

**BIRMINGHAM CITY COMMISSION AGENDA
AGENDA FOR PUBLIC HEARINGS ON
2021-2022 RECOMMENDED BUDGET
MAY 1, 2021
MUNICIPAL BUILDING, 151 MARTIN STREET
BIRMINGHAM, MI 48009
8:30 A.M.**

VIRTUAL MEETING

PLEASE NOTE THAT THIS IS A TENTATIVE SCHEDULE AND AS SUCH THE LENGTH OF THE PRESENTATIONS AND DURATION OF THE MEETING MAY CHANGE AS CIRCUMSTANCES WARRANT. THE MEETING MAY END EARLIER THAN SCHEDULED, OR BE EXTENDED.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Pierre Boutros, Mayor

II. ROLL CALL

Alexandria Bingham, City Clerk

III. PUBLIC HEARING – 2021-2022 RECOMMENDED BUDGET

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8:30 A.M.	1. Introductory Comments by City Manager	None	None
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Tentative Break

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IV, ADJOURN

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:248-530-1880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

CITY OF BIRMINGHAM

RECOMMENDED 2021-2022 BUDGET

City Commission

**Pierre Boutros, Mayor
Therese Longe, Mayor Pro Tem
Clinton Baller, Commissioner
Rackeline J. Hoff, Commissioner
Brad Host, Commissioner
Mark Nickita, Commissioner
Stuart Lee Sherman, Commissioner**

City Manager

Thomas M. Markus

Director of Finance/Treasurer

Mark Gerber



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

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COMMUNITY PROFILE

In 1933, the incorporation of Birmingham from a Village was completed and the City established itself as a Home Rule City in order to address its needs in becoming a more progressive community. The City is located approximately 20 miles north of downtown Detroit and is in the southeastern portion of Oakland County, one of the wealthiest counties in the country. The City of Birmingham has a thriving retail shopping district with a historic downtown dating back to the 1830s. Birmingham offers a variety of urban experiences from historic buildings to modern retail and entertainment developments. This demonstrates the City's commitment to engaging in progressive and forward planning that actively recognizes the importance of honoring the City's past. A close but welcoming community, the City maintains its small-town feel while offering the recreational and cultural advantages of a prosperous urban area.





- According to Southeast Michigan Council of Governments (SEMCOG) Birmingham has a population of 20,577 with a projected growth to a population of 22,261 by 2040.

- The average selling price of a single-family home was \$591,288 in 2020.

- A pedestrian-friendly downtown with 1,500,000 square feet of retail space and 2,200,000 square feet of office space, and over 300 retail and service businesses.

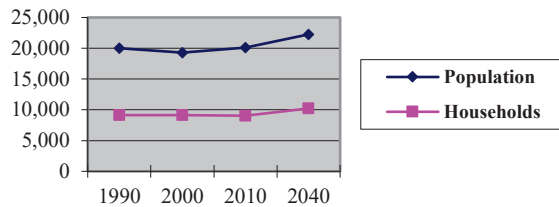
- Twenty-six parks with 230 acres cover more than 10 percent of the City's total acreage, and the school district also provides recreational facilities.
- Birmingham Police Department is one of the first in the State to have a therapy dog.
- Birmingham was ranked 6th Best Suburb in Michigan (2020) by Niche.
- Birmingham was ranked 1st Best Place to Live in Michigan by HomeSnacks (2020).
- Birmingham has the 7th Best School District in Michigan (2020) by Niche.
- Birmingham was ranked 1st for Suburbs with the Best Public Schools in Michigan (2020) by Niche.



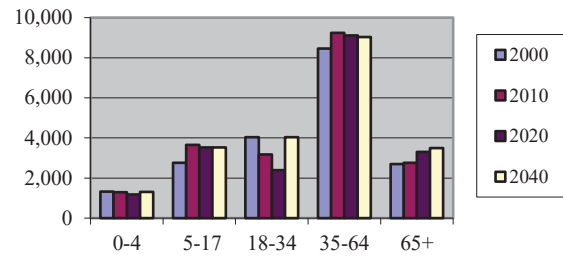
City of Birmingham, Michigan

Demographics

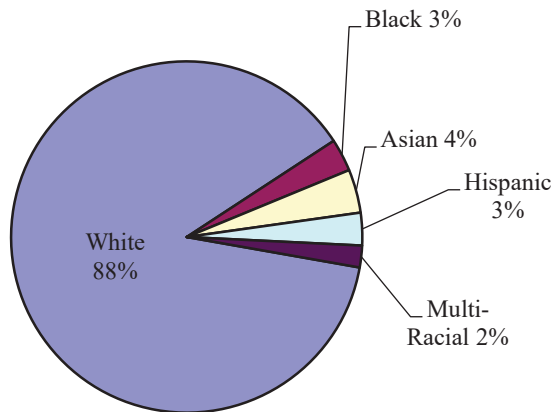
Population and Household Projections (1)



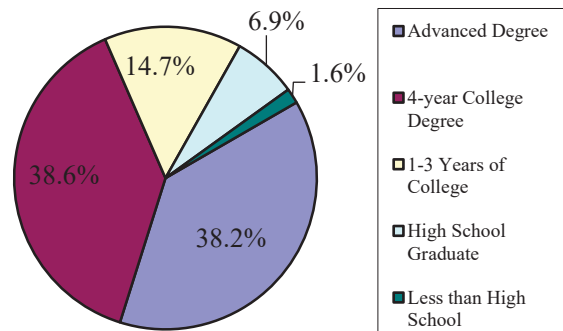
Population by Age (1)



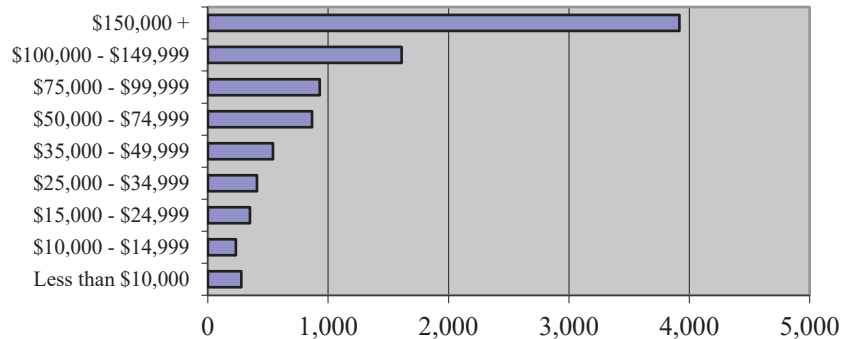
Population by Race (1)



Educational Attainment of People Over 25 Years of Age (1)



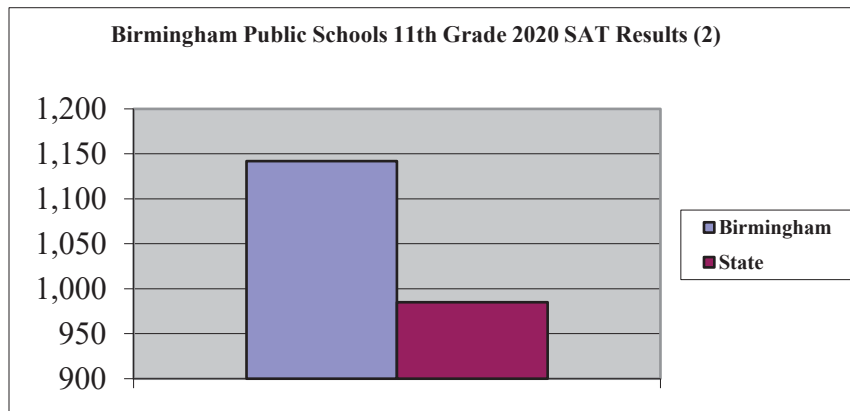
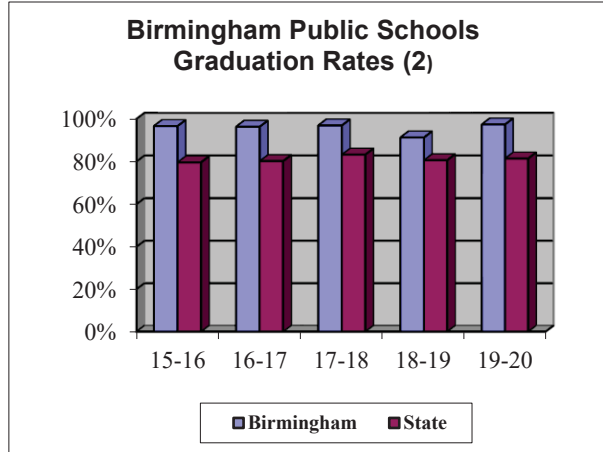
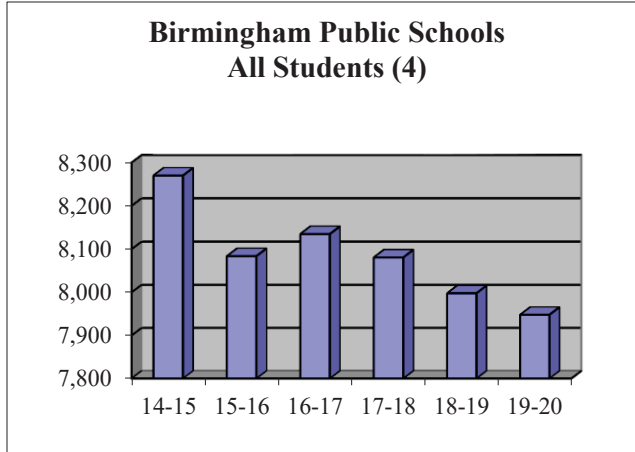
Households by Income Range (1)



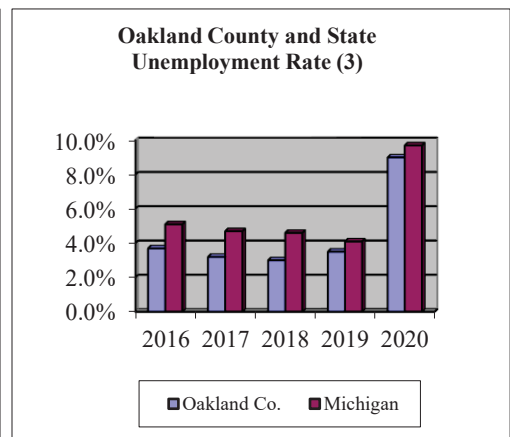
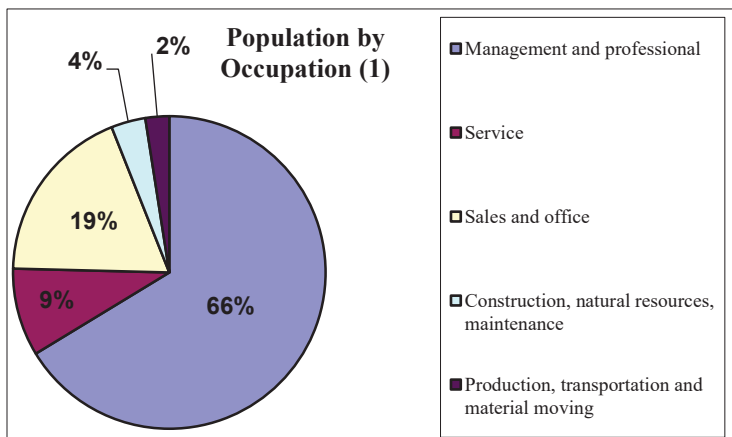
Median
Household
Income (1)
\$122,804

City of Birmingham, Michigan

Education (2)



Labor



Sources: (1) Southeast Michigan Council of Governments (SEMCOG); (2) Michigan Department of Education, Center for Educational Performance & Information; (3) Michigan Department of Technology, Management, and Budget, Office of Labor Market Information; (4) Birmingham Public Schools serves students in several communities. City of Birmingham residents represent approximately 31% of the student body.

CITIZENS' GUIDE

The purpose of this section is to explain the format and provide an outline of the content in the 2021-2022 budget document. Hopefully this will serve as an aid for budget review.

Budget Document

The budget document consists of the following sections:

1. The “Introduction” section includes a: Community Profile; Citizens’ Guide to the Budget Document; and a City Organization Chart.
2. The “Budget Overview” section includes the: City Manager’s budget message; City Goals and Budget Guidelines, Budget Calendar; Fund Structure of Budget; Largest Revenue Sources; Combined Statement of Revenue, Expenditures and Changes in Fund Balance; Combined Statement of Revenues, Expenses and Changes in Net Assets; Long-Range Planning Processes; and Financial Policies.
3. The “Personnel” section of the budget provides information pertaining to the City’s work force and comparative information for the prior, current, proposed budget and subsequent planning fiscal years.
4. The “General Fund” section is the first fund presented in the document. It presents the operating budgets for the departments and activities funded by the General Fund. These presentations include department organizational charts, summaries, goals and objectives, and performance measures.
5. “Special Revenue Funds” include the: Major Street Fund; Local Street Fund; Community Development Block Grant Fund; Solid-Waste Disposal Fund; and the Law and Drug Enforcement Fund.
6. The “Debt Administration” section provides an overview of the City’s long-term debt obligation.
7. The “Permanent Fund” section presents the budget for the Greenwood Cemetery Perpetual Care Fund.
8. The “Enterprise Funds” section includes such activities as water and sewer utilities, the Automobile Parking System (APS) and the golf courses.
9. The “Internal Service Fund” section presents the budget for the Computer Equipment Fund.
10. The “Component Units” section presents the operating budgets for the Baldwin Public Library, Principal Shopping District (PSD), the Brownfield Redevelopment Authority Fund and the Corridor Improvement Authority.

11. The “Capital Improvements” section provides a listing of capital-improvement projects for the current year, the upcoming year and subsequent five years. The projects in this section are categorized by fund and include all projects with a cost greater than \$25,000.
12. A “Supplemental Information” section has been included to provide additional information pertaining to the City that may be of use or interest to the reader of the budget document. A glossary of financial and budget terms and an index have been provided for reference.

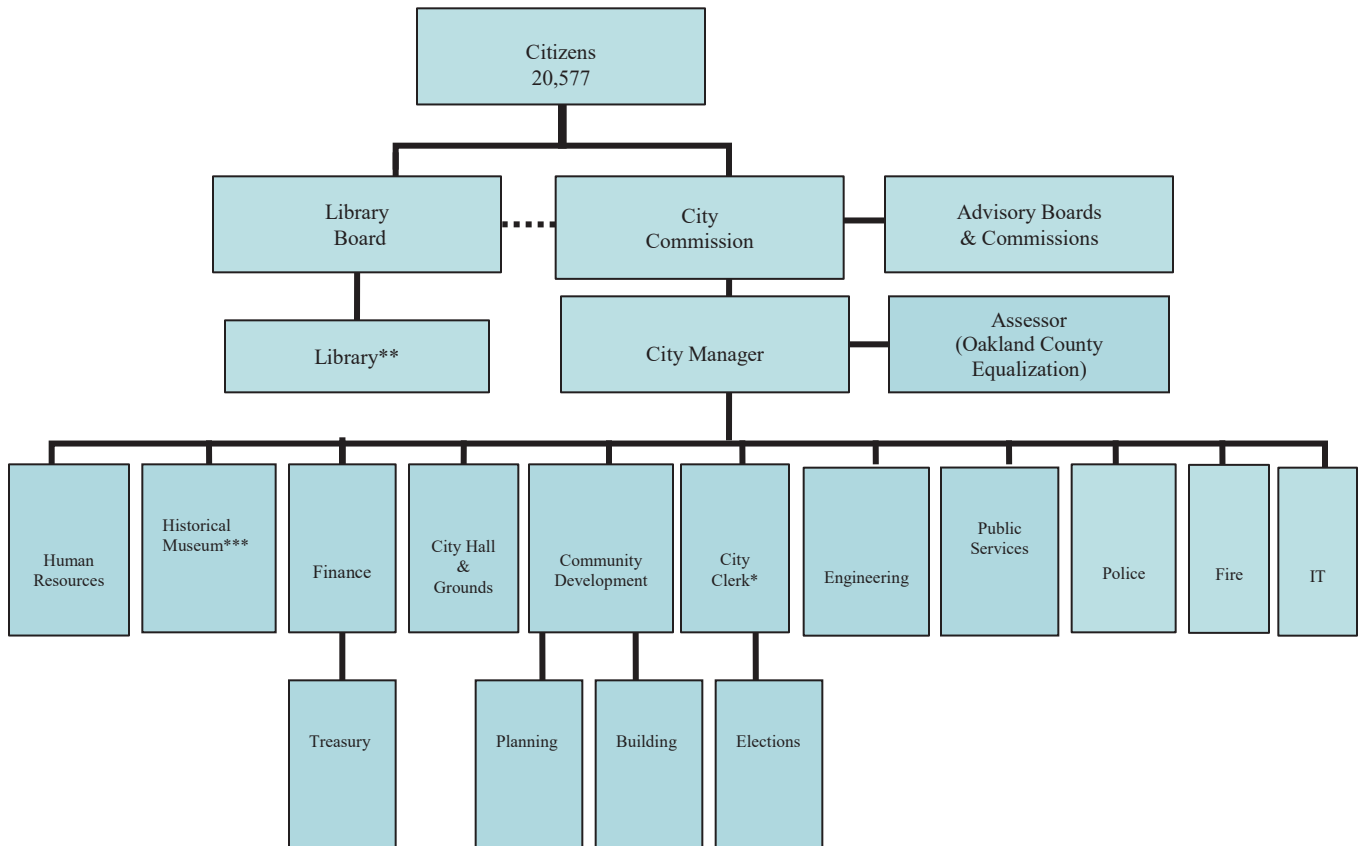
The budget document has been set up to provide information to all interested parties regarding the amount, type and nature of services provided. It specifically identifies personnel costs and the amounts of supplies, other charges and capital items that are associated with an activity’s performance of its various tasks.

In accordance with the State’s Budgeting Act, the budget contains: expenditure and revenue data for the most recently completed fiscal year, or actual information; the current year’s budgeted revenues and expenditures, along with projected revenues and expenditures for the end of the current fiscal year; and requested and recommended amounts required to conduct the City’s operations in the ensuing fiscal year. This format is used for the line-item budgets and many of the summaries contained throughout the document. In addition, a second budgeted year has been added for planning purposes.

The budget document is set up so that it ties into the Comprehensive Annual Financial Report of the City as closely as possible. This will enable the reader to integrate the two documents for a better understanding of the financial affairs of the City as a whole. The budget has been prepared in accordance with provisions of the State Constitution, the Uniform Budgeting & Accounting Act and the City Charter.

Birmingham

2021-2022 Organization Chart



* Appointed by the City Commission; reports to the City Manager.

* * The City shall provide a tax levy of not less than $\frac{1}{2}$ mill and not more than $1\frac{3}{4}$ mills.

*** Birmingham Historical Museum is a non-departmental activity that reports to the City Manager.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Birmingham

Michigan

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Birmingham, Michigan for its annual budget for the fiscal year beginning July 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF BIRMINGHAM

RECOMMENDED 2021-2022 BUDGET

City Commission

Pierre Boutros, Mayor
Therese Longe, Mayor Pro Tem
Clinton Baller, Commissioner
Rackeline J. Hoff, Commissioner
Brad Host, Commissioner
Mark Nickita, Commissioner
Stuart Lee Sherman, Commissioner

City Manager

Thomas M. Markus

Director of Finance/Treasurer

Mark Gerber

- Provide high quality, dependable public services that residents and businesses expect in order to enjoy a City that is safe and clean. This includes effective fire and police protection, advanced life-support services, safe and efficient water and sewer systems and refuse pickup including curbside recycling and composting
- Retain stable and essential services while minimizing involuntary employee separations
- Employ a combination of cost reductions, prudent use of reserves and revenue enhancements to balance the budget
- Evaluate fees and charges to responsibly recover the cost of providing services
- Continue to invest in technology that results in productivity improvements
- Increase collaboration and service sharing to eliminate duplications in service delivery and reduce cost
- Support social, cultural, and recreational programs and services that enhance the lives of our residents
- Work with our business community to collectively meet the needs of and provide assistance to new and existing businesses in the community

The recommended budget which follows accomplishes these goals.

Budget Overview

The total recommended budget for fiscal year 2021-2022 for all funds, including component units, is \$91,647,780. Overall this represents a decrease of \$6,392,280, or 7%, from the prior year's amended budget as explained further in this letter:

	Amended <u>2020-2021 Budget</u>	Recommended <u>2021-2022 Budget</u>	Planned <u>2022-2023 Budget</u>	Planned <u>2023-2024 Budget</u>
General Fund	\$ 41,590,225	\$ 39,519,880	\$ 43,306,390	\$ 39,859,880
Special Revenue Funds	12,394,951	11,087,800	11,630,020	11,470,230
Debt Service Fund	1,549,250	1,608,230	1,542,430	1,673,480
Capital Projects Fund	3,468,864	4,005,000	1,495,370	200,000
Permanent Fund	20,000	-	-	-
Enterprise Fund	31,958,841	28,358,550	27,021,580	28,294,910
Internal Service Fund	1,209,229	1,202,330	1,148,640	1,182,710
Component Units	5,863,600	5,865,990	6,192,550	9,212,940
Citywide Total	<u>\$ 98,054,960</u>	<u>\$ 91,647,780</u>	<u>\$ 92,336,980</u>	<u>\$ 91,894,150</u>

Budget Highlights

The following are the highlights of the recommended 2021-2022 budget:

Property Taxes:

- Seventh consecutive year decrease in the overall property tax levy;
- Fourth consecutive year decrease in the operating levy;

- Maintains at least a .3 mill difference between the operating levy and the Headlee maximum;

Fiscal Responsibility:

- Maintains a stable General Fund balance;
- Keeps General Fund balance in the upper range of fund balance policy;
- Reduces unfunded pension and retiree health care liability by contributing approximately \$1.2M above actuarial requirements without increasing costs;

Property Maintenance:

- Adds one park maintenance position to respond to increased demand on park services;
- Adds 2 full-time positions dedicated to overseeing parking operations;

Public Safety/Health:

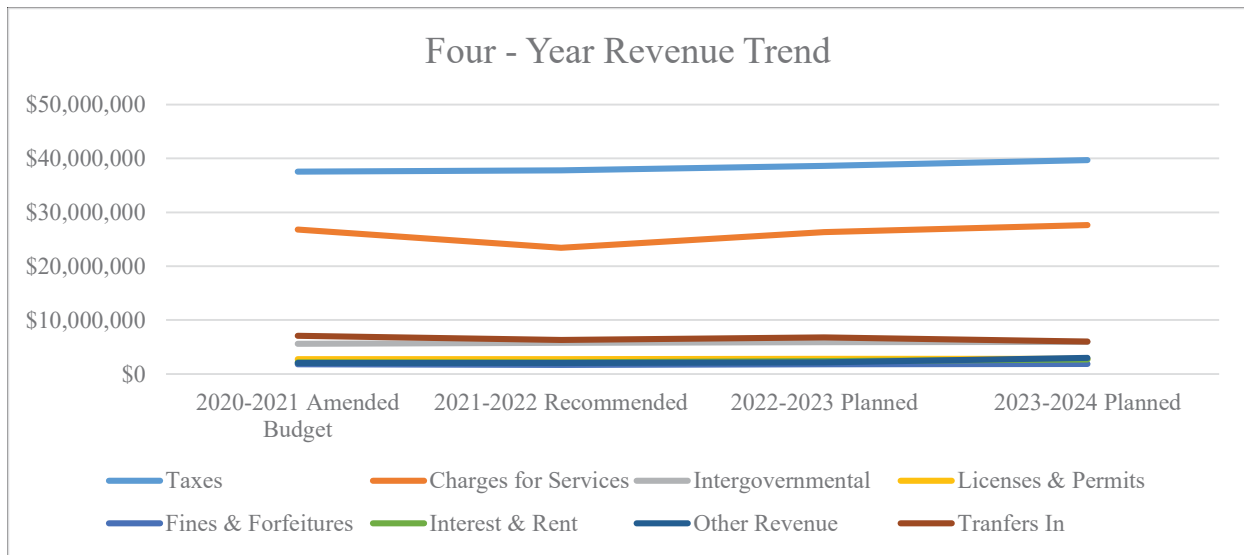
- Strengthens emergency response by adding a firefighter/paramedic position;
- Provides \$900,000 in lead water service line abatement;

Capital Improvement:

- \$6.1 million in street, sidewalk, and alley improvements including \$500,000 for unimproved street improvements;
- \$1.8 million in sewer improvements including \$500,000 in rear yard sewer lining;
- \$1.9 million in water main and tower improvements;
- \$4 million in ice arena and park improvements;
- \$.9 million in vehicle and equipment replacement.

Revenue Comparisons

The total recommended revenue budget for 2021-2022 is \$81,842,320, which is a decrease of \$4M, or 4.6%, from the 2020-2021 amended budget. Planning amounts of \$86,679,120 and \$89,622,310 for fiscal years 2022-2023 and 2023-2024, respectively, have also been included. Major revenue categories and trends are broken down as follows:



The decrease of approximately \$4M for 2021-2022 is the result of a decrease in Charges for Services of \$3.4M and a decrease in Transfers In of \$.8M.

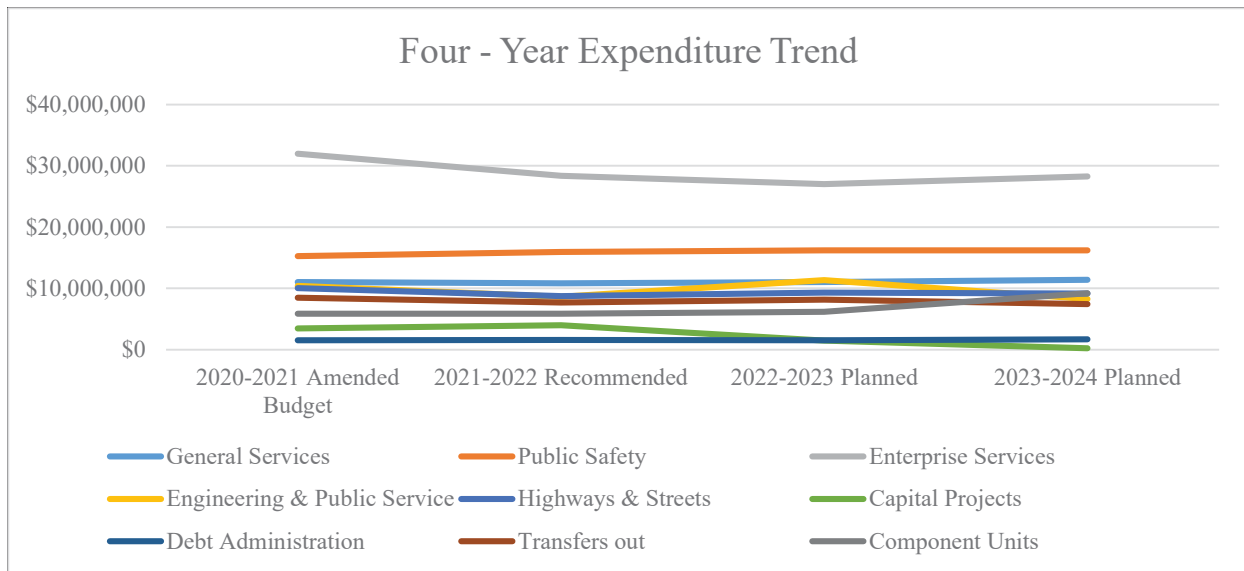
Charges for Services include water and sewer utility fees, automobile parking fees, recreational fees, and General Fund charges to other funds for personnel costs. Charges for Services represent approximately 29% of the total revenue budget. Charges for services are estimated to decrease approximately \$3.4M, or 12.6%, in 2021-2022 as a result of a decrease in anticipated parking garage revenues due to offices in the downtown working remotely as a result of COVID-19. It is projected that parking revenues will continue to increase back to pre-pandemic levels by fiscal year 2023-2024.

Transfers In represents money received from another fund. The City uses Transfers In primarily to provide financing for major infrastructure improvements. The decrease of approximately \$.8M in 2021-2022 is mainly the result of a decrease in transfers to the Capital Projects Fund of \$1.8M which was partially offset by an increase in transfers to the road funds of \$1M.

For additional detail on the City's major revenues, please see the Major Revenue Sources page located later in this section. Revenue detail is also provided with each fund summary.

Expenditure Comparisons

The total recommended expenditure budget for 2021-2022 is \$91,647,780, which is a decrease of \$6.4M, or 7% from the 2020-2021 amended budget. Planning amounts of \$92,336,980 and \$91,894,150 for fiscal years 2022-2023 and 2023-2024, respectively have also been included. Major expenditure categories and trends are broken down as follows:



The two major sources of expenditures for the City are Enterprises Services and Public Safety. Enterprise Services refers to the automobile parking system, water and sewer utility system, and golf courses and represents approximately 31% of the total expenditure budget. Public Safety which includes police, dispatch, and fire departments represents 18% of the total expenditure budget

The decrease of approximately \$6.4M for 2021-2022 is a result of a decrease in: Enterprise Services of \$3.6M, Engineering & Public Services of \$1.8M, and Transfers Out of \$.8M.

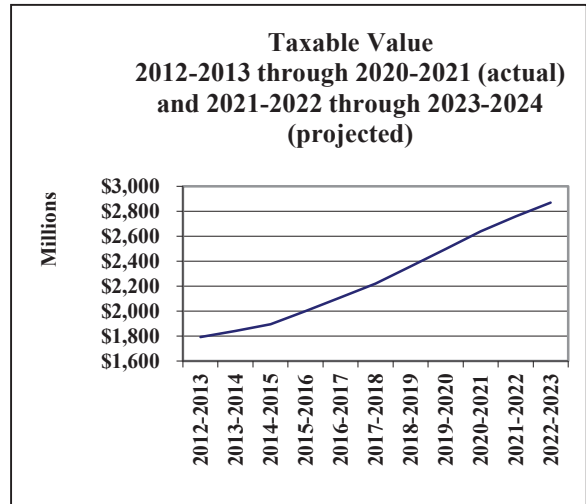
The decrease in Enterprise Services is mainly the result of a decrease in capital costs associated with the Maple Road projects completed in fiscal year 2020-2021. The decrease in Engineering and Public Services is related to sidewalk costs associated with the Maple Road project completed in fiscal year 2020-2021. Transfers Out decreased as a result of transfers from the General Fund to the Capital Projects Fund related to the ice arena refrigeration equipment replacement budgeted in 2020-2021.

Issues Affecting Budget

Economy

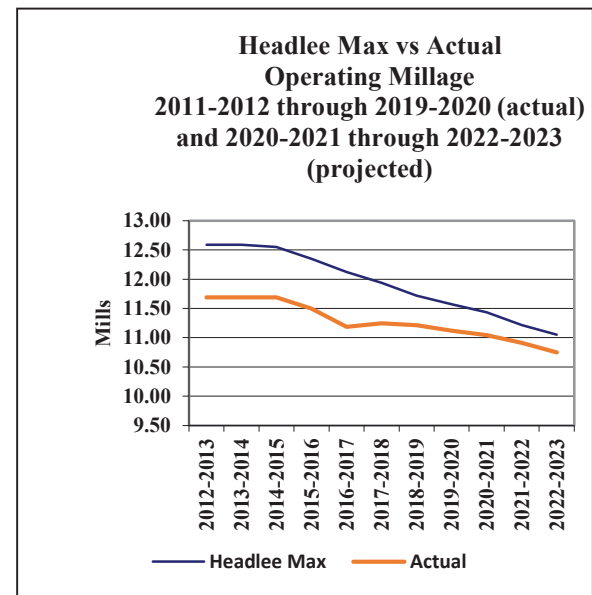
The City has enjoyed a long period of sustained growth as a result of a strong local economy with low unemployment in the region and automotive sales at the top end of historic sales. The City has experienced annual taxable value growth of 5%-6% for the past six years.

At the start of the Coronavirus (COVID-19) pandemic over a year ago, there was great concern over how the pandemic would affect the economy. While the pandemic has affected several sectors of the economy, one area it did not affect was the local housing market. Home values continued to increase buoyed by ultralow interest rates and a strong demand for quality homes. Birmingham's average residential selling price increased 8.5% from 2019 to 2020. With interest rates projected to increase over the coming years, it is anticipated that the City will see a slowdown in taxable value increases in future years. The City is projecting taxable value growth of 4.5% in 2021-2022 and annual increases of 4% for 2022-2023 and 2023-2024.



Legislative

The Headlee Amendment and Proposal A limit the amount of taxes the City can levy. In previous years, the City has been able to levy an operating millage well under the City's maximum. As the graph on the right illustrates, the "gap" being the maximum millage the City can levy and what the City is actually levying is shrinking. The "gap" in millage rates is important to the City because: 1) it provides a contingency for emergency funding; and 2) is one of the primary factors in determining the City's bond rating (currently at AAA). The only way the State legislature has provided for lifting the maximum, is by the vote of the citizens through a Headlee override. At this moment, the City is not requesting an override, but still must proactively manage the "gap". The tax levies used in the preparation of the recommended budget provide for at least a .3 mill "gap" between the maximum and actual millage rates. This equates to an approximate \$827,000 savings to taxpayers in 2021-2022 compared to levying at the maximum millage rate and provides future emergency funding, if needed. The continuous downward pressure of the Headlee max will be an on-going concern in future years. More discussion regarding the Headlee Amendment and Proposal A can be found later in this section.



In June 2018, the State of Michigan adopted the Lead and Copper Rule (LCR). The goal of the updated LCR is to protect public health by reducing lead and copper levels in drinking water. The rule requires water utilities to make an inventory of all water service connections, tell customers if they have a lead service line, and fully replace all lead service lines over the next 20 years. There is no funding from the State for this mandate. The City has taken an inventory of the water service connections and have determined that the number of lines to replace is over 700. The City is in the

process of collecting samples from all the lead service lines to determine the levels at those locations. Estimated cost to replace all of the lines is between \$4.5M to \$5.5M. This is not a cost that the Water Fund can absorb with the fund's current reserves. To address this, the recommended budget and future planning years include an annual allocation to the Water Fund of \$500,000 in property taxes from the operating levy. This will allow the City to fund approximately \$900,000 annually in lead service line replacements for 2021-2022 through 2023-2024. Funding at this rate for future years will allow the City to complete all lead replacements well before the State mandated deadline.

Capital Improvements

In January 2017, a leak was discovered in the ice arena's refrigerant system under the concrete floor. A temporary repair was made to seal the leak, but a more permanent repair is necessary to keep the ice arena operational for future years. The estimated cost to replace the refrigeration system is approximately \$2M. These funds have been included in the 2020-2021 approved budget in the Capital Projects Fund. It is anticipated that work for this project will begin in the Spring of 2021.

In addition, voters approved a \$11.25M Parks and Recreation bond initiative in November 2020 to improve recreation facilities and parks. The first bond series is expected to be sold in the spring of 2021 for \$4.75M. This bond series will be primarily used to make ADA and locker room improvements to the ice arena and improvements at Adams and Booth Parks.

In September of 2017, the City Commission created an Ad Hoc Unimproved Street Study Committee. The committee was charged with finding a long-term plan on how to best proceed in addressing unimproved streets in the City. Currently, the City has approximately 26 miles of unimproved streets. It is estimated that the cost of improving all those streets including the water and sewer systems will cost over \$100M. The committee presented their recommendations to the City Commission in December 2020 and the City Commission is currently reviewing it. Funding of \$1.4M per year is recommended and planned for 2021-2022 through 2023-2024 for street, water and sewer improvements to address unimproved streets.

Legacy Costs

Over the past 2 years, the City has contributed approximately \$1M per year over the required actuary amount for retiree health care. This was done without increasing costs to the City. As a result, the funded status of the retiree health care fund has increased to approximately the same level as the retirement fund. The recommended budget and subsequent planning years proposes shifting most of the additional funds previously contributed to the retiree health care fund to the retirement fund. As a result, pension contributions are projected to increase by approximately \$945,000, or 37%, to \$3.5M for fiscal year 2021-2022 and remain at approximately the same levels for 2022-2023 and 2023-2024. Retiree health care contributions are projected to decrease by approximately \$1M for 2021-2022 to \$1.8M and remain approximately the same for 2022-2023 and 2023-2024. At these amounts, the City is contributing approximately \$.8M and \$.4M more per year for retirement and retiree health care than the actuarially calculated contribution based on the latest valuation that was performed at June 30, 2020. Overall, total contributions for defined benefit retirement and retiree health care are proposed to be approximately \$85,000 less than the prior year. As of June 30, 2020, the pension fund was 84% funded and the retiree health care fund was 79% funded based on the June 30, 2020 valuations.

Personnel

The 2021-2022 recommended budget proposes to increase the number of full-time employees by 3.5 (excluding the Baldwin Public Library). This would bring the total number of full-time staff to 162.5 (excluding the Baldwin Public Library) which is 89% of the full-time staff the City employed in fiscal year 1999-2000. The budget recommends the following full-time changes in 2021-2022: add a IT/media specialist, add a firefighter, add a parks and forestry specialist, add a parking operations manager and parking administrative assistant, add a transitional police staff and services coordinator, remove a transitional fire marshal position, remove a transitional city clerk, remove a transitional building maintenance supervisor and remove a transitional deputy treasurer. In 2022-2023, a full-time firefighter and a parks & recreation operator position is anticipated to be added while eliminating a transitional police staff and services coordinator position. No additional personnel are anticipated to be added in 2023-2024.

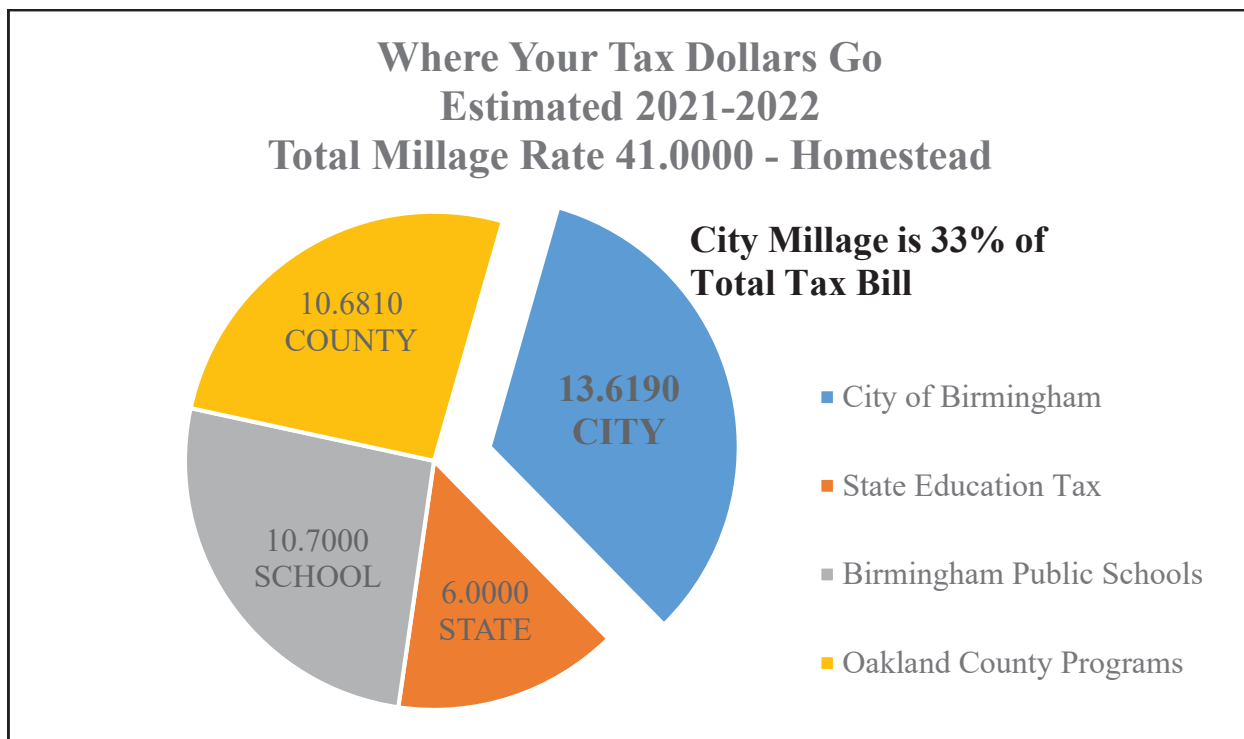
Impact on Average Homeowner:

Property Taxes:

In an ongoing effort to effectively manage the City's tax rate, the fiscal year 2021-2022 recommended budget will reduce the City's overall tax levy for the seventh consecutive year. As indicated below, the City's total proposed tax levy of 13.6190 mills represents a decrease of .5680 mills from the prior year's total levy of 14.1870 mills. The City's operating levy is proposed to decrease from 11.0433 mills in the prior year to 10.9138 mills. Included in the City's operating levy for 2021-2022 are .1449 mills for the George W. Kuhn Drain debt requirements; .4738 mills for the Water Fund; and 2.7334 mills for street improvements. The refuse levy is proposed to increase from .7803 mills to .7945 mills. The debt service levy is proposed to decrease from 1.0080 mills to .5817 mills as result of the sewer improvement bond maturing in the prior fiscal year. The levy for the library is proposed to decrease as a result of limitations placed by state law (Headlee Amendment). The portion of the library levy above 1.1000 mills will be used to fund Phase 3 of the renovations at the library that is projected to start in 2023.

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Recommended</u>	<u>Planned</u>	<u>Planned</u>
City Operating Levy	11.2481	11.2099	11.1206	11.0433	10.9138	10.7504	10.5894
Library Levy	1.4100	1.3891	1.3714	1.3554	1.3290	1.3096	1.2905
Refuse Levy	0.8252	0.8036	0.7803	0.7803	0.7945	0.7890	0.7870
Debt Levy	<u>1.1906</u>	<u>1.1116</u>	<u>1.0861</u>	<u>1.0080</u>	<u>0.5817</u>	<u>0.5365</u>	<u>0.5599</u>
Total	<u>14.6739</u>	<u>14.5142</u>	<u>14.3584</u>	<u>14.1870</u>	<u>13.6190</u>	<u>13.3855</u>	<u>13.2268</u>

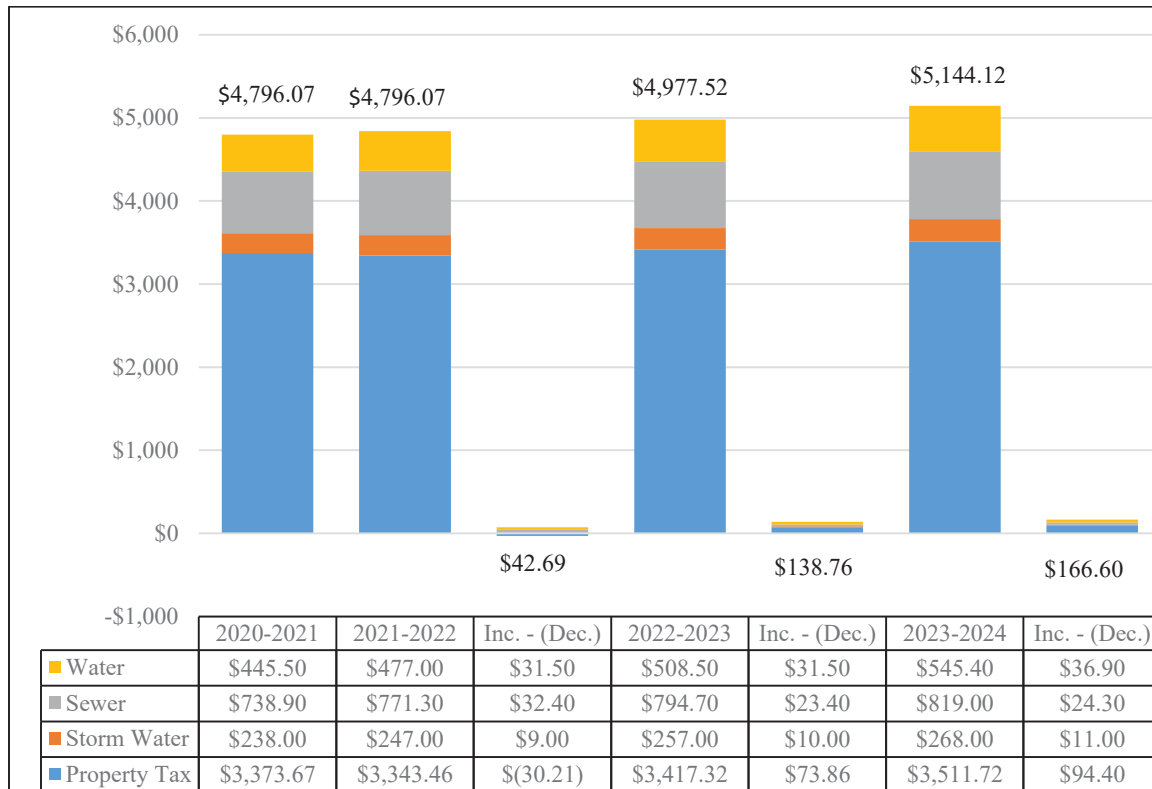
The City collects taxes for many governmental entities. As indicated below, the City retains approximately 33% of every property tax dollar paid by taxpayers:



Water and Sewer Rates

Combined water and sewer rates are proposed to increase from \$13.16 to \$13.87, or 5.4%. Water rates are proposed to increase 7.1% as a result of shifting a portion of the costs of the system from property taxes to user rates. Sewer rates are proposed to increase 4.4% as a result of higher sanitary sewage disposal costs of 4% and an increase in maintenance costs of 6% due to an increase in engineering and depreciation costs. For more detail, please see the Water Fund and Sewer Fund summaries located in the Enterprise Funds section of this document.

**Average Cost to Residential Homeowner
Combined Property Tax and Water and Sewer Bills
2019-2020 through 2023-2024**



Assumes an average taxable value (TV) of \$237,800 for 2020-2021, \$245,500 for 2021-2022, 255,300 for 2022-2023, and 265,500 for 2023-2024. Water and sewer based upon average consumption of 90,000 gallons.

Conclusion: The budget is more than just a fiscal plan. It is a blueprint and conveys the vision for the City's future. The City employs policies and practices designed to ensure its continuing ability to provide quality services despite economic or budgetary challenges. This year's budget addresses both current and future community needs while balancing service demands with conservative financial management. I look forward to working with the City Commission and staff in the implementation of this year's budget. Each and every individual who contributed to the process and production of this document has my deepest appreciation.

Respectfully submitted,

Thomas M. Markus
City Manager

CITY GOALS AND BUDGET GUIDELINES

Long Term: Overall Municipal Goals

The City Commission held goal-setting sessions with administrative staff and a facilitator in January and February 2016. The resulting five primary goals are deemed essential to implementing the Commission's vision for the community. The five goals are designed to have broad application. The goals are achieved through measurable objectives with a focus on accomplishment and end product developed by each department. Departmental goals and measurable objectives tie into and support the following five primary goals for the City:



1. Provide sound leadership and responsible governance to maintain financial stability.
 - a. Continue to utilize public resources in an effective, efficient manner adapting to current and future economic trends and conditions.
 - b. Balance community needs and desires with available resources.
2. Be innovative and responsive in how services are provided to the community.
 - a. Seek new and collaborative approaches to improve the effectiveness and efficiency of service delivery within an environment of competing community interests.
 - b. Continue to provide the highest levels of customer service in an economically sustainable manner.
3. Support the vitality of both the residential and business communities that depend upon each other for success.
 - a. Continue to encourage and recognize citizen involvement for the common good.
 - b. Support continued private investment throughout the City.
4. Cultivate a safe, healthy, and dynamic City.
 - a. Foster an innovative and inclusive environment that attracts all people to live, work, shop and play.
 - b. Maintain a vibrant and walkable community.
5. Continue to be proactive with infrastructure maintenance programs and reinvestment in cost-effective improvements to roads, sewers, water mains, parking, parks and public facilities.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with little or no growth in revenues while making progress towards and implementing the City's long-range plans. Other significant assumptions include:

- ***Conservative, but realistic, projection of revenues and expenditures.*** Conservative projections help ensure that adequate resources will be available to meet budgeted obligations. There is a built-in conservative emphasis.
- ***Low inflation.*** General price levels are expected to increase by approximately 1.5%. However, even though the five-year financial forecast projected an increase in revenues, excluding property tax revenue, of approximately 1.5% for fiscal year 2021-2022 and forward, departments were requested to maintain expenditures at prior funding levels or attempt to reduce their operating costs where possible.
- ***Increase in property tax revenues.*** An increase in taxable value of 4.5%, 4.0% and 4.0% has been assumed for the next three years, respectively. This resulted in an increase in operating property tax revenues for fiscal year 2021-2022 of approximately \$.7 million, for fiscal year 2022-2023 of approximately \$.7 million and for fiscal year 2023-2024 of approximately \$.8 million, excluding debt-service payments for other drain projects and water fund capital improvements.
- ***Maintain target fund balances to preserve financial integrity.*** This budget maintains the City's targeted fund balance position. Unassigned fund balance in the General Fund for fiscal years 2020-2021, 2021-2022 and 2022-2023 are projected to be 37%, 27% and 37%, of operating expenditures respectively. This is at the upper range of the targeted 17 percent to 40 percent of the operating budget established by the City Commission. This is prudent given recent economic uncertainty, and state legislative action, which has negatively impacted City revenues sources.
- ***Annual review of all significant fees.*** Major fees are reviewed annually and adjusted as needed. Frequent, but moderate, increases are preferable to infrequent, but large, rate increases.
- ***Wage adjustments.*** Wages have been budgeted to remain the same as the prior year except for adjustments included in settled union contracts for fiscal year 2021-2022, 2022-2023 and 2023-2024. The budget will be amended later for the effects of negotiated contracts or adjustments approved by the City Commission.
- ***Employee benefits.*** The cost of employee benefits is projected to increase in 2021-2022 by approximately \$135,690, or 3.2%. The primary reason for the increase is due to an increase in hospitalization costs of \$79,660, defined contribution retirement costs of \$97,410, defined contribution health costs of \$9,050 and defined benefit retirement employer contributions of \$818,790 based on actuarially determined rates, which was offset by a reduction in defined benefit retirement health care of \$845,990 based on actuarially determined rates. Employee benefits are projected to increase in 2022-2023 by approximately \$60,810, or 0.7%. The primary reason for the increase is an increase in hospitalization costs of \$39,730, defined contribution retirement costs of \$37,100 and retiree health savings contributions of \$4,210 and defined benefit retirement employer contributions of \$44,420 based on actuarially determined rates, which was offset by the decrease in defined benefit retirement health employer contributions of \$84,720 based on actuarially determined rates. Employee benefits are projected to decrease in 2023-2024 by approximately \$19,300, or 0.2%. The primary

General
assumptions
About
economic
conditions

reason for the decrease is a decrease in defined benefit retirement health contributions of \$89,140 based on actuarially determined rates which was offset by an increase in defined benefit employer contributions of \$57,090 based on actuarially determined rates, defined contribution employer costs of \$7,740 and defined contribution retirement health costs of \$540.

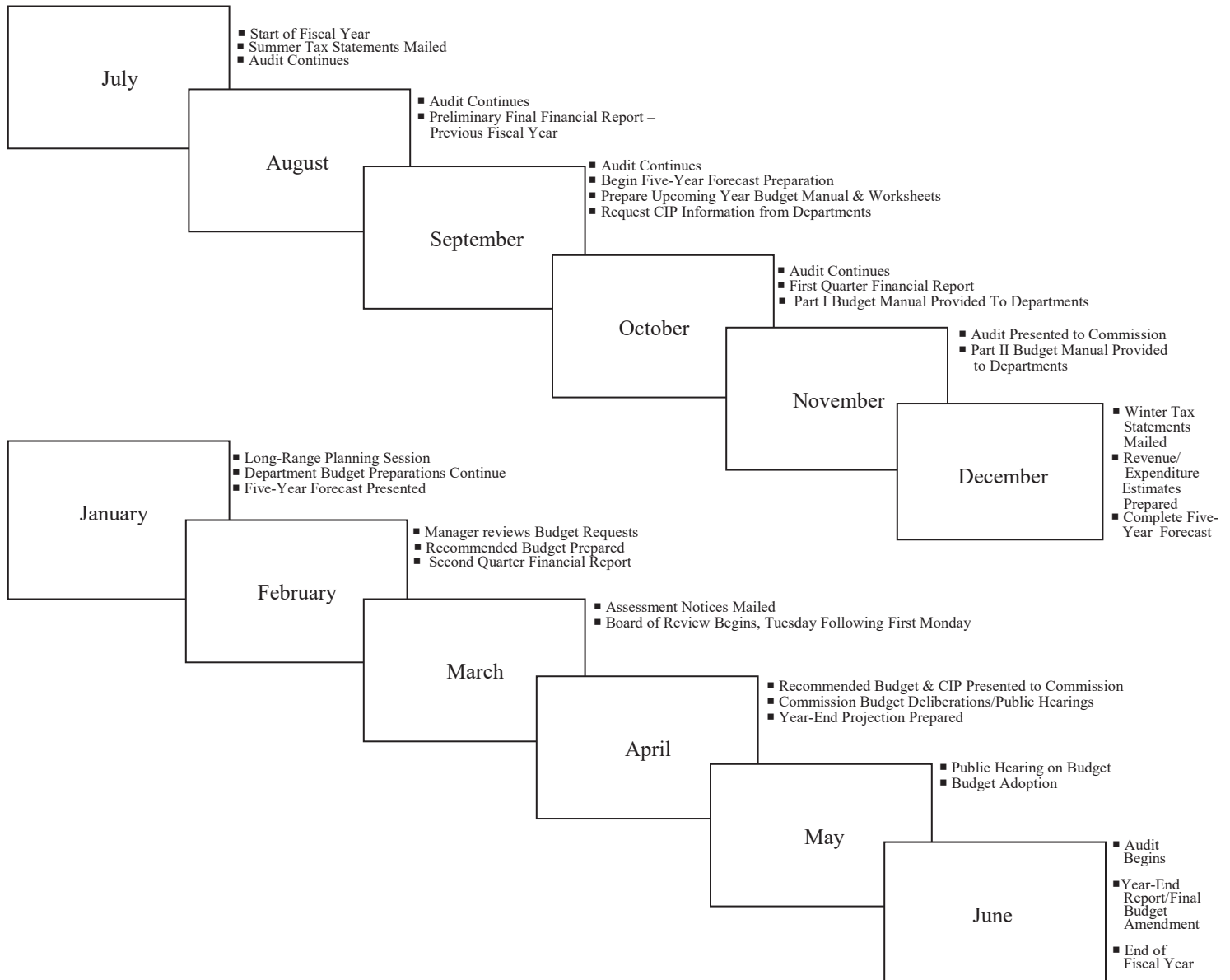
- **State-Shared Revenues.** In fiscal year 2020-2021, it is projected that State-levied shared taxes will provide the City with about \$4.2 million in revenue in the form of revenue-sharing payments, gas and weight taxes, and reimbursements for personal property tax exemptions.
- **Staffing Level.** Staffing levels have been recommended to increase overall by three and a half full-time position and decrease one part-time positions in fiscal year 2021-2022. The Baldwin Public Library is projected to increase its full-time staff by one position in 2021-2022. The overall City personnel count is projected to increase by one and a half positions in fiscal year 2022-2023 and no new positions in 2023-2024.
- **Capital Improvements.** Budgeted capital improvements are consistent with the six-year capital improvements program.

Based on the above budget assumptions and an informal needs assessment, the following is a list of priorities used for budget development:

- Maintain high service levels and quality-of-life amenities
- Provide a well-maintained community
- Continue efforts to assure Birmingham remains a community of choice to live, work and play
- Continue to encourage private sector development and investment
- Participate in regional development projects
- Provide a safe community
- Continue support of the business community
- Provide for sufficient infrastructure
- Focus on technology to improve efficiency of service delivery
- Continue implementation of City's long-range plans
- Improve cost recovery from direct user charges
- Maintain a competitive salary and benefit program

2021-2022,
2022 -2023
and
2023-2024
Priorities

The Budget Process - Financial Calendar



Budget Calendar

On or before the first Monday in May, the City Manager presents the proposed budget to the City Commission in a public forum. The City Commission, after reviewing the proposed budget and receiving public comments, may direct staff to revise the budget. The budget and proposed capital improvements program are made available to the public at budget hearings, in the City Clerk's office and on the City's website.

On or before the second Monday in June, the City Commission adopts the budget by an affirmative vote of a majority of its seven members. Upon final adoption, the budget becomes the authority for the various agencies and departments to expend funds, subject to controls established by the City Charter and State law.

Budget Basis

The budgets of general government type funds (the General, Major and Local Streets, Community Development Block Grant, Solid Waste, Law and Drug Enforcement, Debt-Service, Greenwood Cemetery Perpetual Care and Capital Projects Funds) and the component units (Library, Principal Shopping District, Brownfield Redevelopment Authority Fund and Corridor Improvement Authority) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

The Proprietary Funds (Water/Sewer, Golf Courses, Automobile Parking and Computer Equipment) also recognize expenditures as encumbrances when a commitment is made (e.g., through a purchase order). Revenues, on the other hand, are recognized when they are obligated to the City (for example, water user fees are recognized as revenue when service is provided).

In all cases, encumbrances lapse when goods and services are not received by year-end.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- a. Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).
- b. Budgetary revenues and expenditures include items classified as "other financing sources" and "other financing uses" under the GAAP bases of accounting.
- c. Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- d. Loans between funds are recorded as assets and liabilities on a GAAP basis and as contributions and transfers out on a Budget basis.
- e. Fund balance appropriations and transfers are budgeted as either revenue or expenditure to balance the budget.

Budgetary Control

The City adopts its budget for the General Fund and Special Revenue Funds by budgetary center, which is in accordance with the State's legal requirement and is the level of detail at which, by law, expenditures may not exceed appropriations. The legal level of budgetary control for the Debt-Service Funds, Permanent

Funds, Capital Projects Fund, Enterprise Fund, Equipment Fund and Component Units, is the fund level; that is, expenditures may not exceed budgeted appropriations at the fund level.

Budget Amendment Process

The budget can be amended during the fiscal year by an appropriation adjustment. Appropriations are considered with respect to total expenditures authorized for a department or activity within each fund.

The City Manager is authorized to transfer budgeted amounts within budgetary centers. This is accomplished by the use of an internal budget-adjustment form signed and approved by the requesting Department Head, reviewed and approved by the Finance Director, and then approved by the City Manager. Any revisions that alter the total expenditures of any budgetary center must be approved by the City Commission.

At any meeting after the passage of the appropriations resolution, the City Commission may amend such resolution so as to authorize the transfer of unused balances appropriated for one purpose to another. A formal budget-amendment request is prepared by the Finance Director and submitted to the City Manager for approval, prior to submission to the City Commission.

Constitutional Tax Limitations

In 1978, the voters of Michigan approved Proposal E (the Headlee Constitutional Amendment). Under the Headlee Amendment, the City cannot collect operating millage on the increase in taxable value derived from existing property which exceeds the Headlee inflation factor (1.9% for 2020-2021). This limit is established by reducing the maximum authorized tax rate by the proportion by which the percentage increase in the total taxable value of existing property in any year exceeds the rate of inflation during the prior year. The Headlee amendment limitation may be waived only by a vote of the electorate and does not apply to voter-approved debt levies. For fiscal year 2020-2021, it is projected that the Charter maximum for the operating levy will be reduced from 20 mills to 11.4364 mills, which is a reduction from last year's Headlee maximum levy of 11.5707.

Following is the Headlee tax limitation formula for the City's operating levy:

<u>\$2,638,284,320</u>	-	<u>\$15,829,706</u>	x	<u>1.014</u>	=	<u>\$2,659,168,979</u>
(2020 Taxable Value)	-	(Losses)	x	(Headlee CPI*)	=	Ceiling
<u>\$2,758,104,641</u>	-	<u>\$46,169,976</u>	=	<u>\$2,711,934,665</u>		
(2021 Taxable Value)	-	(Additions)	=	(2021 Adjusted)		
<u>\$2,659,168,979</u>	÷	<u>\$2,711,934,665</u>	=	<u>.9805</u>		
(Ceiling)	÷	(2021 Adjusted)	=	(Millage-Reduction Fraction)		
<u>11.4364</u>	x	<u>.9805</u>	=	<u>11.21330</u>		
(Headlee Maximum)	x	(Reduction Fraction)	=	(Headlee Maximum)		
2020				2021		

*Consumer Price Index

Truth in Taxation Rollback

In February 1982, a law was approved that required certain procedures to be followed in levying property taxes. This law, referred to as the “Truth in Taxation” Act, requires that the City’s operating-millage rate actually levied in the prior year be rolled back in proportion to the current year’s average increase in the taxable value (TV), unless otherwise approved by the City Commission. The rolled-back millage rate is called the “base tax rate.” Three bills were signed into law during 1995 that changed the “Truth in Taxation” process. The required hearing can now be part of the budget hearing as long as certain requirements are met.

Following are the “Truth in Taxation” Act calculations:

1) 2020-21 mills levied for operating purposes	x	$\frac{2020 \text{ TV} - \text{losses}}{2021 \text{ TV} - \text{additions}}$	=	Base tax rate	13.1790	x	$\frac{\$2,638,284,320 - \$15,829,706 = \$2,622,454,614}{\$2,758,104,641 - \$46,169,976 = \$2,711,934,665}$	=	12.7442
2) Base tax rate	x	$\frac{2021 \text{ TV}}{1,000}$	=	Base operating revenue	12.7442	x	$\frac{\$2,758,104,641}{1,000} = \$35,149,727$		
3) Operating property tax revenue 2021-2022 budget			=		\$35,772,170				
4) Subtract base operating revenue (step 2) from 2021-2022 operating tax revenue (step 3)					\$35,772,170				
Estimated additional (reduced) property taxes					<u>(35,149,727)</u>				
					\$622,443				
5) <u>Additional (reduced) levy</u> (2020 TV / 1,000)			=		$\frac{\$622,443}{\$2,758,104,641/1,000}$	=	0.2257	Increase in millage	
6) <u>Additional (reduced) millage</u> Base tax rate			=		$\frac{0.2257}{12.7442}$	=	1.8%	Percentage increase	

TV= Taxable Value

(Base tax rate includes general operating, Refuse, Library, George W. Kuhn Drain debt levy.)

Property Tax Reform

On March 15, 1994, voters of the State of Michigan approved Proposal A. For taxes levied in 1995 and each year thereafter, assessment increases are limited to 5% or the rate of inflation, whichever is lower. This measure seriously inhibits the ability of many municipalities to recover from a downturn in the economy. While there is no limitation on downward adjustments to property-tax assessments in a weak economy, the ability to recover in better times is artificially limited. The taxable value of a parcel of property is adjusted to trace market value only at the time of sale. In addition, the Headlee calculation is no longer allowed to “roll up” to offset sub-inflationary assessment increases.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND STRUCTURE OF BUDGET

The accounts of the City of Birmingham are organized on the basis of funds. Funds are established to segregate specific activities or objectives of a government in accordance with special regulations, restrictions or limitations. All funds established by a government must be classified in one of eleven “fund types” for financial reporting purposes.

