -
SUPPLIES	6,494	6,250	6,500	6,500	-	-	-	-
OTHER CHARGES	696,413	689,730	681,770	686,770	3,491	537,400	233,000	233,000
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	32,743	27,560	27,560	27,560
TOTAL EXPENDITURES	\$ 1,079,025	\$ 1,122,550	\$ 1,120,700	\$ 1,130,940	\$ 36,234	\$ 564,960	\$ 260,560	\$ 260,560
INCREASE (DECREASE) IN FUND BALANCE	\$ 6,203	\$ (79,880)	\$ (55,590)	\$ (65,290)	\$ 216,931	\$ (281,310)	\$ 1,590	\$ 1,590
FUND BALANCE, BEGINNING OF YEAR	\$ 912,416	\$ 918,619	\$ 838,739	\$ 783,149	\$ 322,257	\$ 539,188	\$ 257,878	\$ 259,468
FUND BALANCE, END OF YEAR	\$ 918,619	\$ 838,739	\$ 783,149	\$ 717,859	\$ 539,188	\$ 257,878	\$ 259,468	\$ 261,058

NOTES:

- The Baldwin Public Library fund balance does not include reserves in the library expendable trust fund.
- Special assessments revenue is included in Other Revenues.

**CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
COMPONENT UNIT FUNDS
FOUR YEAR COMPARISON**

---CORRIDOR IMPROVEMENT AUTHORITY---				-----BALDWIN PUBLIC LIBRARY-----				----TOTAL COMPONENT UNIT FUNDS----			
ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
\$ -	\$ -	\$ 115,000	\$ 230,000	\$ 1,997,852	\$ 2,064,398	\$ 2,101,764	\$ 2,155,770	\$ 2,224,496	\$ 2,291,148	\$ 2,443,514	\$ 2,612,520
-	-	-	-	893,317	908,773	930,508	949,119	893,317	908,773	930,508	949,119
-	-	-	-	109,331	101,245	99,740	98,280	109,331	102,745	99,740	98,280
441	300	1,000	2,000	20,431	14,400	16,500	25,000	36,530	22,470	24,400	34,300
-	-	-	-	-	-	-	-	1,075,641	1,065,300	1,079,710	1,079,850
10,000	-	-	-	-	-	-	-	30,450	25,000	13,900	13,900
\$ 10,441	\$ 300	\$ 116,000	\$ 232,000	\$ 3,020,931	\$ 3,088,816	\$ 3,148,512	\$ 3,228,169	\$ 4,369,765	\$ 4,415,436	\$ 4,591,772	\$ 4,787,969
\$ -	\$ -	\$ -	\$ -	\$ 1,932,416	\$ 1,955,271	\$ 1,999,212	\$ 2,060,794	\$ 2,308,534	\$ 2,381,841	\$ 2,431,642	\$ 2,498,464
-	-	-	-	53,784	70,000	73,300	75,000	60,278	76,250	79,800	81,500
328	11,500	20,000	20,000	389,779	477,925	485,430	479,450	1,090,011	1,716,555	1,420,200	1,419,220
-	-	-	-	430,156	703,350	590,350	597,350	430,156	703,350	590,350	597,350
-	-	-	-	-	-	-	-	32,743.00	27,560	27,560	27,560
\$ 328	\$ 11,500	\$ 20,000	\$ 20,000	\$ 2,806,135	\$ 3,206,546	\$ 3,148,292	\$ 3,212,594	\$ 3,921,722	\$ 4,905,556	\$ 4,549,552	\$ 4,624,094
\$ 10,113	\$ (11,200)	\$ 96,000	\$ 212,000	\$ 214,796	\$ (117,730)	\$ 220	\$ 15,575	\$ 448,043	\$ (490,120)	\$ 42,220	\$ 163,875
\$ 38,085	\$ 48,198	\$ 36,998	\$ 132,998	\$ 1,162,451	\$ 1,377,247	\$ 1,259,517	\$ 1,259,737	\$ 2,435,209	\$ 2,883,252	\$ 2,393,132	\$ 2,435,352
\$ 48,198	\$ 36,998	\$ 132,998	\$ 344,998	\$ 1,377,247	\$ 1,259,517	\$ 1,259,737	\$ 1,275,312	\$ 2,883,252	\$ 2,393,132	\$ 2,435,352	\$ 2,599,227

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
ENTERPRISE FUNDS
FOUR YEAR COMPARISON

	----AUTOMOBILE PARKING SYSTEM FUND----				---WATER-SUPPLY SYSTEM FUND----			
	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
REVENUES								
TAXES	\$ -	\$ -	\$ -	\$ -	\$ (9)	\$ -	\$ 250,000	\$ 250,000
INTERGOVERNMENTAL	-	-	-	-	-	-	-	-
CHARGES FOR SERVICES	4,323,820	4,597,950	4,616,120	4,660,770	3,721,507	3,995,040	4,406,360	4,522,570
INTEREST & RENT	54,080	34,000	38,000	45,000	16,107	1,000	5,000	8,000
OTHER REVENUES	(14)	-	-	-	13,940	-	-	-
CONTRIBUTIONS	-	-	-	-	-	-	500,000	500,000
TOTAL REVENUES	\$ 4,377,886	\$ 4,631,950	\$ 4,654,120	\$ 4,705,770	\$ 3,751,545	\$ 3,996,040	\$ 5,161,360	\$ 5,280,570
EXPENSES								
PERSONNEL SERVICES	\$ 419,027	\$ 436,930	\$ 410,770	\$ 414,340	\$ 942,279	\$ 990,050	\$ 953,530	\$ 966,250
SUPPLIES	42,358	50,110	42,500	42,500	121,073	186,000	181,000	181,000
DEPRECIATION	584,896	959,000	1,018,480	1,040,980	768,351	843,350	883,990	901,990
OTHER CHARGES	1,811,203	1,681,050	1,846,610	1,846,490	2,102,517	2,132,920	2,392,840	2,481,330
CAPITAL OUTLAY	1,453,894	2,202,380	1,088,500	1,175,000	2,607,295	2,188,540	565,000	955,000
DEBT SERVICE	-	-	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-	-	-
TOTAL EXPENSES	\$ 4,311,378	\$ 5,329,470	\$ 4,406,860	\$ 4,519,310	\$ 6,541,515	\$ 6,340,860	\$ 4,976,360	\$ 5,485,570
INCOME (LOSS) BEFORE OPERATING TRANSFERS	\$ 66,508	\$ (697,520)	\$ 247,260	\$ 186,460	\$ (2,789,970)	\$ (2,344,820)	\$ 185,000	\$ (205,000)
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INCREASE (DECREASE) IN NET POSITION AFTER TRANSFERS	\$ 66,508	\$ (697,520)	\$ 247,260	\$ 186,460	\$ (2,789,970)	\$ (2,344,820)	\$ 185,000	\$ (205,000)
RECLASSIFICATION OF CAPITAL OUTLAY	\$ 1,427,020	\$ 2,202,380	\$ 1,088,500	\$ 1,175,000	\$ 2,607,298	\$ 2,188,540	\$ 565,000	\$ 955,000
INCREASE (DECREASE) IN NET POSITION	\$ 1,493,528	\$ 1,504,860	\$ 1,335,760	\$ 1,361,460	\$ (182,672)	\$ (156,280)	\$ 750,000	\$ 750,000
NET POSITION - BEGINNING OF YEAR	\$23,581,283	\$25,074,811	\$ 26,579,671	\$ 27,915,431	\$21,045,378	\$20,862,706	\$ 20,706,426	\$21,456,426
NET POSITION - END OF YEAR	\$25,074,811	\$26,579,671	\$ 27,915,431	\$ 29,276,891	\$20,862,706	\$20,706,426	\$ 21,456,426	\$22,206,426

NOTE:

- Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
ENTERPRISE FUNDS
FOUR YEAR COMPARISON

-----SEWAGE DISPOSAL FUND-----				-----GOLF COURSES FUND-----				-----TOTAL ENTERPRISE FUNDS-----			
ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
\$ 3,353,599	\$ 3,356,060	\$ 3,207,260	\$ 2,829,030	\$ -	\$ -	\$ -	\$ -	\$ 3,353,590	\$ 3,356,060	\$ 3,457,260	\$ 3,079,030
-	-	-	-	1,290	-	-	-	1,290	-	-	-
7,089,236	7,414,100	7,817,910	8,066,420	1,053,416	1,086,800	1,098,050	1,104,700	16,187,979	17,093,890	17,938,440	18,354,460
79,728	48,500	52,000	76,000	36,240	25,000	27,000	27,000	186,155	108,500	122,000	156,000
275,418	-	-	-	204	-	-	-	289,548	-	-	-
-	-	-	-	-	-	-	-	-	-	500,000	500,000
\$ 10,797,981	\$ 10,818,660	\$ 11,077,170	\$ 10,971,450	\$ 1,091,150	\$ 1,111,800	\$ 1,125,050	\$ 1,131,700	\$20,018,562	\$20,558,450	\$ 22,017,700	\$ 22,089,490
\$ 477,793	\$ 608,240	\$ 548,230	\$ 555,280	\$ 533,911	\$ 591,230	\$ 500,620	\$ 503,460	\$ 2,373,010	\$ 2,626,450	\$ 2,413,150	\$ 2,439,330
48,583	50,000	50,000	50,000	157,988	160,000	164,000	165,200	370,002	446,110	437,500	438,700
1,553,313	1,615,000	1,660,000	1,701,250	106,652	107,000	107,000	107,000	3,013,212	3,524,350	3,669,470	3,751,220
5,264,149	5,638,880	5,908,680	6,132,890	173,711	178,020	211,330	211,350	9,351,580	9,630,870	10,359,460	10,672,060
1,398,212	2,465,400	1,590,000	1,700,000	31,894	50,000	55,000	55,000	5,491,295	6,906,320	3,298,500	3,885,000
694,899	465,800	377,750	292,700	-	-	-	-	694,899	465,800	377,750	292,700
-	-	-	-	-	-	-	-	-	-	-	-
\$ 9,436,949	\$ 10,843,320	\$ 10,134,660	\$ 10,432,120	\$ 1,004,156	\$ 1,086,250	\$ 1,037,950	\$ 1,042,010	\$21,293,998	\$23,599,900	\$ 20,555,830	\$ 21,479,010
\$ 1,361,032	\$ (24,660)	\$ 942,510	\$ 539,330	\$ 86,994	\$ 25,550	\$ 87,100	\$ 89,690	\$ (1,275,436)	\$ (3,041,450)	\$ 1,461,870	\$ 610,480
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ (500,000)	\$ (500,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	\$ (500,000)
\$ 1,361,032	\$ (24,660)	\$ 442,510	\$ 39,330	\$ 86,994	\$ 25,550	\$ 87,100	\$ 89,690	\$ (1,275,436)	\$ (3,041,450)	\$ 961,870	\$ 110,480
\$ 1,122,794	\$ 2,465,400	\$ 1,590,000	\$ 1,700,000	\$ 27,577	\$ 50,000	\$ 55,000	\$ 55,000	\$ 5,184,689	\$ 6,906,320	3,298,500	3,885,000
\$ 2,483,826	\$ 2,440,740	\$ 2,032,510	\$ 1,739,330	\$ 114,571	\$ 75,550	\$ 142,100	\$ 144,690	\$ 3,909,253	\$ 3,864,870	\$ 4,260,370	\$ 3,995,480
\$ 34,930,210	\$37,414,036	\$ 39,854,776	\$41,887,286	\$2,645,960	\$ 2,760,531	\$ 2,836,081	\$ 2,978,181	\$82,202,831	\$86,112,084	\$ 89,976,954	\$ 94,237,324
\$ 37,414,036	\$39,854,776	\$ 41,887,286	\$43,626,616	\$2,760,531	\$ 2,836,081	\$ 2,978,181	\$ 3,122,871	\$86,112,084	\$89,976,954	\$ 94,237,324	\$ 98,232,804

**CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
INTERNAL SERVICE FUND
FOUR YEAR COMPARISON**

	-----COMPUTER EQUIPMENT FUND-----				-----TOTAL INTERNAL SERVICE FUND-----			
	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMEND 2015-2016	PLANNED 2016-2017
REVENUES								
INTERGOVERNMENTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHARGES FOR SERVICES	558,018	558,020	555,040	555,040	558,018	558,020	555,040	555,040
INTEREST & RENT	11,479	6,700	7,000	10,000	11,479	6,700	7,000	10,000
OTHER REVENUES	36,815	43,980	22,200	22,200	36,815	43,980	22,200	22,200
CONTRIBUTIONS	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 606,312	\$ 608,700	\$ 584,240	\$ 587,240	\$ 606,312	\$ 608,700	\$ 584,240	\$ 587,240
EXPENSE								
PERSONNEL SERVICES	\$ 272,646	\$ 304,760	\$ 305,280	\$ 308,640	\$ 272,646	\$ 304,760	\$ 305,280	\$ 308,640
SUPPLIES	7,608	13,880	10,880	7,380	7,608	13,880	10,880	7,380
DEPRECIATION	193,780	205,400	172,030	190,830	193,780	205,400	172,030	190,830
OTHER CHARGES	122,002	146,310	168,360	137,210	122,002	146,310	168,360	137,210
CAPITAL OUTLAY	178,256	75,000	181,670	131,180	178,256	75,000	181,670	131,180
TOTAL EXPENSES	\$ 774,292	\$ 745,350	\$ 838,220	\$ 775,240	\$ 774,292	\$ 745,350	\$ 838,220	\$ 775,240
INCOME (LOSS) BEFORE OPERATING TRANSFERS	\$ (167,980)	\$ (136,650)	\$ (253,980)	\$ (188,000)	\$ (167,980)	\$ (136,650)	\$ (253,980)	\$ (188,000)
INCREASE (DECREASE) IN NET POSITION AFTER TRANSFERS	\$ (167,980)	\$ (136,650)	\$ (253,980)	\$ (188,000)	\$ (167,980)	\$ (136,650)	\$ (253,980)	\$ (188,000)
RECLASSIFICATION OF CAPITAL OUTLAY	\$ 141,124	\$ 75,000	\$ 181,670	\$ 131,180	\$ 141,124	\$ 75,000	\$ 181,670	\$ 131,180
INCREASE (DECREASE) IN NET POSITION	\$ (26,856)	\$ (61,650)	\$ (72,310)	\$ (56,820)	\$ (26,856)	\$ (61,650)	\$ (72,310)	\$ (56,820)
NET POSITION, BEGINNING OF YEAR	\$ 1,886,296	\$ 1,859,440	\$ 1,797,790	\$ 1,725,480	\$ 1,886,296	\$ 1,859,440	\$ 1,797,790	\$ 1,725,480
NET POSITION, END OF YEAR	\$ 1,859,440	\$ 1,797,790	\$ 1,725,480	\$ 1,668,660	\$ 1,859,440	\$ 1,797,790	\$ 1,725,480	\$ 1,668,660

NOTE:

Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

Long-Range Planning Processes

Following is a summary of long-range planning processes developed and used by the City to match financial resources with long-term objectives and service delivery:

	Type of planning process	Description of process	Budget impacts
Five-Year Forecast	Long-range (current budget plus four years) operating plan to facilitate financial planning	Finance Department staff working with consultant to determine key forecast assumptions to project major revenue sources and expenditures. Funds included are General Fund and Major and Local Street Funds. Forecast also includes water and sewer rate projections. Presented to public and City Commission at long-range planning session in January.	Provides financial framework to evaluate financial condition of City and rational bases for devising fiscal strategy. Provides for budget stability, planning, direction and decision making. (Long-Term Municipal Goal 1)
Capital Projects Plan	Six-year plan includes project listing by plan year	Departments submit to City Manager for consideration/ revision. Manager submits to City Commission for approval.	Provides for predictable funding level from year to year to allow adequate planning for funding, debt-service requirements, and impact of operating costs. See Capital Improvements section of budget document for operational impacts. (Long-Term Municipal Goals 1 and 5)
Building Maintenance	Six-year plan by facility and maintenance activity or project	Building Maintenance Supervisor prioritizes other departments' or activities' requests for projects along with known maintenance requirements and submits to City Manager. Manager submits recommendation to City Commission for approval.	Provides for a stable annual level of expenditure to ensure continued maintenance of City facilities. Integrates with various departmental budgets and six-year capital improvements program. (Long-Term Municipal Goals 1a,1b and 5)

	Type of planning process	Description of process	Budget impacts
Parks & Recreation Master Plan	Five-year master plan that guides future parks and recreation development	Overall review/assessment of parks and recreation facilities and inventory within the community. Public process including hosting workshop, public hearing and Parks Board review prior to submittal to City Commission and adoption.	Master plan used by staff and Commission for planning, budgeting purposes and decision making. Meets state requirements for use in securing grant funds. (Long-Term Municipal Goals 1a,1b,3a,4a and 4b)
2016 Plan	20-year master plan for downtown Birmingham that guides future development of both public spaces and private property	Overall review of existing conditions conducted. Extensive involvement by City staff and public in charrettes and public meetings. Continued implementation over last decade with full implementation by 2016.	2016 master plan used by staff and Commission for planning, decision making and budget purposes. Meets state requirements for use in securing grant funds. (Long-Term Municipal Goals 3a,3b,4a and 4b)
Vehicle/ Equipment Replacement	Three- to five-year plan to replace certain vehicles, fire department and contractor-type equipment	Public Services and Fire Department provide requests to City Manager. Manager submits to City Commission for approval of purchases.	Allows for the funding of replacements annually to insure that the condition of the fleet and equipment is at an optimum level, reducing fleet maintenance and operational costs. See Vehicle Replacement Plan in the Capital Improvement section of the budget document. (Long-Term Municipal Goal 1a)

	Type of planning process	Description of process	Budget impacts
Information Systems Plan	Multi-year plan to purchase or replace certain computer and attendant equipment	Finance and Information Technology Department (Computers/Copiers) maintain inventory and recommend replacements/maintenance that comply with established criteria. Subject to Commission approval.	Allows for the funding of replacements, maintenance, help desk support and network infrastructure replacement annually. Replacement decisions are determined considering changing software technology, economic issues, maintenance costs and downtime. Identifies cost of technology by employee. (Long-Term Municipal Goals 1a and 2a)
Street Improvement Program	Internal five-year plan to maintain and improve City street system	Engineering Department develops a street maintenance and improvement program based on priorities and established criteria.	Long-term planning for street infrastructure needs that integrates with six-year capital planning process.(Long-Term Municipal Goals 1a,1b and 5)
Water Improvement Program	Ongoing program for water-main replacement and improvements	Based on completed reliability and water loss study, continued improvements to the system are planned.	Long-term planning for water-main replacement and improvements. Integrates with six-year capital planning process. (Long-Term Municipal Goals 1a, 1b and 5)
Sewer Improvement Program	Ongoing program for sewer improvements coupled with street projects	Engineering Department develops program based on existing condition and capacity needs. Continued improvements to the system are planned coupled with street projects.	Provides for planning and more efficient use of funds in coordinating sewer improvements with street projects. Integrates with six-year capital improvements program. (Long-Term Municipal Goals 1a,1b and 5)

	Type of planning process	Description of process	Budget impacts
Backyard Sewer and Water System Plan	Eight-year capital improvement program	Based on input from Ad Hoc Committee, Engineering Department and engineering consultant. Development of report and recommendation to City Commission.	Multi-year plan to abandon or rehabilitate all public sewers and water mains located in backyards by 2018. Integrates with six-year capital improvement program. (Long-Term Municipal Goals 1a,1b and 5)
Eton Road Corridor Plan	Twenty-year master plan for former industrial area at the east end of Birmingham that guides future development of both public spaces and private property	Overall review of existing conditions conducted, extensive public involvement, design workshops. Continued implementation over the last decade, with full implementation to be complete by 2018.	Master plan used by staff and Commission for planning, decision making and budgeting purposes. Plan meets state requirements to secure grant funds. (Long-Term Municipal Goals 2a,3a,3b,4a and 4b)
Triangle District Urban Design Plan	Twenty-year master plan for former underutilized commercial area immediately east of downtown Birmingham that guides future development of both public spaces and private property	Overall review of existing conditions conducted, extensive public meetings, design workshops, three-day charrette. Implementation commenced immediately. Corridor Improvement Authority was established to provide funding for public parking to spur development.	Master plan used by staff and Commission for planning, decision making and budgeting purposes. Plan meets state requirements to secure grant funds. (Long-Term Municipal Goals 2a, 3a, 3b,4a and 4b)

FINANCIAL POLICIES

The City of Birmingham's financial policies, compiled below, set forth basic tenets for overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies provide a fiscal framework for the decision-making process of the City and the Administration.

These policies provide guidelines for evaluating both current activities and proposals for future programs. Most of the policies represent long-standing principles, traditions and practices which have guided the City in the past and have maintained its fiscal stability.

Operating Budget Policies

- The City will maintain a budgetary control system to ensure adherence to the budget; will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts; and amend the budget from time to time throughout the year as required by State law.
- The City will monitor departmental expenditures monthly.
- The City will integrate performance-measurement and productivity indicators into the budget.
- The City will continue its efforts to reduce major cost factors, such as costs for hospitalization and other insurance coverage.
- The City will avoid, except in an extreme emergency, budgetary practices or procedures that balance current-period expenditures at the expense of future years' revenues.
- The City will budget for adequate levels of funding for the retirement system and retirees' medical insurance.
- The City will develop and maintain accounting and budgetary control systems to safeguard the assets held in public trust.
- The City shall adopt a balanced budget as required by State law in which total estimated expenditures/expenses, including an accrued deficit in the budget, shall not exceed the total estimated revenues, including an available unappropriated surplus.

Revenue Policies

- The City will make every attempt to maintain a diversified and stable revenue base to shelter it from short- or long-term fluctuations in any one revenue source.
- The City will project its annual revenues by an objective and thorough analytical process.

- The City will maintain sound property-appraisal procedures and practices to reflect current values.
- The City will avoid the use of one-time revenues to fund ongoing expenditures.
- The City will not rely on the use or collection of any major revenue source it considers unpredictable or unlikely to be collected.
- The City will follow a policy of collecting all revenues due the City.
- The City will review and establish fees and charges to keep pace with the cost of providing services.

Fund Balance Policy

- The City will maintain the unassigned fund balance of the General Fund at an amount not less than two months (17%) of the general fund operating expenditures and not more than the equivalent of (40%) of the general operating budget.

Accounting, Auditing and Financial Reporting Policies

- An independent audit will be performed annually.
- The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the publication “Governmental Auditing, Accounting and Financial Reporting” (GAAFR).

Investment Policies

- The City will make a cash-flow analysis of all funds regularly. Disbursement, collection and deposit of all funds will be scheduled to ensure maximum investment capabilities.
- When permitted by law, the City will pool cash from several different funds for investment purposes to maximize potential earnings.
- The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity and safety of its principal.
- The City’s accounting system will provide regular information concerning its cash position and investment performance.

Debt Policies

- The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues and, where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the projects.
- The City will keep the average maturity of general-obligation bonds at or below twenty years, i.e., below the expected useful life of most capital improvements.
- When possible, the City will use special-assessment or other self-supporting bonds.
- The City will not incur long-term debt to support current-fiscal-year expenditures.
- The City will maintain a sound relationship with all bond-rating agencies, and will keep them informed about its current financial condition. The City will continue the practice of full disclosure as it pertains to all financial reports and bond prospectuses.

Capital Improvement Budget Policies

- The City will make all capital improvements in accordance with an adopted capital-improvements program.
- The City will maintain a six-year plan for capital improvements, with proposed funding sources, updated annually.
- The City will coordinate the development of the capital-improvements program with the annual operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating-budget forecasts.
- The City will use intergovernmental assistance to finance only those capital improvements consistent with the adopted capital-improvements plan and City priorities, and for which operating and maintenance costs have been included in operating-budget forecasts.
- The City will attempt to maintain all its assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- Capital investments will be made to foster Birmingham's goal of investing in the City's infrastructure to support urban living.



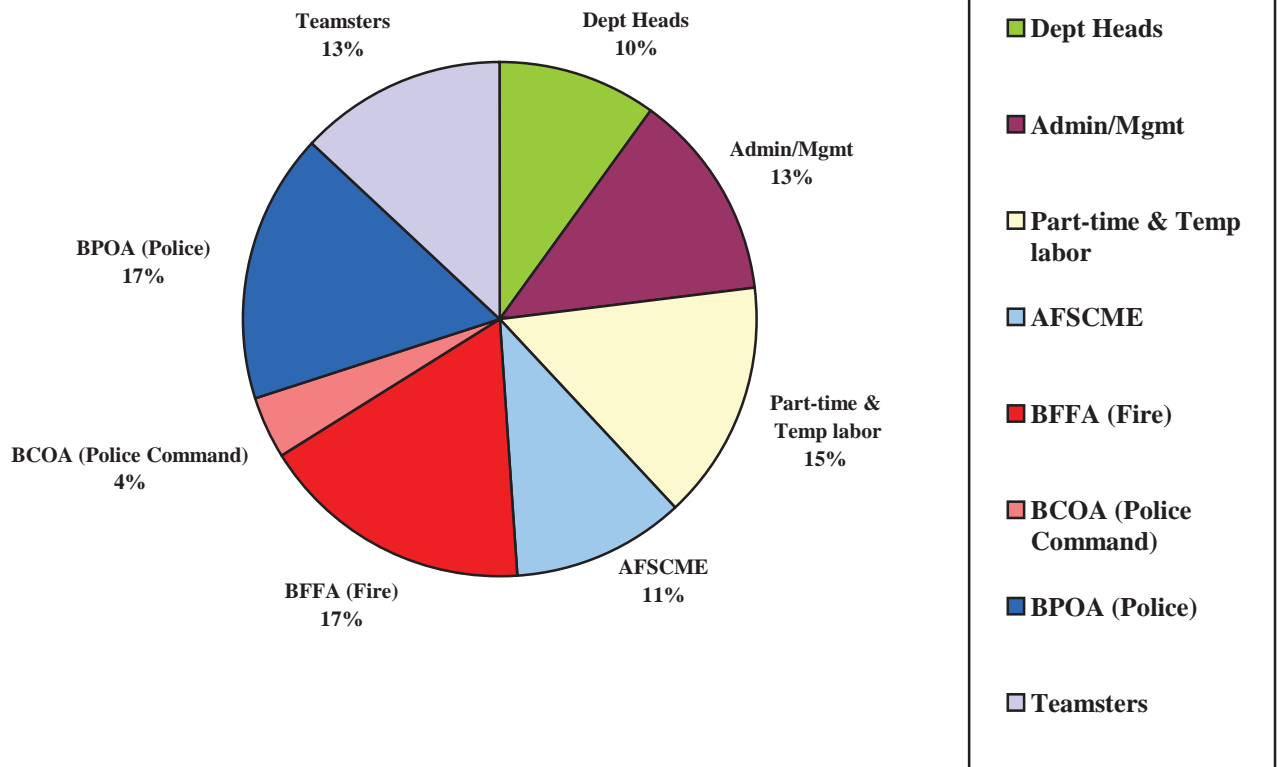
*City of Birmingham, Michigan
2015-2016 Recommended Budget*

PERSONNEL

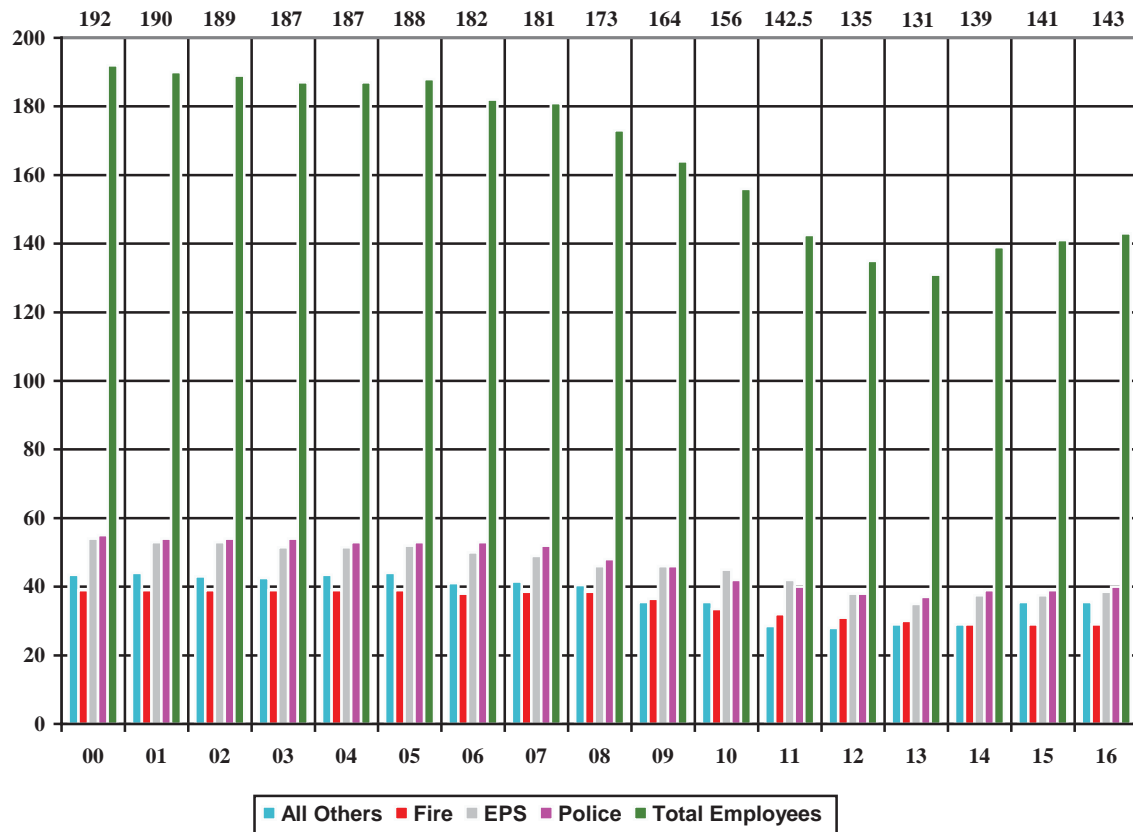
For fiscal year 2015-2016 and 2016-2017, the City of Birmingham has authorized 143 full-time staff positions and 109 part-time employees. Of the full-time positions, 135.5 are budgeted within the General Fund, 4 in the Equipment Funds, 1.5 in the Principal Shopping District Fund, and 2 in the Golf Course Funds. In addition, there are 13 full-time positions and 63 part-time positions at the Baldwin Public Library.

Below is a chart outlining the percentage of wages by unit (not including the Library):

Percentage of Wages by Unit



City of Birmingham Full -Time Employees*



*Does not include Baldwin Public Library

Full-Time Employees: History

The City has reduced staffing levels by 49 full-time positions, or 26%, since fiscal year 1999-2000. The 2015-2016 recommended budget includes the addition of two full-time positions. This will bring the total of full-time positions to 143 (excluding the Library).

Over a six year period beginning in fiscal year 2010-2011, staffing changes included the following:

In fiscal year 2010-2011, two full-time clerical positions, which were shared between the Finance, Fire Department, and Clerk's office, were eliminated. In the City Maintenance Department, a full-time position was transferred to the Department of Public Services due to the discontinuance of the maintenance contract between the City and the Baldwin Public Library. The Historical Museum staffing was reduced from one full-time director's position to one half-time director's position and from three part-time positions to one part-time position. In the Police Department, one vacant commander's position was removed, one sergeant's position was added, and two vacant police officer positions were eliminated. In the Fire Department, three vacant lieutenant positions were eliminated and two firefighter positions were added. Under the Community Development Building and Planning Departments, a vacant building inspector's position was eliminated and two full-time planner positions were replaced with two part-time planner positions. A full-time secretarial position was eliminated in the Engineering Department. One vacant project coordinator's position was eliminated in the Department of Public Services (DPS). DPS operator positions increased by three as a result of one position transfer from the City Maintenance Department and two position transfers from the Water Meter Shop. In the Equipment Funds, a full-time GIS Coordinator's position was eliminated in the Information Technology Department and a vacant foreman position was eliminated in the DPS-Garage Division. Two golf course positions, the golf manager and golf superintendant, were eliminated and one full-time golf operations manager was added. These staffing changes resulted in 142.5 full-time and 83 part-time positions for fiscal year 2010-2011, which was a decrease of 13.5 full-time positions from the prior fiscal year.

Changes in fiscal year 2011-2012 resulted in the half-time museum director's position being replaced with a part-time museum director's position. The Manager's Office and Human Resources Department shared part-time management specialist position was eliminated. A part-time zoning officer's position was added to the Building Department. In the Public Safety area, one police officer's position was added and three corporal positions were eliminated in the Police Department. The Assistant Fire Chief Prevention Officer's position was eliminated in the Fire Department. In the Engineering Department, the engineering tech senior position was replaced with an engineering inspector's position. The Department of Public Services (DPS) reduced two assistant foreman's positions in the parks and forestry area and added a parks and recreation manager. Additionally, an assistant foreman's position in the streets, water, and sewer area was eliminated and the full-time assistant director of public services position

replaced with a part-time assistant director's position. Also, a full-time secretary's position was removed. These changes result in 135 full-time and 88 part-time employees for fiscal year 2011-2012, which was a decrease of 7.5 full-time positions from the prior fiscal year.

In fiscal year 2012-2013, one vacant full-time police dispatcher position was reduced and four part-time dispatcher positions added to the Police Department. In the Fire Department, a part-time fire marshal's position was added and a one full-time vacant firefighter position removed. The Building Department added a part-time building inspector's position, three temporary substitute inspectors, a full-time clerical position formerly a part-time position, and a part-time clerical position transferred from the Engineering Department. The Engineering Department, along with the reduction of their part-time clerical position, eliminated the vacant full-time engineering inspector's position and added an additional part-time inspector. In addition, a junior planning intern position was added to the Planning Department. In the Department of Public Services area, the full-time foreman streets/water/sewer position was replaced by a full-time public works manager and the full-time parks and property maintenance coordinator and full-time operator streets/water/sewer position was eliminated along with a part-time meter maintenance and a part-time intern position. A part-time golf manager for clubhouse operations was added. These changes resulted in 131 full-time and 106 part-time employees for the 2012-2013 fiscal year, which was a decrease of four full-time positions from the prior fiscal year.

For fiscal year 2013-2014, the Human Resources Department added a full-time human resources generalist position and eliminated the part-time management intern and part-time clerical position. In the Finance Department, the 35 hours per week finance assistant's position was approved to be replaced with a full-time finance assistant/accountant position. Additionally, a part-time purchasing assistant position was added and the part-time finance intern position eliminated. In the Police Department, a police officer position, a full-time dispatcher position, two part-time dispatcher positions, and two crossing guard positions were added and one vacant part-time clerical position was eliminated. The Fire Department eliminated a vacant firefighter's position. The Building Department added a part-time clerical position and a full-time building inspector's position and eliminated a part-time inspector's position. In the Planning Department, a full-time senior planner position and a part-time clerical position were added and two part-time intern positions eliminated. The Engineering Department added a full-time engineering field coordinator's position. A part-time clerical position changed to a full-time public relations specialist position shared between the Department of Public Services and the Principal Shopping District. The Department of Public Services eliminated a vacant full-time forestry coordinator's position and a vacant full-time parks and forestry technician position and added two full-time operator positions in the parks and forestry division. Additionally, a full-time DPS laborer position changed to a full-time operator streets, sewer, and water position. In the Golf Course Funds, the part-time golf operations clubhouse manager position became a full-time position and the golf course maintenance manager position changed to a grounds superintendent position along with the addition of a part-time golf teaching pro-instructor position. The Information

Technology Department added a full-time IT technician position and eliminated the full-time IT assistant position. The Museum also added a part-time assistant position. These changes resulted in 139 full-time and 106 part-time employees for the 2013-2014 fiscal year, which was an increase of eight full-time positions from the prior fiscal year.

For fiscal year 2014-2015, the Finance and Treasury Department converted a part-time senior clerk/cashier position into a full-time position and eliminated a part-time clerical position. In the Building Department, a part-time building inspector's position and a full-time code enforcement officer position was added. Also, the Principal Shopping District eliminated a vacant part-time coordinator's position. These changes resulted in 141 full-time and 104 part-time positions for the 2014-2015 fiscal year, which was an increase of two full-time positions from the prior fiscal year.

For fiscal year 2015-2016, the Human Resources Department removed both the full-time human resources director and human resources generalist position and replaced them with a full-time human resources manager, a full-time human resources coordinator position, as well as, a part-time human resources consultant position, and a part-time human resources intern position. The Finance Department eliminated one vacant part-time accounts payable clerk position. The Museum added two part-time seasonal positions. The Police Department reduced one full-time police lieutenant position, added one full-time police commander position and one full-time police officer position, and one part-time police service aide position. The Fire Department added three full-time lieutenant positions and eliminated three vacant firefighter positions. In the Community Development area, the Building Department added one part-time building inspector position and the Planning Department added one part-time planning intern position. The Engineering Department added one full-time public works inspector position. The Department of Public Services converted a part-time assistant director position to a full-time position, added a full-time superintendent for streets, water & sewer and a full-time superintendent for parks, forestry & arena, and added a full-time parks & forestry coordinator position. Their overall employee count remains the same as the new full-time positions will be occupied by existing staff. The Information Technology Department eliminated one vacant part-time technician assistant position and one vacant part-time intern position and replaced them with two part-time assistant positions. These changes result in 143 full-time positions and 109 part-time positions for the 2015-2016 fiscal year, which is an increase of two full-time positions and five part-time positions from the prior fiscal year.

The 2016-2017 staffing levels are planned to remain the same as fiscal year 2015-2016.

2015-2016 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2012-2013		APPROVED 2013-2014		APPROVED 2014-2015		RECOMMENDED 2015-2016		PLANNED 2016-2017	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	MANAGER'S OFFICE										
\$119,995	City Manager	1		1		1		1		1	
\$23,338	Management Analyst (shared with Human Resources)	.5		.5		.5		.5		.5	
		1.5	0	1.5	0	1.5	0	1.5	0	1.5	0
	CLERK										
\$82,950	City Clerk	1		1		1		1		1	
\$51,896	Deputy Clerk	1		1		1		1		1	
\$24,752	Clerical		1		1		1		1		1
\$8,687	Clerical Assistant		1		2		2		2		2
		2	2	2	3	2	3	2	3	2	3
	HUMAN RESOURCES DEPARTMENT										
\$74,006	Human Resources Manager							1		1	
\$49,982	Human Resources Coordinator							1		1	
\$0	Human Resources Director/Assistant City Manager	1		1		1		0		0	
\$54,995	Human Resources Generalist			1		1		0		0	
\$23,338	Management Analyst (shared with Manager's office)	.5		.5		.5		.5		.5	
\$30,378	Human Resources Consultant		2						1		1
\$24,960	Human Resources Intern		2						1		1
\$0	Management Clerical		1								
		1.5	5	2.5	0	2.5	0	2.5	2	2.5	2
	FINANCE AND TREASURY DEPARTMENT										
\$99,500	Director of Finance/Treasurer	1		1		1		1		1	
\$75,000	Assistant Finance Director	1		1		1		1		1	
\$63,710	Deputy Treasurer	1		1		1		1		1	
\$73,861	Billing Manager	1		1		1		1		1	
\$68,578	Senior Accountant	1		1		1		1		1	
\$61,880	Finance Assistant Administrative	1		1		1		1		1	
\$53,414	Finance Assistant/Accountant		1	1		1		1		1	
\$56,654	Payroll Coordinator/Part-time Accounts Payable	1		1		1		1		1	
\$20,762	Part-time Purchasing Assistant/Accounts Payable Clerk		1		2		2		1		1
\$0	Finance Intern		1		0		0		0		0
\$56,668	Utility Billing Designee/Part-time Accounts Payable	1		1		1		1		1	
\$48,351	Senior Clerk/Cashier	1		1		1		1		1	
\$45,063	Clerk Typist B		1		1		0		0		0
\$48,351	Secretary A	1		1		1		1		1	
\$0	Treasury Clerical		1		1		0		0		0
\$26,852	Treasury Consultant		1		1		1		1		1
		10	6	11	5	12	3	12	2	12	2

2015-2016 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2012-2013		APPROVED 2013-2014		APPROVED 2014-2015		RECOMMENDED 2015-2016		PLANNED 2016-2017	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
\$68,578 \$51,542	CITY HALL & GROUNDS										
	Building Maintenance Supervisor	1		1		1		1		1	
	Building Maintenance	1		1		1		1		1	
		2	0	2	0	2	0	2	0	2	0
	HISTORICAL MUSEUM										
\$38,948	Museum Director		1		1		1		1		1
\$18,720	Museum Assistant		1		2		2		2		2
\$960	Museum Seasonal Staff								2		2
		0	2	0	3	0	3	0	5	0	5
	POLICE										
\$106,392	Police Chief	1		1		1		1		1	
\$94,078	Deputy Chief	1		1		1		1		1	
\$87,346	Commander	1		1		1		2		2	
\$83,039	Lieutenant	4		4		4		3		3	
\$73,062	Sergeants	6		6		6		6		6	
\$65,891	Police Officer	16		17		17		18		18	
\$48,691	Police Dispatcher	5		6		6		6		6	
\$31,927	Part-time Police Dispatcher		4		6		6		6		6
\$73,861	Staff & Services Coordinator	1		1		1		1		1	
\$32,500	Parking Meter Maintenance		2		2		2		2		2
\$25,860	Parking Enforcement Assistant	1	4	1	4	1	4	1	4	1	4
\$37,698	Clerk Typist	1	3	1	3	1	3	1	3	1	3
\$0	Part-time Clerical		1		0		0		0		0
\$18,200	Part-time Police Service Aide								1		1
\$6,650	Crossing Guard		9		11		11		11		11
		37	23	39	26	39	26	40	27	40	27
	FIRE										
\$106,392	Fire Chief	1		1		1		1		1	
\$89,604	Assistant Fire Chief	1		1		1		1		1	
\$51,688	Fire Marshal		1		1		1		1		1
\$79,751	Fire Captain	3		3		3		3		3	
\$72,680	Fire Lieutenant	3		3		3		6		6	
\$65,940	Firefighter/AEMT	22		21		21		18		18	
		30	1	29	1	29	1	29	1	29	1

2015-2016 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2012-2013		APPROVED 2013-2014		APPROVED 2014-2015		RECOMMENDED 2015-2016		PLANNED 2016-2017	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	<u>COMMUNITY DEVELOPMENT</u>										
	BUILDING INSPECTION										
\$94,078	Building Official	1		1		1		1		1	
\$77,710	Assistant Building Official	1		1		1		1		1	
\$67,849	Building Inspector	1	1	2	0	2	1	2	1	2	1
\$67,849	Plumbing/Heating Inspector	1		1		1		1		1	
\$67,849	Electrical Inspector	1		1		1		1		1	
\$31,200	Part-time Building Inspector								1		1
\$6,000	Substitute Inspectors		3		3		3		3		3
\$44,080	Code Enforcement Officer		2		2	1	2	1	2	1	2
\$53,689	Development Coordinator	1		1		1		1		1	
\$52,283	Office Coordinator	1		1		1		1		1	
\$28,767	Clerical	1	1	1	2	1	2	1	2	1	2
		8	7	9	7	10	8	10	9	10	9
	PLANNING										
\$101,566	Planning Director	1		1		1		1		1	
\$74,235	Senior Planner			1		1		1		1	
\$22,100	City Planner		2		2		2		2		2
\$13,520	Planning Intern		1		0		0		1		1
\$0	Junior Planning Intern		1		0		0		0		0
\$21,918	Clerical		1		2		2		2		2
		1	5	2	4	2	4	2	5	2	5
	ENGINEERING										
\$9,867	City Engineer	1		1		1		1		1	
\$74,880	Assistant City Engineer	1		1		1		1		1	
\$72,728	Engineering Field Coordinator			1		1		1		1	
\$54,080	Public Works Inspector							1		1	
\$0	Clerical Support Staff		0		0		0		0		0
\$40,560	Public Works Inspector - Part-time		3		3		3		3		3
\$12,730	Engineering Intern		1		1		1		1		1
		2	4	3	4	3	4	4	4	4	4

2015-2016 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2012-2013		APPROVED 2013-2014		APPROVED 2014-2015		RECOMMENDED 2015-2016		PLANNED 2016-2017	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	DEPARTMENT OF PUBLIC SERVICES										
\$98,675	Director of Public Services	1		1		1		1		1	
\$71,989	Assistant Director of Public Services		1		1		1		0	1	0
\$66,602	Public Works Manager	1		1		1		0		0	
\$66,602	Parks & Recreation Manager	1		1		1		1		1	
\$56,668	Recreation Coordinator	1		1		1		1		1	
\$48,351	Secretary	1		1		1		1		1	
\$13,520	Part-time Clerical		3		3		3		3		3
\$18,000	DPS Intern		0		1		1		1		1
\$22,698	Public Relations Specialist (shared with Principal Shopping District)			.5		.5		.5		.5	
\$60,000	Superintendent-Streets/Water/Sewer							1		1	
\$60,000	Superintendent-Parks/Forestry/Arena							1		1	
\$56,014	Assistant Foreman-Parks/Forestry/Arena	1		1		1		1		1	
\$56,014	Assistant Foreman-Streets/Water/Sewer	2		2		2		2		2	
\$0	Forestry Coordinator	1		0		0		0		0	
\$52,853	Parks & Forestry Coordinator	0		0		0		1		1	
\$52,064	Specialist-Streets/Water/Sewer	3		3		3		3		3	
\$51,896	Specialist-Parks/Forestry/Arena	1		1		1		1		1	
\$50,515	Technician-Streets/Water/Sewer	4		4		4		4		4	
\$50,515	Technician-Parks/Forestry/Arena	2		1		1		1		1	
\$49,234	Operator-Streets/Water/Sewer	6		7		7		6		6	
\$49,234	Operator-Parks/Forestry/Arena	3		5		5		3		3	
\$51,542	Traffic Sign Maintenance	1		1		1		1		1	
\$0	DPS Laborer	1		0		0		0		0	
\$0	Part-time Meter Maintenance		0		0		0		0		0
\$14,872	Temporary Laborer		16		16		16		16		16
		30	20	30.5	21	30.5	21	30.5	20	30.5	20
	GENERAL FUND TOTAL	<u>125</u>	<u>75</u>	<u>131.5</u>	<u>74</u>	<u>133.5</u>	<u>73</u>	<u>135.5</u>	<u>78</u>	<u>135.5</u>	<u>78</u>
	INFORMATION TECHNOLOGY										
\$94,078	IT Manager	1		1		1		1		1	
\$50,253	IT Technician			1		1		1		1	
\$17,000	IT Assistant	1		0		0			2		2
\$0	IT Technician Assistant Part-time		1		1		1		0		0
\$0	IT Intern		1		1		1		0		0
		2	2	2	2	2	2	2	2	2	2
	DPS-GARAGE										
\$52,333	Fleet Mechanics - State Certified	2		2		2		2		2	
		2	0	2	0	2	0	2	0	2	0
	EQUIPMENT FUND TOTAL	<u>4</u>	<u>2</u>	<u>4</u>	<u>2</u>	<u>4</u>	<u>2</u>	<u>4</u>	<u>2</u>	<u>4</u>	<u>2</u>

2015-2016 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2012-2013		APPROVED 2013-2014		APPROVED 2014-2015		RECOMMENDED 2015-2016		PLANNED 2016-2017	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	PRINCIPAL SHOPPING DISTRICT										
\$90,418	PSD Administrator	1		1		1		1		1	
\$23,494	Part-time Coordinator		2		2		1		1		1
\$20,561	Part-time Community & Special Event Specialist		1		1		1		1		1
\$17,545	Part-time PSD Assistant		1		1		1		1		1
\$20,800	Public Relations Specialist (shared with Dept of Public Services)			.5		.5		.5		.5	
\$0	Part-time Clerical - Special Projects		1		0		0		0		0
\$3,200	PSD Intern		1		1		1		1		1
	PRINCIPAL SHOPPING DISTRICT FUND TOTAL	1	6	1.5	5	1.5	4	1.5	4	1.5	4
	GOLF COURSES										
\$65,270	Golf Manager		1	1		1		1		1	
\$60,674	Grounds Superintendent	1		1		1		1		1	
\$32,000	Golf Teaching Pro Instructor Part-time				1		1		1		1
\$12,370	Temporary Labor Golf Courses		24		24		24		24		24
	GOLF COURSES TOTAL	1	25	2	25	2	25	2	25	2	25
	GRAND TOTAL (NOT INCLUDING LIBRARY)	131	108	139	106	141	104	143	109	143	109
	LIBRARY										
\$89,928	Library Director	1		1		1		1		1	
\$57,479	Library Associate Director	1		1		1		1		1	
\$50,221	Library Department Head/Coordinator	3		3		4		5		5	
\$48,162	Technology Trainer	1		1		1		1		1	
\$24,047	Librarian/Administrative Assistant	1		1			1		1		1
\$44,218	Bookkeeper	1		1		1		1		1	
\$24,965	Paraprofessional		4		4		4		5		5
\$29,731	Librarian	5	7	5	7	4	7	3	9	3	9
\$25,705	Library Assistant II/III	1	3	1	3	1	2	1	2	1	2
\$11,217	Library Assistant I		11		11		11		11		11
\$5,435	Library Page		5		10		10		11		11
\$2,471	Substitute Librarian		14		16		20		21		21
\$19,146	Library Maintenance Assistant		1		2		2		3		3
	LIBRARY FUND TOTAL	14	45	14	53	13	57	13	63	13	63
	GRAND TOTAL CITY	145	153	153	159	154	161	156	172	156	172

GENERAL FUND

The General Fund is the City's major operating fund. All revenues which, by law or for administrative control, are not in separate funds are deposited in the General Fund. The General Fund is used to provide: police and fire services; planning, engineering and building inspection; recreation and leisure programs; and overall City administration, including management, finance and treasury, clerk's office, human resources, and property maintenance.

This section presents budget results and financial comparisons for the General Fund. This includes:

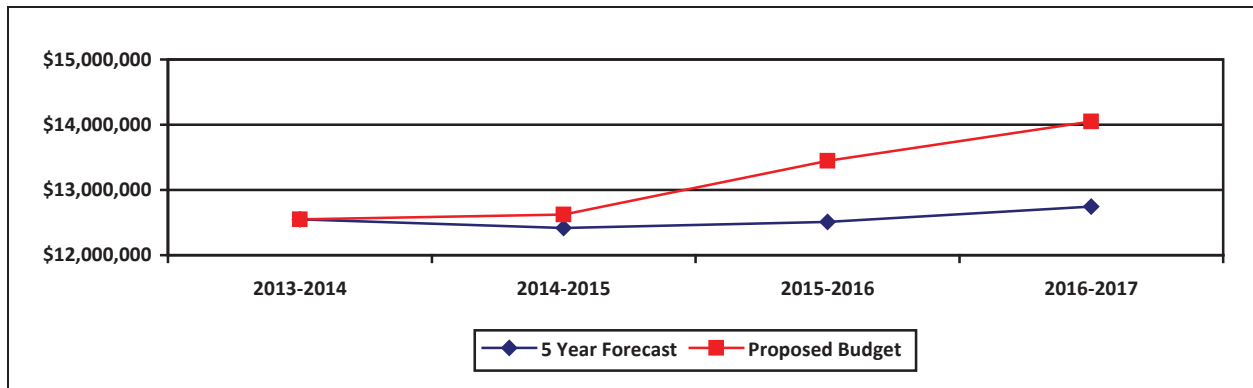
1. General Fund Overview – Includes a summary of Revenues, Expenditures and Changes in Fund Balance, a comparison of recommended budget fund balance to the 5 year forecast, and a comparison of recommended budget fund balance to the City's fund balance policy.
2. General Fund Revenues – Includes an overview, assumptions for major revenue sources, and revenue comparisons.
3. General Fund Expenditures – Includes an overview and summary and detail expenditure comparisons. Detail expenditure explanations can be found in the individual department budgets following this section.

General Fund Overview

Below is an overview of the budget for the General Fund. Details and assumptions concerning revenue and expenditures can be found on pages 63 and 73, respectively.

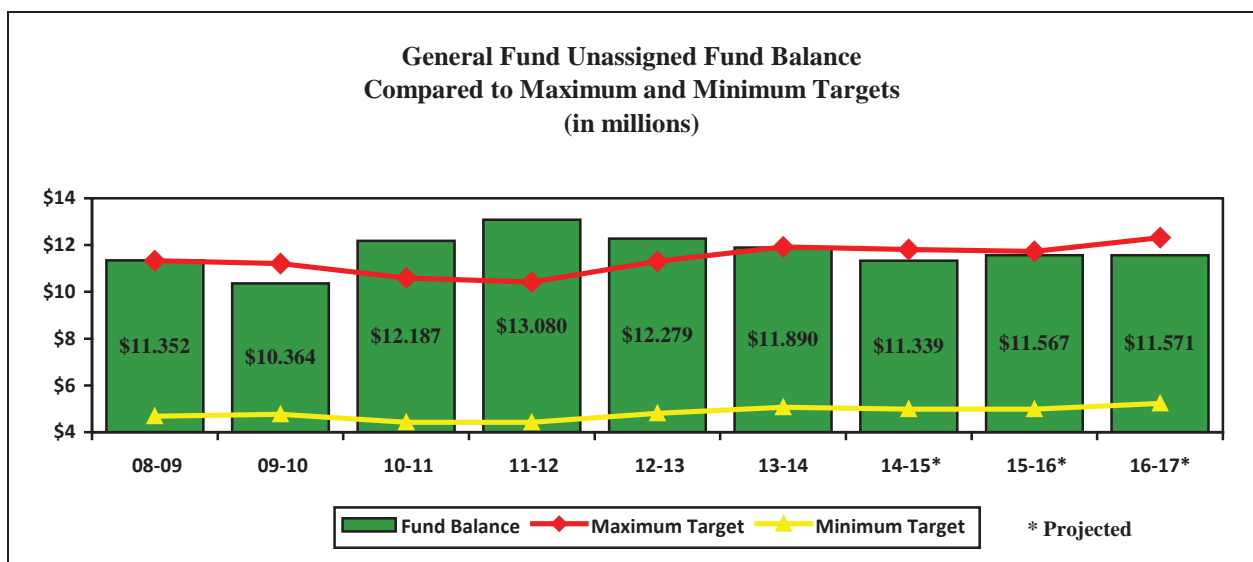
City of Birmingham, Michigan					
Statement of Revenues, Expenditures and Changes in Fund Balance					
General Fund					
<u>Description</u>	<u>Actual 2013-2014</u>	<u>Budget 2014-2015</u>	<u>Projected 2014-2015</u>	<u>Recommended 2015-2016</u>	<u>Planned 2016-2017</u>
Revenues	\$ 28,971,379	\$ 29,120,620	\$ 29,588,780	\$ 30,155,910	\$ 31,390,980
Expenditures	<u>(28,702,833)</u>	<u>(29,679,450)</u>	<u>(29,512,770)</u>	<u>(29,334,740)</u>	<u>(30,789,100)</u>
Revenues over (under)					
Expenditures	268,546	(558,830)	76,010	821,170	601,880
Beginning Fund Balance	<u>12,279,205</u>	<u>12,547,751</u>	<u>12,547,751</u>	<u>12,623,761</u>	<u>13,444,931</u>
Ending Fund Balance	<u>\$ 12,547,751</u>	<u>\$ 11,988,921</u>	<u>\$ 12,623,761</u>	<u>\$ 13,444,931</u>	<u>\$ 14,046,811</u>

The recommended budget increases fund balance by \$821,170, or 6.5% from the projected 2014-2015 projected fund balance. Below is a comparison of the recommended budget ending fund balance as compared to the 5 year forecast as presented at the Long Range Planning Meeting in January 2015:



As you can see the proposed budget's fund balance is greater than the 5 year forecast model by approximately \$937,000 in 2015-2016 and \$1,302,600 2016-2017. Significant changes to the forecast for 2015-2016 include: higher building permit revenue (\$400,000), an increase in building department expenditures (\$300,000), lower costs for sidewalk construction (\$300,000), and lower transfers to the Capital Projects Fund (\$400,000). Significant changes for 2016-2017 include: higher building permit revenue (\$600,000), higher building department expenditures (\$300,000), and lower transfers to the Capital Projects Fund (\$100,000).

The City's fund balance policy states that unassigned fund balance should be maintained between 17% and 40% of the total General Fund expenditure budget. Unassigned fund balance is different than total fund balance (above) because total fund balance includes funds which are restricted or assigned and cannot be used for general operating purposes. The recommended 2015-2016 budget maintains unassigned balance at 39% which is within the City's fund balance policy as shown below.



General Fund Revenues

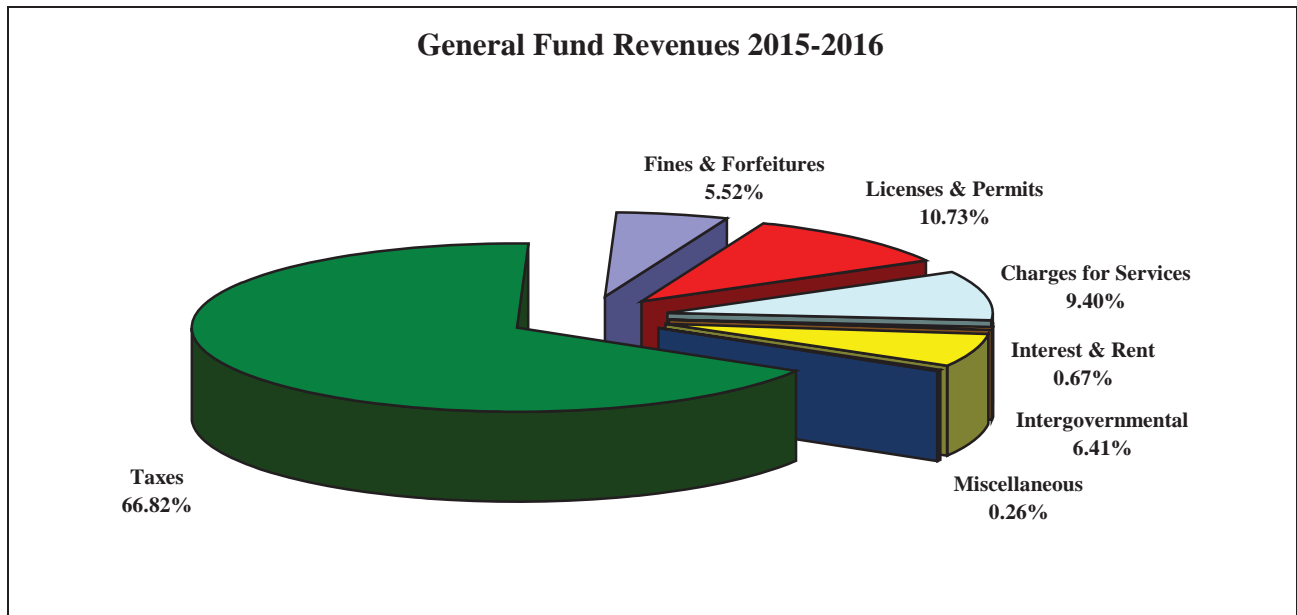
Revenue Overview

General Fund revenues include all City operations, with the exception of City water, sewer, solid-waste disposal, golf course operations, parking system, street construction and maintenance programs directly funded from grants, debt administration, component units such as the Library and Principal Shopping District, and internal service programs such as computer and automobile equipment management.

Total 2015-2016 General Fund revenue is recommended to increase by \$1,035,290, or 3.6%, over 2014-2015 (less Draw from Fund Balance). Approximately 90% of the increase is the result of higher property tax and building permit revenue.

Description	Actual 2013-2014	Budget 2014-2015	Projected 2014-2015	Recommended 2015-2016	Planned 2016-2017
Draw Fund Balance	\$0	\$558,830	\$0	\$0	\$0
Taxes	19,062,025	19,656,960	19,769,570	20,151,450	21,152,200
Licenses and Permits	2,886,951	2,805,860	3,184,940	3,240,750	3,291,960
Intergovernmental	1,906,034	1,887,720	1,913,250	1,931,160	1,954,760
Charges for Services	2,666,924	2,825,090	2,816,650	2,848,820	2,896,590
Fines and Forfeitures	1,784,431	1,603,080	1,624,190	1,697,650	1,733,430
Interest and Rent	255,655	231,600	193,850	204,480	279,190
Other Revenue	409,359	110,310	86,330	81,600	82,850
General Fund Total	\$28,971,379	\$29,679,450	\$29,588,780	\$30,155,910	\$31,390,980

The chart below represents the different revenue categories and percentage allocation in the General Fund:



Revenue Definitions and Assumptions:

TAXES

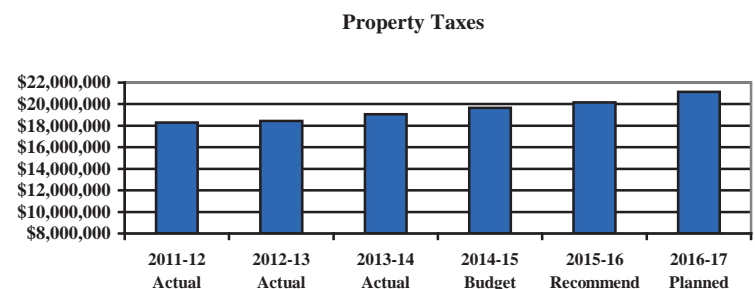
This revenue source is based on taxable valuation of industrial, commercial, and residential real and personal property. Taxes are collected by the City Treasurer and are due on August 31, with the final collection date of March 1, before they are added to the county tax rolls.

The City's property tax revenue represents 66.82% of General Fund revenues. For fiscal year 2015-2016, property tax revenues are projected to increase by approximately 2.52% from the prior fiscal year's budget. The City's recommended operating millage of 11.6883 mills, excluding refuse, library, and debt allocation for the Debt-Service Fund, is recommended to remain the same as the prior year's operating millage. The operating millage provides funding for General Fund City operations, debt-service payments for the Combined Sewer Overflow (CSO) projects, the George W. Kuhn Drain, the North Arm Drain, and a significant contribution to the street funds.

Personal property tax revenue is expected to decline as a result of recent legislation: small taxpayers with total personal property valued at less than \$80,000 will be able to have a tax exemption for personal property; additionally, recent legislation will phase out the industrial portion of personal property tax over a nine-year period beginning in 2016. It is expected that the City will lose about 1.6 percent of its property tax value base as a result of these changes.

The 2015 taxable value is proposed to be greater than the prior year based on the Headlee inflationary adjustment and improvement in the housing market. In 2008, the depressed housing market led to a first-time decrease in taxable value of 0.56%. This decrease was followed by additional declines in taxable value of 3.63% in 2009, 7.21% in 2010 and 4.87% in 2011. In 2013 and 2014, there was an increase of 2.81% and 2.71%, respectively, in taxable value. For fiscal years 2015-2016 and 2016-2017, taxable values are expected to increase by 2.28% and 2.88%, respectively, as a result of improvement in the housing market. This will result in increases in property tax revenue of 2.52% and 4.97%, respectively.

Property Taxes			
<u>Fiscal Year</u>		<u>Taxes</u>	<u>Percentage Change</u>
2011-12	Actual	\$ 18,306,955	-5.2%
2012-13	Actual	18,446,934	0.8%
2013-14	Actual	19,062,025	3.3%
2014-15	Budget	19,656,960	3.1%
2015-16	Recommend	20,151,450	2.5%
2016-17	Planned	21,152,200	4.9%



LICENSES AND PERMITS

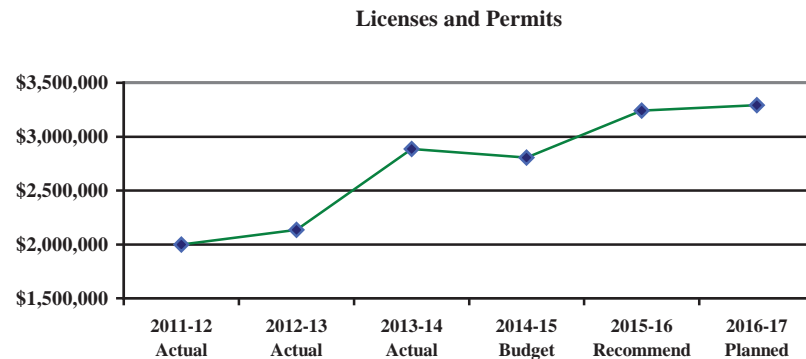
Licenses and Permits include rental housing fees, telecommunications permit, cable franchise fees, and fees received primarily for new construction and building improvements to property.

These fees represent electrical, building and plumbing permits, in addition to landlord licenses, board review fees, and associated inspection fees. This revenue category represents 10.73% of total budgeted General Fund revenues for fiscal year 2015-2016.

Revenues generated from licenses and permits are projected to increase by \$434,890, or 15.50%, from the prior fiscal year's budget. This is primarily attributable to an anticipated increase in building permit revenue of \$406,950, or 19.72%, as reinvestment in the City continues.

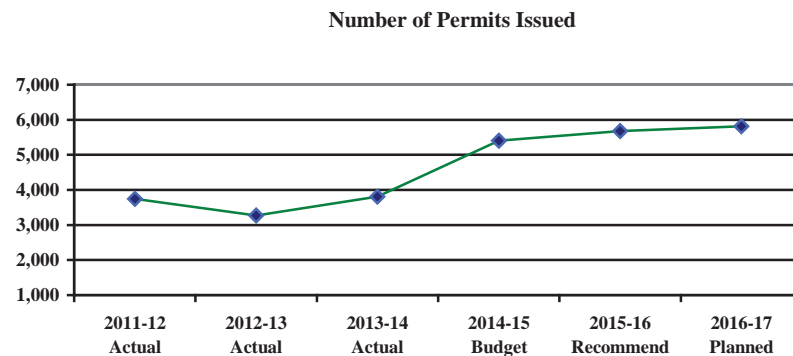
Licenses and Permits

<u>Fiscal Year</u>		<u>Amount</u>	<u>Change</u>
2011-12	Actual	\$ 1,997,650	18.7%
2012-13	Actual	2,134,523	6.9%
2013-14	Actual	2,886,951	35.3%
2014-15	Budget	2,805,860	-2.8%
2015-16	Recommend	3,240,750	15.5%
2016-17	Planned	3,291,960	1.6%



Number of Permits Issued

<u>Fiscal Year</u>		<u>Amount</u>	<u>Change</u>
2011-12	Actual	3,741	26.2%
2012-13	Actual	3,267	-12.6%
2013-14	Actual	3,805	16.5%
2014-15	Budget	5,407	42.1%
2015-16	Recommend	5,676	5.0%
2016-17	Planned	5,819	2.5%



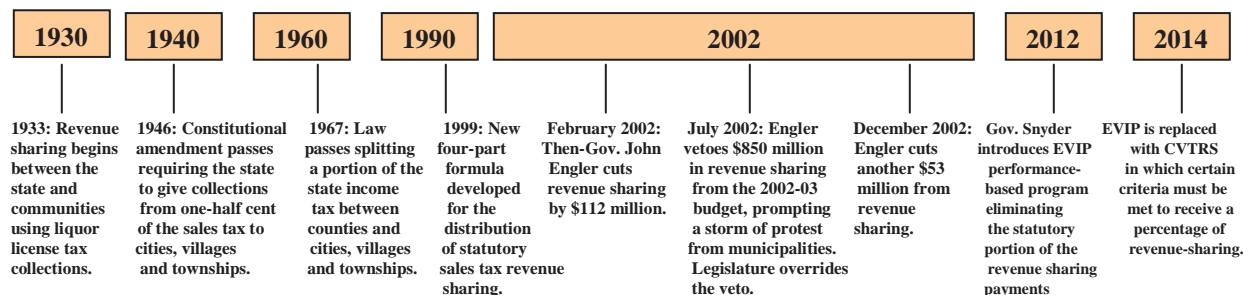
INTERGOVERNMENTAL REVENUE

This source of revenue represents grants and shared revenues received from federal, state or county governments and represents 6.41% of General Fund revenues. This source also includes state sales tax, Liquor Control Commission payments, police liaison revenue, and Public Act 302 police-training funds. Federal grant funding is received from the Emergency Management Assistance Program. State-shared revenue is the largest category within intergovernmental revenues.

Intergovernmental revenues received from federal, state and county governments are projected to increase by \$43,440, or 2.3%, from the prior fiscal year's budget due to improvement in the state's economy.

Revenue Sharing Time Line

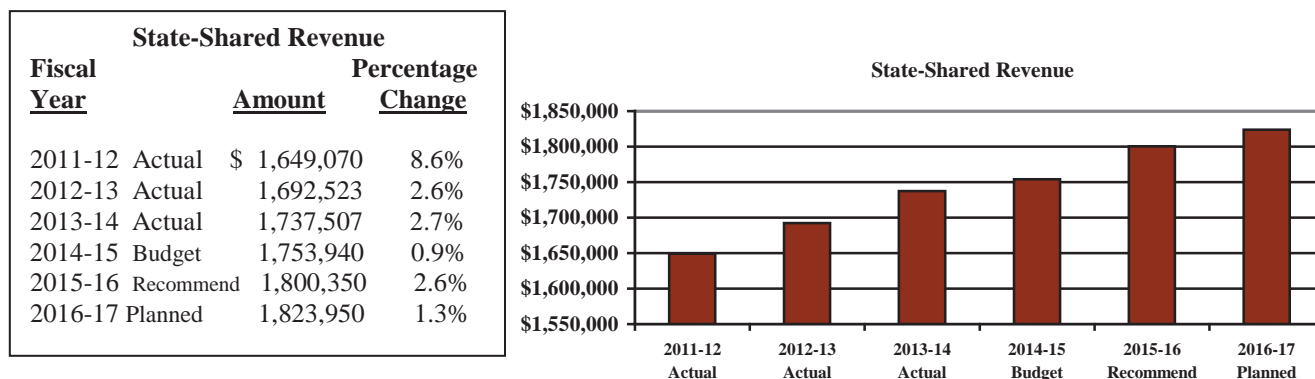
Revenue sharing has a long history in Michigan and constitutes a hefty percentage of many municipal budgets.



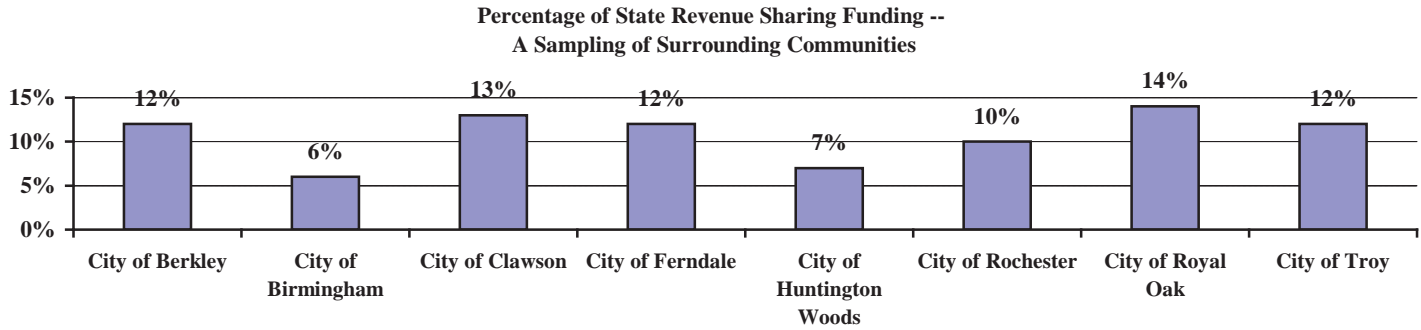
Source: Detroit Free Press dated 3/03/03 and then updated annually by City staff

The state-shared sales and liquor tax revenues represent 93% of the intergovernmental revenue source for the City of Birmingham. Revenue-sharing projections for fiscal year 2015-2016 are based upon estimates available from the Michigan Department of Treasury Office of Revenue and Tax Analysis and reflect the impact of recent legislation.

The State Revenue Sharing program distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues authorized by the State Revenue Sharing Act, Public Act 140 of 1971. Funding consists of two major components: “constitutional” state sales tax and a program called “City, Village, and Township Revenue Sharing” (CVTRS). The “constitutional” sales tax depends on the level of state sales tax collections and is distributed on a per capita basis. The CVTRS payment is distributed based on meeting certain criteria established by the State. The City anticipates meeting all of the criteria. Therefore, the City’s budget includes the CVTRS payment in its revenue sharing projections. The state-shared revenue portion of the intergovernmental revenue category is shown in the following charts:



The following chart is a representative sampling of surrounding Oakland County communities and the percent of their general operations funded by state revenue sharing in comparison to the City of Birmingham.

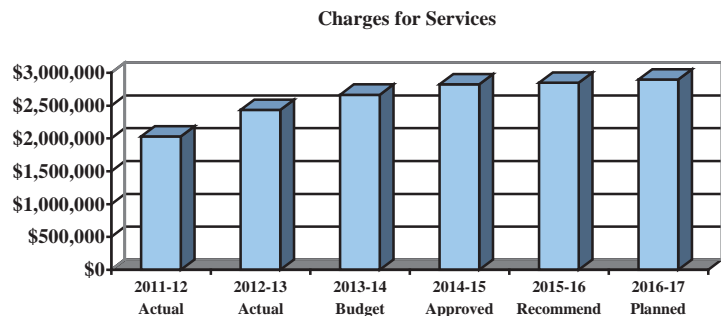


CHARGES FOR SERVICES

This revenue category accounts for the various fees charged for City services and recreational programs. This source represents 9.40% of General Fund revenues.

In 2015-2016, charges for services are expected to increase overall by 0.84%, or \$23,730, from the prior fiscal year's budget. A portion of this increase is due to increased service revenue for fire department medical transports. Additionally, there is an estimated increase in interdepartmental service charges resulting from an increase in labor cost from the Major Street Fund, the Local Street Fund, the Automobile Parking System Fund, the Sewage Disposal System Fund, and the Water Supply System Fund.

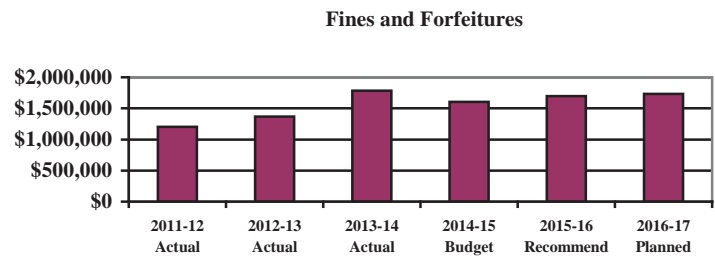
Charges for Services			
<u>Fiscal Year</u>		<u>Amount</u>	<u>Percentage Change</u>
2011-12 Actual		\$ 2,030,467	2.5%
2012-13 Actual		2,435,994	19.9%
2013-14 Actual		2,666,924	9.4%
2014-15 Budget		2,825,090	5.9%
2015-16 Recommend		2,848,820	0.8%
2016-17 Planned		2,896,590	1.7%



FINES AND FORFEITURES

This revenue source represents 5.64% of General Fund revenues and is primarily the City's share of fines and fees collected by the 48th District Court. In addition, fines received from parking violations and false alarm charges are recorded under this category. For 2015-2016, total fines and forfeitures are estimated to increase by \$94,570, or 5.9%, from the 2014-2015 fiscal year budget as a result of an expected increase in Court revenue.

Fines and Forfeitures			
Fiscal Year		Amount	Percentage Change
2011-12 Actual	\$	1,202,216	16.0%
2012-13 Actual		1,369,078	13.9%
2013-14 Actual		1,784,431	30.3%
2014-15 Budget		1,603,080	-10.2%
2015-16 Recommend		1,697,650	5.9%
2016-17 Planned		1,733,430	2.1%

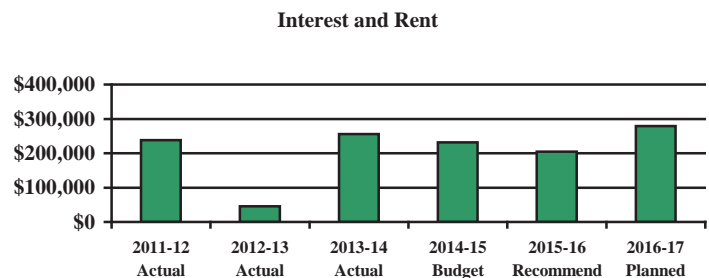


INTEREST AND RENT

The majority of this revenue source represents investment income generated from the City's general-investment portfolio allocated to the General Fund. Interest and rent represents 0.67% of General Fund revenues.

For 2015-2016, total interest and rent is estimated to decrease by \$27,120, or 11.71%, from the 2014-2015 fiscal year budget due to a lesser allocation of interest expected to be received by the General Fund. In 2016-2017, interest and rent is expected to increase as the rate of return on investments improves.

Interest and Rent			
Fiscal Year		Amount	Percentage Change
2011-12 Actual	\$	238,400	20.2%
2012-13 Actual		45,755	-80.8%
2013-14 Actual		255,655	458.8%
2014-15 Budget		231,600	-9.4%
2015-16 Recommend		204,480	-11.7%
2016-17 Planned		279,190	36.5%



MISCELLANEOUS REVENUES

This category represents 0.26% of General Fund revenues and includes revenue which cannot be classified in other categories. Examples of such revenues include fireworks donations, City auction revenue, police miscellaneous fees, penalties on invoices, and one-time revenue sources. Miscellaneous revenues are estimated to decrease by \$28,710, or 26%, from the prior fiscal year's budget.

DRAW FROM FUND BALANCE

The City, under state law, is required to adopt a balanced budget, in which total estimated expenditures including any accrued deficit will not exceed estimated revenues including a draw from fund balance. The draw from fund balance represents the available prior year's ending fund balance needed to balance the budget when expenditures exceed revenues. For fiscal year 2015-2016, the City's budgeted expenditures does not exceed budgeted revenues and therefore, a draw from fund balance is not necessary. For fiscal year 2016-2017, there is no planned use of fund balance.

