City of Birmingham
A Walkable Community

MEMORANDUM

Department of Public Services

DATE: **August 27, 2015**

TO: **Joseph A. Valentine, City Manager**

FROM: **Lauren Wood, Director of Public Services**

SUBJECT: **Holiday Lights 2015 Purchase**

Sealed bids were opened on Tuesday, August 18, 2015 for the cost of 1300 sets of "warm white" LED (light-emitting diode) lights to supply the City's holiday decorating program. Bid specifications were advertised with Michigan Intergovernmental Trade Network (MITN). Two bidders responded. The result of the sealed bids follows in the table below.

Company	Bid Price
Wintergreen Corporation	**$12,701.00**
Professional Plantscaping Services.	$19,155.68

The City decorates all of the street trees in Downtown Birmingham, including Maple, Old Woodward, Pierce, Hamilton, Henrietta, Martin, Merrill, Brown, Peabody, and Adams. The holiday decorating program also includes City Properties such as City Hall, the Department of Public Services, the Library, parking structures and Shain Park, using primarily LED lights.

The City decorates approximately 400 trees every year for the holidays. With an average of 18 strands per tree, and 100 lights per strand, Birmingham has over 700,000 lights for the holidays!

Over the past several years, DPS staff has been integrating LED lights into the lighting program throughout the City, gradually phasing out incandescent lights, and has achieved the goal of using LED lights exclusively in all locations. We have found that the LED holiday lights consume 75 percent less energy than their incandescent counterparts. Also, LED lights last up to 10 times longer than other holiday lights. Plus, if one bulb is damaged, the rest of the string stays lit. We can re-use the LED lights for approximately 3 years for street trees and longer for lights on City properties. The Department of Public Services now replaces LED lights yearly on a schedule, replacing approximately a third of the City each year on a 3 year program, instead of replacing all incandescent lights yearly as done in the past.

The Principal Shopping District (PSD) has endorsed the purchase of “warm white” LED lights based on recommendations from merchant meetings and the PSD maintenance committee. It should be noted; the PSD budgets for replacement lights each year and reimburses, in part, the Department of Public Services purchase of LED lights in addition to labor and equipment for installation.

The Department of Public Services recommends awarding the Holiday Lights 2015 purchase to Wintergreen Corporation. It is determined they are the lowest qualified bidder, see the attached proposal. We have also purchased lights from them in the past and have been very happy with the product and their service. In fact, last year’s purchase of LED lights came from Wintergreen Corporation for 1500 sets of lights at a cost of $16,155.00. Funds for this purchase have been budgeted in the General Fund-Community Activities Operating Supplies account 101-441.004-729.0000.

SUGGESTED RESOLUTION:
To approve the purchase of holiday lights from Wintergreen Corporation for a total cost not to exceed $12,701.00. Funds are available from the General Fund-Community Activities Operating Supplies account #101-441.004-729.0000 for this purchase.

ATTACHMENT A - BIDDER'S AGREEMENT
For HOLIDAY LIGHTS, 2015

In submitting this proposal, as herein described, the supplier agrees that:

1. They have carefully examined the specifications and terms of the Request for Proposal and all other provisions of this document and understand d the meaning, intent, and requirement of it.

2. They will furnish the item or items in the time specified in conformance with the specifications and conditions contained therein for the price quoted by the proponent on this proposal.

Michael L. Streb — 8-11-2015
PREPARED BY (Print Name) — **DATE**

Director of Sales — 8-11-2015
TITLE — **DATE**

M L Streb — MSTREB@YMAIL.COM
AUTHORIZED SIGNATURE — **E-MAIL ADDRESS**

Wintergreen Corp.
COMPANY

205 Curie Drive Alpharetta Ga. 30005 — 770-223-2444
ADDRESS — **PHONE**

Wintergreen Corporation — 770-223-2444
NAME OF PARENT COMPANY — **PHONE**

205 Curie Dr. Alpharetta, Ga. 30005
ADDRESS

ATTACHMENT B - COST PROPOSAL
For HOLIDAY LIGHTS, 2015

In order for the bid to be considered valid, this form must be completed in its entirety. The cost for the Scope of Work as stated in the Request for Proposal documents shall be a lump sum, as follows:

Attach technical specifications for all proposed materials as outlined in the Contractor's Responsibilities section of the RFP (p. 6)

COST PROPOSAL Holiday Lights 2015		
ITEM	**QUANTITY**	**BID AMOUNT**
LED M-5 **warm white,** 70 count lights per set, full wave, full rectified, warm white bulbs, 1 piece construction, UL Listed. 4" spacing. Lead length 6", tail length 6". 22 AWG wire (green). String length no less than 23 feet.	1300 SETS	9.77 EA. *
Other (Attach Detailed Description)		
TOTAL		$ 12,701.00 *

* CARRIE THIS QUOTE IS DELIVERED PRICING NO FREIGHT TO BE ADDED.

Firm Name WINTERGREEN CORP.

Authorized signature M J Stur Date 8-11-2015

ATTACHMENT C –DELIVERY DATE
For HOLIDAY LIGHTS 2015

In order for the bid to be considered valid, the delivery date attachment must be completed.

DELIVERY DATE, OCTOBER 16, 2015

☒ Our company can meet the required delivery date of October 16, 2015.

☐ Our company cannot meet the required delivery date of October 16, 2015.

Reason: We HAVE 11,000 SETS IN GEORGIA + CAN SHIP RIGHT AWAY

ATTACHMENT C
IRAN SANCTIONS ACT VENDOR CERTIFICATION FORM
For HOLIDAY LIGHTS, 2015

Pursuant to Michigan Law and the Iran Economic Sanction Act, 2012 PA 517 ("Act"), prior to the City accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must certify that it is not an "Iran Linked Business", as defined by the Act.

By completing this form, the Vendor certifies that it is not an "Iran Linked Business", as defined by the Act and is in full compliance with all provisions of the Act and is legally eligible to submit a bid for consideration by the City.

MICHAEL L. STREB — 8-11-2015
PREPARED BY (Print Name) — **DATE**

DIRECTOR OF SALES — 8-11-2015
TITLE — **DATE**

[signature] — MSTREB@WINTERGREEN CORP.COM
AUTHORIZED SIGNATURE — **E-MAIL ADDRESS**

WINTERGREEN CORP.
COMPANY

205 CURIE DR. ALPHARETTA, GA. — 970-223-2444
ADDRESS — **PHONE**

WINTERGREEN CORP. — 970-223-2444
NAME OF PARENT COMPANY — **PHONE**

205 CURIE DR. ALPHARETTA, GA. 30005
ADDRESS

58-2529180
TAXPAYER I.D.#