<u>Fund Type/Fund Sub-Type/Fund Name</u>	<u>Budget Adopted</u>	<u>Major Fund</u>
GOVERNMENTAL FUNDS		
GENERAL FUND	✓	✓
SPECIAL REVENUE FUNDS		
Major Street Fund	✓	
Local Street Fund	✓	
Solid Waste Fund	✓	
Community Development Block Grant Fund	✓	
Law & Drug Enforcement Fund	✓	
DEBT SERVICE FUND		
Parks & Recreation Bonds Fund	✓	
CAPITAL PROJECT FUND	✓	
PERMANENT FUND		
Greenwood Cemetery Perpetual Care Fund	✓	
PROPRIETARY FUNDS		
ENTERPRISE FUNDS		
Automobile Parking System Fund	✓	✓
Water Fund	✓	
Sewer Fund	✓	✓
Lincoln Hills Golf Course Fund	✓	
Springdale Golf Course Fund	✓	
INTERNAL SERVICE FUNDS		
Equipment Funds		
Information Technology Equip. Fund	✓	
Automobile & Vehicle Equip. Fund		
Fire Vehicle Equipment Fund		
Personnel Services Fund		
Risk Management Fund		
FIDUCIARY FUNDS		
TRUST FUNDS		
Pension Trust Fund		
Retiree Health Care Fund		
AGENCY FUND		
COMPONENT UNITS		
Baldwin Public Library Fund	✓	
Principal Shopping District Fund	✓	
Brownfield Redevelopment Authority Fund	✓	
Corridor Improvement Authority Fund	✓	

Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget. The breakdown of the City's fund structure is as follows:

Major Governmental Funds

The General Fund is a major fund of the City and is used to account for the resources devoted to funding services traditionally associated with local government. It has some limited interaction with a majority of the other funds.

Major Proprietary Funds

Account for the acquisition, operation and maintenance of government facilities and services that are entirely self-supported by user charges and operate similarly to a private business. The Sewer Fund, which provides sewer utility services to the City's approximately 8,500 customers and the Automobile Parking System Fund, which provides parking to the Central Business District are the City's only major proprietary funds.

Non-major Special Revenue Funds

Used to account for the proceeds of revenue sources (other than trusts or major capital projects) which are legally restricted to expenditures for specific purposes. These funds include: Major Street Fund, Local Street Fund, Solid Waste Fund, Community Development Block Grant Fund and Law & Drug Enforcement Fund.

Non-major Debt Service Fund

This fund is used to account for the accumulation of resources for repayment of general long-term debt, interest and related costs. This fund includes the Parks & Recreation Bonds (attributable to park land and facilities acquisitions and recreational improvements).

Non-major Capital Projects Fund

This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Non-major Permanent Fund

This fund is used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the City or its citizenry. This fund includes the Greenwood Cemetery Perpetual Care Fund.

Non-major Proprietary Funds

Account for the acquisition, operation and maintenance of government facilities and services that are entirely self-supported by user charges and operate similarly to a private business. The City of Birmingham incorporates both Enterprise Funds (Water Fund, Lincoln Hills Golf Course Fund, and Springdale Golf Course Fund) and an Internal Service Fund (Information Technology Fund) Fund into its budget processes.

Non-major Component Unit Funds

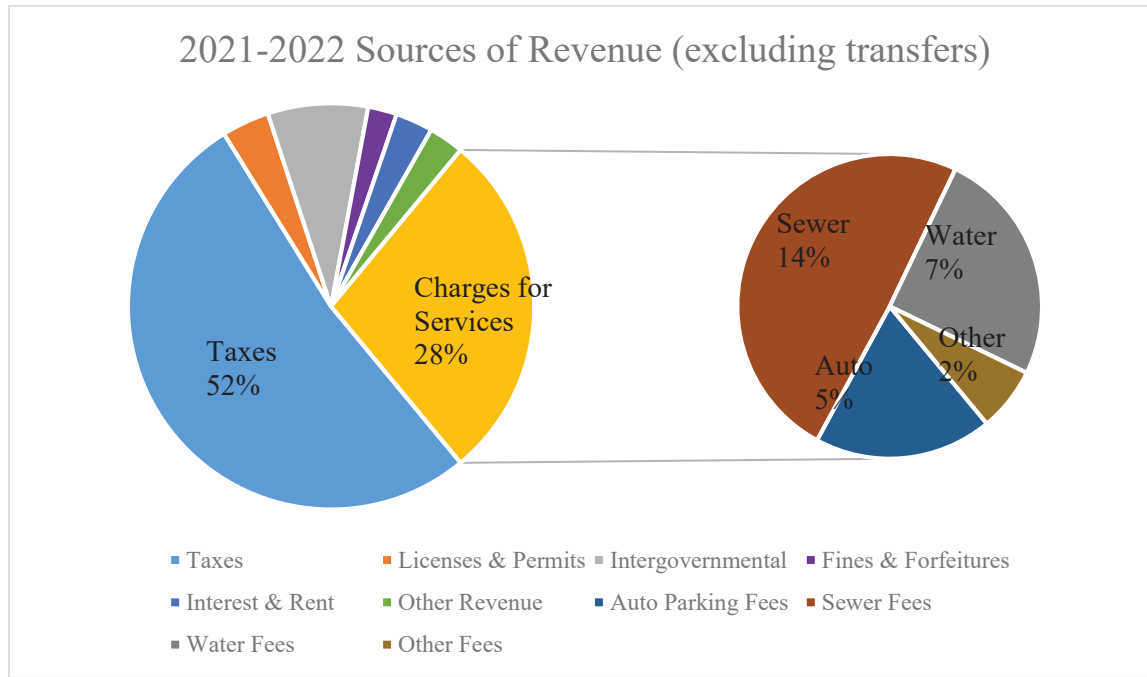
These funds are used to account for the proceeds of revenue sources (other than trusts or major capital projects) which are legally restricted to expenditures for specific purposes and are legally controlled by a separate governing board.

Annual budgets are legally adopted for the General Fund and Special Revenue Funds as required by the State's Uniform Budgeting Act. In addition, although not required by law, budgets are prepared and approved for the City's Debt-Service Funds, Permanent Funds, Capital Projects Fund, Enterprise Funds, and Information Technology Internal Service Fund, and component units. These budgets are prepared for financial-management and project-control purposes. While no budget is prepared for the Auto and Vehicle Equipment Internal Service Fund, information regarding scheduled vehicle replacements has been included in the Capital Improvements section of the budget document. Fiduciary fund types and the following Internal Service Funds have not been included in the City's budget document: Personal Services Fund, Fire Equipment Fund, and Risk Management Fund.

FUNDS/DEPARTMENT RELATIONSHIP

Operating Funds - Budgeted								
Function/Department	Major Funds			Non-Major Funds				
	General Fund	Sewer Fund	Automobile Parking Fund	Special Revenue Funds	Permanent Fund	Enterprise Funds	Internal Service Fund	Component Units
General Government								
Commission	✓							
City Manager	✓		✓					
City Hall and Library Maintenance	✓							
Finance and Treasury	✓	✓	✓	✓		✓		
Assessing	✓							
City Clerk and Elections	✓							
Legal	✓							
Human Resources	✓							
Birmingham Historical Museum	✓							
48th District Court	✓							
Public Safety								
Police	✓		✓	✓				
Fire	✓							
Engineering and Public Services								
Engineering	✓	✓	✓	✓		✓		
Streets, Alleys, and Sidewalks	✓			✓				
City Property Maintenance	✓		✓		✓			
Parks	✓							
Ice Arena	✓							
Golf Courses						✓		
Refuse Collection				✓				
Water						✓		
Sewer		✓						
Community Development								
Planning	✓							
Building Inspection	✓							
Information Technology								
Information Technology							✓	
Component Units								
Principal Shopping District								✓
Baldwin Public Library								✓
Brownfield Redevelopment Authority								✓
Corridor Improvement Authority								✓

LARGEST SOURCES OF REVENUE (excluding fund transfers)



Property Taxes

Property taxes comprise 52% of all 2021-2022 budgeted revenue, excluding transfers. Property taxes are budgeted in the General Fund, Solid Waste Fund, Debt Service Fund, Water Fund, Sewer Fund, Baldwin Library Fund, and the Brownfield Redevelopment Authority Fund. Property taxes are used for the general operations of the city and library and for the payment of city debt. Property tax revenue is proposed to increase from the 2020-2021 budget by approximately .5% as a result of an increase in taxable value and a decrease in millage rates due to a bond being retired. For the 2021-2022 recommended budget, the Oakland County Assessing Department has certified an increase of 3.5% in taxable value for the City.

Charges for Services

Sewage Disposal Fees – Charges for services in the Sewer Fund comprise 14% of the total 2021-2022 budgeted revenue, excluding transfers. Sewage disposal fees include charges for the disposal of sewage and connection and inspection fees. Charges for services in the fund are proposed to increase by approximately 4.4% from the previous year. The increase is mainly the result of an increase in sanitary and storm water disposal charges. Sewage disposal rates are estimated based on the net total cost of the system divided by the number of estimated units of water sold. The number of units of water sold is based on a five-year historical average. See the Sewage Disposal Fund Summary for more information.

Automobile Parking Fees – Charges for services in the Automobile Parking System comprise 5% of the total 2021-2022 budgeted revenue, excluding transfers. These fees include monthly permits, transient parking fees, on-street meter collections, and parking-related charges. Parking fees for 2021-2022 are estimated based on the current year revenue projections. Parking fee revenue is expected to increase from the prior year projected amount due to charging for parking in the structures beginning again on July 1, 2021. See the Automobile Parking System Fund Summary for more information.

Water Fees – Charges for services in the Water Fund comprise 7% of the total 2021-2022 budgeted revenue, excluding transfers. Water fees include water use charge, meter repair and base charge, and connection and inspection fees. Total fees are proposed to increase 6% from the prior year. Water use rates are estimated based on the net cost of the system divided by the number of estimated units of water sold. The number of units of water sold is based on a five-year historical average. See the Water-Supply System Receiving Fund Summary for more information.

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE/NET POSITION
ALL FUND TYPES
FIVE YEAR COMPARISON

	-----TOTAL ALL FUNDS-----				
	ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
REVENUES					
TAXES	\$ 36,086,751	\$ 37,566,540	\$ 37,768,130	\$ 38,617,070	\$ 39,702,720
LICENSES & PERMITS	2,502,108	2,626,560	2,742,640	2,779,070	2,801,000
INTERGOVERNMENTAL	6,298,199	6,530,610	5,778,010	5,870,860	5,964,720
CHARGES FOR SERVICES	23,462,815	20,014,350	23,417,390	26,308,260	27,626,490
FINES & FORFEITURES	1,511,213	1,112,150	1,665,750	1,795,110	1,882,420
INTEREST & RENT	3,591,220	1,849,620	2,158,530	2,378,800	2,669,540
OTHER REVENUES	1,684,980	1,627,550	2,021,870	2,164,950	2,985,050
OPERATING TRANSFERS IN	6,356,892	7,095,290	6,290,000	6,765,000	5,990,370
TOTAL REVENUES	\$ 81,494,178	\$ 78,422,670	\$ 81,842,320	\$ 86,679,120	\$ 89,622,310
EXPENDITURES					
MAJOR FUNDS:					
PERSONNEL SERVICES	\$ 21,386,185	\$ 22,621,210	\$ 23,528,520	\$ 24,131,620	\$ 24,683,610
SUPPLIES	932,713	1,166,530	1,165,360	1,184,770	1,213,440
OTHER CHARGES	18,542,603	18,855,310	20,730,350	21,286,070	21,578,920
CAPITAL OUTLAY	3,933,715	6,751,860	5,693,170	6,488,120	3,116,000
OPERATING TRANSFERS OUT	7,799,705	8,458,840	7,682,820	8,187,680	7,443,500
DEBT SERVICE	83,444	48,630	26,850	17,910	10,620
NON-MAJOR FUNDS:					
PERSONNEL SERVICES	5,711,497	6,365,910	6,565,480	6,685,380	6,779,240
SUPPLIES	605,886	824,950	906,800	915,450	910,740
OTHER CHARGES	9,388,772	10,883,880	11,385,090	12,091,820	11,959,010
CAPITAL OUTLAY	8,215,662	11,157,590	12,255,110	9,705,730	12,425,590
OPERATING TRANSFERS OUT	200,000	100,000	100,000	100,000	100,000
DEBT SERVICE	1,609,895	1,549,250	1,608,230	1,542,430	1,673,480
TOTAL EXPENDITURES	\$ 78,410,077	\$ 88,783,960	\$ 91,647,780	\$ 92,336,980	\$ 91,894,150
REVENUES OVER (UNDER) EXPENDITURES	\$ 3,084,101	\$ (10,361,290)	\$ (9,805,460)	\$ (5,657,860)	\$ (2,271,840)
RECLASSIFICATION OF CAPITAL OUTLAY	\$ 3,908,999	\$ 6,861,210	\$ 5,898,050	\$ 4,101,430	\$ 2,919,820
INCREASE (DECREASE) IN FUND BALANCE / NET POSITION	\$ 6,993,100	\$ (3,500,080)	\$ (3,907,410)	\$ (1,556,430)	\$ 647,980
FUND BALANCE / NET POSITION, BEGINNING OF YEAR	\$ 143,211,820	\$ 150,204,920	\$ 146,704,840	\$ 142,797,430	\$ 141,241,000
FUND BALANCE / NET POSITION, END OF YEAR	\$ 150,204,920	\$ 146,704,840	\$ 142,797,430	\$ 141,241,000	\$ 141,888,980

NOTE:

- Special assessments revenue is included in Other Revenues.

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
MAJOR FUNDS
FIVE YEAR COMPARISON

	-----GENERAL FUND-----					-----SEWAGE DISPOSAL FUND-----				
	ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024	ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
REVENUES										
TAXES	\$ 26,171,799	\$ 26,974,820	\$ 28,293,010	\$ 29,203,800	\$ 30,180,110	\$ 1,687,429	\$ 1,695,620	\$ 394,200	\$ 314,650	\$ 311,760
LICENSES & PERMITS	2,502,108	2,626,560	2,742,640	2,779,070	2,801,000	-	-	-	-	-
INTERGOVERNMENTAL	2,429,017	3,078,820	2,305,240	2,338,640	2,372,310	596,521	3,470	3,470	3,470	3,470
CHARGES FOR SERVICES	2,947,874	2,545,060	3,166,020	3,255,520	3,305,480	8,775,523	9,560,110	9,961,080	10,288,450	10,600,400
FINES & FORFEITURES	1,474,000	1,080,100	1,640,750	1,770,110	1,857,420	-	-	-	-	-
INTEREST & RENT	1,145,219	497,690	637,060	710,940	779,830	179,076	68,630	75,000	75,000	75,000
OTHER REVENUES	98,451	317,660	641,570	496,650	1,127,150	460	-	-	-	-
OPERATING TRANSFERS IN	200,000	100,000	100,000	100,000	100,000	-	-	-	-	-
TOTAL REVENUES	\$ 36,968,468	\$ 37,220,710	\$ 39,526,290	\$ 40,654,730	\$ 42,523,300	\$ 11,239,009	\$ 11,327,830	\$ 10,433,750	\$ 10,681,570	\$ 10,990,630
EXPENDITURES/EXPENSES										
PERSONNEL SERVICES	\$ 20,325,220	\$ 21,392,440	\$ 22,245,880	\$ 22,839,120	\$ 23,392,050	\$ 451,865	\$ 508,770	\$ 506,350	\$ 509,860	\$ 509,510
SUPPLIES	851,002	1,034,520	1,025,740	1,043,140	1,069,720	32,991	68,500	75,000	75,000	75,000
OTHER CHARGES	5,780,100	6,459,960	7,200,500	7,205,940	7,051,610	8,985,509	9,367,720	9,746,730	10,070,590	10,412,610
CAPITAL OUTLAY	1,026,658	3,322,800	1,364,940	4,030,510	903,000	852,432	2,974,950	1,760,000	1,995,000	2,135,000
OPERATING TRANSFERS OUT	7,799,705	8,458,840	7,682,820	8,187,680	7,443,500	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	83,444	48,630	26,850	17,910	10,620
TOTAL EXPENDITURES/EXPENSES	\$ 35,782,685	\$ 40,668,560	\$ 39,519,880	\$ 43,306,390	\$ 39,859,880	\$ 10,406,241	\$ 12,968,570	\$ 12,114,930	\$ 12,668,360	\$ 13,142,740
REVENUES OVER (UNDER) EXPENDITURES/EXPENSES BEFORE CAPITAL OUTLAY RECLASSIFICATION	\$ 1,185,783	\$ (3,447,850)	\$ 6,410	\$ (2,651,660)	\$ 2,663,420	\$ 832,768	\$ (1,640,740)	\$ (1,681,180)	\$ (1,986,790)	\$ (2,152,110)
RECLASSIFICATION OF CAPITAL OUTLAY						\$ 853,768	\$ 2,974,950	\$ 1,760,000	\$ 1,995,000	\$ 2,135,000
INCREASE (DECREASE) IN FUND BALANCE/NET POSITION	\$ 1,185,783	\$ (3,447,850)	\$ 6,410	\$ (2,651,660)	\$ 2,663,420	\$ 1,686,536	\$ 1,334,210	\$ 78,820	\$ 8,210	\$ (17,110)
FUND BALANCE/NET POSITION - BEGINNING OF YEAR	\$ 17,196,658	\$ 18,382,441	\$ 14,934,591	\$ 14,941,001	\$ 12,289,341	\$ 47,273,129	\$ 48,959,665	\$ 50,293,875	\$ 50,372,695	\$ 50,380,905
FUND BALANCE/NET POSITION - END OF YEAR	\$ 18,382,441	\$ 14,934,591	\$ 14,941,001	\$ 12,289,341	\$ 14,952,761	\$ 48,959,665	\$ 50,293,875	\$ 50,372,695	\$ 50,380,905	\$ 50,363,795

NOTES:

Special assessments revenue is included in Other Revenues.

Capital outlay within the proprietary funds are recorded as assets on a GAAP basis and expended on a budget basis.

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
MAJOR FUNDS
FIVE YEAR COMPARISON

-----AUTOMOBILE PARKING SYSTEM FUND-----					-----TOTAL MAJOR FUNDS-----				
ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024	ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,859,228	\$ 28,670,440	\$ 28,687,210	\$ 29,518,450	\$ 30,491,870
-	-	-	-	-	2,502,108	2,626,560	2,742,640	2,779,070	2,801,000
-	-	-	-	-	3,025,538	3,082,290	2,308,710	2,342,110	2,375,780
5,999,217	1,770,470	3,834,730	5,937,950	6,610,060	17,722,614	13,875,640	16,961,830	19,481,920	20,515,940
-	-	-	-	-	1,474,000	1,080,100	1,640,750	1,770,110	1,857,420
759,051	235,000	275,000	325,000	375,000	2,083,346	801,320	987,060	1,110,940	1,229,830
-	30,280	-	-	-	98,911	347,940	641,570	496,650	1,127,150
-	-	-	-	-	200,000	100,000	100,000	100,000	100,000
\$ 6,758,268	\$ 2,035,750	\$ 4,109,730	\$ 6,262,950	\$ 6,985,060	\$ 54,965,745	\$ 50,584,290	\$ 54,069,770	\$ 57,599,250	\$ 60,498,990
\$ 609,100	\$ 720,000	\$ 776,290	\$ 782,640	\$ 782,050	\$ 21,386,185	\$ 22,621,210	\$ 23,528,520	\$ 24,131,620	\$ 24,683,610
48,720	63,510	64,620	66,630	68,720	932,713	1,166,530	1,165,360	1,184,770	1,213,440
3,776,994	3,027,630	3,783,120	4,009,540	4,114,700	18,542,603	18,855,310	20,730,350	21,286,070	21,578,920
2,054,625	454,110	2,568,230	462,610	78,000	3,933,715	6,751,860	5,693,170	6,488,120	3,116,000
-	-	-	-	-	7,799,705	8,458,840	7,682,820	8,187,680	7,443,500
-	-	-	-	-	83,444	48,630	26,850	17,910	10,620
\$ 6,489,439	\$ 4,265,250	\$ 7,192,260	\$ 5,321,420	\$ 5,043,470	\$ 52,678,365	\$ 57,902,380	\$ 58,827,070	\$ 61,296,170	\$ 58,046,090
\$ 268,829	\$ (2,229,500)	\$ (3,082,530)	\$ 941,530	\$ 1,941,590	\$ 2,287,380	\$ (7,318,090)	\$ (4,757,300)	\$ (3,696,920)	\$ 2,452,900
\$ 1,975,805	\$ 454,110	\$ 2,568,230	\$ 462,610	\$ 78,000	2,829,573	\$ 3,429,060	\$ 4,328,230	\$ 2,457,610	\$ 2,213,000
\$ 2,244,634	\$ (1,775,390)	\$ (514,300)	\$ 1,404,140	\$ 2,019,590	\$ 5,116,953	\$ (3,889,030)	\$ (429,070)	\$ (1,239,310)	\$ 4,665,900
\$ 38,221,875	\$ 40,466,509	\$ 38,691,119	\$ 38,176,819	\$ 39,580,959	\$ 102,691,662	\$ 107,808,615	\$ 103,919,585	\$ 103,490,515	\$ 102,251,205
\$ 40,466,509	\$ 38,691,119	\$ 38,176,819	\$ 39,580,959	\$ 41,600,549	\$ 107,808,615	\$ 103,919,585	\$ 103,490,515	\$ 102,251,205	\$ 106,917,105

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
NON-MAJOR FUNDS
FIVE YEAR COMPARISONS

	-----OTHER GOVERNMENTAL FUNDS-----				
	ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
REVENUES					
TAXES	\$ 7,228,986	\$ 7,396,170	\$ 7,782,980	\$ 8,000,680	\$ 8,312,910
INTERGOVERNMENTAL	3,270,586	3,394,940	3,467,240	3,526,690	3,586,880
CHARGES FOR SERVICES	270,336	107,670	123,500	192,200	142,200
FINES & FORFEITURES	37,213	32,050	25,000	25,000	25,000
INTEREST & RENT	544,301	203,070	220,850	199,440	232,750
OTHER REVENUES	1,582,288	1,278,470	1,379,700	1,667,700	1,857,300
OPERATING TRANSFERS IN	5,656,892	6,995,290	6,190,000	6,665,000	5,890,370
TOTAL REVENUES	\$ 18,590,602	\$ 19,407,660	\$ 19,189,270	\$ 20,276,710	\$ 20,047,410
EXPENDITURES/EXPENSES					
PERSONNEL SERVICES	\$ 4,283,119	\$ 4,552,650	\$ 4,715,440	\$ 4,820,470	\$ 4,916,040
SUPPLIES	311,298	338,700	412,400	433,400	418,400
OTHER CHARGES	5,132,696	5,356,150	5,697,660	6,287,160	5,987,960
CAPITAL OUTLAY	7,059,613	9,357,790	10,133,290	7,776,910	9,560,770
OPERATING TRANSFERS OUT	-	-	-	-	-
DEBT SERVICE	1,609,895	1,549,250	1,608,230	1,542,430	1,673,480
TOTAL EXPENSES	\$ 18,396,621	\$ 21,154,540	\$ 22,567,020	\$ 20,860,370	\$ 22,556,650
REVENUES OVER (UNDER) EXPENDITURES/EXPENSES					
BEFORE CAPITAL OUTLAY RECLASSIFICATION	\$ 193,981	\$ (1,746,880)	\$ (3,377,750)	\$ (583,660)	\$ (2,509,240)
RECLASSIFICATION OF CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -
INCREASE (DECREASE) IN FUND BALANCE/NET POSITION	\$ 193,981	\$ (1,746,880)	\$ (3,377,750)	\$ (583,660)	\$ (2,509,240)
FUND BALANCE/NET POSITION - BEGINNING OF YEAR	\$ 12,340,548	\$ 12,534,529	\$ 10,787,649	\$ 7,409,899	\$ 6,826,239
FUND BALANCE/NET POSITION - END OF YEAR	\$ 12,534,529	\$ 10,787,649	\$ 7,409,899	\$ 6,826,239	\$ 4,316,999

NOTE:

Other governmental funds include special revenue funds, debt service fund, capital projects fund, permanent fund and component units.

Enterprise/internal service funds include water-supply system fund, golf course funds and computer equipment fund.

Capital outlay within the proprietary funds are recorded as assets on a GAAP basis and expended on a budget basis.

CITY OF BIRMINGHAM, MICHIGAN
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
NON-MAJOR FUNDS
FIVE YEAR COMPARISONS

----ENTERPRISE/INTERNAL SERVICES FUNDS----					-----TOTAL NON-MAJOR FUNDS-----				
ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024	ACTUAL 2019-2020	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
\$ 998,537	\$ 1,499,930	\$ 1,297,940	\$ 1,097,940	\$ 897,940	\$ 8,227,523	\$ 8,896,100	\$ 9,080,920	\$ 9,098,620	\$ 9,210,850
2,075	53,380	2,060	2,060	2,060	3,272,661	3,448,320	3,469,300	3,528,750	3,588,940
5,469,865	6,031,040	6,332,060	6,634,140	6,968,350	5,740,201	6,138,710	6,455,560	6,826,340	7,110,550
-	-	-	-	-	37,213	32,050	25,000	25,000	25,000
963,573	845,230	950,620	1,068,420	1,206,960	1,507,874	1,048,300	1,171,470	1,267,860	1,439,710
3,781	1,140	600	600	600	1,586,069	1,279,610	1,380,300	1,668,300	1,857,900
500,000	-	-	-	-	6,156,892	6,995,290	6,190,000	6,665,000	5,890,370
\$ 7,937,831	\$ 8,430,720	\$ 8,583,280	\$ 8,803,160	\$ 9,075,910	\$ 26,528,433	\$ 27,838,380	\$ 27,772,550	\$ 29,079,870	\$ 29,123,320
\$ 1,424,372	\$ 1,813,260	\$ 1,850,040	\$ 1,864,910	\$ 1,863,200	\$ 5,707,491	\$ 6,365,910	\$ 6,565,480	\$ 6,685,380	\$ 6,779,240
294,589	486,250	494,400	482,050	492,340	605,887	824,950	906,800	915,450	910,740
4,256,082	5,527,730	5,687,430	5,804,660	5,971,050	9,388,778	10,883,880	11,385,090	12,091,820	11,959,010
1,156,049	1,799,800	2,121,820	1,928,820	2,864,820	8,215,662	11,157,590	12,255,110	9,705,730	12,425,590
200,000	100,000	100,000	100,000	100,000	200,000	100,000	100,000	100,000	100,000
-	-	-	-	-	1,609,895	1,549,250	1,608,230	1,542,430	1,673,480
\$ 7,331,092	\$ 9,727,040	\$ 10,253,690	\$ 10,180,440	\$ 11,291,410	\$ 25,727,713	\$ 30,881,580	\$ 32,820,710	\$ 31,040,810	\$ 33,848,060
\$ 606,739	\$ (1,296,320)	\$ (1,670,410)	\$ (1,377,280)	\$ (2,215,500)	\$ 800,720	\$ (3,043,200)	\$ (5,048,160)	\$ (1,960,940)	\$ (4,724,740)
\$ 1,079,426	\$ 3,432,150	\$ 1,569,820	\$ 1,643,820	\$ 706,820	\$ 1,079,426	\$ 3,432,150	\$ 1,569,820	\$ 1,643,820	\$ 706,820
\$ 1,686,165	\$ 2,135,830	\$ (100,590)	\$ 266,540	\$ (1,508,680)	\$ 1,880,146	\$ 388,950	\$ (3,478,340)	\$ (317,120)	\$ (4,017,920)
\$ 28,179,610	\$ 29,865,775	\$ 32,001,605	\$ 31,901,015	\$ 32,167,555	\$ 40,520,158	\$ 42,400,304	\$ 42,789,254	\$ 39,310,914	\$ 38,993,794
\$ 29,865,775	\$ 32,001,605	\$ 31,901,015	\$ 32,167,555	\$ 30,658,875	\$ 42,400,304	\$ 42,789,254	\$ 39,310,914	\$ 38,993,794	\$ 34,975,874

Long-Range Planning Processes

Following is a summary of long-range planning processes developed and used by the City to match financial resources with long-term objectives and service delivery:

	Type of planning process	Description of process	Budget impacts
Five-Year Forecast	Long-range (current budget plus four years) operating plan to facilitate financial planning	Finance Department staff working with consultant to determine key forecast assumptions to project major revenue sources and expenditures. Funds included are General Fund and Major and Local Street Funds. Forecast also includes water and sewer rate projections. Presented to public and City Commission at long-range planning session in January.	Provides financial framework to evaluate financial condition of City and rational bases for devising fiscal strategy. Provides for budget stability, planning, direction and decision making. (Long-Term Municipal Goal 1) See trends at the end of this section.
Capital Projects Plan	Six-year plan includes project listing by plan year	Departments submit to City Manager for consideration/ revision. Manager submits to City Commission for approval.	Provides for predictable funding level from year to year to allow adequate planning for funding, debt-service requirements, and impact of operating costs. See Capital Improvements section of budget document for operational impacts. (Long-Term Municipal Goals 1 and 5)
Building Maintenance	Six-year plan by facility and maintenance activity or project	Building Maintenance Supervisor prioritizes other departments' or activities' requests for projects along with known maintenance requirements and submits to City Manager. Manager submits recommendation to City Commission for approval.	Provides for a stable annual level of expenditure to ensure continued maintenance of City facilities. Integrates with various departmental budgets and six-year capital improvements program. (Long-Term Municipal Goals 1a,1b and 5)

	Type of planning process	Description of process	Budget impacts
Parks & Recreation Master Plan	Five-year master plan that guides future parks and recreation development	Overall review/assessment of parks and recreation facilities and inventory within the community. Public process including hosting workshop, public hearing and Parks Board review prior to submittal to City Commission and adoption.	Master plan used by staff and Commission for planning, budgeting purposes and decision making. Meets state requirements for use in securing grant funds. (Long-Term Municipal Goals 1a,1b,3a,4a and 4b)
2016 Plan	20-year master plan for downtown Birmingham that guides future development of both public spaces and private property. New plan currently under development.	Overall review of existing conditions conducted. Extensive involvement by City staff and public in charrettes and public meetings. A new master plan is in the process of review and approval.	2016 master plan used by staff and Commission for planning, decision making and budget purposes. Meets state requirements for use in securing grant funds. (Long-Term Municipal Goals 3a,3b,4a and 4b)
Vehicle/ Equipment Replacement	Three- to five-year plan to replace certain vehicles, fire department and contractor-type equipment	Public Services and Fire Department provide requests to City Manager. Manager submits to City Commission for approval of purchases.	Allows for the funding of replacements annually to insure that the condition of the fleet and equipment is at an optimum level, reducing fleet maintenance and operational costs. See Vehicle Replacement Plan in the Capital Improvement section of the budget document. (Long-Term Municipal Goal 1a)

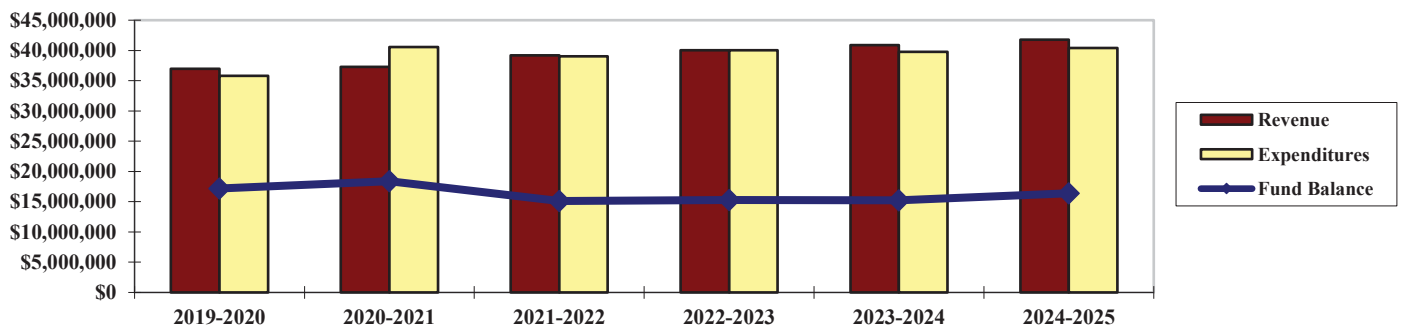
	Type of planning process	Description of process	Budget impacts
Information Systems Plan	Multi-year plan to purchase or replace certain computer and attendant equipment	Finance and Information Technology Department (Computers/Copiers) maintain inventory and recommend replacements/maintenance that comply with established criteria. Subject to Commission approval.	Allows for the funding of replacements, maintenance, help desk support and network infrastructure replacement annually. Replacement decisions are determined considering changing software technology, economic issues, maintenance costs and downtime. Identifies cost of technology by employee. (Long-Term Municipal Goals 1a and 2a)
Street Improvement Program	Internal five-year plan to maintain and improve City street system	Engineering Department develops a street maintenance and improvement program based on priorities and established criteria.	Long-term planning for street infrastructure needs that integrates with six-year capital planning process.(Long-Term Municipal Goals 1a,1b and 5)
Water Improvement Program	Ongoing program for water-main replacement and improvements	Based on completed reliability and water loss study, continued improvements to the system are planned.	Long-term planning for water-main replacement and improvements. Integrates with six-year capital planning process. (Long-Term Municipal Goals 1a, 1b and 5)
Sewer Improvement Program	Ongoing program for sewer improvements coupled with street projects	Engineering Department develops program based on existing condition and capacity needs. Continued improvements to the system are planned coupled with street projects.	Provides for planning and more efficient use of funds in coordinating sewer improvements with street projects. Integrates with six-year capital improvements program. (Long-Term Municipal Goals 1a,1b and 5)

	Type of planning process	Description of process	Budget impacts
Backyard Sewer and Water System Plan	Eight-year capital improvement program	Based on input from Ad Hoc Committee, Engineering Department and engineering consultant. Development of report and recommendation to City Commission.	Multi-year plan to abandon or rehabilitate all public sewers and water mains located in backyards. Integrates with six-year capital improvement program. (Long-Term Municipal Goals 1a,1b and 5)
Triangle District Urban Design Plan	Twenty-year master plan for former underutilized commercial area immediately east of downtown Birmingham that guides future development of both public spaces and private property	Overall review of existing conditions conducted, extensive public meetings, design workshops, three-day charrette. Implementation commenced immediately. Corridor Improvement Authority was established to provide funding for public parking to spur development.	Master plan used by staff and Commission for planning, decision making and budgeting purposes. Plan meets state requirements to secure grant funds. (Long-Term Municipal Goals 2a, 3a, 3b,4a and 4b)

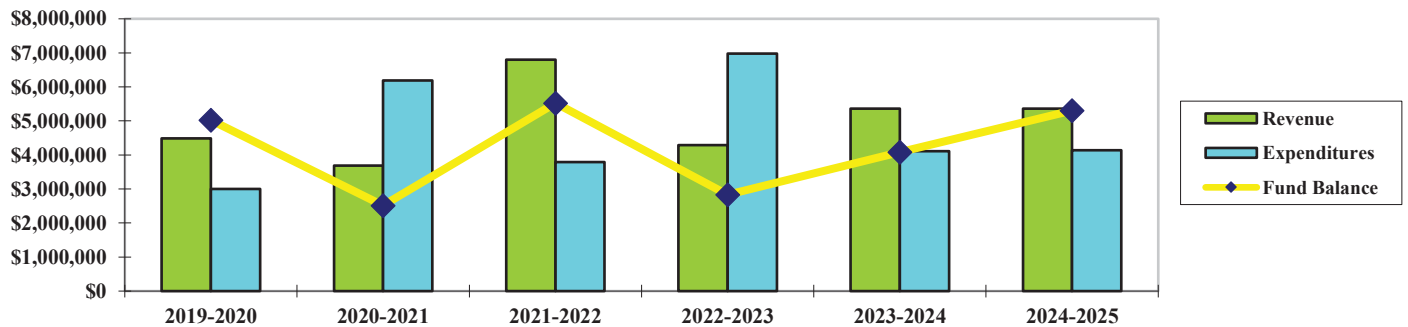
Five Year Operating Forecast

Below is summarized information from the City's five year forecast which was presented to the City Commission in January 2021. The forecast consists of five significant funds: General Fund, Major Street Fund, Local Street Fund, Water Fund, and the Sewer Fund. The forecast is prepared to give the City Commission a preview of the City's financial position prior to reviewing the recommended budget. Significant changes between the five year forecast and the recommended budget are noted in each fund's summary.

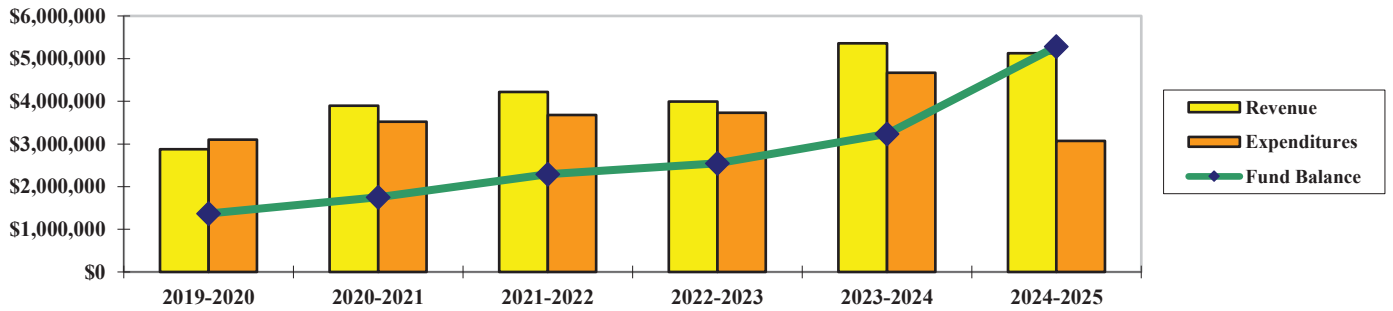
General Fund- Fund Balance



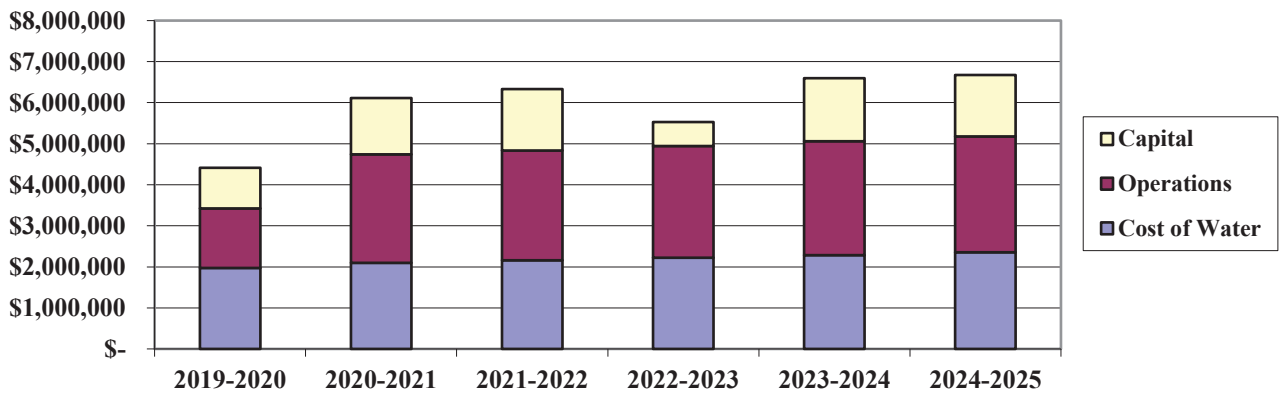
Major Streets – Fund Balance



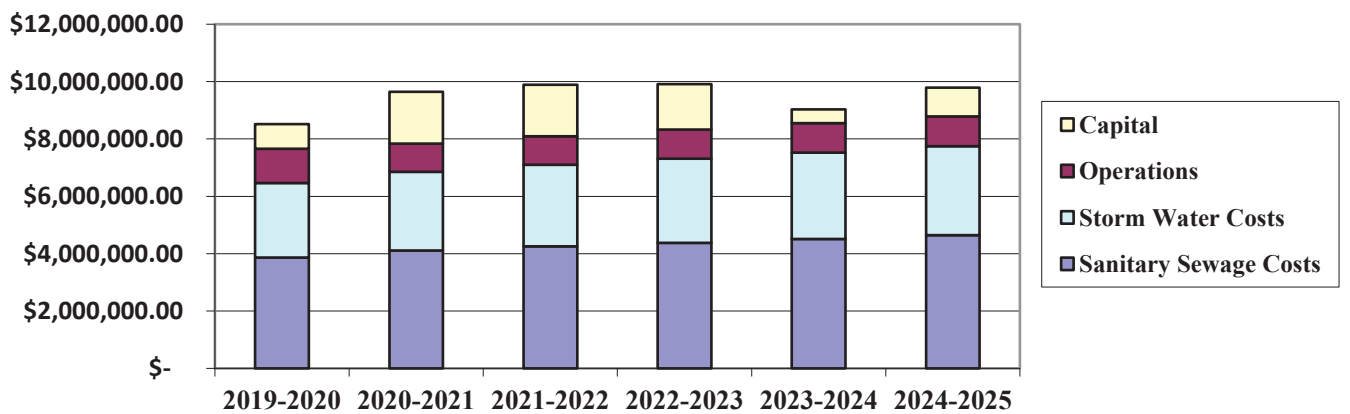
Local Streets – Fund Balance



Water Fund – Total Costs



Sewer Fund – Total Costs



FINANCIAL POLICIES

The City of Birmingham's financial policies, compiled below, set forth basic tenets for overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies provide a fiscal framework for the decision-making process of the City and the Administration.

These policies provide guidelines for evaluating both current activities and proposals for future programs. Most of the policies represent long-standing principles, traditions and practices which have guided the City in the past and have maintained its fiscal stability.

Operating Budget Policies

- The City will maintain a budgetary control system to ensure adherence to the budget; will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts; and amend the budget from time to time throughout the year as required by State law.
- The City will monitor departmental expenditures monthly.
- The City will integrate performance-measurement and productivity indicators into the budget.
- The City will continue its efforts to reduce major cost factors, such as costs for hospitalization and other insurance coverage.
- The City will avoid, except in an extreme emergency, budgetary practices or procedures that balance current-period expenditures at the expense of future years' revenues.
- The City will budget for adequate levels of funding for the retirement system and retirees' medical insurance.
- The City will develop and maintain accounting and budgetary control systems to safeguard the assets held in public trust.
- The City shall adopt a balanced budget as required by State law in which total estimated expenditures/expenses, including an accrued deficit in the budget, shall not exceed the total estimated revenues, including an available unappropriated surplus.

Revenue Policies

- The City will make every attempt to maintain a diversified and stable revenue base to shelter it from short- or long-term fluctuations in any one revenue source.
- The City will project its annual revenues by an objective and thorough analytical process.

- The City will maintain sound property-appraisal procedures and practices to reflect current values.
- The City will avoid the use of one-time revenues to fund ongoing expenditures.
- The City will not rely on the use or collection of any major revenue source it considers unpredictable or unlikely to be collected.
- The City will follow a policy of collecting all revenues due the City.
- The City will review and establish fees and charges to keep pace with the cost of providing services.

Fund Balance Policy

- The City will maintain the unassigned fund balance of the General Fund at an amount not less than two months (17%) of the general fund operating expenditures and not more than the equivalent of (40%) of the general operating budget.

Accounting, Auditing and Financial Reporting Policies

- An independent audit will be performed annually.
- The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the publication “Governmental Auditing, Accounting and Financial Reporting” (GAAFR).

Investment Policies

- The City will make a cash-flow analysis of all funds regularly. Disbursement, collection and deposit of all funds will be scheduled to ensure maximum investment capabilities.
- When permitted by law, the City will pool cash from several different funds for investment purposes to maximize potential earnings.
- The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity and safety of its principal.
- The City’s accounting system will provide regular information concerning its cash position and investment performance.

Debt Policies

- The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues and, where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the projects.
- The City will keep the average maturity of general-obligation bonds at or below twenty years, i.e., below the expected useful life of most capital improvements.
- When possible, the City will use special-assessment or other self-supporting bonds.
- The City will not incur long-term debt to support current-fiscal-year expenditures.
- The City will maintain a sound relationship with all bond-rating agencies, and will keep them informed about its current financial condition. The City will continue the practice of full disclosure as it pertains to all financial reports and bond prospectuses.

Capital Improvement Budget Policies

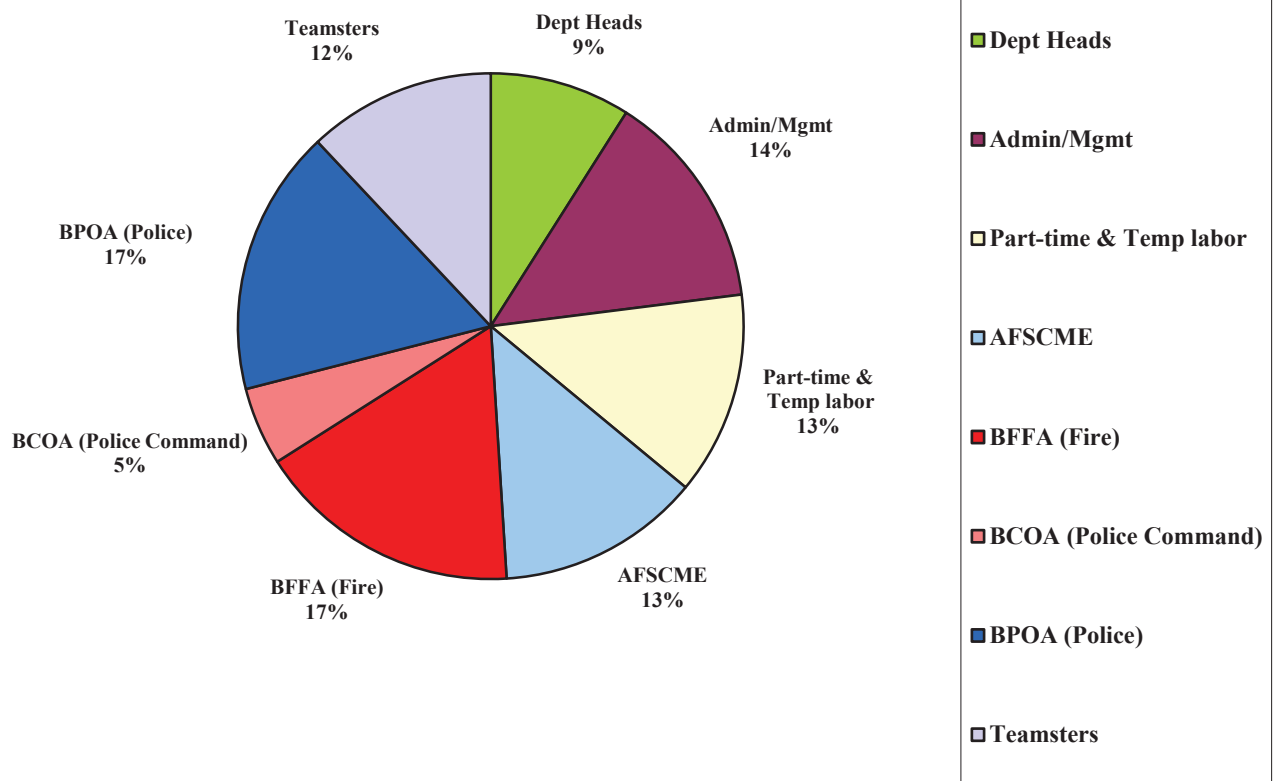
- The City will make all capital improvements in accordance with an adopted capital-improvements program.
- The City will maintain a six-year plan for capital improvements, with proposed funding sources, updated annually.
- The City will coordinate the development of the capital-improvements program with the annual operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating-budget forecasts.
- The City will use intergovernmental assistance to finance only those capital improvements consistent with the adopted capital-improvements plan and City priorities, and for which operating and maintenance costs have been included in operating-budget forecasts.
- The City will attempt to maintain all its assets at a level adequate to protect the City's capital investments and to minimize future maintenance and replacement costs.
- Capital investments will be made to foster Birmingham's goal of investing in the City's infrastructure to support urban living.

PERSONNEL

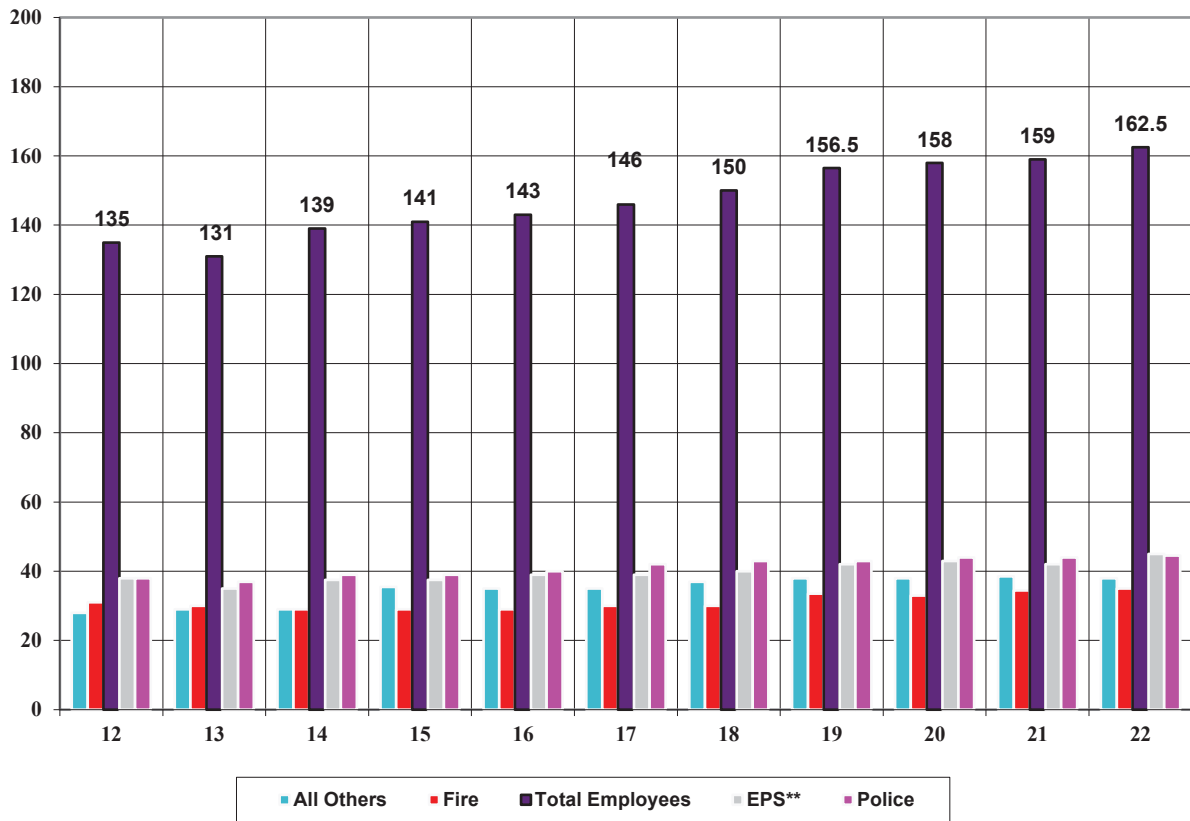
For fiscal year 2021-2022, 2022-2023, and 2023-2024 budgets, the City Manager has recommended 162.5 full-time staff positions and 103 part-time employees (164 full-time in 2022-2023 and 2023-2024). Of the full-time positions, 153 are budgeted within the General Fund, 4.5 in the Equipment Funds, 1 in the Birmingham Shopping District Fund, 2 in the Automobile Parking System Fund, and 2 in the Golf Course Funds. In addition, there are 21 full-time positions and 70 part-time positions at the Baldwin Public Library.

Below is a chart outlining the percentage of wages by unit (not including the Library):

Percentage of Wages by Unit



City of Birmingham Full -Time Employees*



*Does not include Baldwin Public Library

**Engineering & Public Services

City of Birmingham

Fiscal Year 2018-2019

- Clerk's Department added a part-time clerical position.
- Birmingham Shopping District added a part-time seasonal assistant position.
- Treasury Department, Fire Department, City Maintenance Department and the Engineering Department added half-time positions for transitional purposes.
- Police Department added a part-time parking meter maintenance position.
- Fire Department added three full-time firefighter positions.
- Planning Department added a part-time planning intern position.
- Department of Public Services added a full-time fleet mechanic position and reallocated three other positions based on staffing needs.

These changes result in 156.5 full-time positions and 109 part-time positions, which is an increase of six and a half full-time positions and four part-time positions from the prior fiscal year.

Fiscal Year 2019-2020

- The Museum eliminated their part-time seasonal staff position and increased the hours of an existing part-time position.
- Police Department added a police officer position and renamed a sergeant to a police officer position.
- Fire Department eliminated the half-time transitional position.
- Planning Department's vacant senior planner position was renamed as a city planner position.
- Engineering Department added a full-time public works inspector position and eliminated a part-time public works inspector position.
- Department of Public Services eliminated a vacant full-time parks & forestry coordinator position and added a full-time sewer, water & streets operator position.
- Birmingham Shopping District added two additional seasonal assistant positions and redistributed hours to keep overall seasonal hours the same.

These changes result in 158 full-time positions and 109 part-time positions which is an increase of 1.5 full-time positions. The number of full-time positions is 83% of the level the City had in fiscal year 2000-2001, which was at the peak of employment levels.

Fiscal Year 2020-2021

- Engineering Department eliminated one vacant full-time assistant city engineer position and one vacant full-time technician position. The department added one full-time construction engineer position.
- Clerk Department and Fire Department added half-time positions for transitional purposes.
- Human Resources Department eliminated their part-time consultant position.

- Museum added a part-time seasonal staff position, eliminated a part-time position, and increased the hours of one existing part-time position.
- Fire Department added one full-time firefighter position.
- Building Department eliminated two vacant part-time clerical positions.
- Department of Public Services renamed a full-time traffic sign maintenance position to an operator parks, forestry, and arena position.
- Birmingham Shopping District eliminated two vacant seasonal assistant positions.

These changes result in 159 full-time positions and 104 part-time positions for the 2020-2021 fiscal year which is an increase of 1 full-time position and a decrease of 5 part-time positions from the prior fiscal year.

Fiscal Year 2021-2022

- Treasury Department, Clerk Department, City Maintenance Department, and the Fire Department eliminated their half-time transitional positions.
- Police Department added one half-time transitional position.
- Fire Department added one full-time firefighter position.
- City Manager's Department and Information Technology Department added one full-time position split fifty percent between the two departments.
- Information Technology Department removed one part-time position.
- Department of Public Services added one full-time parks, forestry, and arena specialist position.
- Automobile Parking System added one full-time parking operations manager and one full-time administrative assistant position.

These changes result in 162.5 full-time positions and 103 part-time positions for 2021-2022 which is an increase of 3.5 full-time positions and a decrease of 1 part-time position from the prior fiscal year.

Fiscal Year 2022-2023

- Fire Department added one full-time firefighter position.
- Police Department removed one half-time transitional position.
- Department of Public Services added one full-time parks, forestry, and arena operator position.

This results in 164 full-time positions and 103 part-time positions for 2022-2023.

Fiscal Year 2023-2024

The count remains the same as the prior year at 164 full-time positions and 103 part-time positions for 2023-2024.

PERSONNEL SUMMARY

2021-2022 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2019-2020		APPROVED 2020-2021		RECOMMENDED 2021-2022		PLANNED 2022-2023		PLANNED 2023-2024	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	MANAGER'S OFFICE										
\$160,000	City Manager	1		1		1		1		1	
\$113,300	Assistant City Manager	1		1		1		1		1	
\$94,339	Communications Director	1		1		1		1		1	
\$25,737	Assistant to City Manager (shared with Human Resources)	.5		.5		.5		.5		.5	
\$25,282	Media/IT Specialist (shared with Information Technology)					.5		.5		.5	
		3.5	0	3.5	0	4	0	4	0	4	0
	CLERK										
\$80,734	City Clerk	1		1.5		1		1		1	
\$52,275	Deputy Clerk	1		1		1		1		1	
\$15,600	Clerical Assistant		0		0		3		3		3
\$0	Administrative Transcriptionist		1		1		0		0		0
\$0	Office and Elections Coordinator		2		2		0		0		0
\$7,488	Clerical		1		1		1		1		1
		2	4	2.5	4	2	4	2	4	2	4
	HUMAN RESOURCES DEPARTMENT										
\$106,739	Human Resources Manager	1		1		1		1		1	
\$70,579	Human Resources Generalist	1		1		1		1		1	
\$25,737	Assistant to City Manager (shared with Manager's office)	.5		.5		.5		.5		.5	
\$0	Human Resources Consultant		1		0		0		0		0
\$17,472	Human Resources Assistant		1		1		1		1		1
		2.5	2	2.5	1	2.5	1	2.5	1	2.5	1
	FINANCE AND TREASURY DEPARTMENT										
\$119,814	Director of Finance/Treasurer	1		1		1		1		1	
\$100,891	Assistant Finance Director	1		1		1		1		1	
\$60,696	Deputy Treasurer	1.5		1.5		1		1		1	
\$80,790	Senior Accountant	1		1		1		1		1	
\$55,738	Accountant	1		1		1		1		1	
\$60,625	Accounting Administrator	1		1		1		1		1	
\$59,895	Payroll Coordinator	1		1		1		1		1	
\$31,100	Part-time Accounts Payable Clerk		1		1		1		1		1
\$50,229	Utility Billing Designee	1		1		1		1		1	
\$50,294	Senior Clerk/Cashier	1		1		1		1		1	
\$50,229	Clerk Typist B	1		1		1		1		1	
\$53,893	Secretary	1		1		1		1		1	
\$14,560	Treasury Clerical		1		1		1		1		1
\$31,730	Treasury Consultant		1		1		1		1		1
		11.5	3	11.5	3	11.0	3	11.0	3	11.0	3

PERSONNEL SUMMARY

2021-2022 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2019-2020		APPROVED 2020-2021		RECOMMENDED 2021-2022		PLANNED 2022-2023		PLANNED 2023-2024	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
\$66,843 \$58,238	CITY HALL & GROUNDS										
	Building Maintenance Supervisor	1.5		1.5		1		1		1	
	Building Maintenance	1		1		1		1		1	
		2.5	0	2.5	0	2	0	2	0	2	0
	HISTORICAL MUSEUM										
\$68,047	Museum Director		1		1		1		1		1
\$34,944	Museum Specialist						1		2		2
\$25,639	Museum Assistant		3		2		1		0		0
\$1,920	Museum Seasonal Staff		0		1		1		1		1
		0	4	0	4	0	4	0	4	0	4
	POLICE										
\$119,814	Police Chief	1		1		1		1		1	
\$103,917	Commander	3		3		3		3		3	
\$95,172	Lieutenant	4		4		4		4		4	
\$87,485	Sergeant	6		6		6		6		6	
\$79,090	Police Officer	19		19		19		19		19	
\$55,130	Police Dispatcher	8		8		8		8		8	
\$36,942	Part-time Police Dispatcher		4		4		4		4		4
\$83,179	Staff & Services Coordinator (including transitional position)	1		1		1.5		1		1	
\$32,760	Parking Meter Maintenance		3		3		3		3		3
\$37,146	Parking Enforcement Assistant	1	5	1	5	1	5	1	5	1	5
\$41,990	Clerk Typist	1	3	1	3	1	3	1	3	1	3
\$5,520	Crossing Guard		12		12		12		12		12
		44	27	44	27	44.5	27	44	27	44	27
	FIRE										
\$118,555	Fire Chief	1		1		1		1		1	
\$100,891	Assistant Fire Chief	1		1		1		1		1	
\$93,206	Fire Marshal	1		1.5		1		1		1	
\$92,528	Battalion Chief	3		3		3		3		3	
\$86,228	Fire Lieutenant	7		7		7		7		7	
\$76,081	Firefighter/AEMT	20		21		22		23		23	
		33	0	34.5	0	35	0	36	0	36	0

PERSONNEL SUMMARY

2021-2022 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2019-2020		APPROVED 2020-2021		RECOMMENDED 2021-2022		PLANNED 2022-2023		PLANNED 2023-2024	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	<u>COMMUNITY DEVELOPMENT</u>										
	BUILDING INSPECTION										
\$112,870	Building Official	1		1		1		1		1	
\$91,366	Assistant Building Official	2		2		2		2		2	
\$78,000	Building Inspector	2		2		2		2		2	
\$76,136	Plumbing/Heating Inspector	1		1		1		1		1	
\$78,216	Electrical Inspector	1		1		1		1		1	
\$34,611	Part-time Building Inspector		1		1		1		1		1
\$6,592	Substitute Inspectors	2		2		2		2		2	
\$31,339	Code Enforcement Officer		3		3		3		3		3
\$66,329	Development Coordinator	1		1		1		1		1	
\$60,366	Office Coordinator	1		1		2		2		2	
\$52,312	Clerical	2		2		1		1		1	
\$0	Part-time Clerical		2		0		0		0		0
		11	8	11	6	11	6	11	6	11	6
	PLANNING										
\$114,388	Planning Director	1		1		1		1		1	
\$0	Senior Planner	0		0		0		0		0	
\$76,132	City Planner/GIS Technician	2		2		2		2		2	
\$19,760	Assistant Planner		1		1		1		1		1
\$21,840	Planning Intern		1		1		1		1		1
\$20,909	Planning Clerical		2		2		2		2		2
		3	4	3	4	3	4	3	4	3	4
	ENGINEERING										
\$117,520	City Engineer	1		1		1		1		1	
\$83,720	Assistant City Engineer	2		1		1		1		1	
\$72,800	Construction Engineer			1		1		1		1	
\$0	Senior Engineering Technician	1		0		0		0		0	
\$71,460	Public Works Inspector	2		2		2		2		2	
\$46,020	Public Works Inspector - Part-time		2		2		2		2		2
\$15,600	Engineering Intern		1		1		1		1		1
		6	3	5	3	5	3	5	3	5	3

PERSONNEL SUMMARY

2021-2022 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2019-2020		APPROVED 2020-2021		RECOMMENDED 2021-2022		PLANNED 2022-2023		PLANNED 2023-2024	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	DEPARTMENT OF PUBLIC SERVICES										
\$119,814	Director of Public Services	1		1		1		1		1	
\$69,888	Public Works Manager	1		1		1		1		1	
\$80,907	Parks & Recreation Manager	1		1		1		1		1	
\$64,265	Recreation Coordinator	1		1		1		1		1	
\$53,899	Secretary	1		1		1		1		1	
\$15,981	Part-time Clerical		3		3		3		3		3
\$18,000	DPS Intern		1		1		1		1		1
\$21,481	Public Relations Specialist (shared with Birmingham Shopping District)		.5		.5		.5		.5		.5
\$72,560	Foreman-Streets/Water/Sewer	1		1		1		1		1	
\$68,251	Foreman-Parks/Forestry/Arena	1		1		1		1		1	
\$65,437	Assistant Foreman-Parks/Forestry/Arena	1		1		1		1		1	
\$62,369	Assistant Foreman-Streets/Water/Sewer	2		2		2		2		2	
\$61,266	Parks & Forestry Coordinator	1		2		2		2		2	
\$57,214	Specialist-Streets/Water/Sewer	3		3		3		3		3	
\$51,584	Specialist-Parks/Forestry/Arena					1		1		1	
\$55,302	Technician-Streets/Water/Sewer	4		4		4		4		4	
\$57,221	Technician-Parks/Forestry/Arena	2		2		2		2		2	
\$52,690	Operator-Streets/Water/Sewer	6		6		6		6		6	
\$51,639	Operator-Parks/Forestry/Arena	5		5		5		6		6	
\$0	Traffic Sign Maintenance	1		0		0		0		0	
\$16,250	Temporary Laborer		16		16		16		16		16
		32	20.5	32	20.5	33	20.5	34	20.5	34	20.5
	GENERAL FUND TOTAL	151.0	76	152.0	73	153.0	73	154.5	73	154.5	73
	INFORMATION TECHNOLOGY										
\$69,691	IT Technician	1		1		1		1		1	
\$17,316	IT Technician Assistant		2		2		1		1		1
\$25,282	Media/IT Specialist (shared with Manager's office)					.5		.5		.5	
		1	2	1	2	1.5	1	1.5	1	1.5	1
	DPS-GARAGE										
\$56,687	Fleet Mechanics - State Certified	3		3		3		3		3	
		3	0	3	0	3	0	3	0	3	0
	EQUIPMENT FUND TOTAL	4	2	4	2	4.5	1	4.5	1	4.5	1

PERSONNEL SUMMARY

2021-2022 BUDGETED POSITION PAY	ACTIVITY/POSITION	APPROVED 2019-2020		APPROVED 2020-2021		RECOMMENDED 2021-2022		PLANNED 2022-2023		PLANNED 2023-2024	
		FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
\$113,331 \$54,212 \$46,336 \$21,481 \$23,034 \$5,304 \$95,000 \$51,474 \$75,009 \$68,251 \$16,120 \$11,104 \$96,893 \$75,928 \$62,712 \$55,274 \$40,788 \$46,169 \$25,532 \$45,489 \$25,152 \$10,769 \$5,298 \$2,809 \$14,960	BIRMINGHAM SHOPPING DISTRICT	1		1		1		1		1	
	BSD Director										
	BSD Special Event Specialist		1		1		1		1		1
	BSD Office Specialist		1		1		1		1		1
	Public Relations Specialist (shared with Dept of Public Services)		.5		.5		.5		.5		.5
	BSD Special Event Assistant		1		1		1		1		1
	BSD Seasonal Assistant		3		1		1		1		1
	BIRMINGHAM SHOPPING DISTRICT FUND TOTAL	1	6.5	1	4.5	1	4.5	1	4.5	1	4.5
	AUTOMOBILE PARKING SYSTEM										
	Parking Operations Manager					1		1		1	
	Parking Administrative Assistant					1		1		1	
	AUTOMOBILE PARKING SYSTEM TOTAL	0	0	0	0	2	0	2	0	2	0
	GOLF COURSES										
	Golf Manager	1		1		1		1		1	
	Grounds Superintendent	1		1		1		1		1	
	Golf Teaching Pro Instructor Part-time		1		1		1		1		1
	Temporary Labor Golf Courses		24		24		24		24		24
	GOLF COURSES TOTAL	2	25	2	25	2	25	2	25	2	25
	GRAND TOTAL (NOT INCLUDING LIBRARY)	158	109	159	104	162.5	103	164	103	164	103
	LIBRARY										
	Library Director	1		1		1		1		1	
	Library Associate Director	1		1		1		1		1	
	Library Department Head/Coordinator	5		5		5		5		5	
	Technology Trainer	1		1		1		1		1	
	Administrative Assistant		1		1		1		1		1
	Bookkeeper	1		1		1		1		1	
	Paraprofessional	1	6	1	7	2	1	2	1	2	1
	Librarian	7	6	8	5	8	6	8	6	8	6
	Library Assistant II/III	1	3	1	5	1	6	1	6	1	6
	Library Assistant I		15		17		22		22		22
	Library Page		8		10		9		9		9
	Substitute Librarian		24		25		22		22		22
	Library Operations Assistant		3		4		4		4		4
	LIBRARY FUND TOTAL	18	66	20	73	21	70	21	70	21	70
	GRAND TOTAL CITY	176	175	179	177	183.5	173	185	173	185	173



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

GENERAL FUND

The General Fund is the City's major operating fund. All revenues which, by law or for administrative control, are not in separate funds are deposited in the General Fund. The General Fund is used to provide: police and fire services; planning, engineering and building inspection; recreation and leisure programs; and overall City administration, including management, finance and treasury, clerk's office, human resources, and property maintenance.