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND REVENUE SUMMARY
BY ACCOUNT

ACCT NUMBER	ACCOUNT NAME	2013-2014 ACTUAL		2014-2015 BUDGET		2015-2016 BUDGET		2016-2017 PLANNED	
		DOLLARS	%	DOLLARS	%	DOLLARS	%	DOLLARS	%
<u>DRAW FROM FUND BALANCE</u>									
400.0000	DRAW FROM FUND BALANCE	0	0.00%	558,830	1.88%	0	0.00%	0	0.00%
	DRAW FROM FUND BALANCE TOTAL	0	0.00%	558,830	1.88%	0	0.00%	0	0.00%
<u>TAXES</u>									
402.0001	PROPERTY TAXES	19,135,930	66.05%	19,707,960	66.40%	20,102,450	66.68%	21,103,200	67.24%
402.0002	FEE IN LIEU OF TAXES	21,575	0.07%	19,000	0.06%	19,000	0.06%	19,000	0.06%
402.0004	PROVISION FOR TAX LOSS	(216,083)	-0.75%	(200,000)	-0.67%	(100,000)	-0.33%	(100,000)	-0.32%
402.0005	PENALTIES & INTEREST	120,603	0.42%	130,000	0.44%	130,000	0.43%	130,000	0.41%
	TAXES TOTAL	19,062,025	65.79%	19,656,960	66.23%	20,151,450	66.84%	21,152,200	67.39%
<u>LICENSES AND PERMITS</u>									
451.0000	BUSINESS LICEN & PERMITS	79,325	0.27%	71,500	0.24%	90,000	0.30%	90,800	0.29%
452.0000	RENTAL HOUSING FEES	146,703	0.51%	146,000	0.49%	146,000	0.48%	146,000	0.47%
476.0000	BUILDING PERMITS	2,125,015	7.33%	2,063,300	6.95%	2,470,250	8.19%	2,519,660	8.03%
479.0001	PLANNING REVIEW FEES	7,825	0.03%	3,700	0.01%	7,500	0.02%	7,500	0.02%
479.0002	PLANNING BOARD REVIEW FEE	32,632	0.11%	42,550	0.14%	43,000	0.14%	43,000	0.14%
479.0003	CITY COMMISSION REVIEW FEE	0	0.00%	0	0.00%	0	0.00%	0	0.00%
479.0004	BOARD ZONING APPL/RVW FEE	8,570	0.03%	10,610	0.04%	10,000	0.03%	10,000	0.03%
479.0005	HDC REVIEW FEES	19,900	0.07%	14,000	0.05%	16,000	0.05%	16,000	0.05%
479.0007	OUTDR CAFE AN LIC RVW FEE	0	0.00%	0	0.00%	0	0.00%	0	0.00%
479.0008	DRB REVIEW FEE	15,700	0.05%	17,500	0.06%	18,000	0.06%	18,000	0.06%
479.0009	ADMINISTRATIVE APPROVAL	10,250	0.04%	9,500	0.03%	10,000	0.03%	10,000	0.03%
479.0010	BOARD ZONING/HOUSING/TRADI	1,240	0.00%	0	0.00%	500	0.00%	500	0.00%
479.0011	ENGINEERING PERMITS/FEES	57,592	0.20%	45,000	0.15%	45,000	0.15%	45,000	0.14%
481.0000	CABLE FRANCHISE FEES	320,470	1.11%	318,000	1.07%	320,000	1.06%	320,000	1.02%
483.0000	DOG & CAT LICENSES	6,028	0.02%	5,500	0.02%	5,500	0.02%	5,500	0.02%
489.0000	TELECOMMUNICATIONS PERMIT	55,701	0.19%	58,700	0.20%	59,000	0.20%	60,000	0.19%
	LICENSES AND PERMITS TOTAL	2,886,951	9.96%	2,805,860	9.45%	3,240,750	10.73%	3,291,960	10.49%
<u>INTERGOVERNMENTAL</u>									
502.0000	EMERGENCY MGMT ASSISTANCE	17,470	0.06%	17,000	0.06%	17,000	0.06%	17,000	0.05%
503.0000	FEDERAL GRANTS	0	0.00%	0	0.00%	0	0.00%	0	0.00%
540.0000	STATE GRANTS	0	0.00%	0	0.00%	0	0.00%	0	0.00%
542.0000	STATE ACT 302 GRANT	5,646	0.02%	5,900	0.02%	5,700	0.02%	5,700	0.02%
549.0000	STATE SHARED LIQUOR TAX	45,376	0.16%	43,000	0.14%	43,000	0.14%	43,000	0.14%
558.0000	ELECTION REIMBURSEMENT	0	0.00%	0	0.00%	0	0.00%	0	0.00%
568.0000	ACT 32 DISPATCH TRAINING	4,923	0.02%	7,720	0.03%	5,000	0.02%	5,000	0.02%
574.0001	CONSTITUTIONAL SALES TAX	1,508,027	5.21%	1,526,840	5.14%	1,573,250	5.22%	1,596,850	5.09%
574.0002	STATUTORY SALES TAX	184,104	0.64%	184,100	0.62%	184,100	0.61%	184,100	0.59%
581.0004	DNA AND SEX OFFENDER REGIST	30	0.00%	0	0.00%	50	0.00%	50	0.00%
581.0005	OWI FORFEITURES	0	0.00%	0	0.00%	0	0.00%	0	0.00%
581.0007	CLEMIS REPORT SHARED REVEN	6,610	0.02%	6,200	0.02%	6,100	0.02%	6,100	0.02%
583.0001	POLICE LIAISON	94,720	0.33%	96,960	0.33%	96,960	0.32%	96,960	0.31%
588.0000	CABLE BOARD GRANT	39,128	0.14%	0	0.00%	0	0.00%	0	0.00%
	INTERGOVERNMENTAL TOTAL	1,906,034	6.60%	1,887,720	6.36%	1,931,160	6.41%	1,954,760	6.24%
<u>CHARGES FOR SERVICES</u>									
607.0000	LAND ACCESS FEES	247	0.00%	0	0.00%	0	0.00%	0	0.00%
609.0000	POLICE BOND POST FEE	370	0.00%	250	0.00%	250	0.00%	250	0.00%
610.0000	PASSPORT APPLICATION FEE	25,720	0.09%	18,000	0.06%	18,000	0.06%	18,000	0.06%

CITY OF BIRMINGHAM
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BY ACCOUNT

ACCT NUMBER	ACCOUNT NAME	2013-2014 ACTUAL		2014-2015 BUDGET		2015-2016 BUDGET		2016-2017 PLANNED	
		DOLLARS	%	DOLLARS	%	DOLLARS	%	DOLLARS	%
614.0000	APPLICATION FEE SPEC EVNT	4,100	0.01%	3,500	0.01%	4,000	0.01%	4,000	0.01%
617.0001	BASEBALL ENTRY FEES	2,800	0.00%	3,000	0.01%	3,000	0.00%	3,000	0.00%
617.0002	LEISURE ACTIVITY PASS	19,985	0.07%	22,500	0.08%	22,000	0.07%	22,000	0.07%
618.0001	MUSEUM ENDOWMENT INCOME	37,336	0.13%	38,000	0.13%	40,500	0.13%	42,000	0.13%
618.0002	MUSEUM MISCELLAN INCOME	641	0.00%	800	0.00%	500	0.00%	500	0.00%
618.0003	MUSEUM ADMISSIONS	6,678	0.02%	5,300	0.02%	4,800	0.02%	5,500	0.02%
626.0001	CEMETERY FOUNDATIONS	0	0.00%	3,000	0.01%	0	0.00%	0	0.00%
626.0002	GRAVE OPENINGS	0	0.00%	5,000	0.02%	0	0.00%	0	0.00%
626.0003	WEED CUTTING	17,121	0.06%	15,000	0.05%	16,000	0.05%	16,000	0.05%
626.0004	SIDEWALK CONSTRUCTION	5,391	0.02%	14,500	0.05%	15,000	0.05%	15,000	0.05%
626.0005	SNOW REMOVAL ENFORCEMENT	(3,339)	-0.01%	0	0.00%	10,000	0.03%	10,000	0.03%
627.0001	BEVERLY HILLS INSPECTION FEE	10,800	0.04%	0	0.00%	0	0.00%	0	0.00%
627.0002	BEVERLY HILLS DISPATCH SERV	287,572	0.99%	302,070	1.02%	335,850	1.11%	335,960	1.07%
629.0001	POLICE PBT CHARGE	22,660	0.08%	20,750	0.07%	20,750	0.07%	20,750	0.07%
629.0002	POLICE COST RECOVERY - FILMS	556	0.00%	0	0.00%	560	0.00%	560	0.00%
629.0003	BACKGROUND INVESTIGATION-I	500	0.00%	1,000	0.00%	6,000	0.02%	6,000	0.02%
631.0001	FIRE DEPT EMS TRANSPORTS	285,461	0.99%	289,000	0.97%	300,000	1.00%	315,680	1.01%
634.0002	EPS SPECIAL EVENT FEES	31,054	0.11%	40,000	0.13%	50,000	0.17%	50,000	0.16%
634.0003	POLICE SPECIAL EVENT FEES	26,739	0.09%	28,000	0.09%	28,000	0.09%	28,000	0.09%
634.0004	FIRE SPECIAL EVENT FEES	2,873	0.00%	3,000	0.01%	3,100	0.01%	3,100	0.00%
634.0005	COMM DEV SPECIAL EVENT	3,239	0.01%	3,500	0.01%	7,000	0.02%	8,000	0.03%
639.0001	CLASSES	87,526	0.30%	86,000	0.29%	87,000	0.29%	87,000	0.28%
641.0202	CHARGES TO MAJOR STREET	122,016	0.42%	164,920	0.56%	175,760	0.58%	185,990	0.59%
641.0203	CHARGES TO LOCAL STREETS	184,340	0.64%	183,900	0.62%	189,610	0.63%	200,150	0.64%
641.0271	CHARGES TO BALDWIN PUBLIC I	104,890	0.36%	104,890	0.35%	104,890	0.35%	104,890	0.33%
641.0401	CHARGES TO CAPITAL PROJECTS	97	0.00%	0	0.00%	0	0.00%	0	0.00%
641.0584	CHARGES TO SPRINGDALE GOLF	17,190	0.06%	19,860	0.07%	17,160	0.06%	17,320	0.06%
641.0585	CHARGES TO AUTO PARKING SY	85,655	0.30%	96,080	0.32%	87,400	0.29%	88,600	0.28%
641.0590	CHARGES TO SEWAGE DISPOSAL	344,082	1.19%	381,420	1.29%	353,280	1.17%	356,890	1.14%
641.0591	CHARGES TO WATER SUPPLY SY	271,925	0.94%	291,190	0.98%	277,250	0.92%	279,930	0.89%
641.0597	CHARGES TO LINCOLN HILL GOL	17,190	0.06%	19,860	0.07%	17,160	0.06%	17,320	0.06%
645.0001	MUSEUM - GIFT SHOP	106	0.00%	250	0.00%	100	0.00%	100	0.00%
646.0001	ADULT OPEN SKATE FEES	16,573	0.06%	17,000	0.06%	18,000	0.06%	18,000	0.06%
646.0002	CHILDREN OPEN SKATE FEES	19,554	0.07%	16,000	0.05%	16,000	0.05%	16,000	0.05%
646.0003	MAIN ARENA RENTAL	374,930	1.29%	408,000	1.37%	400,000	1.33%	400,000	1.27%
646.0004	STUDIO ARENA RENTAL	19,575	0.07%	19,000	0.06%	19,000	0.06%	19,000	0.06%
646.0005	SHOW & ADMISSIONS	39,129	0.14%	40,000	0.13%	37,000	0.12%	37,000	0.12%
646.0006	SKATE RENTAL	11,221	0.04%	6,000	0.02%	7,000	0.02%	7,000	0.02%
646.0007	CONCESSION SALES	52,430	0.18%	53,000	0.18%	48,000	0.16%	48,000	0.15%
646.0008	COIN LOCKERS	494	0.00%	550	0.00%	400	0.00%	400	0.00%
646.0010	VIDEO GAMES	4,656	0.02%	5,000	0.02%	4,500	0.01%	4,500	0.01%
646.0011	ICE SHOW ADVERTISING FEES	5,065	0.02%	5,700	0.02%	4,500	0.01%	4,500	0.01%
646.0014	PRO SHOP SALES	165	0.00%	0	0.00%	0	0.00%	0	0.00%
649.0001	WINTER SPORTS FOOD & BEV	0	0.00%	0	0.00%	0	0.00%	0	0.00%
654.0001	TENNIS CLUB RENTAL	60,970	0.21%	56,000	0.19%	62,500	0.21%	63,500	0.20%
654.0004	IN THE PARK CONCERT DONAT	11,631	0.04%	7,000	0.02%	9,000	0.03%	9,000	0.03%
654.0005	SHELTER RENTAL	5,740	0.02%	4,400	0.01%	4,700	0.02%	4,700	0.01%
654.0006	FIELD/PARK USE FEES	5,240	0.02%	6,900	0.02%	7,500	0.02%	7,500	0.02%
654.0016	DOG PARK PASS	15,690	0.05%	15,000	0.05%	15,000	0.05%	15,000	0.05%
654.0017	SHAIN PARK RENTAL	340	0.00%	1,000	0.00%	800	0.00%	0	0.00%
CHARGES FOR SERVICES TOTAL		2,666,924	9.20%	2,825,090	9.49%	2,848,820	9.41%	2,896,590	9.20%
<u>FINES AND FORFEITURES</u>									
656.0000	PARKING FINES	493,914	1.70%	410,270	1.38%	425,000	1.41%	425,000	1.35%

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND REVENUE SUMMARY
BY ACCOUNT

ACCT NUMBER	ACCOUNT NAME	2013-2014 ACTUAL		2014-2015 BUDGET		2015-2016 BUDGET		2016-2017 PLANNED	
		DOLLARS	%	DOLLARS	%	DOLLARS	%	DOLLARS	%
657.0000	48TH DISTRICT COURT	1,246,147	4.30%	1,165,810	3.93%	1,223,050	4.06%	1,258,830	4.01%
658.0000	CIVIL REIMBURSEMENT - RESTIT	30,050	0.10%	12,000	0.04%	28,750	0.10%	28,750	0.09%
659.0000	FALSE ALARM CHARGES	14,320	0.05%	15,000	0.05%	14,350	0.05%	14,350	0.05%
FINES AND FORFEITURES TOTAL		1,784,431	6.15%	1,603,080	5.40%	1,691,150	5.62%	1,726,930	5.50%
<u>INTEREST AND RENT</u>									
664.0000	INVESTMENT INCOME	194,744	0.67%	172,970	0.58%	146,880	0.49%	221,790	0.71%
666.0001	SPECIAL ASSESSMENT INTEREST	2,650	0.00%	3,360	0.01%	2,100	0.00%	1,900	0.00%
667.0000	LEASE PAYMENTS	56,761	0.20%	53,770	0.18%	54,000	0.18%	54,000	0.17%
669.0000	PISTOL RANGE RENT INCOME	1,500	0.00%	1,500	0.00%	1,500	0.00%	1,500	0.00%
INTEREST AND RENT TOTAL		255,655	0.87%	231,600	0.77%	204,480	0.67%	279,190	0.88%
<u>OTHER REVENUE</u>									
672.0101	FUTURE SPECIAL ASSESSMENT R	0	0.00%	0	0.00%	0	0.00%	0	0.00%
672.0804	WILLITS ALLEY	973	0.00%	1,500	0.00%	350	0.00%	350	0.00%
672.0809	REAR YARD SIDEWALK NORTH C	262	0.00%	260	0.00%	260	0.00%	260	0.00%
672.0829	S. ETON - EAST SIDE SIDEWALK	717	0.00%	720	0.00%	720	0.00%	720	0.00%
672.0843	RAIL DISTRICT SIDEWALKS	9,298	0.03%	12,000	0.04%	6,250	0.02%	6,250	0.02%
672.0846	GRAEFIELD RD. SIDEWALK ASSE	1,067	0.00%	1,000	0.00%	90	0.00%	90	0.00%
674.0001	CITIZEN DONATIONS FIREWOR	(1,005)	0.00%	12,000	0.04%	15,000	0.05%	15,000	0.05%
674.0002	CEMETERY LOTS	0	0.00%	300	0.00%	0	0.00%	0	0.00%
676.0000	TREASURER'S CERTIFICATE	110	0.00%	0	0.00%	0	0.00%	0	0.00%
676.0001	CONTR FROM PRIVATE SOURCE	0	0.00%	0	0.00%	0	0.00%	0	0.00%
677.0001	SUNDRY & MISCELLANEOUS	16,780	0.06%	25,000	0.08%	25,000	0.08%	25,000	0.08%
677.0002	EPS MISCELLANEOUS	11,136	0.04%	5,000	0.02%	15,000	0.05%	15,000	0.05%
677.0003	POLICE MISCELLANEOUS	43,521	0.15%	47,230	0.16%	17,500	0.06%	18,750	0.06%
677.0004	FIRE MISCELLANEOUS	0	0.00%	0	0.00%	0	0.00%	0	0.00%
678.0000	CABLE BOARD SURPLUS	324,244	1.12%	0	0.00%	0	0.00%	0	0.00%
679.0000	CITY HALL VENDING/COFFEE	0	0.00%	0	0.00%	0	0.00%	0	0.00%
679.0001	DPS VENDING/COFFEE	132	0.00%	300	0.00%	300	0.00%	300	0.00%
680.0000	SALE OF BOOKS	0	0.00%	0	0.00%	0	0.00%	0	0.00%
681.0000	BUILDING DEPARTMENT	1,512	0.00%	4,000	0.01%	1,000	0.00%	1,000	0.00%
682.0000	PENALTIES ON INVOICE	612	0.00%	1,000	0.00%	0	0.00%	0	0.00%
683.0000	SUSPENSE ACCOUNT	0	0.00%	0	0.00%	0	0.00%	0	0.00%
OTHER REVENUE TOTAL		409,359	1.40%	110,310	0.35%	81,470	0.26%	82,720	0.26%
GENERAL FUND TOTAL		28,971,379	100.00%	29,679,450	100.00%	30,149,280	100.00%	31,384,350	100.00%

General Fund Expenditures

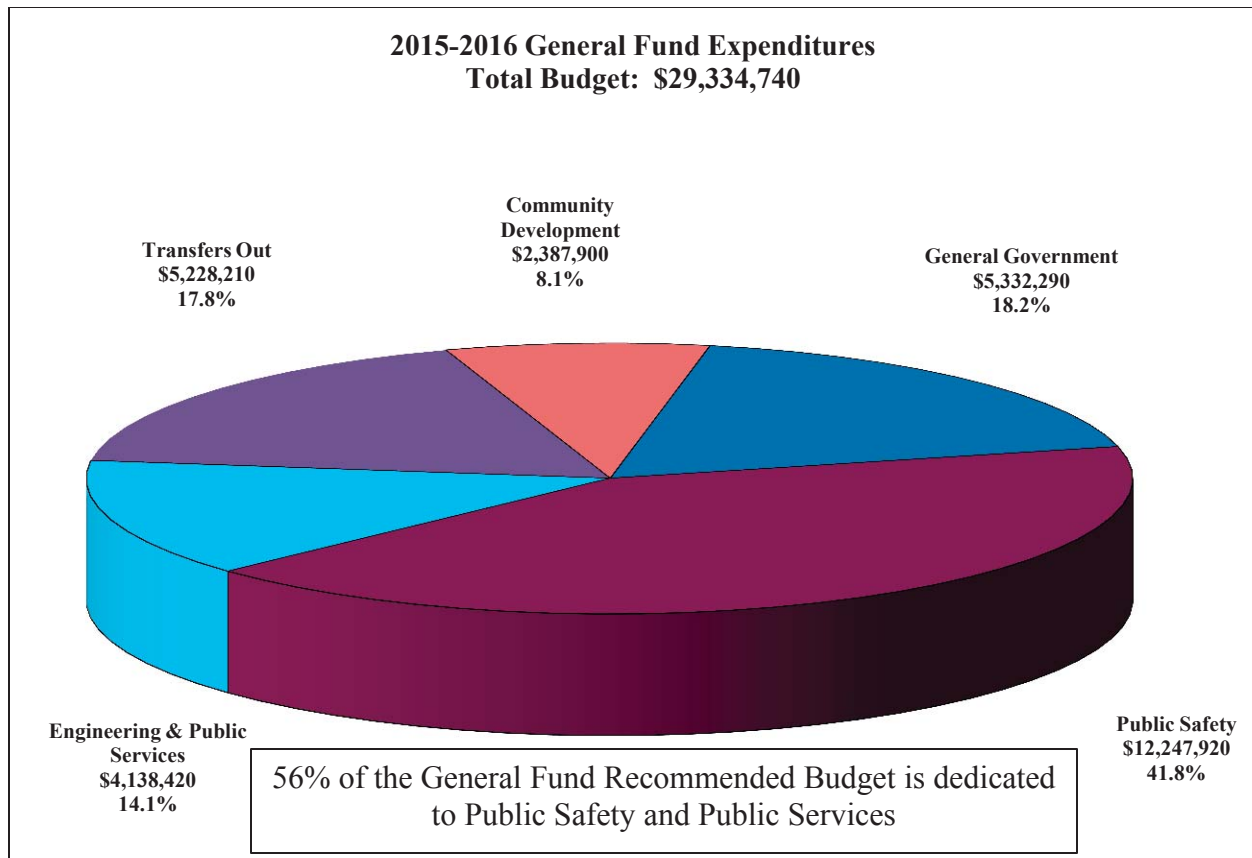
Expenditure Overview

General Fund expenditures are budgeted on a budgetary center basis (or functional basis). The different budgetary centers include: General Government which includes the City's administrative services such as city commission, city manager, accounting and treasury functions, legal, human resources, assessing, city clerk, city hall maintenance, and the museum; Public Safety which includes police, dispatch and fire departments; Community Development which includes planning and building departments; Engineering and Public Services which includes engineering, public service administration, parks, ice arena, city property maintenance, and community activities; and Transfers out which include transfers to other funds and expenditures related to the City's share of the 48th District Court.

Below is a summary of those costs for the recommended budget:

General Fund Expenditures by Budgetary Center					
	Actual	Budget	Projected	Manager	
	<u>2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
General Government	4,972,568	5,536,074	5,290,850	5,332,290	5,374,590
Public Safety	11,950,821	12,791,913	12,638,050	12,247,920	12,562,400
Engineering & Public Services	3,658,266	4,142,172	4,098,430	4,138,420	4,340,140
Community Development	1,777,596	2,201,231	2,209,790	2,387,900	2,367,080
Transfers Out	6,343,582	5,008,060	5,061,880	5,228,210	6,144,890
Total	<u>28,702,833</u>	<u>29,679,450</u>	<u>29,299,000</u>	<u>29,334,740</u>	<u>30,789,100</u>

The recommended budget is proposed to decrease \$344,710, or 1.2%, from the 2014-2015 amended budget. The decrease is attributable to a reduction in costs for General Government and Public Safety. The primary reason for the decrease in these budgetary centers is the decrease in pension and retiree health care contributions. While other budgetary centers experienced a similar reduction for pension and retiree health care costs, they experienced an increase in other costs which either kept their budget the same or increased it. These details will be discussed in depth in the individual departmental budgets.



Another way to look at expenditures is by object which includes: Personnel Services, Supplies, Other Charges, Capital Outlay, and Transfers Out. Below is a summary of the recommended budget by object:

General Fund Expenditures by Object					
	Actual	Budget	Projected	Manager	
	<u>2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
Personnel Services	17,160,671	18,593,250	18,352,460	18,060,090	18,547,700
Supplies	571,354	606,023	602,300	650,280	629,270
Other Charges	4,285,003	4,775,284	4,622,940	4,892,660	4,845,690
Capital Outlay	342,257	696,833	873,190	503,500	621,550
Transfers Out	<u>6,343,582</u>	<u>5,008,060</u>	<u>5,061,880</u>	<u>5,228,210</u>	<u>6,144,890</u>
Total	<u><u>28,702,867</u></u>	<u><u>29,679,450</u></u>	<u><u>29,512,770</u></u>	<u><u>29,334,740</u></u>	<u><u>30,789,100</u></u>

Personnel Services is recommended to decrease \$533,160, or 2.9%, as a result of lower contributions to the City's retirement and retiree health-care systems as determined by the City's actuary.

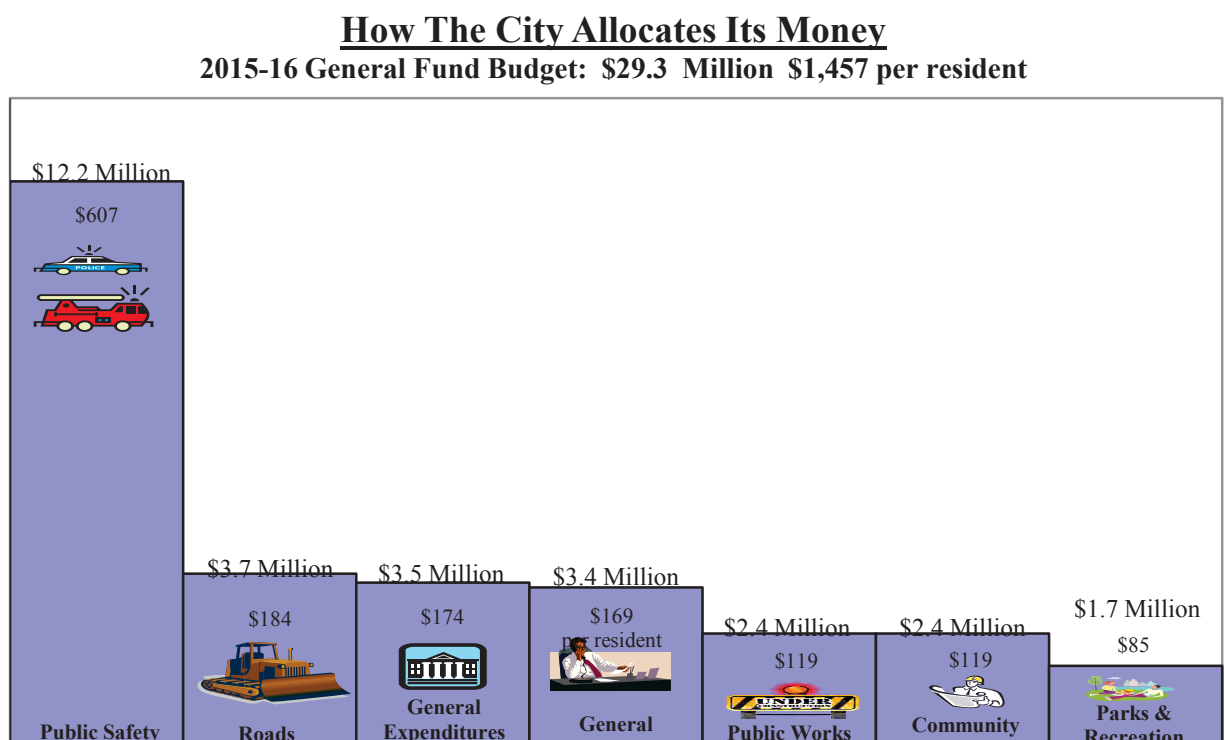
Supplies are recommended to increase \$44,257, or 7.3%, mostly as a result of State-required codifications for the building department.

Other Charges is recommended to increase \$117,376, or 2.5%, as a result of contractual building inspection costs to assist with an increase in building activity.

Capital Outlay is recommended to decrease \$193,333, or 27.7%, primarily from a freight elevator repair at the Baldwin Library that was budgeted in 2014-2015.

Transfers Out is recommended to increase \$220,150, or 4.4%, which is attributable to an increase in transfers to Major and Local Street Funds of \$500,000. These transfers were partially offset by a decrease in transfers to the Capital Projects Fund as a result of funding for the Chesterfield Fire Station in the current budget year.

Below is a graph of how the General Fund is allocated on a per resident basis:



(1) Includes maintenance of City Hall/Library, operations of Birmingham Historical Museum, General Administration expenditures such as property and liability insurance and City streetlights, 48th District Court expenditures, transfers to other funds excluding roads. (2) Includes expenditures for City Commission, City Manager, Elections, Legal, Assessing, Clerk, Human Resources, Finance and Treasury.

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND EXPENDITURES BY BUDGETARY CENTER

DESCRIPTION	DEPT. NUMBER	ACTUAL 2013-2014	BUDGET 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>GENERAL GOVERNMENT</u>					
COMMISSION	101.000	53,749	61,560	63,860	61,860
MANAGER'S OFFICE	170.000	176,483	313,150	303,630	306,240
FINANCE	191.000	860,150	927,426	790,880	797,120
CLERK	215.000	299,569	339,694	337,420	339,350
TREASURY	253.000	732,286	806,960	795,710	806,250
ASSESSING	257.000	200,680	200,710	200,970	200,970
ELECTIONS	262.000	35,155	32,980	32,900	32,900
CITY HALL AND GROUNDS	265.001	485,399	568,375	573,840	526,060
CITY PROP MAINT - LIBRARY	265.002	42,162	168,600	49,000	52,350
LEGAL	266.000	454,040	493,330	479,000	479,000
HUMAN RESOURCES	270.000	400,256	369,930	379,270	379,830
PENSION ADMINISTRATION	274.000	0	0	0	0
GENERAL ADMINISTRATION	299.000	1,074,733	1,109,560	1,141,140	1,246,300
HUNTER HOUSE	804.001	11,485	11,950	31,750	11,450
ALLEN HOUSE	804.002	146,421	131,849	152,920	134,910
GENERAL GOVERNMENT TOTAL		4,972,568	5,536,074	5,332,290	5,374,590
<u>PUBLIC SAFETY</u>					
POLICE	301.000	5,916,944	6,429,633	6,129,830	6,266,810
DISPATCH	301.001	863,300	966,260	959,880	979,200
FIRE	336.000	5,164,824	5,386,320	5,148,560	5,306,740
EMERGENCY PREPAREDNESS	337.000	5,787	9,700	9,650	9,650
PUBLIC SAFETY TOTAL		11,950,855	12,791,913	12,247,920	12,562,400
<u>ENGINEERING AND PUBLIC SERVICES</u>					
ENGINEERING	441.001	646,300	708,810	740,720	743,400
PUBLIC SERVICES - GENERAL	441.002	252,378	262,060	267,560	267,560
PROPERTY MAINTENANCE	441.003	752,163	704,524	697,710	703,680
COMMUNITY ACTIVITIES	441.004	233,271	282,110	278,030	283,100
WEED/SNOW ENFORCEMENT	441.007	53,679	35,710	34,830	35,330
SIDEWALKS	444.001	182,547	411,314	414,260	589,640
ALLEYS	444.002	372	37,922	25,000	25,000
PARKS	751.000	889,196	1,048,908	1,044,610	1,057,420
ICE SPORTS ARENA	752.000	648,360	650,814	635,700	635,010

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND EXPENDITURES BY BUDGETARY CENTER

DESCRIPTION	DEPT. NUMBER	ACTUAL 2013-2014	BUDGET 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
ENGINEERING AND PUBLIC SERVICES TOTAL		3,658,266	4,142,172	4,138,420	4,340,140
<u>COMMUNITY DEVELOPMENT</u>					
BUILDING	371.000	1,342,323	1,636,341	1,776,530	1,771,990
PLANNING	721.000	435,273	564,890	611,370	595,090
COMMUNITY DEVELOPMENT TOTAL		1,777,596	2,201,231	2,387,900	2,367,080
<u>TRANSFER OUT</u>					
48TH DISTRICT COURT	136.000	1,239,132	1,155,360	1,255,710	1,293,390
TRANSFERS OUT	999.000	5,104,450	3,852,700	3,972,500	4,851,500
TRANSFER OUT TOTAL		6,343,582	5,008,060	5,228,210	6,144,890
GENERAL FUND TOTAL		28,702,867	29,679,450	29,334,740	30,789,100

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND BUDGETARY CENTERS
EXPENDITURES BY OBJECT

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>GENERAL GOVERNMENT</u>				
PERSONNEL SERVICES	2,658,498	2,942,900	2,877,920	3,008,940
SUPPLIES	100,812	109,870	108,110	108,810
OTHER CHARGES	2,170,890	2,307,266	2,278,460	2,239,690
CAPITAL OUTLAY	42,368	176,038	67,800	17,150
GENERAL GOVERNMENT TOTAL	4,972,568	5,536,074	5,332,290	5,374,590
<u>PUBLIC SAFETY</u>				
PERSONNEL SERVICES	10,882,668	11,666,520	11,157,190	11,467,100
SUPPLIES	237,764	260,329	261,680	265,470
OTHER CHARGES	794,228	816,406	803,350	808,830
CAPITAL OUTLAY	36,161	48,658	25,700	21,000
PUBLIC SAFETY TOTAL	11,950,821	12,791,913	12,247,920	12,562,400
<u>ENGINEERING AND PUBLIC SERVICES</u>				
PERSONNEL SERVICES	2,029,222	2,149,140	2,176,310	2,198,460
SUPPLIES	222,490	224,824	240,890	242,890
OTHER CHARGES	1,148,800	1,312,162	1,313,820	1,320,390
CAPITAL OUTLAY	257,754	456,046	407,400	578,400
TRANSFERS OUT	0	0	0	0
ENGINEERING AND PUBLIC SERVICES TOTAL	3,658,266	4,142,172	4,138,420	4,340,140
<u>COMMUNITY DEVELOPMENT</u>				
PERSONNEL SERVICES	1,590,283	1,834,690	1,848,670	1,873,200
SUPPLIES	10,288	11,000	39,600	12,100
OTHER CHARGES	171,051	339,450	497,030	476,780
CAPITAL OUTLAY	5,974	16,091	2,600	5,000
COMMUNITY DEVELOPMENT TOTAL	1,777,596	2,201,231	2,387,900	2,367,080
<u>TRANSFER OUT</u>				
TRANSFERS OUT	6,343,582	5,008,060	5,228,210	6,144,890
TRANSFER OUT TOTAL	6,343,582	5,008,060	5,228,210	6,144,890

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND BUDGETARY CENTERS
EXPENDITURES BY OBJECT

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>TOTAL EXPENDITURES BY OBJECT</u>				
PERSONNEL SERVICES	17,160,671	18,593,250	18,060,090	18,547,700
SUPPLIES	571,354	606,023	650,280	629,270
OTHER CHARGES	4,284,969	4,775,284	4,892,660	4,845,690
CAPITAL OUTLAY	342,257	696,833	503,500	621,550
TRANSFERS OUT	6,343,582	5,008,060	5,228,210	6,144,890
GENERAL FUND TOTAL	<u>28,702,833</u>	<u>29,679,450</u>	<u>29,334,740</u>	<u>30,789,100</u>

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND EXPENDITURE SUMMARY
BY ACCOUNT

ACCT NUMBER	ACCOUNT NAME	2013-2014 ACTUAL		2014-2015 BUDGET		2015-2016 BUDGET		2016-2017 PLANNED	
		DOLLARS	%	DOLLARS	%	DOLLARS	%	DOLLARS	%
<u>PERSONNEL SERVICES</u>									
702.00	SALARIES AND WAGES DIRECT	9,396,749	32.69%	9,848,570	33.11%	10,057,910	34.25%	10,209,860	33.06%
703.00	ADMINSTRATION COST	103,166	0.36%	133,040	0.45%	137,750	0.47%	138,130	0.45%
706.00	LABOR BURDEN	7,660,756	26.35%	8,611,640	28.65%	7,781,810	26.23%	8,012,480	25.71%
709.00	WAGE ADJUSTMENT EXPENSE	0	0.00%	0	0.00%	82,620	0.28%	187,230	0.61%
PERSONNEL SERVICES TOTAL		17,160,671	59.40%	18,593,250	62.21%	18,060,090	61.23%	18,547,700	59.83%
<u>SUPPLIES</u>									
727.00	POSTAGE	48,200	0.17%	44,100	0.15%	45,100	0.15%	45,100	0.15%
728.00	PUBLICATIONS	5,739	0.00%	7,760	0.00%	35,480	0.10%	8,050	0.00%
729.00	OPERATING SUPPLIES	313,506	1.02%	328,744	1.05%	344,570	1.12%	349,440	1.06%
730.00	PRISONER ROOM & BOARD	5,957	0.02%	8,610	0.03%	8,870	0.03%	9,130	0.03%
731.00	LEIN/CLEMIS EXPENSE	32,311	0.12%	36,480	0.12%	36,480	0.12%	36,680	0.12%
732.00	TOWING SERVICES	857	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
733.00	PHOTOGRAPHIC EXPENSES	428	0.00%	1,000	0.00%	500	0.00%	500	0.00%
734.00	AMMUNITION	15,994	0.06%	16,740	0.06%	17,320	0.06%	18,010	0.06%
735.00	BUILDING SUPPLIES	7,624	0.03%	8,500	0.03%	8,500	0.03%	8,500	0.03%
736.00	APPARATUS SUPPLIES	6,092	0.02%	7,500	0.03%	7,000	0.02%	7,000	0.02%
738.00	PUBLIC FIRE EDUCATION	2,933	0.01%	4,000	0.01%	4,000	0.01%	4,000	0.01%
740.00	FOOD & BEVERAGE	33,411	0.12%	35,000	0.12%	35,000	0.12%	35,000	0.11%
741.00	MEDICAL SUPPLIES	17,714	0.06%	19,000	0.06%	19,000	0.06%	19,000	0.06%
743.00	UNIFORM ALLOWANCE	43,403	0.14%	48,139	0.16%	48,180	0.17%	49,080	0.15%
744.00	CLEANING ALLOWANCE	13,300	0.04%	13,700	0.04%	13,700	0.04%	13,700	0.04%
745.00	FOOD ALLOWANCE	22,100	0.08%	22,950	0.08%	22,280	0.08%	22,280	0.07%
752.00	COLLECTION CARE SUPPLIES	1,785	0.00%	2,800	0.00%	3,300	0.00%	2,800	0.00%
SUPPLIES TOTAL		571,354	1.89%	606,023	1.94%	650,280	2.11%	629,270	1.91%
<u>OTHER CHARGES</u>									
801.01	ATTORNEY RETAINER	149,537	0.52%	148,330	0.50%	154,000	0.52%	154,000	0.50%
801.02	OTHER LEGAL	324,195	1.13%	373,000	1.26%	353,000	1.20%	353,000	1.14%
802.01	AUDIT	28,545	0.09%	28,120	0.09%	30,330	0.09%	30,940	0.09%
802.02	INVESTMENT MANAGEMENT	507,699	1.77%	450,000	1.52%	530,000	1.81%	530,000	1.72%
802.03	INVESTMENT CUSTODIAL	52,574	0.18%	48,500	0.16%	55,500	0.19%	55,500	0.18%
802.04	ACTUARY	24,836	0.09%	31,750	0.11%	30,730	0.10%	30,730	0.10%
802.05	INVESTMENT PERFORMANCE	20,308	0.07%	22,500	0.08%	21,500	0.07%	21,500	0.07%
802.06	INVESTMENT CONSULTANT	47,808	0.17%	48,900	0.16%	72,320	0.25%	72,810	0.24%
802.07	GFOA REVIEW FEES	835	0.00%	890	0.00%	900	0.00%	900	0.00%
804.01	ENGINEERING CONSULTANTS	0	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
811.00	OTHER CONTRACTUAL SERVICE	552,186	1.88%	741,990	2.52%	998,870	3.40%	885,870	2.87%
812.00	CONTRACT LABOR SVC BUREAU	1,829	0.00%	486	0.00%	0	0.00%	0	0.00%
815.01	ELECTION WORKERS	12,746	0.04%	15,000	0.05%	18,600	0.06%	18,600	0.06%
815.02	CODIFICATION	4,355	0.02%	7,000	0.02%	7,000	0.02%	7,000	0.02%
816.01	JANITORIAL CONTRACT	26,407	0.09%	27,000	0.09%	32,820	0.11%	32,820	0.10%
816.02	WINDOW CONTRACT	2,500	0.00%	6,200	0.02%	4,100	0.01%	4,100	0.01%

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND EXPENDITURE SUMMARY
BY ACCOUNT

ACCT NUMBER	ACCOUNT NAME	2013-2014 ACTUAL		2014-2015 BUDGET		2015-2016 BUDGET		2016-2017 PLANNED	
		DOLLARS	%	DOLLARS	%	DOLLARS	%	DOLLARS	%
817.01	WITNESS FEES	0	0.00%	0	0.00%	0	0.00%	0	0.00%
818.01	INSTRUCTORS	48,431	0.17%	48,500	0.16%	48,500	0.17%	48,500	0.16%
818.02	RECREATION STUDY PROGRAM	2,000	0.00%	0	0.00%	0	0.00%	0	0.00%
818.03	IN THE PARK PROGRAM	12,038	0.04%	20,000	0.07%	20,000	0.07%	20,000	0.06%
819.00	TREE TRIMMING CONTRACT	44,590	0.16%	27,000	0.08%	27,000	0.09%	27,000	0.08%
820.01	BOARD OF REVIEW	3,506	0.01%	3,800	0.01%	3,800	0.01%	3,800	0.01%
820.02	OAKLAND COUNTY CONTRACT	208,016	0.73%	208,110	0.70%	208,370	0.71%	208,370	0.68%
821.01	PHYSICAL EXAMINATIONS	10,330	0.04%	14,300	0.04%	14,300	0.04%	14,300	0.04%
821.02	RECRUITMENT TESTING & EXM	5,145	0.02%	3,500	0.01%	3,500	0.01%	3,500	0.01%
824.01	COLLECTION AGENCY FEES	7,885	0.03%	4,500	0.02%	4,000	0.01%	4,000	0.01%
825.01	DOWNTOWN ACTION PLAN	0	0.00%	90,000	0.30%	35,000	0.12%	90,000	0.29%
851.00	TELEPHONE	57,804	0.15%	62,940	0.17%	62,310	0.16%	62,360	0.15%
861.00	TRANSPORTATION	2,482	0.00%	2,770	0.00%	2,950	0.00%	2,950	0.00%
901.00	PRINTING & PUBLISHING	94,516	0.32%	97,990	0.32%	101,750	0.34%	104,150	0.34%
905.01	CELEBRATE BIRMINGHAM	6,088	0.02%	9,500	0.03%	9,500	0.03%	9,500	0.03%
905.02	SISTER CITY PROGRAM	233	0.00%	200	0.00%	200	0.00%	200	0.00%
905.03	MEMORIAL DAY CELEBRATION	404	0.00%	370	0.00%	400	0.00%	400	0.00%
920.00	ELECTRIC UTILITY	274,712	0.95%	265,800	0.88%	269,900	0.91%	269,900	0.87%
921.00	GAS UTILITY CHARGES	101,885	0.34%	103,100	0.33%	103,100	0.33%	103,100	0.31%
922.00	WATER UTILITY	112,504	0.39%	161,450	0.53%	136,450	0.46%	136,550	0.44%
923.00	STREET LIGHTING UTILITY	503,593	1.75%	560,000	1.89%	504,000	1.72%	504,000	1.64%
930.02	ELEVATOR MAINTENANCE	6,580	0.01%	6,900	0.02%	7,000	0.02%	7,000	0.01%
930.03	ICE SHOW EXPENSE/ICE ARENA M	43,031	0.15%	46,834	0.16%	46,000	0.16%	46,000	0.15%
930.04	HVAC MAINTENANCE	16,204	0.05%	15,000	0.05%	14,500	0.05%	15,000	0.05%
930.05	BUILDING MAINTENANCE	8,976	0.03%	10,000	0.03%	10,000	0.03%	10,000	0.03%
930.06	GENERATOR MAINTENANCE	1,683	0.00%	2,500	0.00%	2,500	0.00%	2,500	0.00%
933.01	FIRE APPARATUS MAINTENANC	8,174	0.03%	15,000	0.05%	13,000	0.04%	13,000	0.04%
933.02	EQUIPMENT MAINTENANCE	78,663	0.24%	96,992	0.28%	89,130	0.25%	90,600	0.25%
933.04	RADIO & VEHICLE MAINT.	32,865	0.11%	41,800	0.13%	42,880	0.14%	44,490	0.14%
933.08	PISTOL RANGE BUILDING MAINT	1,298	0.00%	13,444	0.05%	14,000	0.05%	14,000	0.05%
935.01	PROPERTY MAINT/VIOLATIONS	1,423	0.00%	4,000	0.01%	2,000	0.00%	2,000	0.00%
935.03	QUARTON LAKE MAINTENANCE	75,021	0.26%	85,378	0.29%	85,380	0.29%	91,800	0.30%
940.00	COPIER RENTAL	834	0.00%	1,500	0.00%	0	0.00%	0	0.00%
941.00	EQUIPMENT RENTAL OR LEASE	621,157	2.15%	628,290	2.11%	636,650	2.16%	636,750	2.07%
942.00	COMPUTER EQUIPMENT RENTAL	538,070	1.87%	544,170	1.82%	538,070	1.82%	538,070	1.74%
943.00	HYDRANT RENTAL	35,910	0.13%	0	0.00%	0	0.00%	0	0.00%
955.01	TRAINING	25,471	0.07%	39,470	0.12%	44,200	0.14%	44,200	0.13%
955.02	EDUC/TRAINING ACT 302	5,859	0.02%	5,700	0.02%	5,700	0.02%	5,700	0.02%
955.03	MEMBERSHIP & DUES	39,119	0.08%	41,920	0.10%	43,110	0.11%	42,290	0.09%
955.04	CONFERENCES & WORKSHOPS	36,087	0.09%	44,860	0.10%	48,110	0.13%	46,760	0.09%
955.05	DISPATCH TRAINING ACT 32	7,696	0.03%	9,700	0.03%	3,000	0.01%	3,000	0.00%
956.01	EMPLOYEE ACTIVITY	2,540	0.00%	2,640	0.00%	3,000	0.01%	3,000	0.00%
956.02	EMPLOYEE PARKING	32,815	0.11%	35,820	0.12%	38,400	0.13%	38,400	0.12%
957.02	OTHER CASUALTY INSURANCE	11,380	0.04%	11,380	0.04%	11,650	0.04%	11,650	0.04%
957.04	LIAB INSURANCE PREMIUMS	289,280	1.01%	289,280	0.97%	289,280	0.99%	289,280	0.94%
962.00	MISCELLANEOUS	216	0.00%	3,300	0.01%	3,300	0.01%	3,300	0.00%

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL FUND EXPENDITURE SUMMARY
BY ACCOUNT

ACCT NUMBER	ACCOUNT NAME	2013-2014 ACTUAL		2014-2015 BUDGET		2015-2016 BUDGET		2016-2017 PLANNED	
		DOLLARS	%	DOLLARS	%	DOLLARS	%	DOLLARS	%
964.00	RETIREMENT EXPENSE CREDIT	(768,549)	-2.68%	(722,230)	-2.43%	(830,260)	-2.83%	(830,810)	-2.70%
965.00	DIRECT CREDIT	(119,356)	-0.41%	(132,860)	-0.44%	(133,640)	-0.46%	(133,640)	-0.43%
OTHER CHARGES TOTAL		4,284,969	14.56%	4,775,284	15.76%	4,892,660	16.32%	4,845,690	15.35%
<u>CAPITAL OUTLAY</u>									
971.01	MACHINERY & EQUIPMENT	75,167	0.24%	57,510	0.19%	29,700	0.10%	21,000	0.07%
972.00	FURNITURE	10,071	0.03%	18,995	0.05%	2,600	0.00%	5,000	0.02%
977.00	BUILDINGS	51,976	0.19%	194,782	0.66%	76,200	0.26%	25,550	0.09%
981.01	PUBLIC IMPROVEMENTS	137,808	0.48%	423,252	1.43%	395,000	1.35%	570,000	1.85%
985.62	COLE STREET SIDEWALKS	0	0.00%	0	0.00%	0	0.00%	0	0.00%
985.64	GRAEFIELD RD. SIDEWALKS-W. S	0	0.00%	2,294	0.00%	0	0.00%	0	0.00%
985.65	PIERCE ST. & E. MERRILL ST. SIDI	67,235	0.23%	0	0.00%	0	0.00%	0	0.00%
CAPITAL OUTLAY TOTAL		342,257	1.17%	696,833	2.33%	503,500	1.71%	621,550	2.03%
<u>TRANSFERS OUT</u>									
999.02	TRANSFER TO MAJOR STREETS	1,350,000	4.70%	1,200,000	4.04%	1,450,000	4.94%	1,850,000	6.01%
999.03	TRANSFER TO PARKS & REC DEB	0	0.00%	0	0.00%	0	0.00%	0	0.00%
999.07	TRANSFER TO RETIREMENT SYS	1,294,000	4.51%	0	0.00%	0	0.00%	0	0.00%
999.20	TRANSFER TO LOCAL STREETS	2,150,000	7.49%	2,000,000	6.74%	2,250,000	7.67%	2,350,000	7.63%
999.24	TRANSFER TO BROWNFIELD RED	20,450	0.07%	25,000	0.08%	25,000	0.09%	25,000	0.08%
999.25	TRANSFER TO CORRIDOR IMPRO	10,000	0.03%	0	0.00%	0	0.00%	0	0.00%
999.40	TRANSFER TO CAPITAL PROJECT	280,000	0.98%	627,700	2.11%	247,500	0.84%	626,500	2.03%
999.58	TRANSFER TO SPRINGDALE	0	0.00%	0	0.00%	0	0.00%	0	0.00%
999.59	TRANSFER TO LINCOLN HILLS	0	0.00%	0	0.00%	0	0.00%	0	0.00%
999.73	TRANSFER TO RETIREE HEALTH	0	0.00%	0	0.00%	0	0.00%	0	0.00%
999.99	48TH DISTRICT COURT	1,239,132	4.32%	1,155,360	3.89%	1,255,710	4.28%	1,293,390	4.20%
TRANSFERS OUT TOTAL		6,343,582	22.10%	5,008,060	16.86%	5,228,210	17.82%	6,144,890	19.95%
GENERAL FUND TOTAL		28,702,833	100.00%	29,679,450	100.00%	29,334,740	100.00%	30,789,100	100.00%

DEPARTMENT SUMMARY

City Commission

The City Commission serves as the City's legislative body, consisting of seven Commissioners, one of whom serves as Mayor. The Commissioners represent the citizens of Birmingham and formulate and enable policy as the legislative and policy-making body of the municipal government. They are elected at large for four-year terms at non-partisan elections held in November of each odd-numbered year. The Mayor and Mayor Pro-Tem are elected from among their fellow Commissioners for a one-year term. The City Commission operates as a Home Rule Charter City, with a Council-Manager form of government.

As the City's legislative body, the City Commission is empowered to pass ordinances and adopt resolutions as it deems necessary to carry out the responsibilities of the City, consistent with the City Charter and state law. The City Commission also acts on recommendations from the various City boards and commissions.

The City Commission appoints the City Manager, who is responsible to the City Commission for carrying out the day-to-day operations of the City, consistent with policy set by the City Commission. The City Commission also appoints the City Clerk; however, the City Clerk reports to, and takes direction from, the City Manager.

CITY OF BIRMINGHAM
2015-2016 BUDGET
COMMISSION

101-101.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	950	1,400	1,200	1,400	1,400	1,400
706.00	LABOR BURDEN	74	220	140	220	220	220
	PERSONNEL SERVICES TOTAL	1,024	1,620	1,340	1,620	1,620	1,620
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	899	1,500	1,500	1,500	1,500	1,500
	SUPPLIES TOTAL	899	1,500	1,500	1,500	1,500	1,500
<u>OTHER CHARGES</u>							
861.00	TRANSPORTATION	0	100	100	100	100	100
901.00	PRINTING & PUBLISHING	14,454	14,500	14,500	15,000	15,000	15,000
933.02	EQUIPMENT MAINTENANCE	0	1,000	750	750	750	750
942.00	COMPUTER EQUIPMENT RENTAL	18,190	18,190	18,190	18,190	18,190	18,190
955.03	MEMBERSHIP & DUES	14,535	14,650	14,700	14,700	14,700	14,700
955.04	CONFERENCES & WORKSHOPS	4,431	7,000	7,000	9,000	9,000	7,000
962.00	MISCELLANEOUS	216	3,000	2,000	3,000	3,000	3,000
	OTHER CHARGES TOTAL	51,826	58,440	57,240	60,740	60,740	58,740
COMMISSION TOTAL		53,749	61,560	60,080	63,860	63,860	61,860

Performance Goals, Objectives and Measures

GOAL: To represent the citizens of Birmingham and formulate and enact policy as the legislative and policy-making body of the municipal government. (*Long-Term Municipal Goals 1, 2, 4*)

OBJECTIVE: To formulate policy in response to current and anticipated needs within political, administrative and fiscal constraints.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
City Commission meetings	24	24	24	0
Strategic planning sessions and workshops	4	4	4	0
Ordinances adopted	25	25	25	0

GOAL: To exercise fiscal stewardship. (*Long-Term Municipal Goals 1a, 1b, 2b*)

OBJECTIVE: To maintain the City's strong financial position.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Years meeting General Fund balance policy	32	33	34	0
Years earning AAA bond rating	12	13	14	0

Performance Goals, Objectives and Measures

GOAL: To continue traditional citizen involvement in governance. (*Long-Term Municipal Goals 3a, 3b*)

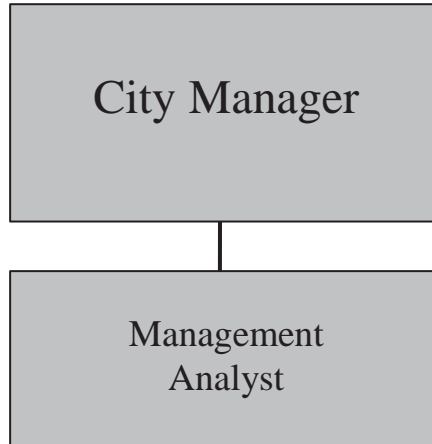
OBJECTIVE: To encourage citizen interest and participation on City boards and committees.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of advisory boards and committees	30	30	30	30
Number of appointed board and committee members serving	179	179	179	179

DEPARTMENT SUMMARY

City Manager



The City Manager is the Chief Administrative Officer of the City, appointed by the City Commission. The Manager is responsible for directing the administration of the City government. The Manager's Office coordinates the activities of all City departments. The Manager appoints all department heads, with the exception of the City Clerk. The Manager is responsible for the preparation of the annual budget and a long-range capital-improvements program. The Manager is responsible for implementing the policies adopted by the City Commission and is responsible for the City's public-relations program. The Management Analyst position is shared with the Human Resources Department. The Public Relations Specialist position provides assistance to all City departments, with an emphasis on the Principal Shopping District and Department of Public Services.

CITY OF BIRMINGHAM
2015-2016 BUDGET
MANAGER'S OFFICE

101-170.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	122,381	144,640	144,640	144,630	144,630	144,630
706.00	LABOR BURDEN	28,730	150,910	150,910	141,650	141,650	144,260
	PERSONNEL SERVICES TOTAL	151,111	295,550	295,550	286,280	286,280	288,890
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	1,177	850	880	1,200	1,200	1,200
	SUPPLIES TOTAL	1,177	850	880	1,200	1,200	1,200
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	9,490	0	0	0	0	0
851.00	TELEPHONE	(150)	1,000	700	700	700	700
861.00	TRANSPORTATION	381	1,000	500	1,000	1,000	1,000
942.00	COMPUTER EQUIPMENT RENTAL	9,950	9,950	9,950	9,950	9,950	9,950
955.03	MEMBERSHIP & DUES	1,035	1,500	1,500	1,500	1,500	1,500
955.04	CONFERENCES & WORKSHOPS	3,489	3,000	1,500	3,000	3,000	3,000
	OTHER CHARGES TOTAL	24,195	16,450	14,150	16,150	16,150	16,150
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	0	300	400	0	0	0
	CAPITAL OUTLAY TOTAL	0	300	400	0	0	0
MANAGER'S OFFICE TOTAL		176,483	313,150	310,980	303,630	303,630	306,240

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 706.00 Labor Burden** – The decrease of \$9,260, or 6.1%, is primarily a result of a decrease in retirement contributions (\$4,650) and a decrease in retiree health-care contributions (\$6,250) as recommended by the City's actuary. Offsetting the decrease is an increase in hospitalization costs (\$2,050).

Significant Notes to 2016-2017 Planned Amounts

- 1. 706.00 Labor Burden** – An increase of \$2,610, or 1.8%, reflects an increase in hospitalization costs (\$1,940) and an increase in retiree health-care contributions (\$3,130). This is partially offset by a decrease in pension costs (\$2,380).

Performance Goals, Objectives and Measures

GOAL: To implement City Commission policies and priorities effectively. (*Long-Term Municipal Goals 1b, 2, 3b, 4, 5*)

OBJECTIVE: To strengthen service delivery to City residents and assure reliable methods of communicating with and responding to the community.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
City Commission meetings, strategic planning sessions and workshops	27	27	27	27
Newsletters published	3 + calendar	3 + calendar	3 + calendar	3 + calendar
e-Newsletters published	12	12	12	12
e-Newsletter subscriber count	1,300	1,500	1,700	1,700
Twitter Followers	725	950	1,200	1,200
Twitter Posts	600	600	600	600

GOAL: To provide effective management and leadership to the operating departments to ensure the achievement of City goals efficiently and responsibly. (*Long-Term Municipal Goals 1, 2a, 3b*)

OBJECTIVE: To assure that services are provided in the most efficient, cost-effective and timely manner during the year.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Staff meetings held	38	38	38	38

Performance Goals, Objectives and Measures

GOAL: To maintain a strong fiscal position for the City through efficient use of public funds. (*Long-Term Municipal Goals 1a, 1b, 2b*)

OBJECTIVES: To 1) exercise stewardship; and 2) establish excellence as the standard for delivery of services.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Years meeting General Fund balance policy	32	33	34	35
Years earning AAA bond rating	11	12	13	14

GOAL: To maintain effective communication among the City and Federal, State, County, School District and other local governments. (*Long-Term Municipal Goals 1b, 2a, 3b*)

OBJECTIVE: To preserve the City's existing revenue base and local authority through regular meetings with appropriate parties.

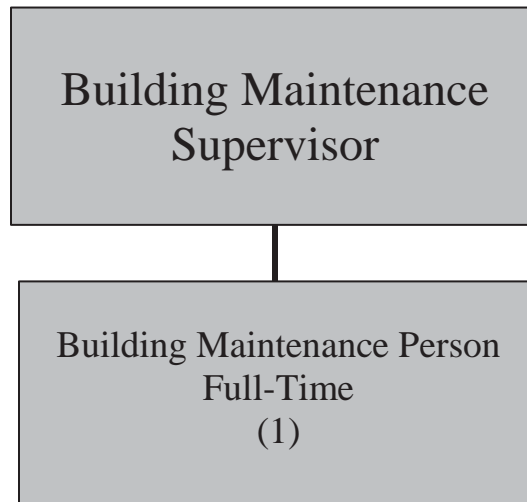
<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Meetings with Federal & State legislators	3	3	3	3
Meetings with other local government officials regarding regional issues	12	12	12	12
Contacts with Michigan Municipal League (MML) legislative staff regarding proposed legislation	8	8	8	8



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

City Hall and Grounds



The City Hall and Grounds activity provides for the maintenance of City Hall. Under the direction of the City Manager's Office, a Building Maintenance Supervisor supervises daily operations that include the services of a maintenance person assigned to City Hall.

This activity is responsible for the maintenance of the building's physical plant and infrastructure, and repairs at City Hall. This activity also accounts for various contractual services, including: janitorial maintenance; window cleaning; elevator maintenance; heating, ventilation and air-conditioning; and various building repairs and facilities management.

The Building Maintenance Supervisor is responsible for: maintenance activities; the operation of the computerized system controlling the building's environmental systems; responding to building complaints and repairs; setups for meetings; delivery and courier assignments; copy work; shipping and mailing; recycling management; business-hours custodial work; and preparation of departmental bids and purchasing.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
CITY HALL AND GROUNDS**

101-265.001-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	126,540	124,630	124,620	125,850	125,850	125,850
706.00	LABOR BURDEN	134,191	148,660	148,660	141,140	141,140	145,860
	PERSONNEL SERVICES TOTAL	260,731	273,290	273,280	266,990	266,990	271,710
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	13,973	24,390	19,000	19,000	19,000	20,000
743.00	UNIFORM ALLOWANCE	818	800	800	800	800	800
	SUPPLIES TOTAL	14,791	25,190	19,800	19,800	19,800	20,800
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	41,047	76,065	55,000	69,000	69,000	55,000
816.01	JANITORIAL CONTRACT	24,852	25,500	25,500	31,320	31,320	31,320
816.02	WINDOW CONTRACT	2,500	6,200	4,500	4,100	4,100	4,100
851.00	TELEPHONE	2,387	1,980	1,980	1,980	1,980	1,980
920.00	ELECTRIC UTILITY	81,006	75,000	75,000	79,000	79,000	79,000
921.00	GAS UTILITY CHARGES	11,499	13,000	13,000	13,000	13,000	13,000
922.00	WATER UTILITY	11,133	9,000	10,000	11,000	11,000	11,000
930.02	ELEVATOR MAINTENANCE	2,861	3,000	3,000	3,000	3,000	3,000
930.04	HVAC MAINTENANCE	8,517	8,500	8,000	8,000	8,000	8,500
930.05	BUILDING MAINTENANCE	3,068	4,000	4,000	4,000	4,000	4,000
930.06	GENERATOR MAINTENANCE	1,683	2,500	2,500	2,500	2,500	2,500
933.02	EQUIPMENT MAINTENANCE	3,292	4,000	4,000	4,000	4,000	4,000
941.00	EQUIPMENT RENTAL OR LEASE	6,000	6,000	6,000	6,000	6,000	6,000
942.00	COMPUTER EQUIPMENT RENTAL	9,950	9,950	9,950	9,950	9,950	9,950
955.03	MEMBERSHIP & DUES	82	100	100	100	100	100
955.04	CONFERENCES & WORKSHOPS	0	100	100	100	100	100
	OTHER CHARGES TOTAL	209,877	244,895	222,630	247,050	247,050	233,550
<u>CAPITAL OUTLAY</u>							
977.00	BUILDINGS	0	25,000	25,000	40,000	40,000	0
	CAPITAL OUTLAY TOTAL	0	25,000	25,000	40,000	40,000	0
	CITY HALL AND GROUNDS TOTAL	485,399	568,375	540,710	573,840	573,840	526,060

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$1,220, or 1%, reflects an increase in overtime and longevity payments.
2. **706.00 Labor Burden** – The decrease of \$7,520, or 5%, is mainly the result of a decrease in retiree health-care contributions (\$5,800) and a decrease in retirement contributions (\$2,960) as recommended by the City's actuary. The decrease was partially offset by an increase in hospitalization costs (\$2,770).
3. **729.00 Operating Supplies** – The original budget for this account in 2014-2015 was \$20,000. It was increased to \$24,390 as a result of an encumbrance from 2013-2014.
4. **811.00 Other Contractual Service** – The original budget for this account in 2014-2015 was \$55,000. It was increased to \$76,065 as a result of an encumbrance from 2013-2014. In 2015-2016, in addition to the annual plumbing, electrical, sewer service work is the replacement, painting and priming of the outside windows and roof inspection and repairs.
5. **816.01 Janitorial Contract** – The increase of \$5,820, or 23%, relates to an increase in janitorial service costs.
6. **920.00 Electric Utility** – The increase of \$4,000, or 5%, is based on historical spending.
7. **977.00 Buildings** – The \$40,000 is for new lockers in the basement level for the police department (\$25,000) and relocating the pre-action fire suppression from the janitorial closet to the mechanical room (\$15,000).

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$4,720, or 3%, reflects an increase in hospitalization costs (\$2,610) and an increase in retiree health-care contributions (\$3,240) as recommended by the City's actuary. These costs were offset by a decrease in pension contributions (\$1,070).
2. **811.00 Other Contractual Service** – The decrease of \$14,000, or 20%, brings the account to historical usage.

Performance Goals, Objectives and Measures

GOAL: To continue maintenance programs for the inspection and repair of the existing HVAC systems, fire alarms, fire sprinkler systems and elevator equipment. (*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To minimize unscheduled downtime, costlier repairs and comply with state regulations.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of compliance inspections and planned maintenance service calls for HVAC Systems	5	5	5	5
Number of compliance inspections and planned maintenance service calls for fire alarm and sprinkler systems	3	3	3	3
Number of compliance inspection and planned maintenance service calls for elevator equipment	12	12	12	12

Performance Goals, Objectives and Measures

GOAL: To expand the City's recycling programs. (*Long-Term Municipal Goal 1a*)

OBJECTIVE: To 1) educate staff on sustainable alternatives; and 2) increase participation.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Percentage of purchased paper, cardboard, and plastic bottles recycled	90%	92%	92%	92%

GOAL: Improving the energy efficiency of the Municipal Building.
(*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To reduce consumption and costs associated with electricity, natural gas, and water/sewer utilities.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Percentage of the Municipal Building with energy-efficient components installed	95%	96%	96%	96%
Electricity used at Municipal Building (kWh per degree day)*	80.00	80.00	81.00	81.00
Natural gas used at Municipal Building (Mcf per degree day)*	.1750	.1780	.1780	.1780
Cost savings from alternative purchasing program for natural gas	\$14,000	\$14,000	TBD	TBD

*Degree day is a quantitative index demonstrated to reflect demand for energy to heat or cool houses and businesses. A mean daily temperature (average of the daily maximum and minimum temperatures) of 65 degrees Fahrenheit is the base for both heating and cooling degree computations. Heating degree days are summations of negative differences between the mean daily temperature and the 65 degrees Fahrenheit base; cooling degree days are summations of positive differences from the same base. (Source: National Weather Service www.cpc.ncep.noaa.gov)

Performance Goals, Objectives and Measures

GOAL: Improve the energy efficiency of City facilities.
(*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To use knowledge of energy efficiency best practices to assist other City facilities in reducing consumption and costs associated with utilities.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of energy efficiency projects completed	2	2	2	2
Estimated energy savings resulting from energy efficiency projects	14,000 kwh	14,000 kwh	15,000 kwh	15,000 kwh
Energy efficiency grants/rebates received	\$4,323	\$ 1,210	TBD	TBD

DEPARTMENT SUMMARY

City Property Maintenance - Library

The Library Maintenance activity provides for the annual maintenance of the Library's heating, ventilation and air-conditioning systems. Structural repairs and improvements are provided for under the provisions of the Birmingham City Charter.

The Baldwin Library consists of the original (1930s) building of approximately 14,000 square feet, an addition (1960s) of approximately 4,000 square feet, and an addition (1981) of approximately 19,000 square feet, for a total gross area of approximately 37,000 square feet.

Input with respect to infrastructure improvements, mechanical improvements and preventative-maintenance needs is received from the Library's staff, City Hall maintenance and contractors.

CITY OF BIRMINGHAM
2015-2016 BUDGET
CITY PROP MAINT - LIBRARY

101-265.002-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	2,858	3,000	3,000	3,000	3,000	3,000
	SUPPLIES TOTAL	2,858	3,000	3,000	3,000	3,000	3,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	13,940	15,000	15,000	19,000	19,000	15,000
930.02	ELEVATOR MAINTENANCE	3,132	3,200	3,200	3,200	3,200	3,200
930.04	HVAC MAINTENANCE	6,982	6,000	6,000	6,000	6,000	6,000
930.05	BUILDING MAINTENANCE	5,908	6,000	6,000	6,000	6,000	6,000
933.02	EQUIPMENT MAINTENANCE	1,074	2,000	2,000	2,000	2,000	2,000
	OTHER CHARGES TOTAL	31,036	32,200	32,200	36,200	36,200	32,200
<u>CAPITAL OUTLAY</u>							
977.00	BUILDINGS	8,268	133,400	124,800	9,800	9,800	17,150
	CAPITAL OUTLAY TOTAL	8,268	133,400	124,800	9,800	9,800	17,150
CITY PROP MAINT - LIBRARY TOTAL		42,162	168,600	160,000	49,000	49,000	52,350

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **811.00 Other Contractual Service** – The increase of \$4,000, or 27%, is for the library roof inspection and repairs of slate shingles
2. **977.00 Buildings** – The \$9,800 is for cleaning of the exterior limestone.

Significant Notes to 2016-2017 Planned Amounts

1. **811.00 Other Contractual Service** – The increase of \$3,000, or 20%, is for roof inspection of slate shingles.
2. **977.00 Buildings** – The \$17,150 is for a passenger elevator upgrade.

Performance Goals, Objectives and Measures

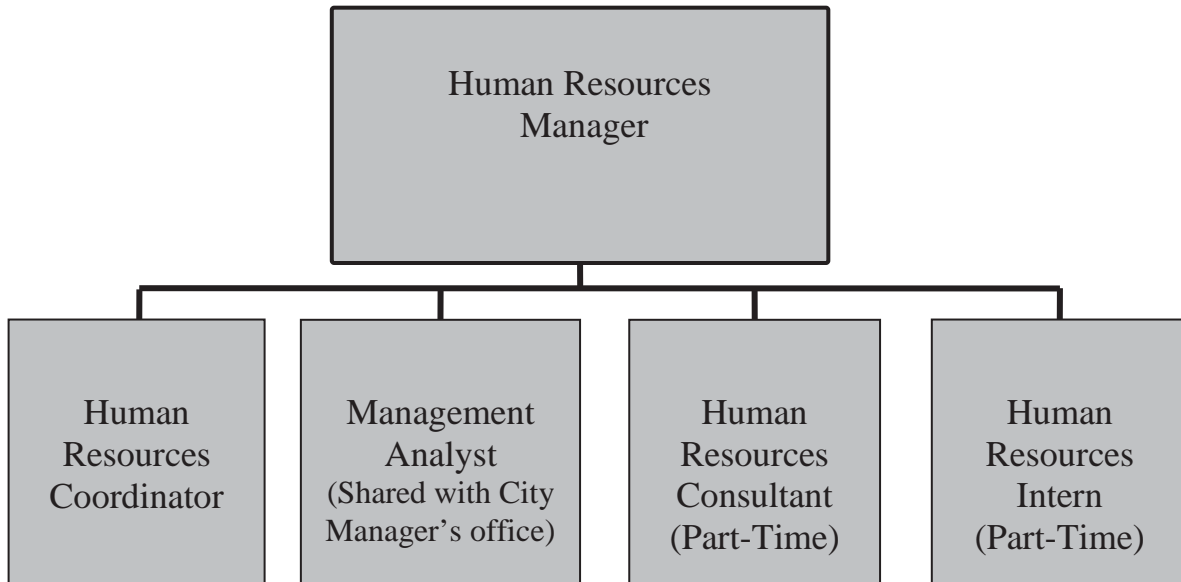
GOAL: To continue maintenance programs for the inspection and repair of the existing HVAC systems, fire alarms, fire sprinkler systems and elevator equipment. (*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To minimize unscheduled downtime, costlier repairs and comply with state regulations.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of compliance inspections and planned maintenance service calls for HVAC systems	3	4	4	4
Number of compliance inspections and planned maintenance service calls for fire alarm and sprinkler systems	3	3	3	3
Number of compliance inspections and planned maintenance service calls for elevator equipment	12	12	12	12

DEPARTMENT SUMMARY

Human Resources



The Human Resources Department is responsible for a variety of employment and labor related functions and provides centralized services covering all City departments and employees. These centralized functions include: Employee Recruitment and Selection; Negotiation and Administration of Collective Bargaining Agreements; Labor Relations and Employment Law Compliance; Wage and Salary Administration; Group Benefits Administration for Active and Retiree Populations; Maintenance of Personnel Files and Employee Records; Employee Recognition and Engagement; and Performance Management.

The City has five labor unions and a management employee group that comprises over 300 full-time and part-time employees along with a variety of temporary and seasonal positions. In addition, the Human Resources Department provides personnel services and support for employees working for the Baldwin Public Library.

The HR Manager directs staff activities and oversees the HR related activities for the City, and is assigned special projects by the City Manager.

The HR Consultant assists the department with matters related to collective bargaining.

The Management Analyst position is shared with the City Manager's Office.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
HUMAN RESOURCES**

101-270.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	188,636	180,580	181,780	202,670	202,670	202,670
706.00	LABOR BURDEN	118,222	80,670	71,650	65,520	65,520	66,080
	PERSONNEL SERVICES TOTAL	306,858	261,250	253,430	268,190	268,190	268,750
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	2,575	3,300	3,300	3,300	3,300	3,300
	SUPPLIES TOTAL	2,575	3,300	3,300	3,300	3,300	3,300
<u>OTHER CHARGES</u>							
801.01	ATTORNEY RETAINER	11,517	10,000	10,000	10,000	10,000	10,000
801.02	OTHER LEGAL	7,537	15,000	15,000	15,000	15,000	15,000
811.00	OTHER CONTRACTUAL SERVICE	9,857	10,560	10,560	10,560	10,560	10,560
821.01	PHYSICAL EXAMINATIONS	10,255	12,000	12,000	12,000	12,000	12,000
821.02	RECRUITMENT TESTING & EXM	5,145	3,500	3,500	3,500	3,500	3,500
851.00	TELEPHONE	348	1,000	0	0	0	0
861.00	TRANSPORTATION	49	300	300	300	300	300
901.00	PRINTING & PUBLISHING	19,453	15,000	15,000	19,000	19,000	19,000
933.02	EQUIPMENT MAINTENANCE	55	60	60	60	60	60
942.00	COMPUTER EQUIPMENT RENTAL	20,630	20,630	20,630	20,630	20,630	20,630
955.01	TRAINING	3,558	14,000	14,000	14,000	14,000	14,000
955.03	MEMBERSHIP & DUES	1,405	1,530	1,530	1,530	1,530	1,530
955.04	CONFERENCES & WORKSHOPS	1,014	1,200	1,200	1,200	1,200	1,200
	OTHER CHARGES TOTAL	90,823	104,780	103,780	107,780	107,780	107,780
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	0	600	600	0	0	0
	CAPITAL OUTLAY TOTAL	0	600	600	0	0	0
HUMAN RESOURCES TOTAL		400,256	369,930	361,110	379,270	379,270	379,830

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$22,090, or 12%, reflects the change in redesigning two full-time positions and creating two part-time positions.
2. **706.00 Labor Burden** – The decrease of \$15,150, or 19%, is primarily the result of an decrease in hospitalization costs (\$6,570) as a result of changes in employee status, a decrease in pension contributions (\$8,020) as recommended by the City's actuary, and a decrease in defined contribution retirement payments (\$1,650).
3. **851.00 Telephone** – The decrease of \$1,000, or 100%, reflects the reduction in employee cell phone expense.
4. **901.00 Printing and Publishing** – The increase of \$4,000, or 27%, is for additional recruitment ads.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$560, or 0.9%, reflects an increase in hospitalization costs (\$1,900). These costs were partially offset by a decrease in pension contributions (\$1,270).

Performance Goals, Objectives and Measures

GOAL: To achieve cordial labor relations with responsible economics. (*Long-Term Municipal Goals 1a, 2b*)

OBJECTIVE: To negotiate fiscally responsible collective bargaining agreements.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of settled collective bargaining agreements	2	5	4	2

GOAL: To achieve cordial labor relations with responsible economics. (*Long-Term Municipal Goals 1a, 2b*)

OBJECTIVE: To negotiate collective bargaining agreements.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Police (BPOA)	Contract expires 6/30/13. Begin negotiations	Agreement in place	Agreement in place	Contract expires 6/30/16. Begin negotiations
Fire (BFFA)	Agreement in place	Agreement in place	Agreement in place	Agreement in place
Police Command (BCOA)	Contract expires 6/30/13. Begin negotiations	Agreement in place	Agreement in place	Contract expires 6/30/16. Begin negotiations
Teamsters Local 214	Agreement in place	Agreement in place	Contract expires 6/30/15. Begin negotiations	Agreement in place
AFSCME Local 988	Contract expires 6/30/13. Begin negotiations	Agreement in place	Agreement in place	Contract expires 6/30/16. Begin negotiations

<p align="center"><i>Performance Goals, Objectives and Measures</i></p>
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GOAL: To enhance the skill sets of city employees. *(Long-Term Municipal Goal 2b)*

OBJECTIVE: To promote continuing education through the City's Education Assistance program.

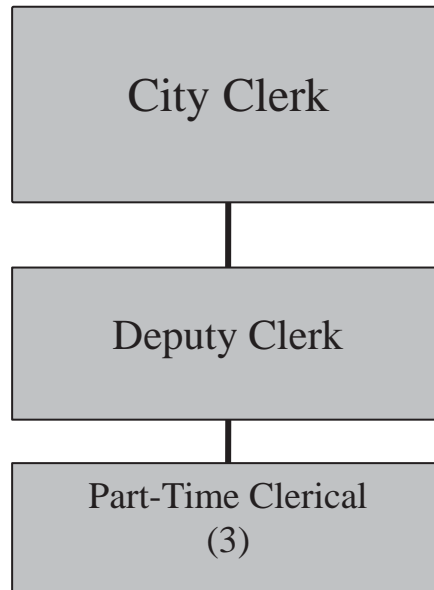
<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Percentage of employees who successfully completed enrolled courses	100%	100%	100%	100%
Number of employees participating in Educational Assistance Program	5	7	8	8



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

City Clerk



The City Clerk provides administrative support to the City Commission, Museum Board, Cemetery Board, Canvassing Board and the Board of Ethics. All board and commission membership lists are maintained by the City Clerk.

Agenda preparation and recording of meeting minutes are the primary duties of the City Clerk. The City Clerk is also responsible for legal notices, and is charged with the management of the City Code.

The Clerk's Office maintains legal files (contracts, agreements, deeds, etc.) and the records of the Greenwood Cemetery. The Clerk's office is also responsible for providing information to the public and distributing mail.

All special-event applications are coordinated through the Clerk's office. The City Clerk is a member of the Celebrate Birmingham Committee and organizes the events associated with this annual event.

The Clerk's office issues several different types of licenses and permits.

The Clerk's office is a Passport Acceptance Agency. Passport applications are accepted and pictures are available at the Clerk's office.

CITY OF BIRMINGHAM
2015-2016 BUDGET
CLERK

101-215.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	159,404	173,670	174,490	180,770	180,770	180,770
706.00	LABOR BURDEN	97,338	117,840	117,610	111,240	111,240	113,170
	PERSONNEL SERVICES TOTAL	256,742	291,510	292,100	292,010	292,010	293,940
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	2,096	2,000	2,000	2,000	2,000	2,000
	SUPPLIES TOTAL	2,096	2,000	2,000	2,000	2,000	2,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	1,876	2,370	2,370	2,400	2,400	2,400
815.02	CODIFICATION	4,355	7,000	7,000	7,000	7,000	7,000
861.00	TRANSPORTATION	278	320	300	300	300	300
901.00	PRINTING & PUBLISHING	4,553	5,000	5,000	5,000	5,000	5,000
933.02	EQUIPMENT MAINTENANCE	4,175	4,000	4,200	4,200	4,200	4,200
942.00	COMPUTER EQUIPMENT RENTAL	21,870	21,870	21,870	21,870	21,870	21,870
955.01	TRAINING	454	600	500	500	500	500
955.03	MEMBERSHIP & DUES	480	520	540	540	540	540
955.04	CONFERENCES & WORKSHOPS	1,717	1,600	1,600	1,600	1,600	1,600
	OTHER CHARGES TOTAL	39,758	43,280	43,380	43,410	43,410	43,410
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	973	0	0	0	0	0
972.00	FURNITURE	0	2,904	2,900	0	0	0
	CAPITAL OUTLAY TOTAL	973	2,904	2,900	0	0	0
CLERK TOTAL		299,569	339,694	340,380	337,420	337,420	339,350

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$6,780, or 4%, reflects additional hours for a part-time position and overtime pay.
2. **706.00 Labor Burden** – The decrease of \$6,600, or 6%, primarily reflects a decrease in retirement contributions (\$5,980) and retiree health-care contributions (\$4,340) as recommended by the City's actuary. These costs were offset by an increase in hospitalization costs (\$1,690) and an increase in defined 401a contributions (\$1,900).

