City of Birmingham
A Walkable Community

MEMORANDUM

IT Department

DATE: **October 18, 2016**

TO: **Joseph A. Valentine, City Manager**

FROM: **Eric Brunk, IT Manager**
Bruce R. Johnson, Building Official

SUBJECT: **Microsoft Surface Hub for Conference Room**

Last year the Building Department, IT department and City Manager discussed the need for collaborative technology to be installed in the conference room at City hall across from Community Development. The technology would need to be able to facilitate development planning discussions with residents, building owners, architects, developers, etc.; assist training staff on project tracking requirements and steps in the department's computer software program; provide tools for collaborative development of cohesive project review processes across all departments; and allow for not only viewing of large plans but for markup of those plans during discussions with contractors and applicants for development. The IT manager at the time of this discussion researched various pieces of equipment that would fill these requirements and determined that the Microsoft Surface Hub covered all of the needs plus gave the city the ability to also include basic video conferencing and was due to be released in early 2016. The Building Department budgeted funds for Fiscal Year 2016/2017 for this equipment.

The IT Department has researched current vendors with government pricing discounts for this system and found that the price is $9,368.61 across all vendors with Governmental contracts. We requested and received a quote from CDWG under the National IPA Technology collaborative pricing discount.

The quote received is for a 55" Microsoft Surface Hub at a cost of $8999.99 and the wall mount for the surface hub at a cost of $368.62 for a total cost of $9,368.61. Funds are available in the Building Department Equipment Account #101-371.000-971.0100.

Suggested Resolution:
To authorize the purchase of one Microsoft Surface Hub and associated mounting kit from CDW-G for a total cost of $9,368.61 from account #101-371.000-971.0100.

QUOTE CONFIRMATION

PEOPLE WHO GET IT

DEAR ERIC BRUNK,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HJZG511	9/16/2016	HJZG511	5969901	$9,368.61

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Surface Hub - Core i5 - 8 GB - 128 GB - LCD 55" Mfg. Part#: HP6-00001-DUP UNSPSC: 44111911 Contract: National IPA Technology Solutions (130733)	1	3979032	$8,999.99	$8,999.99
Microsoft Wall Mount for 55" Surface Hub - whiteboard wall mount kit Mfg. Part#: HV5-00001 UNSPSC: 31162313 Contract: National IPA Technology Solutions (130733)	1	3849180	$368.62	$368.62

PURCHASER BILLING INFO		
Billing Address: CITY OF BIRMINGHAM ACCOUNTS PAYABLE 151 MARTIN ST PO BOX 3001 BIRMINGHAM, MI 48009-3368 **Phone:** (248) 530-1850 **Payment Terms:** Net 30 Days-Govt State/Local	**SUBTOTAL**	$9,368.61
	SHIPPING	$0.00
	GRAND TOTAL	**$9,368.61**
DELIVER TO	**Please remit payments to:**	
Shipping Address: CITY OF BIRMINGHAM ERIC BRUNK 151 MARTIN ST PO BOX 3001 BIRMINGHAM, MI 48009-3368 **Phone:** (248) 530-1850 **Shipping Method:** DROP SHIP-COMMON CARRIER	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION

Eddie Pratt | (877) 498-5441 | eddipra@cdwg.com