This section presents budget results and financial comparisons for the General Fund. This includes:

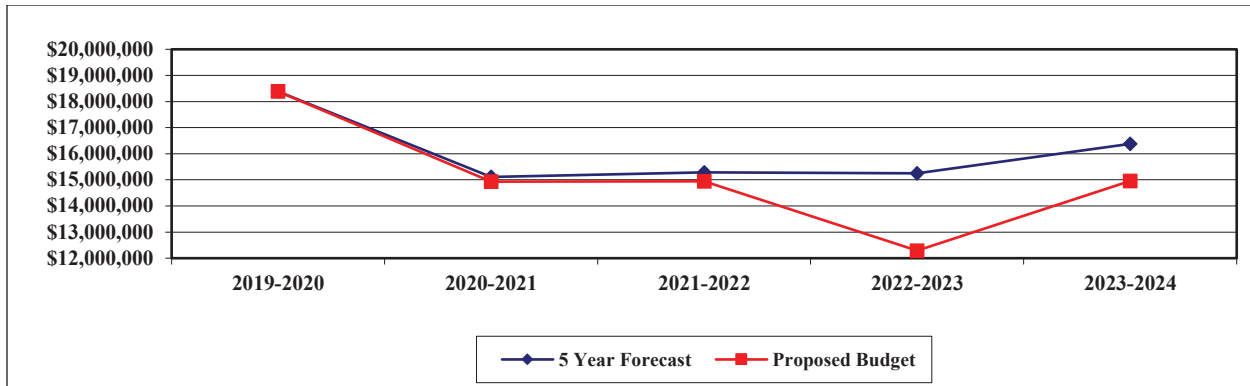
1. General Fund Overview – Includes a summary of Revenues, Expenditures and Changes in Fund Balance, a comparison of recommended budget fund balance to the 5 year forecast, and a comparison of recommended budget fund balance to the City's fund balance policy.
2. General Fund Revenues – Includes an overview, assumptions for major revenue sources, and revenue comparisons.
3. General Fund Expenditures – Includes an overview and summary and detail expenditure comparisons. Detail expenditure explanations can be found in the individual department budgets following this section.

General Fund Overview

Below is an overview of the budget for the General Fund. Details and assumptions concerning revenue and expenditures can be found later in this section.

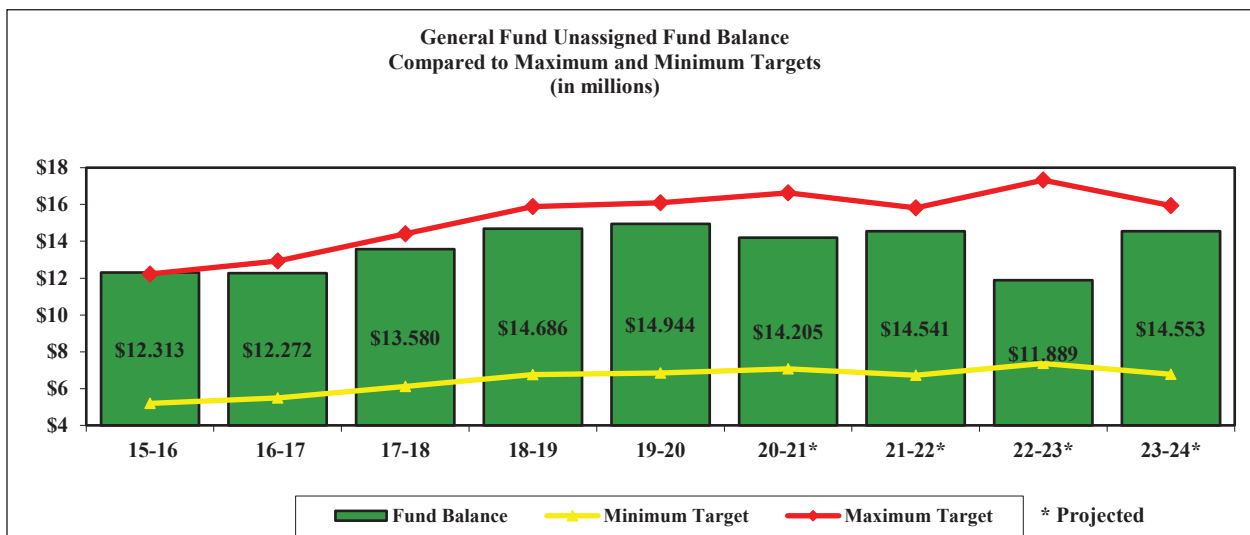
City of Birmingham, Michigan						
Statement of Revenues, Expenditures and Changes in Fund Balance						
General Fund						
<u>Description</u>	<u>Actual 2019-2020</u>	<u>Budget 2020-2021</u>	<u>Projected 2020-2021</u>	<u>Recommended 2021-2022</u>	<u>Planned 2022-2023</u>	<u>Planned 2023-2024</u>
Revenues	\$36,968,468	\$38,329,950	\$37,220,710	\$ 39,526,290	\$ 40,654,730	\$42,523,300
Expenditures	(35,782,689)	(41,590,225)	(40,668,560)	(39,519,880)	(43,306,390)	(39,859,880)
Revenues over (under)						
Expenditures	1,185,779	(3,260,275)	(3,447,850)	6,410	(2,651,660)	2,663,420
Beginning Fund Balance	17,196,658	18,382,437	18,382,437	14,934,587	14,940,997	12,289,337
Ending Fund Balance	<u>\$18,382,437</u>	<u>\$15,122,162</u>	<u>\$14,934,587</u>	<u>\$ 14,940,997</u>	<u>\$ 12,289,337</u>	<u>\$14,952,757</u>

The recommended budget increases fund balance slightly from the 2020-2021 projected fund balance. Below is a comparison of the recommended budget ending fund balance as compared to the 5 year forecast as presented at the Long Range Planning Meeting in January 2021:



The 2021-2022 recommended budget's fund balance is comparable to the 5 year forecast model. The 2022-2023 planning amount significantly drops below the forecasted amount and then rebounds approximately \$1.3M below the forecasted in 2023-2024 amount. The reason for the significant difference by 2022-2023 is as follows: 1) \$600,000 in public safety costs associated with wage/step increases and capital expenditures that were not projected; 2) \$970,000 in additional expenditures related to S. Old Woodward Project for sidewalk and fiber optic costs; 3) \$600,000 in additional transfers to Major and Local Street Funds; and 4) additional \$240,000 in outside engineering costs during the city engineer transition. Accumulated, these 4 items resulted in \$2.4M of the \$2.9M difference between the forecasted fund balance and the forecast and this budget document at 2022-2023.

The City's fund balance policy states that unassigned fund balance should be maintained between 17% and 40% of the total General Fund expenditure budget. Unassigned fund balance is different than total fund balance (above) because total fund balance includes funds which are restricted or assigned and cannot be used for general operating purposes. The recommended 2021-2022 budget maintains unassigned balance near 37% which is within the City's fund balance policy as shown below.



General Fund Revenues

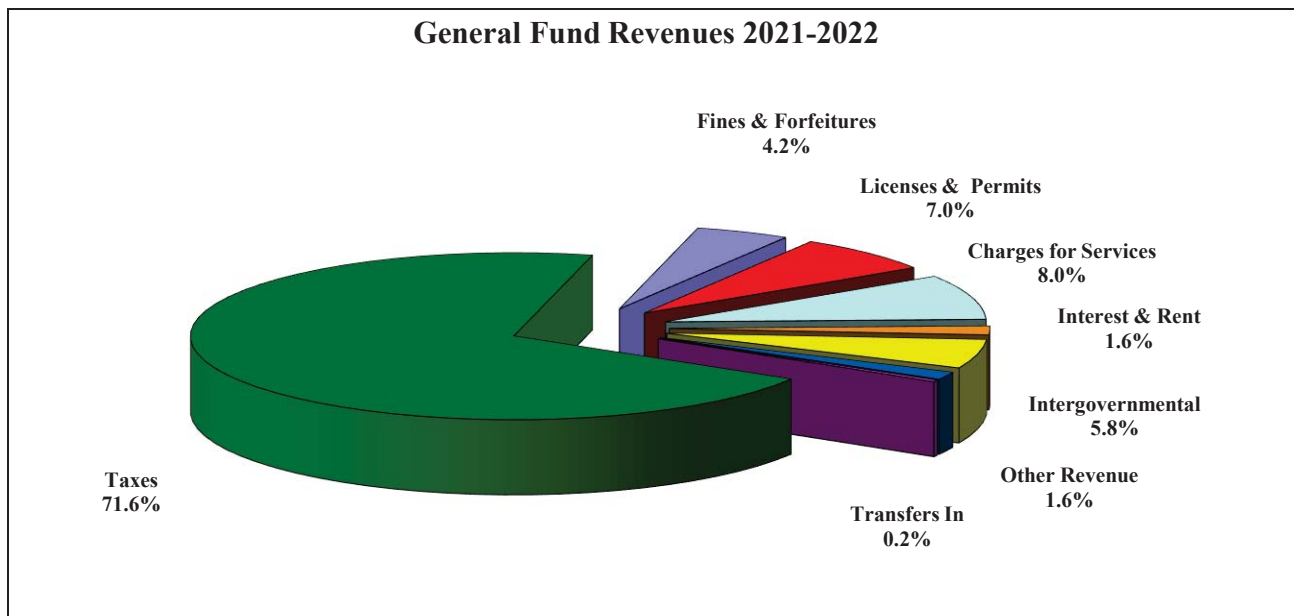
Revenue Overview

General Fund revenues include all City operations, with the exception of City water, sewer, solid-waste disposal, golf course operations, parking system, street construction and maintenance programs directly funded from grants, debt administration, component units such as the Library and Principal Shopping District, and internal service programs such as computer and automobile equipment management.

Total 2021-2022 General Fund revenue is recommended to increase by \$1,196,340, or 3.1%, over 2020-2021 (less Draw from Fund Balance). A significant portion of the increase is the result of higher property tax revenue.

Description	Actual 2019-2020	Budget 2020-2021	Recommended 2021-2022	Planned 2021-2022	Planned 2022-2023
Draw Fund Balance	\$0	\$3,260,276	\$0	\$0	\$0
Taxes	26,171,799	26,948,810	28,293,010	29,203,800	30,180,110
Licenses and Permits	2,502,108	2,774,960	2,742,640	2,779,070	2,801,000
Intergovernmental	2,429,017	2,165,630	2,305,240	2,338,640	2,372,310
Charges for Services	2,947,874	3,322,020	3,166,020	3,255,520	3,305,480
Fines and Forfeitures	1,474,000	1,799,110	1,640,750	1,770,110	1,857,420
Interest and Rent	1,145,219	647,690	637,060	710,940	779,830
Other Revenue	98,451	571,730	641,570	496,650	1,127,150
Transfers In	200,000	100,000	100,000	100,000	100,000
General Fund Total	\$36,968,468	\$41,590,226	\$39,526,290	\$40,654,730	\$42,523,300

The graph below represents the different revenue categories and percentage allocation in the General Fund:



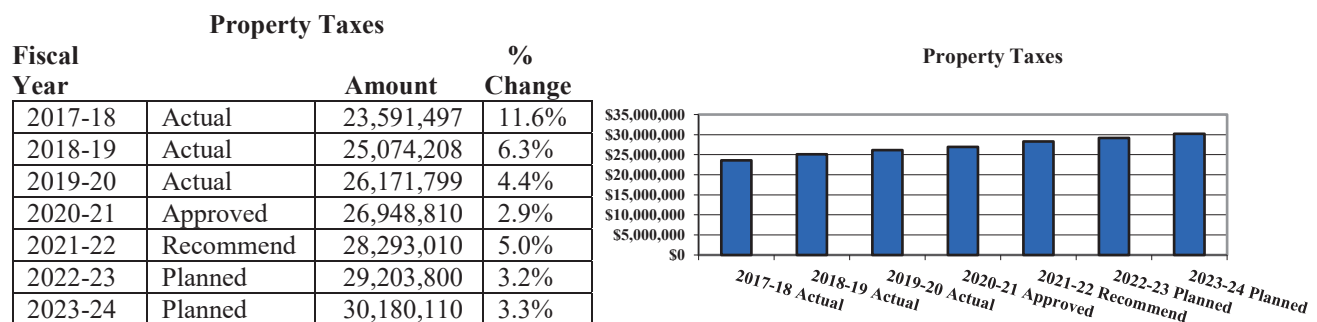
Revenue Definitions and Assumptions:

TAXES

This revenue source is based on taxable valuation of industrial, commercial, and residential real and personal property. Taxes are collected by the City Treasurer and are due on August 31, with the final collection date of February 28, before they are added to the county tax rolls.

For fiscal year 2021-2022, the City's property tax revenue represents 71.6% of General Fund revenues. Property tax revenues are projected to increase by approximately 5.0% from the prior fiscal year's budget. The increase is a result of an increase in taxable value as explained below. The City's recommended operating millage of 10.9138 mills, excluding refuse, library, and debt allocation for the Debt-Service Fund, is recommended to decrease from the prior year's operating millage. The operating millage provides funding for General Fund City operations, debt-service payments for the George W. Kuhn Drain bonds and the North Arm Drain bonds, water main replacement, and a significant contribution to the street funds.

The 2021 taxable value is greater than the prior year based on the Headlee inflationary adjustment and investment in the residential and commercial real estate market. In 2019 and 2020, there was an increase of 5.8% and 5.7%, respectively, in taxable value. For fiscal years 2021-2022, 2022-2023, and 2023-2024, taxable values are expected to increase by 5.6%, 3.5%, and 3.0%, respectively, as a result of an anticipated recession due to the coronavirus.



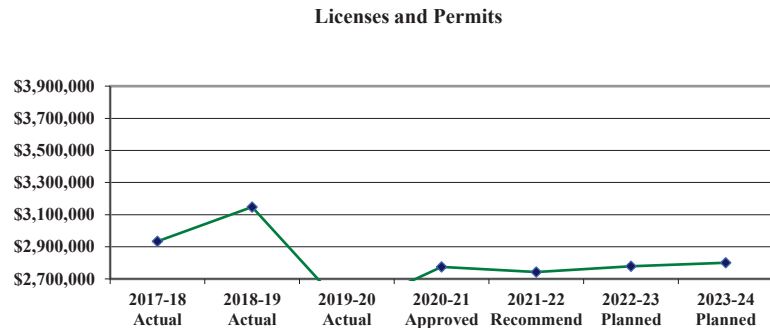
LICENSES AND PERMITS

Licenses and Permits include rental housing fees, telecommunications permit, cable franchise fees, and fees received primarily for new construction and building improvements to property. These fees represent electrical, building and plumbing permits, in addition to landlord licenses, board review fees, and associated inspection fees. This revenue category represents 7.0% of total budgeted General Fund revenues for fiscal year 2021-2022.

Revenues generated from licenses and permits are projected to decrease by \$32,320, or 1.2%, from the prior fiscal year's budget. This is primarily attributable to a decrease in cable franchise fee revenue of \$45,880, or 12.4%, as the trend of households switching from cable television to internet streaming is expected to continue.

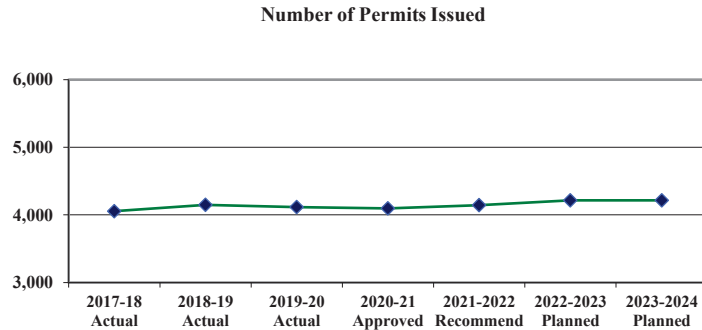
Licenses and Permits

Fiscal Year		Amount	% Change
2017-18	Actual	2,933,593	-13.2%
2018-19	Actual	3,147,702	7.3%
2019-20	Actual	2,502,108	-20.5%
2020-21	Budget	2,774,960	10.9%
2021-22	Recommend	2,742,640	-1.2%
2022-23	Planned	2,779,070	1.3%
2023-24	Planned	2,801,000	0.8%



Number of Permits Issued

Fiscal Year		Amount	% Change
2017-18	Actual	4,056	-2.1%
2018-19	Actual	4,151	2.3%
2019-20	Actual	4,115	-0.9%
2020-21	Budget	4,097	-0.4%
2021-22	Recommend	4,145	1.2%
2022-23	Planned	4,216	1.7%
2023-24	Planned	4,286	1.7%



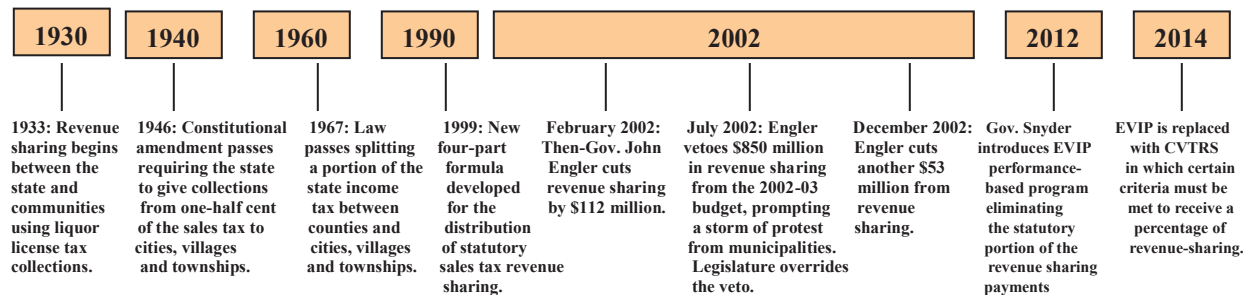
INTERGOVERNMENTAL REVENUE

This source of revenue represents grants and shared revenues received from federal, state or county governments and represents 5.8% of General Fund revenues for fiscal year 2021-2022. This source also includes state sales tax, Liquor Control Commission payments, police liaison revenue, and Public Act 302 police-training funds. Federal grant funding is received from the Emergency Management Assistance Program. State-shared revenue is the largest category within intergovernmental revenues.

Intergovernmental revenues received from federal, state and county governments are projected to increase by \$139,610 or 6.4%, from the prior fiscal year's budget.

Revenue Sharing Time Line

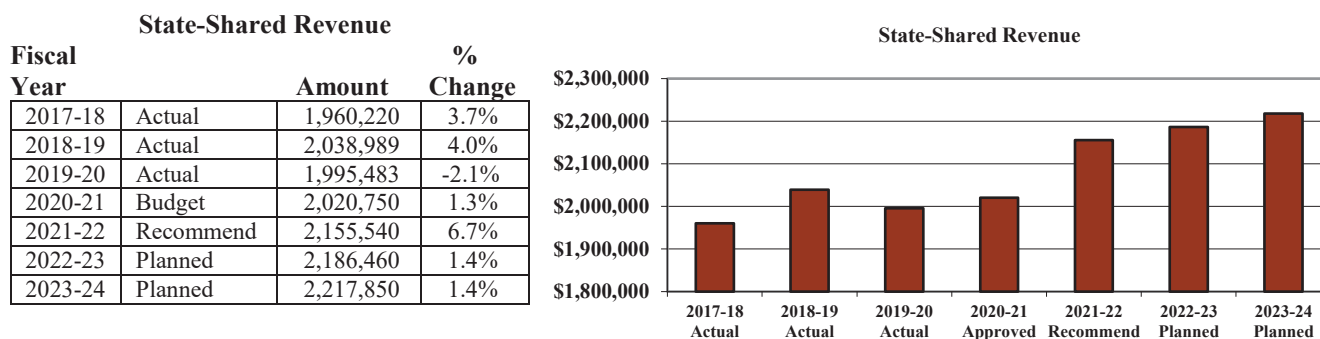
Revenue sharing has a long history in Michigan and constitutes a hefty percentage of many municipal budgets.



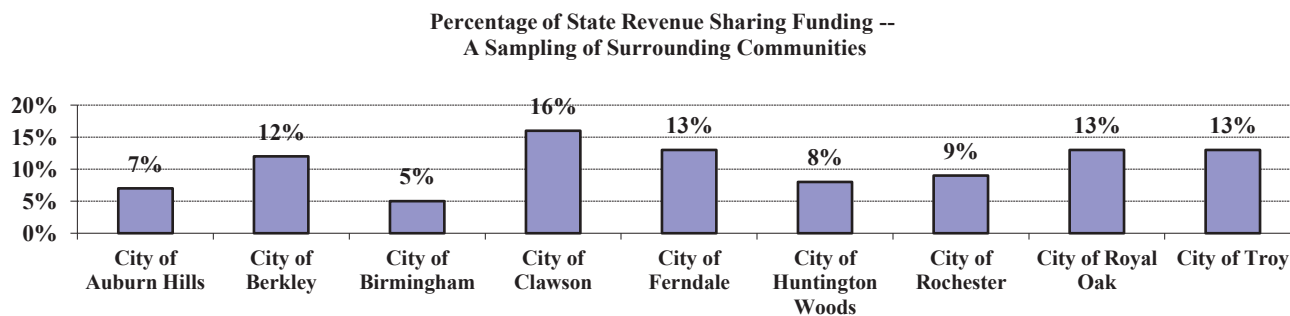
Source: Detroit Free Press dated 3/03/03 and then updated annually by City staff

The state-shared sales, liquor tax, and LCSA revenues represent 93% of the intergovernmental revenue source for the City of Birmingham. Revenue-sharing projections for fiscal year 2021-2022 are based upon estimates available from the Michigan Department of Treasury Office of Revenue and Tax Analysis and reflect the impact of recent legislation.

The State Revenue Sharing program distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues authorized by the State Revenue Sharing Act, Public Act 140 of 1971. Funding consists of two major components: “constitutional” state sales tax and a program called “City, Village, and Township Revenue Sharing” (CVTRS). The “constitutional” sales tax depends on the level of state sales tax collections and is distributed on a per capita basis. The CVTRS payment is distributed based on meeting certain criteria established by the State. The City anticipates meeting all of the criteria. Therefore, the City’s budget includes the CVTRS payment in its revenue sharing projections. The state-shared revenue portion of the intergovernmental revenue category is shown in the following charts:



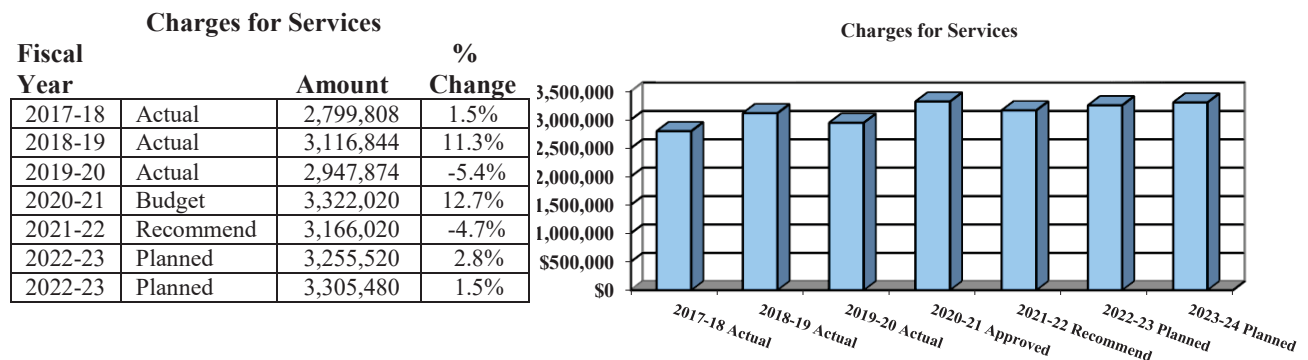
The following chart is a representative sampling of surrounding Oakland County communities and the percent of their general operations funded by state revenue sharing in comparison to the City of Birmingham.



CHARGES FOR SERVICES

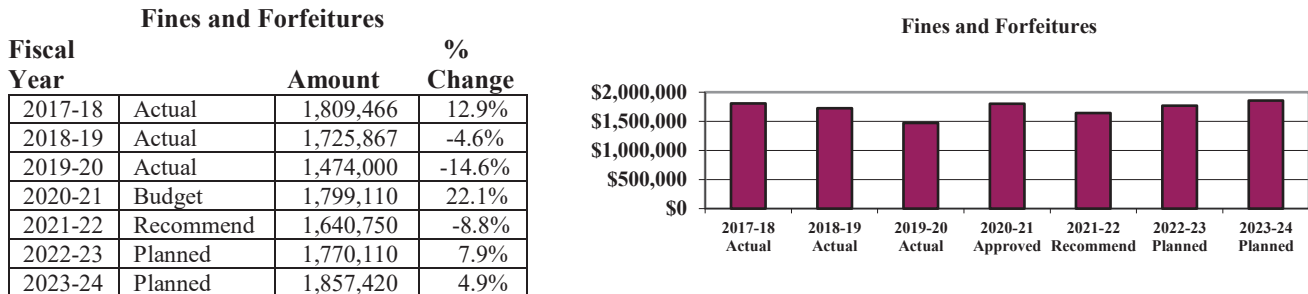
This revenue category accounts for the various fees charged for City services and recreational programs. This source represents 8.0% of General Fund revenues.

In 2021-2022, charges for services are expected to decrease overall by 4.7%, or \$156,000 from the prior fiscal year's budget. A portion of this decrease is due to interdepartmental service charges as personnel changes result in lower charge-out rates leading to a decrease in labor cost to the Automobile Parking System Fund.



FINES AND FORFEITURES

This revenue source represents 4.2% of General Fund revenues and is primarily the City's share of fines and fees collected by the 48th District Court. In addition, fines received from parking violations and false alarm charges are recorded under this category. For 2021-2022, total fines and forfeitures are estimated to decrease by \$158,360, or 8.8%, from the 2020-2021 fiscal year budget primarily as a result of an expected decrease in parking fines.

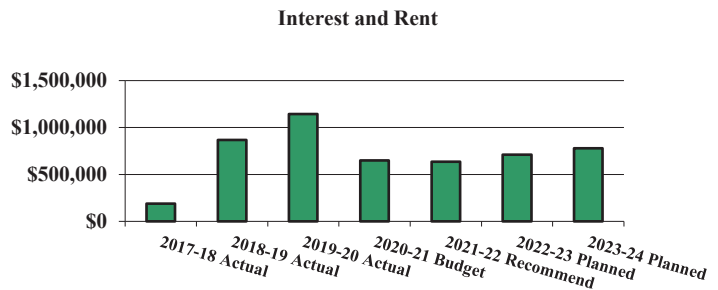


INTEREST AND RENT

The majority of this revenue source represents investment income generated from the City's general-investment portfolio allocated to the General Fund. Interest and rent represents 1.6% of General Fund revenues.

For 2021-2022, total interest and rent is estimated to decrease by \$10,630, or 1.6%, from the 2020-2021 fiscal year budget as a result of a decrease in the rate of return on investments.

Interest and Rent			
Fiscal Year		Amount	% Change
2017-18	Actual	188,082	73.4%
2018-19	Actual	869,227	362.2%
2019-20	Actual	1,145,219	31.8%
2020-21	Budget	647,690	-43.4%
2021-22	Recommend	637,060	-1.6%
2022-23	Planned	710,940	11.6%
2023-24	Planned	779,830	9.7%



OTHER REVENUE

This category represents 1.6% of General Fund revenues and includes revenue which cannot be classified in other categories. Examples of such revenues include special assessment revenue, City auction revenue, police miscellaneous fees, penalties on invoices, and one-time revenue sources. Other revenue is estimated to increase by \$69,840 from the prior fiscal year's budget due to anticipated sidewalk special assessment revenue.

TRANSFERS IN

The transfer in from Lincoln Hills Golf Course of \$100,000 represents a partial repayment of a series of loans from the General Fund to the golf course for clubhouse renovation and deficits incurred during the economic downturn. In 2022-2023 and 2023-2024, the transfer from Lincoln Hills Golf Course is planned to be \$100,000.

DRAW FROM FUND BALANCE

The City, under state law, is required to adopt a balanced budget, in which total estimated expenditures including any accrued deficit will not exceed estimated revenues including a draw from fund balance. The draw from fund balance represents the available prior year's ending fund balance needed to balance the budget when expenditures exceed revenues. For fiscal year 2021-2022, the City's budgeted expenditures are less than budgeted revenues, and therefore, a draw from fund balance is not necessary. For fiscal years 2022-2023 and 2023-2024, there is no planned use of fund balance.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND REVENUE SUMMARY
BY ACCOUNT

ACCT.		2019-2020 ACTUAL		2020-2021 BUDGET		2021-2022 RECOMMEND		2021-2022 PLANNED		2022-2023 PLANNED	
NUM.	DESCRIPTION	\$	%	\$	%	\$	%	\$	%	\$	%
USE OF FUND BALANCE											
400.0000	APPROP FUND BAL/RET EARN	0	0.00%	3,260,276	7.84%	0	0.00%	0	0.00%	0	0.00%
USE OF FUND BALANCE											
		0	0.00%	3,260,276	7.84%	0	0.00%	0	0.00%	0	0.00%
TAXES											
402.0001	PROPERTY TAXES	26,058,245	70.49%	26,899,810	64.68%	28,248,010	71.47%	29,158,800	71.72%	30,135,110	70.87%
402.0002	FEE IN LIEU OF TAXES	14,433	0.04%	19,000	0.05%	15,000	0.04%	15,000	0.04%	15,000	0.04%
402.0004	PROVISION FOR TAX LOSS	(31,113)	-0.08%	(100,000)	-0.24%	(100,000)	-0.25%	(100,000)	-0.25%	(100,000)	-0.24%
402.0005	PENALTIES & INTEREST	130,234	0.35%	130,000	0.31%	130,000	0.33%	130,000	0.32%	130,000	0.31%
	TAXES	26,171,799	70.79%	26,948,810	64.80%	28,293,010	71.58%	29,203,800	71.83%	30,180,110	70.97%
LICENSES AND PERMITS											
451.0000	BUSINESS LICEN & PERMITS	33,131	0.09%	62,230	0.15%	48,870	0.12%	62,640	0.15%	62,870	0.15%
452.0000	RENTAL HOUSING FEES	174,978	0.47%	194,950	0.47%	182,030	0.46%	183,850	0.45%	185,690	0.44%
476.0000	BUILDING PERMITS	1,741,665	4.71%	1,936,100	4.66%	1,976,360	5.00%	1,996,120	4.91%	2,016,080	4.74%
479.0001	PLANNING REVIEW FEES	5,700	0.02%	4,200	0.01%	4,200	0.01%	4,200	0.01%	4,200	0.01%
479.0002	PLANNING BOARD REVIEW FEE	34,663	0.09%	41,660	0.10%	41,660	0.11%	41,660	0.10%	41,660	0.10%
479.0004	BOARD ZONING APPL/RVW FEE	13,650	0.04%	12,070	0.03%	10,850	0.03%	11,220	0.03%	10,360	0.02%
479.0005	HDC REVIEW FEES	5,400	0.01%	5,200	0.01%	5,200	0.01%	5,200	0.01%	5,200	0.01%
479.0008	DRB REVIEW FEE	8,225	0.02%	6,600	0.02%	6,600	0.02%	6,600	0.02%	6,600	0.02%
479.0009	ADMINISTRATIVE APPROVAL	12,800	0.03%	12,000	0.03%	12,000	0.03%	11,000	0.03%	11,000	0.03%
479.0010	BOARD ZONING/HOUSING/TRADES APPEALS	4,030	0.01%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
479.0011	ENGINEERING PERMITS/FEES	58,740	0.16%	70,000	0.17%	70,000	0.18%	70,000	0.17%	70,000	0.16%
481.0000	CABLE FRANCHISE FEES	332,441	0.90%	370,880	0.89%	325,000	0.82%	325,000	0.80%	325,000	0.76%
483.0000	DOG & CAT LICENSES	3,895	0.01%	6,000	0.01%	6,000	0.02%	6,000	0.01%	6,000	0.01%
489.0000	TELECOMMUNICATIONS PERMIT	72,790	0.20%	53,070	0.13%	53,870	0.14%	55,580	0.14%	56,340	0.13%
	LICENSES AND PERMITS	2,502,108	6.77%	2,774,960	6.67%	2,742,640	6.94%	2,779,070	6.84%	2,801,000	6.59%
INTERGOVERNMENTAL											
502.0000	EMERGENCY MGMT ASSISTANCE	22,686	0.06%	29,000	0.07%	30,000	0.08%	31,000	0.08%	32,000	0.08%
503.0000	FEDERAL GRANTS	17,630	0.05%	14,000	0.03%	17,900	0.05%	17,900	0.04%	17,900	0.04%
542.0000	STATE ACT 302 GRANT	5,072	0.01%	5,800	0.01%	3,500	0.01%	4,500	0.01%	5,000	0.01%
549.0000	STATE SHARED LIQUOR TAX	30,547	0.08%	40,000	0.10%	40,000	0.10%	40,000	0.10%	40,000	0.09%
558.0000	ELECTION REIMBURSEMENT	49,014	0.13%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
568.0000	ACT 32 DISPATCH TRAINING	6,410	0.02%	11,500	0.03%	12,000	0.03%	12,000	0.03%	12,000	0.03%
569.0000	LOCAL COMMUNITY STABILIZATION AUTHORITY	54,095	0.15%	54,090	0.13%	54,090	0.14%	54,090	0.13%	54,090	0.13%
574.0001	CONSTITUTIONAL SALES TAX	1,735,256	4.69%	1,736,940	4.18%	1,847,590	4.67%	1,875,300	4.61%	1,903,430	4.48%
574.0002	STATUTORY SALES TAX	175,585	0.47%	189,720	0.46%	213,860	0.54%	217,070	0.53%	220,330	0.52%
581.0004	DNA AND SEX OFFENDER REGISTRATION	200	0.00%	100	0.00%	150	0.00%	150	0.00%	150	0.00%
581.0007	CLEMIS REPORT SHARED REVENUE	5,882	0.02%	6,000	0.01%	3,750	0.01%	4,000	0.01%	4,500	0.01%
583.0001	POLICE LIAISON	94,060	0.25%	78,480	0.19%	82,400	0.21%	82,630	0.20%	82,910	0.19%
588.0000	CABLE BOARD GRANT	232,580	0.63%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
599.0000	LOCAL GRANTS	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
	INTERGOVERNMENTAL	2,429,017	6.57%	2,165,630	5.21%	2,305,240	5.83%	2,338,640	5.75%	2,372,310	5.58%
CHARGES FOR SERVICES											
607.0000	LAND ACCESS FEES	44	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
608.0000	PRIVATE TREE CODE ENFORCEMENT	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
609.0000	POLICE BOND POST FEE	120	0.00%	120	0.00%	120	0.00%	120	0.00%	120	0.00%
610.0000	PASSPORT APPLICATION FEE	8,120	0.02%	12,000	0.03%	9,000	0.02%	12,000	0.03%	12,000	0.03%
614.0000	APPLICATION FEE SPEC EVNT	2,310	0.01%	3,500	0.01%	3,500	0.01%	3,500	0.01%	3,500	0.01%
617.0002	RESIDENT MEMBERSHIP	19,455	0.05%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
618.0001	MUSEUM ENDOWMENT INCOME	36,686	0.10%	38,000	0.09%	38,000	0.10%	38,000	0.09%	38,000	0.09%
618.0002	MUSEUM MISCELLAN INCOME	2,137	0.01%	2,000	0.00%	2,200	0.01%	2,200	0.01%	2,200	0.01%
618.0003	MUSEUM ADMISSIONS	973	0.00%	3,850	0.01%	4,000	0.01%	4,000	0.01%	4,000	0.01%
626.0001	CEMETERY FOUNDATIONS	0	0.00%	6,800	0.02%	6,800	0.02%	6,800	0.02%	0	0.00%
626.0002	GRAVE OPENINGS	10,650	0.03%	24,500	0.06%	24,500	0.06%	24,500	0.06%	24,500	0.06%
626.0003	WEED CUTTING	13,748	0.04%	25,000	0.06%	20,000	0.05%	20,000	0.05%	20,000	0.05%
626.0004	SIDEWALK CONSTRUCTION	1,730	0.00%	25,000	0.06%	25,000	0.06%	25,000	0.06%	25,000	0.06%
626.0005	SNOW REMOVAL ENFORCEMENT	7,074	0.02%	7,000	0.02%	7,000	0.02%	9,000	0.02%	7,000	0.02%

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND REVENUE SUMMARY
BY ACCOUNT

ACCT.		2019-2020 ACTUAL		2020-2021 BUDGET		2021-2022 RECOMMEND		2021-2022 PLANNED		2022-2023 PLANNED	
NUM.	DESCRIPTION	\$	%	\$	%	\$	%	\$	%	\$	%
627.0002	BEVERLY HILLS DISPATCH SERVICES	345,327	0.93%	352,340	0.85%	382,400	0.97%	392,220	0.96%	420,640	0.99%
629.0001	POLICE PBT CHARGE	4,380	0.01%	4,500	0.01%	1,000	0.00%	1,200	0.00%	1,500	0.00%
629.0002	POLICE COST RECOVERY - FILMS	1,045	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
629.0003	BACKGROUND INVESTIGATION-LIQUOR LICENSES	6,000	0.02%	4,500	0.01%	3,000	0.01%	3,000	0.01%	3,000	0.01%
631.0001	FIRE DEPT EMS TRANSPORTS	417,912	1.13%	453,000	1.09%	420,000	1.06%	445,000	1.09%	467,000	1.10%
634.0002	EPS SPECIAL EVENT FEES	44,655	0.12%	55,000	0.13%	55,000	0.14%	55,000	0.14%	55,000	0.13%
634.0003	POLICE SPECIAL EVENT FEES	12,204	0.03%	22,500	0.05%	12,500	0.03%	17,500	0.04%	17,500	0.04%
634.0004	FIRE SPECIAL EVENT FEES	5,194	0.01%	9,000	0.02%	7,500	0.02%	9,000	0.02%	9,000	0.02%
634.0005	COMM DEV SPECIAL EVENT	5,144	0.01%	4,180	0.01%	3,410	0.01%	4,260	0.01%	4,690	0.01%
635.0000	FIBER OPTIC CONNECTION FEES	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
639.0001	CLASSES	95,945	0.26%	120,000	0.29%	120,000	0.30%	125,000	0.31%	125,000	0.29%
641.0202	CHARGES TO MAJOR STREET	195,109	0.53%	191,880	0.46%	201,360	0.51%	201,960	0.50%	201,980	0.47%
641.0203	CHARGES TO LOCAL STREETS	153,914	0.42%	188,530	0.45%	196,850	0.50%	197,320	0.49%	197,340	0.46%
641.0248	CHARGES TO CDBG FUND	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
641.0271	CHARGES TO BALDWIN PUBLIC LIBRARY	104,890	0.28%	104,890	0.25%	104,890	0.27%	104,890	0.26%	104,890	0.25%
641.0401	CHARGES TO CAPITAL PROJECTS FUND	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
641.0584	CHARGES TO SPRINGDALE GOLF COURSE	18,840	0.05%	19,190	0.05%	17,870	0.05%	17,770	0.04%	17,700	0.04%
641.0585	CHARGES TO AUTO PARKING SYSTEM	289,430	0.78%	236,100	0.57%	104,240	0.26%	104,110	0.26%	104,050	0.24%
641.0590	CHARGES TO SEWAGE DISPOSAL SYSTEM	345,670	0.94%	396,400	0.95%	392,410	0.99%	392,500	0.97%	392,270	0.92%
641.0591	CHARGES TO WATER SUPPLY SYSTEM	290,232	0.79%	325,460	0.78%	324,010	0.82%	324,310	0.80%	324,110	0.76%
641.0597	CHARGES TO LINCOLN HILL GOLF COURSE	18,840	0.05%	19,190	0.05%	17,870	0.05%	17,770	0.04%	17,700	0.04%
645.0001	MUSEUM - GIFT SHOP	60	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
646.0001	ADULT OPEN SKATE FEES	13,776	0.04%	18,000	0.04%	20,000	0.05%	20,000	0.05%	20,000	0.05%
646.0002	CHILDREN OPEN SKATE FEES	14,092	0.04%	17,000	0.04%	15,000	0.04%	15,000	0.04%	18,000	0.04%
646.0003	MAIN ARENA RENTAL	328,211	0.89%	410,000	0.99%	400,000	1.01%	430,000	1.06%	430,000	1.01%
646.0004	STUDIO ARENA RENTAL	8,760	0.02%	14,000	0.03%	14,000	0.04%	17,000	0.04%	17,000	0.04%
646.0005	SHOW & ADMISSIONS	6,877	0.02%	39,000	0.09%	40,000	0.10%	41,000	0.10%	41,000	0.10%
646.0006	SKATE RENTAL	8,057	0.02%	9,000	0.02%	9,000	0.02%	9,000	0.02%	9,000	0.02%
646.0007	CONCESSION SALES	26,312	0.07%	40,000	0.10%	40,000	0.10%	42,000	0.10%	45,000	0.11%
646.0008	COIN LOCKERS	0	0.00%	300	0.00%	300	0.00%	300	0.00%	300	0.00%
646.0010	VENDING	426	0.00%	600	0.00%	600	0.00%	600	0.00%	800	0.00%
646.0011	ADVERTISING	4,500	0.01%	6,700	0.02%	6,700	0.02%	6,700	0.02%	8,000	0.02%
646.0012	PRO SHOP LEASE FEES	2,800	0.01%	4,000	0.01%	6,000	0.02%	6,000	0.01%	6,000	0.01%
654.0001	TENNIS CLUB RENTAL	50,379	0.14%	67,190	0.16%	67,190	0.17%	67,190	0.17%	67,190	0.16%
654.0004	IN THE PARK CONCERT DONAT	4,690	0.01%	8,000	0.02%	8,000	0.02%	8,000	0.02%	8,000	0.02%
654.0005	SHELTER RENTAL	2,406	0.01%	7,300	0.02%	8,000	0.02%	8,000	0.02%	8,000	0.02%
654.0006	FIELD/PARK USE FEES	4,540	0.01%	9,500	0.02%	9,500	0.02%	9,500	0.02%	10,000	0.02%
654.0016	DOG PARK PASS	14,010	0.04%	15,000	0.04%	15,000	0.04%	15,000	0.04%	15,000	0.04%
654.0017	SHAIN PARK RENTAL	200	0.00%	1,000	0.00%	1,300	0.00%	1,300	0.00%	1,500	0.00%
CHARGES FOR SERVICES		2,947,874	7.97%	3,322,020	7.99%	3,166,020	8.01%	3,255,520	8.01%	3,305,480	7.77%
FINES AND FORFEITURES											
656.0000	PARKING FINES	377,617	1.02%	525,000	1.26%	362,500	0.92%	465,750	1.15%	525,000	1.23%
657.0000	48TH DISTRICT COURT	1,070,302	2.90%	1,242,360	2.99%	1,267,210	3.21%	1,292,550	3.18%	1,318,400	3.10%
658.0000	CIVIL REIMBURSEMENT - RESTITUTION	16,063	0.04%	19,500	0.05%	5,540	0.01%	6,310	0.02%	8,520	0.02%
659.0000	FALSE ALARM CHARGES	5,018	0.01%	5,250	0.01%	3,000	0.01%	2,500	0.01%	2,000	0.00%
661.0000	IMPOUND FEES	5,000	0.01%	7,000	0.02%	2,500	0.01%	3,000	0.01%	3,500	0.01%
FINES AND FORFEITURES		1,474,000	3.99%	1,799,110	4.33%	1,640,750	4.15%	1,770,110	4.35%	1,857,420	4.37%
INTEREST AND RENT											
664.0000	INVESTMENT INCOME	1,089,837	2.95%	500,000	1.20%	400,000	1.01%	500,000	1.23%	500,000	1.18%
666.0001	SPECIAL ASSESSMENT INTEREST	1,875	0.01%	88,500	0.21%	177,000	0.45%	150,000	0.37%	218,000	0.51%
667.0000	LEASE PAYMENTS	52,007	0.14%	57,690	0.14%	58,560	0.15%	59,440	0.15%	60,330	0.14%
669.0000	PISTOL RANGE RENT INCOME	1,500	0.00%	1,500	0.00%	1,500	0.00%	1,500	0.00%	1,500	0.00%
INTEREST AND RENT		1,145,219	3.10%	647,690	1.56%	637,060	1.61%	710,940	1.75%	779,830	1.83%
OTHER REVENUE											
672.0101	FUTURE SPECIAL ASSESSMENT REVENUE	0	0.00%	315,000	0.76%	368,130	0.93%	222,710	0.55%	852,710	2.01%
672.0809	REAR YARD SIDEWALK NORTH OLD WOODWARD	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
672.0843	RAIL DISTRICT SIDEWALKS	1,149	0.00%	2,700	0.01%	2,510	0.01%	2,510	0.01%	2,510	0.01%

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND REVENUE SUMMARY
BY ACCOUNT

ACCT.		2019-2020 ACTUAL		2020-2021 BUDGET		2021-2022 RECOMMEND		2021-2022 PLANNED		2022-2023 PLANNED	
NUM.	DESCRIPTION	\$	%	\$	%	\$	%	\$	%	\$	%
672.0846	GRAEFIELD RD. SIDEWALK ASSESSMENT	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
672.0849	PIERCE & MERRILL SIDEWALK ASSESSMENT	7,589	0.02%	7,130	0.02%	7,130	0.02%	7,130	0.02%	7,130	0.02%
672.0864	HAMILTON PAVING - N.OLD WDWRD TO WDWRD	5,434	0.01%	26,250	0.06%	25,530	0.06%	25,530	0.06%	25,530	0.06%
672.0874	HAMILTON STREETSCAPE SIDEWALKS	0	0.00%	9,400	0.02%	9,120	0.02%	9,120	0.02%	9,120	0.02%
672.0881	OLD WOODWARD STREETSCAPE SIDEWALKS	18,419	0.05%	161,100	0.39%	161,100	0.41%	161,100	0.40%	161,100	0.38%
672.0889	PIERCE ALLEY					24,900	0.06%	24,900	0.06%	24,900	0.06%
674.0013	CELEBRATE BIRMINGHAM PARADE DONATIONS	3,215				3,000	0.01%	3,500		4,000	0.01%
676.0000	TREASURER'S CERTIFICATE	10	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
676.0001	CONTRIBUTION FROM PRIVATE SOURCE	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
677.0001	SUNDRY & MISCELLANEOUS	42,012	0.11%	20,000	0.05%	20,000	0.05%	20,000	0.05%	20,000	0.05%
677.0002	EPS MISCELLANEOUS	(981)	0.00%	2,000	0.00%	2,000	0.01%	2,000	0.00%	2,000	0.00%
677.0003	POLICE MISCELLANEOUS	18,546	0.05%	26,500	0.06%	15,500	0.04%	15,500	0.04%	15,500	0.04%
677.0004	FIRE MISCELLANEOUS	2,856	0.01%	1,500	0.00%	2,500	0.01%	2,500	0.01%	2,500	0.01%
678.0000	CABLE BOARD SURPLUS	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
679.0001	DPS VENDING/COFFEE	168	0.00%	150	0.00%	150	0.00%	150	0.00%	150	0.00%
681.0000	BUILDING DEPARTMENT	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
682.0000	PENALTIES ON INVOICE	34	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
683.0000	SUSPENSE ACCOUNT	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
OTHER REVENUE		98,451	0.27%	571,730	1.37%	641,570	1.62%	496,650	1.22%	1,127,150	2.65%
TRANSFERS IN											
699.0243	TRANSFER FROM BROWNFIELD	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
699.0597	TRANSFER FROM LINCOLN HILLS GOLF COURSE	200,000	0.54%	100,000	0.24%	100,000	0.25%	100,000	0.25%	100,000	0.24%
		200,000	0.54%	100,000	0.24%	100,000	0.25%	100,000	0.25%	100,000	0.24%
GENERAL FUND TOTAL		36,968,468	100.00%	41,590,226	100.00%	39,526,290	100.00%	40,654,730	100.00%	42,523,300	100.00%

General Fund Expenditures

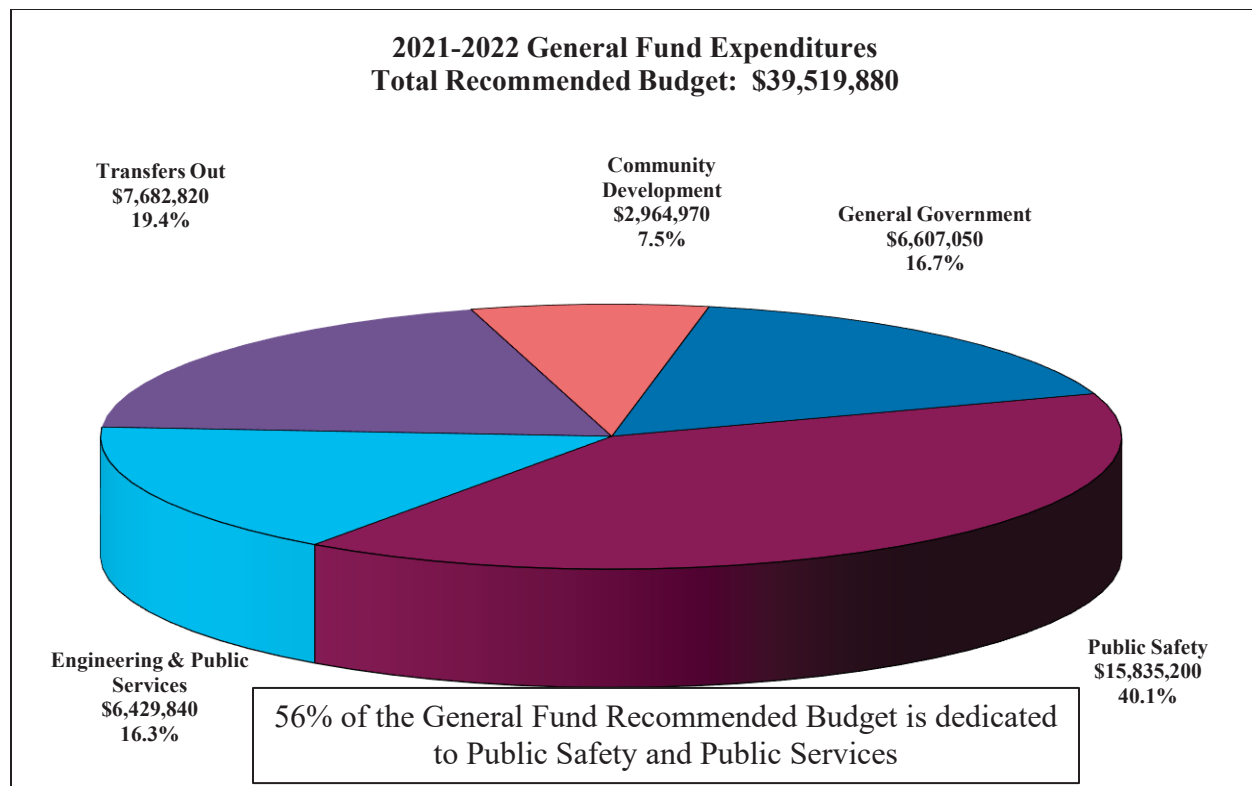
Expenditure Overview

General Fund expenditures are budgeted on a budgetary center basis (or functional basis). The different budgetary centers include: General Government which includes the City's administrative services such as city commission, city manager, accounting and treasury functions, legal, human resources, assessing, city clerk, city hall maintenance, and the museum; Public Safety which includes police, dispatch and fire departments; Engineering and Public Services which includes engineering, public service administration, parks, ice arena, city property maintenance, and community activities; Community Development which includes planning and building departments; and Transfers Out which include transfers to other funds and expenditures related to the City's share of the 48th District Court.

Below is a summary of those costs for the recommended budget:

General Fund Expenditures by Budgetary Center						
	Actual	Budget	Projected	Manager	Planned	Planned
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
General Government	\$ 5,506,243	\$ 6,505,118	\$ 6,282,130	\$ 6,607,050	\$ 6,886,350	\$ 7,233,350
Public Safety	14,406,543	15,248,352	15,286,860	15,835,200	16,194,370	16,226,800
Engineering & Public Services	5,125,480	8,112,066	7,823,250	6,429,840	9,086,960	5,988,120
Community Development	2,944,718	3,265,849	2,817,480	2,964,970	2,951,030	2,968,110
Transfers Out	<u>7,799,705</u>	<u>8,458,840</u>	<u>8,458,840</u>	<u>7,682,820</u>	<u>8,187,680</u>	<u>7,443,500</u>
Total	<u>\$35,782,689</u>	<u>\$41,590,225</u>	<u>\$40,668,560</u>	<u>\$ 39,519,880</u>	<u>\$ 43,306,390</u>	<u>\$39,859,880</u>

The recommended budget is proposed to decrease \$2M, or 5%, from the 2020-2021 amended budget. The decrease is mainly attributable to a decrease in Engineering & Public Services of \$1.7M and a decrease in Transfers Out of \$.8M which was partially offset by an increase in Public Safety of \$.6M. The decrease in Engineering & Public Services is the result of a decrease in sidewalk costs associated with the Maple Road project which was completed in 2020-2021. Transfers Out decreased as a result of capital project funding for ice arena mechanical equipment replacement budgeted in 2020-2021. Public Safety increased due to an addition of a firefighter position, an increase in overtime, wage/step increases and associated benefits. These details will be discussed in depth in the individual department budgets.



Another way to look at expenditures is by object which includes: Personnel Services, Supplies, Other Charges, Capital Outlay, and Transfers Out. Below is a summary of the recommended budget by object:

General Fund Expenditures by Object						
	Actual	Budget	Projected	Manager	Planned	Planned
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Personnel Services	\$20,325,223	\$21,546,413	\$21,392,440	\$ 22,245,880	\$ 22,839,120	\$23,392,050
Supplies	851,004	1,070,821	1,033,520	1,025,740	1,043,140	1,069,720
Other Charges	5,780,099	7,037,536	6,459,960	7,200,500	7,205,940	7,051,610
Capital Outlay	1,026,658	3,476,615	3,323,800	1,364,940	4,030,510	903,000
Transfers Out	<u>7,799,705</u>	<u>8,458,840</u>	<u>8,458,840</u>	<u>7,682,820</u>	<u>8,187,680</u>	<u>7,443,500</u>
Total	<u>\$35,782,689</u>	<u>\$41,590,225</u>	<u>\$40,668,560</u>	<u>\$ 39,519,880</u>	<u>\$ 43,306,390</u>	<u>\$39,859,880</u>

Personnel Services is recommended to increase \$.7M, or 3.2%, as a result of contractual wage increases, an additional parks and forestry position, an increase in overtime costs, an increase in health care costs and an increase in defined contribution retirement costs.

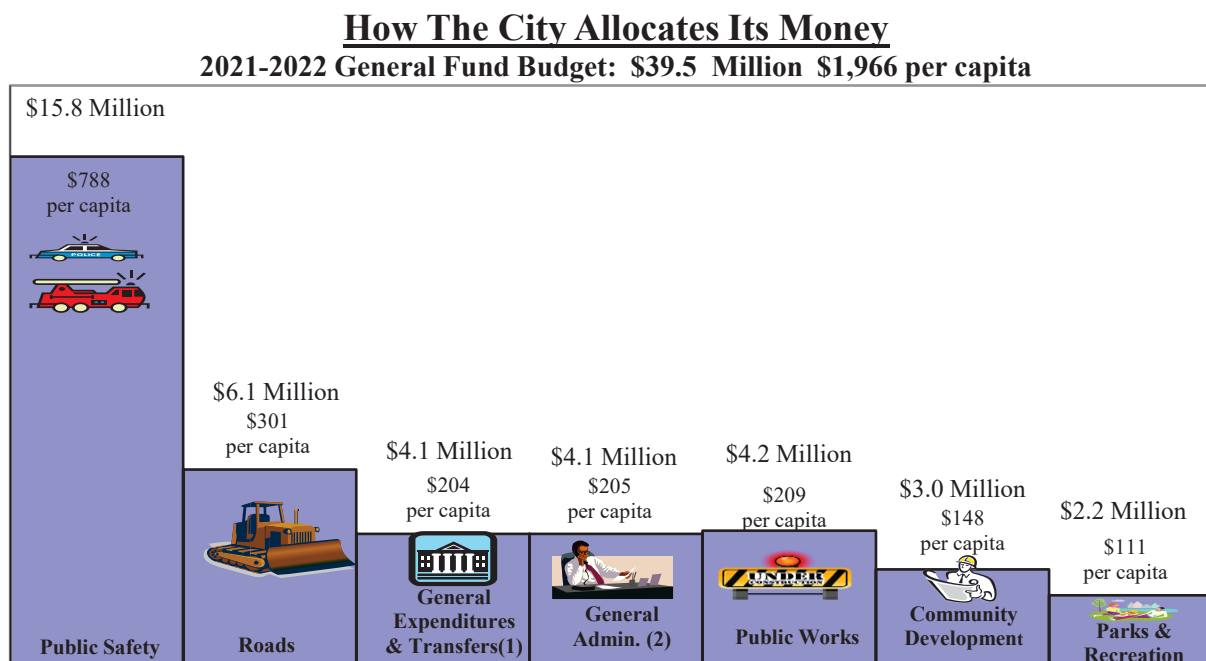
Supplies are recommended to decrease slightly by approximately \$50,000, or 4.3%, due to a decrease in uniform costs and minor equipment purchases.

Other Charges is recommended to increase \$.2M, or 2.3%, due to an increase in computer equipment rental (\$100,000), building maintenance (\$38,000), and water utility (\$31,000).

Capital Outlay is recommended to decrease \$2.1M, or 60.7%, as a result of sidewalk improvements on Maple Road completed in fiscal year 2020-2021.

Transfers Out is recommended to decrease \$.8M, or 9.2%, which is attributable to a lower transfer to the Capital Projects Fund of approximately \$1.8M, an increase in transfers to the Major Street Local of \$2.1M and a decrease in Local Street Fund transfers of \$1M.