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$1,930, or 2%, reflects an increase in hospitalization costs (\$1,600) and an increase in retiree health-care contributions (\$2,180) as recommended by the City's actuary. These costs were offset by a decrease in pension contributions (\$1,780).

Performance Goals, Objectives and Measures

GOAL: To support the Birmingham City Commission in the achievement of its goals and objectives. (*Long-Term Municipal Goal 2*)

OBJECTIVE: To continue to provide resources, information, and administrative support on a daily basis.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of requests from City Commission responded to	24	24	24	0
Number of agendas prepared	31	28	28	0

GOAL: To maintain an educated and informed staff to respond accurately and efficiently to citizen and commission demands. (*Long-Term Municipal Goals 1a, 2*)

OBJECTIVE: To pursue all practical and available educational opportunities.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
State and national training sessions attended	4	4	4	0
Number of training sessions provided for Clerk and Deputy Clerk to achieve Master Municipal Clerk	2	2	2	0

DEPARTMENT SUMMARY

Elections

The Clerk's office is responsible for all election activity, including maintenance of voter registration records and administration of elections. Election reform continues to be a high priority at both federal and state levels. Therefore, it is necessary for the Clerk's office to be aware of election laws that are continually being changed. To this end, the Clerk's office will continue to participate in the Michigan Association of Municipal Clerks legislative activities and educational opportunities.

The Clerk's office will conduct two elections in fiscal year 2015-2016 (local and presidential primary) and two elections in fiscal year 2016-2017 (primary and general).

CITY OF BIRMINGHAM
2015-2016 BUDGET
ELECTIONS

101-262.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	10,749	7,000	10,000	10,000	10,000	10,000
	SUPPLIES TOTAL	10,749	7,000	10,000	10,000	10,000	10,000
<u>OTHER CHARGES</u>							
815.01	ELECTION WORKERS	12,746	15,000	22,640	18,600	18,600	18,600
861.00	TRANSPORTATION	234	200	200	200	200	200
901.00	PRINTING & PUBLISHING	916	1,000	1,000	900	900	900
921.00	GAS UTILITY CHARGES	456	0	0	0	0	0
933.02	EQUIPMENT MAINTENANCE	2,122	2,000	2,000	2,000	2,000	2,000
941.00	EQUIPMENT RENTAL OR LEASE	871	600	1,800	1,200	1,200	1,200
	OTHER CHARGES TOTAL	17,345	18,800	27,640	22,900	22,900	22,900
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	7,061	7,180	0	0	0	0
	CAPITAL OUTLAY TOTAL	7,061	7,180	0	0	0	0
ELECTIONS TOTAL		35,155	32,980	37,640	32,900	32,900	32,900

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 729.00 Operating Supplies** – The increase of \$3,000, or 43%, reflects the cost of conducting two elections in 2015-2016.
- 2. 815.01 Election Workers** – The increase of \$3,600, or 24%, reflects the cost of pay increase for election inspectors, chairs, and co-chairs.
- 3. 901.00 Printing & Publishing** – The decrease of \$100, or 10%, reflects the cost of conducting two elections in 2015-2016.
- 4. 941.00 Equipment Rental or Lease** – The increase of \$600, or 100%, reflects the increase in truck rental per election.

Performance Goals, Objectives and Measures

GOAL: To ensure all processes with regard to polling places, voting equipment, and all other administrative duties are properly performed so that voters receive an equal, efficient and accurate voting experience. (*Long-Term Municipal Goals 2a,2b*)

OBJECTIVE: To continue training and research to be aware of all changes in election laws and directives administered by the State of Michigan.

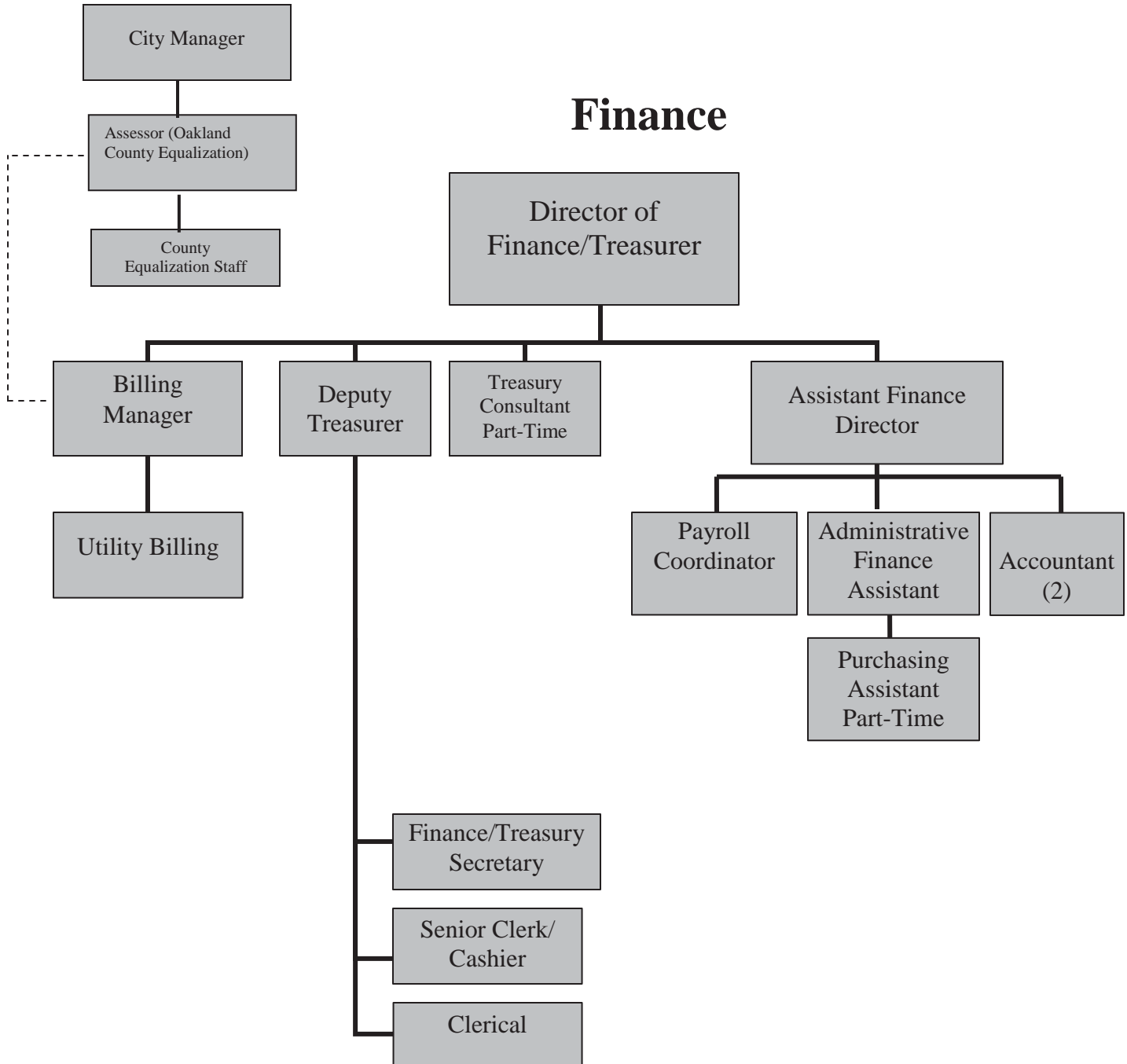
<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of training classes for Clerk's office staff through the Bureau of Elections	4	4	4	4
Elections conducted	2	2	2	2
Absentee voter ballots issued	1,551 and 1,603	1,684 and 2,768	1,500 and 1,500	1,700 and 4,500
Percent of registered voters voting	13% and 29%	21% and 53%	25% and 25%	27% and 75%

GOAL: To increase the effectiveness of the state-mandated Electronic Poll Book in all precincts. (*Long-Term Municipal Goals 2a,2b*)

OBJECTIVE: To continue staff and election inspector training and educate the public on the use of the Electronic Poll Book.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of training classes for election inspectors	17	15	14	14
Number of public service announcements through the website, quarterly, or cable TV	6	3	6	6

DEPARTMENT SUMMARY



The primary responsibility of the Finance Department is to maintain the City's financial records in accordance with the City Charter, state law and generally accepted accounting principles (GAAP). This Department includes the activities of finance and treasury. These activities are responsible for: accounting; budgeting; cash management and investments; billing and collection; debt and pension system administration; and purchasing.

The Finance Department coordinates City-wide preparation of the budget and creates the annual budget document from information submitted by the departments. Throughout the year, departmental expenditures are monitored and adjustments are made as needed. Additionally, a five year forecast is prepared annually. The Finance Department is also responsible for City debt administration and purchasing activities.

As part of the accounting function, accounting systems are established for new funds, grants, projects, or other needs. Detailed records of all property and equipment are kept and reconciled with an annual physical inventory. Periodic financial and budget status reports are prepared and submitted to the City Commission. Approximately 150 support schedules for account analysis are prepared in conjunction with the City's annual audit. A comprehensive annual financial report is also prepared each year in conjunction with the annual audit. Finance also processes payroll for all City employees, purchase orders and accounts payable.

Treasury oversees collections of City, county, school and state education taxes; processes parking-violation notices, payments and collections; oversees investment activities; prepares delinquent tax rolls; collects City receivables; conducts daily banking and is responsible for the billing of snow, weed and miscellaneous City invoices, as well as utility billing. In addition, the Treasurer serves as Secretary and Treasurer to the Retirement Board and the Retiree Health Care Fund Investment Committee. This office is responsible for the administration of the Birmingham Employees' Retirement System for 127 members, including the Baldwin Library employees, 7 former employees who have left their accumulated contributions in the system in order to qualify for reciprocal benefits, 10 former members who have left their accumulated contributions in the system in order to qualify for deferred retirement benefits, and 215 retirees and beneficiaries who are receiving retirement benefits.

Through consolidation of services with Oakland County, assessing and appraisal functions were assumed by the Oakland County Equalization Department in 2007. City staff retains responsibility for: preparation of all special assessment rolls and billings; notification and forms for property transfer affidavits; maintenance of property identification and sidwell numbers for the City's system and internal use; and providing the county with the building permit, name, address and legal description information on all real and personal-property parcels for file maintenance purposes by Oakland County. Additionally, this activity provides assistance to residents reviewing their property data on-line from terminals that have been provided.

CITY OF BIRMINGHAM
2015-2016 BUDGET
FINANCE

101-191.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	456,448	477,110	442,300	440,320	440,320	440,320
706.00	LABOR BURDEN	383,966	427,930	365,980	326,630	326,630	332,870
	PERSONNEL SERVICES TOTAL	840,414	905,040	808,280	766,950	766,950	773,190
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	781	1,730	1,200	1,200	1,200	1,200
729.00	OPERATING SUPPLIES	3,721	4,700	3,800	3,800	3,800	3,800
	SUPPLIES TOTAL	4,502	6,430	5,000	5,000	5,000	5,000
<u>OTHER CHARGES</u>							
802.07	GFOA REVIEW FEES	835	890	900	900	900	900
811.00	OTHER CONTRACTUAL SERVICE	2,113	1,000	2,000	2,500	2,500	2,500
812.00	CONTRACT LABOR SVC BUREAU	1,829	486	0	0	0	0
851.00	TELEPHONE	720	800	360	720	720	720
861.00	TRANSPORTATION	511	550	550	550	550	550
901.00	PRINTING & PUBLISHING	4,439	4,810	4,800	4,800	4,800	4,800
933.02	EQUIPMENT MAINTENANCE	55	300	50	50	50	50
942.00	COMPUTER EQUIPMENT RENTAL	50,700	50,700	50,700	50,700	50,700	50,700
955.01	TRAINING	0	200	200	200	200	200
955.03	MEMBERSHIP & DUES	823	950	950	900	900	900
955.04	CONFERENCES & WORKSHOPS	319	100	300	500	500	500
965.00	DIRECT CREDIT	(47,110)	(44,830)	(44,830)	(42,890)	(42,890)	(42,890)
	OTHER CHARGES TOTAL	15,234	15,956	15,980	18,930	18,930	18,930
FINANCE TOTAL		860,150	927,426	829,260	790,880	790,880	797,120

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The decrease of \$36,790, or 8%, reflects the difference in wages due to a retirement of an employee, an employee position transfer, and a vacant position budgeted at a starting salary. Also contributing to the decrease is the replacement of two part-time positions by one AFSCME part-time position.
2. **706.00 Labor Burden** – The decrease of \$101,300, or 24%, reflects a decrease in retiree health-care contributions (\$68,940), a decrease in pension costs (\$26,800), a decrease in deferred compensation costs (\$12,700) associated with the changes in staffing above, as well as, a reduction in the unfunded liability calculated by the City's actuary. Offsetting the decrease is an increase in hospitalization costs (\$5,540), an increase in defined 401a contributions (\$5,330), and an increase in retiree health savings contributions (\$2,080) associated with the staffing changes above.
3. **811.00 Other Contractual Service** – Services for shredding and microfilming documents are budgeted in this account.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – An increase of \$6,240, or 2%, is due to an increase in hospitalization costs (\$5,230) and an increase in retiree health-care contributions (\$5,920). This is partially offset by a decrease in pension contributions (\$4,700).

Performance Goals, Objectives and Measures

GOAL: To develop and maintain automated accounting and financial-reporting systems, procedures and practices that utilize up-to-date technology and enhance performance and operating efficiency. (*Long-Term Municipal Goals 1a,2a*)

OBJECTIVE: To: 1) provide a high level of service to both internal and external users; 2) streamline processes to eliminate duplication of efforts and redundancy; 3) maintain adequate internal controls; 4) improve access to mission critical information.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Financial reports available on City website	15	17	18	19
Implement automated emails of monthly financial statements to department heads.	0%	25%	100%	100%

Performance Goals, Objectives and Measures

GOAL: To safeguard the expenditure of public funds, adhering to federal, state and City regulations. (*Long-Term Municipal Goal 1a*)

OBJECTIVE: To: 1) ensure the timely and accurate issuance of vendor and payroll disbursements; 2) maintain adequate internal controls; 3) comply with procurement requirements and all state and federal withholding requirements; and 4) develop an accounts payable/purchasing manual and document procedures for the major accounts payable functions.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Percent of purchase orders approved electronically	100%	100%	100%	100%
Number of purchase orders, including blanket purchase orders, issued	483	375	285	285
Number of 1099's issued	102	102	100	100
Accounts payable checks issued	6,934	7,000	7,000	7,000
Percent of A/P checks issued without error	99%	99%	99%	99%
Percent of accounts payable/purchasing manuals available on employee intranet	On-going	On-going	On-going	On-going
Number of payroll checks/direct deposit notices issued	8,410	8,400	8,450	8,450
Percentage of Direct Deposits issued	66%	68%	70%	70%
Payroll accuracy rate (percentage without error)	99%	99%	99%	99%

Performance Goals, Objectives and Measures

GOAL: To maintain the City's strong financial condition and provide quality financial-management services within generally accepted accounting principles. (*Long-Term Municipal Goals 1a,1b*)

OBJECTIVE: To: 1) provide accurate and timely reports and information for decision making; 2) improve, enhance and refine the budget document and process; 3) comply with new reporting standards; and 4) improve access to information and operating efficiency.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Avg. days to compile monthly financial statements	17	17	16	16
Avg. days to prepare audit schedules and year-end journal entries	49	49	49	49
Avg. days to compile CAFR	30	28	26	26
Financial and special reports prepared	84	84	84	84
Bank statements reconciled-monthly	24	26	27	28
Financial statement correcting entries by auditors	0	0	0	0
Accuracy of financial and special reports prepared	100%	100%	100%	100%
Years received GFOA CAFR Award	25	26	27	28
Years received GFOA Budget Award	25	26	27	28
Years received AAA bond rating	12	13	14	15

CITY OF BIRMINGHAM
2015-2016 BUDGET
TREASURY

101-253.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	359,425	367,630	367,620	372,170	372,170	372,170
706.00	LABOR BURDEN	314,033	376,190	376,190	363,480	363,480	374,020
	PERSONNEL SERVICES TOTAL	673,458	743,820	743,810	735,650	735,650	746,190
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	504	500	510	510	510	510
729.00	OPERATING SUPPLIES	1,397	2,700	2,700	2,700	2,700	2,700
	SUPPLIES TOTAL	1,901	3,200	3,210	3,210	3,210	3,210
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	49,144	55,800	54,000	56,000	54,000	54,000
820.02	OAKLAND COUNTY CONTRACT	11,146	11,500	11,500	11,500	11,500	11,500
824.01	COLLECTION AGENCY FEES	7,885	4,500	5,000	4,000	4,000	4,000
861.00	TRANSPORTATION	230	150	250	350	350	350
901.00	PRINTING & PUBLISHING	2,893	3,500	3,500	3,500	3,500	3,500
933.02	EQUIPMENT MAINTENANCE	1,459	2,300	2,300	2,300	2,300	2,300
942.00	COMPUTER EQUIPMENT RENTAL	36,000	36,000	36,000	36,000	36,000	36,000
955.01	TRAINING	225	280	280	550	550	550
955.03	MEMBERSHIP & DUES	335	400	400	400	400	400
965.00	DIRECT CREDIT	(52,390)	(54,490)	(54,490)	(55,750)	(55,750)	(55,750)
	OTHER CHARGES TOTAL	56,927	59,940	58,740	58,850	56,850	56,850
TREASURY TOTAL		732,286	806,960	805,760	797,710	795,710	806,250

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$4,540, or 1%, reflects a 2 % scheduled wage increase for AFSCME employees per contract. Employees not under a contract reflect the same wages as the prior year.
2. **706.00 Labor Burden** – The decrease of \$12,710, or 3%, is primarily a result of a decrease in retirement contributions (\$11,630) and a decrease in retiree health-care contributions (\$13,480) as recommended by the City's actuary. Offsetting the decrease is an increase in hospitalization costs (\$11,190).

Manager Adjustment to Department-Requested Amounts

<u>Account Number</u>	<u>Description</u>	<u>Amounts</u>
811.00	Other Contractual Service – Reduce based on historical spending.	<u>(\$2,000)</u>
	Total adjustments	<u>(\$2,000)</u>

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$10,540, or 3%, is the result of an increase in hospitalization costs (\$7,100) and retiree health-care costs (\$7,710). This was partially offset by a decrease in retirement costs (\$4,100).

Performance Goals, Objectives and Measures

GOAL: To provide for the efficient billing, receipt, custody and investment of City funds promptly and courteously through sound and prudent policies that comply with all local, state and federal requirements. (*Long-Term Municipal Goal 1a, 2a*)

OBJECTIVE: To: 1) provide staff training as required; 2) enhance department communications; and 3) review and amend existing policies, procedures, ordinances and programs related to all Treasury functions in order to provide better service and to increase efficiency.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Tax bills issued	21,500	21,500	21,500	21,500
Utility bills issued	33,990	34,000	34,000	34,000
Special assessments/misc. invoices billed	910	1,100	800	800
Parking violation payments processed	31,650	30,000	30,000	30,000
General Investment Portfolio-average	\$63,607,360	\$65,000,000	\$64,000,000	\$64,000,000
Average rate of return on investments	.64%	.78%	.84%	1.27%
Rewrite procedure manual for each major function or task for new financial system	50%	75%	100%	100%
Number of staff meetings held	12	12	12	12

Performance Goals, Objectives and Measures

GOAL: To increase the efficiency of the cash-receipting process. (*Long-Term Municipal Goals 1a,2a*)

OBJECTIVE: To: 1) continue implementation of automatic payments of utility bills and taxes through electronic transfers from authorized accounts; 2) enable residents/customers to pay taxes, utility bills and parking tickets by credit or debit card or electronic check; and 3) reduce the number of payments made over the counter.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of utility customers	8,630	8,700	8,700	8,700
Customers using automatic bill payments	895	900	900	900
Customers using credit card	1,150	1,200	1,200	1,200
Number of taxpayers	10,255	10,255	10,255	10,255
Taxpayers using credit cards	340	400	400	400
Parking ticket payments processed in house	21,700	22,000	22,000	22,000
Tickets paid using credit card	9,900	11,000	11,000	11,000

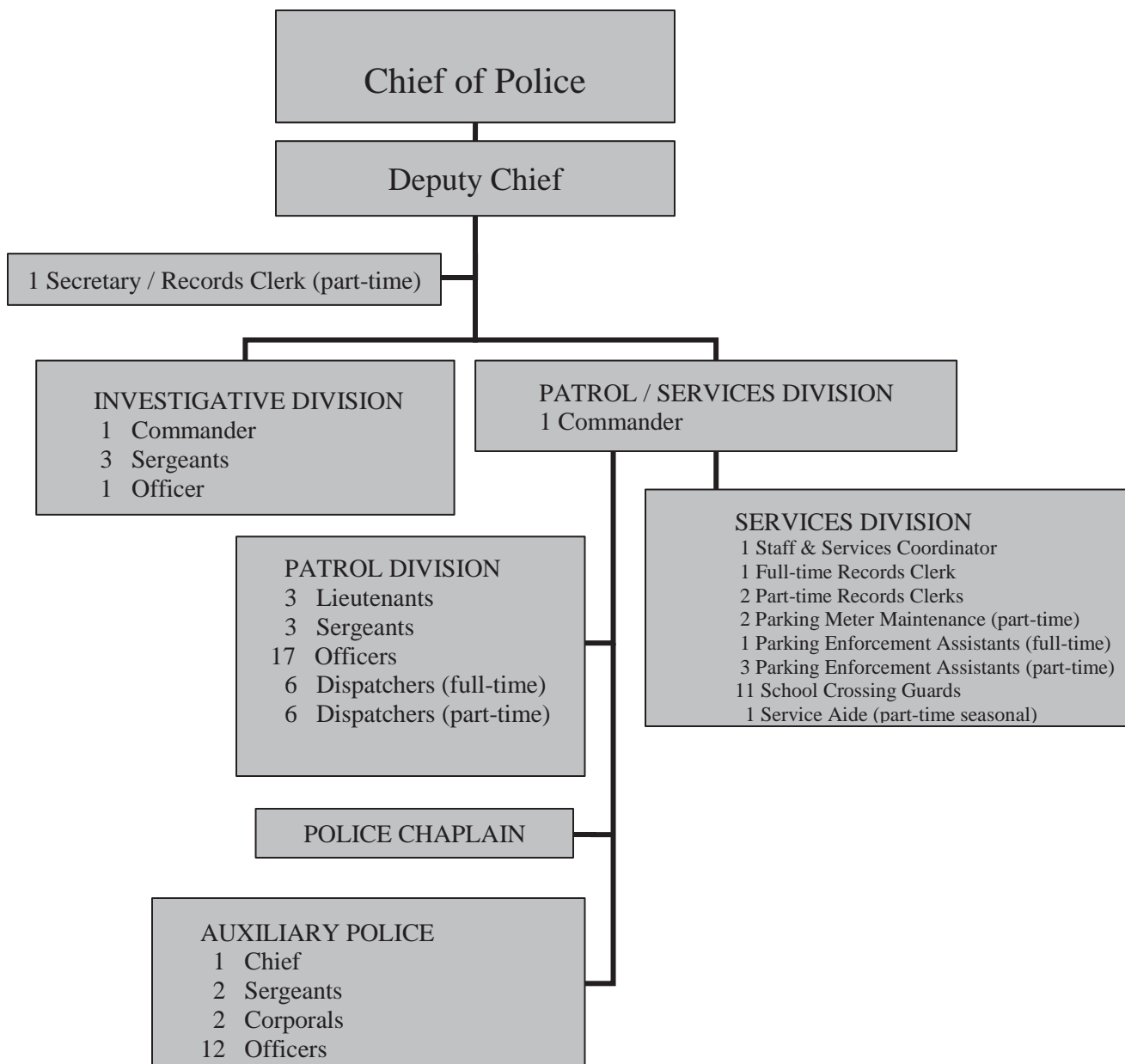
CITY OF BIRMINGHAM
2015-2016 BUDGET
ASSESSING

101-257.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
706.00	LABOR BURDEN	211	250	250	250	250	250
	PERSONNEL SERVICES TOTAL	211	250	250	250	250	250
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	93	50	50	50	50	50
	SUPPLIES TOTAL	93	50	50	50	50	50
<u>OTHER CHARGES</u>							
820.01	BOARD OF REVIEW	3,506	3,800	3,800	3,800	3,800	3,800
820.02	OAKLAND COUNTY CONTRACT	196,870	196,610	196,870	196,870	196,870	196,870
	OTHER CHARGES TOTAL	200,376	200,410	200,670	200,670	200,670	200,670
ASSESSING TOTAL		200,680	200,710	200,970	200,970	200,970	200,970

DEPARTMENT SUMMARY

Police



The Police Department 2015-16 and 2016-17 budgets contain three major changes from previous years.

The retirement of our K-9 officer in 2014 prompted us to analyze the program and we have concluded not to fund this operation.

We have expanded our cooperative efforts by assigning one officer to a multijurisdictional special investigative unit. This group is comprised of investigators from the Troy, Auburn Hills, Bloomfield Township, and Birmingham Police Departments. The unit will concentrate on serial crimes that cross jurisdictional boundaries such as burglary, larceny from auto, credit card frauds, armed robbery and assault. This will add to our existing inter-local agreements which include Oakland County Narcotics Enforcement (NET), Major Case Assistance Team (MCAT), South Oakland Tactical Unit, and our combined 9-1-1 Public Safety Answering Point (PSAP) with Beverly Hills for police / fire / EMS dispatch. These cooperative efforts are significant in increasing efficiency and providing fiscally responsible delivery of services.

The third component is the addition of a police officer which will increase the number of sworn officers to 31. This will enhance our effectiveness in patrol and investigations and will also result a reduction in overtime hours needed to maintain required staffing. (Note that 31 sworn officers compares to authorized levels of 33 in 2009 and 38 in 1986).

The primary goal of the Department is protection of life and property, prevention of crime and apprehension of criminal perpetrators. The Department strives to provide a safe and secure environment for the residents of the City and to those who work, travel and shop here. The mission statement of the Department is:

The Birmingham Police Department is committed to fairness, compassion, and excellence in providing services sensitive to the priorities and needs of the community: the protection of life and property, the apprehension of criminal perpetrators, and the prevention of crime in accordance with the law.

The chief of police is responsible for the operation of the Department. He accomplishes this with the assistance of the deputy chief of police, who also serves as police representative to the Multi-Modal Transportation Plan Steering Committee.

The Department is divided into Patrol/Services and Investigative Divisions. The Patrol/Services Division is headed by a commander, who oversees three patrol shifts. Each patrol shift has a lieutenant in charge. The Investigative Division is headed by a commander who reports to the deputy chief of police. These divisions are the primary means for responding to calls for service, crime prevention, enforcement of traffic laws, investigation of motor vehicle accidents and conducting criminal investigations.

Staff allocation in the patrol division will continue to be seven on the day shift, eight on the afternoon shift, and seven on the midnight shift. In order to increase our effectiveness, and to develop closer relations between the community and the department, officers are frequently assigned to patrol on foot, bicycles and motorcycles. Patrol officers speak to citizen groups,

businesses and school children about traffic matters, drug abuse, baby-sitter safety, crime prevention and other topics. Patrol officers frequently make appearances at block parties and other neighborhood activities to meet the community. Our adopt-a-senior program consists of officers and dispatchers who volunteer time to assist resident seniors with a variety of services including lawn mowing, snow shoveling, shopping, and errands.

The Investigative Division is responsible for follow-up investigations involving crimes, liquor and narcotics violations, liquor-license applications and employee-background checks. This Division also conducts educational seminars and decoy operations to promote awareness and compliance regarding alcohol and tobacco laws.

The Staff and Services Division is responsible for preparation and administration of the Department's budget, purchasing, record-keeping, equipment maintenance, traffic counts, new technology and fixed assets. The police/fire/emergency-medical-service dispatch operations, parking enforcement, parking-meter maintenance and school-crossing guards also fall within its responsibilities.

The Birmingham Police Department is supported by a volunteer police auxiliary unit. Auxiliary police officers serve at high school athletic events and at special events such as the Birmingham Cruise Event, Village Fair and parades. Auxiliary officers also ride with regular officers on patrol.

The police chaplain program continues to provide services to both the public and staff members. The Department currently has two volunteers serving as police chaplains. These individuals are ministers who receive non-denominational training specific to police-related matters.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
POLICE**

101-301.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	2,863,810	3,010,580	3,007,130	3,080,340	3,080,340	3,123,690
706.00	LABOR BURDEN	2,550,062	2,885,890	2,794,460	2,521,330	2,521,330	2,606,920
	PERSONNEL SERVICES TOTAL	5,413,872	5,896,470	5,801,590	5,601,670	5,601,670	5,730,610
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	650	620	620	650	650	650
729.00	OPERATING SUPPLIES	38,402	38,560	38,560	40,100	40,100	41,700
730.00	PRISONER ROOM & BOARD	5,957	8,610	8,610	8,870	8,870	9,130
731.00	LEIN/CLEMIS EXPENSE	0	1,000	1,000	1,000	1,000	1,000
732.00	TOWING SERVICES	857	1,000	1,000	1,000	1,000	1,000
733.00	PHOTOGRAPHIC EXPENSES	428	500	500	500	500	500
734.00	AMMUNITION	15,994	16,740	16,740	17,320	17,320	18,010
743.00	UNIFORM ALLOWANCE	25,004	25,079	30,640	25,000	25,000	25,900
744.00	CLEANING ALLOWANCE	6,500	6,500	6,500	6,500	6,500	6,500
	SUPPLIES TOTAL	93,792	98,609	104,170	100,940	100,940	104,390
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	41,075	40,290	40,750	41,900	41,900	41,900
851.00	TELEPHONE	7,848	7,250	5,850	6,000	6,000	6,000
861.00	TRANSPORTATION	75	50	50	50	50	50
901.00	PRINTING & PUBLISHING	7,300	9,130	9,130	7,100	7,100	9,500
920.00	ELECTRIC UTILITY	1,925	2,100	2,100	2,100	2,100	2,100
921.00	GAS UTILITY CHARGES	1,906	1,900	1,900	1,900	1,900	1,900
922.00	WATER UTILITY	108	150	150	150	150	150
933.02	EQUIPMENT MAINTENANCE	16,415	16,380	14,020	14,580	14,580	15,160
933.04	RADIO & VEHICLE MAINT.	31,652	39,200	30,530	40,380	40,380	41,990
933.08	PISTOL RANGE BUILDING MAINTENA	1,298	13,444	16,450	14,000	14,000	14,000
941.00	EQUIPMENT RENTAL OR LEASE	186,350	186,350	186,350	186,350	186,350	186,350
942.00	COMPUTER EQUIPMENT RENTAL	89,840	89,840	89,840	89,840	89,840	89,840
955.01	TRAINING	3,857	4,570	4,250	4,570	4,570	4,570
955.02	EDUC/TRAINING ACT 302	5,859	5,700	5,700	5,700	5,700	5,700
955.03	MEMBERSHIP & DUES	2,515	2,580	2,550	2,600	2,600	2,600
955.04	CONFERENCES & WORKSHOPS	11,223	10,000	10,000	10,000	10,000	10,000
	OTHER CHARGES TOTAL	409,246	428,934	419,620	427,220	427,220	431,810
<u>CAPITAL OUTLAY</u>							
977.00	BUILDINGS	0	5,620	5,620	0	0	0
	CAPITAL OUTLAY TOTAL	0	5,620	5,620	0	0	0
POLICE TOTAL		5,916,910	6,429,633	6,331,000	6,129,830	6,129,830	6,266,810

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$63,060, or 2%, reflects scheduled wage increases for union employees and a new police officer position offset by department employee retirements.
2. **706.00 Labor Burden** – The decrease of \$364,560, or 13%, is the result of a decrease in retiree health-care contributions (\$158,630) and a decrease in pension contributions (\$236,990) as recommended by the City's actuary. These costs were partially offset by an increase in hospitalization costs (\$38,110) and an increase in contributions to the defined contribution (\$18,120) and health savings plans (\$3,020) as new police officers are hired.
3. **901.00 Printing & Publishing** – The decrease of \$2,030, or 22%, reflects the every other year purchase of residential parking permits.
4. **933.02 Equipment Maintenance** – The decrease of \$1,800, or 11%, is for expected lower maintenance costs.
5. **933.04 Radio & Vehicle Maintenance** – The increase of \$1,180, or 3%, is for two police vehicle changeovers and repairs.

Significant Notes to 2016-2017 Planned Amounts

1. **702.00 Salaries and Wages Direct** – The increase of \$43,350, or 1%, reflects scheduled wage increases for union employees.
2. **706.00 Labor Burden** – The increase of \$85,590, or 3%, reflects an increase in hospitalization costs (\$39,410) and an increase in retiree health-care contributions (\$75,210) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$38,520) as recommended by the City's actuary.

CITY OF BIRMINGHAM
2015-2016 BUDGET
DISPATCH

101-301.001-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	454,145	506,070	520,890	537,110	537,110	543,740
706.00	LABOR BURDEN	321,602	357,280	363,190	325,190	325,190	336,850
	PERSONNEL SERVICES TOTAL	775,747	863,350	884,080	862,300	862,300	880,590
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	1,094	1,610	1,610	1,670	1,670	1,740
729.00	OPERATING SUPPLIES	2,292	2,020	2,000	2,080	2,080	2,150
731.00	LEIN/CLEMIS EXPENSE	27,876	30,680	30,680	30,680	30,680	30,680
743.00	UNIFORM ALLOWANCE	1,332	3,280	3,280	3,400	3,400	3,400
744.00	CLEANING ALLOWANCE	1,100	1,200	1,200	1,200	1,200	1,200
	SUPPLIES TOTAL	33,694	38,790	38,770	39,030	39,030	39,170
<u>OTHER CHARGES</u>							
851.00	TELEPHONE	2,603	4,020	4,000	4,000	4,000	4,000
901.00	PRINTING & PUBLISHING	0	300	100	300	300	300
933.02	EQUIPMENT MAINTENANCE	25,120	28,550	29,500	29,690	29,690	30,580
933.04	RADIO & VEHICLE MAINT.	1,213	2,600	1,500	2,500	2,500	2,500
942.00	COMPUTER EQUIPMENT RENTAL	15,850	15,850	15,850	15,850	15,850	15,850
955.03	MEMBERSHIP & DUES	237	140	240	250	250	250
955.04	CONFERENCES & WORKSHOPS	1,140	2,960	2,960	2,960	2,960	2,960
955.05	DISPATCH TRAINING ACT 32	7,696	9,700	9,580	3,000	3,000	3,000
	OTHER CHARGES TOTAL	53,859	64,120	63,730	58,550	58,550	59,440
DISPATCH TOTAL		863,300	966,260	986,580	959,880	959,880	979,200

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$31,040, or 6%, reflects scheduled union wage increases.
2. **706.00 Labor Burden** – The decrease of \$32,090, or 9%, is the result of a decrease in retiree health-care contributions (\$39,200) and a decrease in pension contributions (\$15,600) as recommended by the City's actuary. These costs were offset by an increase in hospitalization costs (\$14,300), and an increase in defined contribution (\$6,810) and health savings plan contributions (\$1,140) as new dispatch employees are hired.
3. **933.02 Equipment Maintenance** – The increase of \$1,140, or 4%, is to provide funding for other equipment maintenance and repairs such as video recorders and the 911 system.
4. **955.03 Membership & Dues** – The increase of \$110, or 79%, is to provide funding for membership in the new National Emergency Number Association (NENA).

Significant Notes to 2016-2017 Planned Amounts

1. **702.00 Salaries and Wages Direct** – The increase of \$6,630, or 1%, reflects scheduled step increases for dispatchers who complete levels of training.
2. **706.00 Labor Burden** – The increase of \$11,660, or 4%, reflects an increase in hospitalization costs (\$6,860) and an increase in retiree health-care contributions (\$5,850) as recommended by the City's actuary, and an increase in contributions to the defined contribution (\$750) and health savings plans (\$120). These costs were offset by a decrease in pension contributions (\$2,480).

Performance Goals, Objectives and Measures

GOAL: Consistent with the long-term municipal goals of supporting the vitality of both the residential and business communities as well as cultivating a safe, healthy and dynamic City, we will provide police presence through community-policing efforts. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 3b, 4a, 4b*)

OBJECTIVES: To: 1) provide bike and motorcycle patrols throughout the City; 2) provide foot patrols in the Central Business District and in parks; 3) provide speakers to schools, churches and civic groups; 4) provide for high school and college students to “ride along” with patrol units.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Hours spent on bike patrols, residential	30	30	30	30
Hours spent on bike patrols, Central Business District	50	50	60	60
Hours spent on foot patrols	1,000	800	800	800
Number of speaking assignments	25	30	40	40
Number of student ride-along assignments	50	50	50	50
Hours spent on motorcycle patrol	150	300	300	300

<p align="center"><i>Performance Goals, Objectives and Measures</i></p>
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GOAL: To continue to be innovative in how services are provided to the community, we will further develop and increase officer competence in firearms use in both lethal and non-lethal weapons and tactics. (*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To: 1) ensure that all officers qualify with their weapons at least once per calendar year; 2) continue to provide dynamic and comprehensive training in firearms proficiency and present additional non-lethal tactical instruction.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of hours spent in lethal and non-lethal weapons and tactics training	840	840	868	868

Performance Goals, Objectives and Measures

GOAL: To provide services that cultivate a safe and healthy City, we will continue to conduct operations to decrease juvenile use of tobacco and alcohol products through enforcement and education; also to continue to monitor all licensed businesses through inspections and decoy operations. *(Long-Term Municipal Goals 1a, 1b, 2a, 4a, 4b)*

OBJECTIVE: To: 1) assist schools with educational programming to combat juvenile tobacco and alcohol use; 2) conduct decoy operations at establishments selling alcohol and tobacco products, 3) conduct periodic inspections of all-licensed businesses to ensure that merchants are in compliance with state and local laws.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Conduct decoy operations at establishments with cigarette sales to promote compliance with state and local tobacco laws	33	30	30	30
Conduct inspections and decoy operations at establishments with liquor licenses to promote compliance with state and local liquor laws	68	80	84	88

<p align="center"><i>Performance Goals, Objectives and Measures</i></p>
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GOAL: To promote safe driving through traffic-calming and enforcement strategies.
(Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 4a, 4b)

OBJECTIVE: To: 1) meet with parent/teacher/student groups from elementary schools to develop and implement safety programs; 2) participate with Multi-Modal.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Conduct meetings with school groups	6	6	6	6
Attend Multi-Modal Board meetings	8	12	12	12

Performance Goals, Objectives and Measures

GOAL: To be innovative and responsive in how services are provided to the community by conducting timely and thorough investigations of criminal activity. *(Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3b, 4a, 4b)*

OBJECTIVE: To: 1) contact victims in all criminal cases for follow up/further investigation; 2) provide victims with information and strategies to reduce further victimization; 3) network with surrounding police agencies to share information regarding criminal activity and suspects, 4) continue participation with Crimedat and weekly press briefings

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Percentage of victims contacted in criminal complaints for follow up to further investigation or provide information	100%	100%	100%	100%
Attend meetings with local law enforcement agencies to share information regarding crime	12	24	24	24
Crimedat and press briefings	52	52	52	52

Performance Goals, Objectives and Measures

GOAL: To cultivate a healthy and safe City by promoting “Operation Medicine Cabinet” as an environmentally-friendly initiative as well as a deterrent to adolescent prescription drug abuse. (*Long-Term Municipal Goals 1a, 1b, 3a, 4a*)

OBJECTIVE: To: 1) Promote “Operation Medicine Cabinet” during school and community based speaking engagements; 2) allow residents to discard unused or expired medications in a responsible and eco-friendly manner.

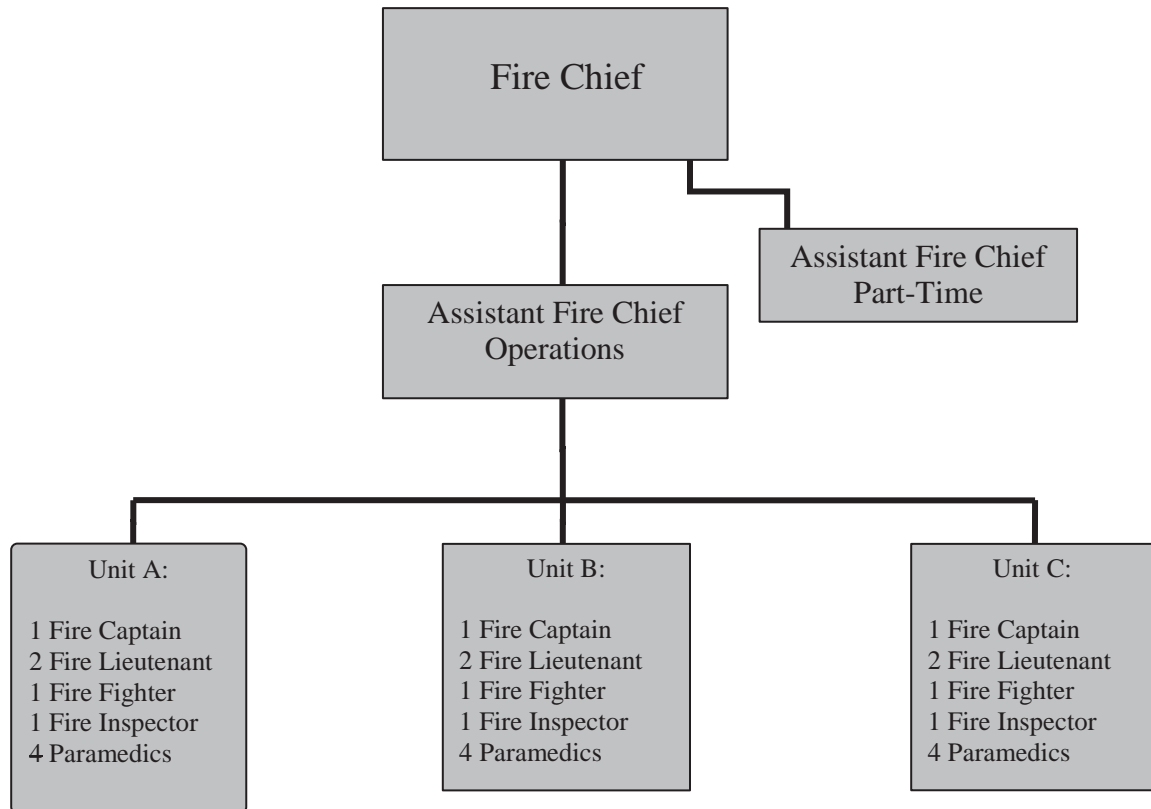
<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Promote Operation Medicine Cabinet program to schools and community organizations	12	12	12	12
Number of collections and disposals of medications	275	150	150	150



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

Fire



The Fire Department will respond to an estimated 2,000 emergencies throughout the City in the fiscal year 2015- 2016. These emergencies include fires, emergency-medical-service (EMS) calls, rescues, motor-vehicle accidents, hazardous-materials spills and citizen assists. The Fire Department is also responsible for fire prevention, public education, fire-hydrant maintenance, fire-apparatus maintenance, training and building maintenance.

The Fire Prevention Bureau inspects all business, commercial and industrial occupancies, schools and multifamily dwellings. Building plans for new construction or additions to commercial buildings are reviewed by the Fire Marshal for fire code compliance. In 2014, a new fire code was adopted by the City and is now the International Fire Code (IFC) 2012 edition. All new commercial buildings and remodeled buildings are inspected for compliance with the International Fire Code. The Bureau conducts public fire-education classes for schools, civic clubs and businesses. The

Bureau taught fire safety to over 1,700 people in the schools and civic groups in 2014. The Fire Prevention Bureau also organizes the Fire Department Open House every October where hundreds of people visit the Adams station to explore their Fire Department and the services we provide as well as learning about fire safety in some fun and exciting ways.

The Fire Department also provides Advanced Life Support (ALS) emergency medical services to Birmingham's citizens and visitors. Firefighter/Paramedics continuously train to meet State, Oakland County and Base Hospital requirements. In November of 2012, the Fire Department began transporting EMS patients to local hospitals in lieu of using a private ambulance company. This new service enhances the level of patient care that we provide by keeping our paramedics with the patient from the response location all the way to the hospital. It also generates a revenue stream for the City that previously was paid to a private ambulance company. Since inception, EMS transport has brought in over \$582,000 to the City's general fund. The billing aspect of this new service is handled by an outside billing and collection vendor and is seamless to the patient.

Other services we offer include cardiopulmonary resuscitation (CPR) training for Family and Friends each month. The more in-depth American Heart Association Heart Saver Card course is taught on a quarterly basis. Schedules for both CPR classes are listed in the annual City calendar. Advanced registration for these classes is necessary and can be accomplished by calling the Adams Fire Station at (248) 530-1906. We provide free blood-pressure checks Monday through Saturday from 1:00 p.m. to 3:00 p.m. By appointment, the Department teaches proper infant car seat installation to Birmingham residents. Our paramedics also administer flu shots for City employees, along with tuberculosis (TB) testing for Fire Department personnel.

The Department spends many hours annually checking fire hydrants to ensure their proper operation during an emergency. The Department water-flow tests one-third of the City's hydrants each year. This ensures that the amount of water available to a hydrant has not changed and the hydrant functions properly when needed. Crews also check each hydrant several times throughout the winter months in search of leaking and possibly frozen hydrants. This means that we total approximately 5,000 visits every year to the fire hydrants in Birmingham.

The City currently has a rating of 3 with the Insurance Service Organization (ISO). This rating is used by the insurance providers to determine the rate charged for fire coverage (the lower the number on the scale of 1 to 10, the better the fire protection offered). Other factors taken into consideration for the ISO rating include emergency dispatch and the City's water supply system.

The Department maintains ten pieces of fire apparatus. This includes three pumpers – two in service and one reserve, one aerial truck, two ambulances – one in service and one in reserve, two staff cars, and two utility vehicles – one at each station. In 2012 the Department took delivery of a new pumper and a new ambulance. A second new pumper was delivered in the spring of 2013. All equipment is maintained and checked daily, including such specialty equipment as the "jaws of life," heart monitors and defibrillators, K-12 saw, combustible-gas detectors, carbon monoxide detectors, positive-pressure fans, ropes, self-contained breathing apparatus (SCBA) and much more. The Department houses and maintains the Oakway mutual aid hazardous materials truck and equipment at the Chesterfield Station.

The Fire Service has continually broadened its scope of responsibility. Fire suppression has always been our primary responsibility and the Fire Department continues to train in suppression and rescue. However, through the years we have continued to evolve into a more efficient and comprehensive emergency service provider. The Department added EMS in 1979, the Hazardous-Materials Response Team in 1986 and Technical Rescue capabilities in 1999, which includes very specialized training. Much of the Department's special team training is a cooperative effort and a shared expense with our seven mutual aid communities. Grant opportunities are continually researched and often acquired to help fund this specialized training. The training at the Fire Department continues to be more intensive and multifaceted than ever before.

The Fire Department maintains two fire stations: the Adams Fire Station and the Chesterfield Fire Station. The Adams Fire Station was rebuilt in the mid-1990s and reoccupied in June of 1997. The Chesterfield Station is the original from 1955 and is currently budgeted to be replaced with a new station in fiscal year 2016-2017.

The Birmingham Fire Department is part of the Oakway MABAS (Mutual Aid Box Alarm System) Interlocal Agreement, which includes Bloomfield Township, Ferndale, Madison Heights, Royal Oak, Southfield, Waterford Township and West Bloomfield Township. This agreement is used for day-to-day assistance with larger fires, multiple simultaneous EMS responses, hazardous materials and technical rescue calls. Combined department training sessions are conducted on a regular basis with costs and expertise being shared by all.

The Department's programs will continue to be modified, as needed, in order to maintain the most cost-effective operation for the community. We will endeavor to minimize the effect of these changes on our ability to provide the broad range of services that we deliver.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
FIRE**

101-336.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	2,471,186	2,512,750	2,534,770	2,505,400	2,505,400	2,603,850
706.00	LABOR BURDEN	2,221,863	2,393,950	2,305,240	2,187,820	2,187,820	2,252,050
	PERSONNEL SERVICES TOTAL	4,693,049	4,906,700	4,840,010	4,693,220	4,693,220	4,855,900
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	52	500	400	500	500	500
729.00	OPERATING SUPPLIES	29,493	31,000	30,000	31,000	31,000	31,000
731.00	LEIN/CLEMIS EXPENSE	4,435	4,800	4,800	4,800	4,800	5,000
735.00	BUILDING SUPPLIES	7,624	8,500	8,500	8,500	8,500	8,500
736.00	APPARATUS SUPPLIES	6,092	7,500	7,000	7,000	7,000	7,000
738.00	PUBLIC FIRE EDUCATION	2,933	4,000	3,750	4,000	4,000	4,000
741.00	MEDICAL SUPPLIES	17,714	19,000	18,500	19,000	19,000	19,000
743.00	UNIFORM ALLOWANCE	12,700	13,480	13,000	13,480	13,480	13,480
744.00	CLEANING ALLOWANCE	5,700	6,000	5,800	6,000	6,000	6,000
745.00	FOOD ALLOWANCE	22,100	22,950	21,500	22,280	22,280	22,280
	SUPPLIES TOTAL	108,843	117,730	113,250	116,560	116,560	116,760
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	2,144	5,000	5,000	5,000	5,000	5,000
821.01	PHYSICAL EXAMINATIONS	75	2,300	1,500	2,300	2,300	2,300
851.00	TELEPHONE	3,505	4,800	4,300	4,300	4,300	4,300
901.00	PRINTING & PUBLISHING	962	600	500	500	500	500
920.00	ELECTRIC UTILITY	27,684	25,500	25,500	25,500	25,500	25,500
921.00	GAS UTILITY CHARGES	13,176	18,000	18,000	18,000	18,000	18,000
922.00	WATER UTILITY	5,714	6,500	6,500	6,500	6,500	6,500
933.01	FIRE APPARATUS MAINTENANC	8,174	15,000	15,000	13,000	13,000	13,000
933.02	EQUIPMENT MAINTENANCE	15,941	27,002	27,000	20,200	20,200	20,200
941.00	EQUIPMENT RENTAL OR LEASE	154,000	154,000	154,000	154,000	154,000	154,000
942.00	COMPUTER EQUIPMENT RENTAL	40,750	40,750	40,750	40,750	40,750	40,750
943.00	HYDRANT RENTAL	35,910	0	0	0	0	0
955.01	TRAINING	11,191	10,500	10,500	14,500	14,500	14,500
955.03	MEMBERSHIP & DUES	6,288	6,400	6,000	6,030	6,030	6,030
955.04	CONFERENCES & WORKSHOPS	1,257	2,500	2,400	2,500	2,500	2,500
	OTHER CHARGES TOTAL	326,771	318,852	316,950	313,080	313,080	313,080
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	35,476	37,480	36,000	25,700	25,700	21,000
977.00	BUILDINGS	685	5,558	5,860	0	0	0
	CAPITAL OUTLAY TOTAL	36,161	43,038	41,860	25,700	25,700	21,000
FIRE TOTAL		5,164,824	5,386,320	5,312,070	5,148,560	5,148,560	5,306,740

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The decrease of \$7,350, or 0.3%, reflects a reduction in wages as newly hired firefighters replace retired employees.
2. **706.00 Labor Burden** – The decrease of \$206,130, or 9%, is the result of a decrease in pension contributions (\$76,220) and a decrease in retiree health-care contributions (\$172,280) as recommended by the City's actuary. This decrease was partially offset by increases in hospitalization costs (\$41,810) and an increase in contributions to the defined contribution (\$34,530) and retiree health savings plan (\$5,200).
3. **933.02 Equipment Maintenance** – The original budget for this account in 2014-2015 was \$20,200. It was increased to \$27,002 as a result of an encumbrance from 2013-2014. The 2015-2016 budget of \$20,200 reflects normal levels.
4. **955.01 Training** – The increase of \$4,000, or 38%, represents additional training costs for fire officers.
5. **971.01 Machinery & Equipment** – The \$25,700 is for firefighter turnout gear, replacement of hoses, nozzles and couplings, thermal imaging camera, and various technical rescue equipment.

Significant Notes to 2016-2017 Planned Amounts

1. **702.00 Salaries and Wages Direct** – The increase of \$98,450, or 3.9% reflects scheduled wage increases for union employees.
2. **706.00 Labor Burden** – The increase of \$64,230, or 3%, reflects an increase in hospitalization costs (\$34,170), an increase in retiree health-care contributions (\$61,010) as recommended by the City's actuary, and an increase in defined contribution retirement (\$7,810). This was partially offset by a decrease in retirement contributions (\$44,130) as recommended by the City's actuary.
3. **971.01 Machinery & Equipment** – The \$21,000 is for a new treadmill at the Adams Fire Station, firefighter turn-out gear, replacement of hoses, nozzles and couplings, and various technical rescue equipment.

Performance Goals, Objectives and Measures

GOAL: To ensure all fire hydrants perform as expected. Report any deficient areas to the Department of Public Services (DPS). (*Long-Term Municipal Goals 1a,5*)

OBJECTIVE: To inspect each hydrant annually. Conduct winter checks. Flow test one-third of all the hydrants each year. Update any changes in the existing flow records.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of hydrants maintained	850	860	860	840
Number of hydrants flow tested	287	287	287	287
Number of hydrants reported to DPS for repair	35	35	35	35
Percent repaired	100%	100%	100%	100%

Performance Goals, Objectives and Measures

GOAL: To provide appropriate fire training that meets or exceeds Michigan State Firefighters Training Council (MSFTC) or National Fire Protection Association (NFPA) standards. To enhance live video conferencing with other agencies and keep training at a high level while reducing overtime expenses. *(Long-Term Municipal Goals 1b, 2a)*

OBJECTIVE: To maintain all fire training, certificates and standards for fire personnel during the year.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of personnel participating in monthly training sessions	26	27	27	27
Number of personnel participating in apparatus-driver training	26	27	27	27
Number of personnel participating in hazardous-material training	26	27	27	27
Number of personnel participating in incident-command training	28	29	29	29
Number of personnel participating in mandated Michigan Occupational Safety and Health Act (MIOSHA) training	28	29	29	29
Percentage of employees participating in training during the year	100%	100%	100%	100%

Performance Goals, Objectives and Measures

GOAL: To maintain standards set forth by the Oakland County Medical Control Board for optimal medical response. (*Long-Term Municipal Goals 1b, 2a,2b*)

OBJECTIVE: To provide medical response times not to exceed four minutes from receipt of call to time on scene for 90% of emergency medical calls for the year.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Average response time	3:00	3:00	3:00	3:00
Percent of EMS call responses at two minutes or less	76%	76%	76%	76%

GOAL: To provide CPR training to the general public that meets the American Heart Association course requirements of Family and Friends and Heart-saver Standards and the Oakland County Medical Control Board Letter of Compliance. (*Long-Term Municipal Goals 1a,1b,2b*)

OBJECTIVE: To maintain the number of individuals trained by the Birmingham Fire Department paramedics in CPR.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
CPR students	164	170	170	170
Percentage of students completing CPR training	100%	100%	100%	100%

Performance Goals, Objectives and Measures

GOAL: To assist City of Birmingham residents in monitoring their blood pressure through regular screening at the Birmingham Fire Department. *(Long-Term Municipal Goals 1a, 1b, 2b)*

OBJECTIVE: To: 1) increase the number of free blood-pressure screenings for City residents at the fire department; and 2) provide blood-pressure screening to the general public, Monday through Friday from 1:00 p.m. to 3:00 p.m.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Blood-pressure readings	120	120	120	120
Percentage change from prior year	38%	0%	0%	0%

Performance Goals, Objectives and Measures

GOAL: To protect the lives and property of residents and visitors to the City. Reduce the severity and occurrence of fires within the City. (*Long-Term Municipal Goals 2b,3b,4a*)

OBJECTIVE: To: 1) provide fire inspections on all industrial buildings, business occupancies, multi-family dwellings and schools; 2) perform pre-incident surveys on sites that include high-occupancy, tactical challenges and hazardous-material concerns.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Fire inspections conducted in all buildings except single and duplex residential occupancies	1,959	1,288	1,340	1,407
Pre-planning inspections of locations with hazardous materials	2	8	10	12
Percentage of occupancies that complied with information required under "Right To Know" laws	100%	100%	100%	100%
Percent of commercial buildings inspected	20%	46%	50%	55%

DEPARTMENT SUMMARY

Emergency Preparedness

The Emergency Preparedness Division coordinates the City's Emergency Operations Plan and works closely with the Michigan State Police Emergency Management Division to prepare for potential emergency/disaster operations. The Division provides for the activation, organization, and operation of the City of Birmingham's Emergency Operations Center (EOC). An EOC is established to organize, coordinate and direct the actions of the City of Birmingham's disaster relief forces in the event of a disaster.

The Emergency Action Guides (EAGs) and basic plan are under the supervision of the Fire Chief, who acts as the Emergency Management Coordinator, and the Assistant Fire Chief, who acts as Assistant Coordinator.

The Emergency Preparedness Division is the coordinating point for operations during any natural or other disasters where coordination of multiple agencies is necessary. These agencies may include other City departments, state and federal agencies, and/or representatives from other emergency-response agencies. The Division conducts annual exercises consisting of topics such as natural disasters, technological disasters, and terrorist events.

The Emergency Preparedness Division also handles the Homeland Security Grants and purchases specialized machinery and equipment to improve the City's overall preparedness.

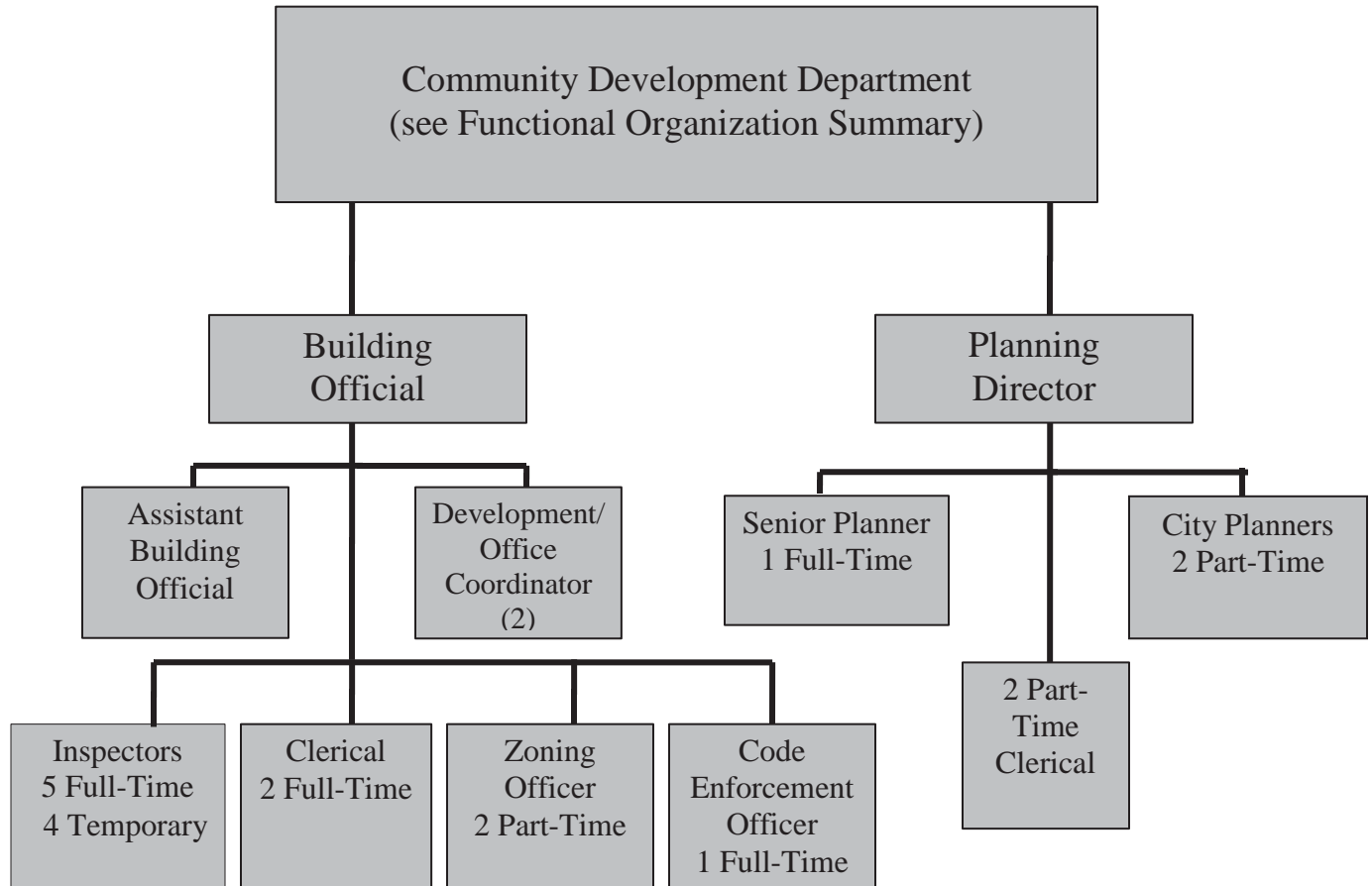
CITY OF BIRMINGHAM
2015-2016 BUDGET
EMERGENCY PREPAREDNESS

101-337.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	36	200	150	150	150	150
729.00	OPERATING SUPPLIES	1,399	5,000	4,000	5,000	5,000	5,000
	SUPPLIES TOTAL	1,435	5,200	4,150	5,150	5,150	5,150
<u>OTHER CHARGES</u>							
851.00	TELEPHONE	1,080	1,000	750	1,000	1,000	1,000
955.01	TRAINING	272	500	500	500	500	500
955.03	MEMBERSHIP & DUES	3,000	3,000	3,000	3,000	3,000	3,000
	OTHER CHARGES TOTAL	4,352	4,500	4,250	4,500	4,500	4,500
EMERGENCY PREPAREDNESS TOTAL		5,787	9,700	8,400	9,650	9,650	9,650

DEPARTMENT SUMMARY

Community Development



The Community Development Department is responsible for the issuance of all construction permits and related inspections and provides professional advice regarding planning, zoning and community-development issues. Staff members meet with developers, architects, builders and property owners to discuss potential new construction, as well as renovation of existing commercial buildings and historic and non-historic residences.

The Community Development Department also functions as a clearinghouse to answer questions concerning future development in and around the Central Business District and the City as a whole. The Community Development Department carries out studies and formulates reports relating to: zoning; land use; subdivision of land; population; housing; parking; history; urban design; and other information pertinent to City-wide development concerns. The Community Development

Department is responsible for revisions to the Zoning Ordinance, Sign Ordinance, and Historic District and Sites Ordinances when deemed necessary by the City Commission.

The Department is also responsible for certain aspects of the Nuisance Ordinance; conducting inspections pertaining to initial merchant licenses; rental housing and water and sewer cross-connections; public safety on construction sites; and the inspection of day-care facilities and swimming pools.

The Community Development Department also provides staff assistance to the: City Commission; Planning Board; Historic District Commission; Historic District Study Commission; Design Review Board; Brownfield Redevelopment Authority; Corridor Improvement Authority; Board of Zoning Appeals; Building Trades Board of Appeal; and Housing Board of Appeal. Responsible for both commercial and residential building and planning, the Community Development Department drafts policies designed to guide the future development of the City of Birmingham.

The Planning Director coordinates development/redevelopment activities across City departments. In this capacity, the Planning Director will ensure that City departments operate seamlessly with regard to development activities.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
PLANNING**

101-721.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	239,395	264,930	264,930	278,460	278,460	278,460
706.00	LABOR BURDEN	128,581	148,260	148,260	151,460	151,460	156,180
	PERSONNEL SERVICES TOTAL	367,976	413,190	413,190	429,920	429,920	434,640
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	135	500	500	500	500	500
729.00	OPERATING SUPPLIES	548	1,500	1,500	1,500	1,500	1,500
	SUPPLIES TOTAL	683	2,000	2,000	2,000	2,000	2,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	33,786	22,500	22,500	148,000	108,000	33,000
825.01	DOWNTOWN ACTION PLAN	0	90,000	90,000	55,000	35,000	90,000
851.00	TELEPHONE	2,718	2,500	2,500	2,500	2,500	2,500
901.00	PRINTING & PUBLISHING	3,914	5,400	5,400	5,400	5,400	5,400
933.02	EQUIPMENT MAINTENANCE	1,600	1,500	1,500	1,500	1,500	1,500
942.00	COMPUTER EQUIPMENT RENTAL	20,020	20,020	20,020	20,020	20,020	20,020
955.01	TRAINING	586	1,620	1,620	1,620	1,620	1,620
955.03	MEMBERSHIP & DUES	2,255	2,360	2,360	2,210	2,210	2,210
955.04	CONFERENCES & WORKSHOPS	1,735	2,200	2,200	1,600	1,600	2,200
	OTHER CHARGES TOTAL	66,614	148,100	148,100	237,850	177,850	158,450
<u>CAPITAL OUTLAY</u>							
972.00	FURNITURE	0	1,600	1,600	1,600	1,600	0
	CAPITAL OUTLAY TOTAL	0	1,600	1,600	1,600	1,600	0
PLANNING TOTAL		435,273	564,890	564,890	671,370	611,370	595,090

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$13,530, or 5%, reflects the addition of a planning intern position.
2. **706.00 Labor Burden** – The increase of \$3,200, or 2%, is the result of an increase in costs associated with the additional position, an increase in hospitalization costs (\$12,040) offset by a decrease in retiree health-care contributions (\$5,280) and a decrease in pension contributions (\$2,990) as recommended by the City's actuary.
3. **811.00 Other Contractual Service** – The \$148,000 is for updating the master plan (\$120,000), traffic consulting services (\$10,000), and document imaging services (\$10,000), and a bike-pedestrian count at twelve locations (\$8,000).
4. **825.01 Downtown Action Plan** – The \$55,000 is for a Bates Street extension survey and plan (\$20,000), a bike rack installation project phase one (\$15,000), and wayfinding post mounted via signs (\$20,000).

Manager Adjustment to Department-Requested Amounts

<u>Account Number</u>	<u>Description</u>	<u>Amounts</u>
811.00	Other Contractual Service – Reduce amount for master plan update.	(\$40,000)
825.01	Downtown Action plan – Eliminate funding for wayfinding signs.	<u>(20,000)</u>
Total adjustments		<u>(\$ 60,000)</u>

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$4,720, or 3%, reflects an increase in hospitalization costs (\$3,260) and an increase in retiree health-care contributions (\$2,650) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$1,110).
2. **811.00 Other Contractual Service** – The \$33,000 is for a Rail District linear park concept plan (\$5,000), a bike-pedestrian count at twelve locations (\$8,000), document imaging services (\$10,000), and traffic engineering services (\$10,000).
3. **825.01 Downtown Action Plan** – The \$90,000 is for the downtown master plan update.

Performance Goals, Objectives and Measures

GOAL: To facilitate citizen involvement in the development process and to implement City policies and regulations effectively. (*Long-Term Municipal Goals 1,2,4*)

OBJECTIVE: To provide professional guidance and technical assistance to the City Manager, City Commission, City Boards/Commissions, neighborhoods, property owners and residents.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Planning Board meetings	19	19	20	20
Joint Planning Board/City Commission meetings	2	2	2	2
City Commission Meetings	16	20	18	18
Board of Zoning Appeals meetings	1	8	8	8
Design Review Board meetings	14	18	18	18
Historic District Commission meetings	12	18	18	18
Historic District Study Committee meetings	2	1	0	0
Brownfield Redevelopment Authority meetings	0	4	2	2
Manager Staff meetings	45	45	45	45
Public design workshops/charrettes	3	1	1	1
Public educational seminars	2	1	1	1
Ordinance amendments	1	3	5	5
Rail District Sign Ordinance mtgs	0	0	0	0
Corridor Improvement Authority	2	3	3	3
Utilize website to communicate City projects and events with the public	Yes	Yes	Yes	Yes
Utilize e-notify to communicate with public regarding board activities	Yes	Yes	Yes	Yes
Provide CityMapping services online	Yes	Yes	Yes	Yes
Production filming info online	Yes	Yes	Yes	Yes

Performance Goals, Objectives and Measures

GOAL: To improve the character of the built environment by preserving and enhancing the architectural, cultural and historic character of Birmingham.
(*Long-Term Municipal Goals 3,4,5*)

OBJECTIVE: To review and implement public and private initiatives to ensure the overall enhancement of the aesthetic environment of the City.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
New outdoor dining establishments	6	6	4	4
Wayfinding and signage program	0	4	4	4
Newsrack program (Total installed)	14	13	10	10
New Historic markers (Total installed)	0	4	5	5
Bike Racks Downtown	2	10	0	0
Civic space improvements	2	2	2	2
Right-of-way landscaping enhancements	3	3	3	3
Streetscape plans	4	4	4	4
Rail District Committee meetings	0	0	1	1
Approved alley and sign ordinances and plans	Yes	Yes	Yes	Yes
Implementation of the 2016 Plan	Yes	Yes	Yes	Yes
Implementation of the Eton Road Corridor Plan	Yes	Yes	Yes	Yes
Implementation of the Triangle Plan	Yes	Yes	Yes	Yes
Implementation of Alleys and Passages Plan	Yes	Yes	Yes	Yes
Implementation of Multi-Modal Plan	N/A	Yes	Yes	Yes

Performance Goals, Objectives and Measures

GOAL: To verify through plan review and permit processes that plans, specifications and engineering calculations meet the requirements of the City's adopted building codes, Zoning Ordinance and other adopted regulations. (*Long-Term Municipal Goals 2,3,4*)

OBJECTIVE: To process applications, in conjunction with the Engineering, Public Services, Fire and Police departments.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Community impact studies reviewed	1	2	1	1
Lot divisions reviewed	4	3	2	2
Site plans reviewed	24	35	35	30
Sign plans reviewed – Non-historic	39	35	35	35
Sign plans reviewed – Historic	15	22	23	23
Special Land Use Permit (SLUP) plans reviewed	11	16	12	12
Design plans reviewed – Non-historic	8	15	15	15
Historic design plans reviewed	17	18	20	20
Pre-Application Discussions	5	2	2	2
Regulated uses reviewed	0	2	1	1
Temporary use permits reviewed	1	1	2	2
Rezoning applications reviewed	2	1	1	1
Administrative approvals	99	100	100	100
Production film permits reviewed	19	20	16	16
Zoning Compliance Letters	15	15	18	18
Conduct regular staff meetings	8	8	8	8

Performance Goals, Objectives and Measures

GOAL: To encourage a diverse and viable community by recognizing the common interests of the business and residential communities. (*Long-Term Municipal Goals 1,3,4,5*)

OBJECTIVE: To promote and plan for sustainable and responsible development throughout the City to ensure property values remain strong.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Green Committee meetings	0	1	1	1
Green initiatives	1	1	1	1
Coordination meetings (CDD, Eng, DPS, GIS & PSD)	17	45	45	45
Bistros	3	2	2	2
Speaking engagements	5	5	5	5
Conference exhibits	1	1	1	1
Broker roundtable sessions	0	1	1	1
Promotional materials	1	1	1	1
Expansion of GIS system	0 new layers	0 new layers	0 new layers	1 new layer
Eton Road sidewalk plan	Portion of Phase 3	Remainder of Phase 3	Completed	Completed
Pedestrian enhancements	Yes	Yes	Yes	Yes
Address public parking needs in the Triangle District	Draft TIF Plan	Adopt TIF Plan	Yes	Yes
Establish Birmingham/Troy Transit Center	N/A	Completed	Completed	Completed
Encourage best practices for sustainable development	Yes	Yes	Yes	Yes
Data integrity and management	Yes	Yes	Yes	Yes

**CITY OF BIRMINGHAM
2015-2016 BUDGET
BUILDING**

101-371.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	705,207	792,790	775,890	824,460	819,460	819,860
706.00	LABOR BURDEN	517,100	628,710	645,560	602,960	599,290	618,700
	PERSONNEL SERVICES TOTAL	1,222,307	1,421,500	1,421,450	1,427,420	1,418,750	1,438,560
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	2,172	2,000	2,000	30,100	30,100	2,600
729.00	OPERATING SUPPLIES	7,433	7,000	7,000	7,500	7,500	7,500
	SUPPLIES TOTAL	9,605	9,000	9,000	37,600	37,600	10,100
<u>OTHER CHARGES</u>							
804.01	ENGINEERING CONSULTANTS	0	1,000	1,000	1,000	1,000	1,000
811.00	OTHER CONTRACTUAL SERVICE	6,761	82,000	90,600	210,000	210,000	210,000
851.00	TELEPHONE	9,209	9,000	9,000	9,500	9,500	9,500
861.00	TRANSPORTATION	47	100	100	100	100	100
901.00	PRINTING & PUBLISHING	3,372	3,000	5,000	5,000	5,000	5,000
933.02	EQUIPMENT MAINTENANCE	1,711	2,000	2,000	2,000	2,000	2,000
935.01	PROPERTY MAINT/VIOLATIONS	1,423	4,000	2,000	2,000	2,000	2,000
941.00	EQUIPMENT RENTAL OR LEASE	18,000	18,000	18,000	21,000	21,000	21,000
942.00	COMPUTER EQUIPMENT RENTAL	57,600	63,700	63,700	57,600	57,600	57,600
955.01	TRAINING	1,798	2,500	2,500	3,260	3,260	3,260
955.03	MEMBERSHIP & DUES	2,392	1,850	1,860	3,220	3,220	2,370
955.04	CONFERENCES & WORKSHOPS	2,124	4,200	4,200	4,500	4,500	4,500
	OTHER CHARGES TOTAL	104,437	191,350	199,960	319,180	319,180	318,330
<u>CAPITAL OUTLAY</u>							
972.00	FURNITURE	5,974	14,491	14,490	5,000	1,000	5,000
	CAPITAL OUTLAY TOTAL	5,974	14,491	14,490	5,000	1,000	5,000
BUILDING TOTAL		1,342,323	1,636,341	1,644,900	1,789,200	1,776,530	1,771,990

<i>Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget</i>
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1. **702.00 Salaries and Wages Direct** – The increase of \$31,670 or 4%, reflects scheduled wage increases and step increases for union employees.
2. **706.00 Labor Burden** – The decrease of \$25,750, or 4%, is the result of an decrease in hospitalization costs (\$4,110) as a result of changes in employee status, a decrease in retiree health-care contributions (\$12,040) and a decrease in pension contributions (\$8,290) as recommended by the City's actuary.
3. **728.00 Publications** – The increase of \$28,100, or 1405%, is for the purchase of the essential reference of code standards as directed by the state construction code commission.
4. **811.00 Other Contractual Service** – The increase of \$128,000, or 156%, is for additional inspection services.
5. **972.00 Furniture** – The \$5,000 is for the copier workstation upgrade.

<i>Manager Adjustment to Department-Requested Amounts</i>
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<u>Account Number</u>	<u>Description</u>	<u>Amounts</u>
702.00	Overtime – Reduce overtime costs	(\$ 5,000)
706.00	Labor Burden – Reduction due to overtime	(3,670)
972.00	Furniture – Postpone request for copier workstation upgrade and include \$1,000 for public seating.	<u>(4,000)</u>
Total adjustments		<u>(\$12,670)</u>

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$19,410, or 3%, reflects an increase in hospitalization costs (\$12,330) and an increase in retiree health-care contributions (\$11,720) which were offset by a decrease in pension contributions (\$4,340).
2. **728.00 Publications** – The decrease of \$27,500, or 91%, reflects a one-time purchase in 2015-2016.
3. **972.00 Furniture** – The \$5,000 is for the copier workstation upgrade postponed to 2016-2017 by the City Manager.

