City of Birmingham
A Walkable Community

MEMORANDUM

Office of City Manager

DATE: **August 4, 2015**

TO: **City Commission**

FROM: **Joseph A. Valentine, City Manager**

SUBJECT: **Request for Closed Session**
Personnel Evaluation

Annually, reviews are done for city staff and objectives are set for the year. This process is started following a personnel evaluation of the City Manager to align objectives throughout the organization. In alignment with this process I request the City Commission meet in closed session to consider my personnel evaluation pursuant to Section 8(a) of the Open Meetings Act (Act 267 of 1976). A 2/3 roll call vote of the City Commission is not required to call a closed session permitted under Section 8(a).