Below is a graph of how the General Fund is allocated on a per capita basis:



(1) Includes maintenance of City Hall/Library, operations of Birmingham Historical Museum, General Administration expenditures such as property and liability insurance and City streetlights, 48th District Court expenditures, transfers to other funds excluding roads. (2) Includes expenditures for City Commission, City Manager, Elections, Legal, Assessing, Clerk, Human Resources, Finance and Treasury.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND
EXPENDITURES BY BUDGETARY CENTER

		MANAGER				
DEPT.		ACTIVITY	BUDGET	RECOMMEND	PLANNED	PLANNED
NUMBER	DESCRIPTION	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<u>GENERAL GOVERNMENT</u>						
101.000	COMMISSION	\$ 65,600	\$ 76,240	\$ 90,370	\$ 97,070	\$ 104,770
170.000	MANAGER'S OFFICE	548,891	641,140	713,530	715,360	718,810
191.000	FINANCE	852,722	939,160	911,470	919,470	927,800
215.000	CLERK	379,226	491,860	442,940	420,290	421,320
253.000	TREASURY	687,156	761,870	712,100	722,930	727,320
257.000	ASSESSING	209,634	227,000	233,650	240,500	247,560
262.000	ELECTIONS	65,793	76,900	41,100	66,600	48,300
265.001	CITY HALL AND GROUNDS	518,530	669,038	563,780	582,600	519,150
265.002	CITY PROP MAINT - LIBRARY	45,136	38,013	47,400	37,400	37,400
266.000	LEGAL	494,765	523,500	523,500	523,500	523,500
270.000	HUMAN RESOURCES	357,255	437,090	460,370	463,770	463,780
274.000	PENSION ADMINISTRATION	1,168	-	-	-	-
299.000	GENERAL ADMINISTRATION	1,083,779	1,219,225	1,395,630	1,694,910	2,202,460
804.001	HUNTER HOUSE	22,995	80,630	35,700	15,900	15,900
804.002	ALLEN HOUSE	173,593	323,452	435,510	386,050	275,280
	GENERAL GOVERNMENT TOTAL	5,506,243	6,505,118	6,607,050	6,886,350	7,233,350
<u>PUBLIC SAFETY</u>						
301.000	POLICE	6,871,654	7,336,369	7,515,420	7,515,230	7,569,050
301.001	DISPATCH	1,032,933	1,083,500	1,120,650	1,222,260	1,131,820
336.000	FIRE	6,403,823	6,817,183	7,187,830	7,445,580	7,514,630
337.000	EMERGENCY PREPAREDNESS	98,130	11,300	11,300	11,300	11,300
	PUBLIC SAFETY TOTAL	14,406,540	15,248,352	15,835,200	16,194,370	16,226,800
<u>ENGINEERING AND PUBLIC SERVICES</u>						
441.001	ENGINEERING	787,290	1,038,219	1,314,690	1,319,140	1,311,980
441.002	PUBLIC SERVICES - GENERAL	319,395	401,986	419,710	439,930	463,100
441.003	PROPERTY MAINTENANCE	1,046,241	1,152,689	1,104,860	1,135,160	1,142,460
441.004	COMMUNITY ACTIVITIES	273,834	336,403	323,660	329,930	330,870
441.007	WEED/SNOW ENFORCEMENT	42,450	53,996	51,790	52,260	54,290
444.001	SIDEWALKS	847,501	2,996,265	873,180	3,183,440	713,440
444.002	ALLEYS	15,931	35,372	425,000	390,000	25,000
444.003	FIBER OPTIC SYSTEMS	36,470	144,826	5,000	275,000	5,000
751.000	PARKS	1,148,280	1,235,098	1,238,970	1,284,220	1,264,140
752.000	ICE SPORTS ARENA	608,090	717,212	672,980	677,880	677,840
	ENGINEERING AND PUBLIC SERVICES TOTAL	5,125,482	8,112,066	6,429,840	9,086,960	5,988,120
<u>COMMUNITY DEVELOPMENT</u>						
371.000	BUILDING	2,395,515	2,562,045	2,276,740	2,301,490	2,312,490
721.000	PLANNING	549,202	703,804	688,230	649,540	655,620
	COMMUNITY DEVELOPMENT TOTAL	2,944,717	3,265,849	2,964,970	2,951,030	2,968,110
<u>TRANSFER OUT</u>						
136.000	48TH DISTRICT COURT	1,642,813	1,463,550	1,492,820	1,522,680	1,553,130
999.000	TRANSFERS OUT	6,156,892	6,995,290	6,190,000	6,665,000	5,890,370

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND
EXPENDITURES BY BUDGETARY CENTER

		MANAGER			
DEPT.	ACTIVITY	BUDGET	RECOMMEND	PLANNED	PLANNED
NUMBER DESCRIPTION	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
TRANSFER OUT TOTAL	<u>7,799,705</u>	<u>8,458,840</u>	<u>7,682,820</u>	<u>8,187,680</u>	<u>7,443,500</u>
GENERAL FUND TOTAL	<u>\$ 35,782,687</u>	<u>\$ 41,590,225</u>	<u>\$ 39,519,880</u>	<u>\$ 43,306,390</u>	<u>\$ 39,859,880</u>

Totals may be off by a few dollars due to rounding.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND
EXPENDITURES BY BUDGETARY CENTER AND OBJECT

DESCRIPTION	MANAGER				
	ACTIVITY 2019-2020	BUDGET 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>GENERAL GOVERNMENT</u>					
PERSONNEL SERVICES	\$ 2,965,404	\$ 3,421,040	\$ 3,445,820	\$ 3,770,800	\$ 4,270,320
SUPPLIES	142,693	142,615	140,690	146,210	142,390
OTHER CHARGES	2,371,996	2,894,963	3,010,540	2,934,340	2,820,640
CAPITAL OUTLAY	<u>26,150</u>	<u>46,500</u>	<u>10,000</u>	<u>35,000</u>	<u>-</u>
GENERAL GOVERNMENT TOTAL	5,506,243	6,505,118	6,607,050	6,886,350	7,233,350
<u>PUBLIC SAFETY</u>					
PERSONNEL SERVICES	12,867,210	13,373,490	14,066,150	14,185,410	14,244,350
SUPPLIES	417,682	537,384	504,350	505,370	523,480
OTHER CHARGES	967,815	1,021,795	1,150,260	1,293,580	1,230,970
CAPITAL OUTLAY	<u>153,836</u>	<u>315,683</u>	<u>114,440</u>	<u>210,010</u>	<u>228,000</u>
PUBLIC SAFETY TOTAL	14,406,543	15,248,352	15,835,200	16,194,370	16,226,800
<u>ENGINEERING AND PUBLIC SERVICES</u>					
PERSONNEL SERVICES	2,529,664	2,650,643	2,633,550	2,771,810	2,770,640
SUPPLIES	268,198	352,519	351,330	362,190	371,380
OTHER CHARGES	1,493,607	1,996,682	2,209,960	2,172,960	2,171,100
CAPITAL OUTLAY	<u>834,011</u>	<u>3,112,222</u>	<u>1,235,000</u>	<u>3,780,000</u>	<u>675,000</u>
ENGINEERING AND PUBLIC SERVICES TOTAL	5,125,480	8,112,066	6,429,840	9,086,960	5,988,120
<u>COMMUNITY DEVELOPMENT</u>					
PERSONNEL SERVICES	1,962,945	2,101,240	2,100,360	2,111,100	2,106,740
SUPPLIES	22,431	38,303	29,370	29,370	32,470
OTHER CHARGES	946,681	1,124,096	829,740	805,060	828,900
CAPITAL OUTLAY	<u>12,661</u>	<u>2,210</u>	<u>5,500</u>	<u>5,500</u>	<u>-</u>
COMMUNITY DEVELOPMENT TOTAL	2,944,718	3,265,849	2,964,970	2,951,030	2,968,110
<u>TRANSFER OUT</u>					
TRANSFERS OUT	<u>7,799,705</u>	<u>8,458,840</u>	<u>7,682,820</u>	<u>8,187,680</u>	<u>7,443,500</u>
TRANSFER OUT TOTAL	7,799,705	8,458,840	7,682,820	8,187,680	7,443,500
<u>TOTAL EXPENDITURES BY OBJECT</u>					
PERSONNEL SERVICES	20,325,223	21,546,413	22,245,880	22,839,120	23,392,050
SUPPLIES	851,004	1,070,821	1,025,740	1,043,140	1,069,720
OTHER CHARGES	5,780,099	7,037,536	7,200,500	7,205,940	7,051,610
CAPITAL OUTLAY	1,026,658	3,476,615	1,364,940	4,030,510	903,000
TRANSFERS OUT	<u>7,799,705</u>	<u>8,458,840</u>	<u>7,682,820</u>	<u>8,187,680</u>	<u>7,443,500</u>
	\$ 35,782,689	\$ 41,590,225	\$ 39,519,880	\$ 43,306,390	\$ 39,859,880

Totals may be off by a few dollars due to rounding.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURE SUMMARY
BY ACCOUNT

ACCT.		2019-2020 ACTUAL		2020-2021 BUDGET		2021-2022 RECOMMEND		2022-2023 PLANNED		2023-2024 PLANNED	
NUM.	DESCRIPTION	\$	%	\$	%	\$	%	\$	%	\$	%
PERSONNEL SERVICES											
702.00	SALARIES & WAGES DIRECT	\$ 11,751,866	32.84%	\$ 12,543,720	30.16%	\$ 12,925,500	32.71%	\$ 13,166,320	30.40%	\$ 13,238,940	33.21%
703.00	ADMINSTRATION COST	150,070	0.42%	146,240	0.35%	143,490	0.36%	145,400	0.34%	147,090	0.37%
706.00	LABOR BURDEN	8,423,287	23.54%	8,856,453	21.29%	8,992,140	22.75%	9,052,950	20.90%	9,033,650	22.66%
709.00	WAGE ADJUSTMENT EXPENSE	-	0.00%	-	0.00%	184,750	0.47%	474,450	1.10%	972,370	2.44%
	PERSONNEL SERVICES	20,325,223	56.80%	21,546,413	51.81%	22,245,880	56.29%	22,839,120	52.74%	23,392,050	58.69%
SUPPLIES											
727.00	POSTAGE	46,782	0.13%	50,000	0.12%	50,000	0.13%	50,000	0.12%	50,000	0.13%
728.00	PUBLICATIONS	10,390	0.03%	16,678	0.04%	14,040	0.04%	14,080	0.03%	17,200	0.04%
729.00	OPERATING SUPPLIES	525,455	1.47%	498,731	1.20%	495,120	1.25%	512,230	1.18%	523,010	1.31%
730.00	PRISONER ROOM & BOARD	9,073	0.03%	10,400	0.03%	10,820	0.03%	11,250	0.03%	11,700	0.03%
731.00	LEIN/CLEMIS EXPENSE	39,198	0.11%	49,160	0.12%	70,240	0.18%	65,090	0.15%	52,310	0.13%
732.00	TOWING SERVICES	645	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
733.00	PHOTOGRAPHIC EXPENSES	2,308	0.01%	4,230	0.01%	3,000	0.01%	2,580	0.01%	2,660	0.01%
734.00	AMMUNITION & WEAPONS	25,505	0.07%	70,530	0.17%	32,130	0.08%	33,400	0.08%	43,310	0.11%
735.00	BUILDING SUPPLIES	15,392	0.04%	16,750	0.04%	17,000	0.04%	17,250	0.04%	17,500	0.04%
736.00	APPARATUS SUPPLIES	12,128	0.03%	12,000	0.03%	12,000	0.03%	12,000	0.03%	12,000	0.03%
738.00	PUBLIC FIRE EDUCATION	8,508	0.02%	10,333	0.02%	9,000	0.02%	10,500	0.02%	9,000	0.02%
739.00	K9/THERAPY DOG	2,357	0.01%	3,500	0.01%	3,500	0.01%	3,500	0.01%	3,500	0.01%
740.00	FOOD & BEVERAGE	27,567	0.08%	30,000	0.07%	35,000	0.09%	35,000	0.08%	35,000	0.09%
741.00	MEDICAL SUPPLIES	28,216	0.08%	36,000	0.09%	38,000	0.10%	39,000	0.09%	40,000	0.10%
743.00	UNIFORM ALLOWANCE	55,287	0.15%	103,259	0.25%	87,390	0.22%	97,910	0.23%	111,980	0.28%
744.00	CLEANING ALLOWANCE	16,000	0.04%	16,200	0.04%	16,500	0.04%	16,800	0.04%	17,000	0.04%
745.00	FOOD ALLOWANCE	25,323	0.07%	26,350	0.06%	27,200	0.07%	28,050	0.06%	28,050	0.07%
752.00	COLLECTION CARE SUPPLIES	870	0.00%	4,800	0.01%	4,800	0.01%	4,800	0.01%	4,800	0.01%
799.00	EQUIPMENT UNDER \$5,000	-	0.00%	110,900	0.27%	99,000	0.25%	88,700	0.20%	89,700	0.23%
	SUPPLIES	851,004	2.38%	1,070,821	2.57%	1,025,740	2.60%	1,043,140	2.41%	1,069,720	2.68%
OTHER CHARGES											
801.01	ATTORNEY RETAINER	170,797	0.48%	216,000	0.52%	216,000	0.55%	216,000	0.50%	216,000	0.54%
801.02	LEGAL SERVICES	335,688	0.94%	324,500	0.78%	324,500	0.82%	324,500	0.75%	324,500	0.81%
801.03	LABOR NEGOTIATIONS	1,155	0.00%	11,000	0.03%	11,000	0.03%	11,000	0.03%	11,000	0.03%
802.01	AUDIT	32,509	0.09%	34,110	0.08%	34,910	0.09%	35,720	0.08%	36,430	0.09%
802.02	INVESTMENT MANAGEMENT	335,185	0.94%	365,000	0.88%	345,250	0.87%	350,000	0.81%	354,000	0.89%
802.03	INVESTMENT CUSTODIAL	49,685	0.14%	50,700	0.12%	47,950	0.12%	48,600	0.11%	49,100	0.12%
802.04	ACTUARY	34,750	0.10%	36,500	0.09%	37,500	0.09%	38,600	0.09%	39,750	0.10%
802.05	INVESTMENT PERFORMANCE	28,500	0.08%	28,000	0.07%	28,000	0.07%	28,000	0.06%	28,000	0.07%
802.06	INVESTMENT CONSULTANT	65,398	0.18%	65,700	0.16%	61,880	0.16%	62,140	0.14%	62,260	0.16%
802.07	GFOA REVIEW FEES	955	0.00%	990	0.00%	990	0.00%	990	0.00%	990	0.00%
804.01	ENGINEERING CONSULTANTS	-	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
811.00	OTHER CONTRACTUAL SERVICE	1,880,931	5.26%	2,530,685	6.08%	2,452,100	6.20%	2,209,930	5.10%	2,063,340	5.18%
815.01	ELECTION WORKERS	37,517	0.10%	35,000	0.08%	15,000	0.04%	30,000	0.07%	20,000	0.05%
815.02	CODIFICATION	9,732	0.03%	10,000	0.02%	10,000	0.03%	10,000	0.02%	10,000	0.03%
816.01	JANITORIAL CONTRACT	35,486	0.10%	69,496	0.17%	47,240	0.12%	47,240	0.11%	47,240	0.12%
816.02	WINDOW CONTRACT	4,100	0.01%	5,450	0.01%	4,750	0.01%	4,750	0.01%	4,750	0.01%
818.01	INSTRUCTORS	43,692	0.12%	45,000	0.11%	45,000	0.11%	45,000	0.10%	45,000	0.11%
818.03	IN THE PARK PROGRAM	13,768	0.04%	25,000	0.06%	25,000	0.06%	25,000	0.06%	25,000	0.06%
819.00	FORESTRY SERVICES	21,655	0.06%	25,767	0.06%	43,500	0.11%	44,000	0.10%	49,000	0.12%
820.01	BOARD OF REVIEW	4,103	0.01%	4,800	0.01%	4,800	0.01%	4,800	0.01%	4,800	0.01%
820.02	OAKLAND COUNTY CONTRACT	217,102	0.61%	233,460	0.56%	240,110	0.61%	246,960	0.57%	254,020	0.64%
821.01	PHYSICAL EXAMINATIONS	9,425	0.03%	13,280	0.03%	13,840	0.04%	13,090	0.03%	12,710	0.03%
821.02	RECRUITMENT TESTING & EXM	3,535	0.01%	5,780	0.01%	6,470	0.02%	5,080	0.01%	700	0.00%
824.01	COLLECTION AGENCY FEES	2,484	0.01%	5,000	0.01%	5,000	0.01%	5,000	0.01%	5,000	0.01%
825.01	DOWNTOWN ACTION PLAN	5,225	0.01%	30,000	0.07%	30,000	0.08%	30,000	0.07%	30,000	0.08%
851.00	TELEPHONE	100,760	0.28%	108,050	0.26%	116,890	0.30%	118,240	0.27%	120,920	0.30%
861.00	TRANSPORTATION	1,305	0.00%	4,500	0.01%	12,140	0.03%	12,140	0.03%	12,340	0.03%
901.00	PRINTING & PUBLISHING	108,142	0.30%	117,200	0.28%	135,880	0.34%	142,580	0.33%	136,210	0.34%

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURE SUMMARY
BY ACCOUNT

ACCT.		2019-2020 ACTUAL		2020-2021 BUDGET		2021-2022 RECOMMEND		2022-2023 PLANNED		2023-2024 PLANNED	
NUM.	DESCRIPTION	\$	%	\$	%	\$	%	\$	%	\$	%
905.01	CELEBRATE BIRMINGHAM	(14)	0.00%	9,500	0.02%	9,500	0.02%	9,500	0.02%	9,500	0.02%
905.02	SISTER CITY PROGRAM	65	0.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%
905.03	MEMORIAL DAY CELEBRATION	-	0.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%
920.00	ELECTRIC UTILITY	250,606	0.70%	262,700	0.63%	241,300	0.61%	243,700	0.56%	244,700	0.61%
921.00	GAS UTILITY CHARGES	68,960	0.19%	90,750	0.22%	76,150	0.19%	77,150	0.18%	77,350	0.19%
922.00	WATER UTILITY	200,518	0.56%	211,470	0.51%	242,470	0.61%	248,970	0.57%	248,970	0.62%
923.00	STREET LIGHTING UTILITY	500,231	1.40%	581,050	1.40%	589,770	1.49%	598,620	1.38%	607,600	1.52%
930.02	ELEVATOR MAINTENANCE	5,797	0.02%	7,700	0.02%	7,700	0.02%	7,700	0.02%	7,700	0.02%
930.03	ICE SHOW EXPENSE/ICE ARENA MAINTENANCE	17,210	0.05%	46,422	0.11%	40,000	0.10%	40,000	0.09%	40,000	0.10%
930.04	HVAC MAINTENANCE	10,358	0.03%	16,726	0.04%	15,500	0.04%	21,500	0.05%	15,500	0.04%
930.05	BUILDING MAINTENANCE	44,627	0.12%	101,000	0.24%	139,000	0.35%	133,000	0.31%	67,000	0.17%
930.06	GENERATOR MAINTENANCE	1,309	0.00%	3,500	0.01%	3,500	0.01%	4,000	0.01%	4,000	0.01%
933.01	FIRE APPARATUS MAINTENANC	51,474	0.14%	33,500	0.08%	33,500	0.08%	33,500	0.08%	34,000	0.09%
933.02	EQUIPMENT MAINTENANCE	62,316	0.17%	78,405	0.19%	81,800	0.21%	112,920	0.26%	84,450	0.21%
933.04	RADIO & VEHICLE MAINT.	60,201	0.17%	53,555	0.13%	55,380	0.14%	104,350	0.24%	57,340	0.14%
933.08	PISTOL RANGE/ETON EVIDENCE BLDG. MAINT.	13,867	0.04%	14,000	0.03%	14,000	0.04%	14,000	0.03%	14,000	0.04%
935.01	PROPERTY MAINT/VIOLATIONS	-	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
935.03	QUARTON LAKE MAINTENANCE	-	0.00%	7,400	0.02%	38,800	0.10%	13,800	0.03%	13,800	0.03%
941.00	EQUIPMENT RENTAL OR LEASE	653,537	1.83%	689,850	1.66%	712,050	1.80%	735,350	1.70%	757,550	1.90%
942.00	COMPUTER EQUIPMENT RENTAL	615,920	1.72%	659,040	1.58%	758,390	1.92%	872,170	2.01%	1,003,010	2.52%
955.01	TRAINING	54,284	0.15%	73,490	0.18%	85,800	0.22%	84,280	0.19%	83,260	0.21%
955.02	EDUC/TRAINING ACT 302	4,984	0.01%	5,800	0.01%	5,800	0.01%	5,800	0.01%	5,800	0.01%
955.03	MEMBERSHIP & DUES	37,458	0.10%	49,080	0.12%	50,090	0.13%	49,120	0.11%	49,490	0.12%
955.04	CONFERENCES & WORKSHOPS	37,605	0.11%	64,700	0.16%	72,570	0.18%	87,240	0.20%	73,950	0.19%
955.05	DISPATCH TRAINING ACT 32	5,946	0.02%	9,000	0.02%	7,000	0.02%	6,000	0.01%	5,000	0.01%
956.01	EMPLOYEE ACTIVITY	1,939	0.01%	3,000	0.01%	3,000	0.01%	3,000	0.01%	3,000	0.01%
956.02	EMPLOYEE PARKING	37,775	0.11%	57,600	0.14%	57,600	0.15%	57,600	0.13%	57,600	0.14%
957.02	OTHER CASUALTY INSURANCE	11,255	0.03%	11,300	0.03%	11,500	0.03%	11,700	0.03%	11,900	0.03%
957.04	LIAB INSURANCE PREMIUMS	289,280	0.81%	289,280	0.70%	289,280	0.73%	289,280	0.67%	289,280	0.73%
962.00	MISCELLANEOUS	3,432	0.01%	5,300	0.01%	5,300	0.01%	5,300	0.01%	5,300	0.01%
964.00	RETIREMENT EXPENSE CREDIT	(612,752)	-1.71%	(655,310)	-1.58%	(625,440)	-1.58%	(634,130)	-1.46%	(641,850)	-1.61%
965.00	DIRECT CREDIT	(201,673)	-0.56%	(146,240)	-0.35%	(139,510)	-0.35%	(141,840)	-0.33%	(143,650)	-0.36%
	OTHER CHARGES	5,780,099	16.15%	7,037,536	16.92%	7,200,500	18.22%	7,205,940	16.64%	7,051,610	17.69%
CAPITAL OUTLAY											
971.01	MACHINERY & EQUIPMENT	155,667	0.44%	253,412	0.61%	111,500	0.28%	215,510	0.50%	28,000	0.07%
972.00	FURNITURE	24,891	0.07%	2,210	0.01%	-	0.00%	-	0.00%	-	0.00%
977.00	BUILDINGS	13,822	0.04%	110,000	0.26%	18,440	0.05%	35,000	0.08%	200,000	0.50%
981.01	PUBLIC IMPROVEMENTS	432,927	1.21%	737,290	1.77%	835,000	2.11%	3,780,000	8.73%	675,000	1.69%
985.74	OLD WOODWARD AVE SIDEWALKS	20,337	0.06%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
985.76	MAPLE ROAD SIDEWALKS	192,370	0.54%	72,749	0.17%	-	0.00%	-	0.00%	-	0.00%
985.77	PIERCE ALLEY	4,629	0.01%	-	0.00%	400,000	1.01%	-	0.00%	-	0.00%
985.78	PARK STREET STREETScape	119,213	0.33%	19,387	0.05%	-	0.00%	-	0.00%	-	0.00%
985.79	MAPLE ROAD STREETScape	62,802	0.18%	2,281,567	5.49%	-	0.00%	-	0.00%	-	0.00%
	CAPITAL OUTLAY	1,026,658	2.87%	3,476,615	8.36%	1,364,940	3.45%	4,030,510	9.31%	903,000	2.27%
TRANSFERS OUT											
999.02	TRANSFER TO MAJOR STREETS	2,746,000	7.67%	2,000,000	4.81%	4,100,000	10.37%	3,000,000	6.93%	2,400,000	6.02%
999.05	TRANSFER TO WATER FUND	500,000	1.40%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
999.20	TRANSFER TO LOCAL STREETS	2,000,000	5.59%	3,000,000	7.21%	1,950,000	4.93%	3,000,000	6.93%	3,350,000	8.40%
999.40	TRANSFER TO CAPITAL PROJECTS	910,892	2.55%	1,995,290	4.80%	140,000	0.35%	665,000	1.54%	140,370	0.35%
999.99	48TH DISTRICT COURT	1,642,813	4.59%	1,463,550	3.52%	1,492,820	3.78%	1,522,680	3.52%	1,553,130	3.90%
	TRANSFERS OUT	7,799,705	21.80%	8,458,840	20.34%	7,682,820	19.44%	8,187,680	18.91%	7,443,500	18.67%
GENERAL FUND TOTAL											
		\$ 35,782,689	100.00%	\$ 41,590,225	100.00%	\$ 39,519,880	100.00%	\$ 43,306,390	100.00%	\$ 39,859,880	100.00%

Totals may be off by a few dollars due to rounding.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

City Commission

The City Commission serves as the City's legislative body, consisting of seven Commissioners, one of whom serves as Mayor. The Commissioners represent the citizens of Birmingham and formulate and enable policy as the legislative and policy-making body of the municipal government. They are elected at large for four-year terms at non-partisan elections held in November of each odd-numbered year. The Mayor and Mayor Pro-Tem are elected from among their fellow Commissioners for a one-year term. The City Commission operates as a Home Rule Charter City, with a Council-Manager form of government.

As the City's legislative body, the City Commission is empowered to pass ordinances and adopt resolutions as it deems necessary to carry out the responsibilities of the City, consistent with the City Charter and state law. The City Commission also acts on recommendations from the various City boards and commissions.

The City Commission appoints the City Manager, who is responsible to the City Commission for carrying out the day-to-day operations of the City, consistent with policy set by the City Commission. The City Commission also appoints the City Clerk; however, the City Clerk reports to, and takes direction from, the City Manager.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
COMMISSION

101-101.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	880	1,400	1,400	1,400	1,400	1,400
706.00	LABOR BURDEN	68	220	220	220	220	220
PERSONNEL SERVICES		948	1,620	1,620	1,620	1,620	1,620
SUPPLIES							
729.00	OPERATING SUPPLIES	1,645	1,500	1,500	1,500	1,500	1,500
SUPPLIES		1,645	1,500	1,500	1,500	1,500	1,500
OTHER CHARGES							
861.00	TRANSPORTATION	-	100	0	100	100	100
901.00	PRINTING & PUBLISHING	14,954	15,500	15,500	15,500	15,500	15,500
942.00	COMPUTER EQUIPMENT RENTAL	28,520	30,520	30,520	44,650	51,350	59,050
955.03	MEMBERSHIP & DUES	10,999	15,000	15,000	15,000	15,000	15,000
955.04	CONFERENCES & WORKSHOPS	5,194	7,000	7,000	7,000	7,000	7,000
962.00	MISCELLANEOUS	3,340	5,000	5,000	5,000	5,000	5,000
OTHER CHARGES		63,007	73,120	73,020	87,250	93,950	101,650
COMMISSION TOTAL		65,600	76,240	76,140	90,370	97,070	104,770

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **942.00 Computer Equipment Rental** – The increase of \$14,130, or 46.3%, reflects an overall 15.0% increase in rental charges and a change in cost allocation.

Significant Notes to 2022-2023 Planned Amounts

1. **942.00 Computer Equipment Rental** –The increase of \$6,700, or 15.0%, reflects an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$7,700, or 15.0%, reflects an overall 15.0% increase in rental charges.

Performance Goals, Objectives and Measures

GOAL: To represent the citizens of Birmingham and formulate and enact policy as the legislative and policy-making body of the municipal government. *(Long-Term Municipal Goals 1, 2, 4)*

OBJECTIVE: To formulate policy in response to current and anticipated needs within political, administrative and fiscal constraints.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
City Commission meetings	24	24	24	24	24
Strategic planning sessions and workshops	4	4	4	4	4
Ordinances adopted	53	50	35	35	35

GOAL: To exercise fiscal stewardship. *(Long-Term Municipal Goals 1a, 1b, 2b)*

OBJECTIVE: To maintain the City's strong financial position.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Years meeting General Fund balance policy	37	38	39	40	41
Years earning AAA bond rating	17	18	19	20	21

GOAL: To continue traditional citizen involvement in governance. *(Long-Term Municipal Goals 3a, 3b)*

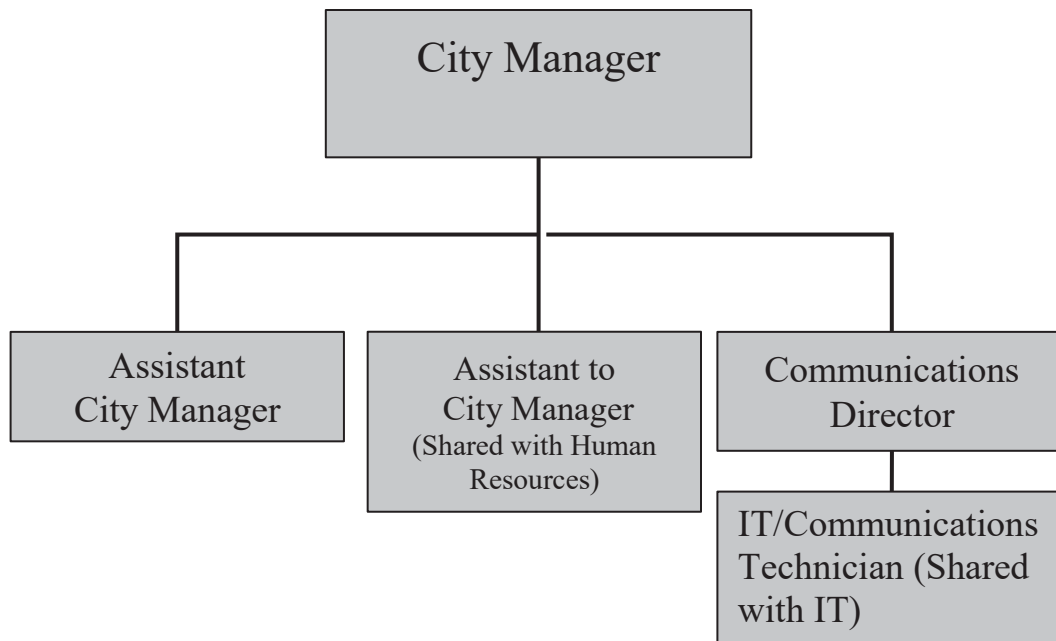
OBJECTIVE: To encourage citizen interest and participation on City boards and committees.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of advisory boards and committees	31	30	30	30	30
Number of appointed board and committee members serving	168	170	175	175	175

DEPARTMENT SUMMARY

City Manager



The City Manager is the Chief Administrative Officer of the City, appointed by the City Commission. The Manager is responsible for directing the administration of the City government. The Manager's Office coordinates the activities of all City departments. The Manager appoints all department heads, with the exception of the City Clerk. The Manager is responsible for the preparation of the annual budget and a long-range capital-improvements program. The Manager is responsible for implementing the policies adopted by the City Commission and is responsible for the City's public-relations program. The Assistant to the City Manager position is shared with the Human Resources Department.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
MANAGER'S OFFICE

101-170.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	312,530	343,490	343,490	421,260	421,260	422,160
706.00	LABOR BURDEN	170,847	213,390	213,390	216,690	216,070	215,800
PERSONNEL SERVICES		483,377	556,880	556,880	637,950	637,330	637,960
SUPPLIES							
728.00	PUBLICATIONS	-	40	40	40	40	40
729.00	OPERATING SUPPLIES	2,227	1,290	1,290	1,290	1,290	1,290
SUPPLIES		2,227	1,330	1,330	1,330	1,330	1,330
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	42,095	50,000	50,800	35,800	35,800	35,800
851.00	TELEPHONE	1,846	2,100	2,000	2,100	2,100	2,100
861.00	TRANSPORTATION	102	2,000	3,750	9,500	9,500	9,500
942.00	COMPUTER EQUIPMENT RENTAL	17,130	18,330	18,330	16,350	18,800	21,620
955.03	MEMBERSHIP & DUES	1,529	3,500	3,500	3,500	3,500	3,500
955.04	CONFERENCES & WORKSHOPS	584	7,000	3,500	7,000	7,000	7,000
OTHER CHARGES		63,286	82,930	81,880	74,250	76,700	79,520
MANAGER'S OFFICE TOTAL		548,890	641,140	640,090	713,530	715,360	718,810

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The increase of \$77,770, or 22.6%, reflects the new City Manager's contract and a new full-time position split between IT and Manager's Office.
2. **811.00 Other Contractual Service** – The budget of \$35,800 reflects a return to a normal budgeting amount.
3. **861.00 Transportation** – The budget of \$9,500 represents the vehicle allowance, mileage reimbursement for conferences or workshops, and automobile insurance for the City Manager.
4. **942.00 Computer Equipment Rental** – The decrease of \$1,980, or 10.8% is the result of a change in cost allocation.

Significant Notes to 2022-2023 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$2,450, or 15.0%, reflects an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$2,820, or 15.0%, reflects an overall 15.0% increase in rental charges.

Performance Goals, Objectives and Measures

GOAL: To implement City Commission policies and priorities effectively. *(Long-Term Municipal Goals 1b, 2, 3b, 4, 5)*

OBJECTIVE: To strengthen service delivery to City residents and assure reliable methods of communicating with and responding to the community.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
City Commission meetings, strategic planning sessions and workshops	27	27	30	27	27
Newsletters published	3 + calendar	3 + calendar	3 + calendar	3 + calendar	3 + calendar
e-Newsletters published	12	12	12	12	12
Citywide email subscriber count	1,998	2,050	2,100	2,150	2,200
Twitter Followers	3,330	3,500	3,650	3,700	3,800
Twitter Tweets	2,294	2,300	2,500	2,500	2,500

GOAL: To provide effective management and leadership to the operating departments to ensure the achievement of City goals efficiently and responsibly. *(Long-Term Municipal Goals 1, 2a, 3b)*

OBJECTIVE: To assure that services are provided in the most efficient, cost-effective and timely manner during the year.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Staff meetings held	38	38	38	38	38

Performance Goals, Objectives and Measures

GOAL: To maintain a strong fiscal position for the City through efficient use of public funds. *(Long-Term Municipal Goals 1a, 1b, 2b)*

OBJECTIVE: To 1) exercise stewardship; and 2) establish excellence as the standard for delivery of services.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Years meeting General Fund balance policy	37	38	39	40	41
Years earning AAA bond rating	17	18	19	20	21

GOAL: To maintain effective communication among the City and Federal, State, County, School District and other local governments. *(Long-Term Municipal Goals 1b, 2a, 3b)*

OBJECTIVE: To preserve the City's existing revenue base and local authority through regular meetings with appropriate parties.

MEASURES

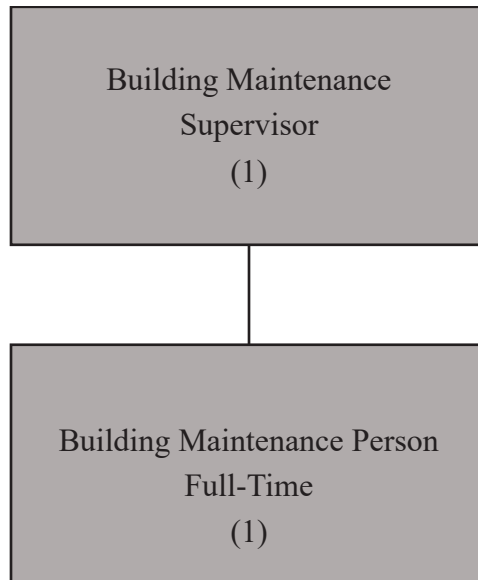
	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Meetings with Federal & State legislators	3	3	3	3	3
Meetings with other local government officials regarding regional issues	12	12	12	12	12
Contacts with Michigan Municipal League (MML) legislative staff regarding proposed legislation	8	8	8	8	8



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

City Hall and Grounds



The City Hall and Grounds department provides for the maintenance of City Hall and City Buildings. Under the direction of the City Manager's Office, a Building Maintenance Supervisor manages daily operations that include the services of a maintenance person assigned to City Hall.

Services Provided by City Hall and Grounds

- This department is responsible for the maintenance of the building's physical plant, infrastructure, and all repairs at City Hall and City owned facilities.
- Manage the heating, ventilation, and air-conditioning (HVAC) systems for all city facilities including; controls monitoring and operation for City Hall and Baldwin Public Library, testing and certification, performing all scheduled maintenance, seasonal start up/shut down procedures, filter replacement, chemical treatment, and all emergency repairs.
- Oversee contractual services for janitorial maintenance for City Hall, Department of Public Services, and the Birmingham Historical Museum.
- Scheduling and monitoring the contract services for the window cleaning for all City Facilities, Parking Structures, and Bus Stops.

- Coordinate the contracted elevator and lift maintenance for all applicable City Facilities and Parking Structures.
- Building repairs and facilities management.
- Maintain Fire Suppression Systems in all city facilities.
- Monitor and maintain Fire Alarm Systems in all city facilities.
- Plumbing maintenance and repairs.
- Manage and maintain Electrical and Lighting in all city facilities including repairs and improvement projects.
- Emergency Generator monitoring and maintenance for City Hall.
- Assist all departments with planning and project management for office renovations.
- Monitor, address, and rectify building complaints for all city facilities.
- Generate RFP for equipment and/or services as necessary.
- Deliveries for the City Commission, Boards, and various departments.
- Handle Postal Service logistics as directed by the City Clerk.
- Assist City Clerk office with various operational functions during elections.
- Provide all City Departments with service as needed for daily operations.

New projects

- Adams Fire Station - New HVAC design and monitoring replacement – Capital Improvement budget
- Adams Fire Station - Generator replacement – Fire Department budget
- Adams Fire Station - Roof replacement – Fire Department budget
- City Hall - Replace the fire alarm system.
- City Hall - Replace carpeting in Finance Department.
- City Hall - Restoration of the historical exterior windows.
- Birmingham Historical Museum - Window restoration – Museum budget.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
CITY HALL AND GROUNDS

101-265.001-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	143,868	170,100	170,100	135,980	130,980	130,980
706.00	LABOR BURDEN	131,096	154,580	132,480	98,940	96,710	96,480
PERSONNEL SERVICES		274,964	324,680	302,580	234,920	227,690	227,460
SUPPLIES							
729.00	OPERATING SUPPLIES	24,031	20,000	20,000	20,000	20,000	20,000
743.00	UNIFORM ALLOWANCE	312	1,000	1,000	1,000	1,000	1,000
799.00	EQUIPMENT UNDER \$5,000	0	9,400	5,500	10,500	10,500	10,500
SUPPLIES		24,343	30,400	26,500	31,500	31,500	31,500
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	55,283	71,935	66,000	66,000	66,000	66,000
816.01	JANITORIAL CONTRACT	34,206	66,200	44,840	44,840	44,840	44,840
816.02	WINDOW CONTRACT	4,100	5,450	4,750	4,750	4,750	4,750
851.00	TELEPHONE	2,174	2,000	2,000	2,000	2,000	2,000
920.00	ELECTRIC UTILITY	77,438	79,000	79,000	79,000	79,000	79,000
921.00	GAS UTILITY CHARGES	6,887	13,000	13,000	13,000	13,000	13,000
922.00	WATER UTILITY	11,605	11,000	11,000	11,000	11,000	11,000
930.02	ELEVATOR MAINTENANCE	2,411	3,800	3,800	3,800	3,800	3,800
930.04	HVAC MAINTENANCE	2,445	8,613	8,000	8,000	8,000	8,000
930.05	BUILDING MAINTENANCE	1,315	30,000	30,000	41,000	30,000	0
930.06	GENERATOR MAINTENANCE	1,309	3,500	3,500	3,500	4,000	4,000
933.02	EQUIPMENT MAINTENANCE	1,626	4,000	4,000	4,000	4,000	4,000
941.00	EQUIPMENT RENTAL OR LEASE	6,000	6,000	6,000	6,000	6,000	6,000
942.00	COMPUTER EQUIPMENT RENTAL	8,650	9,260	9,260	10,300	11,850	13,630
955.03	MEMBERSHIP & DUES	95	100	70	70	70	70
955.04	CONFERENCES & WORKSHOPS	0	100	100	100	100	100
OTHER CHARGES		215,544	313,958	285,320	297,360	288,410	260,190
CAPITAL OUTLAY							
977.00	BUILDINGS	3,680	0	0	0	35,000	0
CAPITAL OUTLAY		3,680	0	0	0	35,000	0
CITY HALL AND GROUNDS TOTAL		518,531	669,038	614,400	563,780	582,600	519,150

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The decrease of \$34,120, or 20.1%, represents the elimination of the transitional building superintendent position.
2. **706.00 Labor Burden** – The decrease of \$55,640, or 36.0%, reflects the elimination of the transitional building superintendent position.
3. **799.00 Equipment Under \$5,000** – The \$10,500, is for plumbing supplies and LED retrofit of lighting in City Hall..
4. **811.00 Other Contractual Service** – The decrease of \$5,935, or 8.3%, reflects the return to a normal budgeting amount.
5. **816.01 Janitorial Contract** – The decrease of \$21,360, or 32.3%, reflects the return to a normal budgeting amount.
6. **816.02 Window Contract** – The decrease of \$700, or 12.8%, shows the return to a normal budgeting amount.
7. **930.04 HVAC Maintenance** – The budget of \$8,000 covers the cost of maintenance and repair of the City Hall HVAC system.
8. **930.05 Building Maintenance** – The increase of \$11,000, or 36.7%, is primarily a result of masonry and tuck-pointing needs on the City Hall building.
9. **942.00 Computer Equipment Rental** – The increase of \$1,040, or 11.2%, reflects an overall 15.0% increase in rental charges and a change in cost allocation.

Significant Notes to 2022-2023 Planned Amounts

1. **930.05 Building Maintenance** – The budget of \$30,000 is for the replacement of fire alarms at City Hall.
2. **930.06 Generator Maintenance** – The increase of \$500, or 14.3%, represents an anticipated overall increase in repair costs.
3. **942.00 Computer Equipment Rental** – The increase of \$1,550, or 15.0%, reflects an overall 15.0% increase in rental charges.
4. **977.00 Buildings** – The budget of \$35,000 is for the replacement of the ceiling air handler for the ADA entrance to City Hall.

Significant Notes to 2023-2024 Planned Amounts

- 1. 930.05 Building Maintenance** – The decrease of \$30,000, or 100.0%, relates to the fire alarms replaced in the prior year.
- 2. 942.00 Computer Equipment Rental** – The increase of \$1,780, or 15.0%, reflects an overall 15.0% increase in rental charges.
- 3. 977.00 Buildings** – The decrease of \$35,000, or 100.0%, relates to replacing the ceiling air handler for the ADA entrance to City Hall completed in the prior year.

Performance Goals, Objectives and Measures

GOAL: To continue maintenance programs for the inspection and repair of the existing HVAC systems, fire alarms, fire sprinkler systems and elevator equipment. (*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To minimize unscheduled downtime, costlier repairs and comply with state regulations.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of compliance inspections and planned maintenance service calls for HVAC Systems	5	5	5	5	5
Number of compliance inspections and planned maintenance service calls for fire alarm and sprinkler systems	4	4	4	4	4
Number of compliance inspection and planned maintenance service calls for elevator equipment	12	12	12	12	12

GOAL: To expand the City's recycling programs. (*Long-Term Municipal Goal 1a*)

OBJECTIVE: To 1) educate staff on sustainable alternatives; and 2) increase participation.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2022-2023
Percentage of purchased paper, cardboard, and plastic bottles recycled	92%	92%	93%	93%	93%

GOAL: Improving the energy efficiency of the Municipal Building. (*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: To reduce consumption and costs associated with electricity, natural gas, and water/sewer utilities.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Percentage of the Municipal Building with energy-efficient components installed	96%	96%	96%	96%	96%
Electricity used at Municipal Building (kWh per degree day)*	80.00	80.00	81.00	81.00	81.00
Natural gas used at Municipal Building (Mcf per degree day)*	0.1780	0.1720	0.1750	0.1750	0.1720
Cost savings from alternative purchasing program for natural gas	\$15,000	\$15,000	\$15,000	\$15,000	TBD

*Degree day is a quantitative index demonstrated to reflect demand for energy to heat or cool houses and businesses. A mean daily temperature (average of the daily maximum and minimum temperatures) of 65 degrees Fahrenheit is the base for both heating and cooling degree computations. Heating degree days are summations of negative differences between the mean daily temperature and the 65 degrees Fahrenheit base; cooling degree days are summations of positive differences from the same base. (Source: National Weather Service www.cpc.ncep.noaa.gov)

DEPARTMENT SUMMARY

City Property Maintenance - Library

The Library Maintenance activity provides for the annual maintenance of the Library's heating, ventilation and air-conditioning systems. Structural repairs and improvements are provided for under the provisions of the Birmingham City Charter.

The Baldwin Library consists of the original (1930s) building of approximately 14,000 square feet, an addition (1960s) of approximately 4,000 square feet, and an addition (1981) of approximately 19,000 square feet, for a total gross area of approximately 37,000 square feet.

Input with respect to infrastructure improvements, mechanical improvements and preventative-maintenance needs is received from the Library's staff, City Hall maintenance and contractors.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
CITY PROPERTY MAINTENANCE - LIBRARY

101-265.002-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
SUPPLIES							
729.00	OPERATING SUPPLIES	5,216	4,000	4,000	4,000	4,000	4,000
SUPPLIES		5,216	4,000	4,000	4,000	4,000	4,000
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	12,620	16,000	16,000	16,000	16,000	16,000
930.02	ELEVATOR MAINTENANCE	2,976	3,400	3,400	3,400	3,400	3,400
930.04	HVAC MAINTENANCE	6,671	6,613	6,000	6,000	6,000	6,000
930.05	BUILDING MAINTENANCE	5,826	6,000	6,000	6,000	6,000	6,000
933.02	EQUIPMENT MAINTENANCE	1,685	2,000	2,000	2,000	2,000	2,000
OTHER CHARGES		29,778	34,013	33,400	33,400	33,400	33,400
CAPITAL OUTLAY							
977.00	BUILDINGS	10,142	0	0	10,000	0	0
CAPITAL OUTLAY		10,142	0	0	10,000	0	0
CITY PROP MAINT - LIBRARY TOTAL							
		45,136	38,013	37,400	47,400	37,400	37,400

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **930.04 HVAC Maintenance** – The decrease of \$613, or 9.3%, reflects the return to a normal budgeting amount.
2. **977.00 Buildings** – The budget of \$10,000 is to replace/repair the 1960's era upper windows of the Library.

Significant Notes to 2022-2023 Planned Amounts

1. **977.00 Buildings** – The decrease of \$10,000, or 100.0% was to replace/repair the 1960's era upper windows of the Library to be completed in the prior year.

Performance Goals, Objectives and Measures

GOAL: To continue maintenance programs for the inspection and repair of the existing HVAC systems, fire alarms, fire sprinkler systems and elevator equipment. *(Long-Term Municipal Goals 1a, 5)*

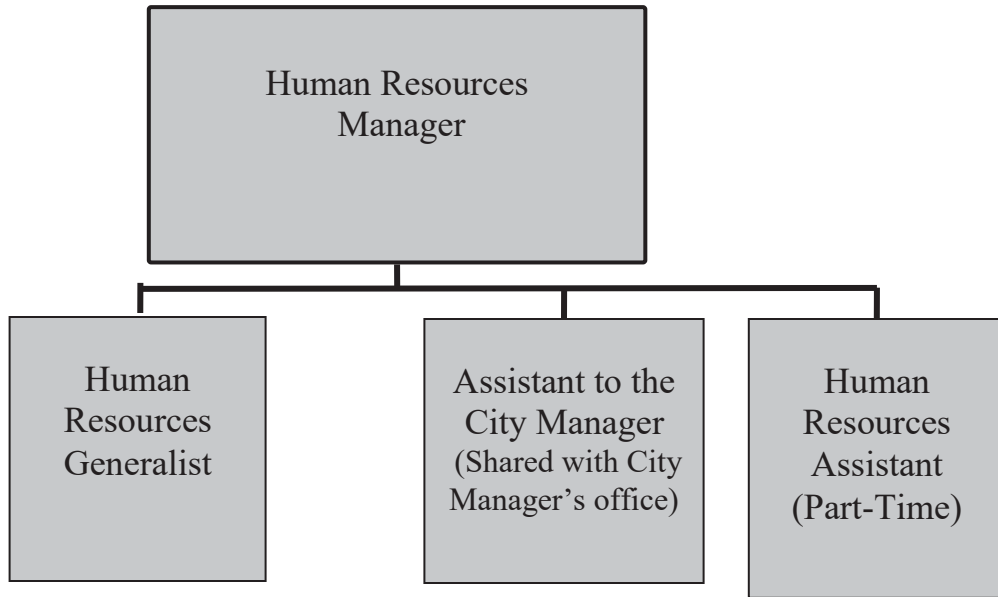
OBJECTIVE: To minimize unscheduled downtime, costlier repairs and comply with state regulations.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of compliance inspections and planned maintenance service calls for HVAC systems	3	4	4	4	4
Number of compliance inspections and planned maintenance service calls for fire alarm and sprinkler systems	3	3	4	4	4
Number of compliance inspections and planned maintenance service calls for elevator equipment	12	12	12	12	12

DEPARTMENT SUMMARY

Human Resources



The Human Resources Department is responsible for a variety of employment and labor related functions and provides centralized personnel services covering all City departments and employees.

Services Provided by Human Resources

- Employee Recruitment and Selection
- Negotiation and Administration of Five Collective Bargaining Agreements
- Labor Relations and Employment Law Compliance
- Wage and Salary Administration for Active and Retired Employees
- Group Benefits Administration for Active and Retired Employees
- Maintenance of Personnel Files and Employee Records
- Employee Recognition and Engagement
- Performance Management

The City has five labor unions and a management employee group that comprises over 300 full-time and part-time positions along with a variety of temporary and seasonal positions. In addition,

the Human Resources Department provides personnel services and support for employees working for the Baldwin Public Library.

The HR Manager directs staff activities and oversees the HR related activities for the City, and is assigned special projects by the City Manager.

The Assistant to the City Manager is shared with the City Manager's Office.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
HUMAN RESOURCES

101-270.000-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	191,660	219,760	195,910	221,040	221,940
706.00	LABOR BURDEN	87,714	103,330	92,610	115,930	116,550
	PERSONNEL SERVICES	279,374	323,090	288,520	336,970	338,490
SUPPLIES						
729.00	OPERATING SUPPLIES	3,607	3,300	3,300	3,200	3,980
	SUPPLIES	3,607	3,300	3,300	3,200	4,560
OTHER CHARGES						
801.01	ATTORNEY RETAINER	1,450	0	0	0	0
801.02	LEGAL SERVICES	10,270	14,000	9,000	14,000	14,000
801.03	LABOR NEGOTIATIONS	1,155	11,000	10,000	11,000	11,000
811.00	OTHER CONTRACTUAL SERVICE	16,247	17,460	12,440	18,860	19,030
821.01	PHYSICAL EXAMINATIONS	9,425	11,250	9,010	11,810	11,060
821.02	RECRUITMENT TESTING & EXM	3,535	5,780	4,010	6,470	5,080
861.00	TRANSPORTATION	542	600	290	740	740
901.00	PRINTING & PUBLISHING	8,300	19,040	15,000	17,980	17,980
933.02	EQUIPMENT MAINTENANCE	0	60	0	0	0
942.00	COMPUTER EQUIPMENT RENTAL	13,150	14,070	14,070	20,470	23,540
955.01	TRAINING	8,827	15,340	15,340	15,780	15,780
955.03	MEMBERSHIP & DUES	797	910	810	1,740	1,740
955.04	CONFERENCES & WORKSHOPS	576	1,190	240	1,350	1,350
	OTHER CHARGES	74,274	110,700	90,210	120,200	121,300
HUMAN RESOURCES TOTAL		357,255	437,090	382,030	460,370	463,770

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **706.00 Labor Burden** – The increase of \$12,600, or 12.2%, primarily reflects an increase in hospitalization costs due to personnel changes and an increase in retirement defined contributions costs.
2. **811.00 Other Contractual Services** – The increase of \$1,400, or 8.0%, represents an increase in copier maintenance charges.
3. **821.02 Recruitment Testing & Exam** – The increase of \$690, or 11.9%, relates to the cost of exams for police officers.
4. **942.00 Computer Equipment Rental** – The increase of \$6,400, or 45.5%, reflects an overall 15.0% increase in rental charges and a change in cost allocation.
5. **955.03 Membership & Dues** – The increase of \$830, or 91.2%, represents the costs associated with ICMA memberships.

Significant Notes to 2022-2023 Planned Amounts

1. **821.02 Recruitment Testing and Exams** – The decrease of \$1,390, or 21.5%, is the cost associated to exams for police officers and firefighters budgeted in the prior year.
2. **942.00 Computer Equipment Rental** – The increase of \$3,070, or 15.0%, reflects an overall 15.0% increase of rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **821.02 Recruitment Testing & Exam** – The decrease of \$4,380, or 86.2%, shows the return to a normal budgeting amount.
2. **924.00 Computer Equipment Rental** – The increase of \$3,530, or 15.0%, reflects an overall 15.0% increase in rental charges.

Performance Goals, Objectives and Measures

GOAL: To achieve cordial labor relations with responsible economics. (*Long-Term Municipal Goals 1a, 2b*)

OBJECTIVE: To negotiate fiscally responsible collective bargaining agreements.

<u>MEASURES</u>	Actual FY 2019-2020	Projected 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of settled collective bargaining agreements	4	5	4	3	3
Police (BPOA)	Contract expired 6/30/19. Parties in negotiations.	Agreement in place.	Agreement in place.	Contract expires 6/30/22. Negotiations in progress.	Agreement in place.
Fire (BFFA)	Agreement in place.	Agreement in place.	Agreement in place.	Agreement in place	Possible contract expiration 6/30/23. Negotiations in progress.
Police Command (BCOA)	Contract expired 6/30/19. New agreement in place.	Agreement in place.	Agreement in place.	Contract expires 6/30/22. Negotiations in progress.	Agreement in place.
Teamsters Local 214 (DPS)	Agreement in place.	Agreement in place.	Contract expires 6/30/21. Negotiations in progress.	Agreement in place.	Agreement in place.
AFSCME Local 998 (Clerical/Technical)	Agreement in place.	Agreement in place.	Agreement in place.	Agreement in place.	Possible contract expiration 6/30/23. Negotiations in progress.

GOAL: To enhance the skill sets of city employees. (*Long-Term Municipal Goal 2b*)

OBJECTIVE: To promote continuing education through the City's Education Assistance program.

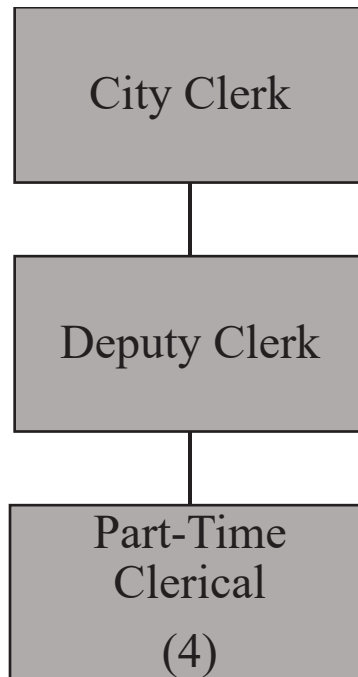
<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Percentage of employees who successfully completed enrolled courses	100%	100%	100%	100%	100%
Number of employees participating in Educational Assistance Program	6	4	5	5	5



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

City Clerk



The City Clerk is appointed by the City Commission and is under the general direction of the City Manager. Duties of the office are defined by the City Charter, state and federal law, as well as City ordinances and policies. As the official custodian of City records, the City Clerk is entrusted with maintaining all books, bonds, records, papers and documents constituting the official record of the City, as well as the city seal.

Services Provided

- Serves as Clerk of the Commission and is responsible for keeping a public record of all proceedings of the Commission, including the certification of all ordinances and resolutions.
- Prepares the agenda packets and minutes for Commission meetings and provides notice as required by law for public hearings.
- Coordination of the appointment process and maintenance of membership data for city boards and committees.
- Administrative support to the Greenwood Cemetery Advisory Board, the Board of Ethics and the Museum Board.
- Michigan's Freedom of Information Act (FOIA) requests are processed by the City Clerk, who is the FOIA Coordinator for the city.

- Administers permits for new businesses, special events, child care facilities, hotels, valet services, outdoor dining spaces, estate sales, vendors/peddlers/solicitors, and pets.
- Passport Acceptance Agency for new passports and for renewal of passports for minors.
- Produces the annual Celebrate Birmingham Parade and the party in Shain Park afterward. Celebrate Birmingham is held the Sunday following Mother's Day each year.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
CLERK

101-215.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	214,781	261,540	261,540	202,300	202,300	202,300
706.00	LABOR BURDEN	68,579	134,990	134,990	113,460	113,540	113,610
PERSONNEL SERVICES		283,360	396,530	396,530	315,760	315,840	315,910
SUPPLIES							
728.00	PUBLICATIONS	65	0	0	0	0	0
729.00	OPERATING SUPPLIES	5,486	2,500	4,000	3,500	3,500	3,500
SUPPLIES		5,551	2,500	4,000	3,500	3,500	3,500
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	39,878	45,600	97,600	71,600	45,600	45,600
815.02	CODIFICATION	9,732	10,000	10,000	10,000	10,000	10,000
861.00	TRANSPORTATION	14	400	400	400	400	400
901.00	PRINTING & PUBLISHING	2,480	5,000	5,000	5,000	5,000	5,000
933.02	EQUIPMENT MAINTENANCE	7,861	8,500	8,500	8,500	8,500	8,500
942.00	COMPUTER EQUIPMENT RENTAL	19,740	21,120	21,120	21,770	25,040	28,800
955.01	TRAINING	0	0	1,200	2,400	2,400	1,200
955.03	MEMBERSHIP & DUES	405	610	650	650	650	650
955.04	CONFERENCES & WORKSHOPS	650	1,600	1,760	3,360	3,360	1,760
OTHER CHARGES		80,760	92,830	146,230	123,680	100,950	101,910
CAPITAL OUTLAY							
972.00	FURNITURE	9,555	0	0	0	0	0
CAPITAL OUTLAY		9,555	0	0	0	0	0
CLERK TOTAL		379,226	491,860	546,760	442,940	420,290	421,320

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The decrease of \$59,240, or 22.7%, represents the retirement of a temporary transitional position to assist with the transition of the new City Clerk.
2. **706.00 Labor Burden** – The decrease of \$21,530, or 16.0%, is the result of a decrease in benefit costs associated with the transitional City Clerk position due to retirement.
3. **729.00 Operating Supplies** – The increase of \$1,000, or 40.0%, relates to the overall increase in supplies due to COVID-19.
4. **811.00 Other Contractual Services** – The increase of \$26,000, or 57.0%, is due to the costs associated to closed captioning for virtual meetings due to COVID-19.
5. **955.04 Conferences & Workshops** – The increase of \$1,760, or 110.0%, reflects the costs associated to MAMC Master Academy and OCCA meeting attendance for deputy clerk.

Significant Notes to 2022-2023 Planned Amounts

1. **811.00 Other Contractual Services** – The decrease of \$26,000, or 36.3%, is in anticipation of eliminating the need for closed captioning service.
2. **942.00 Computer Equipment Rental** – The increase of \$3,270, or 15%, reflects an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$3,760, or 15%, reflects an overall 15.0% increase in rental charges.
2. **955.01 Training** – The decrease of \$1,200, or 50.0%, represents the completion of a three-year program for the City Clerk.
3. **955.04 Conferences & Workshops** – The decrease of \$1,600, or 47.6%, relates to the completion of a three-year program by the city clerk in the prior year.

Performance Goals, Objectives and Measures

GOAL: To positively impact service delivery. *(Long-Term Municipal Goal 2)*

OBJECTIVE: To provide tools and training to enhance staff's ability to deliver efficient and knowledgeable customer

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Passports processed	236	0	400	500	600
FOIA requests answered within five days	433	470	500	500	500
Business licenses issued	282	250	250	250	250
Animal licenses issued	429	450	450	450	450

GOAL: To effectively promote and maintain citizen involvement on city boards and committees. *(Long-Term Municipal Goals 3a)*

OBJECTIVE: To increase recruitment efforts and improve retention of members

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Applications received	62	76	75	75	75
New members appointed	28	32	30	30	30
Reappointments	25	33	30	30	30
Resignations	2	4	5	5	5



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Elections

The Clerk's Office conducts all federal, state and local elections and maintains voter registration records.

Michigan's Election Law (MCL 168.1-168.992) regulates the conduct of elections in the state.

Services Provided

- Hiring and training Election Inspectors for nine precincts, an Absent Voter Counting Board, and a Receiving Board
- Testing the function of tabulation equipment and software
- Issuing and receiving Absent Voter Ballots
- Enforcing federal and state law related to the processing of voters
- Maintaining state certification as an Election Official.

CITY OF BIRMINGHAM

2021-2022 RECOMMENDED BUDGET

ELECTIONS

101-262.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
SUPPLIES							
706.00	LABOR BURDEN	71	0	0	0	0	0
729.00	OPERATING SUPPLIES	15,726	23,000	20,000	18,500	23,000	18,500
799.00	EQUIPMENT UNDER \$5,000	0	0	4,000	0	0	0
SUPPLIES		15,797	23,000	24,000	18,500	23,000	18,500
OTHER CHARGES							
815.01	ELECTION WORKERS	37,517	35,000	45,000	15,000	30,000	20,000
861.00	TRANSPORTATION	370	200	200	200	200	400
901.00	PRINTING & PUBLISHING	7,684	900	4,000	6,000	12,000	8,000
921.00	GAS UTILITY CHARGES	23	0	100	100	100	100
933.02	EQUIPMENT MAINTENANCE	645	600	600	600	600	600
941.00	EQUIPMENT RENTAL OR LEASE	984	700	700	700	700	700
OTHER CHARGES		47,223	37,400	50,600	22,600	43,600	29,800
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	2,773	16,500	0	0	0	0
CAPITAL OUTLAY		2,773	16,500	0	0	0	0
ELECTIONS TOTAL							
		65,793	76,900	74,600	41,100	66,600	48,300

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The decrease of \$4,500, or 19.6%, depicts the return to normal budgeting amounts.
2. **815.01 Election Workers** – The decrease of \$20,000, or 57.1%, represents the decrease in needed election workers due to less elections for the year.
3. **901.01 Printing & Publishing** – The increase of \$5,100, or 566.7%, reflects the increased needs for printing due to absentee ballots.
2. **971.01 Machinery & Equipment** – The decrease of \$16,500, or 100.0%, reflects voting machines purchased in the prior fiscal year.

Significant Notes to 2022-2023 Planned Amounts

1. **729.00 Operating Supplies** – The increase of \$4,500, or 24.3%, represents an increase in the need for supplies due to an increase in elections for the year.
2. **815.01 Election Worker** – The increase of \$15,000, or 100.0%, depicts the increase in need for election workers due to more elections for the year.
3. **901.00 Printing & Publishing** – The increase of \$6,000, or 100.0%, reflects the increased needs for printing due to absentee ballots.

Significant Notes to 2023-2024 Planned Amounts

1. **729.00 Operating Supplies** – The decrease of \$4,500, or 19.6%, depicts the return to normal budgeting amounts.
2. **815.01 Election Worker** – The decrease of \$10,000, or 33.3%, represents the decrease in needed election workers due to less elections for the year.
3. **861.00 Transportation** – The increase of \$200, or 100.0%, reflects an increase in travel costs due to a presidential election year.
4. **901.00 Printing & Publishing** – The decrease of \$4,000, or 33.3%, reflects the partial reimbursement from presidential primary ballots.