Performance Goals, Objectives and Measures

GOAL: To ensure the public health, safety, and welfare for persons who live, work, or engage in recreation within the City in a fair and consistent manner while providing the highest level of customer service. (*Long-Term Municipal Goals 1a, 1b,2b, 3b*)

OBJECTIVE: To: 1) promote the strength of our neighborhoods and business districts by assisting the public in all aspects of the construction permit process; 2) provide accurate plan reviews; 3) provide thorough building, electrical, mechanical, and plumbing inspections.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Total permits issued	3,805	5,407	5,676	5,819
Building permits issued	1,269	1,455	1,527	1,566
Mechanical permits issued	1,023	1,733	1,819	1,865
Plumbing permits issued	632	1,062	1,116	1,143
Electrical permits issued	881	1,157	1,214	1,245
Plan reviews performed	1,008	1,119	1,175	1,234
Residential plans reviewed per day	3.10	3.44	3.61	3.80
Commercial plans reviewed per day	0.78	0.86	0.90	0.95
Avg. days to complete res. plan review	5	4	4	4
Avg. days to complete comm. review	13	13	12	10
Total inspections performed	10,118	14,524	15,418	16,254
Building inspections	5,145	6,668	7,156	7,154
Mechanical inspections	1,768	2,162	2,313	2,429
Plumbing inspections	1,404	1,967	2,105	2,201
Electrical inspections	1,801	2,515	2,691	2,826
Board of Zoning Appeals applications	34	40	45	40
Lot rearrangement applications	17	23	25	25
Special event reviews and inspections	165	180	190	200
Business license reviews and inspections	348	360	390	390
Manager staff meetings	38	38	38	38
Inspection staff meetings	40	40	40	40
Commission meetings	12	12	12	12
Board of Zoning Appeals meetings	11	12	12	12
Update applications to new code	5	3	1	5

Performance Goals, Objectives and Measures

GOAL: To ensure and maintain the aesthetic charm and characteristics of our neighborhoods and business districts; and encourage continued reinvestment in the City by promoting compliance with the International Property Maintenance Code. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 3b, 4a, 4b*)

OBJECTIVE: To: 1) support the success and growth of the community by fostering a collaborative approach between staff, citizens and business owners; 2) perform thorough inspections of dwelling unit rental properties; regular inspections of vacant properties and construction sites; conduct general patrols of both residential and commercial districts; and to respond to citizen complaints.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
<i>Code Enforcement:</i>	1,817	2,740	3,424	3,596
Total inspections performed				
Property maintenance cases- commercial	197	204	224	235
Property maintenance cases- residential	181	147	162	170
Construction site maintenance	466	524	577	606
Illegal sign cases	288	308	339	356
Miscellaneous cases	687	844	928	975
Avg. number of days from complaint to first inspection	2.5	3	3	3
<i>Rental Program:</i>	1,126	1,182	1,153	1,275
Rental inspections	666	700	682	755
Biennial rental inspections	460	483	471	520
Rental re-inspections	868	865	860	850
Rental licenses issued	1,922	1,930	1,945	1,940
Licensed rental units				
<i>Code and ordinance:</i>				
Cross-departmental coordination meetings	25	25	25	25
Ordinance amendments	2	2	1	1
Review ordinance language/fee schedules - update where necessary	5	5	3	3

Performance Goals, Objectives and Measures

GOAL: Demonstrate responsible compliance with City, State, and Federal building code-enforcement regulations by maintaining required State of Michigan and International Code Council Certifications, and actively participating in professional code organizations. (*Long-Term Municipal Goals 1a, 2a, 2b*)

OBJECTIVE: To: 1) participate on a regular basis in continuing educational courses which pertain to job duties; 2) maintain both State and International Code Council certifications for inspectors and plan reviewers; 3) encourage participation in professional organizations.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
ISO Rating	2	2	2	2
State of Michigan-certified Building Official	100%	100%	100%	100%
State of Michigan-certified inspectors	100%	100%	100%	100%
<i>Association Participation:</i>				
Code Officials Conference of Michigan	4	4	4	4
Oakland County Building Officials Association	11	11	11	11
Southeast Michigan Building Officials and Inspectors Association	11	11	11	11
Tri-County Plumbing Inspectors Association	10	10	10	10
Metropolitan Mechanical Inspectors Association	10	10	10	10
Reciprocal Electrical Council Incorporated	10	10	10	10
International Association of Electrical Inspectors	1	1	1	1
<i>Representation on Boards:</i>				
Oakland County Building Officials Association	1	1	1	1
Reciprocal Electrical Council	1	1	1	1
Southeast Michigan Building Officials and Inspectors Association	1	1	1	1

Performance Goals, Objectives and Measures

GOAL: Utilize the strength of our resources to help insure the economic success of the City by developing innovative methods of service delivery. (*Long-Term Municipal Goals 1a, 2a, 2b*)

OBJECTIVE: To help maximize development potential within the City by increasing accountability, transparency and communication with developers, permit applicants and holders, residents, business owners and other City departments.

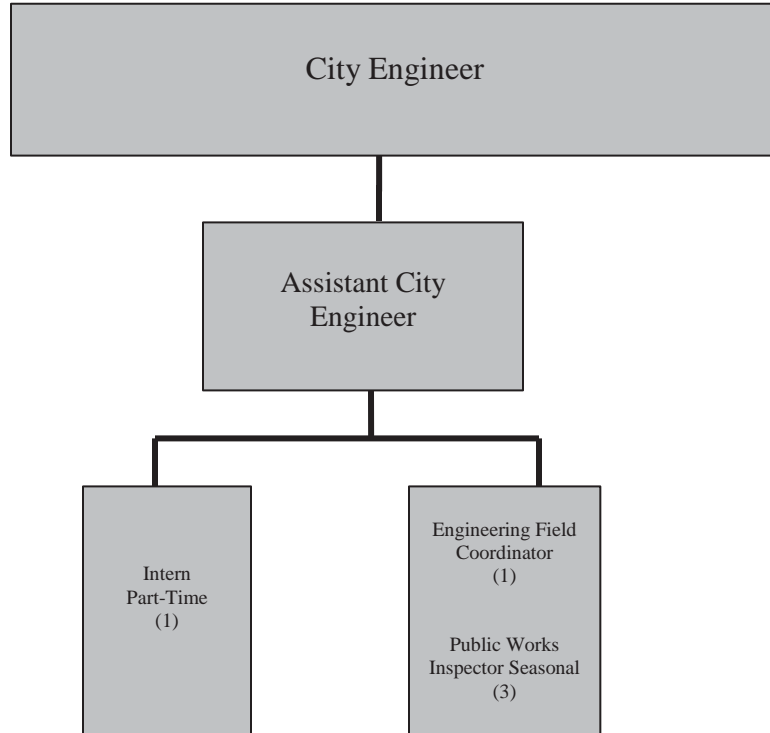
<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Streamline inspection request process by Implementation of online inspection scheduling module	5%	50%	75%	100%
Develop “quick enforcements” in code enforcement module to simplify complaint processing	5%	25%	75%	100%
Increase plan review efficiency with computerized quick-text checklists with automated result reports	--	50%	75%	100%
Increase inspection accuracy, accountability, and efficiency with computerized quick-text checklists with result text notifications to customers	--	25%	75%	100%



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

Engineering



Through most of its history, the Engineering Department has acted as a separate department. Taking advantage of attrition, the department moved from operating with five full-time positions in 1996 to two in 2011. With demands for continued infrastructure improvements as well as the need to oversee increasing private development, the City reinstated the Field Coordinator position to full-time status in 2013. Individual project inspection is being conducted cost efficiently by hiring seasonal employees who work during the construction season only. The full-time field coordinator is assisting with winter time field activities as well as maintaining records during the months of December through March.

The Engineering Department is responsible for numerous activities which include:

- Planning, designing, estimating costs of, writing specifications for, supervising, inspecting and controlling street, sewer, water, sidewalk, parking and miscellaneous construction projects.
- Keeping and maintaining City maps and miscellaneous records pertaining to streets, sewers and the water system.
- Issuing permits for and inspecting sidewalks, drive approaches, curb cuts, soil erosion control, special treatments, street obstructions and storm-water runoff. The Engineering Department is also responsible for issuing permits to utility companies for construction in public rights-of-way.
- Supervising the parking-system management company's operation of the City's attended parking facilities. The Department is responsible for working with the Advisory Parking Committee, including the preparation of studies, reports, meeting minutes, etc. The Engineering Department also oversees the issuance and use of monthly parking-structure permits as well as permits for Parking Lot No. 6.

The City Engineer is designated as Water Superintendent. As such, the City Engineer has a number of responsibilities under Chapter 114 of the City Code. The Engineer is the City's representative on the Board of Directors for the Southeastern Oakland County Water Authority.

The City Engineer is currently designated as the medium-sized communities' representative for the Oakland County Funding Aid Committee. The Engineering Department endeavors each year to secure federal funding for road repairs and reconstruction as they become available.

The City Engineer, in conjunction with the Planning Dept. and Police Dept., assists the operation of the Multi-Modal Transportation Board, specifically in the area of finalizing the design of upcoming road improvement projects, and in completing various parts of the Multi-Modal Transportation Plan.

Engineering is responsible for construction and analysis of the City sewer system and administered the City's Combined Sewer Overflow (CSO) projects, which were completed and placed in operation in 1998. The City Engineer takes an active role in overseeing the Oakland County Water Resource Commissioner's staff activities as it pertains to its impact on Birmingham's sewer system and Sewer Fund.

The Department has well-established programs to comply with rules issued by the Michigan Department of Environmental Quality (MDEQ) and Federal Court with the goal of reducing pollution by controlling pollution discharges and enhancing storm-water quality. The City is in full compliance with MDEQ's National Pollution Discharge Elimination System (NPDES) requirements and has taken the initiative to go beyond these requirements. In addition, the City initially entered into a voluntary "General Permit" encouraged by MDEQ and Federal Court. Since March 2003, Birmingham and surrounding communities are required to meet the provisions of the mandated "Phase II Storm Water Permit." The Engineering Department is taking the lead, with the support of City residents, to improve the water quality of the Rouge River and Quarton Lake. This is

being accomplished with funding assistance from the Rouge Program Office (RPO) and in conjunction with a watershed cooperative effort with the Oakland County Water Resources Commissioner's office and fourteen other communities tributary to the Rouge.

The Engineer is also designated as Street Administrator and, as such, is responsible for supervising activities of the City's highway funds and reporting them to the Michigan Department of Transportation.

The Engineering Department reports street light outages to DTE Energy. The Department also handles requests from citizens for the installation of street lights. Scheduled upgrades and updates to the City's street lighting system are also overseen.

The Engineering Department also is responsible for other activities, such as dealing with flood-plain matters and soil erosion control.

The Engineering Department has supported the Community Development Department in providing technical advice on drainage review of building plans and a downtown action plan which will enhance the functionality and beauty of the downtown. The Department is also offering assistance on the Corridor Improvement Authority Committee, and the S. Woodward Gateway Corridor Committee.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
ENGINEERING**

101-441.001-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	412,778	463,470	467,400	504,710	504,710	504,920
706.00	LABOR BURDEN	190,212	213,350	213,350	217,330	217,330	219,650
	PERSONNEL SERVICES TOTAL	602,990	676,820	680,750	722,040	722,040	724,570
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	120	0	0	0	0	0
729.00	OPERATING SUPPLIES	1,689	2,000	2,000	2,000	2,000	2,000
	SUPPLIES TOTAL	1,809	2,000	2,000	2,000	2,000	2,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	6,648	12,000	12,000	0	0	0
851.00	TELEPHONE	2,845	3,000	3,000	3,000	3,000	3,000
901.00	PRINTING & PUBLISHING	418	300	300	300	300	300
933.02	EQUIPMENT MAINTENANCE	3,179	3,100	3,200	3,300	3,300	3,300
941.00	EQUIPMENT RENTAL OR LEASE	15,000	15,000	15,000	15,200	15,200	15,300
942.00	COMPUTER EQUIPMENT RENTAL	28,830	28,830	28,830	28,830	28,830	28,830
955.01	TRAINING	308	700	500	500	500	500
955.03	MEMBERSHIP & DUES	253	500	500	500	500	500
955.04	CONFERENCES & WORKSHOPS	20	100	50	50	50	100
965.00	DIRECT CREDIT	(19,856)	(33,540)	(35,000)	(35,000)	(35,000)	(35,000)
	OTHER CHARGES TOTAL	37,645	29,990	28,380	16,680	16,680	16,830
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	3,856	0	0	0	0	0
	CAPITAL OUTLAY TOTAL	3,856	0	0	0	0	0
ENGINEERING TOTAL		646,300	708,810	711,130	740,720	740,720	743,400

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$41,240, or 9%, reflects an additional full-time public works inspector.
2. **706.00 Labor Burden** – The increase of \$3,980, or 2%, is the result of an increase in costs associated with the additional position and hospitalization costs (\$17,500). This was offset by a decrease in retirement contributions (\$14,710) and retiree health-care contributions (\$5,160) as recommended by the City's actuary.
3. **965.00 Direct Credit** – The \$35,000 represents time spent by the engineering staff on sidewalk and alley projects. This time is charged to those respective activities in the General Fund.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$2,320, or 1%, reflects an increase in hospitalization costs (\$4,240), an increase in retiree health-care contributions (\$2,690), and a decrease in pension contributions (\$4,450) as recommended by the City's actuary.

Performance Goals, Objectives and Measures

GOAL: Continue implementation of long-term master plan to address all maintenance needs of public sewers and water mains located in back yards. *(Long-Term Municipal Goals 3,5)*

OBJECTIVE: Successfully work with impacted residents to realize important improvements to backyard systems by 2018.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Plan preparation and approval phase	Bid and begin construction of water main in Birmingham Villas.	Bid and begin construction of Oak St. Storm Sewer.	Bid and begin construction of W. Maple Rd. Storm Sewer.	Design storm sewers in NW sect. of City (Ph 1).
Construction of improvements throughout the subject areas	Complete water mains and services on E. Maple Gardens Sub.	Complete water mains and services on Yosemite, Villa, and Old Salem Ct.	Complete construction of Oak St. Storm Sewer.	Install storm sewer on Maple Rd., Chesterfield to Rouge River, line sewers.

GOAL: Continue investment and reinvestment in infrastructure. *(Long-Term Municipal Goals 1,4,5)*

OBJECTIVE: Replace and rehabilitate permanent pavements in sufficient quantities to maintain existing quality of system, while upgrading sewer and water system needs within the same street segments.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Mile-years of street pavement service life gained (minimum of 52.3 suggested)	75.0	66.7	70.9	66.5
Sewers replaced or relined (feet)	4,270	5,480	8,620	12,985
Water mains replaced (feet)	14,020	6,430	4,980	6,225

Performance Goals, Objectives and Measures

GOAL: Continue ongoing oversight of parking structures and lots to maintain investments, and to operate system as cost-efficiently as possible. (*Long-Term Municipal Goals 3,4,5*)

OBJECTIVE: Plan and implement regularly-scheduled improvements for parking facilities that maintain appearance, usefulness, and take advantage of available technological improvements.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Parking structure waterproofing and concrete patching contracts	Perform restoration of Park St. Levels 1-3	Perform restoration of Peabody St. & Chester St.	Perform restoration of N. Old Woodward Ave.	Perform restoration at Pierce St., Levels 4-5
Parking system-enhancement projects	Replace/upgr ade all sidewalks on Level 1	Renew elevator, Peabody St.	Finalize discussions about system expansion	Not yet determined

GOAL: Provide needed oversight for private construction on City rights-of-way. (*Long-Term Municipal Goals 1,2*)

OBJECTIVE: Provide cost-neutral service of plan review and inspection to ensure right-of-way work completed by others is in accordance with City standards.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Right-of-way permits issued	272	300	250	250
Sidewalk/drive approach permits issued	127	160	125	125



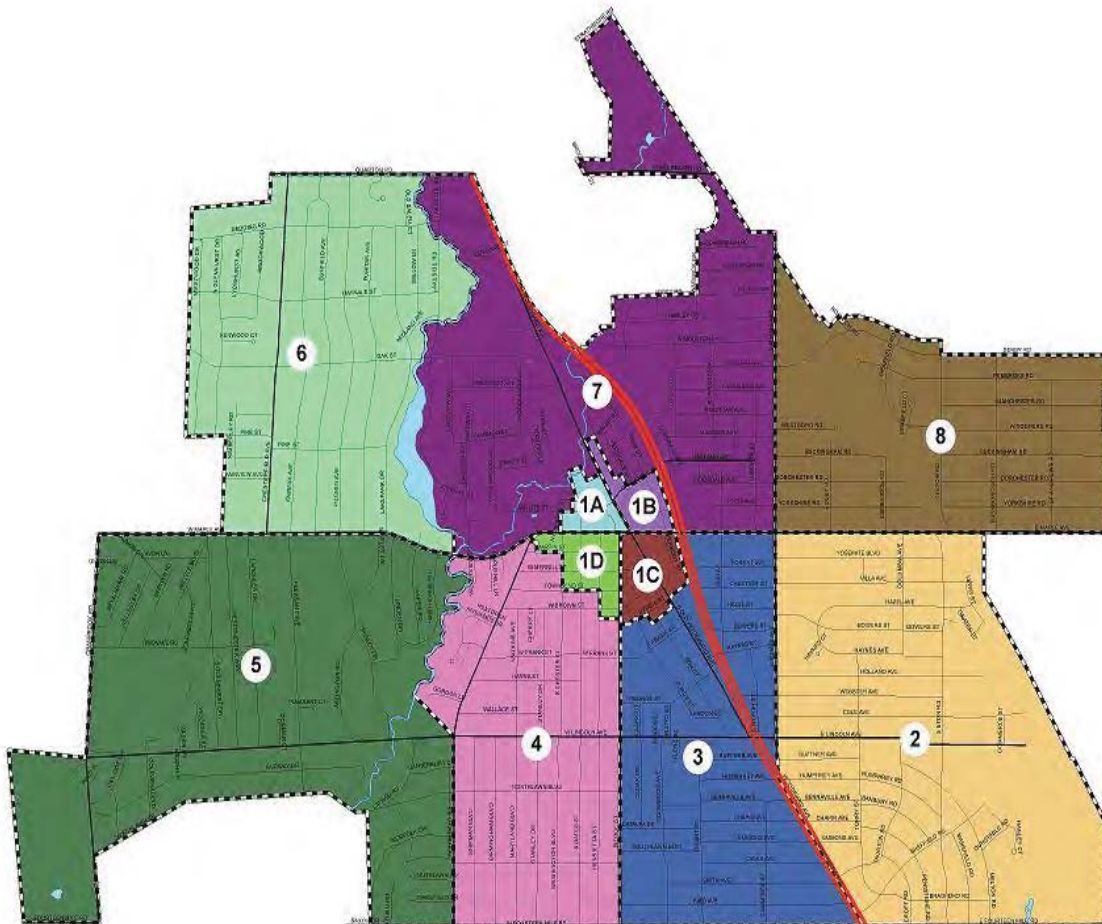
*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

Sidewalks, Construction and Replacement

The City conducts an annual sidewalk-replacement program. For each program, the Engineering Department surveys the condition of existing sidewalks in specific program areas to determine what needs replacement. Property owners are billed for their share of sidewalk replacement. The Central Business District is divided into four areas and one or two of those areas is included in each year's program. The rest of the City is divided into seven program areas and the programs are moved from one area to the next. It is the Engineering Department's goal to take seven years to complete a full cycle of the City.

The 2015-16 sidewalk program will include Area 6 (north of Maple Rd. west of the Rouge River). In the Central Business District, the northwest quadrant of the district (1A) will be included. Sidewalks will be replaced and maintained as needed.



CITY OF BIRMINGHAM
2015-2016 BUDGET
SIDEWALKS

101-444.001-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	23	0	0	0	0	0
703.00	ADMINSTRATION COST	3,666	33,540	34,000	39,110	39,110	39,490
706.00	LABOR BURDEN	28	0	0	0	0	0
	PERSONNEL SERVICES TOTAL	3,717	33,540	34,000	39,110	39,110	39,490
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	0	4,500	4,500	4,500	4,500	4,500
901.00	PRINTING & PUBLISHING	141	150	150	150	150	150
941.00	EQUIPMENT RENTAL OR LEASE	397	500	500	500	500	500
	OTHER CHARGES TOTAL	538	5,150	5,150	5,150	5,150	5,150
<u>CAPITAL OUTLAY</u>							
981.01	PUBLIC IMPROVEMENTS	111,057	370,330	370,000	370,000	370,000	545,000
985.64	GRAEFIELD RD. SIDEWALKS-W. SIDE	0	2,294	0	0	0	0
985.65	PIERCE ST. & E. MERRILL ST. SIDEWA	67,235	0	0	0	0	0
985.68	STANLEY AVENUE SIDEWALK IMPRO	0	0	3,770	0	0	0
	CAPITAL OUTLAY TOTAL	178,292	372,624	373,770	370,000	370,000	545,000
SIDEWALKS TOTAL		182,547	411,314	412,920	414,260	414,260	589,640

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 981.01 Public Improvements** – The \$370,000 reflects the annual amount for sidewalk replacement (\$150,000), sidewalks along Hamilton Ave. (\$195,000) which will be special assessed, and an unnamed road in the Rail District (\$25,000).

Significant Notes to 2016-2017 Planned Amounts

- 2. 981.01 Public Improvements** – The \$545,000 reflects the annual amount for sidewalk replacement (\$165,000) and Maple Road streetscape (\$380,000) which will be special assessed.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

Alleys, Construction and Maintenance

This activity is used to account for the cost of renovating our paved alleys.

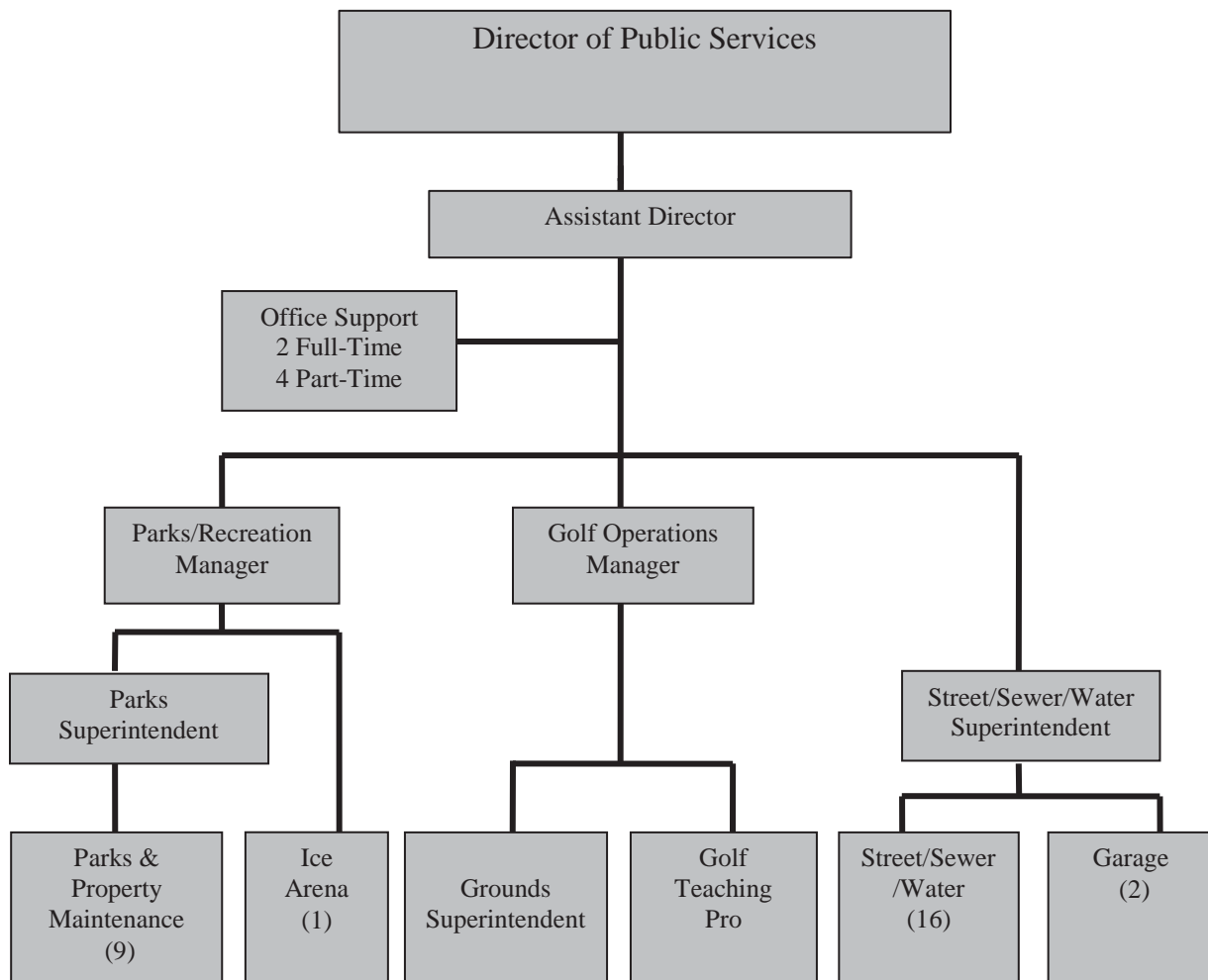
CITY OF BIRMINGHAM
2015-2016 BUDGET
ALLEYS

101-444.002-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>CAPITAL OUTLAY</u>							
981.01	PUBLIC IMPROVEMENTS	372	37,922	25,000	25,000	25,000	25,000
985.71	HAMILTON ALLEY	0	0	210,000	0	0	0
	CAPITAL OUTLAY TOTAL	372	37,922	235,000	25,000	25,000	25,000
ALLEYS TOTAL		372	37,922	235,000	25,000	25,000	25,000

DEPARTMENT SUMMARY

Public Services



The Department of Public Services (DPS) comprises several divisions: Parks & Recreation, Ice Arena, Golf Courses, Street/Sewer/Water and Fleet Maintenance.

Parks & Recreation/Ice Arena/Golf Courses – The DPS oversees the operation of the Birmingham Ice Sports Arena, two golf courses, maintenance of more than 230 acres of park land and two miles of trails along the Rouge River. In addition, the DPS is responsible for forestry items such as the removal and/or maintenance of 25,000 street and park trees. Other responsibilities include: placement of holiday decorations, maintenance of public horticulture gardens, and providing logistic support for the summer “In the Park” concert program. In addition, this department is responsible for park improvements in accordance with the Recreation Master Plan, park signage, support for special events, various contractual services such as forestry services, park mowing, invasive vegetation removal, commercial/residential sidewalk snow removal and residential noxious weed enforcement.

Public Services obtains citizen input for various aspects of its operation through a seven-member Parks and Recreation Board and several sub-committees appointed by the Parks and Recreation Board. In addition, the City has a four-member Martha Baldwin Park Board to provide input on the design and maintenance of Martha Baldwin Park.

Street/Sewer/Water and Fleet Maintenance – The DPS is responsible for the maintenance of more than 90 miles of major and local streets, sign and traffic signal maintenance, leaf collection, solid-waste collection, disposal and recycling services. Additional responsibilities include sewer and water-main repair and maintenance, equipment-pool operation and maintenance, water-meter reading, catch-basin cleaning, downtown sidewalk power washing and the Interlocal fleet maintenance agreement with the City of Troy.

Expenses involved in maintenance of the water and sewer systems, the solid-waste disposal program, golf courses and the equipment pool are contained in the Water-Supply System Receiving Fund, the Sewer Fund, the Solid-Waste Disposal Fund, the Golf Course Enterprise Fund and the Equipment Fund respectively, and are not reflected in the General Fund budget.

Because the Public Services Department budgets in multiple funds, it can be difficult to assess the overall costs for certain expenditures. Below are summarized expenditures which are common among several departments and funds:

	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	2016-2017
	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Requested</u>	<u>Recommended</u>	<u>Planned</u>
Salaries & Wages Direct	2,347,562	2,592,170	2,534,930	2,512,320	2,512,320	2,517,390
Labor Burden	1,918,831	2,217,080	2,103,570	1,943,120	1,943,120	1,990,540
Forestry Services	669,285	654,840	654,840	607,000	607,000	607,000
Lawn Maintenance	137,134	156,000	156,000	155,000	155,000	155,000

In addition to the recognition and implementation of City-wide goals, the overall departmental goals and objectives include: improving operational efficiencies by using recordkeeping and data entry to benchmark various DPS functions against other communities' public services/works functions; updating fleet-maintenance software program that uses specific data on rolling stock, formalizing a vehicle replacement program with established guidelines, parts inventory and fuel consumption; reducing the amount of salt dispensed for snow and ice control by using innovative pre-wetting solutions; and continue to implement recommendations from the Retired Engineer Technical Assistance Program (RETAP) pollution prevention, waste reduction and energy conservation report.

CITY OF BIRMINGHAM
2015-2016 BUDGET
PUBLIC SERVICES - GENERAL

101-441.002-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	96	0	100	100	100	100
729.00	OPERATING SUPPLIES	28,302	24,000	24,000	28,000	28,000	28,000
733.00	PHOTOGRAPHIC EXPENSES	0	500	0	0	0	0
743.00	UNIFORM ALLOWANCE	3,549	5,500	5,500	5,500	5,500	5,500
	SUPPLIES TOTAL	31,947	30,000	29,600	33,600	33,600	33,600
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	14,644	30,200	30,000	30,000	30,000	30,000
851.00	TELEPHONE	13,422	14,000	14,000	16,000	16,000	16,000
861.00	TRANSPORTATION	677	0	0	0	0	0
901.00	PRINTING & PUBLISHING	4,231	4,000	4,000	4,000	4,000	4,000
920.00	ELECTRIC UTILITY	21,999	22,000	22,000	22,000	22,000	22,000
921.00	GAS UTILITY CHARGES	22,988	20,000	20,000	20,000	20,000	20,000
922.00	WATER UTILITY	3,379	4,400	5,000	5,000	5,000	5,000
940.00	COPIER RENTAL	834	1,500	0	0	0	0
941.00	EQUIPMENT RENTAL OR LEASE	21,000	21,000	21,000	21,000	21,000	21,000
942.00	COMPUTER EQUIPMENT RENTAL	101,160	101,160	101,160	101,160	101,160	101,160
955.01	TRAINING	3,222	4,000	4,000	4,000	4,000	4,000
955.03	MEMBERSHIP & DUES	2,854	4,800	5,000	5,000	5,000	5,000
955.04	CONFERENCES & WORKSHOPS	5,461	5,000	5,800	5,800	5,800	5,800
	OTHER CHARGES TOTAL	215,871	232,060	231,960	233,960	233,960	233,960
<u>CAPITAL OUTLAY</u>							
977.00	BUILDINGS	4,560	0	0	0	0	0
	CAPITAL OUTLAY TOTAL	4,560	0	0	0	0	0
PUBLIC SERVICES - GENERAL TOTAL		252,378	262,060	261,560	267,560	267,560	267,560

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The increase of \$4,000, or 17%, reflects historical spending.
2. **851.00 Telephone** – The increase of \$2,000, or 14%, reflects additional phone expense related to technology in the field.
3. **955.04 Conferences & Workshops** – The increase of \$800, or 16%, reflects increased conference costs.

Performance Goals, Objectives and Measures

GOAL: To improve and enhance information exchange with all customers, including residents, businesses and builders/developers, to foster positive public service. (*Long-Term Municipal Goal 2*)

OBJECTIVE: To improve public relations through all interactive communications to maintain a positive public image.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Resident welcome packet	50	70	95	95
Recycle bin sales	422	400	400	400
Media news alerts	14	14	12	15
E-notify subscribers	1,706	1,721	1,800	1,800

GOAL: To continue to improve operational efficiencies with respect to DPS functions in order to effectively utilize departmental resources. (*Long-Term Municipal Goals 1,2*)

OBJECTIVE: To proactively administer all aspects of the operation and general safety issues in order to sustain high performance levels.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Departmental work requests	2,500	2,500	3,000	3,000
Quick and complete response to inquiries	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Property Maintenance

The Department of Public Services utilizes this activity for the landscape maintenance of City-owned properties, such as: the Municipal Building; Martha Baldwin Library; Public Services' facilities; landscaped areas surrounding the parking lots and structures; and the John West Hunter Historical Park.

Also included in this activity are: snow removal from City-owned property and abutting sidewalks; sweeping and snow removal from surface parking lots and access drives; sweeping sidewalks in the Central Business District (CBD), and Hunter Park and adjacent City-owned properties.

As part of the City's beautification program, over 1,500 flats of flowers and over 15,000 tulip bulbs are planted and maintained in the bedding areas of the facilities included in this activity. The City has been expanding the planting areas in the community in order to foster aesthetic improvements. Enhancements are made each year to public areas including Birmingham gateway areas, public buildings and the Central Business District.

CITY OF BIRMINGHAM
2015-2016 BUDGET
PROPERTY MAINTENANCE

101-441.003-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	262,480	227,810	227,810	243,010	243,010	244,180
706.00	LABOR BURDEN	264,555	228,640	228,640	206,810	206,810	211,610
	PERSONNEL SERVICES TOTAL	527,035	456,450	456,450	449,820	449,820	455,790
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	53,364	56,824	56,290	56,290	56,290	56,290
	SUPPLIES TOTAL	53,364	56,824	56,290	56,290	56,290	56,290
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	43,029	57,600	57,600	57,600	57,600	57,600
819.00	TREE TRIMMING CONTRACT	0	2,000	2,000	2,000	2,000	2,000
922.00	WATER UTILITY	27,374	42,000	42,000	42,000	42,000	42,000
941.00	EQUIPMENT RENTAL OR LEASE	66,851	81,600	81,600	81,600	81,600	81,600
	OTHER CHARGES TOTAL	137,254	183,200	183,200	183,200	183,200	183,200
<u>CAPITAL OUTLAY</u>							
977.00	BUILDINGS	24,513	8,050	8,050	8,400	8,400	8,400
981.01	PUBLIC IMPROVEMENTS	9,997	0	0	0	0	0
	CAPITAL OUTLAY TOTAL	34,510	8,050	8,050	8,400	8,400	8,400
PROPERTY MAINTENANCE TOTAL		752,163	704,524	703,990	697,710	697,710	703,680

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$15,200, or 7%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **706.00 Labor Burden** – The decrease of \$21,830, or 10%, is the result of a decrease in retiree health-care contributions (\$14,320) and a decrease in pension contributions (\$9,910) as recommended by the City's actuary, and worker's compensation costs (\$1,920). This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$800), and an increase in defined contribution retirement payments (\$1,540) and retiree health savings plans (\$380).
3. **977.00 Buildings** – The \$8,400 is for the retrofitting of lights.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$4,800, or 2%, reflects an increase in hospitalization costs (\$3,610) and an increase in retiree health-care contributions (\$4,260) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$3,100).

Performance Goals, Objectives and Measures

GOAL: To enhance the overall aesthetic environment of the City, including all City property. (*Long-Term Municipal Goal 4*)

OBJECTIVE: To develop and improve techniques, methods and standards for property maintenance and landscape practices.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Flats of flowers planted	1,500	1,600	1,500	1,500
Acres mowed	30	30	30	30
Provide safe, clean, walkable community during all four seasons	Yes	Yes	Yes	Yes
Provide attractive/ environmentally- friendly properties	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Weed/Snow Enforcement

This activity provides for the cost of mowing grass and weeds on private property and ice and snow removal from sidewalks and walkways in the City.

City Code defines the program's regulations and publishing requirements. Chapter 118 Article IX Section 118-66 to Section 118-68 covers the grass and noxious weed control program. Property owners are required to maintain their property and ensure that weeds or grass do not exceed a height of eight inches. If a property is not maintained as required by the ordinance, steps are taken to ensure the grass and weeds are mowed or removed. In 2014, 32 properties were cut by the City's contractor. This reflects a decrease of 26 properties from 2013.

Article III Sidewalks Section 98-66 to Section 98-68 refers to sidewalks and walkways required to be cleared and maintained from snow and ice. It requires the owner or occupant of every lot and any business establishment to clear ice and snow from adjacent sidewalks.

The Department of Public Services assists with the enforcement of both Ordinance violations and follows up on all complaints regarding such property issues. A performance goal of the City continues to be to improve public awareness and reduce the amount of necessary enforcement requirements for these Ordinances.

The Ordinances for both "Grass and Noxious Weeds" and "Sidewalk Clearing" can be found on the City's website www.bhamgov.org.

CITY OF BIRMINGHAM
2015-2016 BUDGET
WEED/SNOW ENFORCEMENT

101-441.007-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	23,685	16,960	16,960	16,890	16,890	16,920
706.00	LABOR BURDEN	22,047	14,750	14,750	13,940	13,940	14,410
	PERSONNEL SERVICES TOTAL	45,732	31,710	31,710	30,830	30,830	31,330
<u>OTHER CHARGES</u>							
941.00	EQUIPMENT RENTAL OR LEASE	7,947	4,000	4,000	4,000	4,000	4,000
	OTHER CHARGES TOTAL	7,947	4,000	4,000	4,000	4,000	4,000
WEED/SNOW ENFORCEMENT TOTAL		53,679	35,710	35,710	34,830	34,830	35,330

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 706.00 Labor Burden** – The decrease of \$810, or 6%, is the result of a decrease in retiree health-care contributions (\$690), a decrease in pension contributions (\$230) as recommended by the City's actuary. The decrease was offset by an increase in hospitalization costs (\$140).

Significant Notes to 2016-2017 Planned Amounts

- 1. 706.00 Labor Burden** – The increase of \$470, or 3%, reflects an increase in hospitalization costs (\$240), an increase in retiree health-care contributions (\$310) and a decrease in pension contributions (\$70) as recommended by the City's actuary.

Performance Goals, Objectives and Measures

GOAL: To improve public awareness and the maintenance of vegetation height on private property as required by the City Code where private property owners have failed to do so, at rates which cover the cost of the service. (*Long-Term Municipal Goals 3,4*)

OBJECTIVE: To educate the public and reduce enforcement of the weed ordinance during the grass-growing season.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Mowed properties within the City	58	45	55	60
Property owners notified of ordinance violations	Yes	Yes	Yes	Yes

GOAL: To improve public awareness and the maintenance of sidewalk clearance of snow and ice throughout the City as required by the City Code where private property owners have failed to do so, at rates which cover the cost of the service. (*Long-Term Municipal Goal 4*)

OBJECTIVE: To educate the public and reduce enforcement of the snow and ice removal ordinance during the winter season.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Cleared sidewalks within the City	107 properties	107 properties	150 properties	150 properties
Commercial and residential property owners notified of ordinance violations	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Ice Sports Arena

The City of Birmingham operates and maintains this facility, open from mid-August until late-May. The schedule includes a variety of activities that include: figure skating; youth and adult hockey; instructional programming; home ice to the Birmingham United High School hockey teams for all home games and open skating and club activities such as the Birmingham Figure Skating Club and Birmingham Hockey Association. In addition, the Birmingham Ice Sports Arena provides skate rentals, video games, pro shop operation and a full service concession stand.

The budget assumes a continuation of ice use of the arena for a 35-week period, which includes the 59th annual ice show. In addition, Parks and Recreation operation is housed year round in the facility office. In the past, off-season summer activities have included dog shows, garage sales, pickle ball and roller blading. We continue to explore opportunities to offer rentals during the summer months (June 1st – July 31st) including ways of partnering with other community groups to best utilize the Arena facility. In addition, the Arena hosts various events and hockey tournaments. For a complete listing, please go to the City's website www.bhamgov.org.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
ICE SPORTS ARENA**

101-752.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	164,543	163,350	163,350	158,180	158,180	158,280
706.00	LABOR BURDEN	81,251	91,580	91,580	87,470	87,470	90,680
	PERSONNEL SERVICES TOTAL	245,794	254,930	254,930	245,650	245,650	248,960
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	29,328	30,000	30,000	30,000	30,000	30,000
740.00	FOOD & BEVERAGE	33,411	35,000	35,000	35,000	35,000	35,000
	SUPPLIES TOTAL	62,739	65,000	65,000	65,000	65,000	65,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	938	1,000	1,000	1,000	1,000	1,000
818.01	INSTRUCTORS	48,431	48,500	48,500	48,500	48,500	48,500
851.00	TELEPHONE	806	1,550	1,550	1,550	1,550	1,550
901.00	PRINTING & PUBLISHING	5,683	5,500	5,500	5,000	5,000	5,000
920.00	ELECTRIC UTILITY	126,392	125,000	125,000	125,000	125,000	125,000
921.00	GAS UTILITY CHARGES	46,124	45,000	45,000	45,000	45,000	45,000
922.00	WATER UTILITY	16,364	20,000	20,000	20,000	20,000	20,000
930.03	ICE ARENA MAINTENANCE	43,031	46,834	46,830	46,000	46,000	46,000
941.00	EQUIPMENT RENTAL OR LEASE	28,424	27,000	27,000	29,000	29,000	29,000
	OTHER CHARGES TOTAL	316,193	320,384	320,380	321,050	321,050	321,050
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	15,271	0	0	4,000	4,000	0
977.00	BUILDINGS	8,363	10,500	10,500	0	0	0
	CAPITAL OUTLAY TOTAL	23,634	10,500	10,500	4,000	4,000	0
ICE SPORTS ARENA TOTAL		648,360	650,814	650,810	635,700	635,700	635,010

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The decrease of \$5,170, or 3%, is the result of less DPS administration time charged to this activity.
2. **706.00 Labor Burden** – The decrease of \$4,110, or 5%, is the result of a decrease due to the changes above, a decrease in retiree health-care contributions (\$3,350), and a decrease in pension contributions (\$760) as recommended by the City's actuary. These costs were partially offset by an increase in hospitalization costs (\$1,320).
3. **971.01 Machinery & Equipment** – The \$4,000 is for replacement of the roll-up overhead door from the studio rink to the Zamboni room.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$3,210, or 4%, reflects an increase in hospitalization costs (\$1,640) and an increase in retiree health-care contributions (\$1,850) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$260).

<p align="center"><i>Performance Goals, Objectives and Measures</i></p>
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GOAL: To provide two artificial ice surfaces during skating season and an indoor facility for non-skating functions and special events. (*Long-Term Municipal Goal 4*)

OBJECTIVE: To develop and improve recreational ice-skating programs for youth, adults and groups.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
The City of Birmingham offers three series of skating lessons, FSCB (members of the figure skating club), BHA members of the (hockey Association), BU (members of the Birmingham JV/Varsity Teams), open skate participants and adult hockey league play/practices.	7,800 participants	8,500 participants	8,600 participants	8,800 participants
Provide meaningful instruction/club functions through the lifelong sport of skating	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Community Activities

This activity includes expenditures incurred by the Department of Public Services in connection with: the Village Fair; art shows in Shain Park sponsored by the Birmingham-Bloomfield Art Center and Common Ground; placement of United States flags in the Central Business District (CBD) on seven occasions during the year; the winter holiday-decoration program; and preparatory and clean-up work involved in other civic and Chamber of Commerce and Principal Shopping District activities, including “The Magic of Birmingham” and “Day on the Town.” Of particular note and pride is that the department decorates over 340 trees as part of the Holiday Lighting program.

Approximately 220 United States flags are placed on the streets in the CBD on the occasions listed below. Flags may be placed on the streets during other commemorations as directed by the City Commission.

Government Day
Memorial Day
Flag Day
Fourth of July
Citizenship Day of Constitution Week
Veterans Day
9/11 Day

CITY OF BIRMINGHAM
2015-2016 BUDGET
COMMUNITY ACTIVITIES

101-441.004-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	83,295	98,480	98,480	105,730	105,730	106,210
706.00	LABOR BURDEN	83,561	103,740	103,740	99,300	99,300	101,890
	PERSONNEL SERVICES TOTAL	166,856	202,220	202,220	205,030	205,030	208,100
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	11,840	20,000	20,000	22,000	22,000	24,000
	SUPPLIES TOTAL	11,840	20,000	20,000	22,000	22,000	24,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	21,324	25,500	25,500	26,000	26,000	26,000
941.00	EQUIPMENT RENTAL OR LEASE	20,721	22,440	25,000	25,000	25,000	25,000
	OTHER CHARGES TOTAL	42,045	47,940	50,500	51,000	51,000	51,000
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	12,530	11,950	6,950	0	0	0
	CAPITAL OUTLAY TOTAL	12,530	11,950	6,950	0	0	0
COMMUNITY ACTIVITIES TOTAL		233,271	282,110	279,670	278,030	278,030	283,100

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$7,250, or 7%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **706.00 Labor Burden** – The decrease of \$4,440, or 4%, is the result of a decrease in retiree health-care contributions (\$4,360) and a decrease in pension contributions (\$2,980) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$1,720), and an increase in contributions to the defined contribution (\$610) and health savings plans (\$240).
3. **729.00 Operating Supplies** – The increase of \$2,000, or 10%, is for the expansion of the holiday lights program.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$2,590, or 3%, reflects an increase in hospitalization costs (\$1,670) and an increase in retiree health-care contributions (\$2,180) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$1,260).

Performance Goals, Objectives and Measures

GOAL: To provide support services and appropriate commemorative decorations for cultural activities and national holidays. (*Long-Term Municipal Goal 4*)

OBJECTIVE: To provide appropriate community recognition for local cultural events and commemorative decorations for national holidays.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Trees in the Central Business District lighted during winter holidays	340 trees	340 trees	340 trees	340 trees
Sidewalks and alleys cleaned, following cultural events	30,000 ft.	30,000 ft.	30,000 ft	30,000 ft
Occasions flags are displayed	7	7	7	7
Staff support services provided	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Parks and Recreation

This activity provides for park maintenance and recreation programming of park facilities, excluding the golf courses. Maintenance is provided for over 230 acres of parks and public properties, including passive-recreation areas along the Rouge Trail, in Manor Park and at similar locations.

Recreation facilities maintained under this activity include: 16 asphalt-surfaced tennis courts; six Little League baseball diamonds; one baseball diamond and one softball diamond; a developed picnic area and shelter at Springdale Park; 22 park areas of various sizes and stages of development; a six-acre nature preserve at Manor Park; several miles of river trails; the 14-acre Quarton Lake; the winter-sports area at Lincoln Hills; a skate park located at Kenning Park; and a .85-acre dog park located at the Lincoln Hills Golf Course, which opened in November of 2010.

This activity provides funds for the maintenance of approximately 13,000 trees in City parks and on other City properties (excluding trees within the street rights-of-way, which are maintained under another fund). Tree and stump removal, tree trimming and tree planting in City parks are also included in this activity. The department utilizes outside contractors for services such as forestry, lawn care and property maintenance.

Various park developments over the past several years include: Booth Park, which features a community-built playground and sled hill; Barnum Park, which features a softball field, grand promenade, an archway from the original schoolhouse located on the property and an outdoor ice rink; Shain Park, located in the heart of the City, which features a plaza fountain, granite décor and a band shell; and the previously mentioned dog park at the Lincoln Hills Golf Course.

CITY OF BIRMINGHAM
2015-2016 BUDGET
PARKS

101-751.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	240,603	257,310	257,310	268,740	268,740	269,870
706.00	LABOR BURDEN	196,495	236,160	236,160	215,090	215,090	220,350
	PERSONNEL SERVICES TOTAL	437,098	493,470	493,470	483,830	483,830	490,220
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	60,791	51,000	51,000	62,000	62,000	62,000
	SUPPLIES TOTAL	60,791	51,000	51,000	62,000	62,000	62,000
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	103,233	177,360	177,360	214,200	214,200	214,200
818.02	RECREATION STUDY PROGRAM	2,000	0	0	0	0	0
818.03	IN THE PARK PROGRAM	12,038	20,000	20,000	20,000	20,000	20,000
819.00	TREE TRIMMING CONTRACT	44,590	25,000	25,000	25,000	25,000	25,000
920.00	ELECTRIC UTILITY	11,870	12,200	12,200	12,200	12,200	12,200
921.00	GAS UTILITY CHARGES	1,103	1,200	1,200	1,200	1,200	1,200
922.00	WATER UTILITY	45,856	76,500	49,000	49,000	49,000	49,000
935.03	QUARTON LAKE MAINTENANCE	75,021	85,378	85,380	85,380	85,380	91,800
941.00	EQUIPMENT RENTAL OR LEASE	95,596	91,800	91,800	91,800	91,800	91,800
	OTHER CHARGES TOTAL	391,307	489,438	461,940	498,780	498,780	505,200
<u>CAPITAL OUTLAY</u>							
981.01	PUBLIC IMPROVEMENTS	0	15,000	15,000	0	0	0
	CAPITAL OUTLAY TOTAL	0	15,000	15,000	0	0	0
PARKS TOTAL		889,196	1,048,908	1,021,410	1,044,610	1,044,610	1,057,420

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$11,430, or 4%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **706.00 Labor Burden** – The decrease of \$21,070, or 9%, is the result of a decrease in retiree health-care contributions (\$14,060) and a decrease in pension contributions (\$9,430) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$1,500), and an increase in contributions to the defined contribution (\$1,430) and health savings plans (\$360).
3. **729.00 Operating Supplies** – The increase of \$11,000, or 22%, reflects the increased costs associated with park maintenance.
4. **811.00 Other Contractual Service** – The increase of \$36,840, or 21%, is primarily for design services for Adams Park (\$6,000), Poppleton Park (\$20,000), and Kenning Park (\$14,000).
5. **922.00 Water Utility** – The decrease of \$27,500, or 36%, is to reflect historic usage levels.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$5,260, or 2%, reflects an increase in hospitalization costs (\$3,820) and an increase in retiree health-care contributions (\$4,400) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$2,980).
2. **935.03 Quarton Lake Maintenance** – The increase of \$6,420, or 8%, is for invasive species removal.

Performance Goals, Objectives and Measures

GOAL: Develop and implement the Parks and Recreation Master Plan 2012-2016 for parks and recreation improvements using Parks and Recreation bond funds, grants, private donations, and contributions from the General Fund. All improvements shall be approved and budgeted accordingly based on priority.
(Long-Term Municipal Goal 4)

OBJECTIVE: To enhance park properties and provide recreation facilities consistent with community desires, including park development initiatives.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Poppleton Park Play Equipment		Completed		
Kenning Park Plan				
Pembroke Park Athletic Field			Complete	
Adams Park			Begin	Ongoing
Kenning Park Parking Lot				
Renovations		Completed		
Park Signage			Ongoing	
Trail System Improvements		Ongoing	Ongoing	Ongoing

NON-DEPARTMENTAL SUMMARY

General Administration

The General Administration activity is used to budget and account for all general City expenditures to be incurred throughout the fiscal year. This activity is used for general City expenditures not directly chargeable to any one department. Expenditures accounted for include items such as: telephone service; duplication costs; municipal street lighting; City property and liability insurance; special events; and certain social services contracted for through outside agencies.

CITY OF BIRMINGHAM
2015-2016 BUDGET
GENERAL ADMINISTRATION

101-299.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
709.00	WAGE ADJUSTMENT EXPENSE	0	0	0	82,620	82,620	187,230
	PERSONNEL SERVICES TOTAL	0	0	0	82,620	82,620	187,230
<u>SUPPLIES</u>							
727.00	POSTAGE	48,174	44,000	45,000	45,000	45,000	45,000
729.00	OPERATING SUPPLIES	5,527	7,500	7,500	7,500	7,500	7,500
	SUPPLIES TOTAL	53,701	51,500	52,500	52,500	52,500	52,500
<u>OTHER CHARGES</u>							
802.01	AUDIT	25,851	25,470	27,000	27,460	27,460	28,010
811.00	OTHER CONTRACTUAL SERVICE	126,503	97,010	96,010	96,010	96,010	96,010
851.00	TELEPHONE	9,583	9,960	9,840	9,960	9,960	9,960
901.00	PRINTING & PUBLISHING	21,372	25,000	22,000	25,000	25,000	25,000
905.01	CELEBRATE BIRMINGHAM	6,088	9,500	9,500	9,500	9,500	9,500
905.02	SISTER CITY PROGRAM	233	200	200	200	200	200
905.03	MEMORIAL DAY CELEBRATION	404	370	400	400	400	400
923.00	STREET LIGHTING UTILITY	503,593	560,000	492,000	504,000	504,000	504,000
933.02	EQUIPMENT MAINTENANCE	2,465	2,500	2,500	2,500	2,500	2,500
955.03	MEMBERSHIP & DUES	305	310	310	310	310	310
956.01	EMPLOYEE ACTIVITY	2,540	2,640	2,640	3,000	3,000	3,000
956.02	EMPLOYEE PARKING	32,815	35,820	38,400	38,400	38,400	38,400
957.04	LIAB INSURANCE PREMIUMS	289,280	289,280	289,280	289,280	289,280	289,280
	OTHER CHARGES TOTAL	1,021,032	1,058,060	990,080	1,006,020	1,006,020	1,006,570
GENERAL ADMINISTRATION TOTAL		1,074,733	1,109,560	1,042,580	1,141,140	1,141,140	1,246,300

<i>Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget</i>

1. **811.00 Other Contractual Service** – The \$96,010 represents costs associated with the Cityscapes program and the following outside agency contracts: BASCC, and the Cultural Council.
2. **923.00 Street Lighting Utility** – The decrease of \$56,000, or 10%, is based on historical spending.
3. **957.04 Liability Insurance Premiums** – This account is for the General Fund's allocation of the City's property and liability insurance premiums. The total estimated cost of this insurance to the City for fiscal year 2015-2016 is \$412,020 allocated as follows:

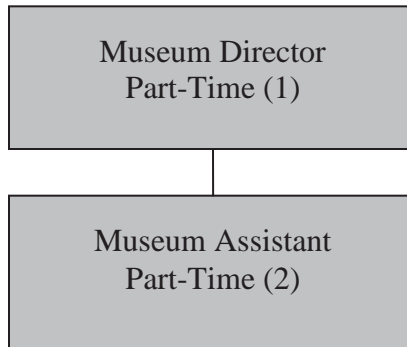
General Fund	\$289,280
Springdale Golf Course	4,070
Lincoln Hills Golf Course	4,070
Auto Parking System	61,110
Sewer Fund	28,520
Water Fund	16,300
Library	4,570
Principal Shopping District	4,100
Total	<u>\$412,020</u>



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

NON-DEPARTMENTAL SUMMARY

Birmingham Historical Museum & Park



The Allen House is a spacious colonial home on four acres built by Harry and Marion Allen in 1928. It has been City-owned since 1969. It is a cultural and community resource, serving a diverse audience with changing exhibits, educational programs, events, and housing and preserving a collection of local history objects and archives.

The John W. Hunter house is also City-owned and is listed on the National Register of Historic Places. It is the oldest frame house in Birmingham and the oldest building in Oakland County. It is preserved as a permanent historical exhibit. John W. Hunter built the house in 1822 on the Saginaw Trail (now Old Woodward Avenue). In 1893, the house was moved to Freemont Street (now known as Brown Street). In 1970, the Hunter House was moved to its current location at 500 West Maple in the historic park. This park is part of the first land purchased in what is now Birmingham. It was purchased by Elijah Willits on December 1, 1818.

On January 1, 2000, the Allen House was converted to a historical museum. The Allen House site and the Hunter House are now known as the Birmingham Historical Museum & Park. The new museum opened on May 19, 2001 and is open to the public Wednesday through Saturday from 1:00 to 4:00 p.m. with occasional evening hours and by appointment.

The City is the museum's primary funding source. The museum generates revenue through its admissions, gift shop sales, special events, honorariums and other donations. In addition, the Birmingham Historical Society (also known as the Friends of the Birmingham Historical Museum & Park) established a Museum Endowment Fund in November 1999 with the Community Foundation for Southeastern Michigan, the sole purpose of which is to provide financial support for the operation of the museum. In July 2004, the Society established a \$1 million endowment funding target. The Society/Friends has the goal to continue to raise money for the museum's endowment fund so that annual distributions will eventually provide 50% of the museum's operational expenses. The Society/Friends also provide fund-raising support for special projects at the museum.

CITY OF BIRMINGHAM
2015-2016 BUDGET
ALLEN HOUSE

101-804.002-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	61,815	64,410	64,410	78,310	72,070	72,070
706.00	LABOR BURDEN	6,634	6,660	6,660	7,140	6,650	6,460
	PERSONNEL SERVICES TOTAL	68,449	71,070	71,070	85,450	78,720	78,530
<u>SUPPLIES</u>							
727.00	POSTAGE	26	100	100	100	100	100
729.00	OPERATING SUPPLIES	2,570	2,000	2,000	2,200	2,200	2,400
752.00	COLLECTION CARE SUPPLIES	1,282	1,500	1,500	2,000	2,000	1,800
	SUPPLIES TOTAL	3,878	3,600	3,600	4,300	4,300	4,300
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	19,003	21,135	17,000	22,000	22,000	22,000
816.01	JANITORIAL CONTRACT	1,555	1,500	1,200	1,500	1,500	1,500
851.00	TELEPHONE	437	530	530	550	550	600
901.00	PRINTING & PUBLISHING	415	800	800	800	800	800
920.00	ELECTRIC UTILITY	3,302	3,400	3,400	3,500	3,500	3,500
921.00	GAS UTILITY CHARGES	3,517	3,000	2,700	3,000	3,000	3,000
922.00	WATER UTILITY	308	600	400	500	500	600
930.02	ELEVATOR MAINTENANCE	587	700	700	800	800	800
930.04	HVAC MAINTENANCE	705	500	500	500	500	500
942.00	COMPUTER EQUIPMENT RENTAL	16,730	16,730	16,730	16,730	16,730	16,730
955.03	MEMBERSHIP & DUES	225	230	220	220	220	250
955.04	CONFERENCES & WORKSHOPS	1,244	1,400	1,630	2,000	1,800	1,800
	OTHER CHARGES TOTAL	48,028	50,525	45,810	52,100	51,900	52,080
<u>CAPITAL OUTLAY</u>							
972.00	FURNITURE	4,097	0	0	0	0	0
977.00	BUILDINGS	5,587	6,654	6,650	0	18,000	0
981.01	PUBLIC IMPROVEMENTS	16,382	0	0	0	0	0
	CAPITAL OUTLAY TOTAL	26,066	6,654	6,650	0	18,000	0
ALLEN HOUSE TOTAL		146,421	131,849	127,130	141,850	152,920	134,910

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$13,900, or 22%, reflects an increase in the number of hours for the Museum Assistants and the addition of two part-time Program Assistants.
2. **706.00 Labor Burden** – The increase of \$480, or 7%, reflects the costs associated with the staff changes above.
3. **955.04 Conferences & Workshops** – The increase of \$600, or 43%, is based on additional conference and workshops.

Manager Adjustment to Department-Requested Amounts

<u>Account Number</u>	<u>Description</u>	<u>Amounts</u>
702.00	Salaries and Wages Direct – Eliminate additional hours and new part-time positions.	(\$6,240)
706.00	Labor Burden – Costs associated with changes above.	(490)
955.04	Conferences & Workshops – Reduction in costs.	(200)
977.00	Buildings – Transfer archival room project from 2014-2015 year	<u>18,000</u>
Total adjustments		<u>\$11,070</u>

Performance Goals, Objectives and Measures

GOAL: To administer historic assets as a viable local cultural resource and to maintain the grounds as a historic park. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 4a, 4b*)

OBJECTIVE: To: 1) establish a vital municipal museum and park serving a diverse audience; and 2) develop a comprehensive plan to create a more welcoming “campus-like” setting, and to foster a greater awareness of, and access to, civic resources including the historic park, museum buildings, and museum collection. 3) continue to study and implement 2013-2016 Birmingham Historical Museum & Park Strategic Plan.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Public outreach figures attendance (Allen, Hunter and Park)	7,400	8,000	8,800	9,400
Off-site program attendance*	9,500	10,000	11,200	12,000
Public contact figures via website, social media, online content links, cable TV	34,000	37,200	37,800	38,800
Public contact figures via print ((Eccentric, Eagle, Around Town, Heritage and other online and print publications and newsletters, and, press releases, 2013-2016 Strategic Plan implementation	15,000	16,800	17,000	18,600
	30% complete	50% complete	70% complete	85% complete

*Collaborative programs with local cultural institutions, including programs and events in which the museum acts as co-sponsor, or museum staff participate in educational presentations .

Performance Goals, Objectives and Measures

GOAL: To establish physical and electronic access to the historical records maintained in the archives by organizing the collection within the Allen House, and continue to digitize records, in accordance with accepted standards of both the Society of American Archivists, and American Alliance for Museums. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b*)

OBJECTIVE: To: 1) continue to catalogue, and digitize records per nationally accepted standards; 2) continue comprehensive review of existing collections and establish policies, and “best practices” per the nationally- accepted standards, making the collections more accessible to researchers; and 3) improve efficiency, accuracy, and accessibility of object records and documentation.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Total number of collection items electronically catalogued, and digitized*	1,000*	2,000*	3,200*	4,000*
Total number of researchers and research inquiries utilizing the collection via walk-ins, emails, letters, phone, and online	400	500*	600*	800*

*Baldwin Public Library assists in cataloguing museum research library books using its circulating reference library database. This will allow library patrons to see and use museum collection materials via the Baldwin Public Library online catalogues. The Bloomfield Township Library is undertaking a project to digitize microfilm records of the Eccentric newspapers in the museum collection. The museum’s goal is to develop additional online content for enhanced public access.

CITY OF BIRMINGHAM
2015-2016 BUDGET
HUNTER HOUSE

101-804.001-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	990	800	800	800	800	800
752.00	COLLECTION CARE SUPPLIES	503	1,300	1,300	1,300	1,300	1,000
	SUPPLIES TOTAL	1,493	2,100	2,100	2,100	2,100	1,800
<u>OTHER CHARGES</u>							
811.00	OTHER CONTRACTUAL SERVICE	5,631	5,100	5,100	25,200	25,200	5,200
851.00	TELEPHONE	443	550	550	550	550	550
920.00	ELECTRIC UTILITY	534	600	600	600	600	600
921.00	GAS UTILITY CHARGES	1,116	1,000	900	1,000	1,000	1,000
922.00	WATER UTILITY	2,268	2,300	2,000	2,300	2,300	2,300
933.02	EQUIPMENT MAINTENANCE	0	300	0	0	0	0
	OTHER CHARGES TOTAL	9,992	9,850	9,150	29,650	29,650	9,650
HUNTER HOUSE TOTAL		11,485	11,950	11,250	31,750	31,750	11,450

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 811.00 Other Contractual Service** – The increase of \$20,100, or 394%, is to repair and repaint the exterior of the Hunter House.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

NON-DEPARTMENTAL SUMMARY

Transfers Out

This activity accounts for General Fund transfers to other City funds and organizations. In the recommended 2015-2016 fiscal year, it accounts for the following:

- 1. Contribution to 48th District Court** – The recommended expenditure for the 48th District Court of \$1,255,710 is offset by projected court revenue of \$1,161,380.
- 2. Transfer to Street Funds** – The General Fund makes up the difference between revenues received primarily from the state and expenditures required from the Major and Local Street Funds.
- 3. Transfer to Brownfield Redevelopment Authority** – This account is used to record contributions from the General Fund to the Brownfield Redevelopment Authority.
- 4. Transfers to Capital Projects** – This account is used to record appropriations to the Capital Projects Fund from the General Fund.

CITY OF BIRMINGHAM
2015-2016 BUDGET
TRANSFERS OUT

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>48TH DISTRICT COURT</u>							
999.99	48TH DISTRICT COURT	1,239,132	1,155,360	1,209,180	1,255,710	1,255,710	1,293,390
	48TH DISTRICT COURT TOTAL	1,239,132	1,155,360	1,209,180	1,255,710	1,255,710	1,293,390
<u>TRANSFERS OUT</u>							
999.02	TRANSFER TO MAJOR STREETS	1,350,000	1,200,000	1,200,000	1,450,000	1,450,000	1,850,000
999.07	TRANSFER TO RETIREMENT SYSTEM	1,294,000	0	0	0	0	0
999.20	TRANSFER TO LOCAL STREETS	2,150,000	2,000,000	2,000,000	2,250,000	2,250,000	2,350,000
999.24	TRANSFER TO BROWNFIELD REDEVE	20,450	25,000	25,000	25,000	25,000	25,000
999.25	TRANSFER TO CORRIDOR IMPROVE	10,000	0	0	0	0	0
999.40	TRANSFER TO CAPITAL PROJECTS	280,000	627,700	627,700	247,500	247,500	626,500
	TRANSFERS OUT TOTAL	5,104,450	3,852,700	3,852,700	3,972,500	3,972,500	4,851,500
	TRANSFERS OUT TOTAL	6,343,582	5,008,060	5,061,880	5,228,210	5,228,210	6,144,890

NON-DEPARTMENT SUMMARY

Legal

The firm of Beier Howlett provides general counsel to the City. This activity provides for routine legal work, including: drafting ordinances; legal advice; preparing or reviewing contracts; attendance at City Commission meetings; and representation in District and other Courts.

Legal fees have also been budgeted in other activities as follows:

<u>Fund</u>	<u>Account Number</u>	<u>Amount</u>
General Fund		
Human Resources	101-270.000-801.01	\$10,000
	101-270.000-801.02	15,000
Pension Administration	101-274.000-801.02	<u>3,000</u>
	Total	<u>\$28,000</u>

CITY OF BIRMINGHAM
2015-2016 BUDGET
LEGAL

101-266.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>OTHER CHARGES</u>							
801.01	ATTORNEY RETAINER	138,020	138,330	138,000	144,000	144,000	144,000
801.02	OTHER LEGAL	316,020	355,000	325,000	335,000	335,000	335,000
	OTHER CHARGES TOTAL	454,040	493,330	463,000	479,000	479,000	479,000
LEGAL TOTAL		454,040	493,330	463,000	479,000	479,000	479,000

NON-DEPARTMENTAL SUMMARY

Pension Administration

The retirement system was established to provide retirement allowances and benefits for the employees of the City and their dependents. The Treasurer, in conjunction with an eight-member Retirement Board, is responsible for administering, managing and operating the employees' retirement system. The eight-member Retirement Board consists of a citizen member, the City Manager, a general City member, a Fire Department member, a Police Department member, the Mayor, another Commission member, and a non-voting retiree member. The City Treasurer is the Secretary-Treasurer to the Retirement Board. According to the City Charter, the Retirement Board must meet at least once each quarter. Currently, the Board meets on the second Friday of the month in March, June, September and December.

The expense fund for the Retirement System is called Pension Administration. Chapter 2, Article VI, Section 2.240 of the City Code states:

The expense fund shall be the fund to which shall be credited all money provided by the City to pay the administrative expense of the Retirement System and from which shall be paid all expenses necessary in connection with the administration of the retirement system. The board shall annually certify to the appropriating authorities of the City, on or before April 1 according to legal budget procedure, the amount of appropriation necessary to administer the retirement system during the next fiscal year and the City may appropriate such amount to the credit of the expense fund. In the event the City fails to appropriate such amount to the credit of the expense fund, the Board shall transfer a portion of the income from the reserve for employer contributions into the expense fund to defray the expenses for the administration of the retirement system. Provided that in the event there is not sufficient income from the reserve for employer contributions to defray all of the expenses of the retirement system the City shall appropriate a sufficient amount to defray the portion of such expenses not covered by the income from the reserve for employer contributions.

Comerica Bank serves as the custodian for the fund. The Birmingham Retirement System currently employs the following investment managers to diversify the investment of fund assets:

<u>Investment Manager</u>	<u>Management Style</u>	<u>Asset Allocation at 12/31/14</u>	<u>% of Fund</u>
Bradford & Marzec	Fixed-income	\$16,749,185	15.7%
C.S. McKee	Fixed-income	\$ 5,537,414	5.2%
Gabelli Asset Management	Small-cap value equity	\$ 9,033,039	8.5%
Lazard Asset Management	International equity	\$11,076,777	10.4%
Lazard	Emerging Market	\$ 5,401,702	5.1%
Systematic Financial	Mid-cap value	\$ 7,187,082	6.7%
Abbey Capital	Managed Future Fund	\$ 5,732,513	5.4%

300 North Capital	Mid-cap growth	\$ 8,406,147	7.9%
Westwood Holdings	Large-cap value	\$11,996,668	11.2%
Bahl Gaynor	Large-cap growth	\$16,896,175	15.8%
Goldman Sachs	Alternative	\$ 3,675,328	3.4%
New York Life	Alternative	<u>\$ 5,030,564</u>	<u>4.7%</u>
Total Fund		\$106,722,594	100.0%

Comerica Bank's Performance Consulting Group prepares periodic reports to provide the investment returns and relative performance of the various investment managers and the total plan.

As of December 31, 2014, there were 124 total members in the Retirement System. The number of total members includes 107 active members, 10 former employees who have left their accumulated contributions in the system in order to qualify for deferred benefits and 6 former members who have left their accumulated contributions in the system in order to qualify for reciprocal benefits. At December 31, 2014 there were 221 retirees and beneficiaries who are receiving benefits.

CITY OF BIRMINGHAM
2015-2016 BUDGET
PENSION ADMINISTRATION

101-274.000-

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
703.00	ADMINSTRATION COST	99,500	99,500	99,500	98,640	98,640	98,640
	PERSONNEL SERVICES TOTAL	99,500	99,500	99,500	98,640	98,640	98,640
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	99	100	100	100	100	100
729.00	OPERATING SUPPLIES	0	50	30	50	50	50
	SUPPLIES TOTAL	99	150	130	150	150	150
<u>OTHER CHARGES</u>							
801.02	OTHER LEGAL	638	3,000	1,500	3,000	3,000	3,000
802.01	AUDIT	2,694	2,650	2,820	2,870	2,870	2,930
802.02	INVESTMENT MANAGEMENT	507,699	450,000	530,000	530,000	530,000	530,000
802.03	INVESTMENT CUSTODIAL	52,574	48,500	55,420	55,500	55,500	55,500
802.04	ACTUARY	24,836	31,750	32,730	30,730	30,730	30,730
802.05	INVESTMENT PERFORMANCE	20,308	22,500	21,000	21,500	21,500	21,500
802.06	INVESTMENT CONSULTANT	47,808	48,900	71,120	72,320	72,320	72,810
955.03	MEMBERSHIP & DUES	100	100	100	100	100	100
955.04	CONFERENCES & WORKSHOPS	913	3,500	2,500	3,500	3,500	3,500
957.02	OTHER CASUALTY INSURANCE	11,380	11,380	11,650	11,650	11,650	11,650
962.00	MISCELLANEOUS	0	300	150	300	300	300
964.00	RETIREMENT EXPENSE CREDIT	(768,549)	(722,230)	(828,620)	(830,260)	(830,260)	(830,810)
	OTHER CHARGES TOTAL	(99,599)	(99,650)	(99,630)	(98,790)	(98,790)	(98,790)
PENSION ADMINISTRATION TOTAL		0	0	0	0	0	0

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 802.02 Investment Management** – The increase of \$80,000, or 18%, reflects fees paid to investment managers adjusted for anticipated growth in assets managed.
- 2. 802.03 Investment Custodial** – The increase of \$7,000, or 14%, is based on the anticipated growth in the portfolio of assets managed.
- 3. 802.06 Investment Consultant** – The increase of \$23,420, or 48%, is based on the anticipated growth in assets managed and a fee increase.

Performance Goals, Objectives and Measures

GOAL: To administer, manage and operate the retirement system properly to protect the assets of the retirement system from both market-value and inflationary erosion and provide growth to fund future costs. (*Long-Term Municipal Goals 1a, 2*)

OBJECTIVE: To formulate administrative and investment policies to meet current needs within administrative, fiscal and legal constraints.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Retirement Board meetings	4	4	4	4
Retirement Board Investment Committee	4	4	4	4
Number of active employees in retirement system	122	116	110	104
Number of retirees	215	220	223	225
Benefit estimates prepared	19	20	20	20
Retirement benefits processed	7	6	6	6
Investment return on portfolio	11.2%	8.5%	7.0%	7.0%



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

CITY OF BIRMINGHAM
2015-2016 BUDGET
SPECIAL REVENUE FUNDS
REVENUES BY SOURCE

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>MAJOR STREETS FUND</u>					
DRAW FROM FUND BALANCE	0	3,044,194	0	195,560	466,140
INTERGOVERNMENTAL	969,737	1,448,307	1,489,855	1,978,610	1,254,720
INTEREST AND RENT	35,709	29,980	25,100	25,500	27,500
OTHER REVENUE	13,084	10,500	11,700	2,940	2,360
TRANSFERS IN	1,350,000	1,200,000	1,200,000	1,450,000	1,850,000
TOTAL	2,368,530	5,732,981	2,726,655	3,652,610	3,600,720
<u>LOCAL STREETS FUND</u>					
DRAW FROM FUND BALANCE	0	2,123,995	0	281,040	548,990
INTERGOVERNMENTAL	357,108	359,040	400,590	376,480	366,250
INTEREST AND RENT	45,459	35,200	24,000	35,500	34,800
OTHER REVENUE	110,408	96,830	215,680	113,770	90,440
TRANSFERS IN	2,150,000	2,000,000	2,000,000	2,250,000	2,350,000
TOTAL	2,662,975	4,615,065	2,640,270	3,056,790	3,390,480
<u>SOLID WASTE FUND</u>					
DRAW FROM FUND BALANCE	0	19,580	0	0	0
TAXES	1,680,872	1,809,000	1,809,000	1,825,000	1,850,000
CHARGES FOR SERVICES	23,307	22,900	22,900	22,900	22,900
INTEREST AND RENT	10,241	9,680	8,500	8,500	10,000
OTHER REVENUE	6	0	0	0	0
TOTAL	1,714,426	1,861,160	1,840,400	1,856,400	1,882,900
<u>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u>					
DRAW FROM FUND BALANCE	0	0	0	0	0
INTERGOVERNMENTAL	72,100	39,210	39,210	32,950	32,950
TOTAL	72,100	39,210	39,210	32,950	32,950
<u>LAW AND DRUG ENFORCEMENT FUND</u>					
DRAW FROM FUND BALANCE	0	169,691	0	0	0
FINES AND FORFEITURES	31,531	32,500	47,920	37,500	37,500
INTEREST AND RENT	1,897	2,510	680	750	900
OTHER REVENUE	0	0	0	0	0
TOTAL	33,428	204,701	48,600	38,250	38,400
TOTAL REVENUES	6,851,459	12,453,117	7,295,135	8,637,000	8,945,450

CITY OF BIRMINGHAM
2015-2016 BUDGET
SPECIAL REVENUE FUNDS
EXPENDITURES BY FUND

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
MAJOR STREETS FUND	1,883,834	5,732,981	5,507,780	3,652,610	3,600,720
LOCAL STREETS FUND	2,717,016	4,615,065	4,473,280	3,056,790	3,390,480
SOLID WASTE FUND	1,679,169	1,861,160	1,803,210	1,847,800	1,880,420
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	72,100	39,210	39,210	32,950	32,950
LAW AND DRUG ENFORCEMENT FUND	82,725	204,701	199,170	8,800	4,230
TOTAL EXPENDITURES	<u>6,434,844</u>	<u>12,453,117</u>	<u>12,022,650</u>	<u>8,598,950</u>	<u>8,908,800</u>



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Major Street Fund

The Major Street Fund is used to account for construction, maintenance and other authorized operations pertaining to all streets classified as “Major Streets” within the City of Birmingham. Major Streets are designated by the State Highway Commission under the provisions of Act 51, Public Act (P.A.) 1951, as amended.

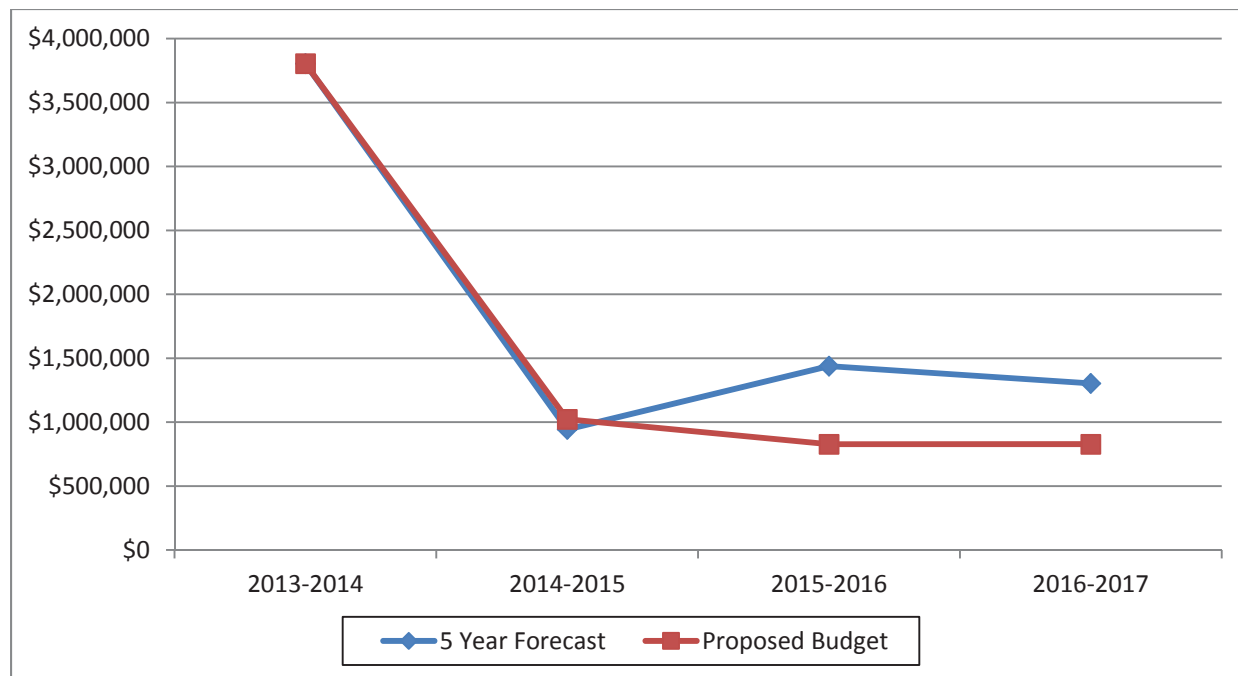
The Department of Engineering and Public Services are responsible for the maintenance, resurfacing and paving of approximately 22 miles of major streets. Street maintenance includes: repair of potholes; crack sealing; cleaning of catch basins; pulverizing and cape-sealing programs for oil-mat streets; mowing of rights-of-way; snow and ice control; care of City trees along street rights-of-way; and bridge maintenance and repair. The Police Department is responsible for traffic services and coordinates the replacement of signs, signals and pavement markings. The Police Department, in conjunction with the Multi-Model Transportation Board, assists in the evaluation of traffic-flow patterns within the City.

Fund Overview

Below is an overview of the budget for the Major Street Fund. Details and assumptions concerning revenue and expenditures are also discussed in this summary.

City of Birmingham, Michigan Statement of Revenues, Expenditures and Changes in Fund Balance Major Street Fund					
<u>Description</u>	<u>Actual</u> <u>2013-2014</u>	<u>Budget</u> <u>2014-2015</u>	<u>Projected</u> <u>2014-2015</u>	<u>Recommended</u> <u>2015-2016</u>	<u>Planned</u> <u>2016-2017</u>
Revenues	\$ 2,368,530	\$ 2,688,787	\$ 2,726,655	\$ 3,457,050	\$ 3,134,580
Expenditures	(1,883,834)	(5,732,981)	(5,507,780)	(3,652,610)	(3,600,720)
Revenues over (under)					
Expenditures	484,696	(3,044,194)	(2,781,125)	(195,560)	(466,140)
Beginning Fund Balance	3,319,047	3,803,743	3,803,743	1,022,618	827,058
Ending Fund Balance	<u>\$ 3,803,743</u>	<u>\$ 759,549</u>	<u>\$ 1,022,618</u>	<u>\$ 827,058</u>	<u>\$ 360,918</u>

The recommended budget decreases fund balance by \$195,560, or 19% from the projected 2014 - 2015 fund balance. Below is a comparison of the recommended budget ending fund balance as compared to the 5 year forecast as presented at the Long Range Planning Meeting in the January, 2015.



The proposed budget's fund balances are lower than the 5 year forecast model by \$611,010 and \$941,670 at the end of fiscal year 2015-2016 and 2016-2017, respectively. Significant changes to the 5 year forecast include mainly increased capital outlay to the street construction projects.

Revenue Assumptions

The Major Street Fund derives revenues primarily from gas- and weight-tax distributions from the state and operating transfers from the General Fund. The process to estimate gas- and weight-tax revenues for the budget assumes the Act 51 funding formula currently in effect. Gas- and weight-tax revenues for fiscal year 2015-2016 are estimated to be slightly higher.

Gas- and weight-tax distributions from the state contribute approximately 25% of the funding for street maintenance and construction costs for fiscal year 2015-2016. Federal grants in the amount of \$1,069,000 are anticipated to fund the road construction projects. Locally-raised revenues and fund balance reserves must be used to offset the remaining costs. The recommended budget includes a transfer of \$1,450,000 from the General Fund to the Major Street Fund. This transfer will also allow the Major Street Fund to maintain sufficient reserves.

