City of Birmingham
A Walkable Community

MEMORANDUM

Office of the City Manager

DATE: **July 23, 2015**

TO: **Joseph A. Valentine, City Manager**

FROM: **Joellen Haines, Assistant to the City Manager**

SUBJECT: **Michigan Municipal League Board of Trustees**

The City of Birmingham is a member of the Michigan Municipal League Workers' Compensation Fund. The Michigan Municipal League is the state's leading provider of municipal workers' compensation and risk management services.

The Michigan Municipal League is holding an election for the Workers' Compensation Fund Board of Trustees. Six of the Board's incumbent trustees have agreed to seek re-election for an additional two years. A brief biographical sketch of each candidate is attached for your review. The six incumbent Board members are :

Frank Brock, Jr., Mayor, City of Lathrup Village
Larry Nielsen, Manager, Village of Paw Paw
Daniel Reszka, President, Village of Elk Rapids
Amy Roddy, Manager, City of Durand
Adam Smith, City Administrator, City of Grand Ledge
Tom Winarski, Mayor, City of Gladwin

A resolution is required to authorize the City of Birmingham's vote to be cast for the above persons to serve as Trustees of the Michigan Municipal League Workers' Compensation Fund. These six incumbents are the only six candidates seeking re-election to this Board.

SUGGESTED RESOLUTION:

To authorize the City Manager to cast a vote, on the City's behalf, for the six incumbent members of the Michigan Municipal League Workers' Compensation Fund Board of Trustees for two terms, beginning October 1, 2015.

michigan municipal league

Better Communities. Better Michigan.

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CITY OF BIRMINGHAM

July 16, 2015

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Traverse City, September 16-18, 2015. The League's **"Annual Meeting"** is scheduled for 12:00 pm on Thursday, September 17 in the West Bay Ballroom Dome at the Park Place Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).

2. Policy. A) **To vote on the Core Legislative Principles document.**
   In regard to the proposed League Core Legislative Principles, the document is available on the League website at http://www.mml.org/delegate. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

   B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)
   In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 17, 2015.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting http://www.mml.org/delegate no later than August 21, 2015.

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

> "Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the League to receive resolutions is **August 17, 2015.** Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, "Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Wednesday, September 16 in the Corner Loft in downtown Traverse City for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,

Richard W Bolen

Richard Bolen
President
Mayor Pro Tem of Wakefield

Daniel P. Gilmartin

Daniel P. Gilmartin
Executive Director & CEO

michigan municipal league

Workers' Compensation Fund

1675 Green Road
Ann Arbor, MI 48105

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FAX 734.662.8083
WEB www.mml.org

to	Members of the MML Workers' Compensation Fund	from	Michael J. Forster
		date	June 22, 2015
		subject	2015 Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Six (6) incumbent Trustees have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 10. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund;* the official ballot is located in the left navigation bar under *Online Forms*.

Thank you for your membership in the Worker's Compensation Fund, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster

Fund Administrator

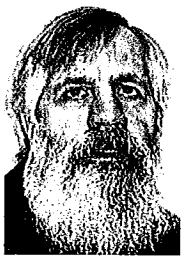
THE CANDIDATES
Four-year terms beginning October 1, 2015

Frank Brock, Jr., Mayor, City of Lathrup Village

Frank has more than 21 years experience as a municipal official, serving as the mayor of Lathrup Village for the last 17. He is a member of the Michigan Municipal League Legislative Governance Committee. Frank is a past chairman and current board member of the Southfield Area Chamber of Commerce and current board member of both the Lathrup Village DDA and Lathrup Village Community Foundation. Frank is seeking re-election to his second term as Trustee.

Larry Nielsen, Manager, Village of Paw Paw

Larry has more than nineteen years experience as a municipal official. Larry has been village manager in Paw Paw since August 2007 and was Bangor's city manager for the previous 9 years. He is currently chairman of the local chapter of the Michigan Local Government Management Association, has received Michigan Rural Water Association's Manager of the Year award and has been involved with community theatre for more than twenty-five years. Larry is seeking re-election to his third term as Trustee.



Daniel Reszka, President, Village of Elk Rapids

Dan has more than 12 years experience as a municipal official, serving as village president of Elk Rapids for the last 6 years. He is a current member of the Michigan Municipal League Governance Committee and past member of the Legislative and Urban Affairs Committee. Dan is a past chairman of Land Use and Planning Fund Grand Traverse Regional Community Foundation, past chairman and current board member of both Antrim County Habitat for Humanity and Lions Club. Dan is seeking re-election to his second term as Trustee.

Amy Roddy, Manager, City of Durand

Amy has more than 25 years experience as a municipal official, serving as city manager of Durand for the last 4 years. She was part of the organizing team for the Elected Officials Academy in 1996, served as an EOA Board member from 1997 – 1999 and was on both the Legislative Affairs Committee and Governance Committee for 2009 – 2010. Amy is a member of MLGMA, MAMC, MEDA and MI Downtown Association. She serves on the board of directors for the Durand Area Chamber of Commerce, Durand Union Station, Inc. and the Durand Downtown Development Authority. Amy is seeking re-election to her second term as Trustee.

THE CANDIDATES
Four-year terms beginning October 1, 2015

Adam Smith, City Administrator, City of Grand Ledge

Adam has more than nine years experience as a municipal official, currently serving as the administrator in Grand Ledge. Prior to that he was manager in the Village of Mackinaw City. He is a member of the Michigan Local Government Management Association and currently serves on the MLGMA Board of Directors. Adam serves on MML's Elected Official Academy Board of Directors and is a member of the International City/County Management Association. He is also active in several local civic organizations. Adam is seeking election to his first term as Trustee.

Tom Winarski, Mayor, City of Gladwin

Tom has more than 37 years experience as a municipal official, serving as mayor of Gladwin for the last 11 years. He has previously served as councilman and planning commission chairman. Tom was an MML Region 6 officer and serves on various local and regional civic organizations. Tom is seeking re-election to his second term as Trustee.