Performance Goals, Objectives and Measures

GOAL: To ensure all processes with regard to polling places, voting equipment, and all other administrative duties are properly performed so that voters receive an equal, efficient and accurate voting experience. *(Long-Term Municipal Goals 2a,2b)*

OBJECTIVE: To continue training and research to be aware of all changes in election laws and directives administered by the State of Michigan.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of training classes for Clerk's office staff through the Bureau of Elections	4	4	4	4	4
Elections conducted					
August	Local	State Primary	-	State Primary	-
November	Local	State General	Local	State General	Local
March	Presidential Primary	-	-	-	Presidential Primary
Percent of voter turnout					
August	33%	39%	-	40%	-
November	27%	79%	40%	80%	40%
March	42%	-	-	-	50%

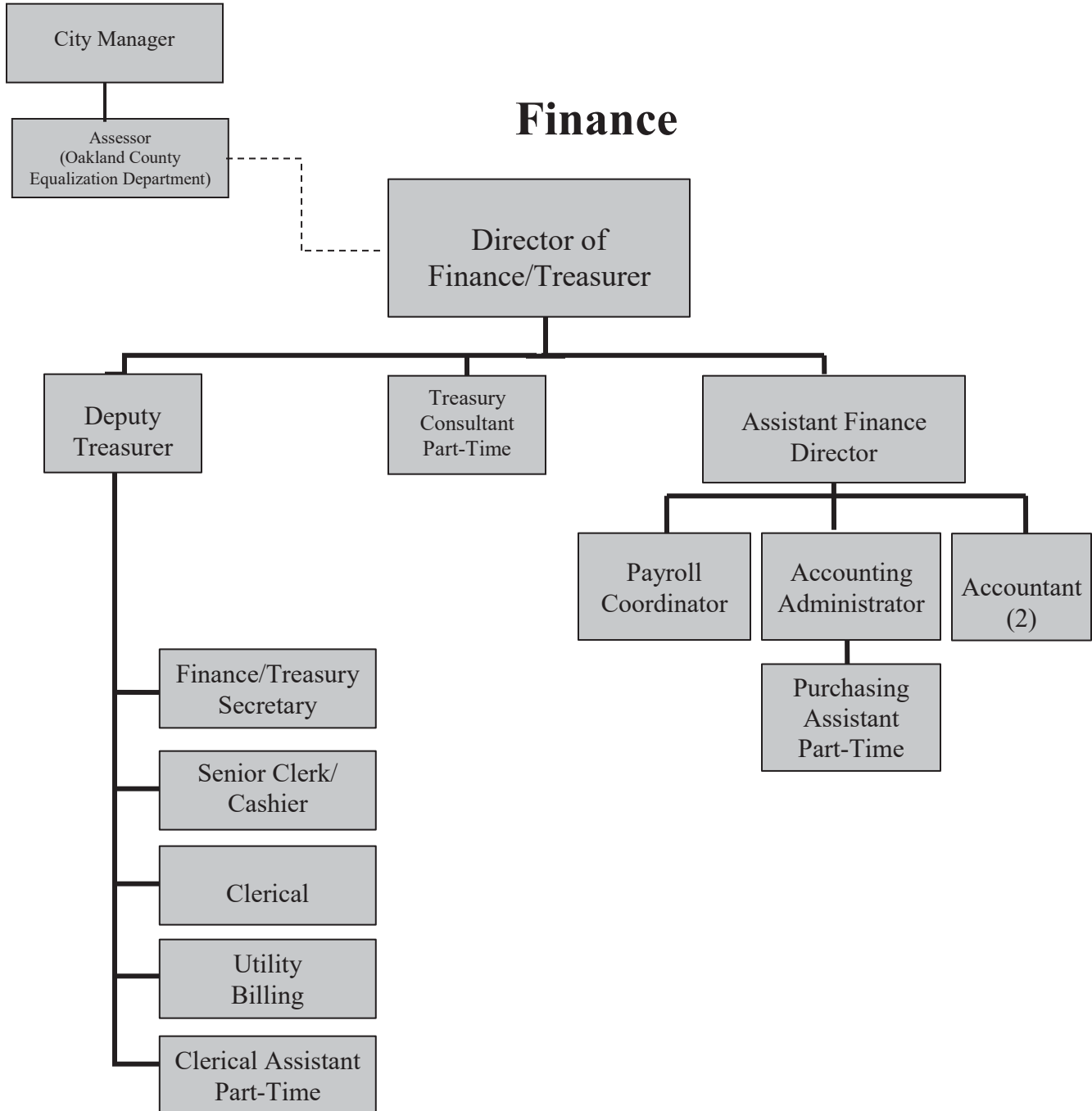
GOAL: To increase the effectiveness of post close-of-polls processing. *(Long-Term Municipal Goals 1a,2)*

OBJECTIVE: To reduce the time spent by Precinct Inspectors and Receiving Board members to perform close-of-polls duties and complete audit process with Receiving Board.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Time all post close-of-polls duties completed					
August	12:00 AM	11:00 PM	-	10:30 PM	-
November	1:00 AM	11:45 PM	10:00 PM	11:00 PM	10:00 PM
March	3:00 AM	-	-	-	11:00 PM

DEPARTMENT SUMMARY



The primary responsibility of the Finance Department is to maintain the City's financial records in accordance with the City Charter, state law and generally accepted accounting principles (GAAP). This Department includes the activities of finance and treasury. These activities are responsible for: accounting; budgeting; cash management and investments; billing and collection; debt and pension system administration; and purchasing.

Services Provided by Finance

- Annual budget document prepared and published based on information submitted from all City departments, budget amendments are made as needed.
- Periodic financial and budget reports are prepared and submitted to the City Commission.
- Five year forecast document prepared and published based on information submitted from all City departments.
- Debt Administration.
- Purchasing Activities, including but not limited to purchase orders and invoice payment preparation.
- Accounting systems established for new funds, grants, projects, or other needs.
- Detailed records of all property and equipment are kept and reconciled with an annual physical inventory.
- Approximately 150 support schedules prepared in conjunction with the City's annual audit.
- A comprehensive annual financial report prepared in conjunction with the annual audit.
- Payroll processing for all City employees.

Services Provided by Treasury

- Collection of City, county, school and state education taxes.
- Process parking violation notices, payments and collections.
- Oversee investment activities
- Prepares annual tax settlement
- Collects City receivables
- Conducts daily banking
- Process bills for snow, weed, utility and miscellaneous City invoices
- Serves as Secretary and Treasurer to the Retirement Board and the Retiree Health Care Fund Investment Committee.
- Administers the Birmingham Employees' Retirement System.
- Special Assessment rolls and billings
- Notification and forms for property transfer affidavits
- Maintenance of property identification and sidwell numbers for the City's system and internal use.
- Provide the county with the building permit, name, address and legal description information on all real and personal property parcels for file maintenance purposes by Oakland County. Additionally, this activity provides assistance to residents reviewing their property data on-line from terminals that have been provided.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
FINANCE

101-191.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	498,066	511,990	513,570	512,050	516,790	518,590
706.00	LABOR BURDEN	339,325	379,280	381,080	363,340	363,110	362,780
PERSONNEL SERVICES		837,391	891,270	894,650	875,390	879,900	881,370
SUPPLIES							
728.00	PUBLICATIONS	1,054	1,060	1,060	1,060	1,100	1,200
729.00	OPERATING SUPPLIES	4,500	5,200	5,200	5,200	5,200	5,200
799.00	EQUIPMENT UNDER \$5,000	0	0	9,600	0	0	0
SUPPLIES		5,554	6,260	15,860	6,260	6,300	6,400
OTHER CHARGES							
802.07	GFOA REVIEW FEES	955	990	990	990	990	990
811.00	OTHER CONTRACTUAL SERVICE	1,080	2,150	5,150	2,150	2,150	2,150
861.00	TRANSPORTATION	197	550	200	550	550	550
901.00	PRINTING & PUBLISHING	2,196	4,800	4,800	16,700	14,590	14,880
933.02	EQUIPMENT MAINTENANCE	424	0	0	0	0	0
942.00	COMPUTER EQUIPMENT RENTAL	35,520	38,010	38,010	41,510	47,740	54,900
955.01	TRAINING	199	200	200	200	200	200
955.03	MEMBERSHIP & DUES	1,105	1,030	1,030	1,030	1,030	1,030
955.04	CONFERENCES & WORKSHOPS	240	630	630	630	640	650
965.00	DIRECT CREDIT	(32,140)	(36,730)	(36,730)	(33,940)	(34,620)	(35,320)
OTHER CHARGES		9,776	11,630	14,280	29,820	33,270	40,030
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	0	30,000	30,000	0	0	0
		0	30,000	30,000	0	0	0
FINANCE TOTAL		852,721	939,160	954,790	911,470	919,470	927,800

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **901.00 Printing & Publishing** – The increase of \$11,900, or 247.9%, reflects the costs for the ClearGov budget publication and setup fees.
2. **942.00 Computer Equipment Rental** – The increase of \$3,500, or 9.2%, reflects an overall increase of 15.0% in equipment rental charges and a change in cost allocation.
3. **971.01 Machinery & Equipment** – The decrease of \$30,000, or 100.0%, is associated to the creation of the Assistant Finance Director's office and new furniture for the Finance Department purchased in the prior year.

Significant Notes to 2022-2023 Planned Amounts

1. **901.00 Printing & Publishing** – The decrease of \$2,110, or 12.6%, is primarily related to the setup charge for ClearGov budget publication paid in the prior year.
2. **942.00 Computer Equipment Rental** – The increase of \$6,230, or 15.0%, reflects an overall 15.0% increase in the equipment rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **728.00 Publications** – The increase of \$100, or 9.1%, represents an anticipated rise in costs for publications.
2. **942.00 Computer Equipment Rental** – The increase of \$7,160, or 15.0%, reflects an overall 15.0% increase in the equipment rental charges.

Performance Goals, Objectives and Measures

GOAL: To develop and maintain automated accounting and financial-reporting systems, procedures and practices that utilize up-to-date technology and enhance performance and operating efficiency. (*Long-Term Municipal Goals 1a,2a*)

OBJECTIVE: To: 1) provide a high level of service to both internal and external users; 2) streamline processes to eliminate duplication of efforts and redundancy; 3) maintain adequate internal controls; 4) improve access to mission critical information.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Financial reports available on City website	36	40	44	48	52
Implement automated emails of monthly financial statements to departments heads.	100%	100%	100%	100%	100%
Implement digital accounts payable entry and approval processes.	0%	25%	100%	100%	100%

GOAL: To safeguard the expenditure of public funds, adhering to federal, state and City regulations. (*Long-Term Municipal Goal 1a*)

OBJECTIVE: To: 1) ensure the timely and accurate issuance of vendor and payroll disbursements; 2) maintain adequate internal controls; and 3) comply with procurement requirements and all state and federal withholding requirements.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of purchase orders, including blanket purchase orders, issued	296	310	310	310	310
Number of 1099's issued	119	90	100	100	100
Accounts payable checks issued	6,878	6,900	6,800	6,700	6,600
ACH payments issued	1,435	1,500	2,000	2,200	2,400
Percent of A/P vendors issued ACH	21%	22%	29%	33%	36%
Savings for issuing ACH vs. Check	\$4,305	\$4,500	\$6,000	\$6,600	\$7,200
Number of payroll checks/direct deposit notices issued	8,589	8,300	8,400	8,500	8,600
Percentage of Direct Deposits issued	82%	82%	83%	84%	85%
Payroll accuracy rate (percentage without error)	99%	99%	99%	99%	99%

Performance Goals, Objectives and Measures

GOAL: To maintain the City's strong financial condition and provide quality financial-management services within generally accepted accounting principles. (*Long-Term Municipal Goals 1a,1b*)

OBJECTIVE: To: 1) provide accurate and timely reports and information for decision making; 2) improve, enhance and refine the budget document and process; 3) comply with new reporting standards; and 4) improve access to information and operating efficiency.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Average days to compile monthly financial statements	17	15	15	15	15
Days to prepare audit schedules and year-end journal entries	50	48	48	48	48
Days to compile CAFR	30	30	30	30	30
Bank statements reconciled-monthly	32	32	32	32	32
Financial statement correcting entries by auditors	0	0	0	0	0
Years received GFOA CAFR Award	31	32	33	34	35
Years received GFOA Budget Award	31	32	33	34	35
Years received AAA bond rating	18	19	20	21	22

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
TREASURY

101-253.000-

			MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	315,462	365,560	330,160	323,310	330,440	330,440
706.00	LABOR BURDEN	286,908	319,360	303,820	296,550	294,520	291,800
PERSONNEL SERVICES		602,370	684,920	633,980	619,860	624,960	622,240
SUPPLIES							
728.00	PUBLICATIONS	0	500	500	500	500	500
729.00	OPERATING SUPPLIES	5,295	2,700	2,700	2,700	2,700	2,700
799.00	EQUIPMENT UNDER \$5,000	0	0	3,350	0	0	0
SUPPLIES		5,295	3,200	6,550	3,200	3,200	3,200
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	66,466	54,000	72,000	67,750	67,400	67,400
820.02	OAKLAND COUNTY CONTRACT	11,893	11,700	11,700	11,700	11,700	11,700
824.01	COLLECTION AGENCY FEES	2,484	5,000	5,000	5,000	5,000	5,000
861.00	TRANSPORTATION	0	400	400	400	400	400
901.00	PRINTING & PUBLISHING	2,552	3,000	3,000	3,000	3,000	3,000
933.02	EQUIPMENT MAINTENANCE	1,265	1,440	1,440	1,440	1,440	1,440
942.00	COMPUTER EQUIPMENT RENTAL	45,000	48,150	48,150	47,020	54,070	62,180
955.01	TRAINING	100	600	600	600	600	600
955.03	MEMBERSHIP & DUES	300	500	500	500	500	500
965.00	DIRECT CREDIT	(50,570)	(51,040)	(51,040)	(48,370)	(49,340)	(50,340)
OTHER CHARGES		79,490	73,750	91,750	89,040	94,770	101,880
TREASURY TOTAL		687,155	761,870	732,280	712,100	722,930	727,320

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The decrease of \$42,250, or 11.6%, is related to the elimination of the transitional Deputy Treasurer position.
2. **706.00 Labor Burden** – The decrease of \$22,810, or 7.1%, is the result of a decrease in benefits associated with the transitional Deputy Treasurer position.
3. **811.00 Other Contractual Services** – The increase of \$13,750, or 25.5%, is primarily for free BS&A Public Record search and fees associated with providing on-line payment options.

Significant Notes to 2022-2023 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$7,050, or 15.0%, reflects an overall 15.0% increase in the equipment rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$8,110, or 15.0%, reflects an overall 15.0% increase in the equipment rental charges.

Performance Goals, Objectives and Measures

GOAL: To provide for the efficient billing, receipt, custody and investment of City funds promptly and courteously through sound and prudent policies that comply with all local, state and federal requirements. *(Long-Term Municipal Goal 1a, 2a)*

OBJECTIVE: To: 1) provide staff training as required; 2) enhance department communications; and 3) review and amend existing policies, procedures, ordinances and programs related to all Treasury functions in order to provide better service and to increase efficiency.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Tax bills issued	20,200	20,400	20,400	20,400	20,400
Utility bills issued	34,364	35,000	35,000	35,000	35,000
Special assessments/miscellaneous invoices billed*	2,716	1,400	1,400	1,400	1,400
Parking violation payments processed	25,514	36,000	36,000	36,000	36,000
General Investment Portfolio-average	\$85,877,462	\$68,000,000	\$69,000,000	\$70,000,000	\$71,000,000
Average rate of return on investments	1.90%	1.75%	2.25%	2.50%	2.50%
Number of staff meetings held	0	4	6	6	6

*PSD is using BS&A software for invoicing

GOAL: To increase the efficiency of the cash-receipting process. *(Long-Term Municipal Goals 1a,2a)*

OBJECTIVE: To: 1) continue implementation of automatic payments of utility bills and taxes through electronic transfers from authorized accounts; 2) enable residents/customers to pay taxes, utility bills and parking tickets by credit or debit card or electronic check; and 3) reduce the number of payments made over the counter.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of utility customers	8,600	8,800	8,800	8,800	8,800
Utility customers using automatic bill payments	919	925	925	925	925
Utility customers paying by credit card	4,037	3,700	3,700	3,500	3,500
Number of taxpayers	10,300	10,200	10,200	10,200	10,200
Taxpayers paying by credit cards	580	900	900	900	900
Parking tickets paid by cash or check	9,911	18,000	18,000	18,000	18,000
Parking tickets paid by credit card	15,602	18,000	18,000	17,000	17,000

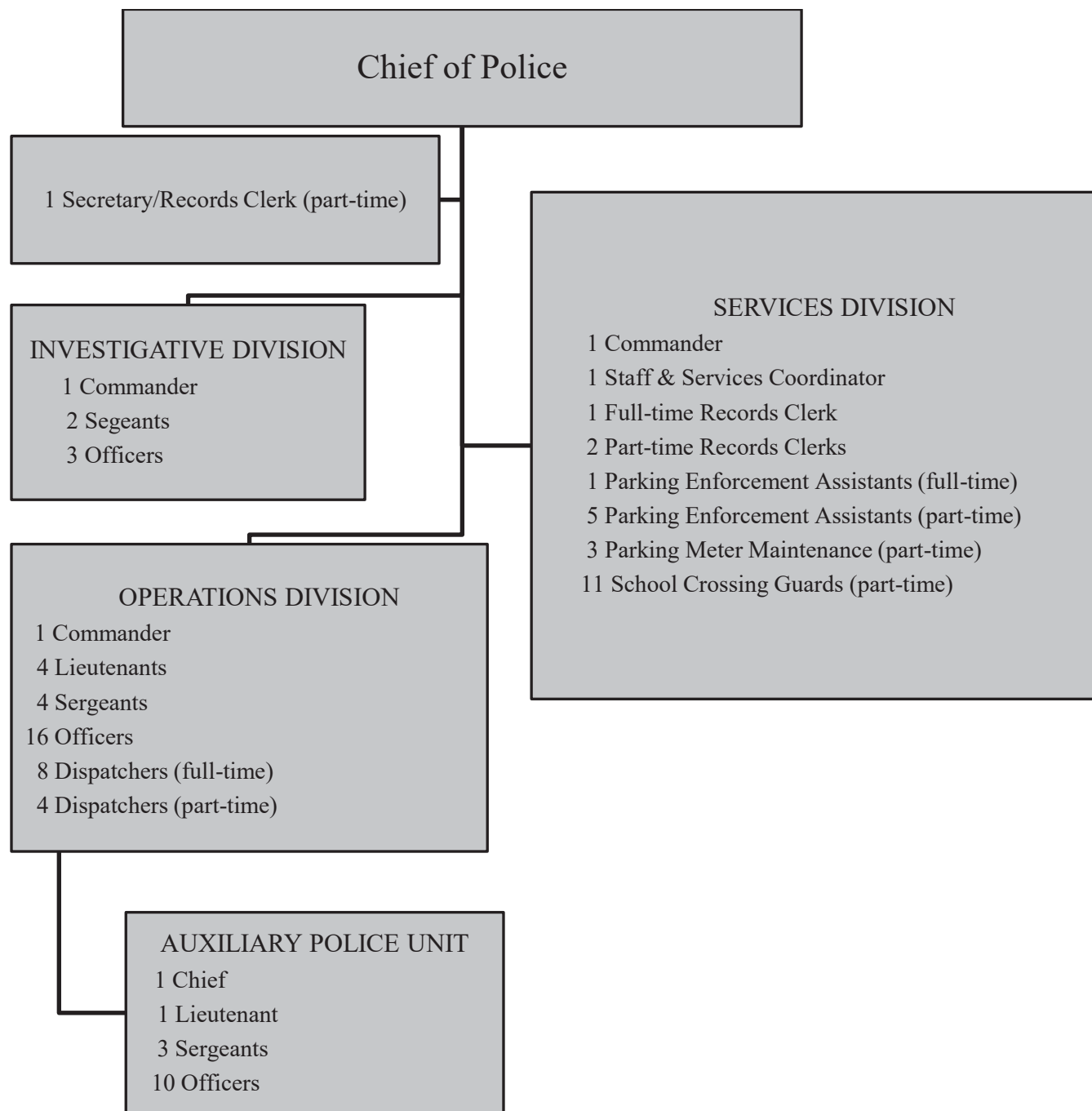
CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ASSESSING

101-257.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
706.00	LABOR BURDEN	287	370	370	370	370	370
PERSONNEL SERVICES		287	370	370	370	370	370
SUPPLIES							
729.00	OPERATING SUPPLIES	36	70	70	70	70	70
SUPPLIES		36	70	70	70	70	70
OTHER CHARGES							
820.01	BOARD OF REVIEW	4,103	4,800	4,800	4,800	4,800	4,800
820.02	OAKLAND COUNTY CONTRACT	205,209	221,760	221,760	228,410	235,260	242,320
OTHER CHARGES		209,312	226,560	226,560	233,210	240,060	247,120
ASSESSING TOTAL		209,635	227,000	227,000	233,650	240,500	247,560

DEPARTMENT SUMMARY

Police



Introduction

The Birmingham Police Department is comprised of 85 full time, part time and voluntary members that are responsible for maintaining public order and safety, enforcing the law, preventing crime, reducing the fear of crime, responding to emergencies and providing support services to improve the quality of life for all citizens.

Organization

The chief of police is the designated leader of the department. Under the chief's direction, the department is organized into four divisions: Operations, Services, Investigations, and Auxiliary.

Operations

The Operations Division is supervised by a commander and consists of four uniformed patrol platoons and the dispatch center. The four uniformed patrol platoons operate on a twelve-hour shift format. Each platoon is comprised of (1) lieutenant, (1) sergeant and (4) officers. The uniformed patrol platoons are the primary means for:

- Responding to calls for service
- Crime prevention
- Traffic enforcement and investigation
- Conducting preliminary criminal investigations
- Providing support services

Two full time dispatchers are assigned to each of the four uniformed patrol platoons. Four part-time dispatchers working eight-hour shifts fill in to cover leave days, annual leave days and training days. The department strives to provide as much two-person coverage on the desk as possible.

Community policing is a very important component of the philosophy of the police department. Uniformed patrol officers are often assigned to patrol on foot, bicycles and motorcycles. Patrol officers speak to citizen groups, businesses, and school children about traffic matters, drug abuse, baby-sitter safety, crime prevention and other topics. Patrol officers frequently make appearances at block parties and other neighborhood activities to interact with the community. The department also has a community resource officer that is an expert in personal safety, building safety and active shooter response training. The community resource officer is available for presentations to community groups and specialty groups for a variety of programming. The department also has a comprehensive system in place to address citizen concerns about speeding vehicles, especially in neighborhoods. Lastly, the department also has a certified therapy dog, Bella that assists with individuals under stress, victims of crimes, special needs individuals and the public in general as an ambassador of goodwill.

The department operates an adopt-a-senior program consisting of officers and dispatchers who volunteer time to assist resident seniors with a variety of services including lawn mowing, snow shoveling, shopping and errands.

Investigations

The Investigations Division is supervised by a commander and consists of two detective sergeants and three officers assigned to outside agencies as part of inter-local agreements - Oakland County Narcotics Enforcement Team (NET), Troy Special Investigations Units (SIU) and the Federal

Bureau of Investigation (FBI). One of the detective sergeants is a general case detective and the other detective sergeant is the department's school liaison officer.

The Investigations Division is responsible for all criminal, narcotic and liquor investigations. All liquor license applications, employee background checks, educational seminars and decoy operations to promote awareness and compliance regarding alcohol and marijuana laws are assigned to this division.

Services

The Services Division is supervised by a commander and a services coordinator. The division is responsible for the preparation and administration of the department's budget, purchasing, record keeping, equipment maintenance, traffic counts, Freedom of Information Act (FOIA) requests, new technology and fixed assets. The police/fire/emergency-medical-service dispatch facility equipment, property and evidence management, (3 part time employees) and school-crossing guards (11 part time employees) and all clerical operations (1 full time and 2 part time employees) also fall within its responsibilities.

Auxiliary

The Birmingham Police Department is supported by a (15) member volunteer police auxiliary unit. Auxiliary police officers serve at high school athletic events and at special events such as the Birmingham Cruise Event, Village Fair and parades. Auxiliary officers also ride with regular officers on patrol.

Current Projects

Calendar year 2020 will forever be remembered for the COVID-19 pandemic and its profound effect on society. The police department was no exception. A COVID-19 Operations Plan was developed and implemented by the police department in order to keep members of the department and the public as safe as possible. While the police department continued to enforce all existing laws and ordinances to maintain the peace and safety of our community, the police department was also tasked with complying with Executive Orders issued from the Governor's Office and orders issued from the Michigan Department of Health and Human Services Office. All public engagement activities were curtailed and significant time expended by the police department in the area of encouraging social distancing and the wearing of masks.

Despite these challenges, the police department worked on several projects in 2020 that were initiated in 2019. These projects included:

- Placing all departmental policies and procedures into an electronic format.
- Implementing a new electronic records management system (Power DMS)
- Begin a two-year project for department accreditation through the Michigan Association of Chiefs of Police (MACP).

The police department is in the process of planning several new projects in 2020 for 2021 that include:

- Examining the issue of mental health in our community as quantified by the number of mental health related calls for service.

- Examining current methodology as it relates to providing service to those in the community suffering from mental illness and/or other “non-criminal” social issues.
- Researching how the police department can better utilize services already in existence to address issues of mental health and other “service” related issues (substance abuse/senior assistance/juvenile behavioral issues).
- Create, develop and implement an inter-local agreement between the City of Birmingham, the Township of Bloomfield and the City of Auburn Hills to collaborate with the Oakland Community Health Network to provide for a full time social worker to be assigned exclusively to the aforementioned communities on a grant based trial program to create a mental health co-response program.
- To seek out opportunities for at least 20% of Birmingham police officers to receive crisis intervention training.

Multi-Jurisdictional Task Forces

The department has a strong presence in a number of multi-jurisdictional task forces supported by inter-local agreements. These cooperative efforts are significant in increasing efficiency and providing fiscally responsible delivery of services. The department has the following associations:

- Special Investigations Unit (SIU): Made up of five area departments. Undercover officers target known/unknown offenders that commit crimes including burglary, larceny, larceny from auto, fraud, robbery, assault and battery and other serious crimes.
- Oakland County Narcotics Enforcement Team (NET): Made up of fourteen local/county departments. Undercover officers target local and cross-jurisdictional drug sales and operations.
- Major Case Assistance Team (MCAT): Consists of nine local agencies and the FBI. Highly trained investigators assist member departments with large-scale major investigations including homicide, rape and other serious felonies.
- Oakland County Law Enforcement Tactical Response Coordination Group (OakTAC): Made up of thirty-nine member agencies that assist with large-scale demonstrations or civil unrest situations. Also assists with active shooter response (ASR) training.
- Consolidated 9-1-1 Public Safety Answering Point (PSAP) with the Beverly Hills Public Safety Department: Shared police/fire/EMS/dispatch operations.
- South Oakland County Crash Investigation Team (SOCCIT): Made up of four local agencies that investigate automobile crashes involving serious injuries or fatalities.
- Federal Bureau of Investigation Financial Crimes Task Force (FBI): Made up of three local/state agencies and the FBI. Our task force officer works in conjunction with the FBI to investigate local identity theft/fraud investigations.

CITY OF BIRMINGHAM

2021-2022 RECOMMENDED BUDGET

POLICE

101-301.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	3,495,718	3,674,330	3,693,570	3,833,690	3,822,360	3,857,630
706.00	LABOR BURDEN	2,718,133	2,778,230	2,752,980	2,883,500	2,866,550	2,859,130
	PERSONNEL SERVICES	6,213,851	6,452,560	6,446,550	6,717,190	6,688,910	6,716,760
SUPPLIES							
728.00	PUBLICATIONS	384	650	600	650	650	650
729.00	OPERATING SUPPLIES	51,488	57,331	57,330	59,050	60,820	63,250
730.00	PRISONER ROOM & BOARD	9,073	10,400	2,500	10,820	11,250	11,700
731.00	LEIN/CLEMIS EXPENSE	2,531	4,010	2,580	23,680	17,040	2,740
732.00	TOWING SERVICES	645	1,000	850	1,000	1,000	1,000
733.00	PHOTOGRAPHIC EXPENSES	1,808	3,730	2,240	2,000	2,080	2,160
734.00	AMMUNITION	25,505	70,530	70,530	32,130	33,400	43,310
739.00	K-9/THERAPY DOG	2,357	3,500	2,750	3,500	3,500	3,500
743.00	UNIFORM ALLOWANCE	29,817	65,330	52,500	51,890	61,410	75,480
744.00	CLEANING ALLOWANCE	7,500	7,500	7,500	7,600	7,700	7,700
	SUPPLIES	131,108	223,981	199,380	192,320	198,850	211,490
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	44,352	63,720	71,020	107,720	97,320	99,000
851.00	TELEPHONE	8,542	11,390	10,500	11,730	12,080	12,450
861.00	TRANSPORTATION	0	50	50	50	50	50
901.00	PRINTING & PUBLISHING	16,486	10,000	16,500	16,500	18,700	17,000
920.00	ELECTRIC UTILITY	1,909	2,400	2,300	2,300	2,300	2,300
921.00	GAS UTILITY CHARGES	1,584	1,650	1,650	1,650	1,650	1,650
922.00	WATER UTILITY	191	220	220	220	220	220
933.02	EQUIPMENT MAINTENANCE	31,712	26,250	26,250	35,000	36,160	37,370
933.04	RADIO & VEHICLE MAINT.	60,201	47,055	47,000	48,880	63,890	50,840
933.08	PISTOL RANGE BUILDING MAINTENANC	13,867	14,000	14,000	14,000	14,000	14,000
941.00	EQUIPMENT RENTAL OR LEASE	186,350	186,350	186,350	186,350	186,350	186,350
942.00	COMPUTER EQUIPMENT RENTAL	118,570	126,870	126,870	138,170	158,900	182,740
955.01	TRAINING	2,857	5,730	5,650	5,900	6,080	6,260
955.02	EDUC/TRAINING ACT 302	4,984	5,800	5,500	5,800	5,800	5,800
955.03	MEMBERSHIP & DUES	5,519	6,630	6,650	3,950	3,950	3,950
955.04	CONFERENCES & WORKSHOPS	17,111	19,250	10,750	19,250	20,020	20,820
	OTHER CHARGES	514,235	527,365	531,260	597,470	627,470	640,800
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	0	132,463	124,120	0	0	0
972.00	FURNITURE	12,461	0	0	0	0	0
977.00	BUILDINGS	0	0	28,050	8,440	0	0
	CAPITAL OUTLAY	12,461	132,463	152,170	8,440	0	0
POLICE TOTAL		6,871,655	7,336,369	7,329,360	7,515,420	7,515,230	7,569,050

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **731.00 Lein/Clemis Expense** – The increase of \$19,670, or 490.5%, relates to the purchase of new booking room Livescan System.
2. **733.00 Photographic Expenses** – The decrease of \$1,730, or 46.8%, shows the reduction of department photo costs expensed in prior year.
3. **734.00 Ammunition & Weapons.** – The decrease of \$38,400, or 54.4%, depicts the return to normal budgeting amounts.
4. **743.00 Uniform Allowance** – The decrease of \$13,440, or 20.6%, reflects the reduction in costs due to replacement purchases made in the prior year.
5. **811.00 Other Contractual Services** – The increase of \$44,000, or 69.1%, is related to the addition of a contractual mental health co-responder and case worker.
6. **901.00 Printing & Publishing** – The increase of \$6,500, or 65.0%, represents the purchase of poly-thermal parking citations and business cards for department staff.
7. **933.02 Equipment Maintenance** – The increase of \$8,750, or 33.3%, reflects the anticipated costs of repair for aging equipment.
8. **942.00 Computer Equipment Rental** – The increase of \$11,300, or 8.2% reflects an overall 15.0% increase in rental charges and a change to cost allocation.
9. **955.03 Membership & Dues** – The decrease of \$2,680, or 40.4%, relates to cost reduction from membership fees paid in a prior year.
10. **971.01 Machinery & Equipment** – The decrease of \$132,463 reflects purchases in the prior fiscal year.

Significant Notes to 2022-2023 Planned Amounts

1. **731.000 Lein/Clemis Expense** – The decrease of \$6,640, or 28.0%, depicts the return to normal budgeting amounts.
2. **743.00 Uniform Allowance** – The increase of \$9,520, or 18.4%, is related to the purchase of body armor for police auxiliary officers.
3. **811.00 Other Contractual Services** – The decrease of \$10,400, or 9.7%, shows the decrease in costs from the startup for the caseworker position in prior year.

4. **901.00 Printing & Publishing** – The increase of \$2,200, or 13.3%, shows the difference in residential parking permits purchased on a biennial basis.
5. **933.04 Radio & Vehicle Maintenance** – The increase of \$15,010, or 30.7%, represents the purchase of replacement ticket printers for patrol vehicles and changeover costs on vehicles.
6. **942.00 Computer Equipment Rental** – The increase of \$20,730, or 15%, reflects an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **731.00 Lein/Clemis Expense** – The decrease of \$14,300, or 83.9%, depicts the return to normal budgeting amounts.
2. **734.00 Ammunition & Weapons** – The increase of \$9,910, or 29.7%, is due to the purchase of Tasers for auxiliary police use.
3. **743.00 Uniform Allowance** – The increase of \$14,070, or 22.9%, is due to replacement body armor for sworn officers.
4. **901.00 Printing & Publishing** – The decrease of \$1,700, or 9.1%, reflects the difference of residential parking permits purchased on a biennial basis.
5. **933.04 Radio & Vehicle Maintenance** – The decrease of \$13,050, or 20.4%, depicts the return to normal budgeting amounts.
6. **942.00 Computer Equipment Rental** – The increase of \$23,840, or 15%, reflects an overall 15.0% increase in rental charges.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
DISPATCH

101-301.001-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	611,097	617,810	641,710	655,750	661,110	663,670
706.00	LABOR BURDEN	368,692	369,450	360,940	366,730	366,060	365,030
PERSONNEL SERVICES		979,789	987,260	1,002,650	1,022,480	1,027,170	1,028,700
SUPPLIES							
728.00	PUBLICATIONS	810	840	840	870	870	870
729.00	OPERATING SUPPLIES	1,658	10,000	8,500	10,000	10,000	13,000
731.00	LEIN/CLEMIS EXPENSE	30,179	36,850	34,780	37,960	39,100	40,270
743.00	UNIFORM ALLOWANCE	4,128	4,500	4,500	4,500	4,500	4,500
744.00	CLEANING ALLOWANCE	1,600	1,600	1,600	1,600	1,600	1,600
SUPPLIES		38,375	53,790	50,220	54,930	56,070	60,240
OTHER CHARGES							
851.00	TELEPHONE	0	2,000	2,000	2,000	2,000	2,000
901.00	PRINTING & PUBLISHING	0	300	300	300	300	300
933.02	EQUIPMENT MAINTENANCE	4,098	15,500	12,750	15,500	45,460	15,500
933.04	RADIO & VEHICLE MAINT.	0	6,500	6,500	6,500	40,460	6,500
942.00	COMPUTER EQUIPMENT RENTAL	4,440	4,750	4,750	5,090	5,850	6,730
955.03	MEMBERSHIP & DUES	236	250	240	250	250	250
955.04	CONFERENCES & WORKSHOPS	50	4,150	4,150	6,600	18,690	6,600
955.05	DISPATCH TRAINING ACT 32	5,946	9,000	9,000	7,000	6,000	5,000
OTHER CHARGES		14,770	42,450	39,690	43,240	119,010	42,880
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	0	0	0	0	20,010	0
CAPITAL OUTLAY		0	0	0	0	20,010	0
DISPATCH TOTAL		1,032,934	1,083,500	1,092,560	1,120,650	1,222,260	1,131,820

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **942.00 Computer Equipment Rental** – The increase of \$340, or 7.2%, is due to an overall 15.0% increase in rental charges and a change in cost allocation.
2. **955.04 Conferences & Workshops** – The increase of \$2,450, or 59.0%, reflects the costs associated to attend the active shooter conference.
3. **955.05 Dispatch Training Act 32** – The decrease of \$2,000, or 22.2%, represents an anticipated decrease in training revenues received from the state.

Significant Notes to 2022-2023 Planned Amounts

1. **933.02 Equipment Maintenance** – The increase of \$29,960, or 193.3%, primarily reflects the costs for the new Motorola emergency call system.
2. **933.04 Radio & Vehicle Maintenance** – The increase of \$33,960, or 522.5%, reflects the cost for configuration, installation, on-site support, and the hardware warranty associated to the new emergency call system.
3. **942.00 Computer Equipment Rental** – The increase of \$760, or 15%, is due to an overall 15.0% increase in rental charges.
4. **955.04 Conferences & Workshops** – The increase of \$12,090, or 183.2%, represents the costs associated to dispatcher certifications for EMD/LED/FSD Powerphone.
5. **955.05 Dispatch Training Act 32** – The decrease of \$1,000, or 14.3%, reflects an anticipated decrease of dispatcher training revenues from the state.
6. **971.01 Machinery & Equipment** – The budget amount of \$20,010 shows the anticipated costs associated to refreshing the Motorola emergency call system.

Significant Notes to 2023-2024 Planned Amounts

1. **729.00 Operating Supplies** – The increase of \$3,000, or 30.0%, represents the re-certification of three dispatch Powerphone licenses.
2. **933.02 Equipment Maintenance** – The decrease of \$29,960, or 65.9%, relates to the purchase of a new emergency call system completed in the prior year.

3. **933.04 Radio & Vehicle Maintenance** – The decrease of \$33,960, or 83.9%, represents the cost associated to the emergency call system update purchased in the prior year
4. **942.00 Computer Equipment Rental** – The increase of \$880, or 15%, is due to an overall 15.0% increase in rental charges.
5. **955.04 Conferences & Workshops** – The decrease of \$12,090, or 64.7%, reflects the costs associated to the certifications for EMD/LED/FSD completed in the prior year.
6. **955.05 Dispatch Training Act 32** – The decrease of \$1,000, or 16.7%, shows an anticipated decrease of dispatcher revenues from the state.
7. **971.01 Machinery & Equipment** – The decrease of \$20,010 relates to the emergency call system refresh that was purchased in the prior year.

Performance Goals, Objectives and Measures

GOAL: Consistent with the long-term municipal goals of supporting the vitality of both the residential and business communities as well as cultivating a safe, healthy and dynamic City, we will provide police presence through community-policing efforts. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 3b, 4a, 4b*)

OBJECTIVE: To: 1) provide bike and motorcycle patrols throughout the City; 2) provide foot patrols in the Central Business District and in parks; 3) provide speakers to schools, churches and civic groups; 4) provide high school and citizen “ride alongs” with patrol units; 5) host college student interns.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Hours spent on bike patrols, residential	40	40	40	40	40
Hours spent on bike patrols, Central Business District	72	80	160	160	160
Hours spent on foot patrols	358	850	600	600	600
Number of speaking assignments	8	17	35	35	35
Number of student / citizen ride-along	8	0	25	25	25
Hours spent on motorcycle patrol	96	125	230	230	230
College student interns	0	0	1	1	1
Assist schools with A.L.I.C.E. (Alert, Lock Down, Inform, Counter, Evacuate) implementation	10	4	14	14	14
Conduct A.L.I.C.E. training at schools, religious institutions, and local businesses	8	2	10	10	10

GOAL: To continue to be innovative in how services are provided to the community, we will further develop and increase officer competence in firearms use in both lethal and non-lethal weapons and tactics. (*Long-Term Municipal Goals 1a, 5*)

OBJECTIVE: dynamic and comprehensive training in firearms proficiency and present additional non-lethal tactical instruction.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of hours spent in lethal and non-lethal weapons and tactics training	1,000	1,044	1,044	1,044	1,044

Performance Goals, Objectives and Measures

GOAL: To provide services that cultivate a safe and healthy City, we will continue to conduct operations to decrease juvenile use of tobacco and alcohol products through enforcement and education; also to continue to monitor all licensed businesses through inspections and decoy operations. *(Long-Term Municipal Goals 1a, 1b, 2a, 4a, 4b)*

OBJECTIVE: To: 1) assist schools with educational programming to combat juvenile tobacco and alcohol use; 2) conduct decoy operations at establishments selling alcohol; 3) conduct periodic inspections of all licensed businesses to ensure that merchants are in compliance with state and local laws.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Conduct inspections and decoy operations at establishments with liquor licenses to promote compliance with state and local liquor laws	197	375	150	150	150

GOAL: To promote safe driving through traffic-calming and enforcement strategies. *(Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 4a, 4b)*

OBJECTIVE: To: 1) meet with parent/teacher/student groups from elementary schools to develop and implement safety programs; 2) participate with Multi-Modal; 3) conduct traffic counts on two lane local streets.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Conduct meetings with school groups	5	3	16	16	16
Attend Multi-Modal Board meetings	10	11	12	12	12
Conduct (2) traffic counts per week as weather permits	30	2	50	50	50
Deploy speed monitoring awareness trailer and speed sign boards to promote speed compliance in residential neighborhoods	38	100	75	75	75
Deployment of radar and laser speed monitoring equipment by conducting speed measurement on both local and major streets (selective enforcement setups)	1,337	900	1,400	1,500	1,600

Performance Goals, Objectives and Measures

GOAL: To be innovative and responsive in how services are provided to the community by conducting timely and thorough investigations of criminal activity. *(Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3b, 4a, 4b)*

OBJECTIVE: To: 1) contact victims in all criminal cases for follow up/further investigation; 2) provide victims with information and strategies to reduce further victimization; 3) network with surrounding police agencies to share information regarding criminal activity and suspects, 4) continue participation with Crimedat and weekly press briefings; 5) to continue to utilize social media as a resource tool for public communications.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Percentage of victims contacted in criminal complaints for follow up to further investigation or provide information	100%	100%	100%	100%	100%
Attend meetings with local law enforcement agencies to share information regarding crime	10	8	16	16	16
Crimedat and press briefings	52	52	52	52	52
Administer and update Police Department's Facebook page	88	80	80	80	80

GOAL: To cultivate a healthy and safe City by promoting "Operation Medicine Cabinet" as an environmentally-friendly initiative as well as a deterrent to adolescent prescription drug abuse. *(Long-Term Municipal Goals 1a, 1b, 3a, 4a)*

OBJECTIVE: To: 1) Promote "Operation Medicine Cabinet" during school and community based speaking engagements; 2) allow residents to discard unused or expired medications in a responsible and eco-friendly manner.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Promote Operation Medicine Cabinet program to schools and community organizations	3	3	6	6	6
Number of collections and disposals of medications	127	160	200	200	200
Implement community service outreach program for onsite collection of expired and unneeded medications from senior / assisted living facilities	2	2	3	3	3

Performance Goals, Objectives and Measures

GOAL: To be innovative and responsive in how services are provided to the community and to cultivate a safe community by proactively engaging in crime prevention activities and programs designed to increase police-citizen interaction. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3b, 4a, 4b*)

OBJECTIVE: To: 1) Have the community resource officer meet with homeowners, businesses, and churches to discuss physical security; 2) have the community resource officer conduct a women's self-defense class; 3) have officers conduct a hunter safety course for new hunters, 4) engage the services of the K-9 therapy dog when applicable.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Meetings conducted by community resource officer	24	18	20	20	20
Conduct self-defense classes	4	1	3	3	3
Conduct hunter safety course	1	0	1	1	1
Engage K-9 therapy dog	42	18	24	24	24

GOAL: To improve the the effectiveness and efficiency of the police department by obtaining accreditation through the Michigan Associaton of Chiefs of Police (MACP) voluntary statewide law enforcement accreditation program (*Long-Term Municipal Goals 1a, 1b, 2a, 2b*)

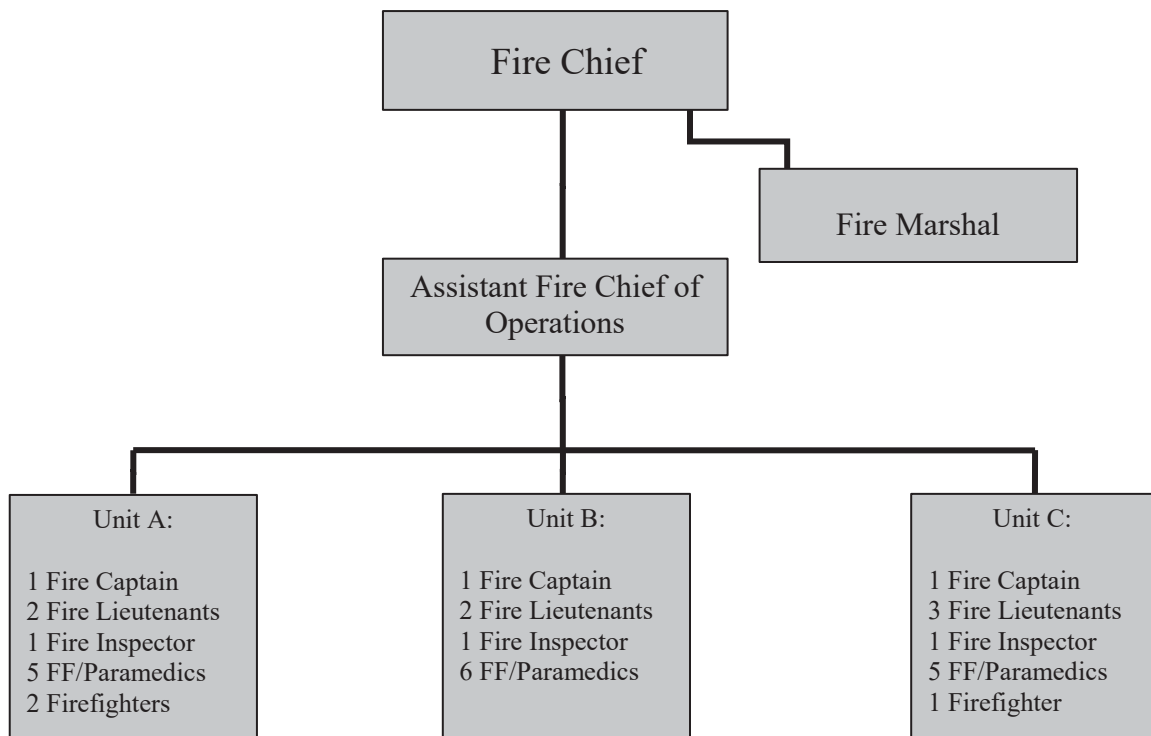
OBJECTIVE: To: 1) Convert the existing police officer policy and procedure manual into PowerDMS operational platform; 2) conduct thorough self analysis of existing operations 3) update or create policies as needed to meet standardized objectives consistent with conceptually sound and operationally effective policies and procedures; 4) community engagement during this process by providing a telephone number for citizen input during accreditation; 5) complete accreditation process following an on-site visit by trained MACP assessors to verify that all applicable standards have been successfully implemented.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Accreditation manager training seminars	1	3	1	1	1
Command staff meetings to review policies and procedures	3	12	12	12	4
Provide telephone extension for community input	0	1	0	0	0
Conduct on-site assessor review for compliance with standards	0	1	0	0	0
Receive MACP accreditation approval	0	1	0	0	0

DEPARTMENT SUMMARY

Fire



The primary responsibility for the Fire Department is to provide emergency fire suppression, fire prevention, emergency medical services, and emergency preparedness services as stated in the City Charter. The Fire Department will respond to an estimated 2,800 emergencies throughout the City in the fiscal year 2021-2022.

Services Provided by the Fire Department

- Fire Suppression
- Providing Advanced Life Support (ALS) emergency medical services to Birmingham's citizens and visitors
- Fiscal year 2019-2020 income from EMS transports was \$392,438.60

- Fire prevention bureau inspects all commercial and industrial occupancies, schools, and multi-family dwellings
- Building plans for new construction and additions are reviewed by the Fire Marshal
- Enforcement of the International Fire Code (IFC) 2015 edition
- Fire education to schools and citizens
- Annual Fire Department open house
- Provide monthly cardiopulmonary resuscitation (CPR) training for Family and Friends
- Provide American Heart Association Heart Saver Card course quarterly
- Provide free blood pressure checks weekdays from 1:00 p.m. to 3:00 p.m.
- Department teaches proper infant car seat installation and inspection to Birmingham residents
- Administer flu shots for City employees and tuberculosis testing for Fire Department personnel
- Annual inspection and flow testing of the City's 862 hydrants
- Inspections of hydrants through the winter months to ensure they are not frozen
- The department will total approximately 3,000 visits every year to the fire hydrants in Birmingham
- The City currently has an Insurance Services Office (ISO) rating of 3. The Fire Department is looking to lower the rating to a 2 in the next few years
- The Department maintains 3 Class A fire engines, 3 ALS rescues, 1 mini-pumper (Squad 1), 1 100-ft. ladder truck, 1 26-ft. technical rescue trailer, 2 utility trucks, 3 staff vehicles and 1 OAKWAY hazardous material truck
- The Fire Department maintains two fire stations: Station 1 (Adams Station) at 572 S. Adams and Station 2 (Chesterfield Station) at 1600 W. Maple
- The Birmingham Fire Department is part of the OAKWAY Mutual Aid Box Alarm System (MABAS) Inter-local Agreement, which includes the fire departments in Bloomfield Township, Farmington Hills, Ferndale, Madison Heights, Rochester Hills, Royal Oak, Southfield, Waterford Regional (Waterford Township/Pontiac) and West Bloomfield Township
- Birmingham has members on the OAKWAY hazardous materials team and technical rescue team
- The Department's programs will continue to be modified, as needed, in order to maintain the most cost-effective operation for the community

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
FIRE

101-336.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	3,039,428	3,245,660	3,370,660	3,491,320	3,598,560	3,628,060
706.00	LABOR BURDEN	2,634,142	2,688,010	2,688,010	2,835,160	2,870,770	2,870,830
PERSONNEL SERVICES		5,673,570	5,933,670	6,058,670	6,326,480	6,469,330	6,498,890
SUPPLIES							
729.00	OPERATING SUPPLIES	37,871	34,500	34,500	34,500	34,500	34,500
731.00	LEIN/CLEMIS EXPENSE	6,488	8,300	8,300	8,600	8,950	9,300
733.00	PHOTOGRAPHIC EXPENSE	500	500	500	1,000	500	500
735.00	BUILDING SUPPLIES	15,392	16,750	16,750	17,000	17,250	17,500
736.00	APPARATUS SUPPLIES	12,128	12,000	12,000	12,000	12,000	12,000
738.00	PUBLIC FIRE EDUCATION	8,508	10,333	10,330	9,000	10,500	9,000
741.00	MEDICAL SUPPLIES	28,216	36,000	36,000	38,000	39,000	40,000
743.00	UNIFORM ALLOWANCE	13,530	16,780	16,780	18,000	18,000	18,000
744.00	CLEANING ALLOWANCE	6,900	7,100	7,100	7,300	7,500	7,700
745.00	FOOD ALLOWANCE	25,323	26,350	27,200	27,200	28,050	28,050
799.00	EQUIPMENT UNDER \$5,000	0	85,500	85,500	79,000	68,700	69,700
SUPPLIES		154,856	254,113	254,960	251,600	244,950	246,250
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	35,494	45,730	45,730	48,400	52,100	52,100
821.01	PHYSICAL EXAMINATIONS	0	2,030	450	2,030	2,030	2,050
851.00	TELEPHONE	7,956	8,500	8,500	9,000	9,000	9,250
901.00	PRINTING & PUBLISHING	1,729	1,100	1,100	1,100	1,100	1,100
920.00	ELECTRIC UTILITY	35,477	33,000	33,000	33,500	34,000	34,500
921.00	GAS UTILITY CHARGES	9,245	9,200	9,200	9,500	9,500	9,700
922.00	WATER UTILITY	11,051	16,250	14,000	16,750	16,750	16,750
930.05	BUILDING MAINTENANCE	31,586	22,000	22,000	54,000	59,500	27,000
933.01	FIRE APPARATUS MAINTENANC	51,474	33,500	33,500	33,500	33,500	34,000
933.02	EQUIPMENT MAINTENANCE	5,372	6,250	6,250	6,250	6,250	6,500
941.00	EQUIPMENT RENTAL OR LEASE	161,700	179,000	179,000	197,000	217,000	239,000
942.00	COMPUTER EQUIPMENT RENTAL	46,610	49,870	49,870	51,970	59,770	68,740
955.01	TRAINING	30,839	33,000	33,000	34,000	34,000	34,000
955.03	MEMBERSHIP & DUES	4,595	5,300	5,300	5,300	5,350	5,350
955.04	CONFERENCES & WORKSHOPS	895	1,450	1,450	1,450	1,450	1,450
OTHER CHARGES		434,023	446,180	442,350	503,750	541,300	541,490
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	141,375	73,220	35,660	106,000	190,000	28,000
977.00	BUILDINGS	0	110,000	0	0	0	200,000
CAPITAL OUTLAY		141,375	183,220	35,660	106,000	190,000	228,000
FIRE TOTAL		6,403,824	6,817,183	6,791,640	7,187,830	7,445,580	7,514,630

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The increases of \$245,660, or 7.6%, relates to a new fire fighter position, an increase in anticipated overtime, and an increase in holiday pay.
2. **738.00 Public Fire Education** – The decrease of \$1,333, or 12.9%, reflects the purchase of a tablet for the fire inspector made in the prior year.
3. **743.00 Uniform Allowance** – The increase of \$1,220, or 7.3%, relates to the purchase of uniforms for a new hire.
4. **799.00 Equipment Under \$5,000** – The budget amount of \$79,000 is for items such as turnout gear, air bottles, hoses, training equipment and AED's (automated external defibrillator).
5. **930.05 Building Maintenance** – The increase of \$32,000, or 145.5%, pertains to the LED light upgrade and tile/carpet update to station 1.
6. **941.00 Equipment Rental or Lease** – The increase of \$18,000, or 10.1%, reflects an increase in the internal transfer to the vehicle replacement fund.
7. **971.01 Machinery & Equipment** – The increase of \$32,780, or 44.8%, is primarily associated with the cost of a new Oakland County wide radio system.
8. **977.00 Buildings** – The decrease of \$110,000, or 100.0%, reflects building improvements made in the prior fiscal year.

Significant Notes to 2022-2023 Planned Amounts

1. **738.00 Public Fire Education** – The increase of \$1,500, or 16.7%, is primarily for the purchase of a fire inspector tablet for pre-incident planning.
2. **799.00 Equipment Under \$5,000** – The budget amount of \$68,700 for items such as turnout gear, air bottles, hoses, and training equipment.
3. **811.00 Other Contractual Services** – The increase of \$3,700, or 7.6%, is the result of increase costs related to contractor service contracts.
4. **930.05 Building Maintenance** – The budget amount of \$59,500 reflects cost of painting the inside and outside of the training tower and regular maintenance.
5. **941.00 Equipment Rental or Lease** – The increase of \$20,000, or 10.2%, reflects an increase in the internal transfer to the vehicle replacement fund.

6. **942.00 Computer Equipment Rental** – The increase of \$7,800, or 15.0% reflects an overall 15.0% increase in rental charges.
7. **971.01 Machinery & Equipment** – The increase of \$84,000, or 79.2%, is a result of purchases of a breathing apparatus fill station and an extrication tool set.

<i>Significant Notes to 2023-2024 Planned Amounts</i>

1. **738.00 Public Fire Education** – The decrease of \$1,500, or 14.3%, depicts the return to normal budgeting amounts.
2. **930.05 Building Maintenance** – The decrease of \$32,500, or 54.6%, depicts the return to normal budgeting amounts adjusted for inflation and normal increases.
3. **941.00 Equipment Rental or Lease** – The increase of \$22,000, or 10.1% is an increase in the internal transfer to the vehicle replacement fund.
4. **942.00 Computer Equipment Rental** – The increase of \$8,970, or 15.0% reflects an overall 15.0% increase in rental charges.
5. **971.01 Machinery & Equipment** – The budget of \$28,000 is for the purchase of a rescue 3 replacement power stretcher.
6. **977.00 Buildings** – The budget amount of \$200,000 represents the replacement of the HVAC system at Adams station.

Performance Goals, Objectives and Measures

GOAL: To ensure all fire hydrants perform as expected. Report any deficient areas to the Department of Public Services (DPS). (*Long-Term Municipal Goals 1a,5*)

OBJECTIVE: To inspect each hydrant annually. Conduct winter checks. Pressure test and exercise 25% of all the hydrants each year. Update any changes in the existing flow records. * In conforming with ISO standards there will be a reduction of flow testing and exercising. The reduction is a result of new guidance from ISO requiring a smaller amount of hydrant data to be used to determine the reliability of a City's water system. This reduced amount of flowing water will save the City approximately 500,000 gallons of water per year.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of hydrants maintained	862	862	863	863	864
Number of hydrants flow tested	437	40*	40*	40*	40*
Number of hydrants reported to DPS for repair	5	5	5	5	5
Number of hydrants pressure tested and exercised for proper function	437	216*	216*	216*	216*

GOAL: To maintain standards set forth by the Oakland County Medical Control Board for optimal medical response. (*Long-Term Municipal Goals 1b, 2a,2b*)

OBJECTIVE: To provide medical response times not to exceed four minutes from receipt of call to time on scene for 90% of emergency medical calls for the year.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Average response time in minutes	3:06	2:50	2:50	2:50	2:50
Percent of medical emergency call responses under four (4) minutes	98%	98%	99%	99%	99%

Performance Goals, Objectives and Measures

GOAL: To provide appropriate fire training that meets or exceeds Michigan State Firefighters Training Council (MSFTC) or National Fire Protection Association (NFPA) standards. To enhance live video conferencing with other agencies and keep training at a high level while reducing overtime expenses. *(Long-Term Municipal Goals 1b, 2a)*

OBJECTIVE: To maintain all fire training, certificates, and standards for fire personnel during the year

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of personnel participating in monthly training sessions	34	35	35	36	36
Number of personnel participating in apparatus-driver training	32	32	33	33	33
Number of personnel participating in hazardous-material training	32	32	33	33	33
Number of personnel participating in incident-command training	34	35	35	36	36
Number of personnel participating in mandated Michigan Occupational Safety and Health Act (MIOSHA) training	34	35	35	36	36
Percentage of employees participating in NFPA, ISO, MIOSHA training during the year	100%	100%	100%	100%	100%

GOAL: To provide CPR and AED training to the general public that meets the American Heart Association course requirements of Family and Friends, Heart-Saver Standards, and the Oakland County Medical Control Board Letter of Compliance. *(Long-Term Municipal Goals 1a,1b,2b)*

OBJECTIVE: To maintain the number of individuals trained by the Birmingham Fire Department paramedics in CPR and AED deployment. * Reduction in training due to COVID-19

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
CPR and AED students	80*	80*	180	185	190
Percentage of students completing the training	100%	100%	100%	100%	100%

Performance Goals, Objectives and Measures

GOAL: To protect the lives and property of residents and visitors to the City. Reduce the severity and occurrence of fires within the City. (Long-Term Municipal Goals 2b,3b,4a)

OBJECTIVE: To: 1) Provide in-home fire and safety inspections for single-family and multi-family dwellings. 2) To provide smoke and carbon monoxide detectors to residents that are in need of assistance.

* Reduction of inspections due to COVID-19

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Home safety inspections	13*	20	22	23	24
Smoke and CO detectors installed or provided	34*	40	45	50	55

GOAL: To protect the lives and property of residents and visitors to the City. Reduce the severity and occurrence of fires within the City. (Long-Term Municipal Goals 2b,3b,4a)

OBJECTIVE: To: 1) Provide fire inspections on all industrial buildings, business occupancies, multi-family dwellings and schools; 2) Perform pre-incident surveys on sites that include high-occupancy, tactical challenges, and hazardous-material concerns.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Fire inspections (including re-inspections) conducted in all commercial buildings, except single and duplex residential occupancies	2,130	2,200	2,250	2,300	2,350
Pre-planning inspections of commercial properties and schools	12	12	24	36	48
Percentage of occupancies that complied with information required under "Right-To-Know" laws	100%	100%	100%	100%	100%
Percentage of annual commercial buildings inspection	62%	65%	75%	95%	95%

DEPARTMENT SUMMARY

Emergency Management

The Emergency Preparedness Division coordinates the City's Emergency Operations Plan and works closely with the Michigan State Police Emergency Management Division to prepare for potential emergency/disaster operations. The Division provides for the activation, organization, and operation of the City of Birmingham's Emergency Operations Center (EOC). An EOC is established to organize, coordinate, and direct the actions of the City of Birmingham's disaster relief forces in the event of a disaster.

The Emergency Action Guides (EAGs) and Emergency Action Plan (EAP) are under the supervision of the Fire Chief, who acts as the Emergency Management Coordinator, and the Assistant Fire Chief, who acts as Assistant Coordinator.

The Emergency Preparedness Division is the coordinating point for operations during any natural or other disasters where coordination of multiple agencies is necessary. These agencies may include other City departments, state and federal agencies, and/or representatives from other emergency-response agencies. The Division conducts annual exercises consisting of topics such as natural disasters, technological disasters, pandemics, and terrorist events.

The Emergency Preparedness Division also handles the Homeland Security Grants and purchases specialized machinery and equipment to improve the City's overall preparedness.

Services Provided

- Coordinates emergency response with state, local, and federal agencies
- Participates in quarterly training with all City departments
- Secure funds for preparedness through the Department of Homeland Security and FEMA
- Attend monthly local, county, and state emergency management meetings
- Attend annual Great Lakes Homeland Security Conference and Expo
- Stockpile personal protective equipment (PPE) for pandemic response

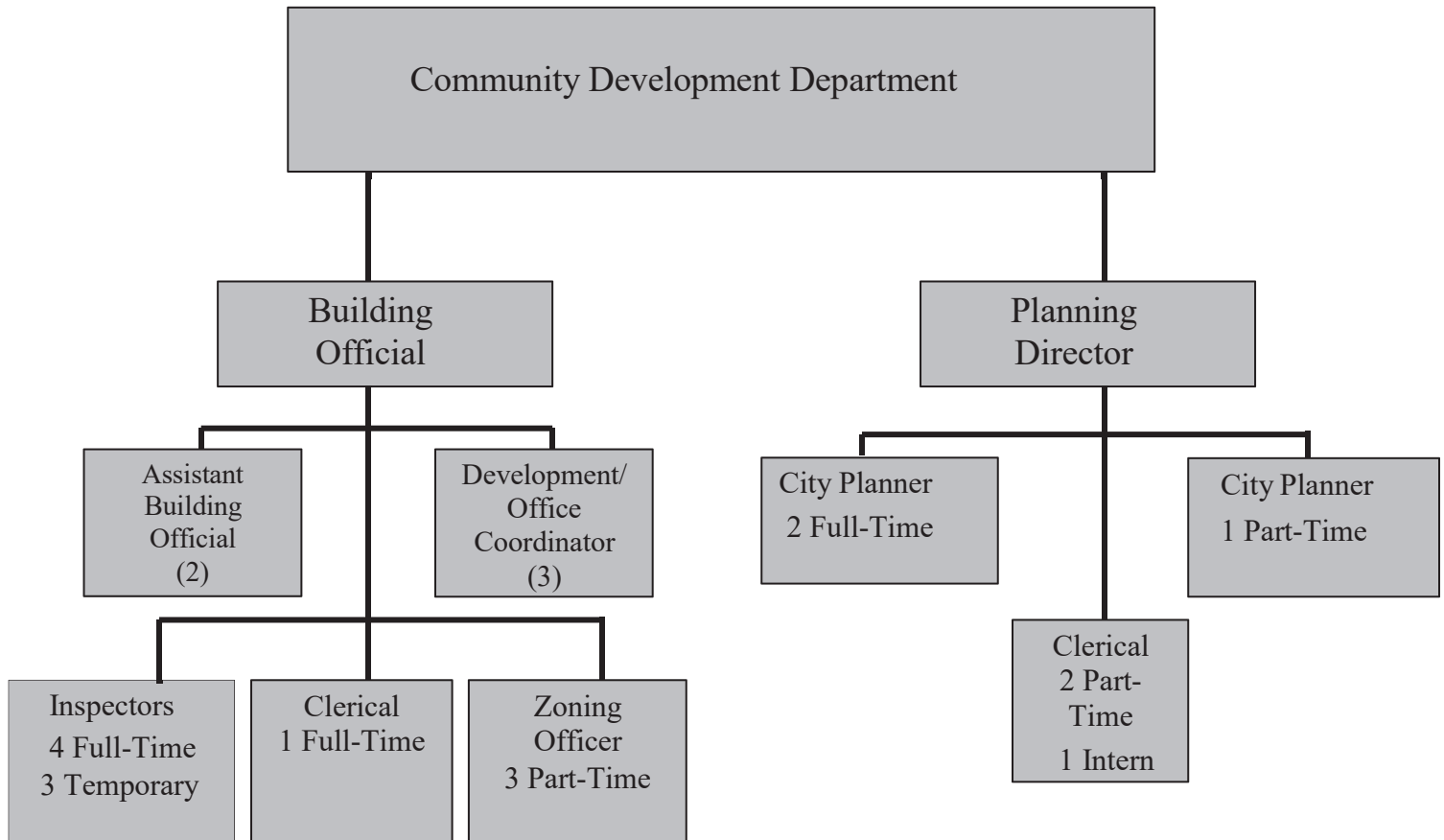
CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
EMERGENCY PREPAREDNESS

101-337.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
SUPPLIES							
728.00	PUBLICATIONS	0	500	500	500	500	500
729.00	OPERATING SUPPLIES	93,343	3,000	50,000	3,000	3,000	3,000
799.00	EQUIPMENT UNDER \$5,000	0	2,000	2,000	2,000	2,000	2,000
SUPPLIES		93,343	5,500	52,500	5,500	5,500	5,500
OTHER CHARGES							
851.00	TELEPHONE	1,638	1,800	1,800	1,800	1,800	1,800
955.01	TRAINING	149	1,000	1,000	1,000	1,000	1,000
955.03	MEMBERSHIP & DUES	3,000	3,000	3,000	3,000	3,000	3,000
OTHER CHARGES		4,787	5,800	5,800	5,800	5,800	5,800
EMERGENCY PREPAREDNESS TOTAL		98,130	11,300	58,300	11,300	11,300	11,300

DEPARTMENT SUMMARY

Community Development



Community Development houses the Building, Planning, and Engineering Departments. The team consists of the Planning Director, Building Official, Plan Examiners, Inspectors, Community Planners, Zoning and Code Enforcement Officers, and Permit Technicians who are responsible for facilitating the operational efficiency of the entire development process from application acceptance through completion. Community Development also provides technical assistance regarding planning processes; permit acquisition, construction methods, ongoing project inspections, and planning and zoning matters. A summary of the Engineering Department can be located under Public Services.