Expenditure Assumptions

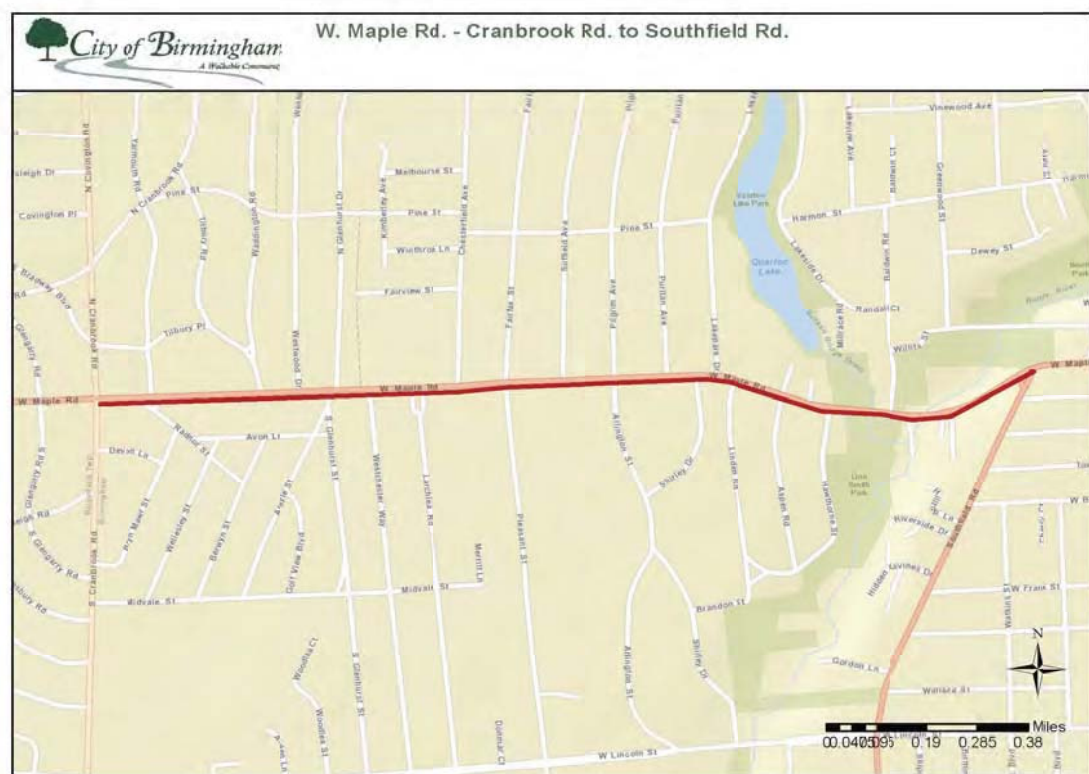
Recommended expenditures for fiscal year 2015-2016 total \$3,652,610. This amount is approximately \$938,000, or 34%, more than original budgeted expenditures for fiscal year 2014-

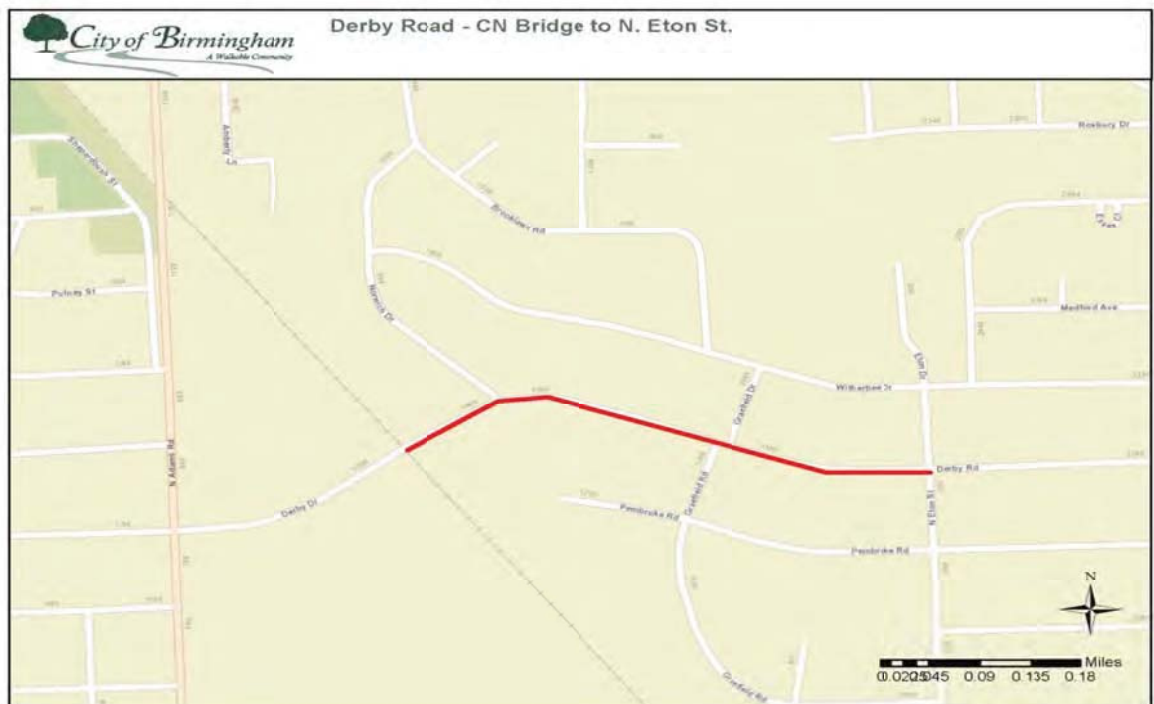
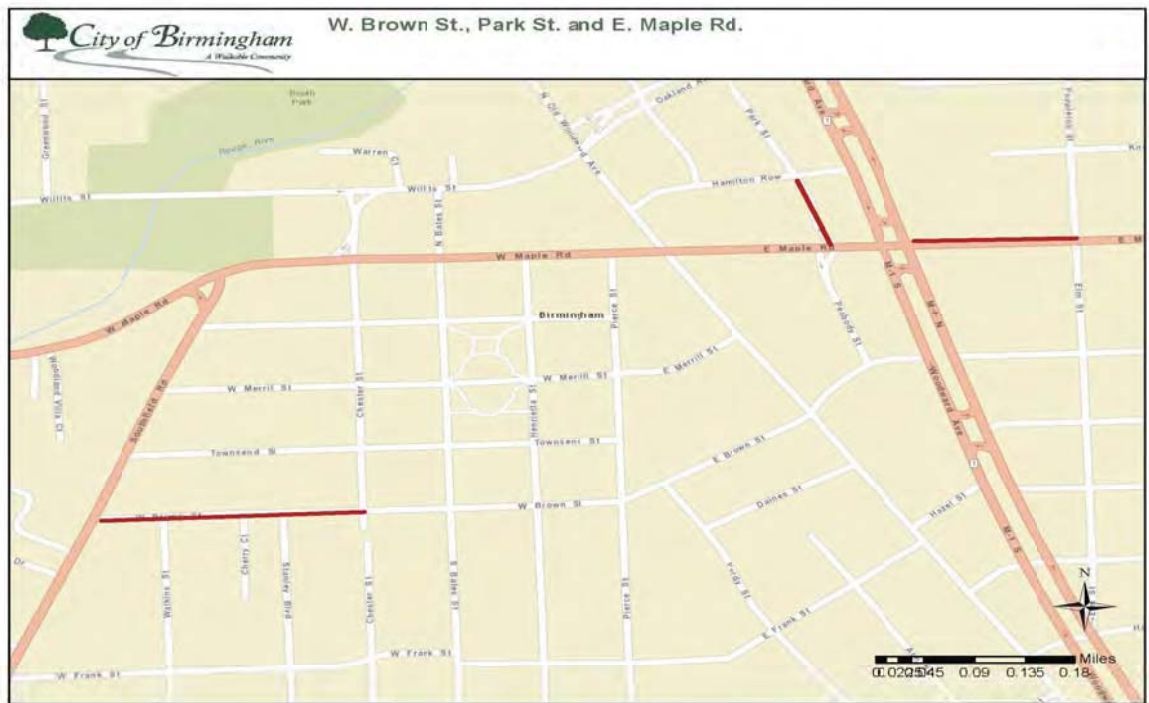
2015. The primary reason for the increase is an increase in capital outlay for fiscal year 2015-2016.

Capital outlay in the amount of \$2,220,050 represents 61% of the total budget for 2015-2016. This amount includes the following road projects:

- \$1,320,000 for resurfacing of W. Maple Rd. between Cranbrook Rd. and Southfield Rd.;
- \$280,000 for resurfacing of Derby Rd. between CN Railroad Bridge and N. Eton Rd.;
- \$260,000 for reconstruction of W. Brown St. between Southfield Rd. and Chester St.;
- \$140,000 for reconstruction of Park St. between Hamilton Ave. and E. Maple Rd.;
- \$130,000 for concrete patching on E. Maple Rd. between Poppleton St. and Adams Rd.;
- \$25,000 for concrete repair in conjunction with sidewalk replacement; and
- \$50,000 for implementation of the Multi-Model Transportation Plan (phase II).

A detailed listing of all Major Street capital improvements is included in the Capital Improvements section of this document. Also, see the following maps:





CITY OF BIRMINGHAM
2015-2016 BUDGET
MAJOR STREETS FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	969,737	1,448,307	1,489,855	1,978,610	1,254,720
INTEREST AND RENT	35,709	29,980	25,100	25,500	27,500
OTHER REVENUE	13,084	10,500	11,700	2,940	2,360
TRANSFERS IN	1,350,000	1,200,000	1,200,000	1,450,000	1,850,000
REVENUES	2,368,530	2,688,787	2,726,655	3,457,050	3,134,580
<u>EXPENDITURES</u>					
PERSONNEL SERVICES	559,163	611,170	611,170	596,120	610,950
SUPPLIES	214,127	122,500	202,200	222,200	202,200
OTHER CHARGES	600,914	699,490	622,980	614,240	590,690
CAPITAL OUTLAY	509,630	4,299,821	4,071,430	2,220,050	2,196,880
EXPENDITURES	1,883,834	5,732,981	5,507,780	3,652,610	3,600,720
REVENUES OVER (UNDER) EXPENDITURES	484,696	(3,044,194)	(2,781,125)	(195,560)	(466,140)
FUND BALANCE - BEGINNING OF YEAR	3,319,047	3,803,743	3,803,743	1,022,618	827,058
FUND BALANCE - END OF YEAR	3,803,743	759,549	1,022,618	827,058	360,918

The decrease in fund balance of \$195,560, or 19%, represents a planned use of fund balance for capital improvements.

CITY OF BIRMINGHAM
2015-2016 BUDGET
MAJOR STREETS FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	969,737	1,448,307	1,489,855	1,978,610	1,254,720
INTEREST AND RENT	35,709	29,980	25,100	25,500	27,500
OTHER REVENUE	13,084	10,500	11,700	2,940	2,360
TRANSFERS IN	1,350,000	1,200,000	1,200,000	1,450,000	1,850,000
REVENUES	2,368,530	2,688,787	2,726,655	3,457,050	3,134,580
<u>EXPENDITURES</u>					
FINANCE DEPARTMENT	19,874	21,670	21,850	17,920	18,110
TRAFFIC CONTROLS	159,334	166,640	164,290	184,580	841,760
TRAFFIC ENGINEERING	36,515	37,140	37,050	37,910	42,940
CONSTRUCTION	529,676	4,333,641	4,105,250	2,238,220	1,568,830
BRIDGE MAINTENANCE	14,276	19,500	19,500	8,200	8,500
STREET MAINTENANCE	259,454	372,450	343,200	344,830	327,290
STREET CLEANING	154,618	170,020	160,020	184,920	156,270
STREET TREES	231,593	247,150	247,150	227,710	228,390
SNOW AND ICE CONTROL	472,644	346,770	369,470	365,320	365,630
HIGHWAYS & STREETS	5,850	18,000	40,000	43,000	43,000
EXPENDITURES	1,883,834	5,732,981	5,507,780	3,652,610	3,600,720
REVENUES OVER (UNDER) EXPENDITURES	484,696	(3,044,194)	(2,781,125)	(195,560)	(466,140)
FUND BALANCE - BEGINNING OF YEAR	3,319,047	3,803,743	3,803,743	1,022,618	827,058
FUND BALANCE - END OF YEAR	3,803,743	759,549	1,022,618	827,058	360,918

**CITY OF BIRMINGHAM
2015-2016 BUDGET
MAJOR STREETS FUND**

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	232,310	253,630	253,630	261,460	261,460	260,580
703.00	ADMINSTRATION COST	105,068	109,920	109,920	105,090	105,090	115,120
706.00	LABOR BURDEN	221,785	247,620	247,620	229,570	229,570	235,250
	PERSONNEL SERVICES TOTAL	559,163	611,170	611,170	596,120	596,120	610,950
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	214,127	122,500	202,200	222,200	222,200	202,200
	SUPPLIES TOTAL	214,127	122,500	202,200	222,200	222,200	202,200
<u>OTHER CHARGES</u>							
802.01	AUDIT	3,114	3,070	3,250	3,310	3,310	3,380
804.01	ENGINEERING CONSULTANTS	5,850	15,000	40,000	40,000	40,000	40,000
804.02	CONTRACT TRAFFIC ENGINEER	8,065	8,390	8,300	9,280	9,280	9,660
805.01	URBAN/LANDSCAPE DESIGNER	0	3,000	0	3,000	3,000	3,000
811.00	OTHER CONTRACTUAL SERVICE	2,914	16,500	16,500	5,200	5,200	5,500
819.00	TREE TRIMMING CONTRACT	177,058	177,840	177,840	160,000	160,000	160,000
920.00	ELECTRIC UTILITY	18,289	18,540	19,610	20,340	20,340	21,210
933.02	EQUIPMENT MAINTENANCE	250	0	0	0	0	0
937.02	CONTRACT LANE PAINTING	76,100	79,520	76,100	79,140	79,140	82,310
937.03	OAKLAND CNTY SIGNAL MAINT	36,079	39,830	39,830	41,420	41,420	43,080
937.04	CONTRACT MAINTENANCE	58,150	95,250	71,000	82,000	82,000	52,000
937.05	STREET LIGHTING CBD MAINT	0	17,000	17,000	17,000	17,000	17,000
941.00	EQUIPMENT RENTAL OR LEASE	215,045	225,550	153,550	153,550	153,550	153,550
	OTHER CHARGES TOTAL	600,914	699,490	622,980	614,240	614,240	590,690
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	0	0	0	15,050	15,050	661,880
981.01	PUBLIC IMPROVEMENTS	473,062	3,620,411	3,451,840	2,205,000	2,205,000	1,535,000
985.67	QUARTON & CHESTERFIELD INTERSE	36,568	679,410	619,590	0	0	0
	CAPITAL OUTLAY TOTAL	509,630	4,299,821	4,071,430	2,220,050	2,220,050	2,196,880
MAJOR STREETS FUND TOTAL		1,883,834	5,732,981	5,507,780	3,652,610	3,652,610	3,600,720

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$7,830, or 3%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.

2. **703.00 Administrative Cost** – This account represents wages paid for administrative services performed by the following departments.

Police	\$ 57,260
Finance	14,610
Engineering	<u>33,220</u>
Total	<u>\$105,090</u>

3. **706.00 Labor Burden** – The decrease of \$18,050, or 7%, is the result of a decrease in retiree health-care contributions (\$12,490) and a decrease in pension contributions (\$8,790) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$2,400), and an increase in contributions to the defined contribution (\$1,230) and health savings plans (\$320).

4. **729.00 Operating Supplies** – The increase of \$99,700, or 81%, is the result of the sign reflective project (\$20,000) and rock salt and brine additives (\$79,700).

5. **804.01 Engineering Consultants** – The increase of \$25,000, or 167%, reflects consultants needed for multi-modal transportation board.

6. **811.00 Other Contractual Service** – The decrease of \$11,300, or 68%, reflects historical spending.

7. **819.00 Tree Trimming Contract** – The decrease of \$17,840, or 10%, reflects an effort to reduce contractor time spent on this activity.

8. **937.04 Contract Maintenance** – The original budget for 2014-2015 for this account was \$62,000. It was increased to \$95,250 as a result of an encumbrance from 2013-2014. The increase of \$20,000, or 32%, from the original budget is for catch basin cleaning which is done every other year.

9. **941.00 Equipment Rental or Lease** – The decrease of \$72,000, or 32%, represents average road conditions.

10. **981.01 Public Improvements** – The \$2,205,000 is for the following projects:

W. Maple Rd. between Cranbrook Rd. and Southfield Rd.	\$1,320,000
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W. Brown St. – Southfield Rd. to Chester St.	260,000
Derby Rd. – CNRR Bridge to N. Eton Rd.	280,000
Park St. – Hamilton Ave to E. Maple Rd.	140,000
E. Maple Rd. concrete patching–Poppleton St. to Adams Rd.	130,000
Concrete street repair in conjunction w/sidewalk replacement	25,000
Multi-model transportation project	<u>50,000</u>
Total	<u>\$2,205,000</u>

Significant Notes to 2016-2017 Planned Amounts

1. 706.00 Labor Burden – The increase of \$5,680, or 2%, reflects an increase in hospitalization costs (\$3,590) and an increase in retiree health-care contributions (\$5,080) as recommended by the City’s actuary. These costs were partially offset by a decrease in pension contributions (\$2,980).

2. 971.01 Machinery & Equipment – The \$661,800 is for the following traffic signal projects:

Signal replacement – Maple Rd. project	\$600,000
Signal replacement – Southfield Rd./14 Mile Rd.	<u>61,880</u>
Total	<u>\$661,880</u>

3. 981.01 Public Improvements – The \$2,135,000 is for the following projects:

Maple Rd. – Bates St. to Woodward Ave.	\$1,100,000
Redding Rd. – Lakepark Dr. to Woodward Ave.	270,000
Pavement maintenance and concrete repairs	100,000
Concrete street repair w/sidewalk improvements	25,000
Multi-model transportation project	<u>40,000</u>
Total	<u>\$1,535,000</u>



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Local Street Fund

The Local Street Fund is used to account for construction, maintenance, and other authorized operations pertaining to all streets classified as “Local Streets” within the City of Birmingham. Local Streets are designated by the State Highway Commission under the provisions of Act 51, Public Act (P.A.) 1951, as amended.

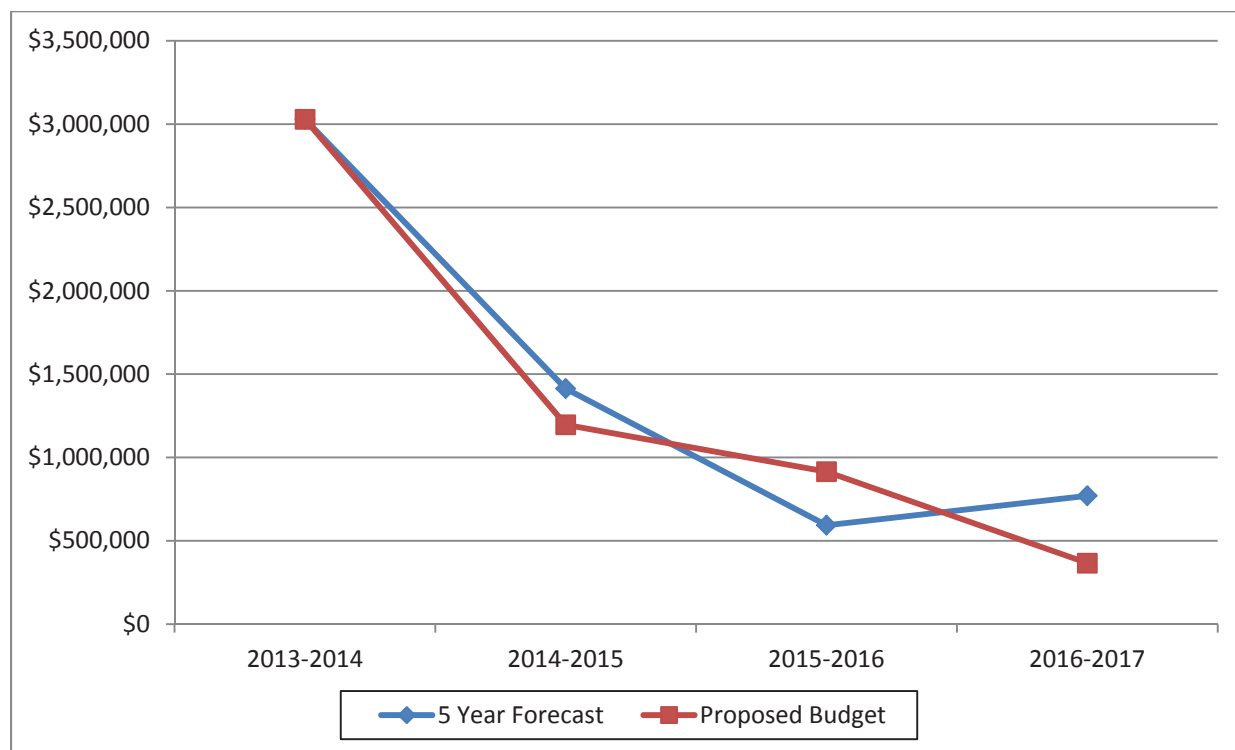
The Department of Engineering and Public Services are responsible for the maintenance, resurfacing and paving of approximately 63 miles of local streets. Street maintenance includes: repair of potholes; crack sealing; cleaning of catch basins; pulverizing and cape-sealing programs for oil-mat streets; mowing of rights-of-way; snow and ice control; care of City trees along street rights-of-way; and bridge maintenance and repair. The Police Department is responsible for traffic services and coordinates the replacement of signs, signals and pavement markings. The Police Department, in conjunction with the Multi-Model Transportation Board, assists in the evaluation of traffic-flow patterns within the City.

Fund Overview

Below is an overview of the budget for the Local Street Fund. Details and assumptions concerning revenue and expenditures are also discussed in this summary.

City of Birmingham, Michigan Statement of Revenues, Expenditures and Changes in Fund Balance Local Street Fund					
<u>Description</u>	<u>Actual</u> <u>2013-2014</u>	<u>Budget</u> <u>2014-2015</u>	<u>Projected</u> <u>2014-2015</u>	<u>Recommended</u> <u>2015-2016</u>	<u>Planned</u> <u>2016-2017</u>
Revenues	\$ 2,662,975	\$ 2,491,070	\$ 2,640,270	\$ 2,775,750	\$ 2,841,490
Expenditures	<u>(2,717,016)</u>	<u>(4,615,065)</u>	<u>(4,473,280)</u>	<u>(3,056,790)</u>	<u>(3,390,480)</u>
Revenues over (under)					
Expenditures	(54,041)	(2,123,995)	(1,833,010)	(281,040)	(548,990)
Beginning Fund Balance	<u>3,083,425</u>	<u>3,029,384</u>	<u>3,029,384</u>	<u>1,196,374</u>	<u>915,334</u>
Ending Fund Balance	<u>\$ 3,029,384</u>	<u>\$ 905,389</u>	<u>\$ 1,196,374</u>	<u>\$ 915,334</u>	<u>\$ 366,344</u>

The recommended budget decreases fund balance by \$281,040, or 24% from the projected 2014 - 2015 fund balance. Below is a comparison of the recommended budget ending fund balance as compared to the 5 year forecast as presented at the Long Range Planning Meeting in January 2015.



The proposed budget's fund balance is greater than the 5 year forecast model by \$321,810 at the end of fiscal year 2015-2016 and is lower than the 5 year forecast model by \$404,070 at the end of fiscal year 2016-2017. Significant changes include postpone reconstruction of Edgewood St. and Mansfield Rd. to 2016-2017.

Revenue Assumptions

The Local Street Fund derives revenues primarily from gas- and weight-tax distributions from the state, operating transfers from the General Fund and payments received from special assessments. The process to estimate gas- and weight-tax revenues for the budget assumes the Act 51 funding formula currently in effect. Gas and weight-tax revenues for fiscal year 2015-2016 are estimated to be slightly higher.

Gas- and weight-tax distributions from the state provide approximately 12% of the funding for street-maintenance and construction costs for fiscal year 2015-2016. Locally raised revenues and fund balance reserves must be used to offset the remaining costs. The recommended budget includes a transfer from the General Fund to the Local Street Fund of \$2,250,000. This transfer will also allow the Local Street Fund to maintain sufficient reserves.

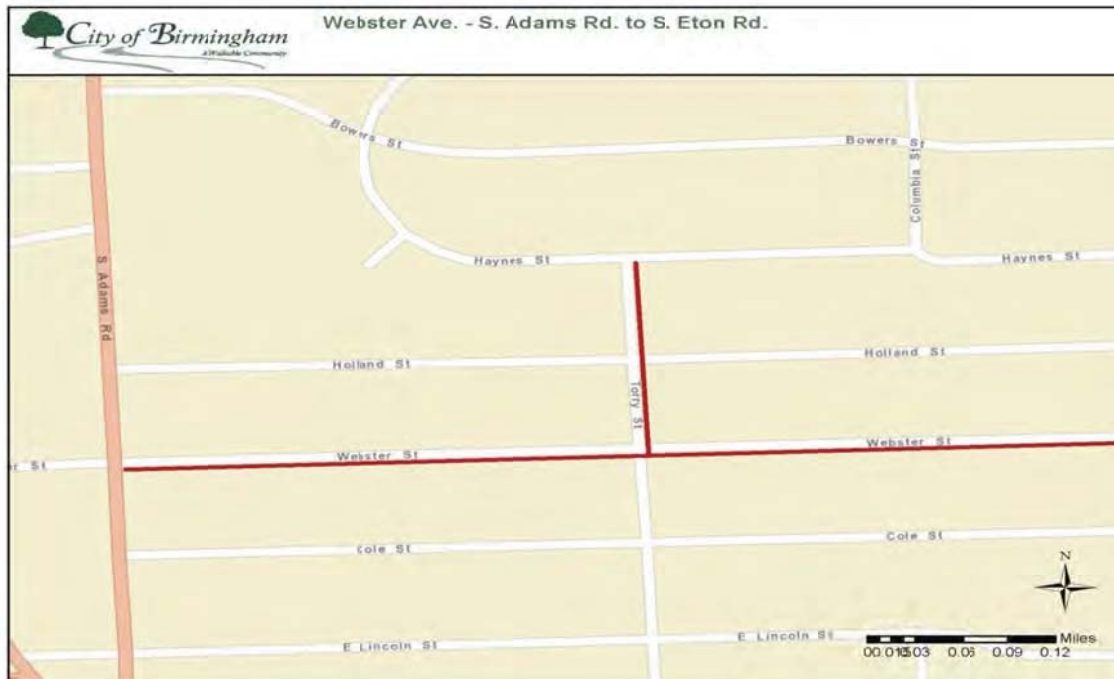
Expenditure Assumptions

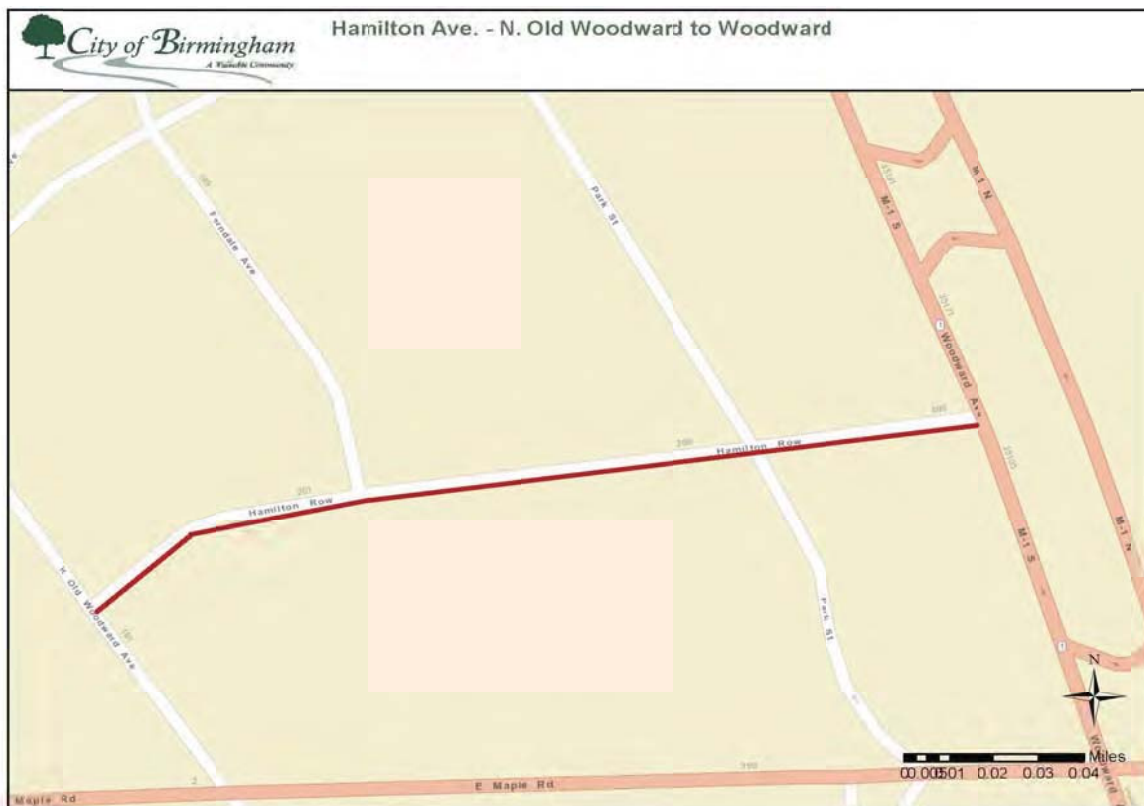
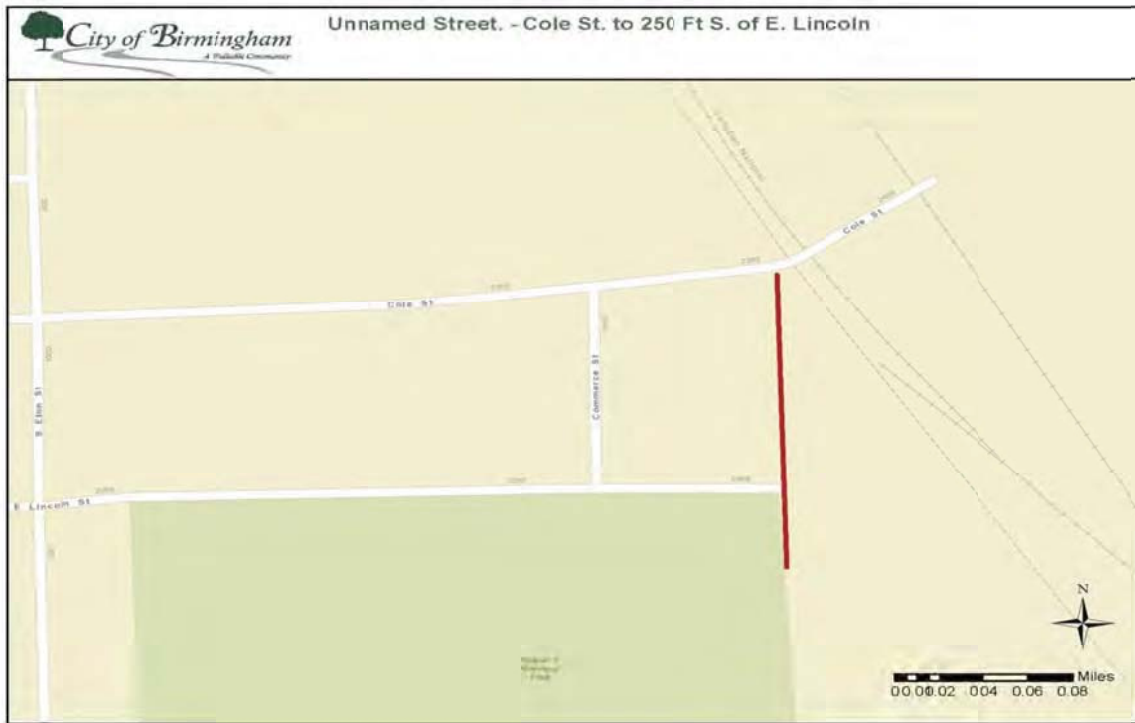
Recommended Local Street expenditures for fiscal year 2015-2016 total \$3,058,990, representing an increase of \$327,410, or 12% from fiscal year 2014-2015 original budget. The increase is primarily due to increase in capital outlay.

Capital improvements totaling \$1,595,000 represents 52% of the total budget for fiscal year 2015-2016. This amount includes the following road work:

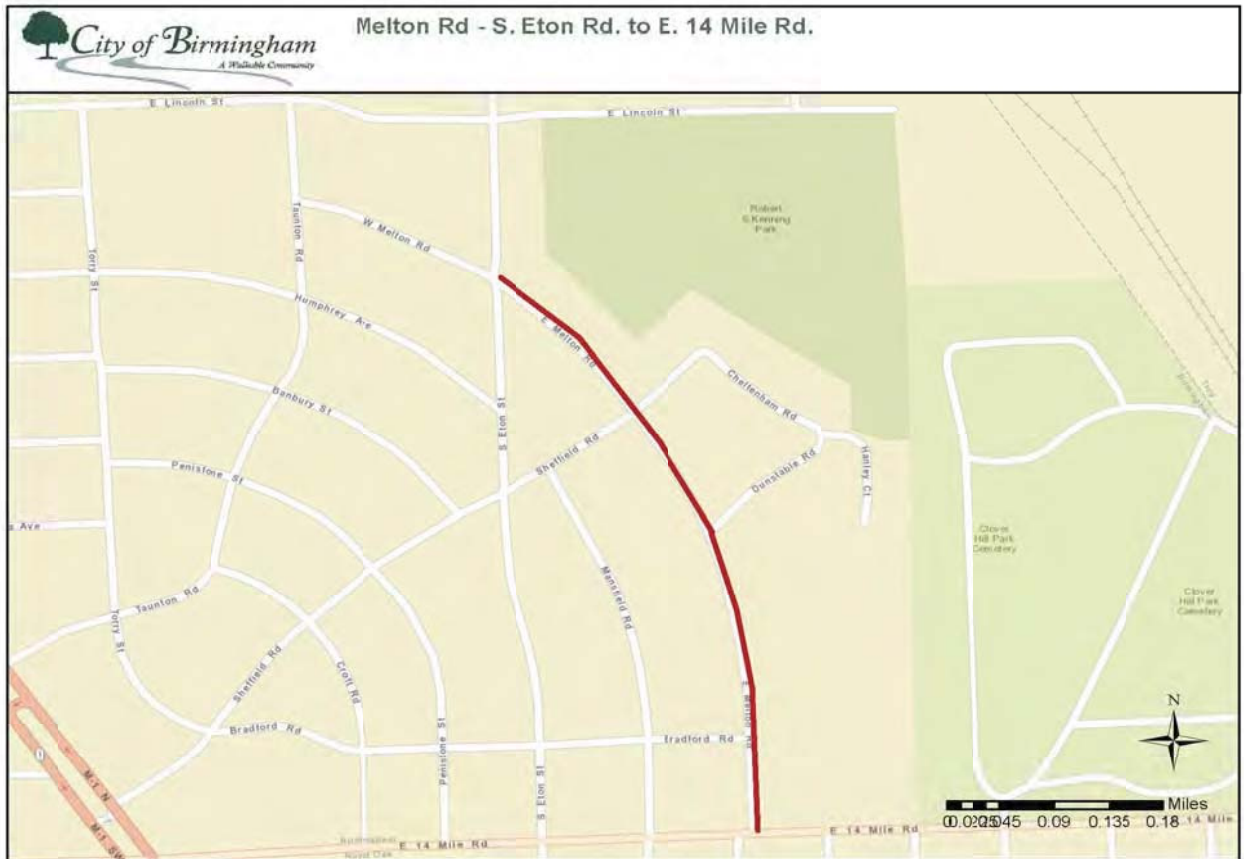
- \$800,000 for reconstruction of Webster Ave. between S. Adams Rd. and S. Eton Rd.. and Torry St. between Haynes Ave. and Webster Ave.;
- \$400,000 for reconstruction of Hamilton Ave. between N. Old Woodward and Woodward;
- \$140,000 for new road construction on an unnamed street from Cole St. to 250 Ft. S of E. Lincoln;
- \$295,000 for asphalt reconditioning and sealing of various sections of Henrietta St., N. Worth St., Westboro Rd. and Graefield Rd.
- \$30,000 for the Multi-Modal Transportation Plan (Phase II); and
- \$25,000 for concrete repairs in conjunction with sidewalk replacement.

A detailed listing of all Local Street improvements is included in the Capital Improvements section of this document. Also, see the following maps:









CITY OF BIRMINGHAM
2015-2016 BUDGET
LOCAL STREETS FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	357,108	359,040	400,590	376,480	366,250
INTEREST AND RENT	45,459	35,200	24,000	35,500	34,800
OTHER REVENUE	110,408	96,830	215,680	113,770	90,440
TRANSFERS IN	2,150,000	2,000,000	2,000,000	2,250,000	2,350,000
REVENUES	2,662,975	2,491,070	2,640,270	2,775,750	2,841,490
<u>EXPENDITURES</u>					
PERSONNEL SERVICES	594,726	665,650	665,650	641,550	659,060
SUPPLIES	108,944	133,340	177,320	173,200	173,200
OTHER CHARGES	700,921	908,318	861,870	647,040	607,220
CAPITAL OUTLAY	1,312,425	2,907,757	2,768,440	1,595,000	1,951,000
EXPENDITURES	2,717,016	4,615,065	4,473,280	3,056,790	3,390,480
REVENUES OVER (UNDER) EXPENDITURES	(54,041)	(2,123,995)	(1,833,010)	(281,040)	(548,990)
FUND BALANCE - BEGINNING OF YEAR	3,083,425	3,029,384	3,029,384	1,196,374	915,334
FUND BALANCE - END OF YEAR	3,029,384	905,389	1,196,374	915,334	366,344

The decrease in fund balance of \$281,040, or 24%, represents a planned use of fund balance for capital improvements.

CITY OF BIRMINGHAM
2015-2016 BUDGET
LOCAL STREETS FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	357,108	359,040	400,590	376,480	366,250
INTEREST AND RENT	45,459	35,200	24,000	35,500	34,800
OTHER REVENUE	110,408	96,830	215,680	113,770	90,440
TRANSFERS IN	2,150,000	2,000,000	2,000,000	2,250,000	2,350,000
REVENUES	2,662,975	2,491,070	2,640,270	2,775,750	2,841,490
<u>EXPENDITURES</u>					
FINANCE DEPARTMENT	28,254	30,970	31,150	25,230	25,470
TRAFFIC CONTROLS	31,214	31,270	31,370	31,360	36,120
TRAFFIC ENGINEERING	28,450	28,750	28,750	28,630	33,280
CONSTRUCTION	1,358,729	2,957,457	2,818,140	1,643,790	2,000,710
BRIDGE MAINTENANCE	7	5,000	3,000	2,000	2,000
STREET MAINTENANCE	310,579	619,178	598,450	371,040	374,350
STREET CLEANING	200,595	171,670	171,650	206,740	168,010
STREET TREES	534,982	557,730	557,730	523,980	525,000
SNOW AND ICE CONTROL	224,206	213,040	233,040	224,020	225,540
HIGHWAYS & STREETS	0	0	0	0	0
EXPENDITURES	2,717,016	4,615,065	4,473,280	3,056,790	3,390,480
REVENUES OVER (UNDER) EXPENDITURES	(54,041)	(2,123,995)	(1,833,010)	(281,040)	(548,990)
FUND BALANCE - BEGINNING OF YEAR	3,083,425	3,029,384	3,029,384	1,196,374	915,334
FUND BALANCE - END OF YEAR	3,029,384	905,389	1,196,374	915,334	366,344

CITY OF BIRMINGHAM
2015-2016 BUDGET
LOCAL STREETS FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	237,421	266,990	266,990	271,770	271,770	273,060
703.00	ADMINSTRATION COST	128,351	135,100	135,100	127,970	127,970	138,360
706.00	LABOR BURDEN	228,954	263,560	263,560	241,810	241,810	247,640
	PERSONNEL SERVICES TOTAL	594,726	665,650	665,650	641,550	641,550	659,060
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	108,944	133,340	177,320	173,200	173,200	173,200
	SUPPLIES TOTAL	108,944	133,340	177,320	173,200	173,200	173,200
<u>OTHER CHARGES</u>							
802.01	AUDIT	3,114	3,070	3,250	3,310	3,310	3,380
811.00	OTHER CONTRACTUAL SERVICE	0	5,000	3,000	2,000	2,000	2,000
819.00	TREE TRIMMING CONTRACT	477,005	450,000	450,000	420,000	420,000	420,000
937.03	OAKLAND CNTY SIGNAL MAINT	2,584	2,520	2,620	2,730	2,730	2,840
937.04	CONTRACT MAINTENANCE	41,851	250,760	240,000	56,000	56,000	16,000
937.05	STREET LIGHTING CBD MAINT	0	9,968	0	0	0	0
941.00	EQUIPMENT RENTAL OR LEASE	176,367	187,000	163,000	163,000	163,000	163,000
	OTHER CHARGES TOTAL	700,921	908,318	861,870	647,040	647,040	607,220
<u>CAPITAL OUTLAY</u>							
981.01	PUBLIC IMPROVEMENTS	1,299,194	2,465,722	2,313,040	1,595,000	1,595,000	1,951,000
985.66	CLARK ST. - GEORGE ST. TO E. LINCO	13,231	120,445	128,400	0	0	0
985.70	CUMMINGS AVENUE	0	321,590	327,000	0	0	0
	CAPITAL OUTLAY TOTAL	1,312,425	2,907,757	2,768,440	1,595,000	1,595,000	1,951,000
LOCAL STREETS FUND TOTAL		2,717,016	4,615,065	4,473,280	3,056,790	3,056,790	3,390,480

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$4,780, or 2%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **703.00 Administrative Cost** – This account represents wages paid for administrative services performed by the following departments.

Police	\$ 57,260
Finance	21,920
Engineering	<u>48,790</u>
Total	<u>\$127,970</u>

3. **706.00 Labor Burden** – The decrease of \$21,750, or 8%, is the result of a decrease in retiree health-care contributions (\$14,440) and a decrease in pension contributions (\$10,280) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$2,400), and an increase in contributions to the defined contribution (\$1,380) and health savings plans (\$330).
4. **729.00 Operating Supplies** – The increase of \$39,860, or 30%, reflects the increase in costs for road salt and brine additives.
5. **811.00 Other Contractual Service** – The decrease of \$3,000, or 60%, reflects historical spending.
6. **819.00 Tree Trimming Contract** – The decrease of \$30,000, or 7%, reflects historical spending.
7. **937.04 Contract Maintenance** – The original budget for 2014-2015 for this account was \$15,000. It was increased to \$250,760 as a result of an encumbrance from 2013-2014. The increase of \$41,000, or 273%, from the original budget is for catch basin cleaning (\$40,000) which is done every other year.
8. **941.00 Equipment Rental or Lease** – The decrease of \$24,000, or 13%, represents average road conditions.
9. **981.01 Public Improvements** – The \$1,595,000 is for the following projects:

Unnamed Street-Cole St. to 250 ft. south of E. Lincoln	\$140,000
Webster Ave. – S. Adams Rd. to S. Eton Rd.	700,000
Torry St. – Haynes Ave. to Webster Ave.	100,000
Hamilton Ave. – N. Old Woodward to Woodward	400,000

Asphalt Reconditioning/Sealing – various roads	200,000
Concrete street repair in conjunction w/sidewalk replacement	25,000
Multi-model transportation project	<u>30,000</u>
Total	<u>\$1,595,000</u>

Significant Notes to 2016-2017 Planned Amounts

1. 706.00 Labor Burden – The increase of \$5,830, or 2%, reflects an increase in hospitalization costs (\$3,980) and an increase in retiree health-care contributions (\$5,190) as recommended by the City’s actuary. These costs were partially offset by a decrease in pension contributions (\$3,350).

2. 981.01 Public Improvements – The \$1,951,000 is for the following projects:

Mansfield Rd. – Sheffield Rd. to E. 14 Mile Rd.	\$210,000
Edgewood Ave. – E. Lincoln Ave. to Southlawn Blvd.	260,000
Asphalt Reconditioning/Sealing – various roads	95,000
Road reconstruction – Quarton Lake Area	875,000
Road Resurfacing Projects:	
W. Merrill St. – Southfield Rd. to Chester St.	92,000
Sheffield Rd. – S. Eton Rd. to Cheltenham Rd.	110,000
Cheltenham Rd. – Sheffield Rd. to Dunstable Rd.	63,000
Dunstable Rd. – Cheltenham Rd. to Melton Rd.	66,000
Pavement maintenance and concrete repairs	125,000
Concrete street repair w/sidewalk improvements	25,000
Multi-model transportation project	<u>30,000</u>
Total	<u>\$1,951,000</u>



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Community Development Block Grant

Oakland County receives block-grant funds annually from the federal department of Housing and Urban Development as an “urban county” by formula. The City of Birmingham is one of 47 communities in Oakland County which participate in the Urban County program. Funds from this program can only be used to support approved activities, as authorized in the current Housing and Community Development Act. One of the primary functions of the Community Development Act is to allow local communities the opportunity to structure a program to meet their own specific needs.

The City of Birmingham has been a recipient of Community Development Block Grant (CDBG) funds for 26 program years and to date has received funds totaling \$1,118,415 under this program. Funding received may only be used for activities directed at meeting specific objectives. For Birmingham, these program objectives include providing: barrier-free access to all City buildings and facilities; public-services activities to senior and/or low- and moderate-income and handicapped households to maintain their homes; and recreational equipment accessible to handicapped persons.

Activities which have been undertaken in past years to meet program objectives have included: Yard and Senior Outreach Services; Municipal Building, Ice Arena, Allen House Museum and Public Services building barrier-free design projects; Housing Rehabilitation Program; and handicapped-accessible ramping and walkways on public streets and in public facilities.

The 2015-2016 budget is based upon the application for CDBG funding submitted to Oakland County in January 2015. The projects in the application include:

Yard Services	\$ 6,554
Senior Outreach Services	3,328
Retrofit Police Department entrance doors for ADA	<u>23,061</u>
Total	<u>\$32,943</u>

The program year for the CDBG grant extends from July 1 to June 30. It is anticipated that funding will remain at the same level for fiscal year 2016-2017.

CITY OF BIRMINGHAM
2015-2016 BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	72,100	39,210	39,210	32,950	32,950
REVENUES	72,100	39,210	39,210	32,950	32,950
<u>EXPENDITURES</u>					
OTHER CHARGES	72,100	39,210	39,210	32,950	32,950
EXPENDITURES	72,100	39,210	39,210	32,950	32,950
REVENUES OVER (UNDER) EXPENDITURES	0	0	0	0	0
FUND BALANCE - BEGINNING OF YEAR	0	0	0	0	0
FUND BALANCE - END OF YEAR	0	0	0	0	0

CITY OF BIRMINGHAM
2015-2016 BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>OTHER CHARGES</u>							
836.01	BARRIER FREE IMPROVEMENTS	60,002	29,300	29,300	23,070	23,070	23,070
836.02	HOME CHORE PROGRAM	8,770	6,580	6,580	6,550	6,550	6,550
836.06	SENIOR OUTREACH SERVICES	3,328	3,330	3,330	3,330	3,330	3,330
	OTHER CHARGES TOTAL	72,100	39,210	39,210	32,950	32,950	32,950
COMMUNITY DEVELOPMENT BLOCK GRANT I		72,100	39,210	39,210	32,950	32,950	32,950



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Solid-Waste Fund

The Solid-Waste Disposal Fund provides for all costs associated with the collection and disposal of solid waste from residential areas. A private refuse-collection company under contract with the Southeast Oakland County Resource Recovery Authority (SOCRRA) provides residential collection for the City through fiscal year 2017. The current contract, which was initiated on July 1, 2007, provides for curbside collection of yard waste, recyclables separated from other mixed refuse and the pick up of bulky items on regularly scheduled collection days. Household hazardous waste and electronic equipment must be dropped off at SOCRRA by appointment.

The season for yard waste collection begins the second Wednesday in April and runs through the third Friday in December. Grass is collected from curbside locations when placed in durable (plastic, metal, etc.) containers or the brown Kraft-type paper yard-waste recycling bags. Yard waste placed in plastic bags is no longer collected. Under current practice, leaves may be placed in durable (plastic, metal, etc.) containers or lawn paper bags (during October and November only) for curbside collection. Leaves placed in plastic bags are not collected.

Following are the approximate volume/tonnage-totals resulting from collection of disposable materials from the most recent full-year recording period (2013-2014 fiscal year):

Municipal Solid Waste – 9,434.81 tons were collected and hauled to the Southeastern Oakland County Resource Recovery Authority (SOCRRA) facility.

Landfill Material - City – 5,353.51 tons of water/sewer excavation material were picked up by private contractor from the Public Services yard and hauled to a private disposal area.

Compost – 4,550.44 tons of yard waste, leaves and grass were hauled to the SOCRRA facility. SOCRRA in turn provides the City, free of charge, composted material for use by residents for flower beds and yard use. City residents use approximately 1,000 yards of compost annually.

Recyclable Material - 2,051.22 tons of recyclable material were collected and hauled to the SOCRRA facility. In an effort to increase recycle tonnage, the City of Birmingham has expanded recycling in the downtown business district with the placement of eight recycle containers in high foot-traffic areas. This experimental program is an example of the many “green initiatives” Birmingham is undertaking. The regional authority markets recyclables and credits bi-monthly billings back to authority members based on respective tonnage collected.

The City also offers residents the use of a heavy-duty truck for its Fill-A-Dump (Truck) Program. During fiscal year 2013-2014, three trucks were scheduled by residents. The charge for this service is \$150 to offset related expenses for labor, equipment and tipping fees. Another program that is included in the Solid-Waste Fund is removal of invasive species of plant and woody material from the Rouge River Basin. Birmingham is recognized as a leader in the removal of invasive species of plant material. Work is done primarily along the City’s 1.75 mile Rouge River trail system.

CITY OF BIRMINGHAM
2015-2016 BUDGET
SOLID WASTE FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
TAXES	1,680,872	1,809,000	1,809,000	1,825,000	1,850,000
CHARGES FOR SERVICES	23,307	22,900	22,900	22,900	22,900
INTEREST AND RENT	10,241	9,680	8,500	8,500	10,000
OTHER REVENUE	6	0	0	0	0
REVENUES	1,714,426	1,841,580	1,840,400	1,856,400	1,882,900
<u>EXPENDITURES</u>					
PERSONNEL SERVICES	166,655	204,890	204,890	194,740	197,340
SUPPLIES	9,301	8,000	8,000	11,000	11,000
OTHER CHARGES	1,494,453	1,612,270	1,577,320	1,622,060	1,652,080
CAPITAL OUTLAY	8,760	36,000	13,000	20,000	20,000
EXPENDITURES	1,679,169	1,861,160	1,803,210	1,847,800	1,880,420
REVENUES OVER (UNDER) EXPENDITURES	35,257	(19,580)	37,190	8,600	2,480
FUND BALANCE - BEGINNING OF YEAR	382,220	417,477	417,477	454,667	463,267
FUND BALANCE - END OF YEAR	417,477	397,897	454,667	463,267	465,747

CITY OF BIRMINGHAM
2015-2016 BUDGET
SOLID WASTE FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	85,310	101,510	101,510	103,460	103,460	103,980
706.00	LABOR BURDEN	81,345	103,380	103,380	91,280	91,280	93,360
	PERSONNEL SERVICES TOTAL	166,655	204,890	204,890	194,740	194,740	197,340
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	9,301	8,000	8,000	11,000	11,000	11,000
	SUPPLIES TOTAL	9,301	8,000	8,000	11,000	11,000	11,000
<u>OTHER CHARGES</u>							
802.01	AUDIT	1,347	1,330	1,380	1,440	1,440	1,470
827.01	RESIDENTIAL REFUSE PICKUP	1,373,716	1,455,940	1,455,940	1,499,620	1,499,620	1,529,610
827.03	CONTRACT WASTE REMOVAL	21,366	20,000	20,000	21,000	21,000	21,000
941.00	EQUIPMENT RENTAL OR LEASE	98,024	135,000	100,000	100,000	100,000	100,000
	OTHER CHARGES TOTAL	1,494,453	1,612,270	1,577,320	1,622,060	1,622,060	1,652,080
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	8,760	36,000	13,000	20,000	20,000	20,000
	CAPITAL OUTLAY TOTAL	8,760	36,000	13,000	20,000	20,000	20,000
SOLID WASTE FUND TOTAL		1,679,169	1,861,160	1,803,210	1,847,800	1,847,800	1,880,420

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$1,950, or 2%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **706.00 Labor Burden** – The decrease of \$12,100, or 12%, is the result of a decrease in retiree health-care contributions (\$7,260) and a decrease in pension contributions (\$4,990) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$220), and an increase in contributions to the defined contribution (\$550) and health savings plans (\$70).
3. **729.00 Operating Supplies** – This account is for recycling bins, lids, and trash bags.
4. **827.01 Residential Refuse Pickup** – The increase of \$43,680, or 3%, reflects the change in the cost of pickup.
5. **941.00 Equipment Rental or Lease** – The decrease of \$35,000, or 26% reflects historical cost levels.
6. **971.01 Machinery and Equipment** – This amount is for replacement of dumpsters for the apartment/condo lease program and dumpsters used for special events.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$2,080, or 2%, reflects an increase in hospitalization costs (\$1,520) and an increase in retiree health-care contributions (\$1,920) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$1,370).
2. **827.01 Residential Refuse Pickup** – The increase of \$29,990, or 2%, reflects the change in the cost of pickup.

FUND SUMMARY

Law and Drug Enforcement Fund

This fund accounts for federal and state shared forfeitures. Federal funds are the product of our participation in a United States Department of Justice Drug Enforcement Administration task force from 1991 through 2012. Although the Department is no longer an active participant with the task force, federal forfeitures are still received as cases that our officers investigated are adjudicated with revenues accordingly shared.

The Law and Drug Enforcement Fund also includes state forfeitures received from local drug law enforcement activity and the Department's membership in the Oakland County Narcotics Enforcement Team that was initiated in 2013. The use of state forfeiture funds was previously limited to expenditures related to drug law enforcement activities, however that restriction was repealed in 2011 with an amendment to Michigan's forfeiture statute.

CITY OF BIRMINGHAM
2015-2016 BUDGET
LAW AND DRUG ENFORCEMENT FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
FINES AND FORFEITURES	31,531	32,500	47,920	37,500	37,500
INTEREST AND RENT	1,897	2,510	680	750	900
OTHER REVENUE	0	0	0	0	0
REVENUES	33,428	35,010	48,600	38,250	38,400
<u>EXPENDITURES</u>					
SUPPLIES	5,694	10,531	5,000	0	0
OTHER CHARGES	9,300	0	0	0	0
CAPITAL OUTLAY	67,731	194,170	194,170	8,800	4,230
EXPENDITURES	82,725	204,701	199,170	8,800	4,230
REVENUES OVER (UNDER) EXPENDITURES	(49,297)	(169,691)	(150,570)	29,450	34,170
FUND BALANCE - BEGINNING OF YEAR	242,252	192,955	192,955	42,385	71,835
FUND BALANCE - END OF YEAR	192,955	23,264	42,385	71,835	106,005

CITY OF BIRMINGHAM
2015-2016 BUDGET
LAW AND DRUG ENFORCEMENT FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	5,694	10,531	5,000	0	0	0
	SUPPLIES TOTAL	5,694	10,531	5,000	0	0	0
<u>OTHER CHARGES</u>							
933.02	EQUIPMENT MAINTENANCE	9,300	0	0	0	0	0
	OTHER CHARGES TOTAL	9,300	0	0	0	0	0
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	67,731	194,170	194,170	8,800	8,800	4,230
	CAPITAL OUTLAY TOTAL	67,731	194,170	194,170	8,800	8,800	4,230
LAW AND DRUG ENFORCEMENT FUND TOTAL		82,725	204,701	199,170	8,800	8,800	4,230



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEBT ADMINISTRATION

Debt-Service Funds account for the payment of principal and interest on bonds and contracts for governmental funds. Debt-Service Funds are required only when they are legally mandated, or if revenues are being accumulated for general long-term principal and interest payments maturing in future years. The most common type of general long-term debt accounted for in Debt-Service Funds is the General-Obligation (GO) Bond.

Payment of principal and interest on bonds and contracts related to enterprise funds are recorded in their respective funds.

**2015-2016
COMPARISON SCHEDULE
DEBT-SERVICE FUND
REVENUE BY SOURCE**

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PROJECTED	2015-2016 RECOMMEND	2016-2017 PLANNED
PARKS & RECREATION BONDS					
Property Taxes	\$1,437,756	\$1,523,980	\$1,518,980	\$1,575,090	\$1,631,200
Interest & Rent	<u>2,749</u>	<u>2,300</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>
Sub-total	<u>1,440,505</u>	<u>1,526,280</u>	<u>1,520,380</u>	<u>1,576,490</u>	<u>1,632,600</u>
 GRAND TOTAL	 <u>\$1,440,505</u>	 <u>\$1,526,280</u>	 <u>\$1,520,380</u>	 <u>\$1,576,490</u>	 <u>\$1,632,600</u>

**2015-2016
COMPARISON SCHEDULE
DEBT-SERVICE FUND
EXPENDITURES BY ISSUE**

	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 PROJECTED	2015-2016 RECOMMEND	2016-2017 PLANNED
PARKS & RECREATION BONDS					
Principal – Bond	\$ 850,000	\$ 955,000	\$ 955,000	\$ 1,055,000	\$ 1,155,000
Interest – Bond	588,240	553,180	553,180	514,240	470,350
Paying Agent Fee	<u>1,038</u>	<u>800</u>	<u>2,250</u>	<u>2,250</u>	<u>2,250</u>
Sub-total	<u>1,439,278</u>	<u>1,508,980</u>	<u>1,510,430</u>	<u>1,571,490</u>	<u>1,627,600</u>
 GRAND TOTAL	 <u>\$1,439,278</u>	 <u>\$1,508,980</u>	 <u>\$1,510,430</u>	 <u>\$1,571,490</u>	 <u>\$1,627,600</u>

Borrowing Authority/Outstanding Debt

Chapter VIII, Section I, of the City of Birmingham's City Charter, adopted April 3, 1933, sets forth the general borrowing power of the City, as follows:

Subject to the applicable provisions of state law and this Charter, the City Commission, by proper ordinance or resolution, may authorize the borrowing of money for any purpose within the scope of the powers vested in the City and the issuance of bonds or other evidences of indebtedness of the City therefore, and may pledge the full faith, credit and resources of the City for the payment of the obligations credited thereby.

The City Charter also stipulates that the City may borrow, subject to the general laws of the state, in anticipation of the payment of special assessments made for defraying the cost of any public improvements.

In compliance with the Uniform Budget Act of 1978, a summary of the City's total indebtedness as of June 30, 2015, the principal and interest payments required for fiscal 2015-2016 and 2016-2017 and the funding sources are detailed in the schedules below. Total indebtedness will be \$26,532,414 and \$22,537,962 at June 30, 2015 and 2016, respectively. Total principal payments will be \$3,909,452 and \$3,716,773 for fiscal years 2015-2016 and 2016-2017, respectively. Interest requirements will be \$894,572 and \$765,141 for fiscal years 2015-2016 and 2016-2017, respectively.

CITY OF BIRMINGHAM, MICHIGAN SUMMARY OF OUTSTANDING DEBT 2015-2016

<u>Fund/Bond Issue</u>	<u>Debt Type</u>	<u>Funding Source</u>	<u>Debt Outstanding 6/30/15</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Sewage Disposal Fund</u>						
2004 Sewer Improvement Refunding	General Obligation	Property Taxes	\$ 5,955,000	\$ 850,000	\$ 214,295	\$ 1,064,295
CSO Obligations	Contractual Obligations	Property Taxes	2,602,107	1,496,703	56,280	1,552,983
George W. Kuhn Drain Bonds	Contractual Obligations	Property Taxes	3,171,640	319,816	85,739	405,555
North Arm Drain Bonds	Contractual Obligations	Property Taxes	<u>1,033,800</u>	<u>162,978</u>	<u>21,427</u>	<u>184,405</u>
	Sub-total Sewage Disposal Fund		<u>\$ 12,762,547</u>	<u>\$ 2,829,497</u>	<u>\$ 377,741</u>	<u>\$ 3,207,238</u>
<u>Debt Service Fund</u>						
2002 Parks & Recreation Bonds	General Obligation	Property Taxes	1,700,000	\$ 800,000	\$ 54,250	\$ 854,250
2006 Park & Recreation Refunding	General Obligation	Property Taxes	8,540,000	55,000	334,434	389,434
2008 Park & Recreation Bonds	General Obligation	Property Taxes	<u>3,400,000</u>	<u>200,000</u>	<u>125,550</u>	<u>325,550</u>
	Sub-total Debt Service Fund		<u>\$ 13,640,000</u>	<u>\$ 1,055,000</u>	<u>\$ 514,234</u>	<u>\$ 1,569,234</u>
<u>Brownfield Redevelopment Authority</u>						
MDEQ Loan	Contractual Obligation	Property Taxes	<u>\$ 129,867</u>	<u>24,955</u>	<u>2,597</u>	<u>27,552</u>
	Total		<u>\$ 26,532,414</u>	<u>\$ 3,909,452</u>	<u>\$ 894,572</u>	<u>\$ 4,804,024</u>

CITY OF BIRMINGHAM, MICHIGAN
SUMMARY OF OUTSTANDING DEBT
2016-2017

<u>Fund/Bond Issue</u>	<u>Debt Type</u>	<u>Funding Source</u>	<u>Debt Outstanding 6/30/16</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Sewage Disposal Fund</u>						
2004 Sewer Improvement Refunding	General Obligation	Property Taxes	\$ 5,020,000	\$ 935,000	\$ 181,251	\$ 1,116,251
CSO Obligations	Contractual Obligations	Property Taxes	1,105,404	1,105,404	16,692	1,122,096
George W. Kuhn Drain Bonds	Contractual Obligations	Property Taxes	2,851,824	328,591	77,043	405,634
North Arm Drain Bonds	Contractual Obligations	Property Taxes	<u>870,822</u>	<u>167,324</u>	<u>17,711</u>	<u>185,035</u>
	Sub-total Sewage Disposal Fund		\$ 9,848,050	\$ 2,536,319	\$ 292,697	\$ 2,829,016
<u>Debt Service Fund</u>						
2002 Parks & Recreation Bonds	General Obligation	Property Taxes	\$ 900,000	\$ 900,000	\$ 19,125	\$ 919,125
2006 Park & Recreation Refunding	General Obligation	Property Taxes	8,485,000	55,000	332,371	387,371
2008 Park & Recreation Bonds	General Obligation	Property Taxes	<u>3,200,000</u>	<u>200,000</u>	<u>118,850</u>	<u>318,850</u>
	Sub-total Debt Service Fund		\$ 12,585,000	\$ 1,155,000	\$ 470,346	\$ 1,625,346
<u>Brownfield Redevelopment Authority</u>						
MDEQ Loan	Contractual Obligation	Property Taxes	<u>\$ 104,912</u>	<u>25,454</u>	<u>2,098</u>	<u>27,552</u>
	Total		<u>\$ 22,537,962</u>	<u>\$ 3,716,773</u>	<u>\$ 765,141</u>	<u>\$ 4,481,914</u>

Legal Debt Limit

Under Act 279 of 1909, the City's bonded-debt issuance is subject to a legal debt limit of 10% of the total assessed valuation of both real and personal property in the City. The City's assessed valuation as of June 30, 2015, is \$1,935,208,200, which means the City's legal debt limit is \$193,520,820.

General-Obligation Bonds

The City's outstanding general-obligation bonds will total \$19,595,000 and \$17,605,000 at June 30, 2015 and 2016, respectively. As of June 30, 2015, the City's net general-obligation bonded debt of \$19,595,000 will be considerably below the debt limit.

Contractual Obligations

Contractual obligations will total \$6,937,414 and \$4,932,962 at June 30, 2015 and 2016, respectively. This amount represents the City's portion of Oakland County bonds related to three Combined Sewer Overflow (CSO) abatement projects, the George W. Kuhn retention/treatment facility, the North Arm Project, and a brownfield loan from the State of Michigan.

The ratio of net bonded debt to assessed value and the amount of net bonded debt per capita are useful indicators to municipal management, citizens and investors of the City's debt position.

	<u>Estimated 2015</u>	<u>2014</u>
Net bonded debt	\$26,267,224	\$30,387,444
Ratio of net bonded debt to assessed value	1.31%	1.65%
Debt per capita	\$1,205	\$1,394

Debt Policy

The City's policy is to balance the sources of funding, constrain bonded indebtedness and support needed investment in capital facilities so that the City remains a desirable location for residence, employment and investment.

Both the City Administration and City Commission are committed to maintaining the outstanding credit rating the City enjoys in national bond markets, which is AAA with Standard & Poor's Corporation, and AAA with Fitch, Incorporated. The City remains among a few exceptional local governments nationwide with similar ratings.

Description of Outstanding Debt

Debt-Service Funds

The City's Debt-Service Funds are used to account for the accumulation of resources for, and the payment of, the following general-obligation bonds:

Parks and Recreation Bonds – To accumulate monies for the payment of the 2002 and 2008 bond issues. The 2002 \$15,700,000, general-obligation bonds, are serial bonds due in varying annual installments through October 2023. These bonds were refunded in December 2006. The bonds bear interest rates ranging from 2% to 4.25%. The 2008 \$4,000,000, general obligation bonds, are serial bonds due in varying annual installments through October 2028. The bonds bear interest rates ranging from 3% to 4%. The bond proceeds will be used to acquire, construct, furnish, equip, and renovate parks and recreation improvements, including land and facilities acquisition and related site improvements located in the City. Property taxes levied in excess of actual requirements are legally restricted to servicing this debt.

Sewage Disposal Fund

CSO Obligations – To accumulate monies for the payment of the City's portion of Oakland County bonds related to three combined sewer overflow (CSO) abatement projects. The County issued ten separate bonds (including three State Revolving Loan Fund bond issues) in the total amount of \$41,440,000, of which Birmingham is obligated for \$32,923,202. The bonds bear interest rates ranging from 1% to 5% and mature through October 1, 2016. Financing is provided by property taxes as an allocation of the City's Charter operating millage.

Sewer Improvement Bonds – To accumulate monies for the payment of the \$12,000,000, general-obligation bonds, which are serial bonds due in varying annual installments through October 1, 2020. These bonds were refunded in December 2004. The bonds bear interest rates ranging from 2% to 5.625%. The entire amount of the bond is to be used for sewer relief and repair and is part of a \$31.9 million ten-year Sewer Improvement Program. Property taxes levied in excess of actual requirements are legally restricted to servicing this debt.

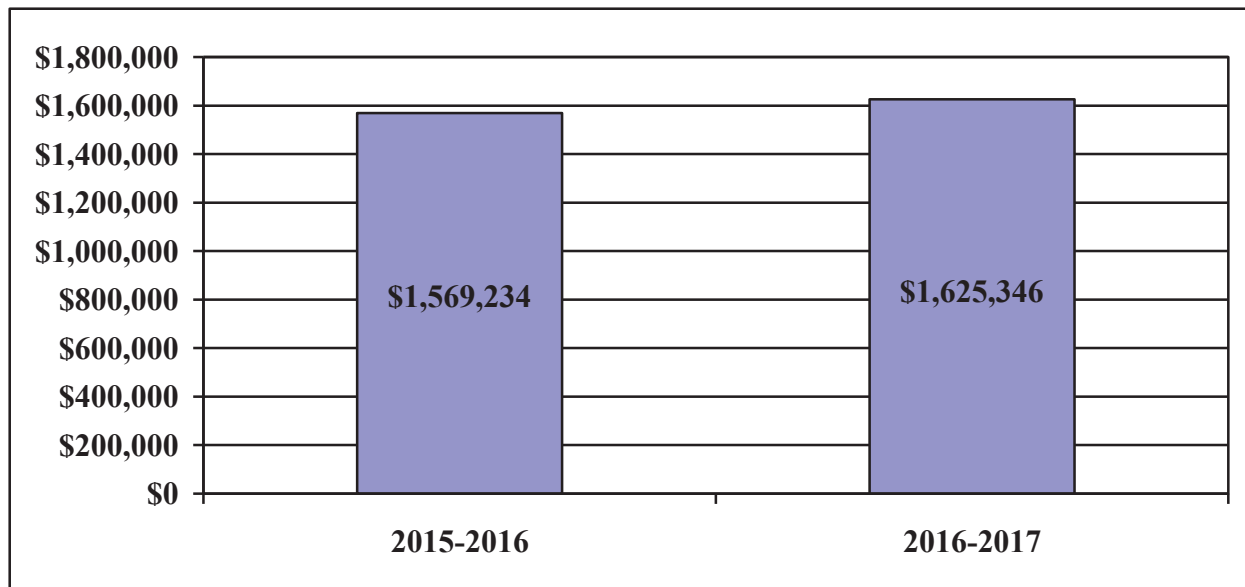
George W. Kuhn Drain – To accumulate monies for the payment of the City’s portion of Oakland County Drain Commission bonds related to the George W. Kuhn Drain Project. The cost of the project, which was completed in early 2010, was \$139,500,000. The County has issued eight bonds related to this project in the amount of \$130,760,000, of which \$6,205,500 is attributable to the City. The bonds bear interest rates ranging from 1.6% to 4.375% and mature in April 2029. Financing is provided through property taxes levied under the City’s operating millage.

North Arm Drain – To accumulate monies for the payment of the City’s portion of bonds related to the North Arm Drain Project, which was completed in September 2000. The funding for this project came from the State Revolving Loan Fund and totaled \$13,877,387, of which \$3,015,616 is attributable to the City. The bonds bear an interest rate of 2.25% and mature in October 2020. Financing is provided through property taxes levied under the City’s operating millage.

Brownfield Redevelopment Authority Fund

Michigan Department of Environmental Quality (MDEQ) Loan – To accumulate monies for the payment of the \$300,000 MDEQ loan used to prepare the site at 2400 East Lincoln Road for redevelopment. The funding for this loan will come from property taxes captured through tax-incremental financing. The loan has a 2% interest rate with payments of \$32,743 per year starting from fiscal year 2009-2010 to 2013-2014 and \$27,552 from fiscal year 2014-2015 to 2019-2020.

2015-2016 and 2016-2017 Debt-Service Fund Park & Recreation Bond Expenditures

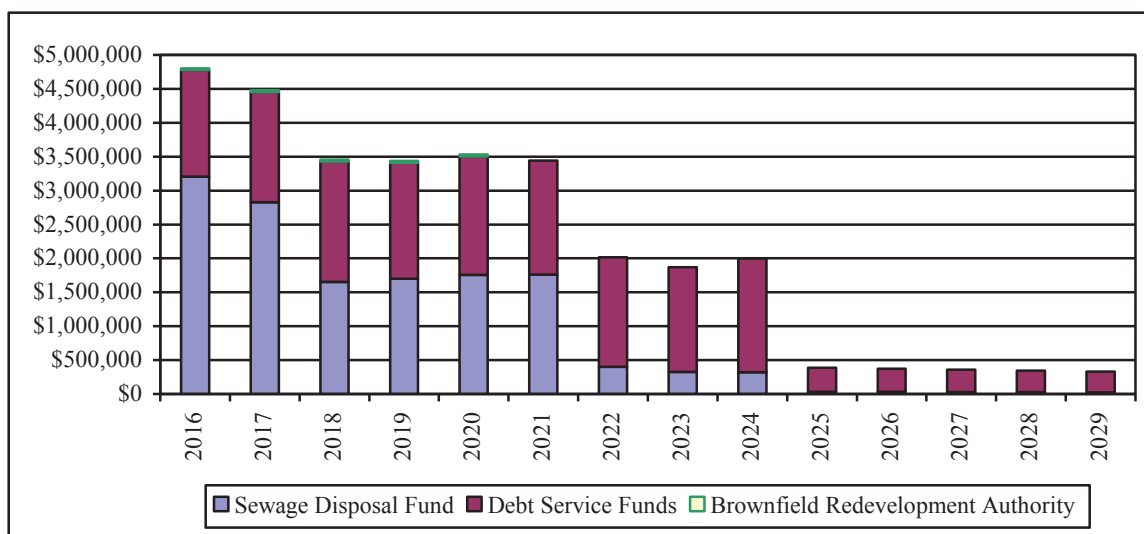


The annual requirements to pay both principal and interest on the bonds and contracts outstanding at June 30, 2015 are as follows.

Fiscal Year Ending	Sewage Disposal Fund	Debt Service Fund	Brownfield Redevelopment Authority
2016	\$ 3,207,238	\$ 1,569,234	\$ 27,552
2017	2,829,016	1,625,346	27,552
2018	1,650,808	1,776,345	27,552
2019	1,698,383	1,710,355	27,552
2020	1,756,976	1,747,075	27,552
Remainder (2021-2029)	<u>2,956,133</u>	<u>8,163,920</u>	<u>0</u>
TOTAL	<u>\$14,098,554</u>	<u>\$ 16,592,275</u>	<u>\$ 137,760</u>

Schedule of Indebtedness

This graph shows principal and interest payments of the City's bonded debt by fund. The graph shows how many years until the debt is retired and the amounts necessary to fund the debt every year. Graph lines that drop dramatically from one year to the next indicate that a bond issue has been retired.



PERMANENT FUNDS

Permanent Funds are used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the City or its citizenry.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Greenwood Cemetery Perpetual Care Fund

On October 13, 2014, the City Commission established the Greenwood Cemetery Perpetual Care Fund as allowed under Act 215 of 1937. The purpose of the fund is to account for the investment earnings on the sale of City-owned plots and donations which will be used for the perpetual care and maintenance of the Greenwood Cemetery.

The City Commission established an advisory board of 7 members whose duties are to make recommendations to the City Commission regarding rules and regulations governing the cemetery, capital improvements, and how to respond to future demands for cemetery services.

Revenue Assumptions

The sale of cemetery plots is currently the main source of revenue for this fund. As the funds continue to grow, earnings on the sale of the plots and any donations will be the main operating revenue for this fund. The City anticipates the sale of approximately 14 plots in the current year and each of the next 2 years which will generate approximately \$30,000 in principal for the fund in each year.

Expenditure Assumptions

As the fund has just been established in 2014-2015, there are no anticipated expenditures on the earnings of the fund from 2014-2015 to 2016-2017.

CITY OF BIRMINGHAM
2015-2016 BUDGET
GREENWOOD CEMETERY PERPETUAL CARE FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
CHARGES FOR SERVICES	0	0	20,000	30,000	30,000
INTEREST AND RENT	0	0	100	450	750
REVENUES	0	0	20,100	30,450	30,750
REVENUES OVER (UNDER) EXPENDITURES	0	0	20,100	30,450	30,750
FUND BALANCE - BEGINNING OF YEAR	0	0	0	20,100	50,550
FUND BALANCE - END OF YEAR	0	0	20,100	50,550	81,300

ENTERPRISE FUNDS

Enterprise Funds are used to account for governmental activities that are similar to activities that might be performed by a commercial entity. The purpose of these funds is to carry on specific activities or to attain certain objectives in accordance with special regulations, restrictions or limitations.

**CITY OF BIRMINGHAM
2015-2016 BUDGET
ENTERPRISE FUNDS
REVENUES BY SOURCE**

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>SPRINGDALE GOLF COURSE</u>					
DRAW FROM NET POSITION	0	71,990	0	0	0
INTERGOVERNMENTAL	645	0	0	0	0
CHARGES FOR SERVICES	403,520	491,150	469,000	474,150	477,700
INTEREST AND RENT	9,600	9,000	9,000	9,000	9,000
OTHER REVENUE	84	0	0	0	0
TOTAL	413,849	572,140	478,000	483,150	486,700
<u>AUTOMOBILE PARKING SYSTEM</u>					
DRAW FROM NET POSITION	0	1,341,211	0	0	0
CHARGES FOR SERVICES	4,323,820	4,443,050	4,597,950	4,616,120	4,660,770
INTEREST AND RENT	54,080	41,200	34,000	38,000	45,000
OTHER REVENUE	(14)	0	0	0	0
TOTAL	4,377,886	5,825,461	4,631,950	4,654,120	4,705,770
<u>SEWAGE DISPOSAL FUND</u>					
DRAW FROM NET POSITION	0	1,422,260	0	0	0
TAXES	3,353,599	3,361,060	3,356,060	3,207,260	2,829,030
CHARGES FOR SERVICES	7,089,236	7,831,390	7,414,100	7,817,910	8,066,420
INTEREST AND RENT	79,728	65,260	48,500	52,000	76,000
OTHER REVENUE	0	0	0	0	0
TOTAL	10,522,563	12,679,970	10,818,660	11,077,170	10,971,450
<u>WATER SUPPLY SYSTEM FUND</u>					
DRAW FROM NET POSITION	0	2,533,502	0	0	321,210
TAXES	(9)	0	0	250,000	250,000
INTERGOVERNMENTAL	0	0	0	0	0
CHARGES FOR SERVICES	3,721,507	4,151,400	3,995,040	4,406,360	4,522,570
INTEREST AND RENT	16,107	21,610	1,000	5,000	8,000
OTHER REVENUE	13,940	0	0	0	0
TRANSFERS IN	0	0	0	500,000	500,000
TOTAL	3,751,545	6,706,512	3,996,040	5,161,360	5,601,780
<u>LINCOLN HILLS GOLF COURSE</u>					
DRAW FROM NET POSITION	0	13,780	0	0	0
INTERGOVERNMENTAL	645	0	0	0	0
CHARGES FOR SERVICES	649,896	619,300	617,800	623,900	627,000
INTEREST AND RENT	26,640	20,000	16,000	18,000	18,000
OTHER REVENUE	120	100	0	0	0
TOTAL	677,301	653,180	633,800	641,900	645,000
TOTAL REVENUES	19,743,144	26,437,263	20,558,450	22,017,700	22,410,700

CITY OF BIRMINGHAM
2015-2016 BUDGET
ENTERPRISE FUNDS
EXPENSES BY FUND

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
SPRINGDALE GOLF COURSE	453,454	572,140	482,390	480,220	481,860
AUTOMOBILE PARKING SYSTEM	4,311,378	5,825,461	5,329,470	4,406,860	4,519,310
SEWAGE DISPOSAL FUND	9,436,949	11,851,710	10,843,320	10,634,660	10,932,120
WATER SUPPLY SYSTEM FUND	6,541,515	6,706,512	6,340,860	4,976,360	5,485,570
LINCOLN HILLS GOLF COURSE	550,702	653,180	603,860	557,730	560,150
TOTAL EXPENSES	21,293,998	25,609,003	23,599,900	21,055,830	21,979,010



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Automobile Parking System

The City of Birmingham Automobile Parking System (APS) consists of the following:

	<u>Spaces</u>
Five parking structures	3,579
Three metered parking lots	189
Street meters	<u>1,052</u>
Total	4,820

An Advisory Parking Committee, consisting of nine members, considers parking matters and makes recommendations to the City Commission. The City Engineer is an ex-officio member of the Committee.