Services Provided by the Planning Division

- Meet with residents, developers, architects, builders and property owners to discuss potential new commercial, multi-family and mixed use construction projects or renovations, as well as the renovation or alteration of all historic residential properties
- Review and evaluate all applications for rezoning, site plan and design reviews, Community

Impact Studies, subdivision plats, lot splits and lot combinations, historic preservation, Special Land Use Permits (SLUP's), Temporary Use Permits, administrative approvals, temporary and permanent signage, building plan review, and final inspection and approval

- Administer and implement all planning related documents and policies, including, but not limited to the following:
 - Birmingham Zoning Ordinance
 - Downtown Birmingham 2016 Plan
 - The Birmingham Master Plan
 - Eton Road Corridor Plan
 - Triangle District Urban Design Plan
 - Multi- Modal Master Plan; and
 - Official Zoning Map
 - **Activating Urban Space: A Strategy for Alleys & Passages**
- Prepare revisions to the Zoning Ordinance, Sign Ordinance, and Historic District and Sites Ordinances when deemed necessary by the City Commission
- Conduct studies and formulate reports relating to:
 - zoning
 - land use
 - subdivision of land
 - population
 - housing
 - parking
 - history
 - urban design; and
 - other information pertinent to City-wide development concerns
- Provide staff assistance to City boards and commissions, including:
 - City Commission
 - Planning Board
 - Historic District Commission
 - Historic District Study Commission
 - Design Review Board
 - Brownfield Redevelopment Authority
 - Corridor Improvement Authority
 - Board of Zoning Appeals
 - Multi Modal Transportation Board; and
 - Public Arts Board
- Draft policies designed to guide the future development of the City of Birmingham
- Represent Birmingham in regional planning efforts with neighboring municipalities and regional partners

Services Provided by the Building Division

- Provide plan review, permit assistance and inspection or services relating to commercial, residential and historical construction projects
- Monitor the entire construction process to ensure compliance with all applicable State Construction Codes and City Ordinances
- Meet with residents, developers, architects, builders and property owners to discuss potential new commercial, multi-family and mixed-use construction projects or renovations, as well as the construction of new homes and additions
- Provide support during project development through plan review, use regulation, inspection and occupancy phases
- Assist with the review of all applications for:
 - Rezoning
 - Site plan and design reviews
 - Community Impact Studies
 - Subdivision plats, lot splits and lot combinations
 - Historic preservation
 - Special Land Use Permits (SLUP's)
 - Temporary Use Permits
 - Administrative Approvals
 - Temporary and permanent signage

- Provide staff assistance to City boards and commissions including:
 - Board of Zoning Appeals
 - Board of Building Trades
 - Housing Board of Appeals
 - Planning Board
- Regulate and uphold the City code and Michigan Property Maintenance Code with regard to the standards for rental dwelling units and rental property maintenance
- Provide code enforcement services for the prevention, detection, and investigation of City Ordinance violations that interfere with the regulation of public health, safety and welfare
- Work with City Clerk and other departments to expedite reviews and Initial Merchant License inspections for various businesses, peddlers and vendors, precious metals dealers, other regulated uses and outdoor dining
- Coordinate and manage processes involved with special events throughout the city such as Dream Cruise permitting and tent inspections
- The Building Official coordinates interdepartmental cooperation to facilitate the seamless development and redevelopment throughout the City

CITY OF BIRMINGHAM

2021-2022 RECOMMENDED BUDGET

PLANNING

101-721.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	294,361	351,350	326,300	351,370	352,470	352,470
706.00	LABOR BURDEN	140,703	152,470	151,910	157,960	157,380	156,870
PERSONNEL SERVICES		435,064	503,820	478,210	509,330	509,850	509,340
SUPPLIES							
728.00	PUBLICATIONS	342	558	560	560	560	580
729.00	OPERATING SUPPLIES	2,163	4,640	3,500	4,720	4,720	4,800
799.00	EQUIPMENT UNDER \$5,000	0	0	530	0	0	0
SUPPLIES		2,505	5,198	4,590	5,280	5,280	5,380
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	74,442	123,866	118,500	99,000	56,000	58,000
825.01	DOWNTOWN ACTION PLAN	5,225	30,000	20,000	30,000	30,000	30,000
851.00	TELEPHONE	2,233	2,000	1,500	1,800	1,800	1,860
901.00	PRINTING & PUBLISHING	8,588	10,000	10,000	10,000	10,000	10,300
933.02	EQUIPMENT MAINTENANCE	1,016	1,720	1,720	1,770	1,770	1,800
942.00	COMPUTER EQUIPMENT RENTAL	18,140	19,410	19,410	23,260	26,750	30,760
955.01	TRAINING	40	1,930	1,480	1,930	1,930	1,930
955.03	MEMBERSHIP & DUES	1,621	3,460	3,460	3,460	3,460	3,460
955.04	CONFERENCES & WORKSHOPS	328	2,400	0	2,400	2,700	2,790
OTHER CHARGES		111,633	194,786	176,070	173,620	134,410	140,900
PLANNING TOTAL							
		549,202	703,804	658,870	688,230	649,540	655,620

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **811.00 Other Contractual Service** – The decrease of \$24,866, or 20.1%, is primarily the result of master plan costs budgeted in 2020-2021.
2. **942.00 Computer Equipment Rental** – The increase of \$3,850, or 19.8%, primarily reflects an overall 15.0% increase in rental charges and a change to cost allocation.

Significant Notes to 2022-2023 Planned Amounts

1. **811.00 Other Contractual Service** – The decrease of \$23,000, or 29.1%, depicts the reduction in costs for the historic design guideline and the little San Francisco neighborhood survey budgeted in the prior year.
2. **942.00 Computer Equipment Rental** – The increase of \$3,490, or 15%, reflects an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **942.00 Computer Equipment Rental** – The increase of \$4,010, of 15%, reflects an overall 15.0% increase in rental charges.

Performance Goals, Objectives and Measures

GOAL: To Facilitate citizen involvement in the development process and to implement City policies and regulations effectively. *(Long-Term Municipal Goals 1,2,4)*

OBJECTIVE: To provide professional guidance and technical assistance to the City Manager, City Commission, City Boards/Commissions, neighborhoods, property owners and residents.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Planning Board meetings	20	20	20	20	20
Joint Planning Board/City Commission meetings	2	2	2	2	2
City Commission Meetings	22	24	24	24	24
Board of Zoning Appeals meetings	12	11	12	12	12
Design Review Board meetings	15	16	16	16	16
Historic District Commission meetings	15	16	16	16	16
Historic District Study Committee meetings	3	6	6	6	6
Brownfield Redevelopment Authority meetings	1	3	2	2	2
Public Arts Board meetings	11	12	12	12	12
Multi-Modal Transportation Board meetings	8	10	11	11	11
Corridor Improvement Authority meetings	0	1	1	1	1
Manager Staff meetings	49	48	48	48	8
Public design workshops/charrettes	3	2	2	1	1
Public educational seminars	2	2	4	4	4
Ordinance amendments	2	2	10	10	10
2040 Master Plan Review / Discussion Meetings	11	6	3	0	0
Utilize website to communicate City projects and events with the public	Yes	Yes	Yes	Yes	Yes
Utilize e-notify to communicate with public regarding board activities	Yes	Yes	Yes	Yes	Yes
Provide CityMapping services online	Yes	Yes	Yes	Yes	Yes
Production filming info online	Yes	Yes	Yes	Yes	Yes

Performance Goals, Objectives and Measures

GOAL: To improve the character of the built environment by preserving and enhancing the architectural, cultural and historic character of Birmingham. *(Long-Term Municipal Goals 3,4,5)*

OBJECTIVE: To review and implement public and private initiatives to ensure the overall enhancement of the aesthetic environment of the City.

MEASURES

	Actual FY 2019-2020	Projected 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
New outdoor dining establishments	0	2	2	2	2
Wayfinding and signage program	0	2	2	2	2
Newsrack program	0	0	0	0	0
New Historic markers (Total installed)	0	4	4	4	4
Bike Racks (New)	0	25	20	20	20
Civic space improvements	1	2	2	2	2
Right-of-way landscaping enhancements	1	1	1	1	1
Streetscape plans	1	1	1	1	1
Approved alley and sign ordinances and plans	Yes	Yes	Yes	Yes	Yes
Implementation of the 2016 Plan	Yes	Yes	Yes	Yes	Yes
Implementation of the Eton Road Corridor Plan	Yes	Yes	Yes	Yes	Yes
Implementation of the Triangle Plan	Yes	Yes	Yes	Yes	Yes
Implementation of Alleys and Passages Plan	Yes	Yes	Yes	Yes	Yes
Implementation of Multi-Modal Plan	Yes	Yes	Yes	Yes	Yes
Implementation of Master Plan	Yes	Yes	Yes	Yes	Yes

Performance Goals, Objectives and Measures

GOAL: To verify through plan review and permit processes that plans, specifications and engineering calculations meet the requirements of the City's adopted building codes, Zoning Ordinance and other adopted regulations. (*Long-Term Municipal Goals 2,3,4*)

OBJECTIVE: To process applications, in conjunction with the Engineering, Public Services, Fire and Police

<u>MEASURES</u>	Actual FY 2019-2020	Projected 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Community impact studies reviewed	5	1	2	2	2
Lot divisions/combinations reviewed	2	3	3	3	3
Site plans reviewed	41	24	26	28	30
Sign plans reviewed – Non-historic	1	5	5	5	5
Sign plans reviewed – Historic	1	5	5	5	5
Special Land Use Permit (SLUP) plans reviewed	11	12	12	12	12
Design plans reviewed – Non-historic	6	6	6	6	6
Historic design plans reviewed	7	6	6	6	6
Pre-Application Discussions	2	2	3	3	3
Regulated uses reviewed	0	1	1	1	1
Temporary use permits reviewed	3	1	3	3	3
Rezoning applications reviewed	2	2	1	1	1
Administrative approvals	131	120	120	120	120
Production film permits reviewed	3	3	3	3	3
Zoning Compliance Letters	8	10	10	10	10
Conduct regular staff meetings	26	28	30	30	30

Performance Goals, Objectives and Measures

GOAL: To encourage a diverse and viable community by recognizing the common interests of the business and residential communities. (*Long-Term Municipal Goals 1,3,4,5*)

OBJECTIVE: To promote and plan for sustainable and responsible development throughout the City to ensure property values remain strong.

MEASURES

	Actual FY 2019-2020	Projected 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Green Committee meetings	0	2	2	2	2
Green initiatives	3	2	2	2	2
Economic Development meetings	47	48	48	48	48
Bistros (New)	1	2	2	2	2
Speaking engagements	3	4	4	3	3
Conference exhibits	0	1	1	1	1
Broker roundtable sessions	2	2	2	2	2
Promotional materials	2	2	2	2	2
Expansion of GIS layers	50	50	50	50	50
Pedestrian enhancements	Yes	Yes	Yes	Yes	Yes
Address public parking needs in the Triangle District	Yes	Yes	Yes	Yes	Yes
Encourage best practices for sustainable development	Yes	Yes	Yes	Yes	Yes
Data integrity and management	Yes	Yes	Yes	Yes	Yes

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
BUILDING

101-371.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	974,587	1,042,120	1,037,120	1,048,020	1,059,040	1,059,040
706.00	LABOR BURDEN	553,294	555,300	555,700	543,010	542,210	538,360
PERSONNEL SERVICES		1,527,881	1,597,420	1,592,820	1,591,030	1,601,250	1,597,400
SUPPLIES							
728.00	PUBLICATIONS	6,878	12,300	12,000	9,000	9,000	12,000
729.00	OPERATING SUPPLIES	13,048	20,805	14,090	14,090	14,090	14,090
799.00	EQUIPMENT UNDER \$5,000	0	0	1,000	1,000	1,000	1,000
SUPPLIES		19,926	33,105	27,090	24,090	24,090	27,090
OTHER CHARGES							
804.01	ENGINEERING CONSULTANTS	0	1,000	1,000	1,000	1,000	1,000
811.00	OTHER CONTRACTUAL SERVICE	689,322	772,620	379,310	488,900	488,960	489,010
851.00	TELEPHONE	11,975	11,000	11,000	11,000	11,000	11,000
861.00	TRANSPORTATION	80	200	200	200	200	200
901.00	PRINTING & PUBLISHING	10,816	7,960	8,410	7,600	8,310	7,550
933.02	EQUIPMENT MAINTENANCE	4,117	6,500	2,000	2,000	2,000	2,000
935.01	PROPERTY MAINT/VIOLATIONS	0	1,000	1,500	1,000	1,000	1,000
941.00	EQUIPMENT RENTAL OR LEASE	27,000	27,000	27,000	27,000	27,000	27,000
942.00	COMPUTER EQUIPMENT RENTAL	82,590	88,370	88,370	102,540	117,920	135,610
955.01	TRAINING	2,824	5,990	5,990	5,590	5,390	5,390
955.03	MEMBERSHIP & DUES	4,038	2,770	2,920	4,390	2,970	3,340
955.04	CONFERENCES & WORKSHOPS	2,286	4,900	4,900	4,900	4,900	4,900
OTHER CHARGES		835,048	929,310	532,600	656,120	670,650	688,000
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	9,786	0	6,100	5,500	5,500	0
972.00	FURNITURE	2,875	2,210	0	0	0	0
CAPITAL OUTLAY		12,661	2,210	6,100	5,500	5,500	0
BUILDING TOTAL							
		2,395,516	2,562,045	2,158,610	2,276,740	2,301,490	2,312,490

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget

1. **728.00 Publications** – The decrease of \$3,300, or 26.8%, reflects the reduction from having purchased Michigan building code publications the prior year.
2. **729.00 Operating Supplies** – The decrease of \$6,715, or 32.3%, represents a return to normal budgeting amounts.
3. **799.00 Equipment Under \$5,000** – The budget of \$1,000 is for the replacement of miscellaneous small ticket items.
4. **811.00 Other Contractual Service** – The decrease of \$283,720, or 36.2%, reflects the decrease in the use of third party inspection services.
5. **933.02 Equipment Maintenance** – The decrease of \$4,500, or 69.2%, shows a return to normal budgeting amounts.
6. **942.00 Computer Equipment Rental** – The increase of \$14,170, or 16.0%, is primarily due to an overall 15.0% increase in rental charges and a change to cost allocation.
7. **955.03 Memberships & Dues** – The increase of \$1,620, or 58.5%, depicts the renewal of several Michigan certificates and licenses.
8. **972.00 Furniture** – The decrease of \$2,210, represents furniture purchases made in the prior fiscal year.

Significant Notes to 2022-2023 Planned Amounts

1. **901.00 Printing & Publishing** – The increase of \$710, or 9.3%, is due to the inspection notices and door hanger notices purchases.
2. **942.00 Computer Equipment Rental** – The increase of \$15,380 reflects an overall 15.0% increase of rental charges.
3. **955.03 Membership & Dues** – The decrease of \$1,420, or 32.4%, is due to licenses and certification renewals purchased in the prior year.

Significant Notes to 2023-2024 Planned Amounts

1. **728.00 Publication** – The increase of \$3,000, or 33.3%, reflects the cost associated with purchasing the updated Michigan building code publications.
2. **901.00 Printing & Publishing** – The decrease of \$760, or 9.2%, shows the costs associated to the inspection notices and door hanger notices purchased in the prior year.
3. **942.00 Computer Equipment Rental** – The increase of \$17,690 reflects an overall 15.0% increase in rental charges
4. **955.03 Membership & Dues** – The increase of \$370, or 12.5%, represents the costs associated to the international code council certification renewal.
5. **971.01 Machinery & Equipment** – The decrease of \$5,500, or 100.0%, reflects the anticipation of no new equipment purchases during the fiscal year.

Performance Goals, Objectives and Measures

GOAL: To ensure the public health, safety, and welfare for persons who live, work, or engage in recreation within the City in a fair and consistent manner while providing the highest level of customer service. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3b*)

OBJECTIVE: To: 1) promote the strength of our neighborhoods and business districts by assisting the public in all aspects of the construction permit process; 2) provide accurate plan reviews; 3) provide thorough building, electrical, mechanical, and plumbing inspections.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
<i>Permits:</i>					
Total permits issued	4,115	4,097	4,145	4,216	4,286
Building permits issued	1,404	1,267	1,393	1,435	1,478
Mechanical permits issued	943	937	946	956	965
Plumbing permits issued	674	788	690	697	704
Electrical permits issued	1,094	1,105	1,116	1,128	1,227
<i>Plan Reviews:</i>					
Plan reviews performed	1,179	1,191	1,203	1,215	1,227
Residential plans reviewed	955	965	974	984	994
Commercial plans reviewed	224	226	229	231	233
<i>Inspections:</i>					
Total inspections performed	42,968	10,497	10,918	11,464	12,307
Building inspections	6,287	4,676	4,910	5,156	5,414
Mechanical inspections	2,216	1,572	1,651	1,733	1,820
Plumbing inspections	1,639	1,639	1,721	1,807	1,897
Electrical inspections	2,826	2,610	2,636	2,768	2,906
<i>Ordinance:</i>					
Board of Zoning Appeals applications	43	45	50	50	50
Lot rearrangement applications	5	6	6	5	6
Special event reviews and inspections	75	150	230	230	230
Business license reviews and inspections	250	275	320	320	320

Performance Goals, Objectives and Measures

GOAL: To ensure and maintain the aesthetic charm and characteristics of our neighborhoods and business districts; and encourage continued reinvestment in the City by promoting compliance with the International Property Maintenance Code. *(Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 3b, 4a, 4b)*

OBJECTIVE: To: 1) support the success and growth of the community by fostering a collaborative approach between staff, citizens and business owners; 2) perform thorough inspections of dwelling unit rental properties; regular inspections of vacant properties and construction sites; conduct general patrols of both residential and commercial districts; and to respond to citizen complaints.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
<i>Code Enforcement:</i>					
Total Inspections Performed	5,837	3,209	3,370	3,538	3,715
Total Enforcement Cases	2,435	1,499	1,650	1,678	1,707
Property maintenance:					
Commercial	44	47	47	48	48
Residential	169	161	169	170	172
Construction site maintenance	1,351	521	625	638	651
Illegal sign cases	341	117	123	129	136
Miscellaneous cases	530	653	686	693	700
<i>Rental Program:</i>					
Rental inspections	1,340	1,428	1,422	1,397	1,415
Biennial rental inspections	755	980	942	892	938
Rental re-inspections	585	448	480	504	477
Rental licenses issued	766	774	781	789	797
Licensed rental units	1,734	1,751	1,769	1,787	1,804

Performance Goals, Objectives and Measures

GOAL: Utilize the strength of our resources to help insure the economic success of the City by developing innovative methods of service delivery. *(Long-Term Municipal Goals 1a, 2a, 2b)*

OBJECTIVE: To help maximize development potential within the City by increasing accountability, transparency and communication with developers, permit applicants and holders, residents, business owners and other City departments.

MEASURES

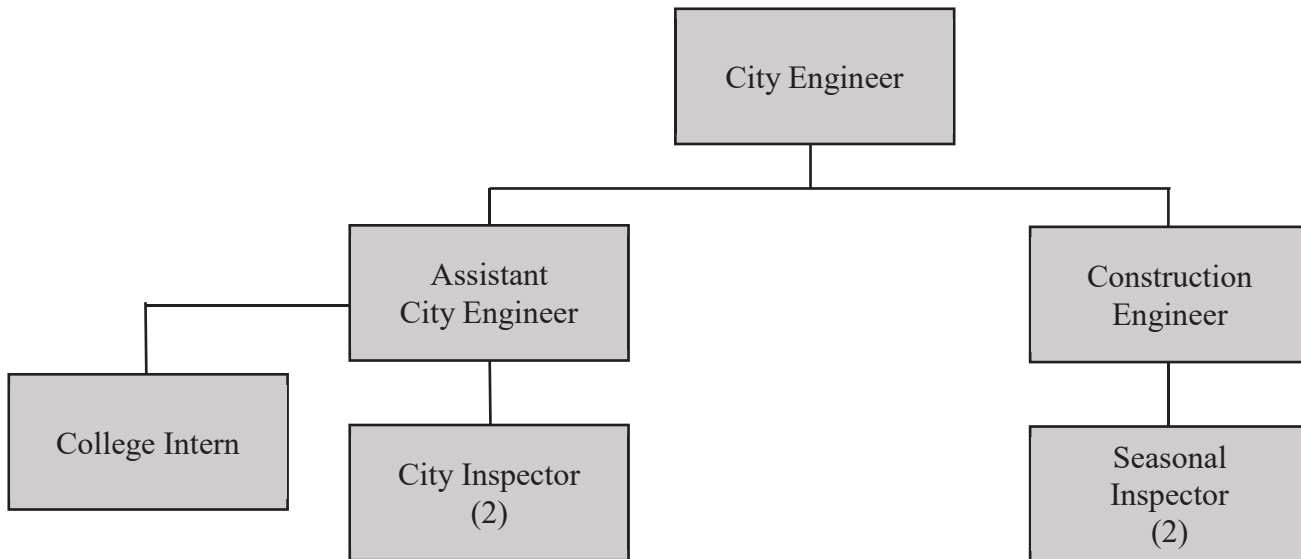
	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Streamline inspection request process by Implementation of online inspection scheduling module	80%	95%	100%	100%	100%
Increase inspection accuracy, accountability, and efficiency with online inspection module by computerizing quick-text checklists with result text notifications to customers	10%	50%	100%	100%	100%
Develop “quick enforcements” in code enforcement module to simplify complaint processing	0%	25%	75%	100%	100%
Increase plan review efficiency with computerized quick-text checklists with automated result reports	0%	50%	100%	100%	100%
Streamline permit application by implementation of Online Permit Acceptance	25%	90%	100%	100%	100%



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Engineering



The Engineering Department is responsible for numerous activities which include:

- Planning, designing, estimating costs of, writing specification for, supervising, inspecting, and controlling street, sewer, water, sidewalk, parking and miscellaneous construction projects.
- Keeping and maintaining City maps and miscellaneous records pertaining to streets, sewers, and the water system.
- Issuing permits for and inspecting sidewalks, drive approaches, curb cuts, soil erosion control, special treatments, street obstructions and storm water runoff.
- Administration of the Storm Water Ordinance. Assisting the Planning and Police Departments with the operation of the multi-Modal Transportation Board, which reviews and provides direction on all upcoming City street projects and transportation related special projects.
- Assisting the Building Department with review of all private site plans, particularly focusing on grading plans, as well as all work that is planned within the City right-of-way, including water and sewer connections, driveway approaches, and sidewalks.

The City Engineer is designated as Water Superintendent. As such, the City Engineer has a number of responsibilities under Chapter 114 of the City Code. The Engineer is the City's representative on the Board of Directors for the Southeastern Oakland County Water Authority.

The City Engineer is currently designated as the medium-sized communities' alternate representative for the Oakland County Federal Aid Committee. The Engineering Department endeavors each year to secure federal funding for road repairs and reconstruction as they become available.

Engineering is responsible for construction and analysis of the City sewer system and takes an active role in overseeing the Oakland County Water Resource Commissioner's staff activities as it pertains to its impact on Birmingham's sewer system and Sewer Fund.

The Department has well-established programs to comply with rules issued by the Michigan Department of Environmental Quality (MDEQ) and Federal Court with the goal of reducing pollution by controlling pollution discharges and enhancing storm-water quality. The City is in full compliance with MDEQ's National Pollution Discharge Elimination System (NPDES) requirements and has taken the initiative to go beyond these requirements. In addition, the City initially entered into a voluntary "General Permit" encouraged by MDEQ and Federal Court. Since March 2003, Birmingham and surrounding communities are required to meet the provisions of the mandated "Phase II Storm Water Permit." The Engineering Department is taking the lead, with the support of City residents, to improve the water quality of the Rouge River and Quarton Lake. This is being accomplished with funding assistance from the Rouge Program Office (RPO) and in conjunction with a watershed cooperative effort with the Oakland County Water Resources Commissioner's office and fourteen other communities tributary to the Rouge.

The Engineer is also designated as Street Administrator and, as such, is responsible for supervising activities of the City's highway funds and reporting them to the Michigan Department of Transportation.

The Engineering Department reports street light outages to DTE Energy, requests from citizens for the installation of street lights, and scheduled upgrades and updates to the City's street lighting system.

The Engineering Department also is responsible for other activities, such as dealing with floodplain matters and soil erosion control.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ENGINEERING

101-441.001-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	559,958	617,640	512,800	580,040	660,860	660,870
706.00	LABOR BURDEN	253,469	297,070	256,620	275,820	305,370	304,630
PERSONNEL SERVICES		813,427	914,710	769,420	855,860	966,230	965,500
SUPPLIES							
729.00	OPERATING SUPPLIES	1,856	2,180	2,000	2,000	2,000	2,000
799.00	EQUIPMENT UNDER \$5,000	0	1,500	1,500	1,500	1,500	1,500
SUPPLIES		1,856	3,680	3,500	3,500	3,500	3,500
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	29,145	117,500	297,000	433,750	322,500	307,500
851.00	TELEPHONE	5,526	5,300	6,500	6,500	6,500	6,500
901.00	PRINTING & PUBLISHING	6,422	3,000	1,500	1,500	1,000	1,000
933.02	EQUIPMENT MAINTENANCE	1,016	1,200	1,200	1,200	1,200	1,200
941.00	EQUIPMENT RENTAL OR LEASE	17,144	15,600	15,600	15,700	15,800	16,000
942.00	COMPUTER EQUIPMENT RENTAL	29,500	31,570	31,570	43,380	49,890	57,370
955.01	TRAINING	405	1,200	1,000	4,400	2,900	2,900
955.03	MEMBERSHIP & DUES	80	1,200	1,200	2,100	2,500	2,500
955.04	CONFERENCES & WORKSHOPS	0	500	0	4,000	5,000	6,000
965.00	DIRECT CREDIT	(118,963)	(58,470)	(58,470)	(57,200)	(57,880)	(57,990)
OTHER CHARGES		(29,725)	118,600	297,100	455,330	349,410	342,980
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	1,733	1,229	0	0	0	0
CAPITAL OUTLAY		1,733	1,229	0	0	0	0
Totals for dept 441.001-ENGINEERING		787,291	1,038,219	1,070,020	1,314,690	1,319,140	1,311,980

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The decrease of \$37,600, or 6.1%, is a temporary reduction based on anticipated hiring of the city engineer and construction engineer.
2. **811.00 Other Contractual Service** – The increase of \$316,250, or 269.1%, reflects outside engineering services during the vacancy of the city engineer and construction engineer.
3. **851.00 Telephone** – The increase of \$1,200, or 22.6%, reflects an overall increase in charges for telephone service and usage.
4. **901.00 Printing & Publishing** – The decrease of \$1,500, or 50.0%, primarily represents the reduction for scanning needs from the prior year.
5. **942.00 Computer Equipment Rental** – The increase of \$11,810, or 37.4%, reflects an overall 15.0% increase of rental charges and a change in cost allocation.
6. **955.01 Training** – The increase of \$3,200, or 266.7%, represents the costs associated to trainings unavailable in the prior year.
7. **955.03 Memberships & Dues** – The increase of \$900, or 75.0%, reflects the rise in costs for the ASCE membership dues.
8. **955.04 Conferences & Workshops** – The budget of \$4,000 relates to the APWA and AWWA conference costs for employees.
9. **971.01 Machinery & Equipment** – The decrease of \$1,229, or 100.0%, represents prior year acquisitions.

Significant Notes to 2022-2023 Planned Amounts

1. **702.00 Salaries & Wages Direct** – The increase of \$80,820, or 13.9%, reflects a full year of wages for the city engineer and construction engineer.
2. **706.00 Labor Burden** – The increase of \$29,550, or 10.7%, reflects a full year of benefits for the city engineer and construction engineer.
3. **811.00 Other Contractual Services** – The decrease of \$111,250, or 25.6%, represents an anticipated decrease to outside engineering charges.

4. **942.00 Computer Equipment Rental** – The increase of \$6,510, or 15.0%, reflects an overall 15.0% increase in rental charges.
5. **955.01 Training** – The decrease of \$1,500, or 34.1%, represents a return to normal budgeting amounts.
6. **955.04 Conferences & Workshops** – The increase of \$1,000, or 25.0%, depicts the cost of the AWWA conference.

<p style="text-align: center;"><i>Significant Notes to 2023-2024 Planned Amounts</i></p>

1. **942.00 Computer Equipment Rental** – The increase of \$7,480, or 15.0%, is an overall 15.0% increase in rental charges.
2. **955.04 Conferences & Workshops** – The increase of \$1,000, or 20.0%, represents the cost associated to the APWA conference.

Performance Goals, Objectives and Measures

GOAL: Continue implementation of long-term master plan to address all maintenance needs of public sewers and water mains located in back yards. (*Long-Term Municipal Goals 3,5*)

OBJECTIVE: Successfully work with impacted residents to realize important improvements to backyard systems.

MEASURES

Planned and/or Active Projects

Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Easement acquisition and design Sewer Lining Program on 6 blocks.	Easement acquisition and design Sewer Lining Program on 6 blocks.	Easement acquisition and design backyard Sewer Lining Program on remaining 7 blocks.	Easement acquisition and design backyard Sewer Lining Program on remaining 7 blocks.	Construct storm sewer improvements in NW Corner of City, Phase 2.
Construct storm sewer improvements in NW Corner of City, Phase 1.	Line backyard sewers on 6 blocks (Quarton Lake sub.).	Line backyard sewers on remaining 7 blocks as easements are acquired.	Line backyard sewers on remaining 7 blocks as easements are acquired.	Construct storm outfall to drain storm flow from NW Corner of City to Rouge River

GOAL: Continue investment and reinvestment in infrastructure. (*Long-Term Municipal Goals 1,4,5*)

OBJECTIVE: Replace and rehabilitate permanent pavements in sufficient quantities to maintain existing quality of system, while upgrading sewer and water system needs within the same street segments.

MEASURES

Mile-years of street pavement service life gained (minimum of 52.3 suggested)

Sewers replaced (feet)

Water mains replaced (feet)

Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
42.1	49.1	45.7	62.6	38.3
6,110	4,740	5,600	3,300	11,600
7,970	7,300	6,600	6,100	13,000

Performance Goals, Objectives and Measures

GOAL: Plan and implement public alley improvement and maintenance projects. *(Long-Term Municipal Goals 3,4,5)*

OBJECTIVE: Plan and implement improvements for the public alleys facilities to improve appearance and usefulness and encourage use by pedestrians.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Plan preparation and approval phase	Design and bid Pierce St Alley (Pierce to E. Merrill).	Reconstruct Pierce St. Alley (Pierce. E. Merrill).	Re-bid & Reconstruct Pierce Alley	Design and bid Martin Alley (Henrietta to Pierce).	Reconstruct Martin Alley (Henrietta to Pierce).
Construction of improvements					
Perform routine maintenance		Bids came in too high Coordinate with 277 Pierce			

GOAL: Plan and implement lead water service line replacement program. *(Long-Term Municipal Goals 1,2,3,4,5)*

OBJECTIVE: Provide a City-wide plan for the removal and replacement of known lead water service lines per the State of Michigan requirements (E.G.L.E.) and exceed the minimum requirement for replacement.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Removals	2	100	100	100	75

GOAL: Provide needed Engineering Department oversight for private construction in City rights-of-way. *(Long-Term Municipal Goals 1,2)*

OBJECTIVE: Provide cost-neutral service of plan review and inspection to ensure right-of-way work completed by others is in accordance with City standards.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Right-of-way permits issued	352	322	300	300	300
Sidewalk/drive approach permits issued	137	138	115	110	110
Site Evaluations/Drainage Reviews	123	70	110	105	100



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Sidewalks, Construction and Maintenance

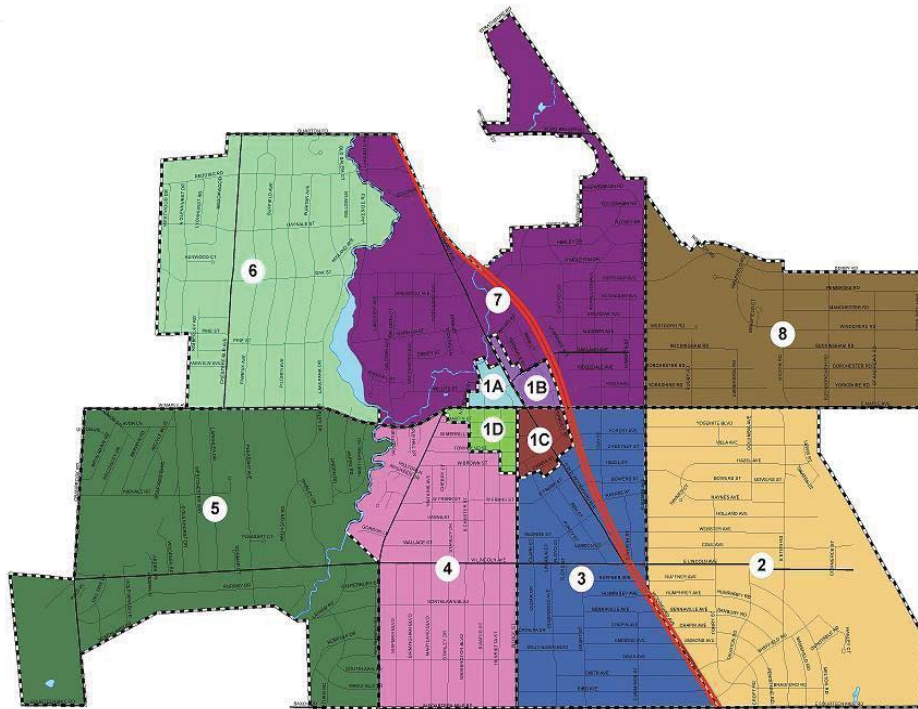
The City conducts an annual sidewalk-replacement program. For each program, the Engineering Department surveys the condition of existing sidewalks in specific program areas to determine what needs replacement. Property owners are billed for their share of sidewalk replacement. The Central Business District is divided into four (4) areas and one of those areas is included in each year's program. The rest of the City is divided into seven (7) program areas and the programs are moved from one area to the next. It is the Engineering Department's goal to take seven (7) years to complete a full cycle of the City.

Services Provided

- Annual sidewalk-replacement program budgeted for \$650,000.
- Annual trip elimination program (targets sections of sidewalk that are only raised, not cracked or damaged).

New Items

- 2022-2023 S. Old Woodward Phase III is budgeted for \$2,470,000.



CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SIDEWALKS

101-444.001-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
703.00	ADMINISTRATION COST	67,360	58,470	58,470	61,180	61,440
	PERSONNEL SERVICES	67,360	58,470	58,470	61,180	61,440
SUPPLIES						
729.00	OPERATING SUPPLIES	36	0	0	0	0
	SUPPLIES	36	0	0	0	0
OTHER CHARGES						
811.00	OTHER CONTRACTUAL SERVICE	0	1,700	1,700	1,700	1,700
901.00	PRINTING & PUBLISHING	228	300	300	300	300
	OTHER CHARGES	228	2,000	2,000	2,000	2,000
CAPITAL OUTLAY						
981.01	PUBLIC IMPROVEMENTS	385,155	562,092	551,090	810,000	650,000
985.74	OLD WOODWARD AVE SIDEWALKS	20,337	0	0	0	0
985.76	MAPLE ROAD SIDEWALKS	192,370	72,749	0	0	0
985.78	PARK STREET STREETScape	119,213	19,387	150	0	0
985.79	MAPE ROAD STREETScape	62,802	2,281,567	2,397,000	0	0
	CAPITAL OUTLAY	779,877	2,935,795	2,948,240	810,000	650,000
SIDEWALKS TOTAL						
		847,501	2,996,265	3,008,710	873,180	3,183,440
						713,440

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **981.01 Public Improvements** – The budget of \$810,000 reflects the annual anticipated cost for sidewalk replacement and additional amount for Cranbrook sidewalk work.

Significant Notes to 2022-2023 Planned Amounts

1. **981.01 Public Improvements** – The increase of \$2,310,000, or 285.2% is primarily the anticipated cost of the S. Old Woodward Phase III – Streetscape project.

Significant Notes to 2023-2024 Planned Amounts

1. **981.01 Public Improvements** – The decrease of \$2,470,000, or 79.2%, is due to the anticipated completion of the S. Old Woodward Phase III – Streetscape project.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Alleys, Construction and Maintenance

This activity is used to account for the cost of maintaining and improving paved alleys.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ALLEYS

101-444.002-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
CAPITAL OUTLAY							
981.01	PUBLIC IMPROVEMENTS	11,302	35,372	15,000	25,000	390,000	25,000
985.77	PIERCE ALLEY	4,629	0	0	400,000	0	0
CAPITAL OUTLAY		15,931	35,372	15,000	425,000	390,000	25,000
ALLEYS TOTAL		15,931	35,372	15,000	425,000	390,000	25,000

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **981.01 Public Improvements** – The budget of \$25,000 represents the normal anticipated cost for alley maintenance.
2. **985.77 Pierce Alley** – The budget amount of \$400,000 is for the anticipated costs of the reconstruction of Pierce Alley.

Significant Notes to 2022-2023 Planned Amounts

1. **981.01 Public Improvements** – The budget of \$390,000 reflects the annual costs for normal maintenance (\$25,000) as well as the anticipated costs for the W. Maple Rd. alley improvement (\$365,000) between Pierce and Henrietta.
2. **985.77 Pierce Alley** – The decrease of \$400,000, or 100.0%, reflects the completion of the Pierce Alley project from the prior year.

Significant Notes to 2023-2024 Planned Amounts

1. **981.01 Public Improvements** – The budget of \$25,000 represents the normal anticipated cost for alley maintenance.

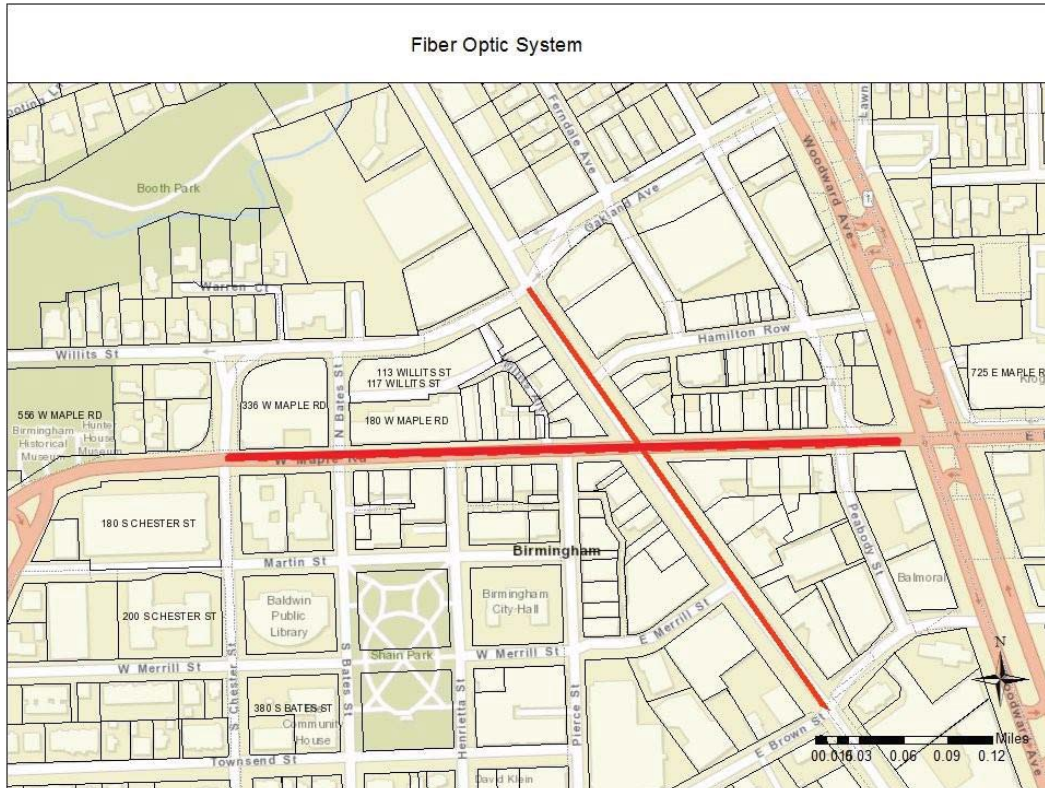


*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENTAL SUMMARY

Fiber Optic System

The Fiber Optic System activity is used to budget and account for all new infrastructure and maintenance of the fiber optic system located in the center of the Central Business District as shown below:



Services Provided

- High Speed Internet

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
FIBER OPTICS

101-444.003-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	0	5,000	5,000	5,000	5,000	5,000
OTHER CHARGES		0	5,000	5,000	5,000	5,000	5,000
CAPITAL OUTLAY							
981.01	PUBLIC IMPROVEMENTS	36,469	139,826	135,630	0	270,000	0
CAPITAL OUTLAY		36,469	139,826	135,630	0	270,000	0
SIDEWALKS TOTAL							
		36,469	144,826	140,630	5,000	275,000	5,000

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **981.01 Public Improvements** – The decrease of \$139,826, or 100.0%, represents the return to normal budgeting amount.

Significant Notes to 2022-2023 Planned Amounts

1. **981.01 Public Improvements** – The budget of \$270,000 is the anticipated costs for fiber optics related to the S. Old Woodward project.

Significant Notes to 2023-2024 Planned Amounts

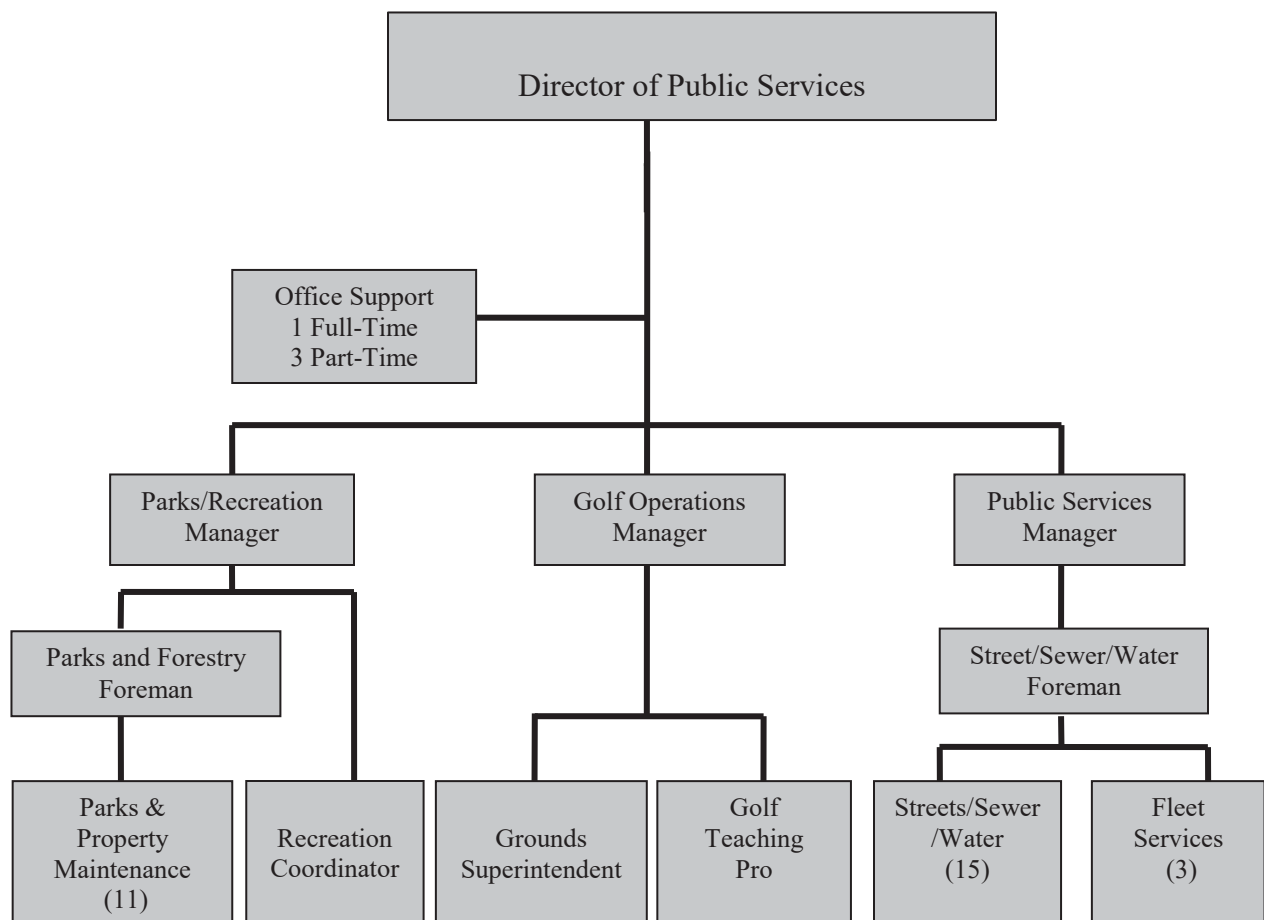
1. **981.01 Public Improvements** – The decrease of \$270,000, or 100.0%, depicts the return to normal budgeting amount.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Public Services



The primary responsibility of the Department of Public Services (DPS) is the operation and maintenance of city-owned infrastructure, recreational amenities and municipal grounds. Personnel perform these functions across several divisions including:

- Parks and Forestry
- Streets, Sewer and Water
- Fleet Services
- Birmingham Ice Sports Arena
- Municipal Golf Courses

The department also administers and oversees the solid waste contract with the Southeastern Oakland County Resource Recovery Authority (SOCRRA) and the designated waste hauler, Car Trucking, Inc. The expenses involved in maintenance of the water and sewer systems, the solid-waste disposal program, golf courses and the equipment pool are contained in the Water-Supply System Receiving Fund, the Sewer Fund, the Solid-Waste Disposal Fund, the Golf Course Enterprise Fund and the Equipment Fund respectively, and are not reflected in the General Fund budget.

Services Provided by Parks and Forestry | Ice Sports Arena | Municipal Golf Courses

- Operate and maintain two nine-hole municipal golf courses
- Manages the ice sports arena operation
- Maintains 230 acres of parkland and the green infrastructure consisting of over 25,000 street and park trees.
- Plan and implement capital improvement projects in accordance with Birmingham's Parks and Recreation 2018-2022 Master Plan.
- Other responsibilities include providing logistical support for special events, invasive species mitigation, nuisance property abatement, installation of the city's holiday decorations, and seasonal flower planting, among others.
- The department serves as the staff liaison to the seven-member Parks and Recreation Board and its various subcommittees to obtain input on project planning and program offerings.
- Serves as the staff liaison to the Martha Baldwin Park Board provides DPS input specific to Martha Baldwin Park.

Services Provided by Streets, Sewer and Water | Fleet Services

- Responsible for the maintenance and repair of more than 90 miles of major and local streets, as well as the city's water distribution and sewage disposal infrastructure.
- The Fleet Services division repairs, maintains and regularly evaluates over 250 pieces of equipment, and helps administer the department's vehicle replacement program.
- Administers the Cooperative Fuel Purchasing program for City fuel purchases for all tanks

- Oversees and budgets for of all citywide vehicle purchases as identified in the Vehicle/Equipment Replacement Schedule.

Because the Public Services Department budgets in multiple funds, it can be difficult to assess the overall costs for certain expenditures. Below are summarized expenditures which are common among several departments and funds:

	2019-2020 <u>Actual</u>	2020-2021 <u>Budget</u>	2020-2021 <u>Projected</u>	2021-2022 <u>Requested</u>	2022-2023 <u>Planned</u>	2023-2024 <u>Planned</u>
Salaries & Wages Direct	2,624,532	2,925,540	2,915,380	3,105,970	3,129,300	3,136,350
Labor Burden	1,389,036	2,056,873	2,053,700	2,140,690	2,118,970	2,108,540
Forestry Services	606,258	668,606	668,860	759,500	800,000	805,000
Lawn Maintenance	157,793	212,178	194,400	198,600	206,600	211,000
Snow and Ice Removal	350,940	466,830	416,860	468,490	472,880	474,680
Overall DPS Budget (excluding capital)	12,799,247	17,076,080	13,776,100	15,175,530	15,579,970	16,170,140

In addition to working toward citywide goals, the Department of Public Services is guided by its own strategic goals, including:

- the integration of GIS technology to identify and inventory public assets
- the establishment of standardized work flow processes and digitalized record-keeping
- the adoption of technologies and best practices in snow removal operations to achieve cost efficiencies
- increased engagement with the public in relation to special projects and strategic planning
- fully supporting other city departments in achieving city-wide goals and objectives

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PUBLIC SERVICES - GENERAL

101-441.002-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
SUPPLIES							
728.00	PUBLICATIONS	94	80	80	80	80	80
729.00	OPERATING SUPPLIES	16,427	30,000	30,000	30,000	30,000	30,000
743.00	UNIFORM ALLOWANCE	7,500	15,649	10,000	12,000	13,000	13,000
799.00	EQUIPMENT UNDER \$5,000	0	12,500	12,500	5,000	5,000	5,000
SUPPLIES		24,021	58,229	52,580	47,080	48,080	48,080
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	45,132	54,107	54,110	52,730	50,230	47,230
851.00	TELEPHONE	36,777	43,000	43,000	50,000	51,000	53,000
901.00	PRINTING & PUBLISHING	4,029	3,000	3,000	3,600	4,000	4,000
920.00	ELECTRIC UTILITY	17,669	21,000	21,000	21,000	22,000	22,000
921.00	GAS UTILITY CHARGES	17,635	21,000	21,000	22,000	22,000	22,000
922.00	WATER UTILITY	11,286	13,000	13,000	13,500	14,000	14,000
930.05	BUILDING MAINTENANCE	0	10,000	10,000	10,000	6,000	6,000
941.00	EQUIPMENT RENTAL OR LEASE	21,000	22,000	22,000	24,000	24,000	24,000
942.00	COMPUTER EQUIPMENT RENTAL	126,590	135,450	135,450	148,800	171,120	196,790
955.01	TRAINING	8,044	8,500	12,500	14,000	14,000	14,000
955.03	MEMBERSHIP & DUES	2,062	3,700	3,700	4,000	4,000	4,000
955.04	CONFERENCES & WORKSHOPS	5,150	9,000	9,000	9,000	9,500	8,000
OTHER CHARGES		295,374	343,757	347,760	372,630	391,850	415,020
PUBLIC SERVICES - GENERAL TOTAL							
		319,395	401,986	400,340	419,710	439,930	463,100

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **743.00 Uniform Allowance** – The decrease of \$3,649, or 23.3%, reflects the return to normal budgeting amounts.
2. **799.00 Equipment under \$5,000** – The decrease of \$7,500, or 60.0%, is due to the costs of office/conference room painting, office furniture, and ice machine purchased in the prior year.
3. **851.00 Telephone** – The increase of \$7,000, or 16.3%, reflects the purchase/deployment of smart phones, iPads, and an increase in wireless connectivity usage in the field due to increased users.
4. **930.05 Building Maintenance**– The budget of \$10,000 represents the replacement of the sink, faucets, and cabinets in the garage kitchen.
5. **941.00 Equipment Rental or Lease** – The increase of \$2,000, 9.1%, shows the expected increase in costs for rental/lease charges.
6. **942.00 Computer Equipment Rental** – The increase of \$13,350, or 9.9%, primarily reflects an overall 15.0% increase in rental charges and a change to cost allocation.
7. **955.01 Training** – The increase of \$5,500, or 64.7%, represents the cost of sending employees to multiple certifications and group trainings.

Significant Notes to 2022-2023 Planned Amounts

1. **743.00 Uniform Allowance** – The increase of \$1,000, or 8.3%, shows the overall increase in costs associated to uniform purchases.
2. **930.05 Building Maintenance** – The decrease of \$4,000, or 40.0%, is associated to the costs of carpet replacements for the office, lobby, and conference room charges paid in the prior year.
3. **942.00 Computer Equipment Rental** – The increase of \$22,320, or 15.0%, reflects an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

- 1. 942.00 Computer Equipment Rental** – The increase of \$25,670, or 15.0%, reflects an overall 15.0% increase in rental charges.
- 2. 955.04 Conferences & Workshops** – The decrease of \$1,500, or 15.8%, shows the difference in cost from conferences attended in the prior year.

Performance Goals, Objectives and Measures

GOAL: To achieve efficiencies in street maintenance activities through the use of preferred products and best practices.
(Long-Term Municipal Goal 1,)

OBJECTIVE: Increase the usage of hot-mix asphalt in routine patching operations; increase the use of salt brine in snow/ice removal operations.

Hot mix asphalt is a cheaper, more durable alternative to cold mix asphalt, but requires special handling and is only available seasonally. Salt brine – a solution of salt and water – can improve road salt’s effectiveness when spray-applied to rock salt during de-icing operations. Brine reduces the amount of road salt required to adequately melt snow and ice, providing a significant savings in material costs, and reducing environmental impact.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Tons of hot mix purchased	155	500	500	500	500
Tons of cold mix purchased	200	200	200	200	200
Gallons of salt brine produced	16,000	17,000	19,000	20,000	20,000
Tons of salt purchased	2,500	2,750	2,500	2,500	2,400



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Property Maintenance

The Department of Public Services (DPS) utilizes this activity for the landscape maintenance of all City-owned properties, such as: The Municipal Building, Baldwin Public Library, Greenwood Cemetery, Public Services' facility, Birmingham gateway areas, various landscape beds on median islands in the Central Business District (CBD), landscaped areas surrounding parking lots and structures, and along roadways throughout the city.

A flower team/group will emerge during this fiscal year to provide innovative input with the Department of Public Services for selecting future planting material and to assist with creative designs. Currently, the Birmingham Shopping District (BSD) handles the hanging baskets and planters throughout the downtown district.

Services Provided:

- Planting of over 1,600 flats of flowers and over 23,000 tulip bulbs in landscape beds at various facility locations throughout the community.
- Upkeep and beautification of grounds on all facilities and properties included in this activity, with great attention to detail, utilizing both DPS staff and outside contractors.
- Tree and shrub care on City-owned property.
- Snow-removal from City-owned property, abutting sidewalks and parking lots.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PROPERTY MAINTENANCE

101-441.003-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	364,171	368,600	370,600	376,870	389,280
706.00	LABOR BURDEN	280,105	313,850	313,850	316,040	318,070
	PERSONNEL SERVICES	644,276	682,450	684,450	692,910	705,760
SUPPLIES						
729.00	OPERATING SUPPLIES	103,330	65,610	65,610	67,250	71,100
	SUPPLIES	103,330	65,610	65,610	67,250	71,100
OTHER CHARGES						
811.00	OTHER CONTRACTUAL SERVICE	187,265	260,174	250,000	200,200	217,600
819.00	FORESTRY SERVICES	7,816	8,455	8,450	8,500	9,000
922.00	WATER UTILITY	40,273	49,000	49,000	49,000	50,000
941.00	EQUIPMENT RENTAL OR LEASE	63,281	87,000	87,000	87,000	89,000
	OTHER CHARGES	298,635	404,629	394,450	344,700	365,600
PROPERTY MAINTENANCE TOTAL						
		1,046,241	1,152,689	1,144,510	1,104,860	1,142,460

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

- 1. 811.00 Other Contractual Services** – The decrease of \$59,974, or 23.1%, is primarily a reduction in costs from projects completed in the prior fiscal year.

Performance Goals, Objectives and Measures

GOAL: To enhance the overall aesthetic environment of the City, including all City property. *(Long-Term Municipal Goal 4)*

OBJECTIVE: To develop and improve techniques, methods and standards for property maintenance and landscape practices.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Flats of flowers planted	1,000	1,200	1,200	1,400	1,400
Acres mowed	30	30	30	30	30
Provide safe, clean, walkable community during all four seasons	Yes	Yes	Yes	Yes	Yes
Provide attractive environmentally- friendly properties	Yes	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Weed/Snow Enforcement

This activity provides for the cost of mowing grass and weeds on private property and ice and snow removal from sidewalks and walkways in the City.

City Code defines the program's regulations and publishing requirements. Chapter 118 Article IX Section 118-66 to Section 118-68 covers the grass and noxious weed control program. Property owners are required to maintain their property and ensure that weeds or grass do not exceed a height of eight inches. If a property is not maintained as required by the ordinance, steps are taken to ensure the grass and weeds are mowed or removed. In 2020, 27 properties were cut by the City.

Article III Sidewalks Section 98-66 to Section 98-68 refers to sidewalks and walkways required to be cleared and maintained from snow and ice. It requires the owner or occupant of every lot and any business establishment to clear ice and snow from adjacent sidewalks.

The Ordinances for both "Grass and Noxious Weeds" and "Sidewalk Clearing" are on the City's website https://www.bhamgov.org/government/departments/dps/grass_and_weed_ordinance.php

Services Provided

- Enforcement of Ordinance violations by performing the mowing of properties in violation and snow removal of sidewalks of properties in violation.
- Follow up of complaints regarding enforcement needs.
- Public education to increase awareness and reduce amount of necessary enforcement requirements.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
WEED/SNOW ENFORCEMENT

101-441.007-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	24,502	24,540	24,540	25,610	25,840
706.00	LABOR BURDEN	13,869	11,400	11,400	12,880	12,920
	PERSONNEL SERVICES	38,371	35,940	35,940	38,490	38,760
OTHER CHARGES						
811.00	OTHER CONTRACTUAL SERVICE	2,348	16,856	10,000	12,000	12,000
941.00	EQUIPMENT RENTAL OR LEASE	1,730	1,200	1,200	1,300	1,500
	OTHER CHARGES	4,078	18,056	11,200	13,300	13,500
WEED/SNOW ENFORCEMENT TOTAL						
		42,449	53,996	47,140	51,790	52,260
						54,290

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **811.00 Other Contractual Services** – The decrease of \$4,856, or 28.8%, is based on historic trends.

Significant Notes to 2023-2024 Planned Amounts

1. **811.00 Other Contractual Services** – The increase of \$2,000, or 16.7%, represents an overall increase in cost related to services.

Performance Goals, Objectives and Measures

GOAL: To improve public awareness and the maintenance of vegetation height on private property as required by the City Code where private property owners have failed to do so, at rates which cover the cost of the service. (*Long-Term Municipal Goals 3,4*)

OBJECTIVE: To educate the public and reduce enforcement of the weed ordinance during the grass-growing season.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Mowed properties within the City	20	25	25	25	25
Property owners notified of ordinance violations	Yes	Yes	Yes	Yes	Yes

GOAL: To improve public awareness and the maintenance of sidewalk clearance of snow and ice throughout the City as required by the City Code where private property owners have failed to do so, at rates which cover the cost of the service. (*Long-Term Municipal Goal 4*)

OBJECTIVE: To educate the public and reduce enforcement of the snow and ice removal ordinance during the winter season.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Cleared sidewalks within the City	12 properties	20 properties	20 properties	20 properties	20 properties
Commercial and residential property owners notified of ordinance violations	Yes	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Ice Sports Arena

The Birmingham Ice Sports Arena is located at 2300 E. Lincoln on the Kenning Park property. The mission of the Ice Sports Arena is to provide residents and the regional community an outstanding facility providing top-notch recreation programs on the ice. The arena will be serving the community on a year-round basis.

The indoor arena contains a regulation sized ice rink with bleacher seating, a smaller studio arena for lessons and skate parties within the complex and a conference room for rental occasions. In addition, the Parks and Recreation operation is located in the facility office.

Since the approval of the Parks and Recreation Bond in 2020, this permitted the advancement of the ice arena renovation/addition project to proceed during 2021. The capital improvements include critical upgrades for a new refrigeration/mechanical system along with accessibility enhancements for example; locker room expansion, adding a female and team locker room, new observation area and meeting room space along with concession area upgrades.

Services Provided:

- A full menu of programs for ice skating and hockey are provided at the Birmingham Ice Sports Arena. Whether you are a beginner looking for open public skating or an advanced figure skater or hockey player, programs are available for all ages.
- The Birmingham Ice Arena is the home for the following clubs: Birmingham Hockey Association, Birmingham United High School Varsity and JV teams, Figure Skating Club of Birmingham and Birmingham Senior Hockey League.
- Open public skating: times are available daily throughout the year for skaters of all ages.
- The Arena hosts various events and hockey tournaments.
- The Learn To Skate program offers a wide range of classes to suit everyone's needs from ages three to adult. The program is a place to learn basic skating skills and is a stepping-stone for hockey as well as freestyle, synchronized, and recreational skating.
- The annual ice show is a crowd pleaser, providing friends and families a chance to see young skaters show off their skill.
- A full-service concession stand with a seating/viewing area.
- For a complete listing of offerings, please go to the City's website: www.bhamgov.org/icearena

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ICE SPORTS ARENA

101-752.000-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	185,417	209,520	188,670	214,020	216,470
706.00	LABOR BURDEN	76,822	87,270	87,270	88,460	88,910
	PERSONNEL SERVICES	262,239	296,790	275,940	302,480	305,380
SUPPLIES						
729.00	OPERATING SUPPLIES	23,515	19,000	19,000	26,000	26,000
740.00	FOOD & BEVERAGE	27,567	30,000	50	35,000	35,000
	SUPPLIES	51,082	49,000	19,050	61,000	61,000
OTHER CHARGES						
811.00	OTHER CONTRACTUAL SERVICE	33,504	30,000	30,000	20,000	20,000
818.01	INSTRUCTORS	43,692	45,000	10,000	45,000	45,000
851.00	TELEPHONE	8,019	6,000	6,000	6,000	6,000
901.00	PRINTING & PUBLISHING	1,654	4,000	600	1,500	1,500
920.00	ELECTRIC UTILITY	100,839	110,000	100,000	88,000	88,000
921.00	GAS UTILITY CHARGES	28,899	40,000	30,000	24,000	25,000
922.00	WATER UTILITY	24,596	25,000	25,000	25,000	25,000
930.03	ICE SHOW EXPENSE/ICE ARENA MAINT	17,210	46,422	300	40,000	40,000
930.05	BUILDING MAINTENANCE	5,900	30,000	25,000	25,000	25,000
941.00	EQUIPMENT RENTAL OR LEASE	30,454	35,000	35,000	35,000	36,000
	OTHER CHARGES	294,767	371,422	261,900	309,500	311,500
ICE SPORTS ARENA TOTAL						
		608,088	717,212	556,890	672,980	677,880

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The increase of \$7,000, or 36.8%, relates to supplies needed for cleaning and sanitizing throughout the facility.
2. **740.00 Food & Beverages** – The increase of \$5,000, or 16.7%, reflects the increase in costs for food and beverages as it relates to packaging for COVID-19 precautions.
3. **811.00 Other Contractual Services** – The decrease of \$10,000, or 33.3%, reflects updates to the building as part of the park bond.
4. **901.00 Printing & Publishing** – The decrease of \$2,500, or 62.5%, is a reflection of the decrease in printing needs.
5. **920.00 Electric Utility** – The decrease of \$22,000, or 20.0%, shows a decrease in utility usage due to updates to the building as part of the park bond.
6. **921.00 Gas Utility Charges** – The decrease of \$16,000, or 40.0%, shows a decrease in utility usage due to updates to the building as part of the park bond.
7. **930.03 Ice Show Expense/Ice Arena Maintenance** – The decrease of \$6,422, or 13.8%, shows a return to normal budgeting amounts.
8. **930.05 Building Maintenance** – The decrease of \$5,000, or 16.7%, is an anticipated reduction due to less maintenance being necessary with the updates to the building as part of the park bond.