Revenue

The primary revenue sources for the APS Fund are derived from parking fees generated by the City's five parking structures, meter collections from three surface lots, and meters located in the downtown area. Revenues from these sources are expected to increase from the current fiscal year, although they will stay lower than the recent past. During the current fiscal year, demand for parking permits has remained strong. Monthly permit demand is now experiencing demands as high as any ever recorded in the past, and appears to exceed the City's current ability to sell monthly permits. During the 2014-15 fiscal year, the City Commission authorized the formation of an Ad Hoc Parking Study Committee to review the current situation, and make recommendations for parking system improvements based on current projections.

Revenue used to support the day-to-day operations of the Automobile Parking System is derived from "Charges for Services," which at June 30, 2014 represented approximately 99% of total revenue in the APS fund. Revenues generated from the five parking decks represent 64% of the total budgeted revenue for this category. Included within this revenue source are monthly lease rates. The monthly lease rates were increased on August 1, 2014 for each structure and are currently as follows:

Pierce	\$60.00
Peabody	\$55.00
Park	\$50.00
Chester	\$40.00
North Woodward	\$50.00

For regular parking customers, the first two hours of parking in the parking structures are free. After the first two hours, the cost for parking in the structure is \$1.00 per hour, up to the maximum

daily rate, which is \$10 per day at the Pierce Street parking structure, and \$5 per day at the other structures.

Surface lots and street meters account for 32% of the budgeted revenue received from “Charges for Services.” Current on-street parking rates at the downtown locations are \$1.00 per hour, including Lot No. 7 adjacent to Shain Park. The metered parking in the outlying areas around downtown is \$0.50 per hour. It is assumed in the revenue projections that the parking rates will remain constant for the time period considered.

The remaining 3% of the budgeted revenue received from “Charges for Services” is from miscellaneous sources, including valet parking fees, lease payments for on-street dining decks in parking spaces.

In 2012, the City partnered with Parkmobile to expand the payment options for the public. Parkmobile allows customers to pay for their on-street parking using their cell phones, either by calling a toll free number or by using a smartphone app. The parking fees for the hourly parking are then paid to the City by Parkmobile, and they charge their users a processing fee per transaction. This service first became available in August 2012, and the number of transactions has grown steadily since then. Currently, approximately 6% of all meter revenue is collected from Parkmobile.

Expense

The five City-owned parking structures are operated and managed by Central Parking, now known as Standard Parking Plus (SP+). The Engineering Department is responsible for overseeing the work of Standard Parking Plus (SP+). They are also responsible for administering the maintenance and operation of the attended parking facilities. The Parking Meter Superintendent is responsible for collecting money from the parking meters and for repairing and changing meters.

In anticipation of the need to lower costs, an automated payment system was installed in 2009 in all five parking structures, thereby allowing a significant reduction in cashier employee costs. There was a significant reduction in Central Parking staff time between the fiscal year 2008-2009 and 2009-2010 as a result of the automation. As parking structure patrons have become more accustomed to the automated payment systems, staff has been reduced to a minimal level. In the future, there are expected to be minor increases in operating costs for the City-owned parking structures as personnel and insurance costs rise. There will also be increasing maintenance costs as the City’s equipment and infrastructure ages.

The new automated payment equipment has allowed for the five parking structures to operate on a 24-hour basis, six days a week. This has helped to increase the revenue from some late-night patrons that would leave after the cashiers closed for the night. A staff person is present in the Chester Street Parking Structure Central Parking office to operate the intercom system on the automated payment equipment as long as the structures are operational. In 2013, the City eliminated the remaining two operating cashier booths, replacing them with cash payment machines. This move has allowed for a further reduction in staff.

For fiscal year 2013-2014, waterproofing and repair work to Levels 1, 2 and 3 of the Park Street Parking Structure, at a cost of \$1,100,000, was completed. This included work to improve the steel beam to column connections that were identified as necessary to keep this structure in operation long-term. The elevator in this same parking structure was also upgraded for a cost of approximately \$250,000. At the same time, the streetscape along the Oakland and Ferndale Streets was upgraded to meet the current City standards, including new sidewalks, exposed aggregate sidewalks, streetlights, and street trees. This work is expected to cost approximately \$307,000 including the DTE Energy costs to upgrade the streetlights.

For fiscal year 2014-2015, \$1,100,000 has been projected to provide waterproofing and concrete repair work to the Chester Street and Peabody Street Parking Structures. The budget also includes \$200,000 to reconstruct Martin Street between Southfield Road and Chester Street. This work will include relocating all of the parking gates and payment equipment inside the structure, as well as, reconstructing the pavement and improving the sidewalks along this block. An additional \$50,000 is planned at the southwest corner of Maple Road and Chester Street, to update the main pedestrian entrance to the Chester Street Structure. In addition, \$150,000 is requested to have new LED lights installed at the North Old Woodward Parking Structure to replace the aging lights in that parking structure, and to reduce energy usage in the parking structure.

For fiscal year 2015-2016, \$650,000 is proposed to provide waterproofing and concrete repair work to the North Old Woodward Parking Structure, an elevator renovation at the Peabody Street Parking Structure, and an equipment upgrade for cameras and intercoms at each of the five parking structures.

For fiscal year 2016-2017, \$900,000 is proposed to provide waterproofing and concrete repair work to the Pierce Street Parking Structure, as well as, a \$250,000 funding proposal for the replacement of parking and payment equipment.

CITY OF BIRMINGHAM
2015-2016 BUDGET
AUTOMOBILE PARKING SYSTEM
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
CHARGES FOR SERVICES	4,323,820	4,443,050	4,597,950	4,616,120	4,660,770
INTEREST AND RENT	54,080	41,200	34,000	38,000	45,000
OTHER REVENUE	(14)	0	0	0	0
REVENUES	4,377,886	4,484,250	4,631,950	4,654,120	4,705,770
<u>EXPENSES</u>					
FINANCE DEPARTMENT	115,779	150,680	120,980	115,020	115,580
PARKING METERS	117,441	125,698	125,910	125,990	125,050
GENERAL & ADMINISTRATIVE	112,845	112,310	105,550	116,560	358,580
PIERCE STREET STRUCTURE	545,459	613,775	527,810	580,220	1,463,120
PARK STREET STRUCTURE	1,793,525	1,515,108	1,450,000	694,860	655,230
PEABODY STREET STRUCTURE	282,500	972,660	896,250	643,200	383,500
NORTH WOODWARD STRUCTURE	349,789	698,400	421,730	1,124,730	445,110
LOT #6: N. WOODWARD/HARMON	42,104	42,240	40,070	40,720	41,090
LOT #7: BATES/HENRIETTA	55,754	58,460	55,770	56,810	57,230
CHESTER PARKING STRUCTURE	843,325	1,478,760	1,524,050	849,780	815,170
LOT #9: HAMILTON	28,772	31,960	31,540	30,460	30,830
LOT #10: KRESGE	24,085	25,410	25,410	24,010	24,320
LOT #11: OAK ST	0	0	4,400	4,500	4,500
EXPENSES	4,311,378	5,825,461	5,329,470	4,406,860	4,519,310
REVENUES OVER (UNDER) EXPENSES	66,508	(1,341,211)	(697,520)	247,260	186,460

CITY OF BIRMINGHAM
2015-2016 BUDGET
AUTOMOBILE PARKING SYSTEM

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	188,644	184,700	192,890	195,960	195,960	196,690
703.00	ADMINSTRATION COST	84,860	96,080	96,080	87,400	87,400	88,600
706.00	LABOR BURDEN	145,523	147,960	147,960	127,410	127,410	129,050
	PERSONNEL SERVICES TOTAL	419,027	428,740	436,930	410,770	410,770	414,340
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	42,358	38,500	50,110	42,500	42,500	42,500
	SUPPLIES TOTAL	42,358	38,500	50,110	42,500	42,500	42,500
<u>OTHER CHARGES</u>							
802.01	AUDIT	12,797	12,610	13,110	13,640	13,640	13,920
811.00	OTHER CONTRACTUAL SERVICE	51,386	62,800	47,120	63,390	63,390	63,390
824.02	ARMORED CAR SERVICE	7,932	8,500	8,300	8,500	8,500	8,500
828.01	CENTRAL PARKING	1,373,555	1,374,000	1,275,760	1,374,000	1,374,000	1,374,000
851.00	TELEPHONE	8,524	12,920	9,180	12,920	12,920	12,920
901.03	PROMOTION	25,000	25,000	25,000	25,000	25,000	25,000
920.00	ELECTRIC UTILITY	200,776	208,000	172,890	207,500	207,500	207,500
922.00	WATER UTILITY	13,835	24,700	16,400	23,000	23,000	23,000
930.02	ELEVATOR MAINTENANCE	25,611	22,500	28,190	22,500	22,500	22,500
933.02	EQUIPMENT MAINTENANCE	390	2,000	0	2,000	2,000	2,000
941.00	EQUIPMENT RENTAL OR LEASE	30,137	29,500	23,840	32,500	32,500	32,500
955.01	TRAINING	0	400	0	400	400	0
955.03	MEMBERSHIP & DUES	150	150	150	150	150	150
957.04	LIAB INSURANCE PREMIUMS	61,110	61,110	61,110	61,110	61,110	61,110
968.01	DEPRECIATION	584,896	1,269,410	959,000	1,018,480	1,018,480	1,040,980
	OTHER CHARGES TOTAL	2,396,099	3,113,600	2,640,050	2,865,090	2,865,090	2,887,470
<u>CONTINGENCY</u>							
963.01	CONTINGENCY	0	30,000	0	0	0	0
	CONTINGENCY TOTAL	0	30,000	0	0	0	0
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	59,815	111,403	12,960	188,000	188,000	250,000
971.02	PARKING METERS	24,181	26,478	25,000	25,000	25,000	25,000
972.00	FURNITURE	2,695	500	0	500	500	0
977.00	BUILDINGS	1,289,796	1,386,286	1,604,290	875,000	875,000	900,000
981.01	PUBLIC IMPROVEMENTS	77,407	689,954	560,130	0	0	0
	CAPITAL OUTLAY TOTAL	1,453,894	2,214,621	2,202,380	1,088,500	1,088,500	1,175,000
AUTOMOBILE PARKING SYSTEM TOTAL		4,311,378	5,825,461	5,329,470	4,406,860	4,406,860	4,519,310

<i>Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget</i>
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1. **702.00 Salaries & Wages Direct** – The increase of \$11,260, or 6%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.

2. **703.00 Administration Cost** – This account represents wages paid for administrative services performed by the following departments:

Finance and Treasury	\$31,770
Engineering Services	<u>55,630</u>
Total	<u>\$87,400</u>

3. **706.00 Labor Burden** – The decrease of \$20,550, or 14%, is the result of a decrease in retiree health-care contributions (\$10,270) and a decrease in pension contributions (\$10,880) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$330), and an increase in contributions to the defined contribution (\$750) and health savings plans (\$100).

4. **729.00 Operating Supplies** – The increase of \$4,000, or 10%, reflects decreasing budget to historical spending.

5. **941.00 Equipment Rental or Lease** – The increase of \$3,000, or 10%, reflects historical costs.

6. **968.01 Depreciation** – The decrease of \$250,930, or 20%, reflects capital assets that have been fully depreciated.

7. **971.01 Machinery & Equipment** – The \$188,000 is for computer software upgrades, barrier gates, ticket splitters, cameras and intercoms at the various garages.

8. **977.00 Buildings** – The \$875,000 is for elevator repairs at the Peabody Street Parking Structure (\$225,000), and concrete and waterproofing repairs at the North Old Woodward Parking Structure (\$650,000).

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$1,640, or 1%, reflects an increase in hospitalization costs (\$2,080) and an increase in retiree health-care contributions (\$2,370) as recommended by the City’s actuary. These costs were partially offset by a decrease in pension contributions (\$2,870).
2. **971.01 Machinery & Equipment** – The \$250,000 is for parking access and payment machine replacements at the various garages.
3. **977.00 Buildings** – The \$900,000 is for concrete repairs and waterproofing at the Pierce Street Parking Structure.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Water-Supply System Receiving Fund

This fund is used to account for all revenues and expenses of the water-supply system. Birmingham purchases water from the Southeastern Oakland County Water Authority (SOCWA), which buys it from the City of Detroit. The City's water system consists of approximately 101 miles of water mains. It includes approximately 850 hydrants and two elevated water-storage tanks.

Pursuant to Title VII, Chapter 60, Section 7.37 of the City of Birmingham Code, water rates are as follows:

Water Rates

<u>Meter Size</u>	<u>Quarterly Fixed Charge</u>	<u>Monthly Fixed Charge</u>
5/8"	\$ 5.00	\$ 1.67
1"	8.00	2.67
1-1/2"	12.00	4.00
2"	16.00	5.33
3"	24.00	8.00
4"	32.00	10.67
6"	48.00	16.00
8"	64.00	21.33

Additional charge for water used:

For each 1,000 gallons, or part thereof. \$ 3.93

Sewer services rates:

For each 1,000 gallons, or part thereof. \$ 9.02

Currently, the system has 8,517 customers who receive water service from the City, of which 7,864 are residential and 653 are commercial accounts.

Revenue Assumptions

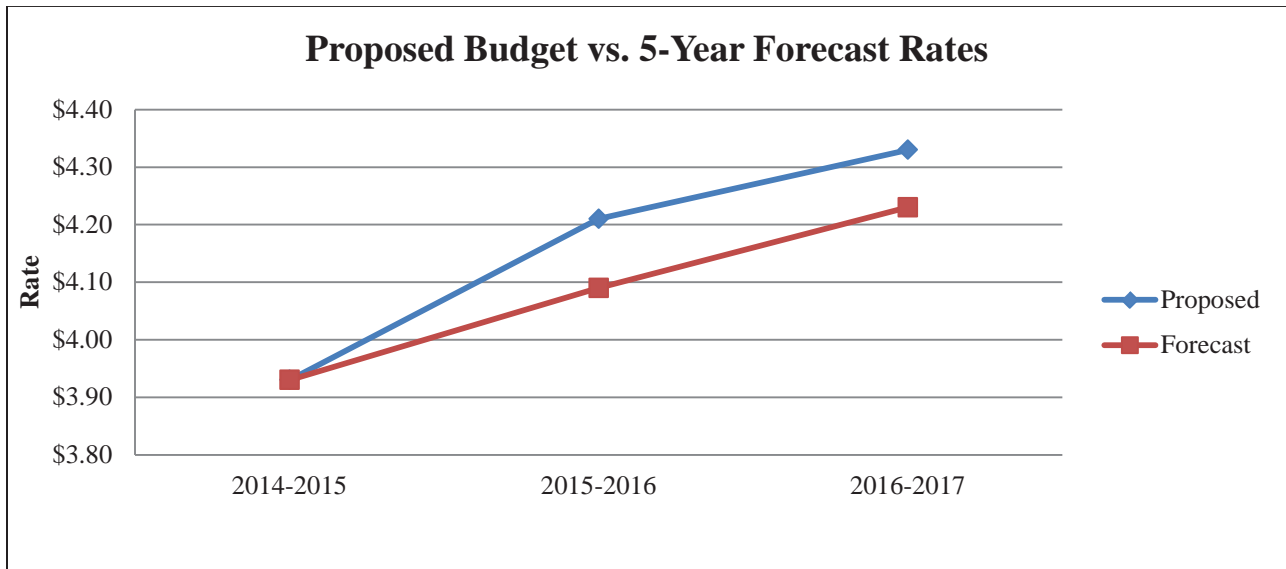
Total revenues are recommended to increase \$1,104,560, or 26%, to \$5,277,570. The increase in revenues is attributable to an increase in water rates, property taxes, and a transfer from the Sewage Disposal Fund.

Charges for Services

Of the \$5,277,570 in total recommended revenues, \$4,522,570, or 86%, represents charges for water use and water service fees. Revenue from water use represents \$3,731,270, or 83%, of the total charges for services budget and 71% of the total revenue budget. The recommended budget for 2015-2016 includes a 7% rate increase in water rates. The average residential water bill would increase as follows:

Average Annual Bill*	Existing Rates (\$3.93/1,000 gal.)	Recommended Rates (\$4.21/1,000 gal.)	Annual Increase In Dollars	Percentage Increase
Cost of Water	\$353.70	\$378.90	\$25.20	7.1%

* Based on 90,000 gallons per year. Assumes no change in average consumption and service through a 5/8" meter.



The proposed rate increase for 2015-2016 is \$0.12 higher than the 5-year forecast. The 5-year forecast assumed an increase of 5% in the cost of water. The proposed budget assumes a 14% increase in the cost of water. More detail on the increase in the cost of water is provided in the expense assumptions.

Other charges for services, excluding water rates, are expected to increase by approximately \$27,670 as revenue from construction-related activity continues to grow in 2015-2016. Those costs will partially offset other operational costs (excluding water costs).

The 2015-2016 recommended rates use a 5-year moving average for planned consumption which smoothes variances in consumption due to weather conditions.

Interest

Interest income is projected to increase slightly as bond yields for US governmental securities have bottomed out and are slowly starting to rise. By state law, the City is limited in what securities it can invest in (mostly in governmental fixed income securities or bank certificates of deposit). The forecasted return on the City's general investments has risen from .78% in 2014-2015 to .84% for 2015-2016.

Property Taxes

The recommended budget includes \$250,000 in property taxes which will be used to build the reserves which have been depleted over the past three years as a result of large capital investments in the infrastructure.

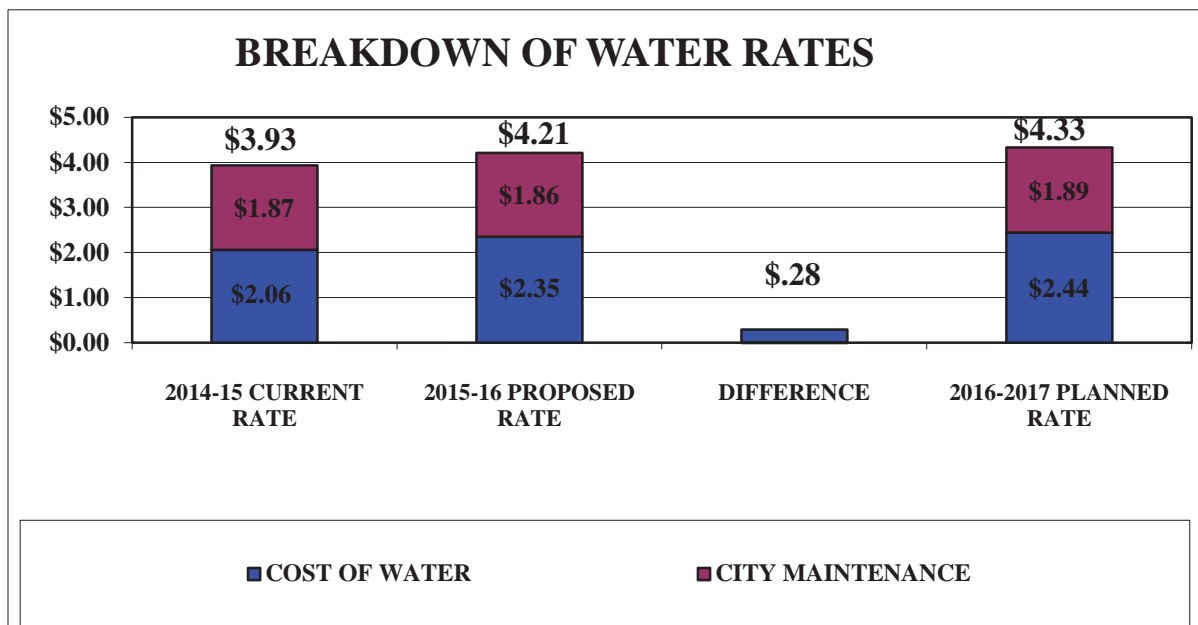
Transfer In from Sewage Disposal Fund

The recommended budget includes a transfer from the Sewage Disposal Fund of \$500,000 which will be used for capital improvements.

Expense Assumptions

Recommended operating costs of the Water-Supply Receiving Fund for fiscal year 2015-2016 are \$4,411,360, an increase of \$130,428, or 3% from the prior year's budget. Capital outlay of \$565,000 has been recommended, for a total budget of \$4,976,360.

As the chart below shows, the water rate basically consists of two costs: the cost of water purchased from Southeastern Oakland County Water Authority (SOCWA) and the City of Birmingham maintenance charge.



The cost of water is the single, largest expense in the Water-Supply System Receiving Fund. It comprises approximately 46% of the operating costs of the system. The City purchases its water from SOCWA. SOCWA is a regional water authority that supplies 11 communities with water. SOCWA purchases its water from Detroit Water and Sewage Department (DWSD) and maintains the water mains and pumping stations that service its communities. DWSD increased the water rate to SOCWA by 15.4%. The main reason for the increase is because DWSD is changing how it calculates the estimated water volume used for rate setting. In the past, DWSD used contractual water volumes which were not based on historical usage. This resulted in a gross over-estimation of water sales. Now DWSD is using a 2 year historical sales average which has resulted in a significant drop of estimated water consumption used for rate setting. As a result, there has been a significant increase to the cost of water for 2015-2016. Negotiations last year led to a regional water and sewer authority where the authority would lease DWSD's assets for 40 years. This is expected to start July 1, 2015. SOCWA's rate increase to Birmingham is proposed to be 14%.

The other component of the water rate is City maintenance. This includes operating costs other than water purchases less water service revenue and interest income. As a result of lower City operating costs and an increase in service and inspection fees, this component is proposed to decrease \$.01, or .5%.

Operating costs, excluding the cost of water, are proposed to decrease \$108,172, or 4%. The decrease is mainly the result of several factors. First, personnel benefits decreased \$55,170, or 13%, mainly as a result of a decrease in retirement and retiree health care costs. Secondly, other contractual services decreased \$91,703, or 46%, as a result of concrete repairs budgeted in 2014-2015. Lastly, an increase in depreciation expense of \$55,090, or 7%, is the result of recent water main replacements during road construction.

The City expects to replace water mains in connection with the street construction on Webster Ave., W. Brown St., W. Maple Rd., Hamilton Ave., and an unnamed street – Cole St. to 250 feet south of E. Lincoln. These projects will be funded out of the water fund's reserves.

2016-2017 Assumptions

The planned rate for 2016-2017 is expected to increase \$.12, or 3%. Assumptions used for this planned rate include a 4% overall increase in cost of water and a 3% increase in other operating costs. Planned water consumption is estimated to be approximately the same. The \$.12 increase is the result of an increase in water costs of \$.09 and a \$.03 increase in operating costs.

CITY OF BIRMINGHAM
2015-2016 BUDGET
WATER SUPPLY SYSTEM FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
TAXES	(9)	0	0	250,000	250,000
INTERGOVERNMENTAL	0	0	0	0	0
CHARGES FOR SERVICES	3,721,507	4,151,400	3,995,040	4,406,360	4,522,570
INTEREST AND RENT	16,107	21,610	1,000	5,000	8,000
OTHER REVENUE	13,940	0	0	0	0
TRANSFERS IN	0	0	0	500,000	500,000
REVENUES	3,751,545	4,173,010	3,996,040	5,161,360	5,280,570
<u>EXPENSES</u>					
PERSONNEL SERVICES	942,279	1,028,530	990,050	953,530	966,250
SUPPLIES	121,073	158,899	186,000	181,000	181,000
OTHER CHARGES	2,870,868	3,093,503	2,976,270	3,276,830	3,383,320
CAPITAL OUTLAY	2,607,295	2,425,580	2,188,540	565,000	955,000
EXPENSES	6,541,515	6,706,512	6,340,860	4,976,360	5,485,570
REVENUES OVER (UNDER) EXPENSES	(2,789,970)	(2,533,502)	(2,344,820)	185,000	(205,000)

CITY OF BIRMINGHAM
2015-2016 BUDGET
WATER SUPPLY SYSTEM FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	354,797	366,700	365,520	378,810	378,810	380,990
703.00	ADMINSTRATION COST	212,970	237,990	237,990	206,050	206,050	208,530
706.00	LABOR BURDEN	374,512	423,840	386,540	368,670	368,670	376,730
	PERSONNEL SERVICES TOTAL	942,279	1,028,530	990,050	953,530	953,530	966,250
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	101,224	134,180	136,000	136,000	136,000	136,000
747.00	WATER METERS	19,849	24,719	50,000	45,000	45,000	45,000
	SUPPLIES TOTAL	121,073	158,899	186,000	181,000	181,000	181,000
<u>OTHER CHARGES</u>							
802.01	AUDIT	3,908	3,860	4,070	4,150	4,150	4,240
811.00	OTHER CONTRACTUAL SERVICE	170,258	199,703	184,000	108,000	108,000	108,000
822.01	COMPUTER PROGRAMS	1,344	1,000	340	0	0	0
900.00	CONTRACTUAL PRINTING SVC	23,138	21,420	21,420	21,400	21,400	22,200
901.00	PRINTING & PUBLISHING	1,725	1,740	1,740	1,740	1,740	1,740
902.00	DEPT OF PUBLIC HEALTH FEE	5,359	5,360	5,370	5,370	5,370	5,370
920.00	ELECTRIC UTILITY	4,024	3,960	3,960	3,960	3,960	3,960
921.00	GAS UTILITY CHARGES	922	1,610	1,610	1,610	1,610	1,610
922.00	WATER UTILITY	174	210	210	210	210	210
924.00	WATER PURCHASES	1,643,550	1,778,600	1,681,000	2,017,200	2,017,200	2,104,800
941.00	EQUIPMENT RENTAL OR LEASE	231,471	230,440	212,500	212,500	212,500	212,500
955.01	TRAINING	135	200	200	200	200	200
955.03	MEMBERSHIP & DUES	209	200	200	200	200	200
957.04	LIAB INSURANCE PREMIUMS	16,300	16,300	16,300	16,300	16,300	16,300
968.01	DEPRECIATION	768,351	828,900	843,350	883,990	883,990	901,990
	OTHER CHARGES TOTAL	2,870,868	3,093,503	2,976,270	3,276,830	3,276,830	3,383,320
<u>CAPITAL OUTLAY</u>							
981.01	PUBLIC IMPROVEMENTS	2,607,295	2,425,580	2,188,540	565,000	565,000	955,000
	CAPITAL OUTLAY TOTAL	2,607,295	2,425,580	2,188,540	565,000	565,000	955,000
WATER SUPPLY SYSTEM FUND TOTAL		6,541,515	6,706,512	6,340,860	4,976,360	4,976,360	5,485,570

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$12,710, or 3%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **703.00 Administrative Cost** – This account represents wages paid for administrative services by the General Fund employees within this fund. The breakdown of these costs are as follows:

Engineering and Public Services	\$ 64,370
Finance and Treasury	<u>141,680</u>
Total	<u>\$237,990</u>

3. **706.00 Labor Burden** – The decrease of \$55,170, or 13%, is the result of a decrease in retiree health-care contributions (\$30,460) and a decrease in pension contributions (\$26,280) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$1,020), and an increase in contributions to the defined contribution (\$2,290) and health savings plans (\$300).
4. **747.00 Water Meters** – The increase of \$20,281, or 82%, represent meters for new construction and compound meter replacement.
5. **811.00 Other Contractual Service** – The decrease of \$91,703, or 46%, mainly represents a 2014-2015 budget amendment for the 2015 Concrete Sidewalk Repair program for the portion that involves the water lines.
6. **924.00 Water Purchases** – The increase of \$238,600 in the cost of water is the result of a 14% increase from SOCWA and DWSD.
7. **941.00 Equipment Rental or Lease** – The decrease of \$17,940, or 8%, reflects normal usage.
8. **981.01 Public Improvements** – The \$565,000 is for water main improvements in conjunction with street improvements on Webster Ave., Torry St., Derby Rd., W. Brown St., Hamilton Ave., W. Maple Rd., and an unnamed road between Cole St., and Lincoln Ave.

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$8,060, or 2%, reflects an increase in hospitalization costs (\$6,310) and an increase in retiree health-care contributions (\$7,470) as recommended by the City’s actuary. These costs were partially offset by a decrease in pension contributions (\$5,800).
2. **924.00 Water Purchases** – The increase of \$87,600, or 4%, reflects a 4% projected increase in the cost of water.
3. **981.01 Public Improvements** – The \$955,000 is for water main improvements in conjunction with street improvements on Raynale St., N. Glenhurst Dr., Brookwood, Kenwood Ct., Redding Rd., and Maple Rd – Bates St. to Woodward Ave. The repainting of the water tower tank project is also scheduled.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Sewage-Disposal Fund

The City of Birmingham disposes of sewage through two county-operated facilities. The easterly section of the City is served by the Southeastern Oakland County Sewage Disposal District (SOCSD) Twelve Towns Drain District. The central and westerly sections of the City are served by the Evergreen-Farmington Drain District. The Detroit Sewage Treatment facility treats sewage flows from both districts.

The City's sewer system consists of approximately 116 miles of sewers. Birmingham residents located in the Evergreen-Farmington Drain District are also served by three Combined Sewer Overflow (CSO) retention-treatment basins, which were built to hold combined flow that otherwise would overwhelm the sewer system during heavy rainstorms. Previously, 33 outlet pipes dumped untreated waste into the Rouge River during storms. When the basins went on-line, the overflows were capped, preventing raw sewage from entering the river from those pipes.

Revenue Assumptions

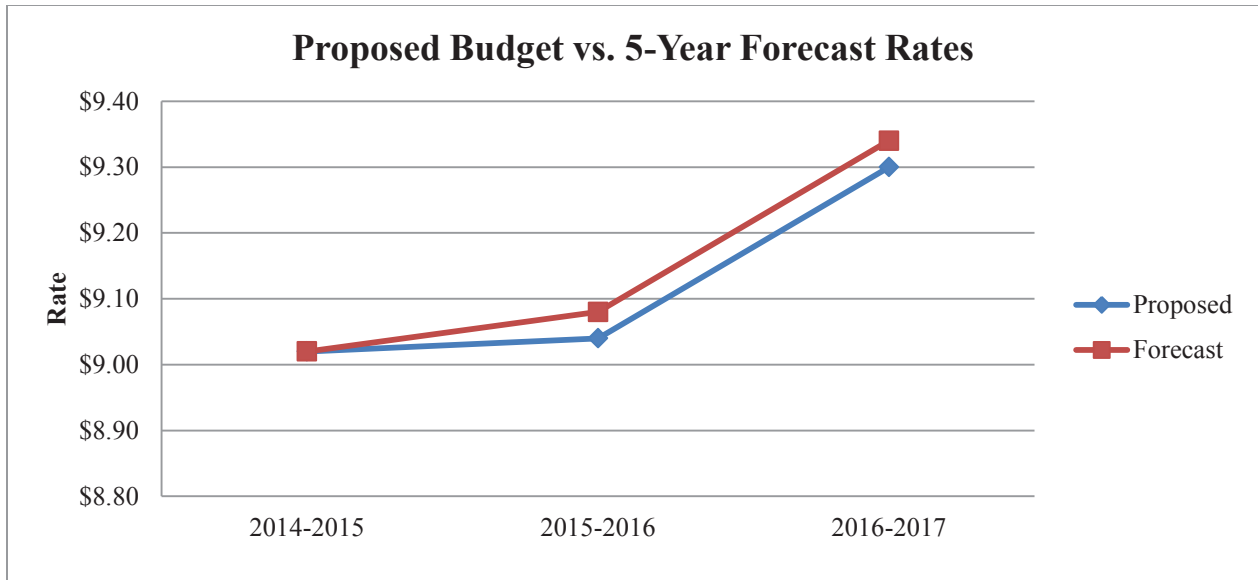
Total revenues are proposed to decrease \$180,540, or 2%, to \$11,077,170. Revenues consist of charges for services, property taxes, and interest income.

Charges for Services

Of the \$11,077,170 in total revenue, charges for services represent \$7,817,910, or 71%. Sewage disposal charges of \$7,757,910 represent 99% of the overall charges for services revenue and 70% of the total revenue budget. An increase of \$.02, or .2%, to the existing rate has been recommended for 2015-2016, which will affect the average residential sewer bill as follows:

Average Annual Bill	Existing Rate (\$9.02/1000 gal.)	Recommended Rate (\$9.04/1000 gal.)	Annual Increase In Dollars	Percentage Increase
Cost of Sewage Disposal	\$811.80	\$813.60	\$1.80	.2%

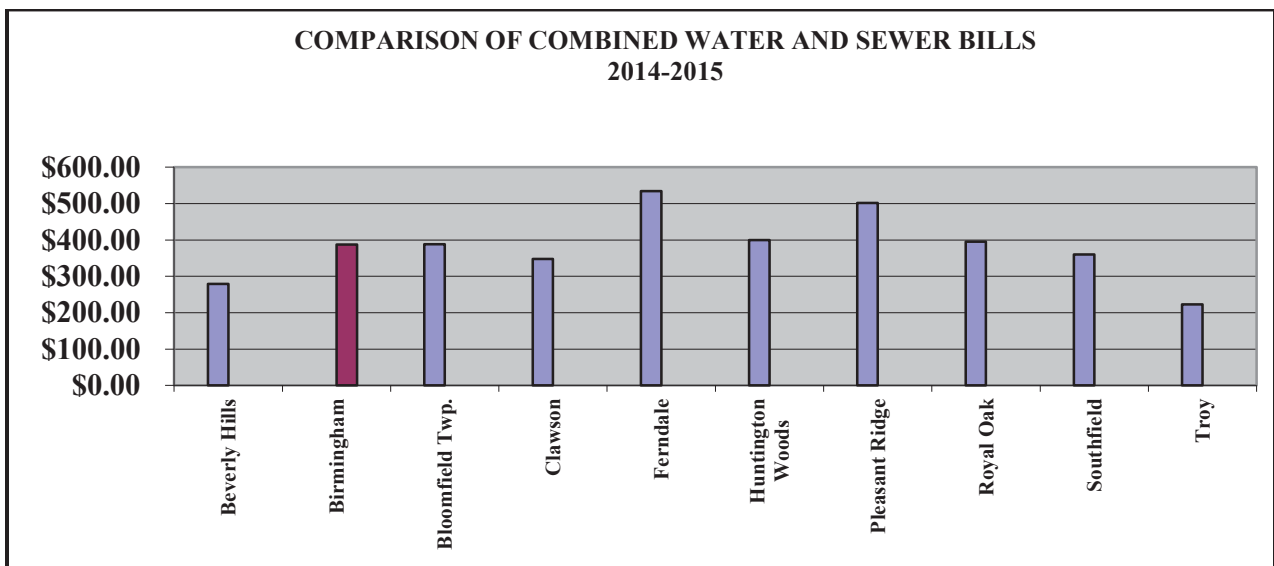
* Based on 90,000 gallons per year. This assumes no change in average consumption and service through a 5/8" meter.



The 2015-2016 proposed rate of \$9.04 is lower than the forecasted rate of \$9.08 mainly due to lower proposed operation and maintenance costs than what was originally forecasted.

The \$.02, or .2%, rate increase is the result of higher sewage disposal costs related to the City of Detroit Water and Sewerage Department and Oakland County Water Resources Commission (see *Expense Assumptions*).

Below is a comparison of the City's 2014-2015 combined water and sewer quarterly bill to other local communities based on a water usage of 30,000 gallons:



Property Taxes

Property taxes of \$3,207,260, or 29%, of total revenue are recommended. The property taxes will be used to make debt-service payments on the following sewer-related debt: county drain bonds for the three combined sewer overflow retention basins; 2004 sewer improvement refunding bond; George W. Kuhn Drain bonds; and the North Arm Drain bond.

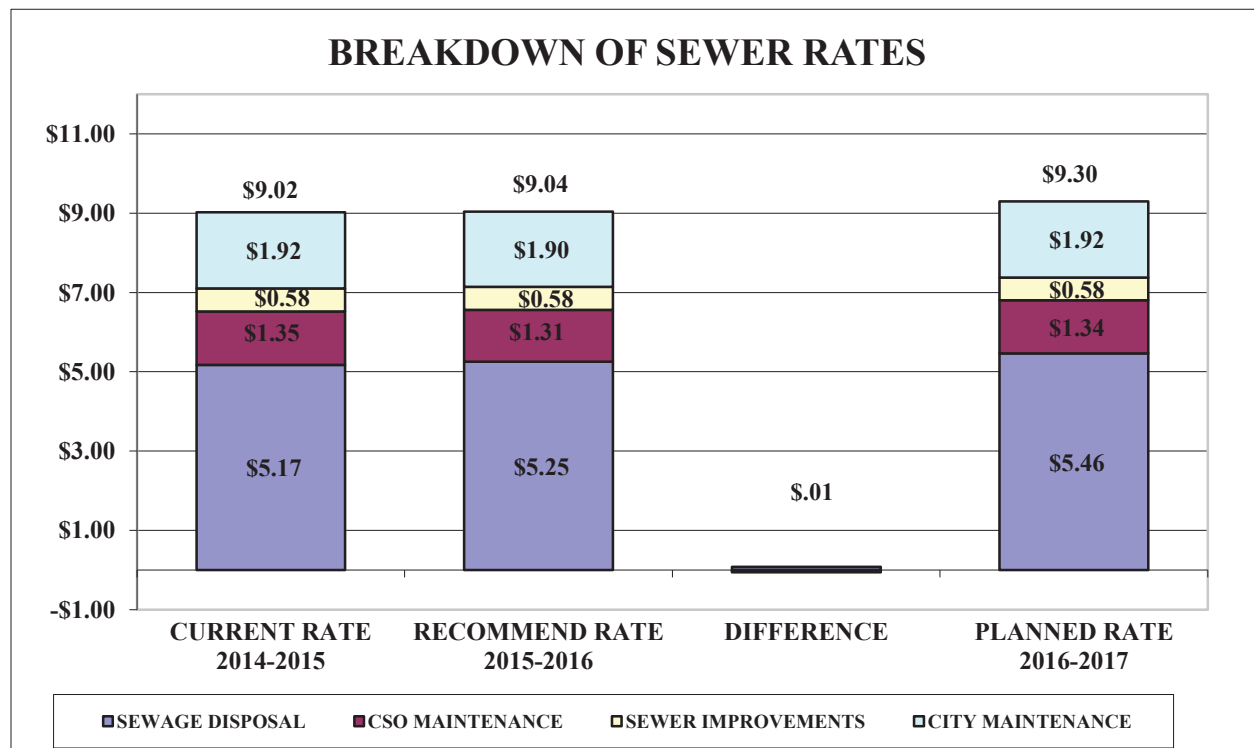
Interest

Interest income is recommended to decrease by \$13,260, or 22%. By state law, the City is limited in what securities it can invest in (mostly in governmental fixed income securities or bank certificates of deposit). The forecasted return on the City's general investments has risen from .78% in 2014-2015 to .84% for 2015-2016.

Expense Assumptions

Recommended operating costs of the Sewage Disposal Fund for fiscal year 2015-2016 are \$8,166,910, a decrease of \$68,383, or 1%. Capital outlay totaling \$1,590,000 and debt service of \$377,750 are also recommended, for a total budget of \$10,634,660.

As the chart below shows, the sewer rate basically comprises four components: sewage treatment costs, operating costs for the three combined sewer overflow facilities, sewer improvement charges, and City maintenance costs.



Sewage Disposal

The cost of sewage disposal is the largest expense in the Sewage Disposal Fund. It comprises 55% of the operating costs of the system. The cost of sewage disposal consists of the Oakland County Water Resources Commissioner (WRC) maintenance charges and the Detroit Water and Sewerage Department (DWSD) treatment charges. This portion of the rate is anticipated to increase \$.08, or 2%.

In 2014-2015, DWSD changed its billing methodology for sewage treatment. Instead of charging a fixed amount and a flow charge, they are now charging the sewage districts a fixed cost. As a result of the change in DWSD's billing methodology, the WRC also changed theirs to a fixed cost model. The distribution of these costs are based on historic water consumption for the George W. Kuhn Drain and sewage flows for the Evergreen-Farmington Sewage Disposal District.

CSO Maintenance

The City participates in the maintenance costs of three combined sewer overflow retention facilities: Acacia Park, Bloomfield Village and Linden Park. The City has authorized the WRC to administer the maintenance of these facilities. These facilities were required to be built as a part of a Michigan Department of Environmental Quality (MDEQ) permit. The goal of the CSO-abatement program is to reduce and treat Birmingham's combined sewer overflow into the Rouge River.

Every year, the WRC prepares a budget for the CSO facilities. These budgets are approved by the WRC Board and assessed to the municipalities which benefit from them. At the end of every year, if the operating expenses are less than the assessment, that surplus is deducted from the following year's assessment. This has been the case for the last several years, mainly the result of sewage flows being less than budgeted. The WRC budgets are the basis from which the City prepares the following year's budget for these facilities. As a result, the City's budgets for the CSO facilities over the past few years have been higher than what was actually assessed. To correct this, an average surplus amount has been incorporated into the budget preparation process. This should make the City's budget closer to what is expected from WRC. As a result, CSO maintenance costs are expected to decrease \$36,640, or 3%, from 2014-2015's budget.

City Maintenance

Operating expenses other than sewage disposal and CSO maintenance represent the City's maintenance expenses. The City's maintenance expense is budgeted to decrease \$84,273, or 3%, from the prior year's budget. The decrease is the result of lower retirement and retiree health care costs, and equipment costs. Partially offsetting this decrease is an increase in depreciation expense as a result of the City's continued sewer replacement program, as well as, a rise in hospitalization costs. The overall decrease in City maintenance costs decreased the rate by \$.03, or 2%.

Capital Improvements

The \$1,590,000 is for sewer improvements in conjunction with street projects (\$840,000) on Webster Ave., W. Brown St., W. Maple Rd., Hamilton Ave., and an unnamed street – Cole St. to

250 feet south of E. Lincoln, and for sewer lining (\$750,000) in the Quarton Lake area. These projects will be financed by reserves of the system (\$1,590,000).

Debt Service

Debt service costs for 2015-2016 include payment of interest on the following bonds: \$56,280 for the three combined sewer overflow retention basin bonds; \$214,380 for the 2004 sewer improvement refunding bonds; \$85,740 for the George W. Kuhn Drain bonds; and \$21,430 for the North Arm Drain bonds. The CSO, George W. Kuhn, and North Arm Drain bond payments are funded by a property tax levy within the City's operating millage. The sewer improvement bond is funded by a property tax levy within the City's debt levy millage.

2016-2017 Assumptions

The planned rate for 2016-2017 is expected to increase \$.26, or 3%. Assumptions used for this planned rate include a 4% overall increase in sewage disposal costs, a 2% increase in CSO maintenance, and a 1% increase in net other operating costs. Planned water consumption will be approximately the same for 2016-2017.

CITY OF BIRMINGHAM
2015-2016 BUDGET
SEWAGE DISPOSAL FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
TAXES	3,353,599	3,361,060	3,356,060	3,207,260	2,829,030
CHARGES FOR SERVICES	7,089,236	7,831,390	7,414,100	7,817,910	8,066,420
INTEREST AND RENT	79,728	65,260	48,500	52,000	76,000
OTHER REVENUE	275,418	0	0	0	0
REVENUES	10,797,981	11,257,710	10,818,660	11,077,170	10,971,450
<u>EXPENSES</u>					
PERSONNEL SERVICES	477,793	608,240	608,240	548,230	555,280
SUPPLIES	48,583	50,000	50,000	50,000	50,000
OTHER CHARGES	6,817,462	7,577,053	7,253,880	7,568,680	7,834,140
CAPITAL OUTLAY	1,398,212	3,124,417	2,465,400	1,590,000	1,700,000
DEBT SERVICE	694,899	492,000	465,800	377,750	292,700
TRANSFERS OUT	0	0	0	500,000	500,000
EXPENSES	9,436,949	11,851,710	10,843,320	10,634,660	10,932,120
REVENUES OVER (UNDER) EXPENSES	1,361,032	(594,000)	(24,660)	442,510	39,330

**CITY OF BIRMINGHAM
2015-2016 BUDGET
SEWAGE DISPOSAL FUND**

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	91,755	137,790	137,790	140,160	140,160	140,860
703.00	ADMINSTRATION COST	295,390	328,220	328,220	282,080	282,080	285,450
706.00	LABOR BURDEN	90,648	142,230	142,230	125,990	125,990	128,970
	PERSONNEL SERVICES TOTAL	477,793	608,240	608,240	548,230	548,230	555,280
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	48,583	50,000	50,000	50,000	50,000	50,000
	SUPPLIES TOTAL	48,583	50,000	50,000	50,000	50,000	50,000
<u>OTHER CHARGES</u>							
801.02	OTHER LEGAL	6,369	10,000	6,000	10,000	10,000	10,000
802.01	AUDIT	7,755	7,640	8,090	8,250	8,250	8,420
811.00	OTHER CONTRACTUAL SERVICE	146,943	197,516	136,430	137,000	137,000	142,000
901.00	PRINTING & PUBLISHING	0	100	0	0	0	0
920.00	ELECTRIC UTILITY	388	210	600	600	600	600
925.01	GWK SANITARY SEWAGE TREATMEN	614,031	681,850	685,250	712,260	712,260	756,480
925.02	GWK STORM WATER TREATMENT	1,186,524	1,233,980	1,221,910	1,268,990	1,268,990	1,317,870
925.03	EVER/FARM SEWAGE TREATMT	2,256,733	2,540,400	2,434,780	2,527,510	2,527,510	2,623,800
927.01	ACACIA PARK CSO MAINTENAN	180,257	209,030	175,890	193,630	193,630	198,730
927.02	BIRMINGHAM CSO MAINTENANC	577,292	718,990	645,240	722,460	722,460	741,440
927.03	BLOOMFIELD CSO MAINTENANCE	193,151	235,520	207,520	210,810	210,810	216,380
937.04	CONTRACT MAINTENANCE	0	3,327	3,300	3,300	3,300	3,300
941.00	EQUIPMENT RENTAL OR LEASE	60,988	96,880	81,000	81,000	81,000	81,000
955.03	MEMBERSHIP & DUES	4,045	3,050	3,050	3,050	3,050	3,050
955.04	CONFERENCES & WORKSHOPS	50	100	100	100	100	100
957.04	LIAB INSURANCE PREMIUMS	28,520	28,520	28,520	28,520	28,520	28,520
962.00	MISCELLANEOUS	1,103	1,200	1,200	1,200	1,200	1,200
968.01	DEPRECIATION	1,553,313	1,608,740	1,615,000	1,660,000	1,660,000	1,701,250
	OTHER CHARGES TOTAL	6,817,462	7,577,053	7,253,880	7,568,680	7,568,680	7,834,140
<u>CAPITAL OUTLAY</u>							
981.01	PUBLIC IMPROVEMENTS	1,398,212	2,305,417	2,346,400	840,000	840,000	950,000
981.02	SEWER IMPROVEMENTS	0	700,000	0	750,000	750,000	750,000
985.69	CATALPA DRIVE SEWER - BEVERLY F	0	119,000	119,000	0	0	0
	CAPITAL OUTLAY TOTAL	1,398,212	3,124,417	2,465,400	1,590,000	1,590,000	1,700,000
<u>DEBT SERVICE</u>							
995.01	AMORTIZATION EXPENSE	123,332	26,200	0	0	0	0
995.04	CSO BOND INTEREST COUNTY	121,782	102,170	102,170	56,280	56,280	16,700
995.05	SEWER IMPROVEMENT BOND INTERE	320,259	245,110	245,110	214,300	214,300	181,250
995.06	KUHN DRAIN BOND INTEREST	101,767	93,450	93,450	85,740	85,740	77,040
995.07	NORTH ARM BOND INTEREST	27,759	25,070	25,070	21,430	21,430	17,710
	DEBT SERVICE TOTAL	694,899	492,000	465,800	377,750	377,750	292,700

CITY OF BIRMINGHAM
2015-2016 BUDGET
SEWAGE DISPOSAL FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>TRANSFERS OUT</u>							
999.05	TRANSFER TO WATER FUND	0	0	0	500,000	500,000	500,000
	TRANSFERS OUT TOTAL	0	0	0	500,000	500,000	500,000
SEWAGE DISPOSAL FUND TOTAL		9,436,949	11,851,710	10,843,320	10,634,660	10,634,660	10,932,120

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **702.00 Salaries and Wages Direct** – The increase of \$2,370, or 2%, reflects the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
2. **703.00 Administrative Cost** – This account represents wages paid for administrative services by the General Fund employees within this fund. The breakdown of these costs are as follows:

Engineering and Public Services	\$ 84,330
Finance and Treasury	<u>197,750</u>
Total	<u>\$282,080</u>

3. **706.00 Labor Burden** – The decrease of \$16,240, or 11%, is the result of a decrease in retiree health-care contributions (\$9,970) and a decrease in pension contributions (\$6,730) as recommended by the City's actuary. This decrease was offset by an increase in fringe benefits costs associated with the position changes above, an increase in hospitalization costs (\$480), and an increase in contributions to the defined contribution (\$740) and health savings plans (\$100).
4. **811.00 Other Contractual Service** – The original budget for this account in 2014-2015 was \$133,000. It was increased to \$197,516 as a result of an encumbrance from 2013-2014. The request of \$137,000 brings the account back to a regular level.
5. **925.01 George W. Kuhn Drain Sanitary Sewage Treatment** – The increase of \$30,410, or 4%, is due to the estimated increase for sewage disposal costs from the City of Detroit Water and Sewerage department and Oakland County Water Resources Commissioner.
6. **925.02 George W. Kuhn Drain Storm Water Treatment** – The increase of \$35,010, or 3%, is due to the estimated increase for sewage disposal costs from the City of Detroit Water and Sewerage Department and Oakland County Water Resources Commissioner.
7. **925.03 Evergreen-Farmington Sewage Treatment** – The 2015-2016 budget projects a 4% increase and is based on the 2014-2015 actual cost. The 2014-2015 budget amount was estimated at a higher amount.
8. **927.01 Acacia Park CSO Maintenance** – This amount represents Birmingham's 28.8% share of the maintenance assessment for the Acacia Park retention basin. The decrease of \$15,400, or 7%, reflects the lower sewage disposal costs due to the County's change to the fixed cost method.

9. **927.02 Birmingham CSO Maintenance** – This amount represents Birmingham’s 96.86% share of maintenance costs for the Birmingham retention basin. The increase of \$3,470 or 0.5%, is due to lower surplus funds projected for 2014-2015 to be used to offset the 2015-2016 assessment. The increase from the prior year is partially offset by the lower sewage disposal cost due to the County’s change to the fixed cost method.
10. **927.03 Bloomfield Village CSO Maintenance** – This amount represents Birmingham’s 22.095% share of maintenance costs for the Bloomfield retention basin. The decrease of \$24,710, or 10%, reflects the lower sewage disposal cost due to the County’s change to the fixed cost method.
11. **981.01 Public Improvements** – The \$840,000 is for sewer improvements in conjunction with street projects on W. Maple Rd., Webster Ave., Hamilton Ave., W. Brown St., and the unnamed road between Cole St. and Lincoln Ave.
12. **981.02 Sewer Improvements** – The \$750,000 is for sewer lining in the Quarton Lake area.
13. **995.04 through 995.07 Sewer-Related Bond Interest** – These accounts represent the interest on all sewer-related bonds.

<p style="text-align: center;"><i>Significant Notes to 2016-2017 Planned Amounts</i></p>
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1. **706.00 Labor Burden** – The increase of \$2,980, or 2%, reflects an increase in hospitalization costs (\$2,170) and an increase in retiree health-care contributions (\$2,640) as recommended by the City’s actuary. These costs were partially offset by a decrease in pension contributions (\$1,850).
2. **925.01 to 925.03 Sewage Treatment** – The increase of approximately 5% reflects the continuing costs to maintain the City of Detroit Water and Sewerage Department infrastructure on a shrinking Metro Detroit population. In addition, DWSD infrastructure improvements will be funded predominately through user rates instead of bonding.
3. **981.01 Public Improvements** – The \$950,000 is for sewer improvements in conjunction with street projects on Raynale St., N. Glenhurst Dr., Brookwood, Redding Rd., Maple Rd., Park St., and Peabody St.
4. **981.02 Sewer Improvements** – The \$750,000 is for sewer lining in the Quarton Lake area.

FUND SUMMARY

Lincoln Hills Golf Course

Lincoln Hills, located at 2666 West Fourteen Mile Road, is one of two municipal golf courses owned by the City of Birmingham. With its unique elevation changes, tree-lined fairways and alternative tee boxes, it makes for a very challenging round of golf. The golf course total yardage is just over 3,000 yards and plays to a par 35.

Lincoln Hills, a Jerry Matthews design, opened in 1964 and offers a beautiful clubhouse overlooking the course that was recently renovated in 2010. What is great about this course is that it lends itself to all types of golfers. Whether you are a beginner, intermediate or advanced golfer, you have several options off the tee. When your round is finished, enjoy a cold beverage and our famous Clubhouse Burger on the patio and reminisce about the great shots you had. It is truly one of the “best kept secrets” in Birmingham.

City staff operates the clubhouse and maintains the golf course and grounds. The operation is overseen by the Golf Operations Manager. The clubhouse staff is comprised of seasonal staff that provide a variety of services, including tee-time reservations, collecting green fees, renting golf cars, ~~and~~ selling food and beverage items, and running club and outside golf tournaments. The maintenance staff, which includes full-time and seasonal employees, maintains the golf courses.

Our mission is to offer a superb club membership experience by offering personalized service with a friendly, responsive and professional staff, excellent course conditions, clean and attractive facilities, and sustained commitment to quality.

Lincoln Hills runs a very robust junior golf program. It is broken down into three levels: The Birdies (Ages 6-9); The Eagles (Ages 9-13); and the Aces (12-17). All aspects of the game are introduced to our juniors in a fun learning environment. We are also excited to be participating in our third year with the PGA Jr Golf League, where juniors play in a scramble format and play against other teams from local courses.

We encourage our community and guests to keep updated of registration for these programs on our website at www.golfbirmingham.org, along with our schedule of events. It is a great source of information of everything that goes on at Lincoln Hills.

The Birmingham community is fortunate to have this property to enjoy a relaxing round of golf during the warmer months and sledding and cross country skiing in the winter months. Visit one of our courses and see why Golf Birmingham is THE place to tee it up!

CITY OF BIRMINGHAM
2015-2016 BUDGET
LINCOLN HILLS GOLF COURSE
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	645	0	0	0	0
CHARGES FOR SERVICES	649,896	619,300	617,800	623,900	627,000
INTEREST AND RENT	26,640	20,000	16,000	18,000	18,000
OTHER REVENUE	120	100	0	0	0
TRANSFERS IN	0	0	0	0	0
REVENUES	677,301	639,400	633,800	641,900	645,000
<u>EXPENSES</u>					
PERSONNEL SERVICES	283,471	394,940	338,890	276,880	278,290
SUPPLIES	89,992	87,000	87,000	88,500	89,500
OTHER CHARGES	150,341	146,240	152,970	167,350	167,360
CAPITAL OUTLAY	26,898	25,000	25,000	25,000	25,000
TRANSFERS OUT	0	0	0	0	0
EXPENSES	550,702	653,180	603,860	557,730	560,150
REVENUES OVER (UNDER) EXPENSES	126,599	(13,780)	29,940	84,170	84,850

CITY OF BIRMINGHAM
2015-2016 BUDGET
LINCOLN HILLS GOLF COURSE

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	211,146	286,600	261,640	210,090	210,090	210,090
703.00	ADMINSTRATION COST	17,190	19,860	19,860	17,160	17,160	17,320
706.00	LABOR BURDEN	55,135	88,480	57,390	49,630	49,630	50,880
	PERSONNEL SERVICES TOTAL	283,471	394,940	338,890	276,880	276,880	278,290
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	56,323	57,000	57,000	56,000	56,000	56,000
740.00	FOOD & BEVERAGE	15,819	14,000	14,000	15,000	15,000	15,000
750.00	BEER AND WINE PURCHASES	6,282	6,000	6,000	6,500	6,500	6,500
751.00	MERCHANDISE	11,568	10,000	10,000	11,000	11,000	12,000
	SUPPLIES TOTAL	89,992	87,000	87,000	88,500	88,500	89,500
<u>OTHER CHARGES</u>							
802.01	AUDIT	674	660	690	720	720	730
811.00	OTHER CONTRACTUAL SERVICE	14,836	13,000	13,000	13,500	13,500	13,500
818.06	CONTRACTUAL ALARM	1,520	2,500	2,500	2,000	2,000	2,000
851.00	TELEPHONE	757	750	750	750	750	750
901.00	PRINTING & PUBLISHING	934	1,780	1,780	2,280	2,280	2,280
901.04	MARKETING & ADVERTISING	995	4,000	4,000	5,000	5,000	5,000
920.00	ELECTRIC UTILITY	11,193	13,100	13,100	13,100	13,100	13,100
921.00	GAS UTILITY CHARGES	1,468	2,050	1,750	1,650	1,650	1,650
922.00	WATER UTILITY	1,997	1,550	1,550	1,800	1,800	1,800
941.00	EQUIPMENT RENTAL OR LEASE	34,855	39,000	39,000	49,000	49,000	49,000
955.01	TRAINING	233	300	300	1,200	1,200	1,200
956.04	LIQUOR LICENSE	1,253	1,350	1,350	1,350	1,350	1,350
957.04	LIAB INSURANCE PREMIUMS	22,492	16,200	16,200	18,000	18,000	18,000
968.01	DEPRECIATION	57,134	50,000	57,000	57,000	57,000	57,000
	OTHER CHARGES TOTAL	150,341	146,240	152,970	167,350	167,350	167,360
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	5,848	0	0	0	0	0
972.00	FURNITURE	2,460	0	0	0	0	0
981.01	PUBLIC IMPROVEMENTS	18,590	25,000	25,000	25,000	25,000	25,000
	CAPITAL OUTLAY TOTAL	26,898	25,000	25,000	25,000	25,000	25,000
LINCOLN HILLS GOLF COURSE TOTAL		550,702	653,180	603,860	557,730	557,730	560,150

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 702.00 Salaries and Wages Direct** – The decrease of \$76,510, or 27%, reflects re-allocation of Teamster employee wages from the golf course which was partially offset by the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
- 2. 706.00 Labor Burden** – The decrease of \$38,850, or 44%, is the result of a decrease in fringe benefits costs associated with the position changes above, a decrease in retiree health-care contributions (\$23,750) and a decrease in pension contributions (\$8,680) as recommended by the City's actuary. This decrease was offset by an increase in hospitalization costs (\$150), and an increase in contributions to the defined contribution (\$1,320) and health savings plans (\$270).
- 3. 729.00 Operating Supplies** – The decrease of \$1,000, or 2%, is based on historical spending for clubhouse supplies.
- 4. 811.00 Other Contractual Service** – This account is for quarterly and annual inspections, repair of wells, plumbing, electrical, heating/cooling, refrigeration repair, fence repair, and all credit card processing fees.
- 5. 941.00 Equipment Rental or Lease** – The increase of \$10,000, or 26%, is based on future equipment needs. Of the \$49,000 total, \$29,000 goes to the equipment fund for future equipment replacement. The remaining amount is for the golf cart lease.
- 6. 957.04 Liability Insurance Premiums** – The increase of \$1,800, or 11%, is the result of an increase in liquor liability insurance.
- 7. 981.01 Public Improvements** – The \$25,000 is for carpet for the clubhouse (\$4,000), new entrance sign (\$1,000), asphalt for cart staging area (\$5,000), new tee signs (\$6,000), new bunker sand (\$9,000).

Significant Notes to 2016-2017 Planned Amounts

- 1. 706.00 Labor Burden** – The increase of \$1,250, or 3%, reflects an increase in hospitalization costs (\$1,130) and an increase in retiree health-care contributions (\$370) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$240).
- 2. 981.01 Public Improvements** – The \$25,000 is for cart paths (\$15,000), replacement of urinals in men's bathroom (\$5,000), and a new planting bed at the clubhouse (\$5,000).

FUND SUMMARY

Springdale Golf Course

Springdale, a Jerry Matthews design, dates back to the 1920's and it is the older of the two nine-hole golf courses. It is a picturesque, challenging course complemented by the beautiful Rouge River and is always well manicured. Our course will challenge the weekly golfers as well as offer a notably fun time for all levels of players. In addition, we are proud to offer Springdale Park, which is a great avenue for all types of parties, family events and "get togethers" for all to enjoy. The golf course and Springdale Park encompass approximately 55 acres and offers a tranquil environment with exceptional customer service. A Par 34 with total yardage of 2,700 from the back tees is a great course to brush up on your short game.

Since 2001, Springdale has gone through many changes, including the remodeling of the golf course (2001) which included: adding or rebuilding 26 sand bunkers; different teeing locations on each hole; three new putting greens; a pond; and additional mounding around the golf course. All of these features have added to the overall playing experience. A stream bank restoration project was also completed in 2001. This helped to prevent erosion along the banks of the Rouge River. In the fall of 2006, a new pump house and pump station were installed to improve the irrigation system.

City staff operates the clubhouse and maintains the golf course. The operation is overseen by the Golf Operations Manager. The clubhouse staff is comprised of seasonal staff that provide a variety of services, including tee-time reservations, collecting green fees, renting golf cars, selling food and beverage items, and running club and outside tournaments. The maintenance staff, which includes full-time and seasonal employees, maintains the golf courses.

Springdale offers one of our most popular Club events for our members and guests, Nite Golf. Yes, it is played at night with tiki torches, luminaires, and "glow-in-the-dark" golf balls. We will put on three events during the season and you can find more details on our website at www.goflbirmingham.org. You may also want to participate in our "Family Day." We have a block of tee times from 4 pm to 5 pm on every Sunday afternoon for you to enjoy time with your family. Family Day will alternate courses each week and will begin in May and run through August. Each child plays free with an accompanied paying adult and we also provide forward tees so it provides a fun atmosphere for all.

The community is fortunate to have this property to enjoy a relaxing round of golf, or a picnic in the park with family and friends. Visit one of our courses and see why Golf Birmingham is THE place to tee it up!

CITY OF BIRMINGHAM
2015-2016 BUDGET
SPRINGDALE GOLF COURSE
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
INTERGOVERNMENTAL	645	0	0	0	0
CHARGES FOR SERVICES	403,520	491,150	469,000	474,150	477,700
INTEREST AND RENT	9,600	9,000	9,000	9,000	9,000
OTHER REVENUE	84	0	0	0	0
REVENUES	413,849	500,150	478,000	483,150	486,700
<u>EXPENSES</u>					
PERSONNEL SERVICES	250,440	328,560	252,340	223,740	225,170
SUPPLIES	67,996	79,000	73,000	75,500	75,700
OTHER CHARGES	130,022	139,580	132,050	150,980	150,990
CAPITAL OUTLAY	4,996	25,000	25,000	30,000	30,000
EXPENSES	453,454	572,140	482,390	480,220	481,860
REVENUES OVER (UNDER) EXPENSES	(39,605)	(71,990)	(4,390)	2,930	4,840

**CITY OF BIRMINGHAM
2015-2016 BUDGET
SPRINGDALE GOLF COURSE**

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	180,663	225,170	194,070	160,620	160,620	160,620
703.00	ADMINSTRATION COST	17,190	19,860	19,860	17,160	17,160	17,320
706.00	LABOR BURDEN	52,587	83,530	38,410	45,960	45,960	47,230
	PERSONNEL SERVICES TOTAL	250,440	328,560	252,340	223,740	223,740	225,170
<u>SUPPLIES</u>							
729.00	OPERATING SUPPLIES	48,174	55,500	49,500	49,500	49,500	49,700
740.00	FOOD & BEVERAGE	10,429	13,000	13,000	14,000	14,000	14,000
750.00	BEER AND WINE PURCHASES	4,899	5,500	5,500	6,000	6,000	6,000
751.00	MERCHANDISE	4,494	5,000	5,000	6,000	6,000	6,000
	SUPPLIES TOTAL	67,996	79,000	73,000	75,500	75,500	75,700
<u>OTHER CHARGES</u>							
802.01	AUDIT	674	660	690	720	720	730
811.00	OTHER CONTRACTUAL SERVICE	11,169	13,000	13,000	15,500	15,500	15,500
818.06	CONTRACTUAL ALARM	1,101	1,100	1,100	1,100	1,100	1,100
851.00	TELEPHONE	613	550	720	720	720	720
901.00	PRINTING & PUBLISHING	1,252	1,280	1,200	1,400	1,400	1,400
901.04	MARKETING & ADVERTISING	995	4,000	4,000	5,000	5,000	5,000
920.00	ELECTRIC UTILITY	7,446	11,100	10,200	10,200	10,200	10,200
921.00	GAS UTILITY CHARGES	3,298	3,550	3,300	3,300	3,300	3,300
922.00	WATER UTILITY	1,670	1,500	2,000	2,000	2,000	2,000
941.00	EQUIPMENT RENTAL OR LEASE	28,308	35,000	28,000	42,000	42,000	42,000
955.01	TRAINING	233	300	300	1,200	1,200	1,200
956.04	LIQUOR LICENSE	1,253	1,340	1,340	1,340	1,340	1,340
957.04	LIAB INSURANCE PREMIUMS	22,492	16,200	16,200	16,500	16,500	16,500
968.01	DEPRECIATION	49,518	50,000	50,000	50,000	50,000	50,000
	OTHER CHARGES TOTAL	130,022	139,580	132,050	150,980	150,980	150,990
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	2,463	0	0	0	0	0
972.00	FURNITURE	2,533	0	0	0	0	0
981.01	PUBLIC IMPROVEMENTS	0	25,000	25,000	30,000	30,000	30,000
	CAPITAL OUTLAY TOTAL	4,996	25,000	25,000	30,000	30,000	30,000
SPRINGDALE GOLF COURSE TOTAL		453,454	572,140	482,390	480,220	480,220	481,860

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 702.00 Salaries and Wages Direct** – The decrease of \$64,550, or 29%, reflects re-allocation of Teamster employee wages from the golf course which was partially offset by the upgrading of two full-time positions and converting the part-time assistant director position to a full-time position.
- 2. 706.00 Labor Burden** – The decrease of \$37,570, or 45%, is the result of a decrease in fringe benefits costs associated with the position changes above, a decrease in retiree health-care contributions (\$23,810) and a decrease in pension contributions (\$8,700) as recommended by the City's actuary. This decrease was offset by an increase in hospitalization costs (\$110), and an increase in contributions to the defined contribution (\$1,320) and health savings plans (\$260).
- 3. 729.00 Operating Supplies** – The decrease of \$6,000, or 11%, is based on historical spending for clubhouse supplies.
- 4. 811.00 Other Contractual Service** – This account is for quarterly and annual inspections, repair of wells, plumbing, electrical, heating/cooling, refrigeration repair, fence repair, and all credit card processing fees.
- 5. 957.04 Liability Insurance Premiums** – The increase of \$300, or 2%, is the result of an increase in liquor liability insurance.
- 6. 941.00 Equipment Rental or Lease** – The increase of \$7,000, or 20%, is based on future equipment needs. Of the \$42,000 total, \$29,000 goes to the equipment fund for future equipment replacement. The remaining amount is for the golf cart lease.
- 7. 981.01 Public Improvements** – The \$30,000 is for new tee signs (\$6,000), bridge repair (\$8,000), new fairway bunker on #2 (\$1,000), lighting for building perimeter and parking lot (\$6,000), new entrance sign (\$1,000), new planting bed (\$3,000), and a new wash pad for golf carts (\$5,000).

Significant Notes to 2016-2017 Planned Amounts

- 1. 706.00 Labor Burden** – The increase of \$1,270, or 3%, reflects an increase in hospitalization costs (\$1,130) and an increase in retiree health-care contributions (\$400) as recommended by the City's actuary. These costs were partially offset by a decrease in pension contributions (\$240).
- 2. 981.01 Public Improvements** – The \$30,000 is for cart paths (\$15,000), a new chipping green (\$5,000), and the re-sealing of the parking lot and clubhouse entrance (\$10,000).

INTERNAL SERVICE FUNDS

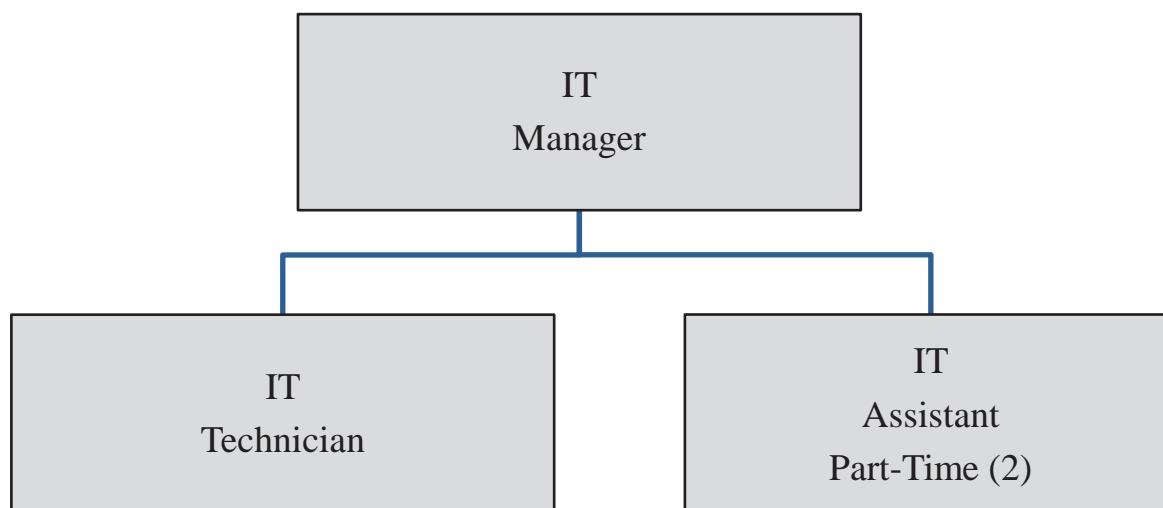
Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The main purpose of Internal Service Funds is to identify and allocate costs related to the provision of specific goods and services. An equipment-rental charge is included in the budgets of the respective activities that use the services.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

DEPARTMENT SUMMARY

Information Technology



The Information Technology Department was established to provide a comprehensive, integrated computer infrastructure that serves all City departments. The purpose of this department is to continually develop new approaches in the design of information systems, which will assist City employees in providing better service to citizens.

The Information Technology Department evaluates and implements technological advancements targeted to enhance operating efficiencies, automation, cross boundary information sharing and collaboration in support of management decision making. Adaption of new information technology is a rapidly evolving, continual process that contributes materially toward enhancing the productivity of staff and is a significant offset to requirements for reductions to general staffing levels.

A critical function is to maintain the day-to-day operations of network, computer equipment, software, telephone, and other communication systems to ensure uninterrupted service. Responsibility for changes and enhancements to the system and troubleshooting problems associated with hardware and software programs also fall within this function. An important aspect of this function is planning and implementing information security, recovery, compliance and integrity policies and procedures. The department strives to help improve productivity and provide for an extensive range of business activities. This includes examining the information needs of City departments to provide the best information available for management decision making.

It is this department's duty to integrate information needs for the entire organization into a system that aligns computer technology with City goals and business requirements. The department acts as a liaison between City staff users, hardware vendors, and software vendors in preparing

specifications and evaluating software. The Information Technology Department is focused on developing and implementing solutions across departments, which will enhance service to residents and minimize costs.

FUND SUMMARY

Computer Equipment Fund

Revenue Assumptions

Revenue in the Computer Equipment Fund is derived primarily from rental charges to other user departments of the City. Departments are charged a rate sufficient to cover all operating costs of the fund, plus a provision for depreciation. Operating costs include such items as personnel, computer and telephone maintenance charges, computer-software upgrades and connectivity charges for the City's wide-area network. The recommended computer-equipment rental charges for fiscal year 2015-2016 and 2016-2017 were calculated to provide \$555,040 in each of the two fiscal years. This would leave sufficient cash reserves estimated at \$1,113,235 in the fund at fiscal-year-end 2016-2017.

Expense Assumptions

Operating expenses of the Computer Equipment Fund for fiscal year 2015-2016 recommended budget total \$838,220 and \$775,240 for the subsequent year. Capital purchases of \$181,670 in fiscal year 2015-2016 and \$131,180 in fiscal year 2016-2017 have been recommended to provide for replacement of workstations, monitors, printers, copier, software upgrades and GIS improvements.

	Budget 2014-2015	Recommended Budget 2015-2016	Difference	%	Recommended Budget 2016-2017	Difference	%
Personnel Services	\$ 310,590	\$ 305,280	\$ (5,310)	-1.7%	\$ 308,640	\$ 3,360	1.1%
Supplies	18,886	10,880	(8,006)	-42.4%	7,380	(3,500)	-32.2%
Other Charges	151,970	168,360	16,390	10.8%	137,210	(31,150)	-18.5%
Depreciation	238,790	172,030	(66,760)	-28.0%	190,830	18,800	10.9%
	<u>\$ 720,236</u>	<u>\$ 656,550</u>	<u>\$ (63,686)</u>	-8.8%	<u>\$ 644,060</u>	<u>\$ (12,490)</u>	19.6%

The decrease in “Personnel Services” of \$5,310 in 2015-2016 is primarily attributable to a decrease in retiree health-care costs. The increase in “Other Charges” of \$16,390 is primarily attributable to an increase in computer maintenance expense.

CITY OF BIRMINGHAM
2015-2016 BUDGET
COMPUTER EQUIPMENT FUND
SUMMARY OF RECOMMENDED BUDGET

	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	RECOMMENDED 2015-2016	PLANNED 2016-2017
REVENUES/ SOURCES OF FUNDS					
DRAW FROM NET ASSETS	\$ 26,856	\$ 192,190	\$ 136,650	\$ 253,980	\$ 188,000
CHARGES FOR SERVICES	558,018	555,040	558,020	555,040	555,040
INTEREST AND RENT	11,479	9,260	6,700	7,000	10,000
OTHER REVENUE	36,815	43,980	43,980	22,200	22,200
TOTAL REVENUES / SOURCES OF FUNDS	\$ 633,168	\$ 800,470	\$ 745,350	\$ 838,220	\$ 775,240
EXPENSES/ USES OF FUNDS					
PERSONNEL SERVICES	\$ 272,646	\$ 310,590	\$ 304,760	\$ 305,280	\$ 308,640
SUPPLIES	7,608	18,886	13,880	10,880	7,380
OTHER CHARGES	122,002	151,970	146,310	168,360	137,210
DEPRECIATION	193,780	238,790	205,400	172,030	190,830
CAPITAL OUTLAY	37,132	80,234	75,000	181,670	131,180
TOTAL EXPENSES / USES OF FUNDS	\$ 633,168	\$ 800,470	\$ 745,350	\$ 838,220	\$ 775,240
STATEMENT OF CASH FLOWS					
	ACTUAL 2013-2014	PROJECTED 2014-2015	RECOMMENDED 2015-2016	PLANNED 2016-2017	
CASH FLOWS FROM OPERATING ACTIVITIES					
Cash received from services and other funds	594,833	602,000	577,240	577,240	
Cash payments to employees for services	(272,646)	(304,760)	(305,280)	(308,640)	
Cash payments to suppliers for goods and services	(129,610)	(160,190)	(179,240)	(144,590)	
Net cash provided by (used in) operating activities	\$ 192,577	\$ 137,050	\$ 92,720	\$ 124,010	
CASH FLOWS FROM CAPITAL ACTIVITIES					
Computer hardware and software upgrade purchases	(37,132)	(75,000)	(181,670)	(131,180)	
Net cash used in financing activities	\$ (37,132)	\$ (75,000)	\$ (181,670)	\$ (131,180)	
CASH FLOWS FROM INVESTING ACTIVITIES					
Interest received on investments	11,479	6,700	7,000	10,000	
Net cash provided by investing activities	\$ 11,479	\$ 6,700	\$ 7,000	\$ 10,000	
Net Increase (Decrease) in Cash and Investments	\$ 166,924	\$ 68,750	\$ (81,950)	\$ 2,830	
Cash and Investments - Beginning of year	\$ 956,681	\$ 1,123,605	\$ 1,192,355	\$ 1,110,405	
Cash and Investments - End of year	\$ 1,123,605	\$ 1,192,355	\$ 1,110,405	\$ 1,113,235	

NOTE:

Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

CITY OF BIRMINGHAM
2015-2016 BUDGET
INFORMATION TECHNOLOGY

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	160,552	180,230	175,400	181,380	181,380	181,380
706.00	LABOR BURDEN	112,094	130,360	129,360	123,900	123,900	127,260
	PERSONNEL SERVICES TOTAL	272,646	310,590	304,760	305,280	305,280	308,640
<u>SUPPLIES</u>							
728.00	PUBLICATIONS	52	250	80	80	80	80
729.00	OPERATING SUPPLIES	513	1,300	1,300	1,300	1,300	1,300
742.00	COMPUTER SOFTWARE	7,043	17,336	12,500	9,500	9,500	6,000
	SUPPLIES TOTAL	7,608	18,886	13,880	10,880	10,880	7,380
<u>OTHER CHARGES</u>							
851.00	TELEPHONE	2,231	2,500	1,900	1,900	1,900	1,900
861.00	TRANSPORTATION	42	50	40	40	40	40
933.02	TELEPHONE MAINTENANCE	15,976	19,830	19,830	16,600	16,600	16,600
933.06	COMPUTER MAINTENANCE	98,646	119,590	119,590	145,090	145,090	113,940
933.07	CONNECTIVITY	13,321	13,050	13,050	23,580	23,580	23,080
955.01	TRAINING	3,946	8,100	3,750	3,500	3,500	3,500
955.03	MEMBERSHIP & DUES	400	400	400	400	400	400
955.04	CONFERENCES & WORKSHOPS	761	1,500	800	830	830	830
968.01	DEPRECIATION	193,780	238,790	205,400	172,030	172,030	190,830
	OTHER CHARGES TOTAL	329,103	403,810	364,760	363,970	363,970	351,120
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	78,970	24,000	23,000	42,340	42,340	10,000
973.03	DOCUMENT IMAGING	7,820	0	0	0	0	0
973.04	NETWORK UPGRADE	78,145	34,084	30,000	75,650	75,650	84,000
973.05	GIS	0	9,100	8,950	40,100	40,100	14,100
	CAPITAL OUTLAY TOTAL	164,935	67,184	61,950	158,090	158,090	108,100
INFORMATION TECHNOLOGY TOTAL		774,292	800,470	745,350	838,220	838,220	775,240

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

- 1. 702.00 Salaries and Wages Direct** – The increase of \$1,150, or 1%, is the result of 2014-2015's budget not being amended for the approved wage increase for 2014-2015 (\$6,660), and the elimination of the part-time IT Intern position to a part-time IT Assistant position at a higher rate (\$5,200). Also, an increase in longevity payments (\$200) was projected. These increases were offset by the elimination of an IT Technician position replaced with a second part-time IT Assistant position (\$10,410) at a lower rate. A decrease in overtime costs (\$500) is also recommended.
- 2. 706.00 Labor Burden** – The decrease of \$6,460, or 5%, reflects a decrease in retiree health-care contributions (\$3,820) and pension contributions (\$3,140) as recommended by the City's actuary and a correction and corresponding decrease of the prior year HRA benefit (\$1,000). Offsetting this decrease is an increase in hospitalization costs (\$2,370), and other fringe benefit costs (\$280) increased due to the wage changes above.
- 3. 742.00 Computer Software** – This account includes miscellaneous purchases and updates (\$5,000), password updates (\$1,500), and a VMware upgrade (\$3,000).
- 4. 933.06 Computer Maintenance** – The increase of \$25,500, or 21%, is the result of increased maintenance costs (\$8,900), additional UPS batteries and capacitors (\$10,800), and new FOIA tracking (\$5,800).
- 5. 933.07 Connectivity** – This account includes CityMap service (\$3,600), internet service (\$2,630), museum connectivity to the city (\$7,050), video hosting of meetings (\$6,950), city website (\$3,000), and miscellaneous fees (\$350).
- 6. 971.01 Machinery & Equipment** – This account includes the replacement of the copier/fax in the Treasury, Museum, Department of Public Services, and Clerk's departments due to the end of its useful life (\$32,340), and the replacement of various computers, monitors, and printers (\$10,000).
- 7. 973.04 Network Upgrade** – This account represents server upgrade, storage area network, upgrading of older 2008 switches and routers, upgrade to the firewall, and an upgrade to the building department cash registers.
- 8. 973.05 GIS** – The \$40,100 is for the re-development of the GIS mapping component (\$26,000), GIS annual support hours block (\$5,000), and ESRI software maintenance (\$9,100).