Performance Goals, Objectives and Measures

GOAL: To provide a place for those engaged in ice sports to deliver quality programming where the benefits of sports involvement are realized. Providing accessible, enjoyable community facility that contributes to the well-being of individuals and families utilizing the City of Birmingham Ice Sports Arena. *(Long-Term Municipal Goal 4)*

OBJECTIVE: To develop and improve recreational ice-skating programs for youth, adults and groups. To provide extended season ice for hockey camps and figure skating or special events during June – August and to coordinate public and private recreation programs to reach the community better.

MEASURES

	Actual FY 2019-2020	Projected 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
The City of Birmingham offers skating lessons, FSCB (members of the figure skating club), BHA members of the (hockey Association), BU (members of the Birmingham JV/Varsity Hockey Teams), open skate participants and adult hockey league play/practices.	7,800 Participants	7,800 Participants	8,800 Participants	8,800 Participants	8,800 Participants
October Hockey Tournament (Friday/Saturday) Based on the number of hours available for the games. No availability to expand the tournament at this time.	1,200 Players/Spectators	0 Canceled Due To COVID-19	1,200 Players/Spectators	1,200 Players/Spectators	1,200 Players/Spectators
Thanksgiving Hockey Tournament (Friday/Saturday) Based on the number of teams participating the tournament will always remain the same. The spectators could fluctuate based on teams participating.	750 Players/Spectators	0 Canceled Due To COVID-19	750 Players/Spectators	750 Players/Spectators	750 Players/Spectators
To increase the usage of the Birmingham Ice Sports Arena by increasing club functions through the lifelong sport of skating and to offer additional dry ice functions during the months of Jun.-Jul.	0 Canceled Due To COVID-19	500 Additional Participants	500 Additional Participants	500 Additional Participants	500 Additional Participants

DEPARTMENT SUMMARY

Community Activities

The Department of Public Services (DPS) uses this activity to support services for special events in Shain Park and the Central Business District (CBD), placement of United States flags in the CBD on seven occasions during the year, and the winter holiday-decoration program.

Options for a real tree for the Shain Park Holiday tree will be vetted before any other additional improvements go into the existing system.

Services Provided:

- Placement of approximately 220 United States flags on the streets in the CBD on the following occasions: Government Day, Memorial Day, Flag Day, Fourth of July, Citizenship Day of Constitution Week, Veterans Day, and Patriot Day. Flags to be placed on the streets during other commemorations as directed by the City Commission.
- Decoration of over 370 trees in the CBD and Shain Park with LED lights as part of the Holiday Lighting Program.
- Preparatory work, support services, and clean-up work as requested or needed in civic, Chamber of Commerce and Principal Shopping District activities such as “Day on the Town”, “Birmingham Cruise Event”, and Winter Market” “The Village Fair”, and “Art in the Park”.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
COMMUNITY ACTIVITIES

101-441.004-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	132,900	124,010	124,010	127,720	131,170
706.00	LABOR BURDEN	83,299	91,893	92,060	93,940	94,560
	PERSONNEL SERVICES	216,199	215,903	216,070	221,660	225,730
SUPPLIES						
729.00	OPERATING SUPPLIES	7,749	60,000	35,000	38,000	40,200
	SUPPLIES	7,749	60,000	35,000	38,000	41,200
OTHER CHARGES						
811.00	OTHER CONTRACTUAL SERVICE	19,725	25,500	25,500	27,000	27,000
941.00	EQUIPMENT RENTAL OR LEASE	30,161	35,000	35,000	37,000	37,000
	OTHER CHARGES	49,886	60,500	60,500	64,000	64,000
COMMUNITY ACTIVITIES TOTAL						
		273,834	336,403	311,570	323,660	329,930
						330,870

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

- 1. 729.00 Operating Supplies** – The decrease of \$22,000, or 36.7%, is a return to normal budgeting levels.

Performance Goals, Objectives and Measures

GOAL: To provide support services and appropriate commemorative decorations for cultural activities and national holidays. (*Long-Term Municipal Goal 4*)

OBJECTIVE: To provide appropriate community recognition for local cultural events and commemorative decorations for national holidays.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Trees in the Central Business District lighted during winter holidays	370	375	375	400	400
Sidewalks and alleys cleaned, following cultural events	30,000 ft.	30,000 ft	30,000 ft	30,000 ft	30,000 ft
Occasions flags are displayed	7	7	7	7	7
Staff support services provided	Yes	Yes	Yes	Yes	Yes

DEPARTMENT SUMMARY

Parks and Recreation

The Department of Public services is responsible for the maintenance of 26 parks including highly active parks such as Booth Park, Barnum Park, and Shain Park and 14-acre Quarton Lake in addition to passive-recreation areas along the Rouge River Trail Corridor and a nature preserve at Manor Park.

Services Provided

- Maintenance of 16 asphalt-surfaced tennis courts.
- Playground maintenance and safety inspection (14 playgrounds).
- Regular grooming and maintenance of baseball and softball diamonds, serving Little League, girls' softball, and seniors' softball.
- Soccer and open field maintenance.
- Maintenance of a skate park located in Kenning Park.
- The rental and maintenance of a developed picnic area and park shelter at Springdale Park.
- The sales of resident and non-resident annual dog park passes, and maintenance of the .85-acre dog park located at the Lincoln Hills Golf Course.
- Seasonal setup and maintenance of an outdoor ice rink located at Barnum Park.
- Tree trimming and removal, and tree planting utilizing both City staff and outside contractors in City parks.
- Lawn care and grounds maintenance utilizing both City staff and outside contractors at all City parks.
- Maintenance of several miles of trails along the Rouge River Corridor and around Quarton Lake.
- Removal of invasive species along the Rouge River Corridor and on Park Property has been a continuing effort.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PARKS

101-751.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	286,311	269,900	269,850	279,350	285,490	286,200
706.00	LABOR BURDEN	201,481	176,480	176,480	181,620	182,730	181,940
PERSONNEL SERVICES		487,792	446,380	446,330	460,970	468,220	468,140
SUPPLIES							
729.00	OPERATING SUPPLIES	80,124	116,000	116,000	134,500	140,500	146,500
SUPPLIES		80,124	116,000	116,000	134,500	140,500	146,500
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	331,651	418,806	257,500	310,000	361,500	330,500
818.03	IN THE PARK PROGRAM	13,768	25,000	25,000	25,000	25,000	25,000
819.00	FORESTRY SERVICES	13,839	17,312	17,310	35,000	35,000	40,000
901.00	PRINTING & PUBLISHING	0	500	0	500	500	0
920.00	ELECTRIC UTILITY	13,270	12,500	12,500	13,000	13,500	14,000
921.00	GAS UTILITY CHARGES	697	1,200	1,200	1,200	1,200	1,200
922.00	WATER UTILITY	99,306	95,000	125,000	125,000	130,000	130,000
935.03	QUARTON LAKE MAINTENANCE	0	7,400	32,600	38,800	13,800	13,800
941.00	EQUIPMENT RENTAL OR LEASE	107,733	95,000	95,000	95,000	95,000	95,000
955.04	CONFERENCES & WORKSHOPS	100	0	0	0	0	0
OTHER CHARGES		580,364	672,718	566,110	643,500	675,500	649,500
PARKS TOTAL		1,148,280	1,235,098	1,128,440	1,238,970	1,284,220	1,264,140

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The increase of \$18,500, or 16.0%, is primarily the result of an increase in costs associated to baseball/softball supplies and infield mix.
2. **811.00 Other Contractual Services** – The decrease of \$108,806, or 26.0%, reflects the reduction in charges for design consultants and other contracts completed the prior year.
3. **819.00 Forestry Services** – The increase of \$17,688, or 102.2%, represents the anticipated growth of tree planting and maintenance on a growing tree volume.
4. **922.00 Water Utility** – The increase of \$30,000, or 31.6%, is related to the overall usage needs related to forestry services growth.
5. **935.03 Quarton Lake Maintenance** – The increase of \$31,400, or 424.3%, is primarily due to the emergency repair costs and ongoing maintenance of the dam.

Significant Notes to 2022-2023 Planned Amounts

1. **811.00 Other Contractual Services** – The increase of \$51,500, or 16.6%, relates to the costs associated to the irrigation of Quarton Lake Park and increases in maintenance contracts.
2. **935.03 Quarton Lake Maintenance** – The decrease of \$25,000, or 64.4%, shows the reduction in costs for the repair of the dam from the prior year.

Significant Notes to 2023-2024 Planned Amounts

1. **811.00 Other Contractual Services** – The decrease of \$31,000, or 8.6%, is primarily due to the irrigation work which was planned in the prior fiscal year.
2. **819.00 Forestry Services** – The increase of \$5,000, or 14.3%, reflects an overall increase in budgeting needs from prior year.

Performance Goals, Objectives and Measures

GOAL: Guided by the Parks and Recreation Master Plan 2018-2022, implement improvements for Parks and Recreation using Parks and Recreation Bond Issue funds, Grants, Private Donations and contributions from the General Fund. All improvements shall be budgeted and approved accordingly based on priority. *(Long-Term Municipal Goal 4)*

OBJECTIVE: To enhance park properties and provide recreation facilities consistent with community desires, including park development initiatives.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Park Signage	On going	On going	On going	On going	On going
Barnum Park Electrical Additions		Complete			
Kenning Park Ballfield (Fields 2 & 3) Development	Begin	Complete			
Adams Park Development			Begin	Complete	
Booth Park Corner Feature (Phase III)				Complete	
Trail System Development				Begin	On going
Pickleball Courts					Complete
Update Parks and Recreation Master Plan 2023-2027				Begin	Complete

NON-DEPARTMENTAL SUMMARY

General Administration

The General Administration activity is used to budget and account for all general City expenditures to be incurred throughout the fiscal year. This activity is used for general City expenditures not directly chargeable to any one department.

Services Provided

- City telephone service
- City newsletters
- Municipal street lighting
- City property and liability insurance
- Audit costs (General Fund portion)
- Social Services contracted through outside agencies
- Postage

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GENERAL ADMINISTRATION

101-299.000-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
709.00	WAGE ADJUSTMENT EXPENSE	0	0	0	184,750	474,450	972,370
PERSONNEL SERVICES		0	0	0	184,750	474,450	972,370
SUPPLIES							
727.00	POSTAGE	46,782	50,000	50,000	50,000	50,000	50,000
729.00	OPERATING SUPPLIES	23,972	7,500	7,500	7,500	7,500	7,500
SUPPLIES		70,754	57,500	57,500	57,500	57,500	57,500
OTHER CHARGES							
802.01	AUDIT	29,541	31,070	61,070	31,790	32,520	33,170
811.00	OTHER CONTRACTUAL SERVICE	118,282	144,480	141,980	127,540	127,540	127,540
851.00	TELEPHONE	14,074	12,960	12,960	12,960	12,960	12,960
901.00	PRINTING & PUBLISHING	20,024	28,000	28,000	28,000	28,000	28,000
905.01	CELEBRATE BIRMINGHAM	(14)	9,500	5,000	9,500	9,500	9,500
905.02	SISTER CITY PROGRAM	65	500	0	500	500	500
905.03	MEMORIAL DAY CELEBRATION	0	500	0	500	500	500
923.00	STREET LIGHTING UTILITY	500,231	581,050	581,050	589,770	598,620	607,600
933.02	EQUIPMENT MAINTENANCE	1,479	3,385	2,540	2,540	2,540	2,540
955.03	MEMBERSHIP & DUES	349	400	0	400	400	400
956.01	EMPLOYEE ACTIVITY	1,939	3,000	1,350	3,000	3,000	3,000
956.02	EMPLOYEE PARKING	37,775	57,600	5,000	57,600	57,600	57,600
957.04	LIAB INSURANCE PREMIUMS	289,280	289,280	289,280	289,280	289,280	289,280
OTHER CHARGES		1,013,025	1,161,725	1,128,230	1,153,380	1,162,960	1,172,590
GENERAL ADMINISTRATION TOTAL		1,083,779	1,219,225	1,185,730	1,395,630	1,694,910	2,202,460

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **811.00 Other Contractual Services** – The budget of \$127,540 represents the cost for NEXT services (\$122,940) and the cultural council (\$4,600).
2. **957.04 Liability Insurance Premiums** – The account is for the General Fund's allocation of the City's property and liability insurance premiums. The total estimated cost of this insurance to the City for the fiscal year 2021-2022 is \$435,880 allocated as follows:

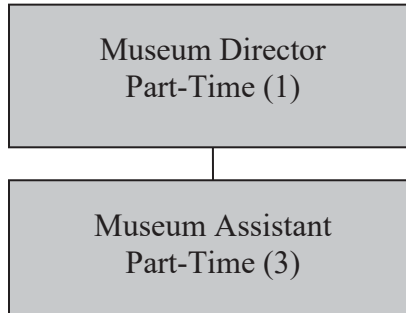
General Fund	\$289,280
Springdale Golf Course	15,000
Lincoln Hills Golf Course	15,000
Auto Parking System	61,110
Sewer Fund	29,090
Water Fund	16,300
Library	5,600
Principal Shopping District	<u>4,500</u>
Total	<u>\$435,880</u>



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

NON-DEPARTMENTAL SUMMARY

Birmingham Museum



The Birmingham Museum is composed of the city-owned historic Allen and Hunter House properties on a nearly four-acre park site. The museum is a community resource whose purpose is to preserve and interpret Birmingham's history and culture. It accomplishes this by acquiring, maintaining, and exhibiting a permanent collection of artifacts and documents as well as the historic buildings and grounds. The Birmingham Museum operations and activities are guided by a regularly reviewed and updated strategic plan.

Services Provided by the Museum

- Care and storage of permanent collection, including digitization of archives and physical care of objects and artifacts.
- Exhibitions of materials and interpretive content on and off site and in virtual environments.
- Ongoing educational social media engagement.
- Educational programs for adults and children on and off site.
- Annual school tours in coordination with required school curriculum objectives.
- Guided and self-guided interpretive tours of on and off site historic resources in the city, including Greenwood Cemetery.
- Maintenance and restoration of the 1822 John West Hunter House and 1926 Allen House.
- Research services for residents and businesses.

New Projects

- Implement Heritage Zone landscape enhancements
- Implement online access to museum collections

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ALLEN HOUSE

101-804.002-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	106,171	124,400	118,010	124,400	139,860
706.00	LABOR BURDEN	14,380	29,510	31,010	31,520	46,520
	PERSONNEL SERVICES	120,551	153,910	149,020	155,920	186,380
SUPPLIES						
729.00	OPERATING SUPPLIES	853	3,200	2,800	3,500	3,500
752.00	COLLECTION CARE SUPPLIES	393	3,000	3,000	3,000	3,000
	SUPPLIES	1,246	6,200	5,800	6,500	6,500
OTHER CHARGES						
811.00	OTHER CONTRACTUAL SERVICE	17,957	123,806	16,000	215,000	118,900
816.01	JANITORIAL CONTRACT	1,280	3,296	3,300	2,400	2,400
901.00	PRINTING & PUBLISHING	0	800	0	800	800
920.00	ELECTRIC UTILITY	3,313	4,000	3,200	3,600	4,000
921.00	GAS UTILITY CHARGES	3,153	3,500	3,500	3,500	3,500
922.00	WATER UTILITY	116	200	200	200	200
930.02	ELEVATOR MAINTENANCE	410	500	500	500	500
930.04	HVAC MAINTENANCE	1,242	1,500	1,500	1,500	7,500
930.05	BUILDING MAINTENANCE	0	0	0	0	3,500
942.00	COMPUTER EQUIPMENT RENTAL	21,770	23,290	23,290	43,110	49,580
955.03	MEMBERSHIP & DUES	528	520	520	550	550
955.04	CONFERENCES & WORKSHOPS	2,027	1,930	300	1,930	1,930
	OTHER CHARGES	51,796	163,342	52,310	273,090	193,360
ALLEN HOUSE TOTAL		173,593	323,452	207,130	435,510	386,050
						275,280

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **811.00 Other Contractual Service** – The \$215,000 budget includes normal operating costs (\$10,000), the costs for the Willits parking and path project (\$45,000), and the costs for window restoration (\$160,000).
2. **942.00 Computer Equipment Rental** – The increase of \$19,820, or 85.1%, reflects an overall 15.0% increase for rental charges and a change in cost allocation.

Significant Notes to 2022-2023 Planned Amounts

1. **702.00 Salaries & Wages** – The increase of \$15,460, or 12.4%, reflects the increase of hours for museum staff.
2. **706.00 Labor Burden** – The increase of \$14,810, or 47.0%, shows the increase in benefit costs for the increase in hours worked by staff.
3. **811.00 Other Contractual Service** – The decrease of \$96,100, or 44.7%, is primarily due to the cost of window restoration for Allen House completed in the prior year.
4. **930.04 HVAC Maintenance** – The budget of \$7,500 represents the normal costs of HVAC maintenance (\$1,500), and the replacement of the second-story furnace (\$6,000).
5. **942.00 Computer Equipment Rental** – The increase of \$6,470, or 15.0%, reflects an overall 15.0% increase for rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **811.00 Other Contractual Service** – The budget of \$10,000 represents the normal costs of operating.
2. **930.04 HVAC Maintenance** – The budget of \$1,500 depicts the return to a normal budgeting amount.
3. **930.05 Building Maintenance** – The decrease of \$3,500, or 100.0%, represents the completion of a project budgeted for the prior year.
4. **942.00 Computer Equipment Rental** – The increase of \$7,440, or 15.0%, reflects an overall 15.0% increase for rental charges.

Performance Goals, Objectives and Measures

GOAL: To administer historic assets as a vital local cultural resource and to maintain the grounds as a historic park.
(Long-Term Municipal Goals 1a, 1b, 2a, 2b, 3a, 4a, 4b, and 5)

OBJECTIVE: To: 1) maintain a dynamic municipal museum and park serving a diverse audience physically and virtually; and 2) develop and implement a comprehensive plan to engage with the public, create a welcoming, user-friendly setting, and foster greater access to civic resources including the historic park, museum buildings, and museum collection, both physically and virtually; and 3) implement the 2021-2024 Birmingham Museum Strategic Plan.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Attendance and Utilization (Allen House, Hunter House, Park, and visitor services)*	3,500	4,000	4,625	5,300	5,600
Public outreach figures, off-site exhibits and program attendance**	24,750	2,000	5,400	6,000	6,500
Public engagement figures via electronic media, e.g., social media, website, online content, video, and virtual exhibits***	680,000	300,000	375,000	425,000	500,000
Public contact figures via traditional media (print and electronic) through ongoing articles, press releases, newsletters, booklets, and other promotion****	68,500	60,000	62,000	64,000	66,000
2021-2024 Strategic Plan implementation	updated	15% complete	40% complete	75% complete	update for 2025-2028

*Includes park use, annual in-class and museum site school programs (suspended due to the pandemic in FY 20-21) and pop up exhibits **Collaborative programs with local cultural institutions, museum staff educational presentations, museum-generated displays, pop-up and offsite exhibits: increase in FY 20/21 due to pre-pandemic heavy exposure of exhibit at Bloomfield Twp Library. ***Increase in social media engagement levels attributed to broadened virtual content during pandemic conditions in FY 20/21.****Increase in FY 20/21 attributed to high public interest in Taylor graves and Greenwood Cemetery.

Performance Goals, Objectives and Measures

GOAL: To establish physical and electronic access to the historical records maintained in the archives by organizing the collection within the Museum, enhance the collection and its utilization, and continue to digitize records in accordance with accepted museum standards. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b*)

OBJECTIVE: To: 1) continue to catalogue and digitize the collection and related records per nationally accepted standards with improved efficiency and accuracy to enhance preservation and access; 2) enhance and improve collection of objects and archival records; 3) continue comprehensive review of existing collections and establish policies and best practices per nationally-accepted museum standards to protect and preserve the collection, and 4) provide improved access and service to the public.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Total number of collection items electronically catalogued and digitized*	7,082	7,400	7,600	7,800	8,000
Total number of research inquiries, information requests, and utilized collection items via online contact, phone, walk-in, object loans, social media inquiries, and formal research requests**	325	400	650	715	770

*Online collection access has been expanded through collaborations with the Baldwin Public Library (database for museum collection materials), the Bloomfield Township Library (digitizing content of historic Observer- Eccentric Newspapers), and the Oakland County Historical Resources Library, who have added content from the Birmingham Museum collection online. **Additional online content and access is expected with online exhibit and collection access enhancement. These initiatives provide a wider reach of museum collection content online to the public as a key component of providing wider public access and utilization.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
HUNTER HOUSE

101-804.001-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
SUPPLIES							
729.00	OPERATING SUPPLIES	253	1,355	1,000	1,000	1,200	1,200
752.00	COLLECTION CARE SUPPLIES	477	1,800	1,800	1,800	1,800	1,800
	SUPPLIES	730	3,155	2,800	2,800	3,000	3,000
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	18,643	69,675	69,680	25,000	5,000	5,000
920.00	ELECTRIC UTILITY	691	800	800	900	900	900
921.00	GAS UTILITY CHARGES	837	1,200	1,200	1,200	1,200	1,200
922.00	WATER UTILITY	2,094	1,800	1,800	1,800	1,800	1,800
930.05	BUILDING MAINTENANCE	0	3,000	3,000	3,000	3,000	3,000
933.02	EQUIPMENT MAINTENANCE	0	1,000	1,000	1,000	1,000	1,000
	OTHER CHARGES	22,265	77,475	77,480	32,900	12,900	12,900
HUNTER HOUSE TOTAL		22,995	80,630	80,280	35,700	15,900	15,900

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

- 1. 811.00 Other Contractual Services** – The decrease of \$44,675, or 64.1%, is primarily due to the completion of the shutter restoration project budgeted in the prior year.

Significant Notes to 2022-2023 Planned Amounts

- 1. 811.00 Other Contractual Services** – The budget of \$5,000 reflects the return to a normal budgeting amount.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

NON-DEPARTMENTAL SUMMARY

Transfers Out

This activity accounts for General Fund transfers to other City funds and organizations. In the recommended 2021-2022 fiscal year, it accounts for the following:

- 1. Contribution to 48th District Court** – The recommended expenditure for the 48th District Court is \$1,492,820.
- 2. Transfer to Street Funds** – The General Fund makes up the difference between revenues received primarily from the state and expenditures required from the Major and Local Street Funds.
- 3. Transfer to Capital Projects** – This account is used to record appropriations to the Capital Projects Fund for capital improvements.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
TRANSFERS OUT

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
48TH DISTRICT COURT							
999.99	48TH DISTRICT COURT	1,642,813	1,463,550	1,463,550	1,492,820	1,522,680	1,553,130
48TH DISTRICT COURT TOTAL		1,642,813	1,463,550	1,463,550	1,492,820	1,522,680	1,553,130
TRANSFERS OUT							
999.02	TRANSFER TO MAJOR STREETS	2,746,000	2,000,000	2,000,000	4,100,000	3,000,000	2,400,000
999.05	TRANSFER TO WATER FUND	500,000	0	0	0	0	0
999.20	TRANSFER TO LOCAL STREETS	2,000,000	3,000,000	3,000,000	1,950,000	3,000,000	3,350,000
999.40	TRANSFER TO CAPITAL PROJECTS	910,892	1,995,290	1,995,290	140,000	665,000	140,370
TRANSFERS OUT TOTAL		6,156,892	6,995,290	6,995,290	6,190,000	6,665,000	5,890,370
TRANSFERS OUT TOTAL		7,799,705	8,458,840	8,458,840	7,682,820	8,187,680	7,443,500

NON-DEPARTMENTAL SUMMARY

Legal

The firm of Beier Howlett provides general counsel to the City. This activity provides for routine legal work, including: drafting ordinances; legal advice; preparing or reviewing contracts; attendance at City Commission meetings; and representation in District and other Courts.

Legal fees are also budgeted for employee related items in the Human Resources budget and retirement related items in the Pension Administration Fund budget.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LEGAL

101-266.000-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
OTHER CHARGES						
801.01	ATTORNEY RETAINER	169,347	216,000	216,000	216,000	216,000
801.02	OTHER LEGAL	325,418	307,500	307,500	307,500	307,500
	OTHER CHARGES	494,765	523,500	523,500	523,500	523,500
LEGAL TOTAL						
		494,765	523,500	523,500	523,500	523,500

NON-DEPARTMENTAL SUMMARY

Pension Administration

The retirement system was established to provide retirement allowances and benefits for the employees of the City and their dependents. The Treasurer, in conjunction with an eight-member Retirement Board, is responsible for administering, managing and operating the employees' retirement system. The eight-member Retirement Board consists of a citizen member, the City Manager, a general City member, a Fire Department member, a Police Department member, the Mayor, another Commission member, and a non-voting retiree member. The City Treasurer is the Secretary-Treasurer to the Retirement Board. According to the City Charter, the Retirement Board must meet at least once each quarter. Currently, the Board meets on the second Friday of the month in March, June, September and December.

The expense fund for the Retirement System is called Pension Administration. Chapter 2, Article VI, Section 2.240 of the City Code states:

The expense fund shall be the fund to which shall be credited all money provided by the City to pay the administrative expense of the Retirement System and from which shall be paid all expenses necessary in connection with the administration of the retirement system. The board shall annually certify to the appropriating authorities of the City, on or before April 1 according to legal budget procedure, the amount of appropriation necessary to administer the retirement system during the next fiscal year and the City may appropriate such amount to the credit of the expense fund. In the event the City fails to appropriate such amount to the credit of the expense fund, the Board shall transfer a portion of the income from the reserve for employer contributions into the expense fund to defray the expenses for the administration of the retirement system. Provided that in the event there is not sufficient income from the reserve for employer contributions to defray all of the expenses of the retirement system the City shall appropriate a sufficient amount to defray the portion of such expenses not covered by the income from the reserve for employer contributions.

Comerica Bank serves as the custodian for the fund. The Birmingham Retirement System currently employs the following investment managers to diversify the investment of fund assets:

<u>Investment Manager</u>	<u>Management Style</u>	<u>Asset Allocation at 12/31/20</u>	<u>% of Fund</u>
Ducenta Squared	Fixed-income	\$ 14,083,431	13.4%
C.S. McKee	Fixed-income	\$ 1,733,446	1.6%
Bramshill Investments	Fixed-income	\$ 4,137,997	3.9%
Gabelli Asset Management	Small-cap value equity	\$ 7,329,810	7.0%
MFS Investment Mgmt.	International equity	\$ 6,050,620	15.3%
Vanguard	Mid-cap broad	\$ 6,937,457	6.6%
Apex Capital	Mid-cap growth	\$ 4,895,035	4.7%

Graham Absolute Return	Managed Future Fund	\$ 3,564,366	3.4%
Whitebox Advisors	Managed Future Fund	\$ 3,547,727	3.4%
Westwood Holdings	Large-cap value	\$ 15,747,016	15.0%
Polen Capital	Large-cap growth	\$ 11,579,397	11.0%
Vanguard	Large-cap index	<u>\$ 15,455,801</u>	<u>14.7%</u>
Total Fund		\$105,062,103	100.0%

Comerica Bank's Performance Consulting Group prepares periodic reports to provide the investment returns and relative performance of the various investment managers and the total plan.

As of June 30, 2020, there were 83 total members in the Retirement System. The number of total members includes 63 active members, 14 former employees who have left their accumulated contributions in the system in order to qualify for deferred benefits and 6 former members who have left their accumulated contributions in the system in order to qualify for reciprocal benefits. At June 30, 2020 there were 227 retirees and beneficiaries who are receiving benefits.

There is usually an annual increase in the investment management expenditure based on the projected market value of the assets managed and in the investment custodial expenditure based on the projected market value of the assets.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PENSION ADMINISTRATION

101-274.000-

		MANAGER				
ACCT.	ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM. DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES						
703.00 ADMINISTRATION COST	82,710	87,770	87,770	82,310	83,960	85,650
PERSONNEL SERVICES	82,710	87,770	87,770	82,310	83,960	85,650
SUPPLIES						
728.00 PUBLICATIONS	763	150	780	780	780	780
729.00 OPERATING SUPPLIES	0	50	50	50	50	50
SUPPLIES	763	200	830	830	830	830
OTHER CHARGES						
801.02 LEGAL SERVICES	0	3,000	3,000	3,000	3,000	3,000
802.01 AUDIT	2,968	3,040	3,040	3,120	3,200	3,260
802.02 INVESTMENT MANAGEMENT	335,185	365,000	341,760	345,250	350,000	354,000
802.03 INVESTMENT CUSTODIAL	49,685	50,700	47,470	47,950	48,600	49,100
802.04 ACTUARY	34,750	36,500	36,500	37,500	38,600	39,750
802.05 INVESTMENT PERFORMANCE	28,500	28,000	28,000	28,000	28,000	28,000
802.06 INVESTMENT CONSULTANT	65,398	65,700	61,540	61,880	62,140	62,260
955.03 MEMBERSHIP & DUES	200	200	200	200	200	200
955.04 CONFERENCES & WORKSHOPS	2,414	3,600	0	3,600	3,600	3,600
957.02 OTHER CASUALTY INSURANCE	11,255	11,300	11,300	11,500	11,700	11,900
962.00 MISCELLANEOUS	92	300	300	300	300	300
964.00 RETIREMENT EXPENSE CREDIT	(612,752)	(655,310)	(621,710)	(625,440)	(634,130)	(641,850)
OTHER CHARGES	(82,305)	(87,970)	(88,600)	(83,140)	(84,790)	(86,480)
PENSION ADMINISTRATION TOTAL	1,168	0	0	0	0	0

Performance Goals, Objectives and Measures

GOAL: To administer, manage and operate the retirement system properly to protect the assets of the retirement system from both market-value and inflationary erosion and provide growth to fund future costs. (*Long-Term Municipal Goals 1a, 2*)

OBJECTIVE: To formulate administrative and investment policies to meet current needs within administrative, fiscal and legal constraints.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Retirement Board meetings	4	4	4	4	4
Retirement Board Investment Committee	4	4	4	4	4
Number of active employees in retirement system	63	57	51	45	41
Number of retirees	223	228	236	240	244
Benefit estimates prepared	10	10	10	10	10
Retirement benefits processed	9	8	6	6	6
Investment return on portfolio	0.11%	15.00%	6.75%	6.75%	6.75%

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SPECIAL REVENUE FUNDS
REVENUES BY SOURCE

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER	PLANNED 2022-2023	PLANNED 2023-2024
				RECOMMEND 2021-2022		
<u>MAJOR STREETS FUND</u>						
USE OF FUND BALANCE	0	2,856,008	0	0	841,110	864,650
INTERGOVERNMENTAL	1,578,850	1,641,450	1,658,680	1,674,280	1,707,760	1,741,920
INTEREST AND RENT	159,112	43,500	55,000	59,580	43,180	62,730
OTHER REVENUE	6,858	0	0	0	0	0
TRANSFERS IN	2,746,000	2,000,000	2,000,000	4,100,000	3,000,000	2,400,000
TOTAL	4,490,820	6,540,958	3,713,680	5,833,860	5,592,050	5,069,300
<u>LOCAL STREETS FUND</u>						
USE OF FUND BALANCE	0	0	0	746,760	0	0
INTERGOVERNMENTAL	590,699	670,450	615,000	683,860	697,540	711,490
INTEREST AND RENT	50,546	29,600	29,600	30,600	19,400	25,600
OTHER REVENUE	235,327	197,460	197,460	204,730	492,730	270,730
TRANSFERS IN	2,000,000	3,000,000	3,000,000	2,500,000	3,000,000	3,000,000
TOTAL	2,876,572	3,897,510	3,842,060	4,165,950	4,209,670	4,007,820
<u>SOLID WASTE FUND</u>						
USE OF FUND BALANCE	0	202,233	0	0	0	0
TAXES	1,937,178	2,042,500	2,042,510	2,175,000	2,245,000	2,325,000
INTERGOVERNMENTAL	4,113	4,110	3,990	3,990	3,990	3,990
CHARGES FOR SERVICES	17,535	17,000	17,030	17,100	17,100	17,100
INTEREST AND RENT	58,619	30,000	16,000	20,000	25,000	30,000
OTHER REVENUE	79	0	0	0	0	0
TOTAL	2,017,524	2,295,843	2,079,530	2,216,090	2,291,090	2,376,090
<u>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u>						
INTERGOVERNMENTAL	29,690	36,100	36,100	36,100	36,100	36,100
TOTAL	29,690	36,100	36,100	36,100	36,100	36,100
<u>LAW AND DRUG ENFORCEMENT FUND</u>						
USE OF FUND BALANCE	0	0	0	92,590	0	0
FINES AND FORFEITURES	37,213	25,000	32,050	25,000	25,000	25,000
INTEREST AND RENT	3,536	1,300	1,300	2,000	690	750
OTHER REVENUE	1,725	0	0	0	0	0
TOTAL	42,474	26,300	33,350	119,590	25,690	25,750
TOTAL REVENUES	9,457,080	12,796,711	9,704,720	12,371,590	12,154,600	11,515,060

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SPECIAL REVENUE FUNDS
EXPENDITURES BY FUND

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
MAJOR STREETS FUND	3,004,315	6,540,958	5,845,830	5,136,960	5,592,050	5,069,300
LOCAL STREETS FUND	3,101,135	3,519,210	3,216,290	3,615,950	3,745,660	4,072,360
SOLID WASTE FUND	2,028,771	2,295,843	2,128,180	2,179,200	2,253,270	2,292,470
COMM. DEVELOP. BLOCK GRANT FUND	29,690	36,100	36,100	36,100	36,100	36,100
LAW AND DRUG ENFORCEMENT FUND	97,854	2,840	0	119,590	2,940	0
TOTAL EXPENDITURES	8,261,765	12,394,951	11,226,400	11,087,800	11,630,020	11,470,230



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Major Street Fund

The Major Street Fund is used to account for construction, maintenance and other authorized operations pertaining to all streets classified as “Major Streets” within the City of Birmingham. Major Streets are designated by the State Highway Commission under the provisions of Act 51, Public Act (P.A.) 1951, as amended.

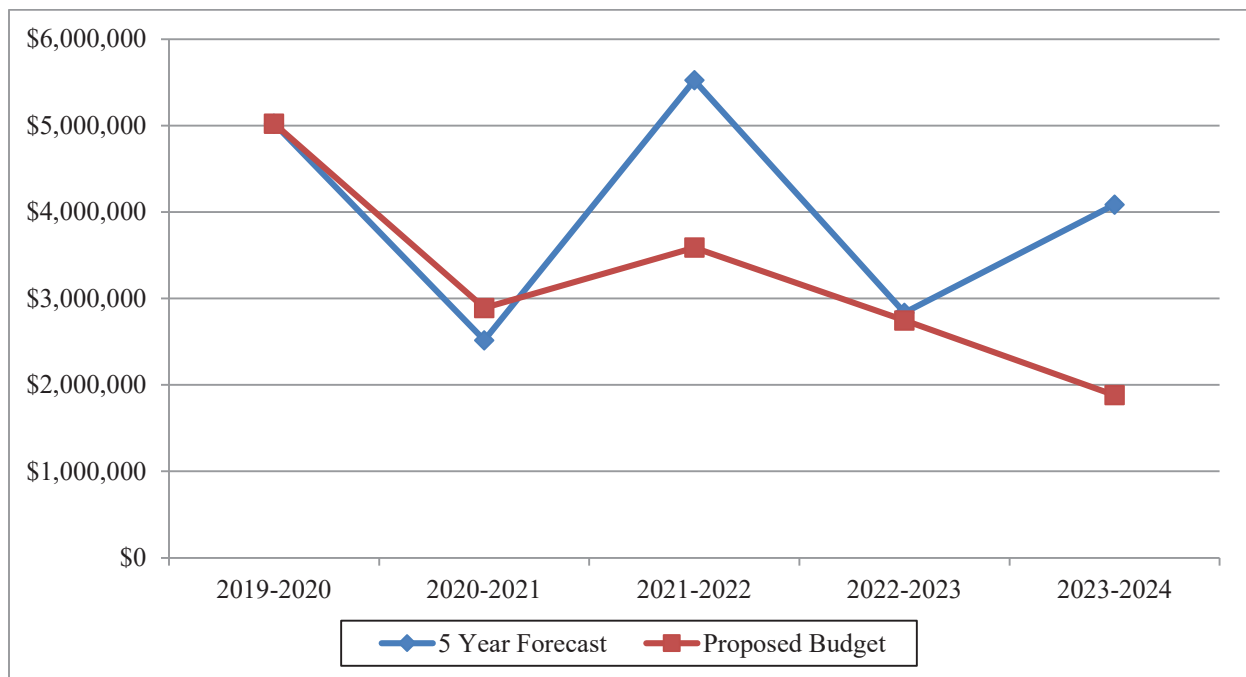
The Department of Engineering and Public Services are responsible for the maintenance, resurfacing and paving of approximately 22 miles of major streets. Street maintenance includes: repair of potholes; crack sealing; cleaning of catch basins; pulverizing and cape-sealing programs for oil-mat streets; mowing of rights-of-way; snow and ice control; care of City trees along street rights-of-way; and bridge maintenance and repair. The Police Department is responsible for traffic services and coordinates the replacement of signs, signals and pavement markings. The Police Department, in conjunction with the Multi-Modal Transportation Board (MMTB), assists in the evaluation of traffic-flow patterns within the City.

Fund Overview

Below is an overview of the budget for the Major Street Fund. Details and assumptions concerning revenue and expenditures are also discussed in this summary.

City of Birmingham, Michigan Statement of Revenues, Expenditures and Changes in Fund Balance Major Street Fund						
<u>Description</u>	<u>Actual 2019-2020</u>	<u>Budget 2020-2021</u>	<u>Projected 2020-2021</u>	<u>Recommended 2021-2022</u>	<u>Planned 2022-2023</u>	<u>Planned 2023-2024</u>
Revenues	\$ 4,490,820	\$ 3,684,950	\$ 3,713,680	\$ 5,833,860	\$ 4,750,940	\$ 4,204,650
Expenditures	<u>(3,004,315)</u>	<u>(6,540,958)</u>	<u>(5,845,830)</u>	<u>(5,136,960)</u>	<u>(5,592,050)</u>	<u>(5,069,300)</u>
Revenues over (under) Expenditures	1,486,505	(2,856,008)	(2,132,150)	696,900	(841,110)	(864,650)
Beginning Fund Balance	<u>3,536,563</u>	<u>5,023,068</u>	<u>5,023,068</u>	<u>2,890,918</u>	<u>3,587,818</u>	<u>2,746,708</u>
Ending Fund Balance	<u>\$ 5,023,068</u>	<u>\$ 2,167,060</u>	<u>\$ 2,890,918</u>	<u>\$ 3,587,818</u>	<u>\$ 2,746,708</u>	<u>\$ 1,882,058</u>

Below is a comparison of the recommended budget ending fund balance as compared to the 5 year forecast as presented at the Long Range Planning Meeting in January 2021.



The proposed budget's fund balances are lower than the 5 year forecast model by approximately \$1,936,090 in 2021-2022 as a result of \$.9M less in General Fund transfers and \$1.2M increase in construction costs. The planned fund balance for 2022-2023 approximates the forecast and then is lower than the forecast in 2023-2024 by \$2.2M as a result of \$1.1M less in General Fund transfers and \$1.1M in additional construction costs.

Revenue Assumptions

The Major Street Fund derives revenues primarily from gas- and weight-tax distributions from the state and operating transfers from the General Fund. The process to estimate gas- and weight-tax revenues for the budget assumes the Act 51 funding formula currently in effect. Gas- and weight-tax revenues for fiscal year 2021-2022 are estimated to be slightly higher.

Gas- and weight-tax distributions from the state contribute approximately 47% of the funding for street maintenance and construction costs for fiscal year 2021-2022. Locally-raised revenues and fund balance reserves must be used to offset the remaining costs. The recommended budget includes a transfer of \$4,100,000 from the General Fund to the Major Street Fund. This transfer will also allow the Major Street Fund to maintain sufficient reserves.

Expenditure Assumptions

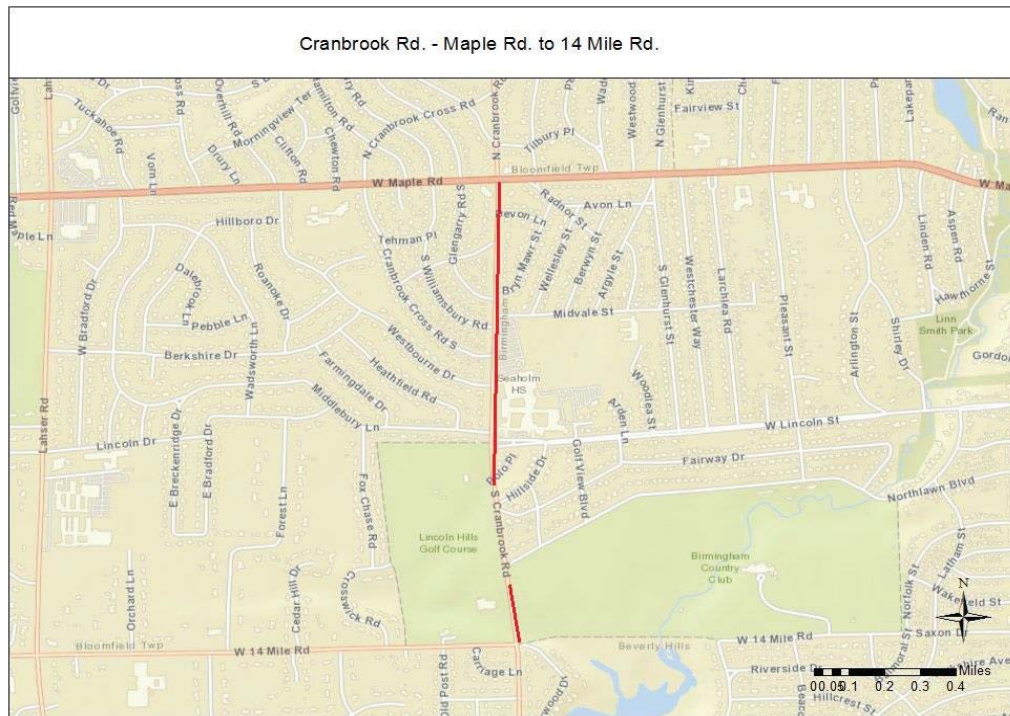
Recommended expenditures for fiscal year 2021-2022 total \$5,136,960. This amount is \$1,403,998 or 21%, less than amended budgeted expenditures for fiscal year 2020-2021. The primary reason for the decrease is a decrease in capital outlay for fiscal year 2021-2022.

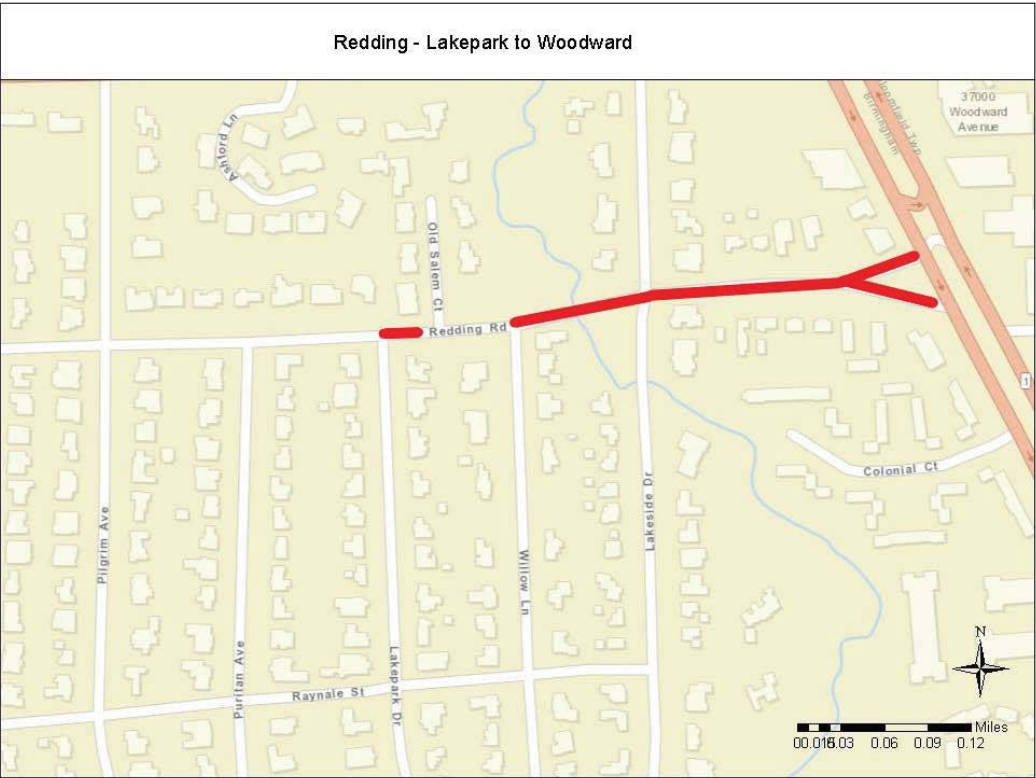
Capital outlay in the amount of \$3,556,540 represents 69% of the total budget for 2021-2022. This amount includes the following road projects:

- \$250,000 for concrete repair in conjunction with sidewalk replacement.
- \$75,000 for bridge maintenance.
- \$125,000 Redding Road retaining wall removal.
- \$300,000 Oakland Blvd. – N. Old Woodward to Woodward Ave.
- \$300,000 Cranbrook Rd. between Maple Rd and 14 Mile Rd.
- \$1,000,000 Old Woodward – Phase III Brown to Landon (designs and plans)
- \$400,000 Pierce – Lincoln to Bird
- \$325,000 MMTB Improvements – Cranbrook Tap Grant
- \$450,000 Redding – Lake Park to Woodward Ave.

A detailed listing of all Major Street capital improvements is included in the Capital Improvements section of this document. Also see the following maps of significant projects:







CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
MAJOR STREET FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER	PLANNED 2022-2023	PLANNED 2023-2024
				RECOMMEND 2021-2022		
<u>REVENUES</u>						
INTERGOVERNMENTAL	1,578,850	1,641,450	1,658,680	1,674,280	1,707,760	1,741,920
INTEREST AND RENT	159,112	43,500	55,000	59,580	43,180	62,730
OTHER REVENUE	6,858	0	0	0	0	0
TRANSFERS IN	2,746,000	2,000,000	2,000,000	4,100,000	3,000,000	2,400,000
REVENUES	4,490,820	3,684,950	3,713,680	5,833,860	4,750,940	4,204,650
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	486,294	529,470	532,690	544,570	552,510	552,330
SUPPLIES	123,017	196,886	111,300	137,700	148,700	148,700
OTHER CHARGES	664,129	896,631	768,240	898,150	914,300	921,730
CAPITAL OUTLAY	1,730,875	4,917,971	4,433,600	3,556,540	3,976,540	3,446,540
EXPENDITURES	3,004,315	6,540,958	5,845,830	5,136,960	5,592,050	5,069,300
REVENUES OVER (UNDER) EXPENDITURES	1,486,505	(2,856,008)	(2,132,150)	696,900	(841,110)	(864,650)
BEGINNING FUND BALANCE	3,536,563	5,023,068	5,023,068	2,890,918	3,587,818	2,746,708
ENDING FUND BALANCE	5,023,068	2,167,060	2,890,918	3,587,818	2,746,708	1,882,058

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
MAJOR STREET FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
INTERGOVERNMENTAL	1,578,850	1,641,450	1,658,680	1,674,280	1,707,760	1,741,920
INTEREST AND RENT	159,112	43,500	55,000	59,580	43,180	62,730
OTHER REVENUE	6,858	0	0	0	0	0
TRANSFERS IN	2,746,000	2,000,000	2,000,000	4,100,000	3,000,000	2,400,000
REVENUES	4,490,820	3,684,950	3,713,680	5,833,860	4,750,940	4,204,650
<u>EXPENDITURES</u>						
FINANCE DEPARTMENT	20,488	20,900	20,900	20,570	20,600	20,700
TRAFFIC CONTROLS	369,221	587,528	569,450	563,670	860,120	504,820
TRAFFIC ENGINEERING	34,645	41,440	41,440	46,520	47,400	48,300
CONSTRUCTION	1,626,088	4,548,773	4,059,320	3,190,830	3,390,830	3,225,830
BRIDGE MAINTENANCE	16,990	73,450	98,450	90,000	90,000	90,000
STREET MAINTENANCE	265,718	414,561	333,400	347,900	357,900	363,780
STREET CLEANING	156,856	219,590	157,240	221,770	163,440	163,400
STREET TREES	217,298	271,206	268,780	292,680	314,650	314,180
SNOW AND ICE CONTROL	243,196	288,510	193,510	261,770	274,610	274,540
HIGHWAYS & STREETS	53,815	75,000	103,340	101,250	72,500	63,750
EXPENDITURES	3,004,315	6,540,958	5,845,830	5,136,960	5,592,050	5,069,300
REVENUES OVER (UNDER) EXPENDITURES	1,486,505	(2,856,008)	(2,132,150)	696,900	(841,110)	(864,650)
BEGINNING FUND BALANCE	3,536,563	5,023,068	5,023,068	2,890,918	3,587,818	2,746,708
ENDING FUND BALANCE	5,023,068	2,167,060	2,890,918	3,587,818	2,746,708	1,882,058

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
MAJOR STREET FUND

			MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	212,293	248,760	251,980	258,700	265,490	266,120
703.00	ADMINSTRATION COST	122,310	103,060	103,060	105,650	105,610	105,630
706.00	LABOR BURDEN	151,691	177,650	177,650	180,220	181,410	180,580
PERSONNEL SERVICES		486,294	529,470	532,690	544,570	552,510	552,330
SUPPLIES							
729.00	OPERATING SUPPLIES	123,017	196,886	111,300	137,700	148,700	148,700
SUPPLIES		123,017	196,886	111,300	137,700	148,700	148,700
OTHER CHARGES							
802.01	AUDIT	3,558	3,650	3,650	3,730	3,800	3,880
804.01	ENGINEERING CONSULTANTS	53,814	75,000	103,340	101,250	72,500	63,750
804.02	CONTRACT TRAFFIC ENGINEER	6,825	16,250	16,250	20,030	20,910	21,810
811.00	OTHER CONTRACTUAL SERVICE	18,136	29,050	29,050	20,000	20,000	20,000
819.00	FORESTRY SERVICES	150,779	182,096	182,100	200,000	220,000	220,000
920.00	ELECTRIC UTILITY	18,174	18,500	18,500	18,500	18,500	18,500
933.02	EQUIPMENT MAINTENANCE	0	1,500	1,500	1,500	1,500	1,500
937.02	CONTRACT LANE PAINTING	117,610	127,390	123,730	125,420	200,230	208,240
937.03	OAKLAND CNTY SIGNAL MAINT	49,944	53,220	57,120	58,720	60,360	62,050
937.04	CONTRACT MAINTENANCE	49,864	139,285	70,000	131,000	77,000	78,000
937.05	STREET LIGHTING CBD MAINT	36,835	62,690	35,000	30,000	30,000	35,000
941.00	EQUIPMENT RENTAL OR LEASE	158,590	188,000	128,000	188,000	189,500	189,000
OTHER CHARGES		664,129	896,631	768,240	898,150	914,300	921,730
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	104,793	9,996	10,000	331,540	551,540	186,540
981.01	PUBLIC IMPROVEMENTS	1,626,082	4,907,975	4,423,600	3,225,000	3,425,000	3,260,000
CAPITAL OUTLAY		1,730,875	4,917,971	4,433,600	3,556,540	3,976,540	3,446,540
MAJOR STREET FUND TOTAL		3,004,315	6,540,958	5,845,830	5,136,960	5,592,050	5,069,300

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages** – The increase of \$9,940, or 4.0%, is primarily due to scheduled union wage increases and an anticipated increase in overtime pay.
2. **729.00 Operating Supplies** – The decrease of \$59,186, or 30.1%, reflects a return to a normal budgeting amount.
3. **804.01 Engineering Consultants** – The increase of \$26,250, or 35.0%, represents an increase in consultant services needed for major projects.
4. **804.02 Contract Traffic Engineer** – The increase of \$3,780, or 23.3%, depicts an increase in traffic engineering fees for major projects.
5. **811.00 Other Contractual Service** – The decrease of \$9,050, or 31.2%, represents a return to a normal budgeting amount.
6. **819.00 Forestry Services** – The increase of \$17,904, or 9.8%, is due to a rise in charges for forestry services as well as tree purchases.
7. **937.03 Oakland County Signal Maintenance** – The decrease of \$5,500 or 10.3%, reflects an overall increase in charges for traffic signal maintenance.
8. **937.05 Street Lighting CBD Maintenance** – The decrease of \$39,690, or 52.2%, reflects a return to a normal budgeting amount.
9. **971.01 Machinery & Equipment** – The budget of \$321,544 is the cost of two speed boards for replacement and traffic light modernization for Bates/Willits and Maple/Coolidge intersections.
10. **981.01 Public Improvements** – The \$3,225,000 is primarily for the following projects:

Oakland Blvd – N. Old Woodward to Woodward Ave.	\$ 300,000
Pierce – Lincoln to Bird	400,000
Old Woodward – PH III (Brown to Landon)	1,000,000
MMTB Improvements – Cranbrook Tap Grant	325,000
Redding – Lake Park to Woodward	450,000
Cranbrook – Maple to 14 Mile (RCOC)	300,000
Redding Road – Remove Retainer Wall	125,000
Annual Sidewalk & Pavement Maintenance	250,000
Miscellaneous bridge maintenance	75,000
Total	<u>\$3,225,000</u>

Significant Notes to 2022-2023 Planned Amounts

1. **729.00 Operating Supplies** – The increase of \$11,000, or 8.0%, reflects an anticipated increase in salt delivery needs for the year.
2. **804.01 Engineering Consultants** – The decrease of \$28,750, or 28.4%, depicts the return to a normal budgeting amount.
3. **819.00 Forestry Services** – The increase of \$20,000, or 10.0%, is an anticipated rise in costs for forestry services and new tree purchases.
4. **937.02 Contract Lane Painting** – The increase of \$74,810, or 59.7%, is primarily due to the costs for lane painting associated with the S. Old Woodward project.
5. **937.04 Contract Maintenance** – The decrease of \$54,000, or 41.2%, reflects a return to a normal budgeting amount.
6. **971.01 Machinery & Equipment** – The budget of \$551,540 reflects the replacement of two speed boards (\$6,540) and the traffic signal modernization project for Maple/Elm/Poppleton (\$210,000), Adams/Derby (\$155,000), and Brown/Southfield Mast Arm.
7. **981.01 Public Improvements** – The \$3,425,000 is for the following projects:

Old Woodward – Phase III (Brown – Landon)	\$ 3,000,000
S. Old Woodward – S. End (Landon – Lincoln)	100,000
Pavement maintenance and sidewalk repairs	250,000
Miscellaneous bridge maintenance	75,000
Total	<u>\$3,425,000</u>

Significant Notes to 2023-2024 Planned Amounts

1. **804.01 Engineering Consultants** – The decrease of \$8,750, or 12.1%, depicts a decline in consultant fees due to major projects completed in the prior year.
2. **937.05 Street Lighting CBD Maintenance** – The increase of \$5,000 or 16.7%, represents the increased maintenance cost for lighting as areas expand.
3. **971.01 Machinery & Equipment** – The budget of \$186,540 represents the two replacement speed boards (\$6,540) and the Maple/Adams modernization project (\$180,000).

4. 981.01 Public Improvements – The \$3,260,000 is for the following projects:

Cape seal – Oak St. – Westwood Dr. to N Glenhurst Dr.	\$ 25,000
N. Adams – N. End – N. City Limit to Madison	650,000
Oak St. – (Glenhurst – Westwood) Quarton Lk PH III	125,000
E. Maple (Patching) NHPP Funding	250,000
N. Old Woodward – N. End, Oak - Woodward	125,000
S. Eton 14 Mile to Yosemite - MMTB	1,700,000
Derby Rd – N. Eton - Coolidge	60,000
Pavement maintenance and sidewalk repairs	250,000
Miscellaneous bridge maintenance	<u>75,000</u>
Total	<u>\$3,260,000</u>



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Local Street Fund

The Local Street Fund is used to account for construction, maintenance, and other authorized operations pertaining to all streets classified as “Local Streets” within the City of Birmingham. Local Streets are designated by the State Highway Commission under the provisions of Act 51, Public Act (P.A.) 1951, as amended.

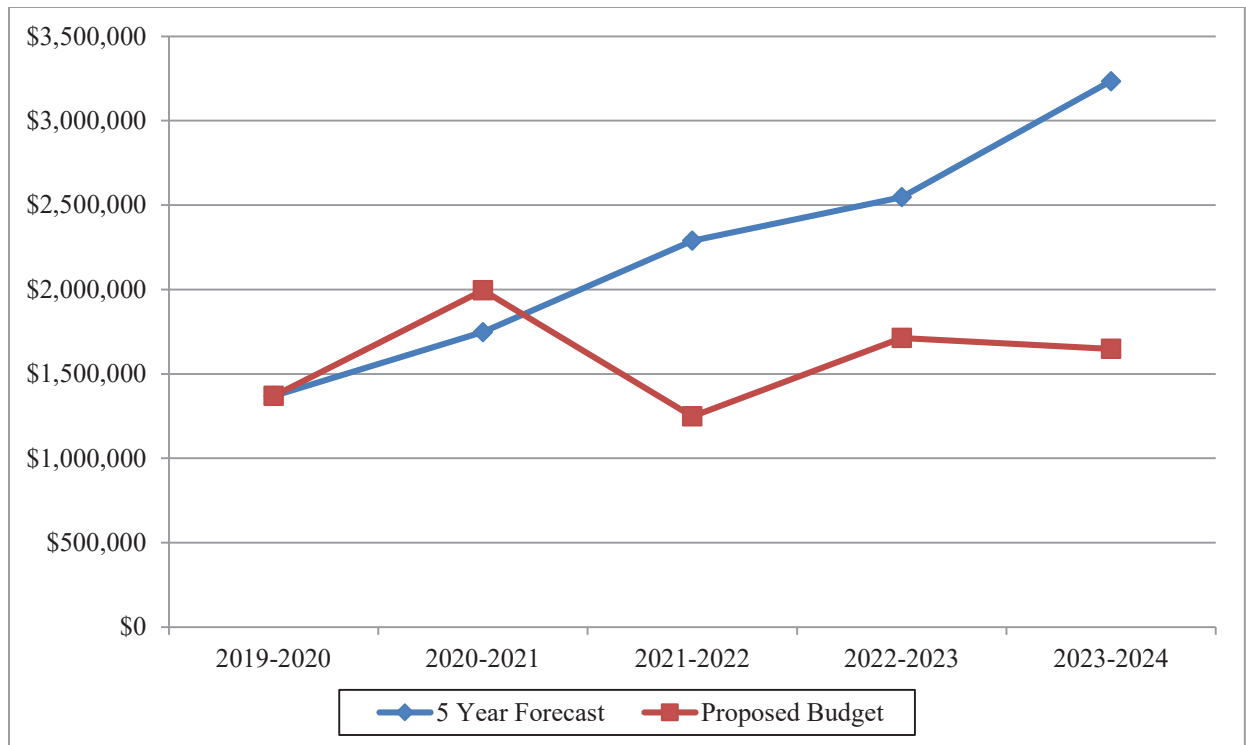
The Department of Engineering and Public Services are responsible for the maintenance, resurfacing and paving of approximately 63 miles of local streets. Street maintenance includes: repair of potholes; crack sealing; cleaning of catch basins; pulverizing and cape-sealing programs for oil-mat streets; mowing of rights-of-way; snow and ice control; care of City trees along street rights-of-way; and bridge maintenance and repair. The Police Department is responsible for traffic services and coordinates the replacement of signs, signals and pavement markings. The Police Department, in conjunction with the Multi-Modal Transportation Board, assists in the evaluation of traffic-flow patterns within the City.

Fund Overview

Below is an overview of the budget for the Local Street Fund. Details and assumptions concerning revenue and expenditures are also discussed in this summary.

City of Birmingham, Michigan Statement of Revenues, Expenditures and Changes in Fund Balance Local Street Fund						
<u>Description</u>	<u>Actual 2019-2020</u>	<u>Budget 2020-2021</u>	<u>Projected 2020-2021</u>	<u>Recommended 2021-2022</u>	<u>Planned 2022-2023</u>	<u>Planned 2023-2024</u>
Revenues	\$ 2,876,572	\$ 3,897,510	\$ 3,842,060	\$ 2,869,190	\$ 4,209,670	\$ 4,007,820
Expenditures	(3,101,135)	(3,519,210)	(3,216,290)	(3,615,950)	(3,745,660)	(4,072,360)
Revenues over (under) Expenditures	(224,563)	378,300	625,770	(746,760)	464,010	(64,540)
Beginning Fund Balance	1,594,333	1,369,770	1,369,770	1,995,540	1,248,780	1,712,790
Ending Fund Balance	<u>\$ 1,369,770</u>	<u>\$ 1,748,070</u>	<u>\$ 1,995,540</u>	<u>\$ 1,248,780</u>	<u>\$ 1,712,790</u>	<u>\$ 1,648,250</u>

The recommended budget decreases fund balance by \$746,760 or 37.4% from the projected 2020 - 2021 fund balance. Below is a comparison of the recommended budget ending fund balance as compared to the 5 year forecast as presented at the Long Range Planning Meeting in January 2021.



The proposed budget's fund balance is lower than the 5 year forecast model by approximately \$1M at the end of fiscal year 2021-2022, \$.8M at the end of fiscal year 2022-2023 and \$.9M at the end of fiscal year 2023-2024. The significant difference between the forecast and the proposed budget for 2021-2022 is \$1M less in transfers from the General Fund.

Revenue Assumptions

The Local Street Fund derives revenues primarily from gas- and weight-tax distributions from the state, operating transfers from the General Fund and payments received from special assessments. The process to estimate gas- and weight-tax revenues for the budget assumes the Act 51 funding formula currently in effect. Gas and weight-tax revenues for fiscal year 2021-2022 are estimated to be higher.

Gas- and weight-tax distributions from the state provide approximately 28% of the funding for street-maintenance and construction costs for fiscal year 2021-2022. Locally raised revenues and fund balance reserves must be used to offset the remaining costs. The recommended budget includes a transfer from the General Fund to the Local Street Fund of \$2,500,000. This transfer will also allow the Local Street Fund to maintain sufficient reserves.

Expenditure Assumptions

Recommended Local Street expenditures for fiscal year 2021-2022 total \$3,615,950, representing an increase of \$96,740, or 2.7% from fiscal year 2020-2021 budget.

Capital improvements totaling \$1,750,000 represents 48% of the total budget for fiscal year 2021-2022. This amount includes the following road work:

- \$650,000 resurfacing project on Edgewood Ave.
- \$500,000 additional funding for unimproved streets.
- \$275,000 for pavement maintenance.
- \$275,000 for pavement repairs in conjunction with sidewalk replacement.
- \$50,000 for bridge maintenance and repairs.