Significant Notes to 2016-2017 Planned Amounts

1. **706.00 Labor Burden** – The increase of \$3,360, or 3%, reflects an increase in hospitalization costs (\$2,240), and an increase in retiree health-care contributions (\$2,470) as recommended by the City’s actuary. These costs were partially offset by a decrease in pension contributions (\$1,380).
2. **971.01 Machinery & Equipment** – This account represents the replacement of computers, monitors, scanners, and printers.
3. **973.04 Network Upgrade** – This account represents workstation, firewall, and data security updates.

Performance Goals, Objectives and Measures

GOAL: Provide a portal for residents and business partners to access public information quickly and at their convenience. (*Long-Term Municipal Goals 2a, 2b*)

OBJECTIVE: To: 1) continue to develop web solutions; 2) standardize access to public information; and 3) research emerging technologies that will provide increased services using web technology.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of visitors utilizing CityMap	4,800	5,000	5,000	5,000
Number of visitors utilizing website	117,559	125,000	130,000	130,000
Aggregate number of eNews subscribers (all categories)	2,794	3,000	3,100	3,200

Performance Goals, Objectives and Measures

GOAL: Exercise business strategies to minimize expenditure of public funds and still provide the highest standard of technology services to staff and external users of technology. (*Long-Term Municipal Goals 1a, 1b*).

OBJECTIVE: Implement budget planning and funding-acquisition procedures that will allow the City to acquire and implement new technological developments in a cost-effective manner. Provide technology services to departments that will assist them in performing their job duties most efficiently.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Hours of technical training provided to employees	400	400	400	400
Number of requests for service received	715	750	750	750
Percent of helpdesk calls resolved within 8 hours	74%	80%	80%	80%
Overall user satisfaction with quality and reliability of IT services	85%	87%	90%	90%
User satisfaction with timeliness for requests for IT assistance	76%	77%	80%	80%

Performance Goals, Objectives and Measures

GOAL: To develop an efficient and secure method for staff and others to access the network and data. Develop policies for Information Technology staff to follow to ensure system security. (*Long-Term Municipal Goal 2b*).

OBJECTIVE: To: 1) follow federal and state guidelines, and abide by auditing standards for data integrity and security; 2) develop a methodology to chronicle computer data and equipment access to new employees/users, changes to security access for existing employees/users, and the removal of access when it is no longer needed; 3) ensure standards for electronic data storage are productive for employees/users.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Percentage of Plante & Moran recommendations implemented	100%	100%	100%	100%
Existing policies reviewed to include emerging technologies	35%	50%	75%	75%

Performance Goals, Objectives and Measures

GOAL: Foster technology collaboration as a way to improve the way government functions across external and internal boundaries to improve service and reduce costs. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b*)

OBJECTIVE: To: 1) explore innovative ways to control costs by eliminating duplicative services; 2) pursue shared service opportunities; 3) pursue standardization and application sharing opportunities; 4) leverage infrastructure; 5) take full advantage of collaborative purchasing agreements; 6) research emerging technologies that will provide increased services; and 7) reach out to other governmental units and organizational groups with a common interest in exploring possibilities.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Number of shared applications	15	15	15	15
Number of cloud-based services	14	14	15	15
Number of systems consolidated or eliminated by replacement with alternative more cost effective solution	31	33	35	35
Number of memberships in topical groups or conferences attended	5	5	5	5



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

COMPONENT UNITS

Baldwin Public Library – Baldwin Public Library provides full library service to all eligible patrons, including residents of the City of Birmingham, as well as residents from other municipalities that have a contractual agreement for library services. The Library Board has six members, elected every four years by the residents of the City. Revenues to finance the operations of the library are obtained through separate property-tax levy, charges for services and contributions.

Principal Shopping District - The Principal Shopping District was created to promote economic activity within the City's principal shopping districts by conducting market research and public-relations campaigns, promotions and special events. Its Board consists of eight to twelve members appointed by the City Manager with the concurrence of the City Commission. Revenue is provided through a special assessment levied against business properties within the three districts.

Brownfield Redevelopment Authority – The Brownfield Redevelopment Authority was created to facilitate the revitalization of environmentally distressed areas within the City. The Authority's Board consists of five members appointed by the City Commission. Financing for cleanup is provided for by grants received from the State of Michigan and revenues received from tax-increment financing.

Corridor Improvement Authority – The Corridor Improvement Authority was created to provide an alternate means of funding public infrastructure improvements to assist with redevelopment within the City's Triangle District. The Authority's Board consists of seven members appointed by the Chief Executive Officer with concurrence of the City Commission. Funding for Capital Improvements is obtained from tax-increment financing but may also include various other sources such as special assessments and user charges.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

BALDWIN PUBLIC LIBRARY

The Baldwin Public Library provides informational, educational and cultural services to the residents, employees, and property owners of Birmingham, Beverly Hills, Bingham Farms and Bloomfield Hills. The Library's planning and budgeting process is focused on developing and offering high-quality materials and services to those in its service area, while maintaining careful control over costs.

Baldwin's current mission statement was adopted in October 2010:

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

The Library's strategic goal areas are:

- Services and Programs: Focus on fresh, dynamic services and programs that meet the community's changing needs in an effective manner.
- Marketing and Public Relations: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and views the Library as its first choice for accessing the world's knowledge.
- Financial Stability: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.
- Personnel and Organization: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.
- Community Relationships and Partnerships: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations and businesses for everyone's mutual benefit.
- Facilities and Technology: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Baldwin is strongly committed to investigating and applying appropriate new formats and technologies, as well as providing traditional services and materials. While acknowledging its users' continuing love of books and other print materials, the Library strives to keep relevant by providing a full array of online resources and the most current audiovisual formats. In short, Baldwin is always scanning the environment to find out how it can best fulfill its users' needs.

The Baldwin Public Library offers a wide range of programs to the communities we serve. Among these are:

- Summer reading programs
- Story times
- Book clubs
- Computer classes
- Author visits
- Services to patrons with learning, developmental, physical, and visual disabilities—including services to the homebound

Memberships in local consortiums and agreements with other libraries allow the Library to make purchases cost effectively and to expand the range of materials available to residents and taxpayers. For example, the Library participates in a statewide interlibrary loan service called MeLCat, which allows resident patrons to borrow materials from hundreds of libraries throughout Michigan.

The Library's web site (www.baldwinlib.org), which is being redesigned in 2015, serves as an effective guide to the wealth of resources provided by the Library. Access to e-books, e-audio books, streaming videos, and streaming and downloadable music, as well as first-rate research databases, brings Baldwin's resources into the homes of residents at any hour of the day. Technology training sessions provided by Library staff enable residents to make optimal use of the Library's computerized resources.

Quality service is a keystone of the Library. Baldwin has long been noted throughout the state as an exemplary and respected Library. The dedicated staff works with patrons in a friendly and welcoming manner to help them get the most out of their Library and its resources. The Library is committed to a level of service that satisfies the individual and enriches the community.

Baldwin Public Library's services are based on the following core values:

- Intellectual Freedom: Providing unfettered access to all points of view.
- Equitable and Inclusive Access: Offering a wide variety of diverse resources for all ages.
- Education and Learning: Empowering individuals personally and professionally by facilitating the acquisition of credible and viable information.
- Innovation: Anticipating changing customer needs with creative, relevant and timely services.
- Welcoming Environment: Ensuring a respectful and safe atmosphere.
- Integrity: Demonstrating responsible stewardship, transparency, ethical behavior and honesty.
- Partnerships: Meeting community needs through external collaborations and internal teamwork.
- Commitment to Excellence: Delivering quality services with pride in all we do.

CITY OF BIRMINGHAM
2015-2016 BUDGET
BALDWIN LIBRARY FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
TAXES	1,997,852	2,050,990	2,064,398	2,101,764	2,155,770
INTERGOVERNMENTAL	893,317	907,868	908,773	930,508	949,119
CHARGES FOR SERVICES	109,331	101,920	101,245	99,740	98,280
INTEREST AND RENT	20,431	16,850	14,400	16,500	25,000
REVENUES	3,020,931	3,077,628	3,088,816	3,148,512	3,228,169
<u>EXPENDITURES</u>					
PERSONNEL SERVICES	1,932,416	1,953,685	1,955,271	1,999,212	2,060,794
SUPPLIES	53,784	62,200	70,000	73,300	75,000
OTHER CHARGES	389,779	504,040	477,925	485,430	479,450
CAPITAL OUTLAY	430,156	544,350	703,350	590,350	597,350
EXPENDITURES	2,806,135	3,064,275	3,206,546	3,148,292	3,212,594
REVENUES OVER (UNDER) EXPENDITURES	214,796	13,353	(117,730)	220	15,575
FUND BALANCE - BEGINNING OF YEAR	1,162,451	1,377,247	1,377,247	1,259,517	1,259,737
FUND BALANCE - END OF YEAR	1,377,247	1,390,600	1,259,517	1,259,737	1,275,312

CITY OF BIRMINGHAM
2015-2016 BUDGET
BALDWIN LIBRARY FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	1,229,845	1,226,010	1,275,860	1,366,160	1,366,160	1,400,800
706.00	LABOR BURDEN	702,571	727,675	679,411	633,052	633,052	659,994
	PERSONNEL SERVICES TOTAL	1,932,416	1,953,685	1,955,271	1,999,212	1,999,212	2,060,794
<u>SUPPLIES</u>							
727.00	POSTAGE	15,009	12,500	15,500	15,500	15,500	15,500
729.00	OPERATING SUPPLIES	13,576	15,000	17,300	16,500	16,500	17,000
742.00	COMPUTER SOFTWARE	8,607	14,700	14,700	15,300	15,300	15,500
746.00	MAINTENANCE SUPPLIES	4,815	7,000	9,000	9,500	9,500	10,000
748.00	TECHNICAL SERVICE SUPPLIE	11,777	13,000	13,500	16,500	16,500	17,000
	SUPPLIES TOTAL	53,784	62,200	70,000	73,300	73,300	75,000
<u>OTHER CHARGES</u>							
801.02	OTHER LEGAL	1,133	8,000	8,000	8,000	8,000	8,000
802.01	AUDIT	10,103	10,200	10,355	10,770	10,770	10,990
805.01	URBAN/LANDSCAPE DESIGNER	1,000	1,500	2,000	2,000	2,000	2,000
811.00	OTHER CONTRACTUAL SERVICE	44,396	83,720	61,000	55,900	55,900	56,200
813.00	ADMINISTRATIVE SERVICES	104,890	104,890	104,890	104,890	104,890	104,890
816.01	JANITORIAL CONTRACT	38,280	40,500	39,200	39,300	39,300	39,400
830.02	ILS SERVICES	30,664	35,160	38,160	35,600	35,600	37,500
830.03	CATALOGING & ILL SERVICES	6,966	10,000	10,500	11,000	11,000	11,500
851.00	TELEPHONE	8,548	10,000	8,500	7,800	7,800	8,000
861.00	TRANSPORTATION	1,194	1,300	1,500	1,500	1,500	1,700
901.00	PRINTING & PUBLISHING	6,508	7,500	6,600	6,800	6,800	7,000
901.02	MARKETING & DESIGN SERVIC	6,461	8,000	10,250	14,300	14,300	13,400
901.06	ARCHITECTURAL SERVICES	0	0	12,500	15,000	15,000	0
907.00	LIBRARY PROGRAM	650	1,000	1,000	2,000	2,000	2,500
920.00	ELECTRIC UTILITY	70,612	82,000	74,000	75,000	75,000	76,000
921.00	GAS UTILITY CHARGES	6,397	22,000	15,000	16,000	16,000	17,000
922.00	WATER UTILITY	6,648	12,000	9,000	10,000	10,000	11,000
933.02	EQUIPMENT MAINTENANCE	20,320	35,000	33,000	34,600	34,600	35,800
955.01	TRAINING	0	1,500	3,000	4,000	4,000	5,000
955.03	MEMBERSHIP & DUES	3,394	5,400	6,100	6,100	6,100	6,200
956.02	EMPLOYEE PARKING	16,586	17,500	17,500	18,000	18,000	18,500
957.04	LIAB INSURANCE PREMIUMS	4,570	4,570	4,570	4,570	4,570	4,570
957.06	UNEMPLOYMENT INSURANCE	242	2,000	1,000	2,000	2,000	2,000
962.00	MISCELLANEOUS	217	300	300	300	300	300
	OTHER CHARGES TOTAL	389,779	504,040	477,925	485,430	485,430	479,450
<u>CAPITAL OUTLAY</u>							
971.01	MACHINERY & EQUIPMENT	8,884	50,000	196,000	66,000	66,000	51,000
972.00	FURNITURE	4,561	5,000	8,000	7,000	7,000	8,000
977.00	BUILDINGS	0	5,000	5,000	5,000	5,000	7,000
987.03	MICROFORMS	471	750	750	750	750	750

CITY OF BIRMINGHAM
2015-2016 BUDGET
BALDWIN LIBRARY FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
987.05	BOOKS: ADULT	135,405	160,000	160,000	160,000	160,000	160,000
987.07	BOOKS: YOUTH	50,438	61,000	61,000	61,000	61,000	61,000
987.09	SUBSCRIPTIONS: ADULT	17,238	19,000	20,000	21,000	21,000	22,000
987.10	SUBSCRIPTIONS: YOUTH	2,498	2,600	2,600	2,600	2,600	2,600
987.11	AUDIOVISUAL: ADULT	78,786	86,000	95,000	95,000	95,000	95,000
987.12	AUDIOVISUAL: YOUTH	28,666	35,000	35,000	35,000	35,000	35,000
987.18	ONLINE SERVICES	103,209	120,000	120,000	137,000	137,000	155,000
	CAPITAL OUTLAY TOTAL	430,156	544,350	703,350	590,350	590,350	597,350
BALDWIN LIBRARY FUND TOTAL		2,806,135	3,064,275	3,206,546	3,148,292	3,148,292	3,212,594

Performance Goals, Objectives and Measures

GOAL: Maintain the quality of Library services. (*Long-Term Municipal Goals 2, 3, 4*)

OBJECTIVE: To ensure the Library delivers services in line with community expectations.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Circulate print, audiovisual and electronic resources	633,487	597,000	590,000	580,000
Welcome patrons to building	304,836	289,000	280,000	270,000
Maintain number of patrons attending Library programs	26,735	27,000	27,000	27,000
Add new print and audiovisual items to the collection	27,145	27,000	26,000	25,000
Weed little-used items from the collection in order to improve browsability and ensure collection remains within limits of building size	19,464	26,000	28,000	30,000

Performance Goals, Objectives and Measures

GOAL: Exercise careful stewardship. (*Long-Term Municipal Goal 1*)

OBJECTIVES: To maintain high level of Library service while containing costs and taking advantage of all possible revenue sources.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Keep increases in operating expenses at reasonable level (FY 2014-15 includes several major, long-anticipated technology projects)	\$2,806,135	\$3,206,546	\$3,148,292	\$3,212,594
Allow for slight drop in patron use revenue (fines, fees, etc.) as circulation of physical items declines	\$109,331	\$101,245	\$99,740	\$98,280
Increase revenue from contract communities	\$819,365	\$835,127	\$856,808	\$875,419
Maintain reduced number of full-time staff	13	13	13	13
Maintain service area circulation as a percentage of total Library circulation (Service area = Birmingham, Beverly Hills, Bingham Farms and Bloomfield Hills)	89%	89%	89%	89%
Maintain number of hours worked by volunteers	2,998	3,000	3,000	3,000

Performance Goals, Objectives and Measures

GOAL: Utilize technology enhancements for the delivery of library services.
(*Long-Term Municipal Goals 2, 5*)

OBJECTIVES: To assure that the library provides up-to date technology and equipment.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Increase number of e-book, e-audio book, and streaming video titles available for patron use	11,348	14,000	16,000	18,000
Increase circulation of e-books, e-audio books, e-journals, streaming music, and streaming videos	39,907	49,000	52,000	55,000
Offer database usage to patrons	110,030	70,000	70,000	70,000
Maintain use of Library computers and wireless access	53,977	54,000	54,000	54,000

Performance Goals, Objectives and Measures

GOAL: Develop strategies to promote the Library and engage the community.
(*Long-Term Municipal Goal 2*)

OBJECTIVES: To assure services offered by the Library meet the needs of its communities.

MEASURES

	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
Broadcast Library programs and 25events	31	20	20	20
Increase number of subscriptions to Baldwin's e-newsletters	750	800	850	850
Increase number of Baldwin's Facebook friends	987	1100	1150	1150
Increase number of Baldwin's Twitter followers	577	700	725	750



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Principal Shopping District Fund

The Birmingham Principal Shopping District (PSD) was formed in September of 1993, functioning under a twelve-member board. The Board appoints an executive director who is responsible for the day-to-day operation of the PSD office. The appointed director takes his/her daily directives from the City Manager. The goals of the PSD Board are to:

- promote and market downtown Birmingham and the two special-assessment districts;
- increase consumer awareness of Birmingham's shopping, dining and entertainment venues and service-related businesses;
- facilitate business development and create a partnership among the PSD, property owners, commercial real estate brokers and management companies;
- support the City's efforts to maintain a clean, attractive working and living environment;
- act as a liaison between the City's boards and new businesses;
- establish open lines of communication between businesses and the PSD Board for the development of beneficial programs and services.

In 2013, Birmingham officially joined the nation-wide Small Business Saturday shopping event. The event brings shoppers to downtown to support small businesses in a festive, holiday environment.

In 2013, the Birmingham Farmers Market increased its farmer-vendors to over 75 and saw an average weekly increase in attendance to over 2,800. The Farmers Market also conducted a "dot" survey of shoppers to learn more about what they would like to see at the market.

The PSD has developed an information database, which is continually updated. This database lists active and former member businesses, as well as vacant properties and office space within the PSD. This database also includes information on the availability of retail and office spaces, their square footage, lease rates and terms

In 2009, the PSD retained a retail leasing consultant to assist with bringing key retailers to the downtown. This agreement provides a service to commercial property owners, and gives Birmingham a competitive recruitment advantage over the other downtown districts. In early 2011, work was completed on a comprehensive print and video marketing package. Also in 2011, two retail businesses opened in Birmingham as a result of these efforts: The Paper Source and J.McLaughlin. In 2012, two new retailers were announced as a direct result of the PSD's leasing efforts: lululemon athletica and Francesca's Collection. In 2013, two more retailers we announced: Hot Mama and Blue Mercury.

The PSD continues to maintain an interactive, searchable web site, www.enjoybirmingham.com, that helps viewers find individual stores, or lists of stores, arranged by category. All businesses within the PSD are listed on the web site. Businesses may submit information to have their own information page, with product photos, e-coupons, description and logo. The web site also lists available properties. Viewers can search by price per square foot, number of square feet, or location. The web site is linked to individual businesses, as well as to sites of the City and non-profit organizations and service groups. The PSD site will be updated in early 2014 with a new look and new functionality.

The PSD communicates with merchants and property owners on a regular basis via email blasts. The PSD “News and Notes” acts as an electronic newsletter, informing businesses of special events, new initiatives and other timely relevant information. The Executive Director has met with several retailers “one on one” to discuss their concerns and needs.

A stronger online presence was developed by the PSD by creating social media pages on Facebook and Twitter. This allows a constant flow of information about the retailers, events and activities to flow to a new and growing audience. The PSD’s Facebook page Enjoy Birmingham NOW has over 3,000 fans who follow news “posts” from the PSD daily. The Farmer’s Market Facebook page has over 1,700 fans.

In 2013, the PSD developed six new television ads, which appeared over 200 times on broadcast and cable channels during the holiday season.

The PSD will continue to improve and expand existing programs and services in its four core disciplines.

Marketing and Advertising

- Continue to produce Birmingham Magazine.
- Update the PSD's marketing and advertising plan, based on input from the Marketing Committee and merchants.
- Continue to promote Birmingham businesses through advertising campaigns which include cooperative print and broadcast advertising with merchants.
- Utilize data gathered from current consumer market research.
- Continue a distribution system at over 40 stores and hotels throughout downtown who act as information “ambassadors” for shoppers and visitors.
- Continue to distribute an updated map and directory.
- Continue to improve www.enjoybirmingham.com.

Special Events

- Continue to grow and improve Farmers Market, and Winter Market events.
- Continue Movie Night events three evenings in the summer.
- Work with the City to coordinate the Birmingham Cruise event as part of the Woodward Dream Cruise.
- Continue to enhance existing special events and create new events designed to benefit businesses, such as Restaurant Week, and Small Business Saturday.

- Bring back children’s “Summer in The City” theater programs.
- Increase membership awareness of PSD programs and activities.
- Provide sponsorship dollars or in-kind services to events such as Birmingham Bike Festival, Uptown Film Festival, Celebrate Birmingham Parade, Birmingham House Tour, In The Park Concerts and others.

Business Development

- Work with retail leasing consultant to continue to recruit boutique-size national retailers to serve as anchors to the other downtown businesses.
- Inform, welcome and meet with prospective new businesses seeking to open in the principal shopping district.
- Continue open dialogue with commercial real estate brokers and property owners through roundtable meetings and other interactive forums.
- Work closely with organizations such as the International Council of Shopping Centers at the local and national level.
- Continue to update office and retail space-availability listings on-line and in print.
- Update and reprint tenant-recruitment packages and new-business packages.

Maintenance and Improvements

- Enhance the floral program, including additional pots, tree well planters, and hanging baskets downtown.
- Work with the City of Birmingham DPS department to maintain clean sidewalks, to water flowers throughout the summer, and to install downtown holiday lighting.
- Fully convert to LED holiday lights in entire downtown district.
- Continue to enhance holiday lighting in the downtown.
- Educate businesses about the sidewalk-snow-removal ordinance.
- Maintain the dog scooper stations in the Downtown District.
- Continue to support downtown cleaning and maintenance services.

Other Initiatives

- Increase awareness and support of educational opportunities for membership.
- Enhance partnership with agencies and organizations, Michigan Downtown Association and Michigan Municipal League.
- Explore regional tourism and marketing efforts with the Detroit Metro Convention and Visitors Bureau.
- Continue to work with the Birmingham Bloomfield Chamber to distribute guides and directories, and special gift bags with merchant coupons and incentives.
- Continue to support and collaborate with Birmingham Community Coalition, Birmingham Bloomfield Art Center, Birmingham Bloomfield Cultural Council, the Baldwin Library, schools and organizations within Birmingham, especially in the downtown area.

CITY OF BIRMINGHAM
2015-2016 BUDGET
PRINCIPAL SHOPPING DISTRICT
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
SPECIAL ASSESSMENTS	878,937	889,570	872,900	884,710	889,850
INTEREST AND RENT	10,377	6,740	4,770	5,400	5,800
OTHER REVENUE	195,914	165,000	165,000	175,000	170,000
REVENUES	1,085,228	1,061,310	1,042,670	1,065,110	1,065,650
<u>EXPENDITURES</u>					
PERSONNEL SERVICES	376,118	408,210	426,570	432,430	437,670
SUPPLIES	6,494	6,250	6,250	6,500	6,500
OTHER CHARGES	696,413	719,188	689,730	681,770	686,770
EXPENDITURES	1,079,025	1,133,648	1,122,550	1,120,700	1,130,940
REVENUES OVER (UNDER) EXPENDITURES	6,203	(72,338)	(79,880)	(55,590)	(65,290)
FUND BALANCE - BEGINNING OF YEAR	912,416	918,619	918,619	838,739	783,149
FUND BALANCE - END OF YEAR	918,619	846,281	838,739	783,149	717,859

CITY OF BIRMINGHAM
2015-2016 BUDGET
PRINCIPAL SHOPPING DISTRICT

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>PERSONNEL SERVICES</u>							
702.00	SALARIES AND WAGES DIRECT	240,194	239,300	260,780	271,780	271,780	272,000
706.00	LABOR BURDEN	135,924	168,910	165,790	160,650	160,650	165,670
	PERSONNEL SERVICES TOTAL	376,118	408,210	426,570	432,430	432,430	437,670
<u>SUPPLIES</u>							
727.00	POSTAGE	2,974	3,000	3,000	3,000	3,000	3,000
729.00	OPERATING SUPPLIES	3,520	3,250	3,250	3,500	3,500	3,500
	SUPPLIES TOTAL	6,494	6,250	6,250	6,500	6,500	6,500
<u>OTHER CHARGES</u>							
801.02	OTHER LEGAL	3,534	3,500	3,500	3,500	3,500	3,500
802.01	AUDIT	674	660	690	700	700	700
811.00	OTHER CONTRACTUAL SERVICE	3,760	1,000	5,000	1,500	1,500	1,500
829.01	SNOW REMOVAL CONTRACT	55,125	57,000	57,000	57,000	57,000	62,000
829.02	WEB SITE MAINTENANCE	13,575	10,000	11,500	10,000	10,000	10,000
851.00	TELEPHONE	1,201	1,600	1,600	1,600	1,600	1,600
901.04	MARKETING & ADVERTISING	180,824	175,000	160,000	155,000	155,000	155,000
901.05	PUBLIC RELATIONS	6,846	15,000	15,000	15,000	15,000	15,000
903.00	TENANT RECRUITMENT	66,881	64,000	60,000	64,000	64,000	64,000
904.00	PRINTING PSD MAGAZINE	68,636	67,000	77,000	70,000	70,000	70,000
909.00	SPECIAL EVENTS	177,728	185,000	175,000	175,000	175,000	175,000
933.02	EQUIPMENT MAINTENANCE	1,145	600	1,200	1,200	1,200	1,200
935.02	MAINTENANCE SHOPPING DIST	55,043	76,588	60,000	65,000	65,000	65,000
941.00	EQUIPMENT RENTAL OR LEASE	23,527	25,000	25,000	25,000	25,000	25,000
942.00	COMPUTER EQUIPMENT RENTAL	16,970	16,970	16,970	16,970	16,970	16,970
944.00	BUILDING OR FACILITY RENT	12,000	12,000	12,000	12,000	12,000	12,000
955.01	TRAINING	0	500	500	500	500	500
955.03	MEMBERSHIP & DUES	1,035	1,200	1,200	1,200	1,200	1,200
955.04	CONFERENCES & WORKSHOPS	2,616	2,500	2,500	2,500	2,500	2,500
957.04	LIAB INSURANCE PREMIUMS	4,070	4,070	4,070	4,100	4,100	4,100
962.00	MISCELLANEOUS	1,223	0	0	0	0	0
	OTHER CHARGES TOTAL	696,413	719,188	689,730	681,770	681,770	686,770
PRINCIPAL SHOPPING DISTRICT TOTAL		1,079,025	1,133,648	1,122,550	1,120,700	1,120,700	1,130,940

CITY OF BIRMINGHAM
2015-2016 BUDGET
PRINCIPAL SHOPPING DISTRICT

ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
ADMINISTRATIVE EXPENDITURES						
<u>PERSONNEL SERVICES</u>						
702.00 SALARIES & WAGES DIRECT	185,351	168,500	189,790	201,570	201,570	201,570
706.00 LABOR BURDEN	80,420	92,800	92,800	91,710	91,710	95,370
PERSONNEL SERVICES TOTAL	265,771	261,300	282,590	293,280	293,280	296,940
<u>SUPPLIES</u>						
727.00 POSTAGE	2,974	3,000	3,000	3,000	3,000	3,000
729.00 OPERATING SUPPLIES	3,520	3,250	3,250	3,500	3,500	3,500
SUPPLIES TOTAL	6,494	6,250	6,250	6,500	6,500	6,500
<u>OTHER CHARGES</u>						
801.02 OTHER LEGAL	3,534	3,500	3,500	3,500	3,500	3,500
802.01 AUDIT	674	660	690	700	700	700
811.00 OTHER CONTRACTUAL SERVICE	3,760	1,000	5,000	1,500	1,500	1,500
851.00 TELEPHONE	1,201	1,600	1,600	1,600	1,600	1,600
933.02 EQUIPMENT MAINTENANCE	1,145	600	1,200	1,200	1,200	1,200
942.00 COMPUTER EQUIPMENT RENTAL	16,970	16,970	16,970	16,970	16,970	16,970
944.00 BUILDING OR FACILITY RENT	12,000	12,000	12,000	12,000	12,000	12,000
955.01 TRAINING		500	500	500	500	500
955.03 MEMBERSHIPS & DUES	1,035	1,200	1,200	1,200	1,200	1,200
955.04 CONFERENCES & WORKSHOPS	2,616	2,500	2,500	2,500	2,500	2,500
957.04 LIAB INSURANCE PREMIUMS	4,070	4,070	4,070	4,100	4,100	4,100
962.00 MISCELLANEOUS	1,223	-	-	-	-	-
OTHER CHARGES TOTAL	48,228	44,600	49,230	45,770	45,770	45,770
TOTAL ADMINISTRATIVE	320,493	312,150	338,070	345,550	345,550	349,210
PROGRAM EXPENDITURES						
<u>PERSONNEL SERVICES</u>						
702.00 SALARIES & WAGES - MAINT.	50,541	66,770	66,770	66,700	66,700	66,930
702.00 SALARIES & WAGES - PROMOTION	22,619	22,400	20,800	20,800	20,800	20,800
706.00 LABOR BURDEN - MAINT.	33,028	51,230	51,230	46,320	46,320	47,670
706.00 LABOR BURDEN - PROMOTION	4,159	6,510	5,180	5,330	5,330	5,330
PERSONNEL SERVICES TOTAL	110,347	146,910	143,980	139,150	139,150	140,730
<u>OTHER CHARGES</u>						
829.01 SNOW REMOVAL CONTRACT	55,125	57,000	57,000	57,000	57,000	62,000
829.02 WEB SITE MAINTENANCE	13,575	10,000	11,500	10,000	10,000	10,000
901.04 MARKETING & ADVERTISING	180,824	175,000	160,000	155,000	155,000	155,000
901.05 PUBLIC RELATIONS	6,846	15,000	15,000	15,000	15,000	15,000
903.00 TENANT RECRUITMENT	66,881	64,000	60,000	64,000	64,000	64,000
904.00 PRINTING PSD MAGAZINE	68,636	67,000	77,000	70,000	70,000	70,000
909.00 SPECIAL EVENTS	177,728	185,000	175,000	175,000	175,000	175,000
935.02 MAINTENANCE SHOPPING DIST	55,043	76,588	60,000	65,000	65,000	65,000
941.00 EQUIPMENT RENTAL OR LEASE	23,527	25,000	25,000	25,000	25,000	25,000
OTHER CHARGES TOTAL	648,185	674,588	640,500	636,000	636,000	641,000
TOTAL PROGRAM	758,532	821,498	784,480	775,150	775,150	781,730
PRINCIPAL SHOPPING DISTRICT TOTAL	1,079,025	1,133,648	1,122,550	1,120,700	1,120,700	1,130,940

Performance Goals, Objectives and Measures

GOALS: Provide leadership in marketing, advertising and promotion of the Birmingham Principal Shopping District. (*Long-Term Municipal Goals 5,7*)

Promote a district that is exciting, clean, safe, and pedestrian-friendly, and ensure that the district continues to serve as a center for business development, service, social and community activities.

OBJECTIVE: Maintain a clean, safe, vital, energetic downtown, and a center for business, service, cultural and community activities.

<u>MEASURES</u>	Actual FY 2013-2014	Projected FY 2014-2015	Projected FY 2015-2016	Projected FY 2016-2017
PSD board meetings	11	11	11	11
PSD magazine	3	3	3	3
Special events	13	13	13	13
Advertising/marketing campaigns	3	3	3	3
Increase occupancy rates (retail)	98% retail	98% retail	98.5% retail	99% retail
Improve upon Birmingham's reputation as a top shopping district	Yes	Yes	Yes	Yes
Reach out to partners and key constituents	Yes	Yes	Yes	Yes
Continue to attract a strong mix of retailers and businesses	Yes	Yes	Yes	Yes
Focus recruitment on key national retailers	Yes	Yes	Yes	Yes
Continued evolution of special events	Yes	Yes	Yes	Yes
Maintain viable shopping district	Yes	Yes	Yes	Yes
Market Downtown Birmingham	Yes	Yes	Yes	Yes
Increase credibility and value as a government body	Yes	Yes	Yes	Yes
Improve visibility/service to businesses	Yes	Yes	Yes	Yes
Improve board effectiveness/involvement	Yes	Yes	Yes	Yes
Improve the appearance of downtown	Yes	Yes	Yes	Yes
Improve holiday lighting program	Yes	Yes	Yes	Yes



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Brownfield Redevelopment Authority Fund

The Brownfield Redevelopment Authority Fund is used to account for transactions related to the cleanup of environmental contaminants at approved sites under the Brownfield Redevelopment Financing Act. This provides for the cleanup of contamination from property that otherwise would not be developed without the use of economic incentives. Once a property has been cleaned up, it can then be redeveloped and placed on the tax rolls. Financing for cleanup is provided from grants received from the State of Michigan and revenues received from tax-increment financing.

Currently, the City has four approved brownfield redevelopment sites: 2400 E. Lincoln Ave., 34977 Woodward Ave., 34901-34953 Woodward Ave. and 400 S. Old Woodward Ave. Of the four sites listed above, the City is currently receiving tax-increment financing on 2400 E. Lincoln Ave. and 34977 Woodward Ave. The City anticipates receiving tax-increment financing for 34901-34953 Woodward Ave. starting in 2015-2016 and 400 S. Old Woodward Ave. starting in 2016-2017.

CITY OF BIRMINGHAM
2015-2016 BUDGET
BROWNFIELD REDEVELOPMENT AUTHORITY
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
TAXES	226,644	219,700	226,750	226,750	226,750
CHARGES FOR SERVICES	0	0	1,500	0	0
INTEREST AND RENT	5,281	2,620	3,000	1,500	1,500
OTHER REVENUE	790	5,000	27,400	20,000	20,000
TRANSFERS IN	20,450	25,000	25,000	13,900	13,900
REVENUES	253,165	252,320	283,650	262,150	262,150
<u>EXPENDITURES</u>					
OTHER CHARGES	3,491	217,000	537,400	233,000	233,000
DEBT SERVICE	32,743	32,750	27,560	27,560	27,560
EXPENDITURES	36,234	249,750	564,960	260,560	260,560
REVENUES OVER (UNDER) EXPENDITURES	216,931	2,570	(281,310)	1,590	1,590
FUND BALANCE - BEGINNING OF YEAR	322,257	539,188	539,188	257,878	259,468
FUND BALANCE - END OF YEAR	539,188	541,758	257,878	259,468	261,058

CITY OF BIRMINGHAM
2015-2016 BUDGET
BROWNFIELD REDEVELOPMENT AUTHORITY

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>OTHER CHARGES</u>							
801.02	OTHER LEGAL	1,411	5,000	17,400	10,000	10,000	10,000
811.00	OTHER CONTRACTUAL SERVICE	2,080	212,000	520,000	223,000	223,000	223,000
	OTHER CHARGES TOTAL	3,491	217,000	537,400	233,000	233,000	233,000
<u>DEBT SERVICE</u>							
991.00	PRINCIPAL PAYMENT	29,075	29,660	24,470	24,960	24,960	25,460
995.02	INTEREST EXPENSE	3,668	3,090	3,090	2,600	2,600	2,100
	DEBT SERVICE TOTAL	32,743	32,750	27,560	27,560	27,560	27,560
BROWNFIELD REDEVELOPMENT AUTHORITY		36,234	249,750	564,960	260,560	260,560	260,560



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

FUND SUMMARY

Triangle District Corridor Improvement Authority

The Triangle District Corridor Improvement Authority is used to account for transactions related to public infrastructure improvements to assist with redevelopment within the City's Triangle District pursuant to Public Act 280. The Authority consists of seven members appointed by the Chief Executive Officer with concurrence of the City Commission. The Corridor Improvement Authority is responsible for creating a plan for the development area that outlines the nature and priority of public improvements needed within the area. It is anticipated that public parking improvements will be the primary component of the plan with funding for the improvements being financed from tax-increment financing as well as various other sources such as special assessments and user charges. The development area that is under the jurisdiction of the Authority excludes the single-family residential neighborhood at the north end of the Triangle District.



CITY OF BIRMINGHAM
2015-2016 BUDGET
CORRIDOR IMPROVEMENT AUTHORITY FUND
SUMMARY OF RECOMMENDED BUDGET

DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	MANAGER RECOMMENDED 2015-2016	PLANNED 2016-2017
<u>REVENUES</u>					
TAXES	0	0	0	115,000	230,000
INTEREST AND RENT	441	320	300	1,000	2,000
TRANSFERS IN	10,000	0	0	0	0
REVENUES	10,441	320	300	116,000	232,000
<u>EXPENDITURES</u>					
OTHER CHARGES	328	11,500	11,500	20,000	20,000
EXPENDITURES	328	11,500	11,500	20,000	20,000
REVENUES OVER (UNDER) EXPENDITURES	10,113	(11,180)	(11,200)	96,000	212,000
FUND BALANCE - BEGINNING OF YEAR	38,085	48,198	48,198	36,998	132,998
FUND BALANCE - END OF YEAR	48,198	37,018	36,998	132,998	344,998

CITY OF BIRMINGHAM
2015-2016 BUDGET
CORRIDOR IMPROVEMENT AUTHORITY FUND

ACCT NUM	ACCOUNT DESCRIPTION	ACTUAL 2013-2014	BUDGET 2014-2015	PROJECTED 2014-2015	DEPT. REQUEST 2015-2016	MANAGER RECOMMEND 2015-2016	PLANNED 2016-2017
<u>OTHER CHARGES</u>							
801.02	OTHER LEGAL	0	5,000	5,000	10,000	10,000	10,000
811.00	OTHER CONTRACTUAL SERVICE	328	6,500	6,500	10,000	10,000	10,000
	OTHER CHARGES TOTAL	328	11,500	11,500	20,000	20,000	20,000
CORRIDOR IMPROVEMENT AUTHORITY FUND		328	11,500	11,500	20,000	20,000	20,000



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

CAPITAL IMPROVEMENTS PROGRAM

The City Charter requires that each year, on or before the first Monday in May, the City Manager prepares and submits to the City Commission an estimate of all capital projects to be undertaken within the budget year and a five-year capital program. And, in accordance with Public Act 33 of 2008, the “Planning Enabling Act,” a sixth year has been added to the capital program. This capital improvements program and the corresponding operating budget are submitted to the City Commission for approval at the same time. Capital expenditures for the upcoming fiscal year contained in the capital improvements program are recommended as the capital budget. All City programs and services not included in the capital budget are included in the operating budget for the fiscal year.

The capital budget is a financial plan for the expenditure of money which adds to or improves the City’s infrastructure or capital assets. Capital projects may apply to the following areas:

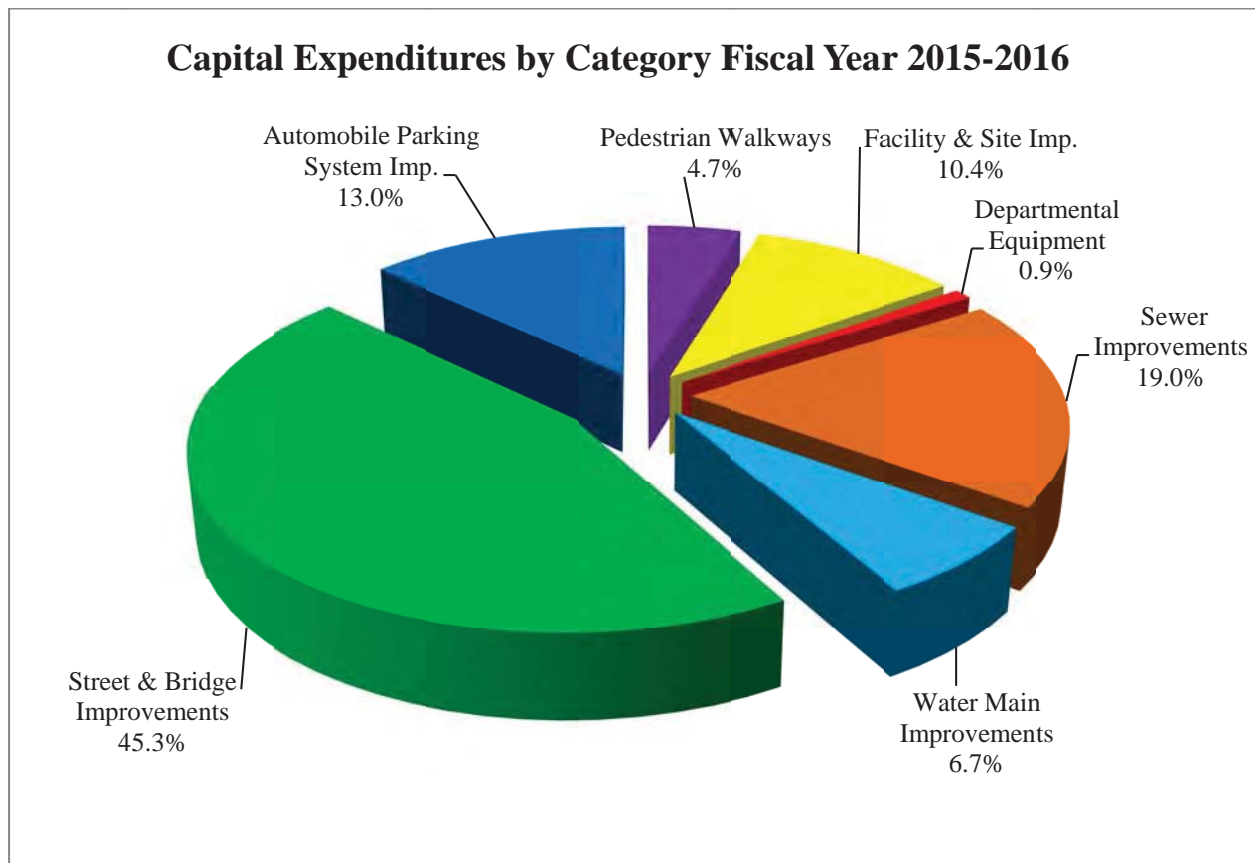
1. Expenditures which may take place over more than one year, thereby requiring continuing appropriations;
2. Projects which require funding with debt because of significant costs to be shared by current and future beneficiaries;
3. Projects which require systematic acquisition over an extended period of time in order to implement major operating systems or public programs; and
4. Scheduled replacement of physical assets.

The Capital Improvements section of this budget document includes the following:

1. A listing, by dollar amount, of the most significant capital expenditures recommended for fiscal year 2015-2016;
2. A narrative, by fund, of the major capital improvements recommended for fiscal year 2015-2016;
3. A numerical summary of capital improvements and funding sources for the next six fiscal years;
4. A numerical listing, by fund, of: a) all capital outlay recommended for fiscal year 2015-2016; b) capital projects planned for fiscal year 2015-2016; c) anticipated projects for fiscal years 2016-2020;
5. A listing of vehicles and equipment scheduled for evaluation and/or replacement in fiscal years 2015-2016 and 2016-2017.

2015-2016 CAPITAL IMPROVEMENTS

Recommended capital expenditures for fiscal year 2015-2016 total \$8,383,920, not including Internal Service Funds or Component Units. \$6.4 million, or 75.7% of this total, is designated for infrastructure improvements such as streets and bridges, water mains, sewer improvements, and pedestrian walkways as displayed on the following chart:



Significant Capital Expenditures

The most significant capital expenditures for fiscal year 2015-2016 are shown in the table on the next page. Each project is considered significant because 1) the project cost will likely exceed \$250,000 and/or; 2) total annual operating costs are expected to increase or decrease by more than \$25,000 upon project completion.

Significant Capital Improvements for Fiscal Year 2015-2016

Project Name	Fund	Project Purpose	Total Project Cost	Recommended 2015-2016	Effect On Annual Operating Budget
N. Old Woodward Ave. Parking Structure-Concrete Repairs & Waterproofing	Auto Parking System	Extend service life of structure	On-going	\$650,000	No impact; all five parking structures are routinely scheduled for similar maintenance.
W. Maple Rd. Resurfacing	Major Streets, Water & Sewer	Pavement has reached end of its service life and needs to be replaced in conjunction with underground sewer and water system upgrades.	\$1,595,000	\$1,595,000	No impact; different streets are planned for each year.
W. Brown St. Reconstruction	Major Streets, Water & Sewer	Pavement has reached end of its service life and needs to be replaced in conjunction with underground sewer and water system upgrades.	\$530,000	\$530,000	No impact.
Webster St. & Torry St. Reconstruction	Local Streets, Water & Sewer	Pavement has reached end of its service life and needs to be replaced in conjunction with underground sewer and water system upgrades.	\$1,420,000	\$1,420,000	No impact; different streets are planned for each year.
Hamilton Ave. Reconstruction	Local Streets, Water & Sewer	Pavement has reached end of its service life and needs to be replaced in conjunction with underground sewer and water system upgrades.	\$530,000	\$530,000	No impact.
Derby Rd. Asphalt Resurfacing	Major Streets	Pavement has reached end of its service life and needs to be replaced.	\$315,000	\$295,000	No impact; different streets are planned for each year.
Backyard Sewer Lining	Sewer Fund	Rehabilitation of backyard sewers will reduce chance of unexpected failures and emergency work.	\$3,000,000	\$750,000	No impact. When complete, sewer maintenance resources will be re-allocated to other locations.

More detailed information regarding the above projects may be found in the following narratives and schedules. These significant capital improvements projects have no impact on annual operating budget.

Capital Improvements-Overview by Fund

General Fund

Capital expenditures for fiscal year 2015-2016 total \$503,500. This is an increase of \$113,500 from the amount originally approved for fiscal year 2014-2015. \$370,000, or 73.5%, of the amount planned is for sidewalks. Sidewalks will be replaced as needed in the northwest quarter of the Central Business District and also in Area 6 (north of Maple Rd., west of the Rouge River to the west City limits) as part of the annual sidewalk replacement program. In addition, sidewalk replacement in amount of \$195,000 is planned for Hamilton Ave. Property owners will be billed for their share of sidewalk replacement. See the “Sidewalks, Construction and Replacement” section of this document for a map and additional details regarding the sidewalk replacement program.

Capital Projects Fund

The Capital Projects Fund is used to account for the development of capital facilities and improvements other than those accounted for in the Enterprise Funds and Special Revenue Funds. Planned expenditures for fiscal year 2015-2016 total \$715,000. A description of the major projects is as follows:

Park-Improvement Plan – In November 2001, City voters authorized the City of Birmingham to issue general-obligation unlimited tax bonds in an amount not to exceed \$25 million. The bonds may be sold in one or more issues. The proceeds from the bond sales are to be used to implement the Recreation Master Plan. The Master Plan outlines the City’s long-range goals for the acquisition and/or enhancement of parkland and recreational facilities. The first bond issue in the amount of \$15.7 million was sold in December 2002. A second bond issue in the amount of \$4 million was sold in June 2008.

Completed park improvement projects include the purchase of the Barnum building and land; dredging and recreational improvements at Quarton Lake; Quarton Dam and Spillway improvements; construction of a skate park; purchase of the Dewey and Roeper properties; various site improvements at the Historical Museum & Parks including Booth Park, Shain Park and Barnum Park.

For fiscal year 2014-2015, the following projects are on-going or to be completed:

- Kenning Park parking lot reconstruction
- Park Signage Project

For fiscal year 2015-2016, the following projects total \$255,000 have been planned:

- \$75,000 Kenning Park walkway improvement
- \$55,000 Create park site plan and upgrade playground equipment to Poppleton Park
- \$45,000 Upgrade irrigation system and electrical system to various parks
- \$40,000 Soccer field improvements for Pembroke Park, Adams Park, Crestview Park and Barnum Park

- \$25,000 Continue Barnum Park improvement
- \$15,000 Park signage project

Downtown Streetlight – \$165,000 has been planned to replace streetlights on Hamilton Ave. between N. Old Woodward and Woodward.

Other projects planned for fiscal year 2015-2016 include replacement of boiler in City's municipal Building and replacement of sidings for Allen House Museum.

Major and Local Streets Funds

The planned amount for fiscal year 2015-2016 street improvements is \$3,815,050. The projects are funded primarily by contributions from General Fund, anticipated Federal grants and Street fund reserves. Descriptions of the major projects, along with location maps, may be found in the "Special Revenue Funds" section of this document. The most significant reconstruction projects in the Street Funds for fiscal year 2015-2016 are W. Maple Rd., Derby Rd. and W. Brown St. in the Major Streets Fund and Webster Ave. and Hamilton Ave. in the Local Streets Fund. These streets are selected according to the criteria established by the Engineering Department's Long-Range Infrastructure Plan for streets, sewer and water. This plan works on a point system and helps the Engineering Department to prioritize street reconstruction projects based on current pavement conditions and the water and sewer system needs.

Water Supply System Receiving Fund

\$565,000 is planned for water-main improvements in fiscal year 2015-2016. Most projects are to be completed in conjunction with street improvements. Funding for the projects will be provided from the Water Fund reserves.

Sewage Disposal System Fund

Sewer Improvements total \$1,590,000 are planned for fiscal year 2015-2016. The most significant projects listed in below are to be completed in conjunction with street improvements.

- \$300,000 for Webster Ave. between S. Adams Rd. and S. Eton Rd.
- \$250,000 for W. Maple St. between Cranbrook Rd. and Southfield Rd.

In addition to the above projects, \$750,000 is planned for backyard sewer lining in the Quarton Lake area, Birmingham Villas area, and other areas as needed in accordance with the Back Yard Sewer and Water System Long-Term Master Plan recommended by the City Commission in June 2011. The purpose of the sewer lining is to decrease the chance of unexpected failures and emergency work as well as the private property damages that go along with such events. This work will continue through fiscal year 2018-2019 for a total estimated cost of \$3 million.

Funding for the above projects will be provided through sewer rates and reserves of the Sewage Disposal Fund.

Automobile Parking System Fund

\$1,088,500 is planned for fiscal year 2015-2016 for the purchase of parking meters and improvement of various parking structures. Planned improvements include:

- Peabody Structure – Elevator repairs
- N. Old Woodward Ave. Structure - Concrete repairs & waterproofing
- Installation of intercoms and camera system to various structures throughout City
- Street Meters – upgrades to programmable meters.

Golf Courses

\$55,000 for minor improvements at both golf courses is planned for fiscal year 2015-2016. Included are installation of new signs, bridge repair and replacement of club house carpet and exterior lightings.

Law and Drug Enforcement Fund

No major capital outlay is planned for fiscal year 2015-2016. Funding for capital acquisitions in this fund is provided primarily by shared forfeitures from the United States Department of Justice Drug Enforcement Administration.

Solid-Waste Disposal Fund

\$20,000 has been included for new recycle bins. Property taxes will provide funding for this purchase.

Community Development Block Grant Fund

\$23,070 has been planned to improve handicap access to police department in the City's municipal Building. Block grant funding will be provided by the United States Department of Housing and Urban Development via Oakland County's Urban County program.

CITY OF BIRMINGHAM, MICHIGAN
FY 2016-2021 SIX-YEAR CAPITAL OUTLAY/IMPROVEMENT PLAN
SUMMARIZED BY FUND

EXPENDITURES ¹

Fund	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	Total
General Fund	\$ 503,500	\$ 621,550	\$ -	\$ -	\$ -	\$ -	\$ 1,125,050
Capital Projects	715,000	3,847,500	530,000	490,000	190,000	30,000	5,802,500
Major and Local Streets	3,815,050	4,147,880	3,548,000	3,152,000	2,340,000	2,595,000	19,597,930
Water-Supply System	565,000	955,000	1,345,000	325,000	1,540,000		4,730,000
Sewage-Disposal System	1,590,000	1,700,000	2,305,000	1,000,000	150,000		6,745,000
Automobile Parking System	1,088,500	1,175,000	1,000,000	1,000,000	1,350,000	1,150,000	6,763,500
Golf Courses	55,000	55,000					110,000
Law and Drug Enforcement	8,800	4,230					13,030
Solid-Waste Disposal	20,000	20,000					40,000
Comm. Dev. Block Grant	23,070	23,070					46,140
Total	\$ 8,383,920	\$ 12,549,230	\$ 8,728,000	\$ 5,967,000	\$ 5,570,000	\$ 3,775,000	\$ 44,973,150

FUNDING SOURCES

Fund	General Fund	Water/ Sewage	Owner Assessment	Local/Major Streets	Auto Parking	Grants/ Other	Total Funding
General Fund	\$ 663,800	\$ -	\$ 461,250	\$ -	\$ -	\$ -	\$ 1,125,050
Capital Projects	2,686,700	-	-	-	-	3,115,800	5,802,500
Major and Local Streets	-	-	1,646,000	15,974,383	-	1,977,547	19,597,930
Water-Supply System Rec.	-	4,730,000	-	-	-	-	4,730,000
Sewage-Disposal System	-	6,745,000	-	-	-	-	6,745,000
Automobile Parking System	-	-	-	-	6,763,500	-	6,763,500
Golf Courses	-	-	-	-	-	110,000	110,000
Law and Drug Enforcement	-	-	-	-	-	13,030	13,030
Solid-Waste Disposal	-	-	-	-	-	40,000	40,000
Comm. Dev. Block Grant	-	-	-	-	-	46,140	46,140
Total	\$ 3,350,500	\$ 11,475,000	\$ 2,107,250	\$ 15,974,383	\$ 6,763,500	\$ 5,302,517	\$ 44,973,150

¹ Does not include Internal Service Fund or Component Units

**GENERAL FUND
CAPITAL OUTLAY REQUESTS**

Account Number	Department	Description	Department Request 2015/2016	Manager Request 2015/2016	Approved 2015/2016	Planned 2016/2017	Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
977.0000 977.0000	City Hall & Grounds	Relocate fire suppression Police Dept. locker room repair & new lockers <i>Total Dept/Div 265.001</i>	15,000 25,000 40,000	15,000 25,000 40,000			Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
					-	-	No impact	No impact	No impact	No impact
977.0000	City Prop. Maint. - Library	Exterior limestone cleaning Passenger elevator upgrade <i>Total Dept/Div 265.002</i>	9,800 9,800	9,800 9,800		17,150 17,150	No impact	No impact	No impact	No impact
971.0100	Fire Department	Various equipment additions Treadmill for Adams station <i>Total Dept/Div 336.000</i>	25,700 25,700 25,700	25,700 25,700 25,700		17,500 3,500 21,000	Increase \$500 / yr	Increase \$500 / yr	Increase \$500 / yr	Increase \$500 / yr
972.0100	Building	Rearrange copier workstation area Barrier free counter and public seating <i>Total Dept/Div 371.000</i>	5,000 5,000 5,000	1,000 1,000 1,000		5,000 5,000 5,000	No impact	No impact	No impact	No impact
981.0100	Property Maintenance	DPS building lighting retrofit <i>Total Dept/Div 441.003</i>	8,400 8,400	8,400 8,400		8,400 8,400	Decrease \$750	Decrease \$750	Decrease \$750	Decrease \$750
981.0100 981.0100 981.0100 981.0100	Sidewalks	Repairs within sidewalk program area New sidewalk for unnamed road in rail dist. Hamilton Ave. sidewalk repairs Maple Rd. sidewalk and streetscapes <i>Total Dept/Div 444.001</i>	150,000 25,000 195,000 370,000	150,000 25,000 195,000 370,000		165,000 25,000 380,000 545,000	Increase \$1,000 /yr	Increase \$1,000 /yr	Increase \$1,000 /yr	Increase \$1,000 /yr
981.0100	Alleys	Alleys repairs <i>Total Dept/Div 444.002</i>	25,000 25,000	25,000 25,000		25,000 25,000	No impact	No impact	No impact	No impact
972.0000	Planning	Replace chairs <i>Total Dept/Div 721.000</i>	1,600 1,600	1,600 1,600			No impact	No impact	No impact	No impact
971.0100	Ice Sports Arena	Replace roll-up overhead door - Zamboni room to studio <i>Total Dept/Div 752.000</i>	4,000 4,000	4,000 4,000			No impact	No impact	No impact	No impact
977.0000	Allen House-Museum	Renovation/setup Archival Room <i>Total Dept/Div 804.002</i>	- 18,000	18,000 18,000			No impact	No impact	No impact	No impact
GENERAL FUND TOTAL			\$489,500	\$503,500	\$0	\$621,550	Increase \$1,000	Decrease \$250	No Impact	Increase \$750

CAPITAL PURCHASES AND IMPROVEMENTS

CAPITAL PROJECTS FUND #401

Account Number	Project Description Total Cost Funding Source	Life-To-Date Expenditures At 6/30/14	Expenditures For Capital Outlay					Future Years				Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
			Budget 2014/2015	Total Estimate 2014/2015	Dept Request 2015/2016	Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
								2017/2018	2018/2019	2019/2020	2020/2021				
401-265.001- 977.0000	City Hall & Grounds Replace Boilers Total Cost: \$90,000 Funding Source: General Fund	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	-	\$ -	\$ -	\$ -	-	No Impact	No Impact	No Impact	No Impact
401-265.001- 977.0000	Variable Frequency Drives - Air Handlers & Valves & Electronics Actuator & Programming Update Total Cost: \$55,000 Funding Source: Capital Projects Fund			55,000											
401-441.003 981.0100	DPS-City Property Maintenance Irrigation System Upgrades Total Estimated Cost: On Going Funding Source: Capital Projects Fund		15,000												
401-804.001- 977.0000	Hunter House Basement Floor - Specialty Painting and Repair Total Estimated Cost: \$500 Funding Source: Capital Projects Fund		500	500											
401-804.002- 977.0000	Allen House Museum Paint Exterior and repair dormer, fascia Total Estimated Cost: \$22,000 Funding Source: Capital Projects Fund		22,000	22,000											
401-804.002- 977.0000	Replace Sidings Total Estimated Cost: \$80,000 Funding Source: Capital Projects Fund				80,000	80,000						No Impact	No Impact	No Impact	No Impact
401-339.000- 977.0000	Fire Stations Adams Station - Painting Total Estimated Cost: \$30,000 Funding Source: Capital Projects Fund		30,000	30,000											
401-339.000- 977.0000	Chesterfield-Renovation/New Construction Total Estimated Cost: \$3,000,000 Funding Source: Capital Projects Fund					3,000,000									
401-901.001- 977.0000	Ice Arena Restoration Compressor Rebuild Total Estimated Cost: On-Going Funding Source: Capital Projects Fund		20,000	20,000	20,000	20,000						No Impact	No Impact	No Impact	No Impact
401-901.001- 977.0000	Replace Matting Total Estimated Cost: \$51,820 Funding Source: Capital Projects Fund		13,615	11,820	40,000	40,000						No Impact	No Impact	No Impact	No Impact

CAPITAL PURCHASES AND IMPROVEMENTS

CAPITAL PROJECTS FUND #401

Expenditures For Capital Outlay										Future Years				Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
Account Number	Project Description Total Cost Funding Source	Life-To-Date Expenditures At 6/30/14	Budget 2014/2015	Total Estimate 2014/2015	Dept Request 2015/2016	Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total		
								2017/2018	2018/2019	2019/2020	2020/2021						
401-901.001- 977.0000	Outdoor Lighting Total Estimated Cost: \$10,000 Funding Source: Capital Projects Fund				10,000	10,000						No Impact	No Impact	No Impact	No Impact		
401-901.008- 981.0100	Woodward Avenue Median Improvement Project Woodward Crossing Improvements Total Estimated Cost: \$150,000 Funding Source: Capital Projects Fund		75,000														
401-901.009- 981.0100	Downtown Streetscape Plan Streetscapes: Park Benches & Trash Cans for Streetscapes Total Estimated Cost: On-Going Funding Source: Capital Projects Fund	211,534	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	No Impact	No Impact	No Impact	No Impact		
401-901.010- 981.0100	Downtown Streetlights LED Lights Conversion E. Maple Rd. - Woodward Ave. to Adams Rd. Total Cost: \$6,370 Funding Source: Capital Projects Fund		6,372	6,370													
401-901.010- 981.0100	Villa Ave. Street Lights Replacement Total Cost: \$17,430 Funding Source: Owner Reimbursement		17,432														
401-901.010- 981.0100	555 Old Woodward Ave. Street Lights Replacement Total Cost: \$8,510 Funding Source: Owner Reimbursement		8,504														
401-901.010- 981.0100	New Street Light - 820 Maple Rd. Total Cost: \$61,280 Funding Source: Owner Reimbursement		61,282														
401-901.010- 981.0100	Hamilton Ave. - N. Old Woodward to Woodward Total Cost: \$165,000 Funding Source: General Fund				165,000	165,000	412,500					No Impact	\$700 Decrease	No Impact	\$700 Decrease		
401-901.010- 981.0100	Maple Rd. - Bates to Woodward Park St. - Hamilton to E. Maple Total Cost: \$412,500 Funding Source: General Fund							450,000									
401-901.010- 981.0100	Old Woodward Ave. - Willis St. to Brown St. Total Cost: \$450,000 Funding Source: General Fund								460,000								
401-901.010- 981.0100	S. Old Woodward Ave. - Brown St. to Landon St. Total Cost: \$460,000 Funding Source: General Fund																

CAPITAL PURCHASES AND IMPROVEMENTS

CAPITAL PROJECTS FUND #401

Account Number	Project Description Total Cost Funding Source	Life-To-Date Expenditures At 6/30/14	Expenditures For Capital Outlay					Future Years				Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
			Budget 2014/2015	Total Estimate 2014/2015	Dept Request 2015/2016	Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
								2017/2018	2018/2019	2019/2020	2020/2021				
401-901.013- 977.0000	DPS Facility Improvements Main Garage Roof Total Estimated Cost: \$187,850 Funding Sources: Capital Projects Fund \$132,650 General Fund \$55,200		230,350	230,350											
401-901.013- 977.0000	Parking Lot Repairs Total Estimated Cost: \$52,310 Funding Sources: Capital Projects Fund		42,500	52,310											
401-901.020- 971.0100	Bus Shelter At Woodward Ave. & Maple Rd. At Oakland & East side of N. Old Woodward At southwest corner of S Old Woodward Ave. and Merrill St. Bus Shelter - Location to be Determined Total Cost: On-going Funding Sources: SMART & Capital Projects Fund		19,275	19,280 19,760	25,000	25,000	25,000					No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Park Improvement Plan Irrigation System Upgrades - Shain, Barnum & Booth Total Estimated Cost: On Going Funding Source: Capital Projects Fund				25,000	25,000						No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Electrical System Upgrades - Shain Park Total Estimated Cost: \$20,000 Funding Source: Capital Projects Fund				20,000	20,000						No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Park Signage Total Estimated Cost: \$67,915 Funding Source: Capital Projects Fund	8,925	43,990	43,990	15,000	15,000						No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Kenning Park Parking Lot Reconstruction Total Estimated Cost: \$1,126,667 Funding Source: Capital Projects Fund	21,667	1,044,453	1,105,000											
401-751.001 981.0100	Pembroke Park Athletic Field Poppleton Park Athletic Field Total Estimated Cost: \$19,920 Funding Sources: Capital Projects Fund		25,000	19,920											
401-751.001 981.0100	Rouge River Upgrades & Trail Improvements Total Estimated Cost: On Going Funding Source: Capital Projects Fund, Donation & General Fund	13,560					250,000								
401-751.001 981.0100	Kenning Park Improvements Ballfield Improvements Walkway Improvement Total Estimated Cost: \$75,000 Funding Source: Capital Projects Fund				180,000 75,000	75,000						No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Park Improvements Soccer Field Improvements - Pembroke, Adams, Crestview & Barnum Playground Equipment Upgrades - Poppleton Park Total Estimated Cost: \$70,000 Funding Source: General Fund				40,000 30,000	40,000 30,000						No Impact No Impact	No Impact No Impact	No Impact No Impact	No Impact No Impact

CAPITAL PURCHASES AND IMPROVEMENTS

CAPITAL PROJECTS FUND #401

Expenditures For Capital Outlay								Future Years				Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
Account Number	Project Description Total Cost Funding Source	Life-To-Date Expenditures At 6/30/14	Budget 2014/2015	Total Estimate 2014/2015	Dept Request 2015/2016	Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
								2017/2018	2018/2019	2019/2020	2020/2021				
401-751.001 981.0100	Poppleton Park Site Plan Total Estimated Cost: \$25,000 Funding Source: Capital Projects Fund				25,000	25,000						No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Barnum Park Improvements Total Estimated Cost: On-going Funding Source: Capital Projects Fund & Donation			5,000	25,000	25,000						No Impact	No Impact	No Impact	No Impact
401-751.001 981.0100	Adams Park Improvements Total Estimated Cost: \$30,000 Funding Source: General Fund						30,000								
401-751.001 981.0100	Poppleton Park Improvements Parking Lot Construction Ball Field Improvements Total Estimated Cost: \$150,000 Funding Source: General Fund						100,000	50,000		100,000					
401-751.001 981.0100	Booth Park Entrance Plaza Total Estimated Cost: \$100,000 Funding Source: General Fund									60,000					
401-751.001 981.0100	Dog Park Upgrades Total Estimated Cost: \$60,000 Funding Source: General Fund														
	Completed Park Improvement Projects	22,982,265													
	Subtotal - Park Improvement Plan	23,026,417	1,113,443	1,173,910	435,000	255,000	380,000	50,000	-	160,000	-	-	700	-	700
												No Impact	Decrease	No Impact	Decrease
	Capital Projects Fund Grand Total		\$ 1,705,273	\$ 1,671,300	\$ 895,000	\$ 715,000	\$ 3,847,500	\$ 530,000	\$ 490,000	\$ 190,000	\$ 30,000				

CAPITAL PURCHASES AND IMPROVEMENTS

MAJOR STREET FUND #202

Expenditures For Capital Outlay											Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total	
							2017/2018	2018/2019	2019/2020	2020/2021					
202-449,001-981,0100	RESURFACING/RECONSTRUCTION E. Maple Gardens Water & Sewer Improvements Derby Rd. Reconstruction N. Adams Rd. to CNRR Bridge Total Cost: \$359,250 Funding Source: Major Streets	\$ 55,652	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
202-449,001-981,0100	N. Eton Rd. Reconstruction Derby Rd. to Yorkshire Rd. Total Cost: \$934,720 Funding Source: Major Streets	844,088	874,530												
202-449,001-981,0100	Lincoln Ave. Resurfacing Southfield Rd. to Woodward Ave. Total Cost: \$1,349,020 Funding Source: Major Streets	1,252,979	1,309,370												
202-449,001-981,0100	Oak St. Reconstruction N. Glenhurst Dr. to Lakepark Dr. Total Cost: \$810,000 Funding Source: Major Streets	810,000	810,000							No impact	No impact	No impact	No impact	No impact	
202-449,001-981,0100	Asphalt Street Resurfacing Project Various Streets Total Cost: \$215,000 Funding Source: Major Streets	215,000	215,000							No impact	No impact	No impact	No impact	No impact	
202-449,001-981,0100	S. Chester St. Asphalt Resurfacing W. Maple Rd. to Martin St. Total Cost: \$45,000 Funding Source: Major Streets	45,000	45,000							No impact	No impact	No impact	No impact	No impact	
202-449,001-981,0100	W. Maple Rd. Resurfacing Cranbrook Rd. to Southfield Rd. Total Cost: \$1,320,000 Funding Source: Major Streets Fund \$299,000 Grant \$1,021,000		60,000	1,320,000	1,320,000										
202-449,001-981,0100	Derby Rd. Asphalt Resurfacing CNRR Bridge to N. Eton Rd. Total Cost: \$300,000 Funding Source: Major Streets	300,000	20,000	280,000	280,000					No impact	No impact	No impact	No impact	No impact	

CAPITAL PURCHASES AND IMPROVEMENTS

MAJOR STREET FUND #202									
Expenditures For Capital Outlay						Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests		
							2017/2018	2018/2019	2019/2020 2020/2021
202-449.001-981.0100	W. Brown St. Reconstruction Southfield Rd. to Chester St. Total Cost: \$260,000 Funding Source: Major Streets			260,000	260,000				
202-449.001-981.0100	Park St. Reconstruction Hamilton Ave. to E. Maple Rd. Total Cost: \$140,000 Funding Source: Major Streets			140,000	140,000				
202-449.001-981.0100	E. Maple Rd. Concrete Patching Poppleton St. to Adams Rd. Total Cost: \$130,000 Funding Source: Major Streets \$82,000 Federal NHPP Grant \$48,000			130,000	130,000				
202-449.001-981.0100	Maple Rd. Reconstruction Bates St. to Woodward Ave. Total Cost: \$1,100,000 Funding Source: Major Streets Fund \$425,000 SAD \$325,000; Grant \$350,000					1,100,000			
202-449.001-981.0100	Redding Rd. Reconstruction Lakeland Dr. to Woodward Ave. Total Cost: \$270,000 Funding Source: Major Streets					270,000			
202-449.001-981.0100	Old Woodward Ave. Reconstruction Willits St. to Brown St. Total Cost: \$1,550,000 Funding Source: Major Streets Fund \$1,150,000 SAD \$400,000						1,550,000		
202-449.001-981.0100	Grant St. Reconstruction E. Lincoln Ave. to Humphrey Ave. Total Cost: \$165,000 Funding Source: Major Streets						165,000		
202-449.001-981.0100	Lawndale Ave. Reconstruction Oakland Ave. to Woodward Ave. Total Cost: \$335,000 Funding Source: Major Streets						75,000		
202-449.001-981.0100	Capetial (Backyard Sewer Master Plan) Oak St. - Westwood Dr. to N. Glenhurst Dr. Total Cost: \$10,000 Funding Source: Major Streets						10,000		
202-449.001-981.0100	Road Reconstruction S. Old Woodward - Brown St. to Landon St. Bower St. - S. Old Woodward to Woodward Total Cost: \$1,970,000 Funding Source: Major Streets Fund \$1,513,000 SAD \$457,000						1,900,000 70,000		

MAJOR STREET FUND #202379

CAPITAL PURCHASES AND IMPROVEMENTS

LOCAL STREET FUND #203

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
203-449.001 981.0100	RESURFACING/RECONSTRUCTION Cape seal (Backyard Water Main Abandonment) E. Maple Gardens Water & Sewer Improvements: Dorchester Rd. - N. Eton Rd. to Coolidge Hwy. Yorkshire Rd. - N. Eton Rd to Coolidge Hwy. Edenborough Rd. - Windemere Rd. to E. Maple Rd. Total Cost: \$99,200 Funding Source: Local Streets	\$ 15,227	\$ 40																
203-449.001 981.0100	Graefield Rd- Derby Rd. to N. Eton Rd. Graefield Ct.- North End to Graefield Rd. Total Cost: \$502,000 Funding Source: Local Streets	32,825	5,200																
203-449.001 981.0100	Cape seal (Backyard Water Main Abandonment) Yosemite Blvd. - S. Adams Rd. to Columbia Ave. Villa Ave. - S. Adams Rd. to Columbia Ave. Total Cost: \$90,170 Funding Source: Local Streets	88,857	89,260																
203-449.001 981.0100	Road Reconstruction: Mohegan Ave. - Oxford Dr. to N. Adams Rd. Kennesaw Ave. - Oxford Dr. to N. Adams Rd. Oxford Dr. - Mohegan Ave. to Kennesaw Ave. Poppleton Ave. - Mohegan Ave. to Kennesaw Ave. Total Cost: \$1,139,810 Funding Source: Local Streets	976,643	1,014,020																
203-449.001 985.6600	Road Reconstruction: Clark St. - George St. to E. Lincoln Ave. Total Cost: \$142,000 Funding Source: SAD: \$67,000 * Local Streets: \$75,000	120,445	128,400																
203-449.001 981.0100	2013 Asphalt Street Resurfacing Various Streets Total Cost: \$540,100 Funding Source: Local Streets	23,475	23,480																
203-449.001 985.7000	Road Reconstruction: Cummings Ave. - Chapin Ave. to E. 14 Mile Rd. Total Cost: \$327,000 Funding Source: SAD: \$107,000* Local Streets: \$220,000	321,590	327,000																

CAPITAL PURCHASES AND IMPROVEMENTS

LOCAL STREET FUND #203

Expenditures For Capital Outlay										Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year					
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total	
							2017/2018	2018/2019	2019/2020	2020/2021					
203-449.001 981.0100	Gracfield Rd. Resurfacing N. City Limit to Derby Rd. Total Cost: \$25,000 Funding Source: Local Streets		25,000												
203-449.001 981.0100	2014 Asphalt Street Resurfacing W. Frank St. - Southfield Rd. to Bates St. Stanley Blvd. - Lincoln Ave. and 14 Mile Rd. Crack Sealing and Asphalt Rejuvenation and Joint Crack Sealing (Various Streets) Total Cost: \$301,470 Funding Source: Local Streets	200,000 16,430 110,000	301,470												
203-449.001 981.0100	Road Reconstruction: Henrietta St. - Northlawn Blvd. to W. 14 Mile Rd. Southlawn Blvd. - Bates St. to Pierce St. Maryland Blvd. - Southlawn Blvd. to W. 14 Mile R Mansfield Rd. - Sheffield Rd. to E. 14 Mile Rd. Total Cost: \$982,300 Funding Source: Local Streets	450,000 60,000 250,000 150,000	450,000 60,000 250,000 12,300			210,000									
203-449.001 981.0100	New Road Construction: Unnamed Street - Cole St. to 250 Ft. S. of E. Lincoln Total Cost: \$140,000 Funding Source: SAD: \$80,000 * Local Streets: \$60,000			140,000	140,000							\$2,000 Increase/yr	\$500 Increase/yr	No impact	\$2,500 Increase/yr
203-449.001 981.0100	Road Reconstruction: Webster Ave. - S. Adams Rd. to S. Eton Rd. Torry St. - Haynes Ave. to Webster Ave. Total Cost: \$800,000 Funding Source: Local Streets			700,000 100,000	700,000 100,000							No impact No impact	No impact No impact	No impact No impact	No impact No impact
203-449.001 981.0100	Road Reconstruction: Hamilton Ave. - N. Old Woodward to Woodward Total Cost: \$400,000 Funding Source: SAD: \$210,000* Local Streets: \$190,000			400,000	400,000							No impact	No impact	No impact	No impact
203-449.001 981.0100	Partial Road Reconstruction: Edgewood Ave. - E. Lincoln Ave. to Southlawn Blvd. Total Cost: \$260,000 Funding Source: Local Streets					260,000									
203-449.001 981.0100	Asphalt Reconditioning/Sealing: Melton Rd. - S. Eton Rd. to E. 14 Mile Rd. Henrietta St. - Martin St. to W. Maple Rd. N. Worth St. - Madison Ave. to Ridgedale Ave. Westboro Rd. - N. Adams Rd. to End Gracfield Rd. - N. City Limit to Derby Rd. Total Cost: \$295,000 Funding Source: Local Streets			25,000 30,000 120,000 25,000	25,000 30,000 120,000 25,000	95,000						No impact No impact No impact No impact	No impact No impact No impact No impact	No impact No impact No impact No impact	No impact No impact No impact No impact

CAPITAL PURCHASES AND IMPROVEMENTS

LOCAL STREET FUND #203

Expenditures For Capital Outlay										Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
							2017/2018	2018/2019	2019/2020	2020/2021				
203-449.001 981.0100	Road Reconstruction-Quarton Lake Area: Raynale St. - N. Glenhurst Dr. to Chesterfield Ave. N. Glenhurst Dr. - Raynale St. to Oak St. Brookwood - N. Glenhurst Dr. to Raynale St. Kenwood Ct. - N. Glenhurst Dr. to 230 Ft. East Total Cost: \$875,000 Funding Source: Local Streets					275,000 275,000 255,000 70,000								
203-449.001 981.0100	Road Reconstruction: Hazel St. - S. Old Woodward to Woodward Total Cost: \$125,000 Funding Source: Local Streets						125,000							
203-449.001 981.0100	Road Resurfacing: W. Merrill St. - Southfield Rd. to Chester St. Sheffield Rd. - S. Eton Rd. to Cheltenham Rd. Cheltenham Rd. - Sheffield Rd. to Dunstable Rd. Dunstable Rd. - Cheltenham Rd. to Melton Rd. Total Cost: \$331,000 Funding Source: Local Streets					92,000 110,000 63,000 66,000								
203-449.001 981.0100	Road Reconstruction: Bennaville Ave. - Edgewood Ave. to Grant St. Chapin Ave. - Grant St. to Woodward Ave. Ruffner Ave. - Grant St. to Woodward Ave. Total Cost: \$948,000 Funding Source: Local Streets						140,000 400,000 408,000							
203-449.001 981.0100	Road Resurfacing: Hidden Ravines Dr. - Southfield Rd. to End Hidden Ravines Ct. - Hidden Ravines Dr. to End Hidden Ravines Trl. - Hidden Ravines Dr. to End Ashford Lane - Quarton Rd. to End Total Cost: \$230,000 Funding Source: Local Streets						80,000 40,000 30,000 80,000							
203-449.001 981.0100	Cape Sealing: Westwood Dr. - Redding Rd. to Oak St. N. Glenhurst Dr. - Redding Rd. to Raynale St. Lyonhurst Rd. - Redding Rd. to Raynale St. Brookwood - Redding Rd. to Raynale St. Total Cost: \$100,000 Funding Source: Local Streets						40,000 20,000 20,000 20,000							
203-449.001 981.0100	Road Reconstruction: Townsend St. - Southfield Rd. to Chester St. Elm St. - Bowers St. to Woodward Ave. Total Cost: \$415,000 Funding Source: Local Streets							330,000	85,000					

CAPITAL PURCHASES AND IMPROVEMENTS

LOCAL STREET FUND #203

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
203-449.001	Road Resurfacing: Total Cost: \$207,000 Funding Source: Local Streets																		
203-449.001 981.0100	Road Resurface (after Water Main Installation) Bowers St. - Haynes Ave. to Columbia Ave. Bird Ave. - Pierce St. to 120 Ft. W. of Woodward Maryland Blvd. - W. Lincoln Ave. to W. 14 Mile Rd. Pembroke Rd. - W. End to N. Eton Rd. Chapin Rd. - Woodward Ave. to Torrey St. Total Cost : \$1,507,000 Funding Source: Local Streets							207,000	600,000 300,000 250,000 150,000										
203-449.001 981.0100	Road Resurfacing: (Future locations to be determined) Funding Source: Local Streets							300,000		1,250,000									
203-449.001 981.0100	Pavement Maintenance / Rehabilitation (Future locations to be determined) Total Cost: On-Going Funding Source: Local Streets					125,000	125,000	125,000	125,000	125,000									
203-449.001 981.0100	Multi-Modal Transportation Plan - Phase II Various Streets Total Cost: On-Going Funding Source: Local Streets	20,000	10,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	No impact	No impact	No impact	No impact					
203-449.001 981.0100	Concrete Street Repairs in Conjunction with Sidewalk Replacement Programs: Total Cost: On-Going Funding Source: Local Streets	72,265	72,270	25,000	25,000	25,000	25,000	25,000	25,000	25,000	No impact	No impact	No impact	No impact					
TOTAL LOCAL STREET FUND		\$ 2,907,757	\$ 2,768,440	\$ 1,595,000	\$ 1,595,000	\$ 1,951,000	\$ 1,583,000	\$ 1,017,000	\$ 1,565,000	\$ 1,430,000	No Impact	No Impact	No impact	No Impact					

* Total cost figures for special assessment projects may not include all eligible administrative costs. Project costs are subject to final review.

CAPITAL PURCHASES AND IMPROVEMENTS

WATER SUPPLY SYSTEM RECEIVING FUND #591

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
591-537.004-981.0100	Water Main Replacement in Conjunction with Street Work: E. Maple Rd. - Adams Rd. to Eton Rd. Total Cost: \$439,100 Funding Source: Water Fund Reserves	\$ 8,608	\$ -	\$ -	\$ -	\$ -				\$ -									
591-537.004-981.0100	Graefield Rd. - Derby Rd. to N. Eton Rd. Graefield Ct. - N. End to Graefield Rd. Total Cost: \$329,600 Funding Source: Water Fund Reserves	21,599	3,510																
591-537.004-981.0100	N. Eton Rd. - Derby Rd. to Yorkshire Rd. Total Cost: \$484,500 Funding Source: Water Fund Reserves	449,566	464,520																
591-537.004-981.0100	Mohegan Ave.-Oxford Dr. to N. Adams Rd. Kennesaw Ave. - Oxford Dr. to N. Adams Rd. Oxford Dr. - Wimbleton Dr. to Kennesaw Ave. Poppleton Ave. - Mohegan to Kennesaw Total Cost: \$1,280,100 Funding Source: Water Fund Reserves	411,900	420,340																
591-537.004-981.0100	Lincoln Ave. - Southfield Rd. to Woodward Ave. Total Cost: 27,200 Funding Source: Water Fund Reserves	18,800	27,200																
591-537.004-981.0100	Henrietta St. - Northlawn Blvd. to W. 14 Mile Rd. Maryland Blvd. - Southlawn Blvd. to W. 14 Mile R Southlawn Blvd. - Bates St. to Pierce St. Catalpa Dr. - Pierce St. to Edgewood Ave. Total Cost: \$633,000 Funding Source: Water Fund Reserves	250,000 125,000 100,000 158,000	250,000 125,000 100,000 158,000																
591-537.004-981.0100	Mansfield Rd - Sheffield Rd. to E. 14 Mile Rd. Total Cost: \$175,000 Funding Source: Water Fund Reserves	175,000																	
591-537.004-981.0100	Oak St. - N. Glenhurst Dr. to Lakepark Dr. Total Cost: \$300,000 Funding Source: Water Fund Reserves	300,000	300,000																

CAPITAL PURCHASES AND IMPROVEMENTS

WATER SUPPLY SYSTEM RECEIVING FUND #591

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
591-537.004-981.0100	Unnamed Street - Cole St. to 250 Ft. S. of E. Lincoln Total Cost: \$30,000 Funding Source: Water Fund Reserves			30,000	30,000						No impact	No impact	No impact	No impact					
591-537.004-981.0100	W. Maple Rd. - Cranbrook Rd. to Southfield Rd. Total Cost: 25,000 Funding Source: Water Fund Reserves			25,000	25,000						No impact	No impact	No impact	No impact					
591-537.004-981.0100	Derby Rd. - CNRR Bridge to N. Elton Rd. Total Cost: \$15,000 Funding Source: Water Fund Reserves	15,000		15,000	15,000						No impact	No impact	No impact	No impact					
591-537.004-981.0100	Webster Ave. - S. Adams Rd. to S. Elton Rd. Torry St. - Haynes Ave. to Webster Ave. Total Cost: \$320,000 Funding Source: Water Fund Reserves			320,000	320,000						No impact	No impact	No impact	No impact					
591-537.004-981.0100	W. Brown St. - Southfield Rd. to Chester St. Total Cost: \$120,000 Funding Source: Water Fund Reserves			120,000	120,000						No impact	No impact	No impact	No impact					
591-537.004-981.0100	Hamilton Ave. - N. Old Woodward Ave. to Woodward Ave. Total Cost: \$30,000 Funding Source: Water Fund Reserves			30,000	30,000						No impact	No impact	No impact	No impact					
591-537.004-981.0100	Raynale St. - N. Glenhurst Dr. to Chesterfield. N. Glenhurst Dr. - Raynale St. to Oak St. Brookwood - N. Glenhurst Dr. to Raynale St. Kenwood Ct. - N. Glenhurst Dr. to 230 Ft. East Total Cost: \$400,000 Funding Source: Water Fund Reserves					400,000													
591-537.004-981.0100	Redding Rd. - Lakepark Dr. to Woodward Ave. Total Cost: \$140,000 Funding Source: Water Fund Reserves					140,000													
591-537.004-981.0100	Maple Rd. - Bates St. to Woodward Ave. Total Cost: \$225,000 Funding Source: Water Fund Reserves					225,000													
591-537.004-981.0100	Old Woodward Ave. - Willis St. to Brown St. Total Cost: \$130,000 Funding Source: Water Fund Reserves						130,000												

CAPITAL PURCHASES AND IMPROVEMENTS

WATER SUPPLY SYSTEM RECEIVING FUND #591

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
591-537.004-981.0100	Bennaville Ave. - Edgewood Ave. to Grant St. Chapin Ave. - Grant St. to Woodward Ave. Ruffner Ave. - Grant St. to Woodward Ave. Total Cost: \$250,000 Funding Source: Water Fund Reserves						75,000 175,000 100,000												
591-537.004-981.0100	Grant St. - E. Lincoln Ave. to Humphrey Ave. Total Cost: \$75,000 Funding Source: Water Fund Reserves						75,000												
591-537.004-981.0100	S. Old Woodward Ave. - Brown St. to Landon St. Bowers St. - S. Old Woodward to Woodward Total Cost: \$50,000 Funding Source: Water Fund Reserves							50,000											
591-537.004-981.0100	Townsend St. - Southfield Rd. to Chester St. Elm St. - Bowers St. to Woodward Ave. Total Cost: \$125,000 Funding Source: Water Fund Reserves							100,000	25,000										
591-537.004-981.0100	Bowers St. - Haynes Ave. to Columbia Ave. Total Cost: \$175,000 Funding Source: Water Fund Reserves							175,000											
591-537.004-981.0100	Bird Ave. - Pierce St. to 120 Ft. W. of Woodward Maryland Blvd. - W. Lincoln Ave. to W. 14 Mile Rd. Pembroke Rd. - W. End to N. Eton Rd. Chapin Rd. - Woodward Ave. to Torry St. Total Cost : \$915,000 Funding Source: Water Fund Reserves								425,000 225,000 175,000 90,000										
591-537.004-981.0100	Peabody St. - E. Maple Rd. to E. Brown St. Bowers St. - Woodward Ave. to S. Adams Rd. Total Cost : \$200,000 Funding Source: Water Fund Reserves								70,000 130,000										
591-537.004-981.0100	Water Main Pipe Bursting: Derby Rd. - N. Eton Rd. to Coolidge Hwy. Total Cost : \$400,000 Funding Source: Water Fund Reserves								400,000										
591-537.004-981.0100	Capesal - Backyard Water Main Abandonment E. Maple Gardens Water & Sewer Improv. Dorchester Rd. - N. Eton Rd. to Coolidge Hwy. Yorkshire Rd. - N. Eton Rd to Coolidge Hwy. Edenborough Rd. - Windemere Rd. to E. Maple Rd. Total Cost: \$1,015,500 Funding Source: Water Fund Reserves	103,635	8,080																

WATER SUPPLY SYSTEM RECEIVING FUND #591

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CAPITAL PURCHASES AND IMPROVEMENTS

SEWAGE-DISPOSAL SYSTEM FUND #590											
Expenditures For Capital Outlay						Impact of 2014/2015 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year					
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Total
							2017/2018	2018/2019	2019/2020	2020/2021	
590-536.001-981.0100	Sewer Improvements in Conjunction with Street Work: Graefield Rd. - Derby Rd. to N. Eton Rd. Total Cost: \$289,000 Funding Sources: Sewer Rates & Reserves	\$ 24,272	\$ 24,270	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
590-536.001-981.0100	E. Maple Gardens Water & Sewer Improvements-(Backyard Sewer, Yorkshire Rd. & Dorchester Rd, Edenborough Rd. and Derby Rd. Total Cost: \$1,114,000 Funding Sources: Sewer Rates & Reserves	7,739	700								
590-536.001-981.0100	N. Eton Rd. - Derby Rd. to Yorkshire Rd. Total Cost: \$541,000 Funding Sources: Sewer Rates & Reserves	504,135	519,430								
590-536.001-981.0100	Lincoln Ave. - Southfield Rd. to Woodward Ave. Total Cost: \$116,000 Funding Sources: Sewer Rates & Reserves	90,140	112,310								
590-536.001-981.0100	Mohegan Ave. - Oxford Dr. to N. Adams Rd. Oxford Dr. - Mohegan Ave. to Kennesaw Ave. Kennesaw Ave. - Oxford Dr. to N. Adams Rd. Poppleton Ave. - Mohegan Ave. to Kennesaw Ave. Total Cost: \$482,000 Funding Sources: Sewer Rates & Reserves	355,829	366,780								
590-536.001-981.0100	Kenning Park Parking Lot Improvement Total Cost: \$59,420 Funding Sources: Sewer Rates & Reserves	63,992	59,420								
590-536.001-981.0100	Puney Dr. Sewer Improvement Puney Dr. - Henley Dr. to N. Adams Rd. Henley Dr. - Abbey Rd. to Puney Dr. Total Cost: \$133,000 Funding Sources: Sewer Rates & Reserves	133,000	133,000								
590-536.001-985.6900	Catalpa Dr. Sewer Improvement Pierce St. to Edgewood Ave. Total Cost: \$133,000 Funding Sources: Sewer Rates & Reserves	119,000	119,000								
590-536.001-981.0100	Henrietta St. - Northlawn Blvd. to W. 14 Mile Rd. Southlawn Blvd. - Bates St. to Pierce St. Maryland Blvd. - Southlawn Blvd. to W. 14 Mile Total Cost: \$400,000 Funding Sources: Sewer Rates & Reserves	250,000 50,000 100,000	250,000 50,000 100,000								

CAPITAL PURCHASES AND IMPROVEMENTS

SEWAGE-DISPOSAL SYSTEM FUND #590										
Expenditures For Capital Outlay							Impact of 2014/2015 Budget Request on Annual Operating Budgets / Average Increase/Decrease Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests			
							2017/2018	2018/2019	2019/2020	2020/2021
590-536/001-981.0100	Oak St. - N. Glenhurst Dr. to Lakepark Dr. (Backyard Sewer) Total Cost: \$670,000 Funding Sources: Sewer Rates & Reserves	670,000	670,000							
590-536/001-981.0100	Unamed Street - Cole St. to 250 Ft. S. of E. Lincoln. Total Cost: \$40,000 Funding Sources: Sewer Rates & Reserves			40,000	40,000			No impact	No impact	No impact
590-536/001-981.0100	W. Maple Rd. - Cranbrook Rd. to Southfield Rd. (Backyard Sewer) Total Cost: \$250,000 Funding Sources: Sewer Rates & Reserves		3,450	250,000	250,000			No impact	No impact	No impact
590-536/001-981.0100	Webster Ave. - S. Adams Rd. to S. Eion Rd. Torry St. - Haynes Ave. to Webster Ave. Total Cost: \$300,000 Funding Sources: Sewer Rates & Reserves			300,000	300,000			No impact	No impact	No impact
590-536/001-981.0100	Hamilton Ave. - N. Old Woodward Ave. to Woodward Ave. Total Cost: \$100,000 Funding Sources: Sewer Rates & Reserves			100,000	100,000			No impact	No impact	No impact
590-536/001-981.0100	W. Brown St. - Southfield Rd. to S. Chester St. Total Cost: \$150,000 Funding Sources: Sewer Rates & Reserves			150,000	150,000			No impact	No impact	No impact
590-536/001-981.0100	Raynale St. - N. Glenhurst Dr. to Chesterfield Ave. N. Glenhurst Dr. - Raynale St. to Oak St. Brookwood - N. Glenhurst Dr. to Raynale St. (Backyard Sewer) Total Cost: \$500,000 Funding Sources: Sewer Rates & Reserves					500,000				
590-536/001-981.0100	Redding Rd. - Lakepark Dr. to Woodward Ave. (Backyard Sewer) Total Cost: \$150,000 Funding Sources: Sewer Rates & Reserves					150,000				
590-536/001-981.0100	Maple Rd. - Bates St. to Woodward Ave. Park St. - Hamilton Ave. to E. Maple Rd. Peabody St. - E. Maple Rd. to E. Brown St. Total Cost: \$300,000 Funding Sources: Sewer Rates & Reserves					300,000				
590-536/001-981.0100	Old Woodward Ave. - Willis St. to Brown St Total Cost: \$300,000 Funding Sources: Sewer Rates & Reserves						300,000			
590-536/001-981.0100	Oak St. - Westwood Dr. to N. Glenhurst Dr. Total Cost: \$150,000 Funding Sources: Sewer Rates & Reserves						150,000			

Impact of 2014/2015 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
No impact	No impact	No impact	No impact
No impact	No impact	No impact	No impact
No impact	No impact	No impact	No impact
No impact	No impact	No impact	No impact
No impact	No impact	No impact	No impact
No impact	No impact	No impact	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

SEWAGE-DISPOSAL SYSTEM FUND #590										
Expenditures For Capital Outlay							Impact of 2014/2015 Budget Request on Annual Operating Budgets			
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017	Future Capital Outlay Requests			
							2017/2018	2018/2019	2019/2020	2020/2021
590-536.001-981.0100	Bennaville Ave. - Edgewood Ave. to Grant St. Chapin Ave. - Grant St. to Woodward Ave. Ruffner Ave. - Grant St. to Woodward Ave. Total Cost: \$305,000 Funding Sources: Sewer Rates & Reserves						125,000 100,000 80,000			
590-536.001-981.0100	Grant St. - E. Lincoln Ave. to Humphrey Ave. Total Cost: \$100,000 Funding Sources: Sewer Rates & Reserves						100,000			
590-536.001-981.0100	Townsend St. - Southfield Rd. to Chester St. Total Cost: \$150,000 Funding Sources: Sewer Rates & Reserves							150,000		
590-536.001-981.0100	S. Old Woodward Ave. - E. Brown St. to Landon St. Total Cost: \$100,000 Funding Sources: Sewer Rates & Reserves							100,000		
590-536.001-981.0100	Bowers St. - Woodward Ave. to S. Adams Rd. Total Cost: \$150,000 Funding Sources: Sewer Rates & Reserves								150,000	
590-536.001-981.0100	Capaseal (Backyard Sewer) Birmingham Villas (Backyard Sewer); Yosemite Blvd. - S. Adams Rd. to Columbia Ave Villa Ave. - S. Adams Rd. to Columbia Ave. Funding Sources: Sewer Rates & Reserves	56,310	57,040							
590-536.001-981.0100	Westwood Dr. - Redding Rd. to Oak St. N. Glenhurst Dr. - Redding Rd. to Raynale St. Lyonhurst Rd. - Redding Rd. to Raynale St. Brookwood - Redding Rd. to Raynale St. (Backyard Sewer) Total Cost: \$700,000 Funding Sources: Sewer Rates & Reserves						700,000			
590-536.001-981.0200	Other Sewer Improvements: Backyard Sewer Lining Total Cost: \$3,000,000 Funding Sources: Sewer Rates & Reserves	700,000		750,000	750,000	750,000	750,000	750,000		
590-536.002-971.0100	Equipment: Miscellaneous Equipment Total Cost: On-Going Funding Sources: Sewer Rates & Reserves									
	SEWAGE-DISPOSAL SYSTEM FUND	\$ - 3,124,417	\$ - 2,465,400	\$ - 1,590,000	\$ - 1,590,000	\$ - 1,700,000	\$ - 2,305,000	\$ - 1,000,000	\$ - 150,000	\$ -
							No impact	No impact	No impact	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

AUTO PARKING SYSTEM FUND (APS) #585

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
585-305.000-971.0200	METER & SURFACE LOTS Street Meter Additions and Re-programs Total Cost: On-Going Funding Source: APS	\$ 26,478	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000						No impact	No impact	No impact	No impact				
585-538.001-972.0000	GENERAL & ADMINISTRATIVE Office Furniture for Chester St. Office Total Cost: \$500 Funding Source: APS	500		500	500							No impact	No impact	No impact	No impact				
585-538.001-971.0100	Focuspoint Software Module Total Cost: \$8,000 Funding Source: APS	8,000		8,000	8,000							No impact	No impact	No impact	No impact				
585-538.001-971.0100	Parking Access and Payment Machine Replacement (Locations TBD) Total Cost: On-Going Funding Source: APS					250,000	250,000	250,000	250,000	250,000		No impact	No impact	No impact	No impact				
585-538.002-971.0100	PIERCE STREET STRUCTURE (8) Intercoms and Cameras Total Cost: \$40,000 Funding Source: APS			40,000	40,000							No impact	\$1,000 Increase	No impact	\$1,000 Increase				
585-538.002-977.0000	Concrete Repairs & Waterproofing, Levels 4 & 5 Total Cost: On-Going Funding Source: APS					900,000													
585-538.002-977.0000	Concrete Repairs & Waterproofing, Levels 2 & 3 Total Cost: On-Going Funding Source: APS						750,000												
585-538.003-971.0100	PARK STREET STRUCTURE Replace (2) Expressparc Machines * Total Cost: \$33,000 Funding Source: APS	33,000																	
585-538.003-971.0100	Repair Existing Lights Total Cost: \$3,900 Funding Source: APS	3,903	3,900																

CAPITAL PURCHASES AND IMPROVEMENTS

AUTO PARKING SYSTEM FUND (APS) #585

Expenditures For Capital Outlay										Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
							2017/2018	2018/2019	2019/2020	2020/2021				
585-538.003-971.0100	(9) Intercoms and (6) Cameras Total Cost: \$40,000 Funding Source: APS			40,000	40,000						No impact	\$1,000 Increase	No impact	\$1,000 Increase
585-538.003-977.0000	Concrete Repairs & Waterproofing, Levels 4 & 5 Total Cost: On-Going Funding Source: APS	486,286	486,290					750,000						
585-538.003-977.0000	Concrete Repairs & Waterproofing, Levels 1, 2 & 3 Total Cost: On-Going Funding Source: APS	486,286	486,290											
585-538.003-981.0100	Streetscape Improvements - Sidewalk Total Cost: \$208,970 Funding Source: APS	187,764	187,270											
585-538.003-981.0100	Streetscape Improvements - Streetlights Total Cost: \$122,860 Funding Source: APS	122,855	122,860											
585-538.004-971.0100	PEABODY STREET STRUCTURE Replacement Gates * Total Cost: \$5,000 Funding Source: APS	5,000												
585-538.004-971.0100	Replace (2) Expressparc Machines * Total Cost: \$33,000 Funding Source: APS	33,000												
585-538.004-971.0100	Ticket Spitter * Total Cost: \$12,000 Funding Source: APS	12,000												
585-538.004-971.0100	(6) Intercoms and (5) Cameras Total Cost: \$35,000 Funding Source: APS			35,000	35,000						No impact	\$800 Increase	No impact	\$800 Increase
585-538.004-977.0000	Elevator Repairs Total Cost: \$225,000 Funding Source: APS			225,000	225,000						No impact	No impact	No impact	No impact
585-538.004-977.0000	Concrete Repairs & Waterproofing Total Cost: On-Going Funding Source: APS	450,000	550,000											450,000

CAPITAL PURCHASES AND IMPROVEMENTS

AUTO PARKING SYSTEM FUND (APS) #585

Expenditures For Capital Outlay														Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total				
							2017/2018	2018/2019	2019/2020	2020/2021								
585-538.005-981.0100	N. OLD WOODWARD AVE STRUCTURE LED Lights Design and Replacement Total Cost: \$202,150 Funding Source: APS	179,335																
585-538.005-971.0100	Replace Barrier Gate Total Cost: \$4,660 Funding Source: APS		4,660															
585-538.005-971.0100	(1) Replace Expressparc Machine Total Cost: \$4,400 Funding Source: APS	16,500	4,400															
585-538.005-971.0100	(8) Intercoms and (4) Cameras Total Cost: \$30,000 Funding Source: APS			30,000	30,000						\$500 Increase	No impact	No impact	\$500 Increase				
585-538.005-977.0000	Concrete Repairs - Stairs Total Cost: \$18,000 Funding Source: APS		18,000															
585-538.005-977.0000	Concrete Repairs & Waterproofing Total Cost: On-Going Funding Source: APS			650,000	650,000						No impact	No impact	No impact	No impact				
585-538.008-971.0100	CHESTER STREET STRUCTURE (8) Intercoms and (4) Cameras Total Cost: \$35,000 Funding Source: APS			35,000	35,000						No impact	\$800 Increase	No impact	\$800 Increase				
585-538.008-977.0000	Concrete Repairs & Waterproofing Total Cost: On-Going Funding Source: APS	450,000	550,000															
585-538.008-981.0100	Martin St. and Chester St. Paving Road Reconstruction Streetlights Parking Equipment Relocation Sidewalk Improvement Total Cost: \$250,000 Funding Source: APS	200,000	100,000 50,000 50,000 50,000															
	AUTO PARKING SYSTEM TOTAL	\$ 2,214,621	\$ 2,202,380	\$ 1,088,500	\$ 1,088,500	\$ 1,175,000	\$ 1,000,000	\$ 1,000,000	\$ 1,350,000	\$ 1,150,000	No impact	\$4,100 Increase	No impact	\$4,100 Increase				

* - Project is canceled.

CAPITAL PURCHASES AND IMPROVEMENTS

LINCOLN HILLS GOLF FUND #597

Expenditures For Capital Outlay							Future Capital Outlay Requests				Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017					Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
							2017/2018	2018/2019	2019/2020	2020/2021				
597-753.001 981.0100	Cart Path Repairs / Additions Total Cost: On-going Funding Source: Fees & Reserves	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000					No impact	No impact	No impact	No impact
597-753.001 981.0100	Cart Path Repairs (Cement Pad) Total Cost: On-going Funding Source: Fees & Reserves		5,000								No impact	No impact	No impact	No impact
597-753.001 981.0100	Pump House Roof Reshingle & Siding Total Cost: \$2,000 Funding Source: Fees & Reserves	10,000	2,000											
597-753.001 981.0100	Tree Additions (10) Along Fence Line Total Cost: \$5,000 Funding Source: Fees & Reserves		5,000											
597-753.001 981.0100	Dredge Pond Total Cost: \$3,000 Funding Source: Fees & Reserves		3,000											
597-753.002 981.0100	Clean and Seal Clubhouse Exterior Wooden Beams Total Cost: \$5,000 Funding Source: Fees & Reserves		5,000											
597-753.002 981.0100	New Tent at Teaching Area Total Cost: \$5,000 Funding Source: Fees & Reserves		5,000											
597-753.001 981.0100	New Tee Signs Total Cost: \$6,000 Funding Source: Fees & Reserves			6,000	6,000						No impact	No impact	No impact	No impact
597-753.001 981.0100	New Sand to Bunkers Total Cost: \$9,000 Funding Source: Fees & Reserves			9,000	9,000						No impact	No impact	No impact	No impact
597-753.002 981.0100	Replace Carpet for Clubhouse Total Cost: \$4,000 Funding Source: Fees & Reserves			4,000	4,000						No impact	No impact	No impact	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

LINCOLN HILLS GOLF FUND #597

Expenditures For Capital Outlay										Future Capital Outlay Requests					Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017						Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total				
						2017/2018	2018/2019	2019/2020	2020/2021									
597-753.002 981.0100 New Entrance Sign Total Cost: \$1,000 Funding Source: Fees & Reserves			1,000	1,000							No impact	No impact	No impact	No impact				
597-753.002 981.0100 Asphalt Repair (Cart Staging Area) Total Cost: \$5,000 Funding Source: Fees & Reserves			5,000	5,000							No impact	No impact	No impact	No impact				
597-753.002 981.0100 Replace Urinals (Men's Bathroom) Total Cost: \$5,000 Funding Source: Fees & Reserves					5,000													
597-753.002 981.0100 New Planting Bed Total Cost: \$5,000 Funding Source: Fees & Reserves					5,000													
LINCOLN HILLS FUND TOTAL	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A				

CAPITAL PURCHASES AND IMPROVEMENTS

SPRINGDALE GOLF FUND #584

Expenditures For Capital Outlay							Future Capital Outlay Requests				Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017					Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
							2017/2018	2018/2019	2019/2020	2020/2021				
584-753.001 981.0100	Irrigation Upgrade Total Cost: \$5,000 Funding Source: Fees & Reserves	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
584-753.001 981.0100	Cart Path Repairs / Additions Total Cost: On-going Funding Source: Fees & Reserves	10,000				15,000								
584-753.001 981.0100	New Chipping Green Total Cost: \$5,000 Funding Source: Fees & Reserves					5,000								
584-753.001 981.0100	Dredge Pond Total Cost: \$3,000 Funding Source: Fees & Reserves		3,000											
584-753.001 981.0100	New Sand to Bunkers Total Cost: \$7,500 Funding Source: Fees & Reserves		7,500											
584-753.001 981.0100	Cement Pad for Teaching Area Total Cost: \$4,500 Funding Source: Fees & Reserves		4,500											
584-753.001 981.0100	New Tee Sign Total Cost: \$6,000 Funding Source: Fees & Reserves			6,000	6,000						No impact	No impact	No impact	No impact
584-753.001 981.0100	Repair Bridges Total Cost: \$8,000 Funding Source: Fees & Reserves			8,000	8,000						No impact	No impact	No impact	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

SPRINGDALE GOLF FUND #584

Expenditures For Capital Outlay										Future Capital Outlay Requests					Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Manager Recommended 2015/2016	Planned 2016/2017					2017/2018	2018/2019	2019/2020	2020/2021	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
584-753.001 981.0100	New Fairway Bunker on #2 Total Cost: \$1,000 Funding Source: Fees & Reserves			1,000	1,000				1,000						No impact	No impact	No impact	No impact
584-753.002 981.0100	Club House Roof Reshingle Total Cost: \$10,000 Funding Source: Fees & Reserves	10,000	10,000												No impact	No impact	No impact	No impact
584-753.002 981.0100	New Entrance Sign Total Cost: \$1,000 Funding Source: Fees & Reserves			1,000	1,000				1,000						No impact	No impact	No impact	No impact
584-753.002 981.0100	New Planting Bed Total Cost: \$3,000 Funding Source: Fees & Reserves			3,000	3,000				3,000						No impact	No impact	No impact	No impact
584-753.002 981.0100	New Wash Pad for Golf Carts Total Cost: \$5,000 Funding Source: Fees & Reserves			5,000	5,000				5,000						No impact	No impact	No impact	No impact
584-753.002 981.0100	Club House Exterior Lightings Total Cost: \$6,000 Funding Source: Fees & Reserves			6,000	6,000				6,000						No impact	No impact	No impact	No impact
584-753.001 981.0100	Reseal Parking Lot & Club House Entrance Total Cost: \$10,000 Funding Source: Fees & Reserves					10,000									No impact	No impact	No impact	No impact
	SPRINGDALE GOLF FUND TOTAL	\$ 25,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A

CAPITAL PURCHASES AND IMPROVEMENTS

LAW AND DRUG ENFORCEMENT FUND #265

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
265-302.001-971.0100	FEDERAL FORFEITURES Equipment Upgrades Camera System Upgrade (server, monitors, dispatch control equipment, cable, hardware and 22 cameras)	\$ 136,260	\$ 136,260	\$ -	\$ -	\$ -													
	(1) NOPTIC Camera	4,100	4,100																
	(1) Recumbent Bike	2,800	2,800																
	Motorcycle Lights for Harley #1.	5,300	5,300																
	(23) Fluidmesh Wireless Radios	45,710	45,710																
	Total Cost: \$194,170																		
	Funding Source: Law and Drug Fund																		
265-302.002-971.0100	STATE FORFEITURES (4) Pinnacle light bars for police vehicle fleet Total Cost: \$8,800 Funding Source: Law and Drug Fund			8,800	8,800							No Impact	No Impact	No Impact					
265-302.002-971.0100	(1) NOPTIC Camera Total Cost: \$4,230 Funding Source: Law and Drug Fund					4,230													
	LAW AND DRUG ENFORCEMENT	\$ 194,170	\$ 194,170	\$ 8,800	\$ 8,800	\$ 4,230	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A					

CAPITAL PURCHASES AND IMPROVEMENTS

SOLID-WASTE DISPOSAL FUND #226

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm. 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
226-582.000-971.0100	Dumpsters/Rubbish Containers Total Cost: On-Going Funding Source: Solid-Waste Fund	\$ 11,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
226-582.000-971.0100	Recycling Bins for Downtown Total Cost: \$25,000 Funding Source: Solid-Waste Fund	25,000		20,000	20,000	20,000													
	SOLID-WASTE DISPOSAL FUND	\$ 36,000	\$ 13,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A					

CAPITAL PURCHASES AND IMPROVEMENTS

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG) #248

Expenditures For Capital Outlay															Impact of 2015/2016 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2014/2015	Estimate 2014/2015	Dept Request 2015/2016	Recomm 2015/2016	Planned 2016/2017	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total					
							2017/2018	2018/2019	2019/2020	2020/2021									
248-690.000-836.0100	Adams Fire Station - Retrofit Front & Rear Entry Doors - ADA Improvement Total Cost: \$6,200 Funding Source: CDBG Program Year 2013	\$ 6,200	\$ 6,200																
248-690.000-836.0100	Replace Handicap Lift at City Hall Total Cost: \$23,100 Funding Source: CDBG Program Year 2014	23,100	23,100																
248-690.000-836.0100	Retrofit ADA Improvement City Hall Police Dept. Entrance Total Cost: \$23,070 Funding Source: CDBG Program Year 2015			23,070	23,070					No Impact	No Impact	No Impact	No Impact	No Impact					
248-690.000-836.0100	Future ADA Projects Location to be determined Total Cost: \$23,070 Funding Source: CDBG Program Year 2016					23,070													
	CDBG FUND	\$29,300	\$29,300	\$23,070	\$23,070	\$23,070	\$0	\$0	\$0	\$0	N/A	N/A	N/A	N/A					

VEHICLE AND EQUIPMENT REPLACEMENT

Major machinery, vehicle, and equipment purchases and maintenance are accounted for in Internal Service Funds, specifically the Auto Equipment Fund and the Fire Equipment Fund. The City departments which make use of the vehicles and equipment provide the funding to the Internal Service Funds on a cost reimbursement basis. This is accomplished through equipment rental charges which are included in the budgets of the user departments. These rental charges cover all equipment usage costs as well as depreciation and replacement.

Every year certain vehicles and pieces of equipment are identified for replacement as part of the Vehicle/Equipment Replacement Plan. The need for replacement is based on many factors including mileage, type of service, reliability, maintenance and repair records, age, overall condition, prior accidents, and life expectancy of the equipment. Other considerations may be government regulations and availability of grant funding. Following is a listing of vehicles and major equipment scheduled for evaluation and possible replacement in fiscal years 2015-2016 and 2016-2017.

SCHEDULE OF VEHICLE AND EQUIPMENT REPLACEMENT FOR FISCAL YEAR 2015-2016

NO.	PURCHASE DATE	AGE (YEARS) 7/1/2015	PROJECTED MILEAGE	DESCRIPTION	COST	CLASSIFICATION	REPLACEMENT QUALIFIER	REPLACE OR EVALUATE	PROJECTED COST
1	12/1/2003	11.6		2004 CHEVY MALIBU	\$ 12,400	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 23,000
19	1/18/2002	13.5		2002 VOLVO---60,600 G.V.W.	\$ 127,189	Large Dump Truck	12-15 Yrs	Evaluate	\$ 220,000
22	11/20/2001	13.6	75879.00	WAYNE COMPACTOR	\$ 61,150	Rubbish Truck	15-20 Yrs	Evaluate	\$ 160,000
23	12/1/2003	11.6		GMC 1/2 TON PICK-UP	\$ 18,726	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 26,000
34	10/29/2002	12.7		JCB TRACTOR/LOADER	\$ 58,400	Heavy Equipment	8 Yrs	Replace	\$ 80,000
36	1/17/1996	19.5		LULL FORKLIFT	\$ 73,400	Heavy Equipment	15-20 Yrs	Evaluate	\$ 100,000
69	2/21/2002	13.4		2002 GMC SAFARI VAN	\$ 16,766	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 25,000
140	4/1/2007	8.3		TORO 3500	\$ 28,122	Golf Equipment	6 Seasons	Replace	\$ 35,000
176	4/1/2007	8.3		TORO 3500	\$ 28,122	Golf Equipment	6 Seasons	Replace	\$ 35,000
	4/1/2010	5.3		TORO UTILITY VEHICLES (3)	\$ 16,791	Golf Equipment	5 Seasons	Replace	\$ 24,000
206	4/4/2002	13.2		2002 CHEVY S-10 EXT. CAB PICK-UP	\$ 12,278	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 23,000
220	5/1/2001	14.2		2001 GMC S-10 PICK-UP	\$ 14,351	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 23,000
233	5/1/2006	9.2		TORO WORKMAN UTILITY	N/A	Off Road Utility	8 Seasons	Replace	\$ 12,000
509	1/5/2000	15.5		TRUCK W/ARIAL	\$ 59,500	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 100,000
564	4/29/2008	7.2	89,808	CHEVY TAHOE	\$ 25,926	Police Vehicle	75,000-90,000	Replace	\$ 32,000
570	11/1/2008	6.7	91,904	FORD CROWN VIC	\$ 20,511	Police Vehicle	75,000-90,000	Replace	\$ 30,000
	6/1/1997	18.1		2 NEW FRONT END LOADER PLOWS					\$ 40,000

2015-2016 TOTAL EQUIPMENT COST: \$ 988,000

SCHEDULE OF VEHICLE AND EQUIPMENT REPLACEMENT FOR FISCAL YEAR 2016-2017

NO.	PURCHASE DATE	AGE (YEARS) 7/1/2016	PROJECTED MILEAGE	DESCRIPTION	COST	CLASSIFICATION	REPLACEMENT QUALIFIER	REPLACE OR EVALUATE	PROJECTED COST
12	11/20/2006	9.6		DODGE CHARGER	\$ 17,417	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 24,000
14	3/1/2004	12.3		CHEVY DUMP TRUCK 35,000 GVW	\$ 80,585	Large Dump Truck	12-15 Yrs	Evaluate	\$ 180,000
48	12/1/2006	9.6		2007 CHEVY 3500/FLATBED	\$ 22,480	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 34,000
125	4/1/2008	8.3		TORO ROUGH MOWER 4500	\$ 43,768	Golf Equipment	5 Seasons	Replace	\$ 60,000
133	5/10/2005	11.2		CHEVY TAHOE	\$ 26,972	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 31,000
154	9/1/1999	16.8		1999 GMC / AERIAL TOWER	\$ 90,635	Fire Truck	12-15 Yrs	Replace	\$ 200,000
193	6/7/2007	9.1		BOBCAT MINI-EXCAVATOR	\$ 35,710	Heavy Equipment	8 Yrs	Replace	\$ 75,000
201	4/1/2006	10.3		2006 CHEVY MALIBU	\$ 12,103	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 26,000
202	4/1/2006	10.3		2006 CHEVY MALIBU	\$ 12,103	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 26,000
227	12/1/2005	10.6		2006 GMC2500 PICKUP	\$ 18,954	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 30,000
230	8/1/2005	10.9		2005 CHEVY 3500 PICKUP/DUMP	\$ 44,181	Pickup/Van/Sedan	8-10 Yrs	Replace	\$ 60,000
	4/1/2010	6.3		TORO UTILITY VEHICLES (3)	\$ 16,791	Golf Equipment	5 Seasons	Replace	\$ 28,000
566	9/30/2010	5.8	92,514	DODGE CHARGER	\$ 22,043	Police Vehicle	75,000-90,000	Replace	\$ 30,000
568	10/14/2008	7.7	78,228	FORD CROWN VIC	\$ 20,511	Police Vehicle	75,000-90,000	Evaluate	\$ 32,000

2016-2017 TOTAL EQUIPMENT COST: \$ 836,000

City of Birmingham
General Governmental Revenues By Source
Eleven Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>		<u>Taxes</u>	<u>%</u>		<u>Licenses and Permits</u>	<u>%</u>		<u>Fines & Forfeitures</u>	<u>%</u>		<u>Use Of Money & Property</u>	<u>%</u>
2007	\$	22,586,390	67.9%	\$	1,471,868	4.4%	\$	1,422,209	4.3%	\$	1,517,744	4.6%
2008		24,319,277	69.8%		1,306,345	3.7%		1,188,631	3.4%		1,910,769	5.5%
2009		23,722,152	70.6%		1,452,722	4.3%		1,060,422	3.2%		1,270,423	3.8%
2010		23,355,496	72.7%		1,515,554	4.7%		1,214,127	3.8%		595,958	1.9%
2011		23,082,343	73.8%		1,683,426	5.4%		1,036,303	3.3%		353,133	1.1%
2012		21,915,493	70.2%		1,997,651	6.4%		1,202,215	3.8%		398,452	1.3%
2013		22,208,626	69.8%		2,134,522	6.8%		1,369,078	4.3%		52,597	0.2%
2014		22,180,652	65.5%		2,886,950	8.5%		1,784,432	5.3%		402,394	1.2%
2015 (Budget)		22,989,940	66.3%		2,805,860	8.1%		1,603,080	4.6%		355,940	1.0%
2016 (Budget)		23,551,540	64.9%		3,240,750	8.9%		1,697,650	4.7%		304,980	0.8%
2017 (Planned)		24,633,400	66.8%		3,291,960	8.9%		1,733,430	4.7%		386,040	1.0%

Notes:

- (1) This schedule includes revenues of the General Fund, Special Revenue Funds, Debt-Service Fund, and Capital Projects Fund, after elimination of operating transfers or residual equity transfers between these funds. This schedule excludes the Expendable Trust Fund. The Brownfield Redevelopment Fund was reclassified as a component unit in 2007, therefore it has been removed from this schedule starting in that fiscal year.

City of Birmingham
General Governmental Revenues By Source
Eleven Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>	<u>Federal Grants</u>	<u>%</u>	<u>Inter- govern- mental</u>	<u>%</u>	<u>Charges For Services</u>	<u>%</u>	<u>Other</u>	<u>%</u>	<u>Total</u>
2007	\$ 273,887	0.8%	\$ 2,987,264	9.0%	\$ 2,762,206	8.3%	\$ 217,507	0.7%	\$ 33,239,075
2008	468,915	1.3%	3,021,448	8.7%	2,288,815	6.6%	350,214	1.0%	34,854,414
2009	714,029	2.1%	2,902,148	8.6%	2,244,186	6.7%	233,823	0.7%	33,599,905
2010	236,478	0.7%	2,718,412	8.5%	2,250,830	7.0%	215,301	0.7%	32,102,156
2011	186,528	0.6%	2,676,147	8.5%	2,108,899	6.7%	176,241	0.6%	31,303,020
2012	141,052	0.5%	2,914,805	9.3%	2,054,713	6.6%	635,681	1.9%	31,260,062
2013	68,628	0.2%	3,047,133	9.6%	2,461,171	7.7%	491,043	1.4%	31,832,798
2014	121,101	0.4%	3,215,410	9.5%	2,690,234	7.9%	570,898	1.7%	33,852,071
2015 (Budget)	88,710	0.3%	3,711,577	10.7%	2,847,990	8.2%	278,750	0.8%	34,681,847
2016 (Budget)	1,156,450	3.2%	3,218,250	8.9%	2,901,720	8.0%	218,930	0.6%	36,290,270
2017 (Planned)	437,450	1.2%	3,226,730	8.8%	2,949,490	8.0%	196,270	0.6%	36,854,770

City of Birmingham, Michigan
General Governmental Expenditures by Function
Eleven Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>	<u>General Gov't</u>	<u>%</u>	<u>Public Safety</u>	<u>%</u>	<u>Solid Waste</u>	<u>%</u>	<u>Highways & Streets</u>	<u>%</u>	<u>Community Development</u>	<u>%</u>
2007	\$ 5,367,207	16.6%	\$ 10,602,175	32.7%	\$ 1,588,623	4.9%	\$ 2,562,731	7.9%	\$ 1,908,941	5.9%
2008	5,429,209	16.9%	11,155,388	34.8%	1,561,829	4.9%	3,083,656	9.6%	1,821,498	5.7%
2009	5,318,511	15.9%	10,833,054	32.5%	1,601,925	4.8%	3,073,325	9.2%	1,683,326	5.0%
2010	4,942,453	14.5%	10,731,549	31.4%	1,637,880	4.8%	3,269,797	9.6%	1,586,976	4.6%
2011	4,772,333	15.9%	10,699,725	35.6%	1,643,041	5.5%	2,906,394	9.7%	1,427,516	4.8%
2012	4,775,432	15.0%	10,432,022	32.9%	1,680,741	5.3%	2,287,052	7.2%	1,501,419	4.7%
2013	4,934,254	14.8%	11,851,735	35.6%	1,724,849	5.2%	2,298,758	6.9%	1,913,016	5.7%
2014	5,126,508	15.4%	12,978,613	39.0%	1,679,168	5.0%	2,695,251	8.1%	1,952,815	5.9%
2015 (Budget)	5,536,074	13.3%	12,996,614	31.3%	1,861,160	4.5%	3,140,468	7.6%	2,240,441	5.4%
2016 (Budget)	5,332,290	14.7%	12,256,720	33.8%	1,847,800	5.1%	2,894,350	8.0%	2,420,850	6.7%
2017 (Planned)	5,374,590	13.3%	12,549,130	31.1%	1,880,420	4.7%	2,843,320	7.1%	2,400,030	6.0%

Notes:

- (1) This schedule includes expenditures of the General Fund, Special Revenue Funds, Debt-Service Fund, and Capital Projects Fund, after elimination of operating transfers or residual equity transfers between these funds. The Brownfield Redevelopment fund was reclassified as a component unit in 2007, therefore, it has been removed from this schedule starting in that fiscal year.

City of Birmingham, Michigan
General Governmental Expenditures by Function
Eleven Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>	<u>Engineering & Public Services</u>	<u>%</u>	<u>Contri- butions</u>	<u>%</u>	<u>Capital Outlay</u>	<u>%</u>	<u>Debt Service</u>	<u>%</u>	<u>Total</u>
2007	\$ 3,290,440	10.2%	\$ 768,622	2.4%	\$ 4,725,070	14.6%	\$ 1,584,365	4.8%	\$ 32,398,174
2008	3,514,572	11.0%	694,993	2.2%	3,164,577	9.9%	1,666,236	5.0%	32,091,958
2009	3,594,641	10.8%	617,413	1.9%	4,820,022	14.5%	1,812,675	5.4%	33,354,892
2010	3,644,733	10.7%	836,635	2.4%	5,504,239	16.1%	2,018,084	5.9%	34,172,346
2011	3,229,878	10.7%	655,417	2.2%	2,637,088	8.8%	2,074,296	6.8%	30,045,688
2012	3,645,813	11.5%	647,089	2.0%	4,608,750	14.5%	2,159,328	6.9%	31,737,646
2013	4,042,009	12.1%	993,219	3.0%	3,312,249	9.9%	2,232,603	6.8%	33,302,692
2014	3,780,627	11.4%	1,239,132	3.7%	2,377,087	7.1%	1,439,278	4.4%	33,268,479
2015 (Budget)	4,142,172	10.0%	1,155,360	2.8%	8,912,851	21.5%	1,508,980	3.6%	41,494,120
2016 (Budget)	4,138,420	11.4%	1,255,710	3.5%	4,530,050	12.5%	1,571,490	4.3%	36,247,680
2017 (Planned)	4,340,140	10.8%	1,293,390	3.2%	7,995,380	19.8%	1,627,600	4.0%	40,304,000

City of Birmingham
General Governmental Tax Revenues by Source
Last Ten Fiscal Years

Fiscal Year Ended June 30	Property Taxes					
	Operating	Solid Waste	425 Economic Development	Debt	Special Assessments	Total Taxes
2005	\$ 16,756,534	\$ 1,486,925	\$ 9,948	\$ 1,345,693	\$ 594,416	\$ 20,193,516
2006	17,829,977	1,497,102	8,710	1,521,047	368,215	21,225,051
2007	19,052,939	1,592,056	8,885	1,679,493	253,017	22,586,390
2008	20,302,960	1,512,360	-	1,647,215	856,742	24,319,277
2009	19,774,969	1,496,135	-	1,813,324	637,724	23,722,152
2010	19,423,685	1,446,885	-	1,989,534	495,392	23,355,496
2011	19,319,577	1,323,590	-	2,038,121	401,055	23,082,343
2012	18,306,956	1,482,338	-	2,126,199	270,793	22,186,286
2013	18,446,934	1,554,700	-	2,206,992	181,248	22,389,874
2014	19,062,024	1,680,872	-	1,437,756	126,253	22,306,905

Source: City of Birmingham Finance Department



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

City of Birmingham
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended	Taxes Levied for the Fiscal Year-		Adjusted Levy at Settlement ^f	Collected within the Fiscal Year of the Levy ^{b,d}	
	Original Levy ^{a,c,g}	Adjustments		Amount	Percentage of Original Levy
June 30					
2005	\$ 26,465,501	\$ (70,295)	\$ 26,395,205	\$ 26,334,298	99.50%
2006	27,889,480	(150,577)	27,738,903	27,725,980	99.41%
2007	29,514,861	(42,915)	29,471,946	29,449,126	99.78%
2008	30,894,721	(153,017)	30,741,704	30,696,286	99.36%
2009	29,612,497	(104,757)	29,507,740	29,469,513	99.52%
2010	28,798,870	(38,243)	28,760,627	28,720,517	99.73%
2011	28,192,503	(82,454)	28,110,049	28,077,723	99.59%
2012	27,973,477	(132,233)	27,841,244	27,810,741	99.42%
2013	27,831,121	(143,004)	27,688,117	27,666,416	99.41%
2014	27,926,594	(206,210)	27,720,384	27,700,204	99.19%

Source: City of Birmingham Finance Department

NRA= Not readily available.

NA=Not available

^aIncludes tax levy for the Baldwin Public Library which is a discretely-presented component unit.

While legally separate, the library is fiscally dependent on the City.

^bIncludes payment from Oakland County. All unpaid real and personal property taxes (except PA 189) are returned to Oakland County at the end of the collection period. The City is paid in full for delinquent real property at the time of settlement with Oakland County. The City is paid for delinquent personal property taxes as they are collected by Oakland County.

^cFrom fiscal year 2004 through 2007, the *Taxes Levied* includes taxes levied against properties subject to Michigan's Public Act 425 which have been conditionally transferred from Bloomfield Township to the City of Birmingham. The taxes levied represent less than 0.5% of the adjusted levy.

^d *Collected within the Fiscal Year* includes personal property tax payments received subsequent to settlement with Oakland County but prior to the end of the fiscal year.

^eRepresents collections of personal property taxes and PA 189 taxes, if any.

^fRepresents amended levy at time of settlement with Oakland County. It does not reflect subsequent adjustments to the levy which are not readily available.

^gBeginning in 2007, *Taxes Levied* includes the Brownfield Authority, a component unit which is fiscally dependent on the City. Taxes levied are insignificant.

		Total Collections to Date	
Collections in Subsequent Years^e		Amount	Percentage of Adjusted Levy
\$	20,890	\$ 26,355,188	99.85%
	58	27,726,038	99.95%
	15,511	29,464,637	99.98%
	30,382	30,726,668	99.95%
	21,134	29,490,647	99.94%
	29,026	28,749,543	99.96%
	24,458	28,102,181	99.97%
	23,537	27,834,278	99.97%
	15,874	27,682,290	99.98%
	N/A	N/A	N/A

City of Birmingham
Assessed and Taxable Values of Property
Last Ten Fiscal Years

Fiscal Year Ended June 30	Taxable Value				
	Residential	Commercial	Industrial	Personal	Total
	Property	Property	Property	Property	
2006	\$ 1,490,523,810	\$ 293,249,140	\$ 10,601,220	\$ 55,691,160	\$ 1,850,065,330
2007	1,600,709,750	303,977,980	9,186,970	57,873,970	1,971,748,670
2008	1,724,269,815	322,219,210	9,005,450	56,736,576	2,112,231,051
2009	1,709,739,763	330,022,780	9,332,730	51,291,260	2,100,386,533
2010	1,617,415,820	341,086,070	9,698,800	55,942,140	2,024,142,830
2011	1,488,863,310	325,777,590	9,576,870	53,902,590	1,878,120,360
2012	1,407,917,640	318,640,620	2,830,890	57,211,130	1,786,600,280
2013	1,425,457,540	304,941,550	2,290,130	59,031,370	1,791,720,590
2014	1,474,714,050	303,977,570	1,955,450	61,381,350	1,842,028,420
2015	1,540,325,490	296,543,260	1,851,050	56,364,370	1,895,084,170

Source: City of Birmingham Finance Department

Note 1: All valuations are taken from the original warrant for each year and do not reflect any supplemental warrants or subsequent Board of Review/Tax Tribunal adjustments.

Note 2: Property in the City of Birmingham is re-assessed annually. On March 15, 1994, the voters of the State of Michigan approved Proposal A, which includes significant changes to Section 3 of Article IX of the State constitution. Starting in 1995, the value against which taxes are spread was changed from assessed value to taxable value. Taxable value represents assessed value (50% of true cash value), limited for each property by the lower of 5% or inflation for as long as the parcel does not change ownership. When ownership is transferred, the taxable value reverts to the assessed value.

^aPer \$1,000 of taxable value.

Total Direct Tax Rate^a	Estimated Actual Value	Taxable Value as a Percentage of Actual Value	Total Assessed Value	Assessed Value as a Percentage of True Value
15.07	\$ 5,310,882,410	34.8%	\$ 2,655,441,205	50%
14.96	5,640,339,340	35.0%	2,820,169,670	50%
14.62	5,851,521,360	36.1%	2,925,760,680	50%
14.09	5,415,703,562	38.8%	2,707,851,781	50%
14.22	4,740,351,530	42.7%	2,370,175,765	50%
15.00	4,176,535,800	45.0%	2,088,267,900	50%
15.60	3,795,560,580	47.1%	1,897,780,290	50%
15.46	3,783,979,380	47.4%	1,891,989,690	50%
15.07	3,985,280,520	46.2%	1,992,640,260	50%
15.09	4,367,489,880	43.4%	2,183,744,940	50%

City of Birmingham
Principal Property Tax Payers
Current Year and Nine Years Ago

June 30, 2015					
<u>Taxpayer</u>	<u>Type of Property</u>	<u>Taxable Value</u>	<u>Rank</u>	<u>Percentage of Total City Taxable Value</u>	
Fuller Central Park Properties	Office, Retail	\$ 24,461,950	1	1.29%	
DTE Energy	Utility	12,209,330	2	0.64%	
US Reif 325 N Old Woodward MI LLC	Retail/Condominiums	10,123,100	3	0.53%	
THC Investors	Hotel, Office, Residential	8,789,870	4	0.46%	
Palladium of Birmingham	Retail/Theatre	6,604,000	5	0.35%	
Consumers Energy Company	Utility	5,745,390	6	0.30%	
VS Birmingham Limited	Retail, Office	5,609,480	7	0.30%	
Merrillwood Building LLC	Office, Residential, Apts	4,916,560	8	0.26%	
James Esshaki, /ESSCO	Office, Retail	4,598,220	9	0.24%	
Prudential Properties	Office	4,494,910	10	0.24%	
BP Commercial	Office/Hotels				
Crowley-Willits Retail	Retail/Theatre				
PRS Development	Condominium Conversion				
Associates of 555	Office, Retail, Parking, Apts				
Shain Park Associates	Residential Condominiums/Retail				
Comcast Cablevision	Office				
E Group, LLC	Retail/Offices				
Total taxable value of 10 largest taxpayers		87,552,810		4.61%	
Total taxable value of all other taxpayers		1,807,531,360		95.39%	
Total taxable value of all taxpayers		<u>\$ 1,895,084,170</u>		<u>100.00%</u>	

Source: City of Birmingham

June 30, 2006

	<u>Taxable Value</u>	<u>Rank</u>	<u>Percentage of Total City Taxable Value</u>
\$	21,732,360	1	1.17%
	7,317,140	5	0.40%
	8,847,590	4	0.48%
	18,123,010	2	0.98%
	14,508,800	3	0.78%
	7,102,880	6	0.38%
	6,605,580	7	0.36%
	6,125,820	8	0.33%
	5,498,470	9	0.30%
	5,070,200	10	0.27%
	100,931,850		5.46%
	1,749,133,480		94.54%
\$	<u>1,850,065,330</u>		<u>100.00%</u>

City of Birmingham
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

(Millage rate per \$1,000 of taxable value, rounded to two decimal places)

Fiscal Year Ended June 30	City Direct Rates					Overlapping Rates			
	Basic Charter Operating Rate ^a	Refuse ^b	Baldwin Public Library ^c	Debt Service ^d	Total Direct	Oakland County			
						County	Community College	Intermediate School District	Total County Rate
2006	11.44	0.82	1.52	1.29	15.07	4.65	1.58	3.37	9.60
2007	11.36	0.81	1.48	1.31	14.96	4.65	1.58	3.37	9.60
2008	11.21	0.72	1.47	1.22	14.62	4.65	1.58	3.37	9.60
2009	11.07	0.72	1.00	1.30	14.09	4.65	1.58	3.37	9.60
2010	11.05	0.72	1.00	1.45	14.22	4.65	1.58	3.37	9.60
2011	11.59	0.71	1.10	1.60	15.00	4.65	1.58	3.37	9.60
2012	11.69	0.84	1.32	1.75	15.60	4.65	1.58	3.37	9.60
2013	11.69	0.88	1.10	1.80	15.46	4.65	1.58	3.37	9.60
2014	11.69	0.93	1.10	1.36	15.07	4.65	1.58	3.37	9.60
2015	11.69	0.96	1.10	1.34	15.09	4.65	1.58	3.37	9.60

Source: City of Birmingham Finance Department

Note: The following state requirements limit the City's ability to increase tax rates

1) The Headlee constitutional amendment: this amendment to the state constitution approved in 1978 places an upper limit on the annual operating millage rate. The maximum rate is calculated by a formula tied to the rate of inflation and previous years' cumulative "roll-back factor." The Headlee maximum allowable millage rates per \$1,000 of taxable valuation for fiscal year 2014-2015 are as follows: general operating 12.55, refuse 1.88, library 1.49. There is no Headlee limitation on debt service. The Headlee limitation may be waived only by a vote of the electorate.

2) Truth in Assessing Act: this act approved in 1981 requires a rollback in maximum authorized tax rates when the total assessed value of all property in the City is less than the total State Equalized Value. To-date this has not applied to the City of Birmingham.

^aThe City charter general operating-tax-rate limit is 20.00 mills per \$1,000 of taxable valuation.

^bMichigan law allows the City to levy up to 3.00 mills per \$1,000 of taxable value for refuse collection.

^cThe City charter provides for a tax levy in support of the library (a discretely-presented component unit). The levy must be no less than 0.50 mills and no more than 1.75 mills per \$1,000 of taxable valuation.

^dCity debt, unless otherwise provided by state law, must be approved by the electorate. The city commission shall levy taxes sufficient to pay the annual debt service.

^eSuburban Mobility Authority for Regional Transportation.

Overlapping Rates					Total Rates	
Birmingham Public Schools						
<u>SMART^e</u>	Zoo		<u>Homestead</u>	<u>Non-Homestead</u>	<u>Homestead</u>	<u>Non-Homestead</u>
	<u>Authority</u>	<u>Art</u>				
0.60	0.00	0.00	18.21	27.26	43.48	52.53
0.59	0.00	0.00	17.82	27.24	42.97	52.39
0.59	0.00	0.00	17.16	27.00	41.97	51.81
0.59	0.10	0.00	16.74	26.90	41.13	51.28
0.59	0.10	0.00	17.38	26.90	41.89	51.41
0.59	0.10	0.00	18.08	26.90	43.37	52.19
0.59	0.10	0.00	19.02	27.00	44.91	52.89
0.59	0.10	0.20	19.46	27.42	45.41	53.37
0.59	0.10	0.20	19.92	27.90	45.49	53.46
1.00	0.10	0.20	19.22	27.90	45.21	53.89

City of Birmingham
Computation of Legal Debt Margin
Estimate - June 30, 2015

2014 State-Equalized Valuation		<u>\$ 2,183,744,940</u>
Debt limit ^a (10% of State-Equalized Valuation) ^b		\$ 218,374,494
Debt applicable to limitation:		
Total bonded and contractual debt	26,532,417	
Less deductions allowed by law:		
Water Supply System Revenue Bonds Series 1993	-	
Combined sewer overflow abatement project	2,602,107	
	<u> </u>	
Net debt applicable to debt limit		<u>23,930,310</u>
Legal debt margin		<u>\$ 194,444,184</u>

Source: City of Birmingham Finance Department

^aThe legal debt limit is set forth in section 117.4a of Act 279 of 1909 (Home Rule City Act). This act also defines allowed deductions.

^bAct No. 202, P.A. 1943 as amended by Act No. 42, P.A. 1960 defines assessed valuation.



*City of Birmingham, Michigan
2015-2016 Recommended Budget*

City of Birmingham
Ratio of Net General Obligation Bonded Debt to Taxable Value and
Net General Obligation Bonded Debt per Capita
Last Ten Fiscal Years

Fiscal Year Ended June 30	Population^f	Taxable Value^a	Gross Bonded Debt^b	Less: Debt Service Fund^{c,d}	Less: Debt Payable From Enterprise Revenues^e
2005	19,347	\$ 1,715,186,920	\$ 59,396,741	\$ 109,458	\$ 2,800,000
2006	19,337	1,850,065,330	56,064,960	102,105	1,725,000
2007	19,490	1,971,748,670	52,321,372	107,427	725,000
2008	19,555	2,112,231,051	52,569,570	103,268	-
2009	19,286	2,100,386,533	49,760,886	125,434	-
2010	20,103	2,024,142,830	46,115,399	115,003	-
2011	20,284	1,878,120,360	42,258,891	86,541	-
2012	20,682	1,786,600,280	38,114,277	54,314	-
2013	20,920	1,791,720,590	33,779,352	27,295	-
2014	21,805	1,842,028,420	30,407,560	19,716	-

^aSee "Assessed and Taxable Values" schedule in this section.

^bAmount does not include revenue bonds or contractual obligations that are being repaid from the Enterprise Funds (user charges).

^cAmount available for repayment of general-obligation bonds.

^dBeginning in fiscal year 2003 and in accordance with GASB 34, several bond issues are now more appropriately accounted for in the Sewage-Disposal Fund rather than the Debt-Service Funds. These bond issues include the 2000 Sewer Improvement bonds, the CSO obligations, the George W. Kuhn Drain bonds, and the North Arm Drain bonds.

^eThese amounts represent the general-obligation bonds repaid from the Automobile Parking System Fund. They were paid in full in fiscal year 2008.

^fData for 2010 is from U.S. Census Bureau for 2010. Estimates for 2003-2009 and 2011-2014 are from SEMCOG (Southeast Michigan Council of Governments). Years 2002-2007 & 2011-2014 are as of July 1; 2008 and 2009 are as of December 31.

		Ratio of Net		
		Bonded Debt to	Net Bonded	
<u>Net Bonded Debt</u>	<u>Taxable Value</u>		<u>Debt Per Capita</u>	
\$ 56,487,283	3.29%	\$	2,920	
54,237,855	2.93%		2,805	
51,488,945	2.61%		2,642	
52,466,302	2.48%		2,683	
49,635,452	2.36%		2,574	
46,000,396	2.27%		2,288	
42,172,350	2.25%		2,079	
38,059,963	2.13%		1,840	
33,752,057	1.88%		1,613	
30,387,844	1.65%		1,394	

City of Birmingham
Ratio of Annual Debt-Service Expenditures
For General-Obligation Bonded Debt^a
To Total General Governmental Expenditures
Last Ten Fiscal Years

Fiscal Year Ended <u>June 30</u>	<u>Principal</u>		<u>Interest</u>		Total Debt Service	Total General Governmental Expenditures^b	Ratio of Debt Service To General Governmental Expenditures
2005 ^c	\$	2,168,589	\$	2,198,457	\$ 4,367,046	\$ 29,304,767	14.90%
2006		2,556,808		2,123,907	4,680,715	35,257,933	13.28%
2007		2,928,064		1,929,315	4,857,379	32,398,174	14.99%
2008		3,097,609		1,872,582	4,970,191	32,091,958	15.49%
2009		3,211,453		1,869,365	5,080,818	33,354,892	15.23%
2010		3,608,306		1,695,534	5,303,840	34,172,346	15.52%
2011		3,860,578		1,469,010	5,329,588	30,045,688	17.74%
2012		4,148,136		1,402,953	5,551,090	31,737,646	17.49%
2013		4,337,888		1,282,339	5,620,227	33,302,692	16.88%
2014		3,689,895		1,159,807	4,849,702	33,268,479	14.58%

Source: City of Birmingham Finance Department

^a Any general-obligation bonds not supported by property taxes have been excluded. All of the excluded bonds are reported in Enterprise Funds.

^b This schedule includes expenditures of the General Fund, Special Revenue Funds, Debt-Service Fund, and Capital Projects Fund.

^c Debt-service payments for the North Arm Drain Bonds began in fiscal year 2004. These bonds are tax-supported contractual obligations recorded in the Sewage Disposal Fund.

City of Birmingham
Computation of Direct and Overlapping Bonded Debt
General-Obligation Bonds
June 30, 2014

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Estimated Percent Applicable to Government	Amount Applicable to Government
DIRECT - City of Birmingham ^a	\$ 30,431,018	100.00%	\$ 30,431,018
OVERLAPPING ^b			
Birmingham School District	182,795,000	43.42%	79,369,589
Oakland County	446,858,171	3.74%	16,712,496
Oakland County Community College	3,075,000	3.76%	115,620
Oakland Intermediate School District	55,625,000	3.75%	2,085,938
TOTAL	<u>\$ 718,784,189</u>		<u>\$ 128,714,661</u>

^aSee "Ratio of Net General Obligation Bonded Debt to Taxable Value" schedule in this section for calculation of this number.

^bInformation provided by the City's bonding agent, Bendzinski & Co., courtesy of the Municipal Advisory Council of Michigan. The percentages for each overlapping entity are calculated by dividing the City's 2013 taxable value by the taxable value for each entity.

**City of Birmingham
Principal Employers
Current Year and Nine Years Ago**

Employer	Product or Service	2015^a		
		Employees	Rank	Percentage of Total City Employment^c
Birmingham Public Schools ^d	Primary education	1,268	1	7.28%
McCann Worldgroup	Advertising and marketing	528	2	3.03%
Townsend Hotel	Hotel/restaurant	205	3	1.18%
Birmingham Country Club	Golf club	203	4	1.17%
Home Instead Senior Care	In-home care	165	5	0.95%
City of Birmingham ^e	Government services	140	6	0.80%
Coldwell Banker Weir Manuel	Real estate sales	120	7	0.69%
Kroger Co. of Michigan	Supermarket chain	115	8	0.66%
The Community House	Community enrichment services	120	9	0.69%
Hall & Hunter Realtor	Real estate sales	111	10	0.64%
Munder Capital Management	Investment counselors			
Uptown Entertainment	Theater operator			
Consumer Pulse of Washington	Market research			
Morgan Stanley	Security Broker			
Peabody's of Birmingham	Restaurant			
U.S. Postal Service	Government services			
Alban's Deli	Restaurant			
Total		2,975		17.08%

^aSources include Reference USA, an on-line data base (<http://www.referenceusa.com>) and previous Top Employer lists used by the Birmingham Finance Dept.

All companies in the top ten for 2015 were contacted directly to obtain or confirm 2015 employment data. Those that did not respond have not been included.

Numbers reported by the employers may include part-time employees; or, in the case of realtors, the numbers may include independent contractors.

^bThe primary source is the 2006 Community Profile prepared by Oakland County Planning & Economic Development as modified by the City Finance Department.

^cThe source for total employment data is SEMCOG (Southeast Michigan Council of Governments).

The number used for 2006 is 22,802 based on an estimate for 2000. The number used for 2015 is 17,417 based on an estimate for 2015 by SEMCOG.

These numbers do not include construction, farming, or military employment.

They do include full-time and part-time as well as the self-employed.

^dThe 2015 number represents all school district employees including transportation, not just employees working within Birmingham city limits.

^eReflects budgeted full-time positions excluding component units.

2006 ^b		
Employees	Rank	Percentage of Total City Employment ^c
867	1	3.80%
175	4	0.77%
189	2	0.83%
177	3	0.78%
150	5	0.66%
120	6	0.53%
120	7	0.53%
115	8	0.50%
100	9	0.44%
98	10	0.43%
2,111		9.27%

City of Birmingham
Demographic and Economic Statistics
Last Ten Calendar Years

Calendar		Number	Median	Per		Total	Public	
Year	Population^a	of	Household	Capita	Median	School	School	Unemployment
		Households^a	Income^b	Income^c	Age^d	Enrollment	Enrollment	Rate^g
						K-12^e	K-12^f	
2004	19,347	9,270	\$ 92,018				2,184	2.9
2005	19,337	9,291	106,264				2,173	3.6
2006	19,490	9,385	106,523				2,271	3.5
2007	19,555	9,460	106,515				2,311	3.8
2008	19,286	9,350	85,657	\$ 70,065			2,366	4.5
2009	20,460	8,943	86,913	70,208			2,397	8.6
2010	20,103	9,039	101,529	69,151	41.9	3,452	2,457	8.1
2011	20,284	9,062	100,473	67,580	41.6	3,464	2,617	6.4
2012	20,682	9,192	100,789	68,806	41.5	3,467	2,685	5.6
2013	20,920	9,250	98,750	67,663	40.8	3,442	2,717	5.1
2014	21,805	9,592					2,765	4.4

Sources:

^aEstimates for 2002-2009 and 2011-2014 are from SEMCOG, Southeast Michigan Council of Governments. 2002-2006 and 2011-2014 are as of July 1; 2007 - 2009 are as of December 31. 2010 data is from U.S. Census Bureau for 2010.

^b2002-2009 Estimates are from Oakland County Planning & Economic Development. 2010 -2013 estimates are from US Census Bureau 5-Yr American Community Survey

^cEstimated per capita income figures for non-census years are not readily available below the county level. The amount shown for 2008 is an estimate based on revised values for three surrounding communities within Oakland County with a population greater than 20,000.

It is assumed that no significant changes have occurred in the relative values between Birmingham and these larger surrounding communities between the years 2000 and 2008. This estimate was prepared by the Birmingham Finance Department. 2010 - 2013 estimates are from the US Census Bureau 5-Yr American Community Survey.

^d2010 data is from U.S. Census Bureau for 2010. 2011- 2013 data is from US Census Bureau 5-Yr American Community Survey.

^eRepresents Birmingham residents enrolled in public and private schools, kindergarten through high school. 2010-2013 data is from U.S. Census Bureau 5-Yr American Community Survey.

^fPer Birmingham Public Schools. Data reflects enrollment of Birmingham residents at the end of the school year.

^gData is from the Michigan Department of Energy, Labor & Economic Growth (DELEG) and reflects the annual average as of December 31.

City of Birmingham
Miscellaneous Statistical Data

Original Incorporation	01/08/1864	Village Form
Second Charter	06/02/1885	Village Form
Third Charter	1917	Manager, Trustee Form
First City Charter	1927	Commission Form
Current Home Rule City Charter	04/03/1933	Manager, Commission Form
Area Incorporated: 4.73 square miles		

Streets and Alleys	
Miles of streets:	84.87
Major	21.87
Local	63.00
Sidewalks in miles	129.03
Bridges	9

Water Distribution System	
Customers	8,514
Meters	8,662
Miles of water mains	100.85
Fire hydrants:	
City-owned	850
Privately owned	0
Total number of line gate valves	1,289
Storage tanks: 500,000 gal. each	2

Building Data 2013-2014	
Building permits	894
Construction value	\$94,526,000

Sewage Collection System	
Miles of sanitary sewers	115.41

2014-2015 Fire Protection (Budgeted positions)	
Stations	2
Regular firefighters (not including chiefs)	27
Volunteers	0

Parking System	
Parking structures	5
Parking-metered spaces	1,238
Total public parking spaces	3,691

2014-2015 Police Protection (Budgeted positions)	
Precincts	1
Regular police (not including chiefs)	28
Auxiliary	17

Election Data	
Registered voters, Nov. 2014	16,921
Ballots cast, Nov. 2014 election	9,046
Percent voting	53%
Registered voters, June 30, 2014	16,578

2014-2015 Budgeted Employees (not including Library)	
Full-time personnel	141
Part-time personnel	104

Library 2013-2014	
Registered patrons	42,651
Book collections	140,974
Audiovisual collections	43,241
Items circulated	633,487
Patron visits	304,836
Circulation per capita (1)	17.9
Program attendance	26,735

Population Data	
1970 federal census	26,170
1980 federal census	21,689
1990 federal census	19,997
2000 federal census	19,291
2010 federal census	20,103

(1) Based on population for the service area of the library: Birmingham, Beverly Hills, and Bingham Farms.



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GLOSSARY OF KEY CONCEPTS

Accrual Basis: Accounting which recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial-statement representations because of shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period. The accrual basis of accounting is utilized in developing the Enterprise Funds' budgets.

Activity: A specific and distinguishable line of work performed by one or more organizational components of a governmental unit for the purpose of accomplishing a function for which the unit is responsible. For example, "Elections" is an activity of the City Clerk's Office.

Appropriation: An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

Approved Budget: The revenue and expenditure plan for the City for the fiscal year as reviewed and approved by the City Commission.

Assessed Valuation: The taxable value placed upon property as a basis for levying taxes, equal to 50% of market value, as required by state law.

Assets: Resources owned or held by a government which have monetary value.

Available (Undesignated) Fund Balance: The funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget: A budget in which total estimated expenditures/expenses, including an accrued deficit in the budget, shall not exceed the total estimated revenues, including an available unappropriated surplus.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital improvements.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Adjustment: Adjustment made to the budget during the fiscal year by the City Commission to account properly for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

Budget Calendar: The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

Budgetary Center: A general operating department of a local governmental unit, or any other department, institution, board, commission, agency, office, program, activity or function to which money is appropriated by the local unit.

Capital Asset: An asset used in City operations, costing more than \$1,500 (\$500 for computer equipment), and having a useful life of more than one year. A capital asset may be infrastructure or non-infrastructure. Examples of infrastructure include roads, bridges, sidewalks, water system, sewer system, street lighting system. Examples of non-infrastructure capital assets include land, land improvements, buildings, building improvements, vehicles, machinery and equipment, furniture and computer equipment

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget, which includes both operating and capital outlays and is based on a capital improvements program (CIP).

Capital Improvements Program: A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlay/Expenditure: An expenditure which results in the acquisition of a capital asset, or an addition/improvement to an existing capital asset. (See Capital Asset.)

Capital Projects Fund: A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit, except those financed by special assessment or by an Enterprise Fund.

Component Units: Legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Debt-Service Fund: A fund to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department: A major administrative division of government.

Depreciation: That portion of the cost of a capital asset used during the year to provide service.

Encumbrances: Obligations in the form of purchase orders for contract commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Funds: A fund established to account for operations that are financed and operated in a manner similar to a private business; i.e., the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis shall be financed or recovered primarily through user charges. Birmingham has Enterprise Funds for water, sewer,

parking and golf courses. Enterprise Funds, unlike governmental funds, record land, buildings and equipment as assets and expense depreciation on them.

Expenditure: The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

Fiscal Year: A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Birmingham is July 1- June 30.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities.

Fund Balance: The difference between the financial assets of the fund and certain liabilities expected to be liquidated in the near future from those assets, i.e., the equity (net assets) in a governmental fund.

General Fund: The City's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

Goal: A long-term, attainable target for an organization – its vision of the future.

Governmental Accounting Standards Board (GASB): The purpose of the Governmental Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting standards.

Governmental Funds: A fund that is used to account for governmental activities that are principally supported by taxes and intergovernmental revenues. Please see definition of Fund.

Infrastructure: The basic physical framework or foundation of the City; i.e., its roads, bridges, sidewalks, water system and sewer system.

Labor Burden: All benefits provided to employees other than direct compensation.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. NOTE: The term does not include encumbrances.

Line-Item Budget: A budget which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.

Local Streets: Streets within and under the jurisdiction of the City, exclusive of state trunk-line highways, county roads and streets included in the Major Street system.

Long-Term Debt: Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.

Major Streets: Those City streets of the greatest general importance to the City. This category includes streets carrying relatively high traffic volume in serving one or more of the following: extensions to state trunk lines on county primary roads; traffic demands created by industry, commercial, educational, or other traffic-generating centers; circulation of traffic in and around the Central Business District; designated truck routes; or connector streets served by an extensive network of Local Streets.

Mill: A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

Millage: The total tax obligation per \$1,000 of assessed valuation of property.

Modified Accrual: Accounting which recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds and the Debt Service Fund contained in this document.

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget: Items which cause expenditure objects (personnel, supplies, other and capital) to vary up or down by a material amount from last year's budget.

Object: An expenditure category within each activity made up of sub-objects. City objects include personnel services, supplies, other charges and capital outlays.

Objective: A specific measurable and observable result of an organization's activity which advances the organization toward one of its goals.

Other Charges: An expenditures object within an activity which includes, for example, professional services, utilities, rents and transportation.

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific qualitative measure of results obtained through a program of activity (e.g., reduced incidence of vandalism because of a new street-lighting program).

Personnel Services: Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees and the incidental fringe-benefit costs associated with City employment.

Policy: A plan, course of action or guiding principle designed to set parameters for decision and actions.

Proprietary Funds: A fund used to account for a government's business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Please see definition of Fund.

Recommended Budget: The City's revenue and expenditure plan for the fiscal year, as prepared and recommended by the City Manager for City Commission consideration.

Revenue: An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intra-governmental service funds.

Sewage Fund: This Enterprise Fund accounts for the operation of the City's sewer system. The revenues consist of charges for services to City businesses and residences.

Special Revenue Fund: A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

State Equalized Value (SEV): The proportion of true cash value at which property shall be assessed. SEV is 50% of true cash value.

Supplies: An expenditures object within an activity which includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$500.

Taxable Value: A value that is established for real and personal property for use as a basis for levying property taxes.

Unassigned fund balance: Residual net resources, i.e., surplus (total fund balance in the general fund in excess of non-spendable, restricted, committed, and assigned fund balance) or deficit (excess of non-spendable, restricted and committed fund balance over total fund balance).

User Charges: The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Water-Supply System Receiving Fund: This Enterprise Fund accounts for the operation of the City's water system. The revenues consist of charges for services to City businesses and residences.



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ABBREVIATIONS & ACRONYMS

APS	Automobile Parking System
CAFR	Comprehensive Annual Financial Report
CBD	Central Business District
CDBG	Community Development Block Grant
CDD	Community Development Department
CIP	Capital Improvements Program
CLEMIS	Courts and Law Enforcement Management Information System
CPR	Cardio-Pulmonary Resuscitation
CSO	Combined Sewer Overflow
DPS	Department of Public Services
DWSD	Detroit Water and Sewerage Department
EMS	Emergency Medical Service
EMTs	Emergency Medical Technicians
EPS	Engineering and Public Services
FAR	Birmingham Friends And Relatives Conservatory for the Ice Arena
FY	Fiscal Year
GAAFR	Governmental Auditing, Accounting & Financial Reporting
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
MDEQ	Michigan Department of Environmental Quality
MFRs	Medical First Responders
MIOSHA	Michigan Occupational Safety and Health Act
MSFTC	Michigan State Firefighter and Training Council
NFPA	National Fire Protection Association
NPDES	National Pollution Discharge Elimination System
PSD	Principal Shopping District
SEV	State Equalized Value
SOCRRA	South Oakland Resource Recovery Authority
SOCWA	South Oakland County Water Authority
TIF	Tax Increment Financing
TV	Taxable Value



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