A detailed listing of all Local Street improvements is included in the Capital Improvements section of this document. Also, see the following maps:



CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LOCAL STREET FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
INTERGOVERNMENTAL	590,699	670,450	615,000	683,860	697,540	711,490
INTEREST AND RENT	50,546	29,600	29,600	30,600	19,400	25,600
OTHER REVENUE	235,327	197,460	197,460	204,730	492,730	270,730
TRANSFERS IN	2,000,000	3,000,000	3,000,000	1,950,000	3,000,000	3,350,000
REVENUES	2,876,572	3,897,510	3,842,060	2,869,190	4,209,670	4,357,820
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	695,771	793,530	795,260	813,330	825,970	825,600
SUPPLIES	80,661	119,700	84,600	120,700	120,700	121,700
OTHER CHARGES	999,972	1,113,910	758,740	931,920	1,198,990	900,060
CAPITAL OUTLAY	1,324,731	1,492,070	1,577,690	1,750,000	1,600,000	2,225,000
EXPENDITURES	3,101,135	3,519,210	3,216,290	3,615,950	3,745,660	4,072,360
REVENUES OVER (UNDER) EXPENDITURES	(224,563)	378,300	625,770	(746,760)	464,010	285,460
BEGINNING FUND BALANCE	1,594,333	1,369,770	1,369,770	1,995,540	1,248,780	1,712,790
ENDING FUND BALANCE	1,369,770	1,748,070	1,995,540	1,248,780	1,712,790	1,998,250

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LOCAL STREET FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
INTERGOVERNMENTAL	590,699	670,450	615,000	683,860	697,540	711,490
INTEREST AND RENT	50,546	29,600	29,600	30,600	19,400	25,600
OTHER REVENUE	235,327	197,460	197,460	204,730	492,730	270,730
TRANSFERS IN	2,000,000	3,000,000	3,000,000	1,950,000	3,000,000	3,000,000
REVENUES	2,876,572	3,897,510	3,842,060	2,869,190	4,209,670	4,007,820
 <u>EXPENDITURES</u>						
FINANCE DEPARTMENT	28,957	29,490	28,890	28,960	28,980	29,070
TRAFFIC CONTROLS	31,578	29,190	29,890	31,290	31,290	31,290
TRAFFIC ENGINEERING	33,670	36,110	36,110	37,410	37,410	37,410
CONSTRUCTION	1,364,646	1,476,810	1,560,430	1,735,830	1,585,830	2,210,830
BRIDGE MAINTENANCE	12,655	57,690	57,690	55,000	55,000	55,000
STREET MAINTENANCE	799,680	882,327	614,600	658,500	974,220	674,910
STREET CLEANING	166,552	253,330	178,330	255,550	192,360	192,300
STREET TREES	520,800	552,733	556,320	614,630	635,080	636,100
SNOW AND ICE CONTROL	142,597	176,530	141,530	173,780	180,490	180,450
HIGHWAYS & STREETS	0	25,000	12,500	25,000	25,000	25,000
EXPENDITURES	3,101,135	3,519,210	3,216,290	3,615,950	3,745,660	4,072,360
REVENUES OVER (UNDER) EXPENDITURES	(224,563)	378,300	625,770	(746,760)	464,010	(64,540)
BEGINNING FUND BALANCE	1,594,333	1,369,770	1,369,770	1,995,540	1,248,780	1,712,790
ENDING FUND BALANCE	1,369,770	1,748,070	1,995,540	1,248,780	1,712,790	1,648,250

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LOCAL STREET FUND

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	323,243	373,230	374,960	387,360	398,150
703.00	ADMINISTRATION COST	130,780	111,680	111,680	114,070	114,020
706.00	LABOR BURDEN	241,748	308,620	308,620	311,900	313,800
	PERSONNEL SERVICES	695,771	793,530	795,260	813,330	825,970
SUPPLIES						
729.00	OPERATING SUPPLIES	80,661	119,700	84,600	120,700	120,700
	SUPPLIES	80,661	119,700	84,600	120,700	121,700
OTHER CHARGES						
802.01	AUDIT	3,558	3,620	3,020	3,700	3,770
804.01	ENGINEERING CONSULTANTS	0	25,000	12,500	25,000	25,000
804.02	CONTRACT TRAFFIC ENGINEER	5,850	10,920	10,920	10,920	10,920
811.00	OTHER CONTRACTUAL SERVICE	2,830	7,000	5,000	5,000	5,000
819.00	FORESTRY SERVICES	433,824	460,743	461,000	516,000	536,000
937.03	OAKLAND CNTY SIGNAL MAINT	3,759	3,500	4,300	4,300	4,300
937.04	CONTRACT MAINTENANCE	317,295	324,127	16,000	91,000	328,000
937.05	STREET LIGHTING CBD MAINT	0	0	0	0	0
941.00	EQUIPMENT RENTAL OR LEASE	232,856	279,000	246,000	276,000	286,000
	OTHER CHARGES	999,972	1,113,910	758,740	931,920	1,198,990
CAPITAL OUTLAY						
981.01	PUBLIC IMPROVEMENTS	1,324,731	1,492,069	1,577,690	1,750,000	1,600,000
987.75	WEBSTER AVE/S. WORTH ST CAPE SEAL	0	1	0	0	0
	CAPITAL OUTLAY	1,324,731	1,492,070	1,577,690	1,750,000	1,600,000
LOCAL STREET FUND TOTAL						
		3,101,135	3,519,210	3,216,290	3,615,950	3,745,660
						4,072,360

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The increase of \$30,280, or 8.1%, relates to anticipated union salary increases and overtime pay.
2. **811.00 Other Contractual Services** – The decrease of \$2,000, or 28.6%, depicts the return to a normal budgeting amount.
3. **819.00 Forestry Services** – The increase of \$55,257, or 12.0%, relates to the rise in cost for our current contracts for forestry services and the purchase of more trees.
4. **937.04 Contract Maintenance** – The \$91,000 is for general maintenance and repairs and catch basin cleaning which is done every 3 years.
5. **981.01 Public Improvements** – The \$1,750,000 is for the following projects:

Asphalt Resurfacing/Concrete Maintenance	\$ 275,000
Bridge Maintenance	50,000
Edgewood (Lincoln – Southlawn) Curbs & Asphalt	650,000
Additional Funding for Unimproved Streets	500,000
Annual Pavement & Sidewalk Program	<u>275,000</u>
Total	<u>\$1,750,000</u>

Significant Notes to 2022-2023 Planned Amounts

1. **937.04 Contract Maintenance** – The budget of \$328,000 primarily represents cape seal projects (\$300,000), lawn mowing service (\$12,000), weed control service (\$6,000), and general maintenance and cleaning (\$10,000).
2. **981.01 Public Improvements** – The \$1,600,000 is for the following projects:

Asphalt Resurfacing/Concrete Maintenance	\$ 275,000
Bridge Maintenance	50,000
Additional Funding for Unimproved Streets	500,000
Hazel (Old Woodward – Woodward)	150,000
Pembroke (N. Eton – Edenborough) Reconstruction	350,000
Annual Pavement & Sidewalk Program	<u>275,000</u>
Total	<u>\$1,600,000</u>

Significant Notes to 2023-2024 Planned Amounts

1. **937.04 Contract Maintenance** – The decrease of \$299,000, or 91.2%, is a return to normal operating costs for lawn mowing, general maintenance, and cleaning.
2. **981.01 Public Improvements** – The \$2,225,000 is for the following projects:

Asphalt Resurfacing/Concrete Maintenance	\$ 275,000
Quarton Lake PH II Resurfacing	200,000
Bridge Maintenance	50,000
Additional Funding for Unimproved Streets	500,000
Windemere (N. Eton – St. Andrews) - Reconstruction	650,000
Arlington Rd. (W. Maple – Lincoln Ave.)	150,000
Shirley (W. Maple – W. Lincoln Ave.)	125,000
Annual Pavement & Sidewalk Program	<u>275,000</u>
Total	<u>\$2,225,000</u>

FUND SUMMARY

Community Development Block Grant

Oakland County receives block-grant funds annually from the federal department of Housing and Urban Development as an “urban county” by formula. The City of Birmingham is one of 53 communities in Oakland County which participate in the Urban County program. Funds from this program can only be used to support approved activities, as authorized in the current Housing and Community Development Act. One of the primary functions of the Community Development Act is to allow local communities the opportunity to structure a program to meet their own specific needs.

The City of Birmingham has been a recipient of Community Development Block Grant (CDBG) funds for 32 program years and to date has received funds totaling \$1,334,157 under this program. Funding received may only be used for activities directed at meeting specific objectives. For Birmingham, these program objectives include providing: barrier-free access to all City buildings and facilities; public-services activities and minor home repair to senior and/or low- and moderate-income and handicapped households to maintain their homes; and recreational equipment accessible to handicapped persons.

Activities which have been undertaken in past years to meet program objectives have included: Yard and Senior Outreach Services; Municipal Building, Ice Arena, Allen House Museum and Public Services building barrier-free design projects; Housing Rehabilitation Program; and handicapped-accessible ramping and walkways on public streets and in public facilities.

The 2021-2022 budget is based upon the application for CDBG funding submitted to Oakland County in March 2021. The projects in the application include:

Yard Services	\$ 7,327
Senior Outreach Services	3,500
Minor Home Repair	<u>25,263</u>
Total	<u>\$36,090</u>

The program year for the CDBG grant extends from July 1 to June 30. It is anticipated that funding will remain at the same level for fiscal year 2022-2023.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
SUMMARY BUDGET

DESCRIPTION	MANAGER					
	ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
<u>REVENUES</u>						
INTERGOVERNMENTAL	29,690	36,100	36,100	36,100	36,100	36,100
REVENUES	29,690	36,100	36,100	36,100	36,100	36,100
<u>EXPENDITURES</u>						
OTHER CHARGES	29,690	36,100	36,100	36,100	36,100	36,100
EXPENDITURES	29,690	36,100	36,100	36,100	36,100	36,100
REVENUES OVER (UNDER) EXPENDITURES	0	0	0	0	0	0
BEGINNING FUND BALANCE	0	0	0	0	0	0
ENDING FUND BALANCE	0	0	0	0	0	0

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
OTHER CHARGES						
836.01	BARRIER FREE IMPROVEMENTS	21,200	0	0	0	0
836.02	HOME CHORE PROGRAM	4,990	7,330	7,330	7,330	7,330
836.03	MINOR HOME REPAIR	0	25,270	25,270	25,270	25,270
836.05	ADMINISTRATION FEES	0	0	0	0	0
836.06	SENIOR OUTREACH SERVICES	3,500	3,500	3,500	3,500	3,500
OTHER CHARGES		29,690	36,100	36,100	36,100	36,100
COMMUNITY DEV. BLOCK GRANT FUND		29,690	36,100	36,100	36,100	36,100



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Solid-Waste Fund

The Solid-Waste Disposal Fund provides for all costs associated with the collection and disposal of solid waste from residential areas. A private refuse-collection company under contract with the Southeast Oakland County Resource Recovery Authority (SOCRRA) provides residential collection for the City through fiscal year 2027. The current contract, which was initiated on July 1, 2007, provides for curbside collection of yard waste, recyclables separated from other mixed refuse and the pick up of bulky items on regularly scheduled collection days. Household hazardous waste and electronic equipment must be dropped off at SOCRRA by appointment.

The season for yard waste collection begins the second Wednesday in April and runs through the third Friday in December. Grass is collected from curbside locations when placed in durable (plastic, metal, etc.) containers or the brown Kraft-type paper yard-waste recycling bags. Yard waste placed in plastic bags is no longer collected. Under current practice, leaves may be placed in durable (plastic, metal, etc.) containers or lawn paper bags for curbside collection. Leaves placed in plastic bags are not collected.

Following are the approximate volume/tonnage-totals resulting from collection of disposable materials from the most recent full-year recording period (2019-2020 fiscal year):

Municipal Solid Waste – 9,275 tons were collected and hauled to the Southeastern Oakland County Resource Recovery Authority (SOCRRA) facility.

Landfill Material – City – 2,450 tons of water/sewer excavation material were picked up by private contractor from the Public Services yard and hauled to a private disposal area.

Compost – 4,564 tons of yard waste, leaves and grass were hauled to the SOCRRA facility. SOCRRA in turn provides the City, free of charge, composted material for use by residents for flower beds and yard use. City residents use approximately 1,000 yards of compost annually.

Recyclable Material – 2,626 tons of recyclable material were collected and hauled to the SOCRRA facility. In an effort to increase recycle tonnage; the City of Birmingham has expanded recycling in the downtown business district with the placement of eight recycle containers in high foot-traffic areas. This experimental program is an example of the many “green initiatives” Birmingham is undertaking. The regional authority markets recyclables and credits bi-monthly billings back to authority members based on respective tonnage collected.

Services Provided by DPS

- The City also offers residents the use of a heavy-duty truck for its Fill-A-Dump (Truck) Program. The charge for this service is \$300 to offset related expenses for labor, equipment and disposal fees.
- Another program included in the Solid-Waste Fund is removal of invasive species of plant and woody material from the Rouge River Basin. Birmingham is recognized as a leader in the removal of invasive species of plant material. Work is done primarily along the City’s 1.75-mile Rouge River trail system.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SOLID WASTE FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
TAXES	1,937,178	2,042,500	2,042,510	2,175,000	2,245,000	2,325,000
INTERGOVERNMENTAL	4,113	4,110	3,990	3,990	3,990	3,990
CHARGES FOR SERVICES	17,535	17,000	17,030	17,100	17,100	17,100
INTEREST AND RENT	58,619	30,000	16,000	20,000	25,000	30,000
OTHER REVENUE	79	0	0	0	0	0
REVENUES	2,017,524	2,093,610	2,079,530	2,216,090	2,291,090	2,376,090
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	172,338	190,050	190,970	194,850	198,880	198,760
SUPPLIES	3,502	28,000	14,000	28,000	38,000	22,000
OTHER CHARGES	1,842,174	2,077,793	1,923,210	1,956,350	2,016,390	2,071,710
CAPITAL OUTLAY	10,757	0	0	0	0	0
EXPENDITURES	2,028,771	2,295,843	2,128,180	2,179,200	2,253,270	2,292,470
REVENUES OVER (UNDER) EXPENDITURES	(11,247)	(202,233)	(48,650)	36,890	37,820	83,620
BEGINNING FUND BALANCE	657,143	645,896	645,896	597,246	597,246	634,136
ENDING FUND BALANCE	645,896	443,663	597,246	634,136	635,066	717,756

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SOLID WASTE FUND

226-582.000-

		MANAGER				
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
						2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	96,408	107,950	107,950	112,240	115,960
706.00	LABOR BURDEN	75,930	82,100	83,020	82,610	82,800
	PERSONNEL SERVICES	172,338	190,050	190,970	194,850	198,760
SUPPLIES						
729.00	OPERATING SUPPLIES	3,502	12,000	6,000	10,000	12,000
799.00	EQUIPMENT UNDER \$5,000	0	16,000	8,000	18,000	10,000
	SUPPLIES	3,502	28,000	14,000	28,000	22,000
OTHER CHARGES						
802.01	AUDIT	1,484	1,510	1,510	1,540	1,610
827.01	RESIDENTIAL REFUSE PICKUP	1,698,496	1,910,283	1,751,700	1,782,810	1,898,100
827.03	CONTRACT WASTE REMOVAL	17,798	26,000	20,000	27,000	27,000
941.00	EQUIPMENT RENTAL OR LEASE	124,396	140,000	150,000	145,000	145,000
	OTHER CHARGES	1,842,174	2,077,793	1,923,210	1,956,350	2,071,710
CAPITAL OUTLAY						
971.01	MACHINERY & EQUIPMENT	10,757	0	0	0	0
	CAPITAL OUTLAY	10,757	0	0	0	0
SOLID WASTE FUND TOTAL		2,028,771	2,295,843	2,128,180	2,179,200	2,253,270
						2,292,470

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

- 1. 729.00 Operating Supplies** – This account is for recycling bins, lids, and trash bags.

FUND SUMMARY

Law and Drug Enforcement Fund

This fund accounts for federal and state shared forfeitures. Federal funds are the product of our participation in a United States Department of Justice Drug Enforcement Administration task force from 1991 through 2012. Although the Department is no longer an active participant with the task force, federal forfeitures are still received as cases that our officers investigated are adjudicated with revenues accordingly shared.

The Law and Drug Enforcement Fund also includes state forfeitures received from local drug law enforcement activity and the Department's membership in the Oakland County Narcotics Enforcement Team that was initiated in 2013. The use of state forfeiture funds was previously limited to expenditures related to drug law enforcement activities, however that restriction was repealed in 2011 with an amendment to Michigan's forfeiture statute.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LAW AND DRUG ENFORCEMENT FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY	BUDGET	PROJECTED	MANAGER		
				RECOMMEND	PLANNED	PLANNED
	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
<u>REVENUES</u>						
FINES AND FORFEITURES	37,213	25,000	32,050	25,000	25,000	25,000
INTEREST AND RENT	3,536	1,300	1,300	2,000	690	750
OTHER REVENUE	1,725	0	0	0	0	0
REVENUES	42,474	26,300	33,350	27,000	25,690	25,750
<u>EXPENDITURES</u>						
OTHER CHARGES	0	2,840	0	2,840	2,940	0
CAPITAL OUTLAY	97,854	0	0	116,750	0	0
EXPENDITURES	97,854	2,840	0	119,590	2,940	0
REVENUES OVER (UNDER) EXPENDITURES	(55,380)	23,460	33,350	(92,590)	22,750	25,750
BEGINNING FUND BALANCE	148,821	93,441	93,441	126,791	34,201	56,951
ENDING FUND BALANCE	93,441	116,901	126,791	34,201	56,951	82,701

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LAW AND DRUG ENFORCEMENT FUND

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
OTHER CHARGES							
955.04	CONFERENCES & WORKSHOPS	0	2,840	0	2,840	2,940	0
	OTHER CHARGES	0	2,840	0	2,840	2,940	0
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	97,854	0	0	116,750	0	0
	CAPITAL OUTLAY	97,854	0	0	116,750	0	0
LAW & DRUG ENFORCEMENT FUND TOTAL		97,854	2,840	0	119,590	2,940	0

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **971.01 Machinery & Equipment** – The amount of \$116,750 represents the cost of funding for the Panasonic Video Insight System (\$57,720) and the purchase of Panasonic 40x Zoom Cameras (\$59,030).

Significant Notes to 2022-2023 Planned Amounts

1. **971.01 Machinery & Equipment** – The decrease of \$116,750, or 100.0%, depicts the return to normal budgeting amounts.

Significant Notes to 2023-2024 Planned Amounts

1. **955.04 Conferences & Workshops** – The decrease of \$2,940, or 100.0%, represents the anticipation of no staff attending the FBI National Academy Associates annual conference.

DEBT ADMINISTRATION

Debt-Service Funds account for the payment of principal and interest on bonds and contracts for governmental funds. Debt-Service Funds are required only when they are legally mandated, or if revenues are being accumulated for general long-term principal and interest payments maturing in future years. The most common type of general long-term debt accounted for in Debt-Service Funds is the General-Obligation (GO) Bond.

Payment of principal and interest on bonds and contracts related to enterprise funds are recorded in their respective funds.

**2021-2022
COMPARISON SCHEDULE
DEBT-SERVICE FUND
REVENUE BY SOURCE**

	ACTUAL 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
PARKS & RECREATION BONDS						
Property Taxes	\$ 1,604,721	\$ 1,548,450	\$ 1,548,450	\$ 1,607,430	\$ 1,541,630	\$ 1,672,680
Ingergovernmental	3,370	3,300	3,290	3,300	3,300	3,000
Interest & Rent	<u>9,502</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
TOTAL	<u>\$ 1,617,593</u>	<u>\$ 1,554,750</u>	<u>\$ 1,554,740</u>	<u>\$ 1,613,730</u>	<u>\$ 1,547,930</u>	<u>\$ 1,678,680</u>

**2021-2022
COMPARISON SCHEDULE
DEBT-SERVICE FUND
EXPENDITURES BY ISSUE**

	ACTUAL 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
PARKS & RECREATION BONDS						
Principal-Bond	\$ 1,375,000	\$ 1,355,000	\$ 1,355,000	\$ 1,310,000	\$ 1,270,000	\$ 1,450,000
Interest-Bond	234,500	193,450	193,450	297,430	271,630	222,680
Paying Agent Fee	<u>395</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>800</u>
TOTAL	<u>\$ 1,609,895</u>	<u>\$ 1,549,250</u>	<u>\$ 1,549,250</u>	<u>\$ 1,608,230</u>	<u>\$ 1,542,430</u>	<u>\$ 1,673,480</u>

Borrowing Authority/Outstanding Debt

Chapter VIII, Section I, of the City of Birmingham's City Charter, adopted April 3, 1933, sets forth the general borrowing power of the City, as follows:

Subject to the applicable provisions of state law and this Charter, the City Commission, by proper ordinance or resolution, may authorize the borrowing of money for any purpose within the scope of the powers vested in the City and the issuance of bonds or other evidences of indebtedness of the City therefore, and may pledge the full faith, credit and resources of the City for the payment of the obligations credited thereby.

The City Charter also stipulates that the City may borrow, subject to the general laws of the state, in anticipation of the payment of special assessments made for defraying the cost of any public improvements.

In compliance with the Uniform Budget Act of 1978, a summary of the City's total indebtedness as of June 30, 2021, the principal and interest payments required for fiscal 2021-2022, 2022-2023 and 2023-2024 and the funding sources are detailed in the schedules below. Total indebtedness will be \$11,288,540, \$9,607,720 and \$8,037,510 at June 30, 2021, 2022 and 2023, respectively. Total principal payments will be \$1,680,820, \$1,570,210 and \$1,754,610 for fiscal years 2021-2022, 2022-2023 and 2023-2024, respectively. Interest requirements will be \$324,280, \$289,536 and \$233,293 for fiscal years 2021-2022, 2022-2023 and 2023-2024, respectively.

CITY OF BIRMINGHAM, MICHIGAN SUMMARY OF OUTSTANDING DEBT 2021-2022

Fund/Bond Issue	Debt Type	Funding Source	Debt Outstanding 6/30/21	Principal	Interest	Total
<u>Sewage Disposal Fund</u>						
George W. Kuhn Drain Bonds	Contractual Obligations	Property Taxes	\$ 1,113,540	\$ 370,820	\$ 26,850	\$ 397,670
	Sub-total Sewage Disposal Fund		\$ 1,113,540	\$ 370,820	\$ 26,850	\$ 397,670
<u>Debt Service Fund</u>						
2016 Parks & Recreation Refund 2006	General Obligation	Property Taxes	\$ 3,385,000	\$ 1,125,000	\$ 91,550	\$ 1,216,550
2016 Parks & Recreation Refund 2008	General Obligation	Property Taxes	2,040,000	185,000	75,250	260,250
2021 Parks & Recreation Bond	General Obligation	Property Taxes	4,750,000	0	130,630	130,630
	Sub-total Debt Service Fund		\$ 10,175,000	\$ 1,310,000	\$ 297,430	1,607,430
		Total	\$ 11,288,540	\$ 1,680,820	\$ 324,280	\$ 2,005,100

CITY OF BIRMINGHAM, MICHIGAN
SUMMARY OF OUTSTANDING DEBT
2022-2023

<u>Fund/Bond Issue</u>	<u>Debt Type</u>	<u>Funding Source</u>	<u>Debt Outstanding 6/30/22</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Sewage Disposal Fund</u>						
George W. Kuhn Drain Bonds	Contractual Obligations	Property Taxes	\$ 742,720	\$ 300,210	\$ 17,911	\$ 318,121
		Sub-total Sewage Disposal Fund	\$ 742,720	\$ 300,210	\$ 17,911	\$ 318,121
<u>Debt Service Fund</u>						
2016 Parks & Recreation Refund 2006	General Obligation	Property Taxes	\$ 2,260,000	\$ 1,090,000	\$ 69,400	\$ 1,159,400
2016 Parks & Recreation Refund 2008	General Obligation	Property Taxes	1,855,000	180,000	71,600	251,600
2021 Parks & Recreation Refund 2008	General Obligation	Property Taxes	4,750,000	0	130,625	130,625
		Sub-total Debt Service Fund	\$ 8,865,000	\$ 1,270,000	\$ 271,625	\$ 1,541,625
		Total	\$9,607,720	\$ 1,570,210	\$ 289,536	\$ 1,859,746

CITY OF BIRMINGHAM, MICHIGAN
SUMMARY OF OUTSTANDING DEBT
2023-2024

<u>Fund/Bond Issue</u>	<u>Debt Type</u>	<u>Funding Source</u>	<u>Debt Outstanding 6/30/23</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Sewage Disposal Fund</u>						
George W. Kuhn Drain Bonds	Contractual Obligations	Property Taxes	\$ 442,510	\$ 304,612	\$ 10,618	\$ 315,230
		Sub-total Sewage Disposal Fund	\$ 442,510	\$ 304,612	\$ 10,618	\$ 315,230
<u>Debt Service Fund</u>						
2016 Parks & Recreation Refund 2006	General Obligation	Property Taxes	\$ 1,170,000	\$ 1,170,000	\$ 29,250	\$ 1,199,250
2016 Parks & Recreation Refund 2008	General Obligation	Property Taxes	1,675,000	280,000	62,800	342,800
2021 Parks & Recreation Bond	General Obligation	Property Taxes	4,750,000	0	130,625	130,625
		Sub-total Debt Service Fund	\$ 7,595,000	\$ 1,450,000	\$ 222,675	\$ 1,672,675
		Total	\$ 8,037,510	\$ 1,754,612	\$ 233,293	\$ 1,987,905

Legal Debt Limit

Under Act 279 of 1909, the City's indebtedness is subject to a legal debt limit of 10% of the total assessed valuation of both real and personal property in the City. The City's assessed valuation as of June 30, 2021, is \$3,445,323,180 which means the City's legal debt limit is \$344,532,318. The City's total indebtedness at June 30, 2021 is \$11,288,540, or 3.3%, of the total limit allowed.

General-Obligation Bonds

The City's outstanding general-obligation bonds will total \$10,175,000, \$8,865,000, and \$7,595,000 at June 30, 2021, 2022 and 2023, respectively. These bonds were issued for park improvements.

Contractual Obligations

Contractual obligations will total \$1,113,540, \$742,720 and \$442,510 at June 30, 2021, 2022 and 2023, respectively. This amount represents the City's portion of Oakland County bonds related to the George W. Kuhn retention/treatment facility.

Net Bonded Debt Ratios

The ratio of net bonded debt to assessed value and the amount of net bonded debt per capita are useful indicators to municipal management, citizens and investors of the City's debt position.

	<u>Estimated 2021</u>	<u>2020</u>
Net bonded debt	\$11,099,670	\$9,450,280
Ratio of net bonded debt to assessed value	0.31%	0.27%
Debt per capita	\$540	\$465

Debt Policy

The City's policy is to balance the sources of funding, constrain bonded indebtedness and support needed investment in capital facilities so that the City remains a desirable location for residence, employment and investment.

Both the City Administration and City Commission are committed to maintaining the outstanding credit rating the City enjoys in national bond markets, which is AAA with Standard & Poor's Corporation, and AAA with Fitch, Incorporated. The City remains among a few exceptional local governments nationwide with similar ratings.

Description of Outstanding Debt

Debt-Service Funds

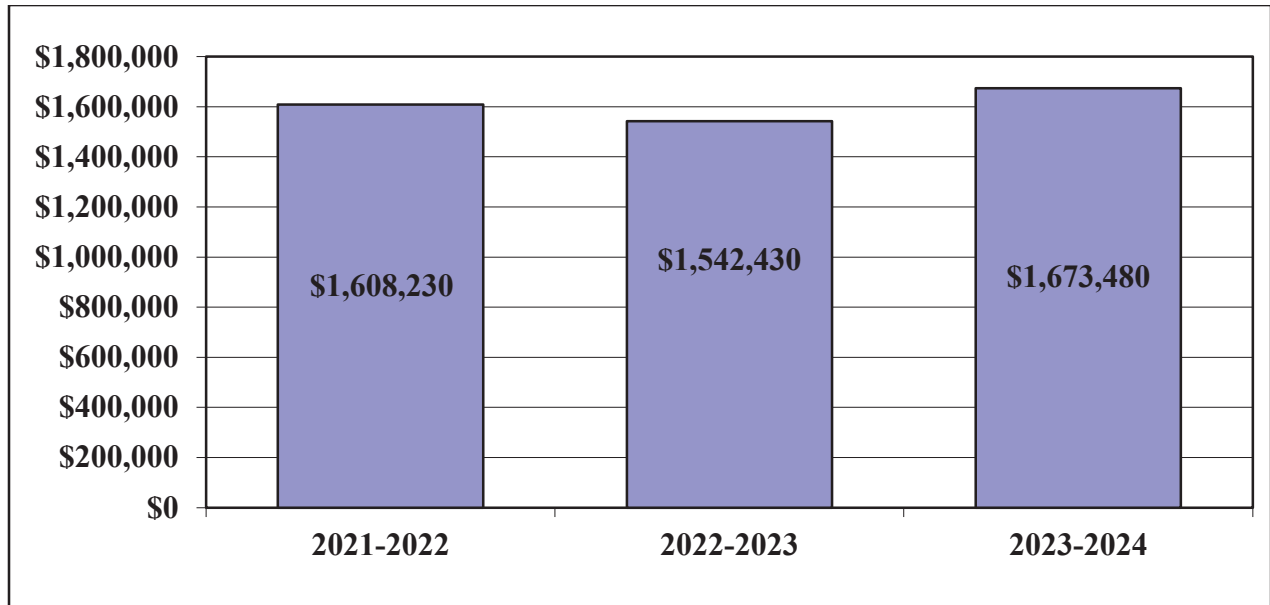
The City's Debt-Service Funds are used to account for the accumulation of resources for, and the payment of, the following general-obligation bonds:

Parks and Recreation Bonds – The 2021 general obligation bond issuance of \$4,750,000 will be utilized for Park and Recreation improvements. The bonds bear an interest rate of 2.75% with annual installments through October 2041. To accumulate monies for the payment of the 2016 bond issue. The 2016 \$14,375,000, general-obligation refunding bonds, refunded the 2006 Parks and Recreation Refunding Bonds, a portion of the 2008 Parks and Recreation Bonds, and the 2004 Sewer Improvement Refunding Bonds. \$10,360,000 of the \$14,375,000 bond issue was used to refund the above park and recreation bond issues. The refunding bonds are serial bonds due in varying annual installments through October 2028. The bonds bear interest rates ranging from 2% to 5%. The original bond proceeds were used to acquire, construct, furnish, equip, and renovate parks and recreation improvements, including land and facilities acquisition and related site improvements located in the City. Property taxes levied in excess of actual requirements are legally restricted to servicing this debt.

Sewage Disposal Fund

George W. Kuhn Drain – To accumulate monies for the payment of the City’s portion of Oakland County Drain Commission bonds related to the George W. Kuhn Drain Project. The cost of the project, which was completed in early 2010, was \$139,500,000. The County has issued eight bonds related to this project in the amount of \$130,760,000, of which \$6,205,500 is attributable to the City. The bonds bear interest rates ranging from 1.6% to 4.375% and mature in April 2029. Financing is provided through property taxes levied under the City’s operating millage.

2021-2022, 2022-2023 and 2023-2024 Debt-Service Fund Park & Recreation Bond Expenditures

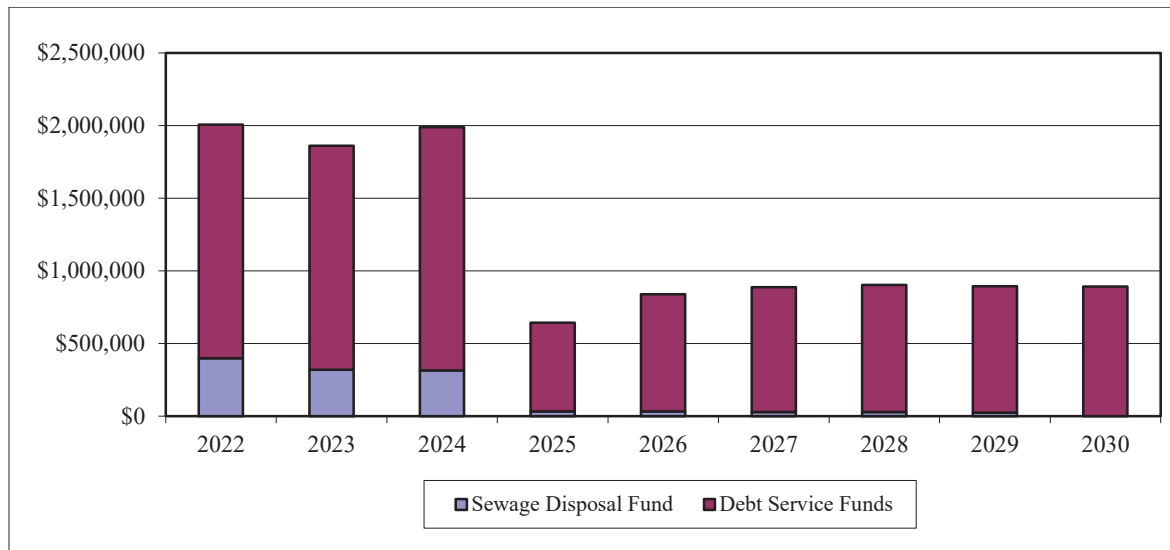


The annual requirements to pay both principal and interest on the bonds and contracts outstanding at June 30, 2021 are as follows.

Fiscal Year Ending	Sewage Disposal Fund	Debt Service Fund
2022	\$ 397,670	\$ 1,607,425
2023	318,121	1,541,625
2024	315,230	1,672,675
2025	33,055	820,013
Remainder (2026-2041)	<u>114,233</u>	<u>15,793,052</u>
TOTAL	<u>\$ 1,178,309</u>	<u>\$ 21,434,790</u>

Schedule of Indebtedness

This graph shows principal and interest payments of the City's bonded debt by fund. The graph shows how many years until the debt is retired and the amounts necessary to fund the debt every year. Graph lines that drop dramatically from one year to the next indicate that a bond issue has been retired.



PERMANENT FUNDS

Permanent Funds are used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the City or its citizenry.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Greenwood Cemetery Perpetual Care Fund

On October 13, 2014, the City Commission established the Greenwood Cemetery Perpetual Care Fund as allowed under Act 215 of 1937. The purpose of the fund is to account for the investment earnings on the sale of City-owned plots and donations which will be used for the perpetual care and maintenance of the Greenwood Cemetery.

Funds received from the sale of plots are considered public funds and are invested in accordance with P.A. 20 of 1943, P.A. 215 of 1937, and the City's Perpetual Care Funds Investment Policy.

Revenue Assumptions

The sale of cemetery plots is currently the main source of revenue for this fund. As the funds continue to grow, investment earnings on the sale of the plots and any donations will be the main operating revenue for this fund. The City anticipates revenues from the sale of plots to be approximately \$60,000 for each of the next three years. Only investment earnings on the sale of plots and donations can be used for the care and maintenance of the cemetery.

Expenditure Assumptions

There are no anticipated expenditures for the 2021-2022 budget year.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
GREENWOOD CEMETERY PERPETUAL CARE FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
CHARGES FOR SERVICES	54,078	80,000	60,000	60,000	60,000	60,000
INTEREST AND RENT	20,419	22,000	22,000	24,500	27,000	29,500
TRANSFERS IN	0	0	0	0	0	0
REVENUES	74,497	102,000	82,000	84,500	87,000	89,500
<u>EXPENDITURES</u>						
OTHER CHARGES	0	20,000	0	0	0	0
EXPENDITURES	0	20,000	0	0	0	0
REVENUES OVER (UNDER) EXPENDITURES	74,497	82,000	82,000	84,500	87,000	89,500
BEGINNING FUND BALANCE	791,941	866,438	866,438	948,438	1,032,938	1,032,938
ENDING FUND BALANCE	866,438	948,438	948,438	1,032,938	1,119,938	1,122,438

ENTERPRISE FUNDS

Enterprise Funds are used to account for governmental activities that are similar to activities that might be performed by a commercial entity. The purpose of these funds is to carry on specific activities or to attain certain objectives in accordance with special regulations, restrictions or limitations.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ENTERPRISE FUNDS
REVENUES BY SOURCE

DESCRIPTION	ACTIVITY	BUDGET	PROJECTED	MANAGER	PLANNED	PLANNED
	2019-2020	2020-2021	2020-2021	RECOMMEND	2022-2023	2023-2024
<u>SPRINGDALE GOLF COURSE</u>						
DRAW FROM NET POSITION	0	94,527	0	62,210	574,540	76,320
CHARGES FOR SERVICES	456,276	491,300	489,960	493,300	500,300	500,300
INTEREST AND RENT	26,045	25,870	25,870	25,870	25,870	25,870
OTHER REVENUE	119	200	200	200	200	200
TOTAL	482,440	611,897	516,030	581,580	1,100,910	602,690
<u>AUTOMOBILE PARKING SYSTEM</u>						
DRAW FROM NET POSITION	0	334,759	0	3,082,530	0	0
CHARGES FOR SERVICES	5,999,217	7,746,940	1,770,470	3,834,730	5,937,950	6,610,060
INTEREST AND RENT	759,051	340,550	235,000	275,000	325,000	375,000
OTHER REVENUE	0	0	30,280	0	0	0
TOTAL	6,758,268	8,422,249	2,035,750	7,192,260	6,262,950	6,985,060
<u>SEWAGE DISPOSAL FUND</u>						
DRAW FROM NET POSITION	0	2,164,166	0	1,681,180	1,986,790	2,152,110
TAXES	1,687,429	1,694,380	1,695,620	394,200	314,650	311,760
INTERGOVERNMENTAL	596,521	3,530	3,470	3,470	3,470	3,470
CHARGES FOR SERVICES	8,775,523	9,560,110	9,560,110	9,961,080	10,288,450	10,600,400
INTEREST AND RENT	179,076	68,630	68,630	75,000	75,000	75,000
OTHER REVENUE	460	0	0	0	0	0
TOTAL	11,239,009	13,490,816	11,327,830	12,114,930	12,668,360	13,142,740
<u>WATER SUPPLY SYSTEM FUND</u>						
DRAW FROM NET POSITION	0	2,320,178	0	1,255,000	635,000	2,100,000
TAXES	998,537	1,500,000	1,499,930	1,297,940	1,097,940	897,940
INTERGOVERNMENTAL	2,075	2,070	2,060	2,060	2,060	2,060
CHARGES FOR SERVICES	4,415,231	4,791,930	4,791,930	5,078,610	5,373,690	5,707,900
INTEREST AND RENT	163,284	77,000	77,000	77,000	77,000	77,000
OTHER REVENUE	(755)	0	0	0	0	0
TRANSFERS IN	500,000	0	0	0	0	0
TOTAL	6,078,372	8,691,178	6,370,920	7,710,610	7,185,690	8,784,900
<u>LINCOLN HILLS GOLF COURSE</u>						
DRAW FROM NET POSITION	0	0	0	0	0	0
CHARGES FOR SERVICES	598,357	716,400	749,150	760,150	760,150	760,150
INTEREST AND RENT	101,462	62,500	48,000	53,000	58,000	63,000
OTHER REVENUE	514	300	400	400	400	400
TOTAL	700,333	779,200	797,550	813,550	818,550	823,550
TOTAL REVENUES	25,258,422	31,995,340	21,048,080	28,412,930	28,036,460	30,338,940

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
ENTERPRISE FUNDS
EXPENSES BY FUND

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
SPRINGDALE GOLF COURSE	474,498	611,897	651,610	581,580	1,100,910	602,690
AUTOMOBILE PARKING SYSTEM	6,489,436	8,422,249	4,265,250	7,192,260	5,321,420	5,043,470
SEWAGE DISPOSAL FUND	10,406,240	13,490,816	12,968,570	12,114,930	12,668,360	13,142,740
WATER SUPPLY SYSTEM FUND	5,272,171	8,691,178	7,221,650	7,710,610	7,185,690	8,784,900
LINCOLN HILLS GOLF COURSE	753,950	742,701	724,930	759,170	745,200	721,110
TOTAL EXPENSES	23,396,295	31,958,841	25,832,010	28,358,550	27,021,580	28,294,910



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Automobile Parking System

The City of Birmingham Automobile Parking System (APS) consists of the following:

	<u>Spaces</u>
Five (5) Parking Structures	3,579
Three (3) Metered Parking Lots	224
Street Meters	1,043
Total	4,846

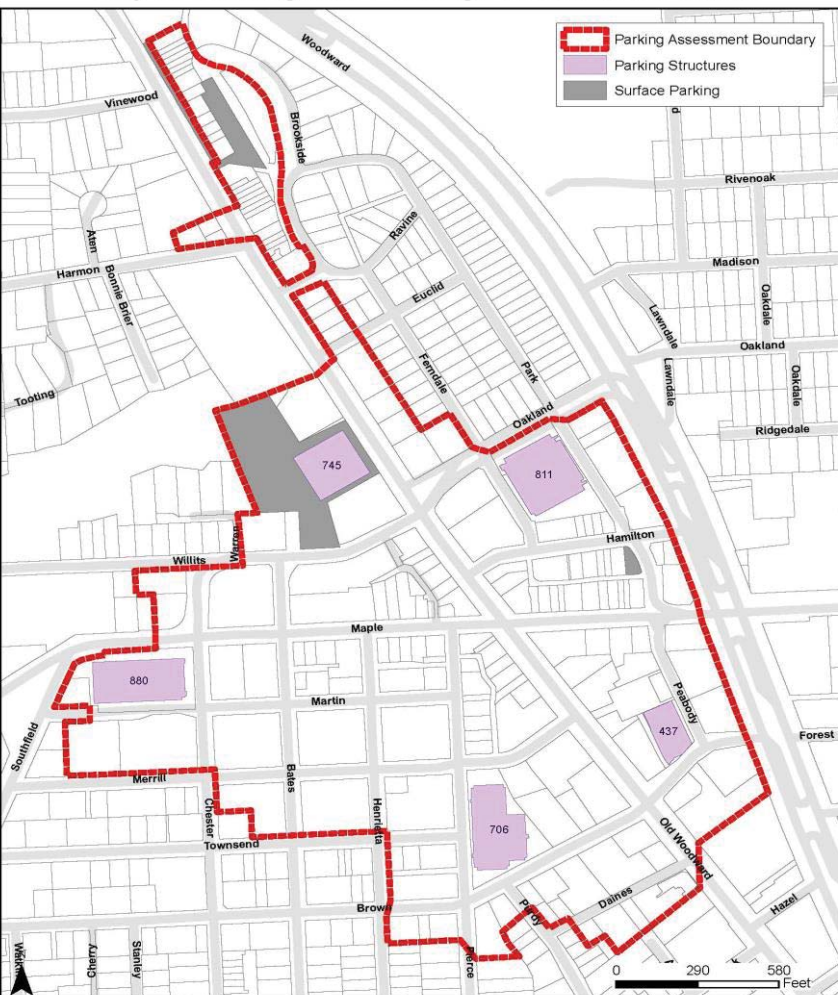
City of Birmingham Parking Assessment District

Advisory Board

The City has an Advisory Parking Committee (APC) that consists of (9) members from the public who consider all parking related matters within the City's Parking Assessment District (see attached diagram). The role of the APC is to make recommendations to the City Commission. The police department's operations commander is an ex-officio member of the committee and as of September 2020 is responsible for setting the APC's monthly agendas.

Management

In September of 2020, responsibility and management of the City's (5) parking structures, (3) metered surface lots and all on-street metered parking was transferred to the police department and will be managed by the department's operations commander. Prior to this change, the parking system was horizontally managed with the City's engineering department (parking structure maintenance, street maintenance, lot maintenance), the office of assistant city manager (parking structures) and the police department (metered parking) all assisting in the overall management of the parking system. Moving forward, the City has included funding in the 2021-2022 budget year to employ a full



time parking manager to oversee the entire parking operation. This will be a phased transition with the new parking manager starting out with the parking structures first, then adding metered parking and concluding with all other associated services such as parking meter maintenance and parking enforcement. The City will also hire a staff assistant to work under the direction of the parking manager.

The (5) City-owned parking structures are operated and managed by Standard Parking Plus (SP+). SP+ is in the second year of a five-year management contract with the City (signed July of 2019). The police department's operations commander is now responsible for overseeing the work of SP+. The management contract with SP+ includes an incentive management fee of "key performance indicators" (KPI's) that are tied to quarterly payments and designed to delineate SP+'s roles and responsibilities more clearly to ensure high quality work is being completed in an efficient manner. This did not occur. Prior to the police department assuming management of the parking system, SP+ was allowed to self-evaluate themselves in their quarterly reports. The police department will now review and approve any KPI's related to SP+'s monthly operator fees. The management agreement with SP+ also states that SP+ is responsible for regular maintenance of parking equipment and parking structure premises. SP+ stated monthly walkthroughs of the structures are ongoing. However, it was determined that no records existed that detailed what was discussed in these walkthroughs or what maintenance items were noted to be corrected. The police department now conducts the walkthroughs with SP+ staff and a logbook was created for each structure for maintenance and repair work that needs to be completed. Finally, as part of the management agreement between the City and SP+, the purchase of a pick-up truck, trailer and power washer were identified in the agreement. From July of 2019 to date, SP+ has not purchased the truck, trailer or power washer. Also, in SP+'s bid proposal, an "amenity bays" program was identified as a possible new service opportunity. In July of 2020, SP+ did send quotes for the amenity bays to the assistant city manager's office, but no action was taken. SP+ has been directed to refresh the quotes and submit them to the City for further consideration. In September of 2020, in consultation with the city manager's office, it was decided that the purchase of the equipment would be further delayed because of the COVID-19 pandemic in order to reduce employee costs while the parking structures were open to the public. SP+ has advised the police department that they plan to purchase the truck, trailer and power washer in the spring of 2021.

In 2020, the police department upgraded all metered parking to the CivicSmart Liberty Next Generation (LNG) units. The LNG meters operate on a 4G platform, a faster operating system and offer superior visibility from the previous generation of parking meters. Installation of all the new LNG parking meters was completed in January of 2021. The new meters are working well, with substantially reduced maintenance issues and superior battery life.

Parking Structure and Meter Usage

During the 2019-2020 fiscal year, there were 764,339 transactions at the City's (5) parking garages and 1,331,549 transactions on the City's parking meters. The monthly average for vehicles using the City's Automobile Parking System (APS) in 2019-2020 fiscal year was 174,657. This represents a 59% decrease in transactions compared to fiscal year 2018-2019. A significant portion of this reduction can be attributed to the City providing free parking in all (5) of the parking structures and all metered parking through June 30, 2020.

APS Revenue

The primary revenue source for the APS Fund are derived from parking fees generated from the City's (5) parking structures, (3) surface lots containing 224 meters and 1,043 on-street meters. The COVID-19 pandemic negatively affected revenues. The City provided local businesses with a number of operational and economic incentives or relief programs to assist business owners and residents impacted by the COVID-19 pandemic. Included in these incentives was free parking in all parking structures starting on April 1, 2020 through March 31, 2021. The City Commission will once again take the issue up on whether to

continue free parking in the structures prior to March 31, 2021. Metered parking was free from April 1, 2020 until June 30, 2020.

Total revenue at the end of fiscal year 2019-2020 totaled \$6.7 million. This figure represents a 22% reduction compared to the 2018-2019 fiscal year. As of December 31, 2020, the APS fund had an unrestricted net balance of \$19.3 million. The APS fund maintains a reserve to support necessary capital improvements throughout the parking system.

Revenue used to support the day-to-day operations of the APS is derived from “Charges for Services,” which at June 30, 2020 represented approximately 89% of total revenue in the APS fund. Revenues from the (5) parking decks represented 60% of the total APS revenue for the 2019-2020 fiscal year. Included within this revenue source are monthly permit rates, which are as follows:

Pierce	\$70.00
Peabody	\$70.00
Park	\$70.00
Chester	\$50.00
North Woodward	\$70.00

It was previously reported that the APC was working toward a recommendation to increase the cost of the monthly permits from \$70.00 per month to \$90.00 per month. No action was taken on this topic in 2020. For transient parking customers, the first two hours of parking in the structures are free. After the first two hours, the cost for parking in the structures is \$2.00 per hour, up to the maximum daily rate, which is \$10 per day at all parking structures.

Surface lots, parking meters, valet parking and outdoor dining platform fees represented 29% of the revenue received from “Charges for Services” during the 2019-2020 fiscal year. Current metered parking rates in the Central Business District are \$1.50 per hour. The metered parking in the outlying areas around downtown is \$1.00 per hour.

In August of 2020, the City Commission passed an initiative for monthly pass holders requiring a one-time \$100 payment to retain their status as a monthly permit holder. Monthly permit holders were contacted and advised they had until November 30, 2020 to pay the \$100 fee to retain their permit into 2021. As a result of this program, there are approximately 3,100 people on the waiting list for a parking permit system wide.

APS Expenditures

Total expenses for the APS fund for fiscal year 2019-2020 were \$4,513,632. The majority of APS expenditures during the past fiscal year were for salaries and wages, administrative charges (labor transfers), other contractual services, operational costs, promotional expenses and depreciation. The replacement of vehicle detection sensors for parking meters is projected for the 2022-2023 fiscal year.

Capital Improvements

The (5) municipal parking structures in the APS range in age from 32-55 years of age. The oldest of them is the N. Old Woodward structure (1966) and the most recent is the Chester structure (1989). A full system safety and structural assessment of all (5) parking structures will be completed in the spring of 2021 by Wiss, Janney, Elstner Associates, Inc. (WJE). This full system safety and structural assessment and analysis will be a comprehensive report with recommendation on repairs and rehabilitation needs, in priority order. This report will provide the City with cost estimates and an outline to develop a five-year capital improvement program. It should be noted that WJE also completed an initial basic structural assessment report in the spring of 2020

that identified several immediate safety and repair recommendations. Emergency repairs were also approved by the City Commission to address a safety issue at the N. Old Woodward structure (falling exterior concrete facades). During the summer of 2020, when demand and usage of the parking structures was reduced due to the COVID-19 pandemic, the major repair project at the N. Old Woodward structure was completed along with all of the minor safety and repair recommendations contained in the WJE report for the remaining (4) structures by DRV Contractors, LLC. The cost of these repairs totaled \$1,290,405.

In the 2019-2020 APS budget summary, “place holder” funds were allocated to the capital improvement budget to address potential problems at both the Pierce Street structure (plumbing and structural concerns) and the N. Old Woodward structure (exterior facade). After analysis in WJE’s first parking structure report, these concerns were addressed and corrected with repairs in the Pierce Street structure and with the major repair project (exterior concrete facades) in the N. Old Woodward structure. These “place holder” figures have been eliminated from the 2021-2022 budget. Accurate funds will be budgeted for each structure beginning with the 2021-2022 fiscal year once the full WJE parking structure assessment report is received and analyzed by the City.

Current Initiatives

Technological advances to improve system integration and wayfinding continue to be examined. Projects identified for parking structure enhancements in the upcoming three fiscal years include LED lighting improvements and signage upgrades to make parking locations more distinct and identifiable. An interactive message board and information kiosk is proposed to be installed near the Pierce Street structure as a pilot project. The kiosk will allow visitors to locate stores in the downtown and include merchant messaging as well. The 2021-2022 budget includes a request for network video recorders and cameras for each parking structure. This proposal provides for camera installations at each entrance, exit and in all parking structure elevators.

Included in the 2019-2020 APS budget summary was a plan to develop a systems integration plan for technology that supports the parking system. The parking structures use a “Skidata” software and hardware system for entrance and egress from the structures and the on-street parking meters are “CivicSmart” products and services. In the fall of 2020, all parking meters were updated with the purchase of 1,150 CivicSmart LNG single space parking meters for \$115,000. The new parking meters operate on a 4G platform (connectivity to the internet/cell service). The older parking meters operated on a 2G platform that was no longer going to be supported in 2021 by the major cell companies. Flextime programming was implemented for all parking meters with a time limit of 2 hours or less so that after 5:00 p.m. time limits are extended to a four-hour limit.

As for the parking structures, an RFP was issued in the fall of 2020 to upgrade the existing payment system consisting of (23) Skidata machines (eleven of the machines are used at the entrances of the structures and twelve machines are used at the exit gates). However, the RFP was cancelled based on the resignation of the assistant city manager (who prepared and issued the RFP), questions concerning parking system overall management options, the hiring of a new city manager and the fact that while outdated and no longer user friendly, the current equipment is operating without issue. When parking in the structures returns to normal and the Skidata equipment is reactivated, the police department will evaluate the effectiveness of this equipment.

As part of the management agreement signed by SP+ in July of 2019, SP+ agreed to implement, brand and customize a mobile parking application that would combine metered and parking structure parking availability for the public to locate parking. The topic was discussed numerous times by the APC. SP+ delivered an application for consideration in the late spring of 2020. However, due to the COVID-19 pandemic and free parking in the structures, testing and promotion of the parking app has not occurred to date. The police department is also researching new alternative payment methods, including Google Pay.

Several improvements to ADA (Americans with Disabilities Act of 1990) parking spaces were completed after a comprehensive review by the police department and the engineering firm of Nowak & Fraus. All ADA parking spaces, including those located at parking meters or in parking structures, were reviewed for ADA compliance. Improvements include space relocations and/or the installation of curb ramps, concrete pads, new signage and accessibility pavement markings. Additionally, all curb ramps within the central business district are under review and those found to be noncompliant will be replaced as part of a five-year project.

City sponsored valet operations were located at two locations, on Hamilton St. at Ferndale and on S. Old Woodward south of Merrill. Both locations shut down because of the COVID-19 pandemic from April 1 to July 6, 2020. Under normal operations, the valet stand on Hamilton parks about half as many cars as the S. Old Woodward location. Annually, each location costs \$39,000 for a total cost of \$78,000. Both valet stands re-opened on July 7, 2020 until November 18, 2020, when all restaurants and bars in Michigan were closed down in response to the COVID-19 pandemic. Moving forward, the City has entered into an agreement with the Daxton Hotel at the corner of S. Old Woodward and Brown to provide a private/public partnership valet operation where both patrons of the hotel and the public will be allowed to use the valet service of the hotel. Funds have been allocated in the 2021-2022 budget for the public valet stand on Hamilton at Ferndale, but this topic will be revisited by the APC once the pandemic environment subsides.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
AUTOMOBILE PARKING SYSTEM
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
CHARGES FOR SERVICES	5,999,217	7,746,940	1,770,470	3,834,730	5,937,950	6,610,060
INTEREST AND RENT	759,051	340,550	235,000	275,000	325,000	375,000
OTHER REVENUE	0	0	30,280	0	0	0
REVENUES	6,758,268	8,087,490	2,035,750	4,109,730	6,262,950	6,985,060
<u>EXPENDITURES</u>						
FINANCE DEPARTMENT	119,813	120,930	120,920	119,690	120,060	120,500
PARKING METERS	744,391	632,598	795,130	540,740	925,920	543,720
GENERAL & ADMINISTRATIVE	611,171	871,907	458,520	634,110	625,780	700,830
PIERCE STREET STRUCTURE	632,171	2,844,309	532,860	680,900	680,210	685,010
PARK STREET STRUCTURE	665,664	739,110	551,020	688,090	722,630	727,980
PEABODY STREET STRUCTURE	456,139	504,629	405,820	490,590	507,360	513,790
NORTH WOODWARD STRUCTURE	1,956,980	1,489,005	431,270	2,911,190	583,550	587,780
LOT #6: N. WOODWARD/HARMON	250,189	103,782	142,400	121,990	97,790	98,040
LOT #7: BATES/HENRIETTA	37,659	49,610	48,520	49,090	49,710	49,900
CHESTER PARKING STRUCTURE	875,382	905,906	689,310	887,350	938,520	945,780
LOT #9: HAMILTON	21,680	31,943	29,350	29,930	30,550	30,720
LOT #10: KRESGE	20,955	30,050	29,160	29,700	30,310	30,390
LOT #11: W. MAPLE/N. WOODWARD	7,242	8,470	8,470	8,890	9,030	9,030
LOT #12: S. WOODWARD/E MAPLE	90,000	90,000	22,500	0	0	0
EXPENDITURES	6,489,436	8,422,249	4,265,250	7,192,260	5,321,420	5,043,470
REVENUES OVER (UNDER) EXPENSES	268,832	(334,759)	(2,229,500)	(3,082,530)	941,530	1,941,590

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
AUTOMOBILE PARKING SYSTEM

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	195,338	259,370	260,360	415,420	421,040	421,570
703.00	ADMINSTRATION COST	278,880	269,650	269,650	104,240	104,110	104,050
706.00	LABOR BURDEN	134,882	189,990	189,990	256,630	257,490	256,430
	PERSONNEL SERVICES	609,100	719,010	720,000	776,290	782,640	782,050
SUPPLIES							
729.00	OPERATING SUPPLIES	48,720	62,210	63,510	64,620	66,630	68,720
	SUPPLIES	48,720	62,210	63,510	64,620	66,630	68,720
OTHER CHARGES							
802.01	AUDIT	14,098	14,380	14,370	14,670	14,970	15,270
811.00	OTHER CONTRACTUAL SERVICE	401,746	699,201	222,860	245,440	263,730	252,480
824.02	ARMORED CAR SERVICE	8,835	9,000	9,000	9,200	9,400	9,600
828.01	PARKING OPERATIONS	1,523,281	1,865,000	910,000	1,508,600	1,742,300	1,777,300
828.03	PARKING VALET SERVICES	0	0	30,000	39,000	39,000	39,000
851.00	TELEPHONE	25,532	28,650	27,460	40,580	44,530	44,530
901.00	PRINTING & PUBLISHING	2,076	10,000	5,000	5,000	5,000	5,000
901.03	PROMOTION	152,620	80,000	50,000	75,000	75,000	150,000
920.00	ELECTRIC UTILITY	165,413	173,400	170,530	176,910	181,300	185,870
922.00	WATER UTILITY	22,570	27,250	26,950	26,950	26,950	26,950
930.02	ELEVATOR MAINTENANCE	37,583	29,475	37,920	75,710	37,920	37,920
930.05	BUILDING MAINTENANCE	3,383	0	92,500	94,020	95,600	97,240
933.02	EQUIPMENT MAINTENANCE	9,475	15,000	14,500	36,000	36,000	36,000
933.04	RADIO & VEHICLE MAINTENANCE	0	0	0	4,200	5,950	4,200
933.09	PARKING METER WIRELESS & MAINT FEE	76,473	76,420	76,720	86,310	86,310	86,310
933.10	PARKING METER SENSOR MAINTENANCE	40,435	46,760	40,440	45,650	45,650	45,650
933.12	HANDHELD PARKING ENFORCEMENT MA	5,760	5,760	5,760	5,760	5,760	5,760
941.00	EQUIPMENT RENTAL OR LEASE	26,372	32,600	30,450	30,950	30,950	32,350
955.01	TRAINING	0	2,500	1,000	1,000	1,000	1,000
955.03	MEMBERSHIP & DUES	0	620	700	700	700	700
955.04	CONFERENCES & WORKSHOPS	1,125	0	1,250	1,250	1,300	1,350
957.04	LIAB INSURANCE PREMIUMS	61,110	61,110	61,110	61,110	61,110	61,110
968.01	DEPRECIATION	1,199,104	1,278,600	1,199,110	1,199,110	1,199,110	1,199,110
	OTHER CHARGES	3,776,991	4,455,726	3,027,630	3,783,120	4,009,540	4,114,700
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	52,851	65,709	173,400	120,730	25,000	0
971.02	PARKING METERS	5,333	120,500	131,050	25,000	25,000	25,000
971.03	PARKING METER SENSORS	333,810	2,900	2,500	2,500	362,610	3,000
977.00	BUILDINGS	1,380,350	2,900,000	50,180	145,000	0	0
981.01	PUBLIC IMPROVEMENTS	282,281	96,194	96,980	2,275,000	50,000	50,000
	CAPITAL OUTLAY	2,054,625	3,185,303	454,110	2,568,230	462,610	78,000
AUTOMOBILE PARKING SYSTEM TOTAL							
		6,489,436	8,422,249	4,265,250	7,192,260	5,321,420	5,043,470

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages Direct** – The increase of \$156,050, or 60.2%, relates to the addition of two positions for parking systems.
2. **703.00 Administration Cost** – The decrease of \$165,410, or 61.3%, reflects the transition of costs from administration costs to parking fund salaries & wages.
3. **706.00 Labor Burden** – The increase of \$66,640, or 35.1%, depicts the cost of benefits for the new positions.
4. **811.00 Other Contractual Service** – The decrease of \$453,761, or 64.9%, reflects contracts for structural analysis and consulting and the expiration of lot leases in the prior fiscal year.
5. **828.01 Parking Operations** – The decrease of \$356,400, or 19.1%, is the result of lower operating costs due to lower volume of vehicles parking in the decks.
6. **851.00 Telephone** – The increase of \$11,930, or 41.6%, represents the cost of supplying internet to the parking structures.
7. **901.00 Printing & Publishing** – The decrease of \$5,000, or 50.0%, depicts the return to a normal budgeting amount.
8. **930.02 Elevator Maintenance** – The increase of \$46,235, or 156.9%, reflects major maintenance repairs at Pierce and Chester parking decks.
9. **930.05 Building Maintenance** – The budget amount of \$94,020 is for sewer and storm drainage, electrical repairs, and other building maintenance needs.
10. **933.02 Equipment Maintenance** – The increase of \$21,000, or 140%, represents the costs for maintenance of the programmable message boards.
11. **933.04 Radio & Vehicle Maintenance** – The budget of \$4,200 is the annual fee for radio system connectivity with Oakland County.
12. **933.09 Parking Meter Wireless & Maintenance Fees** – This account represents fees associated with the new parking meters.
13. **955.01 Training** – The decrease of \$1,500, or 60.0%, depicts the return to a normal budgeting amount.
14. **955.04 Conferences & Workshops** – The budget of \$1,250 represents the cost to send an employee to multi-day conferences and workshops.

- 15. 971.01 Machinery & Equipment** – The \$120,730 is primarily for Panasonic cameras for entrances, exits, and elevators at each structure.
- 16. 971.02 Parking Meters** – The budget of \$25,000 shows the return to a normal budgeting amount.
- 17. 977.00 Buildings** – The budget of \$145,000 represents the ceiling patch/repair and lighting replacement for the North Old Woodward structure.
- 18. 981.01 Public Improvements** – The budget of \$2,275,000 primarily represents the cost of re-pavement, landscape improvements, and fence extensions for the N. Old Woodward structure.

Significant Notes to 2022-2023 Planned Amounts

- 1. 811.00 Other Contractual Services** – The increase of \$18,290, or 7.5%, reflects an anticipated rise in contract costs for consultant fees, window services, and irrigation services.
- 2. 828.01 Parking Operations** – The increase of \$233,700, or 15.5%, represents the increased operating costs due to higher volume of use in the structures.
- 3. 851.01 Telephone** – The increase of \$3,950, or 9.7%, is an overall increase in costs related to telephone usage and servicing.
- 4. 930.02 Elevator Maintenance** – The decrease of \$37,790, or 49.9%, depicts the return to a normal budgeting amount.
- 5. 933.04 Radio & Vehicle Maintenance** – The increase of \$1,750, or 41.7% represents the one-time activation fee for the radio system connectivity.
- 6. 971.01 Machinery & Equipment** – The budget of \$25,000 relates to the 5G modem and display upgrade.
- 7. 971.03 Parking Meter Sensors** – The budget of \$362,610 primarily reflects the vehicle detection sensor and gateway network replacements.
- 8. 977.00 Building** – The decrease of \$145,000, or 100.0%, relates to the costs associated with North Old Woodward structure projects completed in the prior year.
- 9. 981.01 Public Improvements** – The budget of \$50,000 depicts a return to a normal budgeting amount.

Significant Notes to 2023-2024 Planned Amounts

1. **901.03 Promotion** – The budget of \$150,000 is to promote BSD holiday events, valet services, parking applications, and support business during construction.
2. **933.04 Radio & Vehicle Maintenance** – The decrease of \$1,750, or 29.4%, depicts the return to a normal budgeting amount.
3. **971.03 Parking Meter Sensors** – The budget of \$3,000 reflects the return to a normal budgeting amount.

FUND SUMMARY

Water-Supply System Receiving Fund

This fund is used to account for all revenues and expenses of the water-supply system. Birmingham purchases water from the Southeastern Oakland County Water Authority (SOCWA), which buys it from the City of Detroit. The City's water system consists of approximately 101 miles of water mains. It includes approximately 862 hydrants and two elevated water-storage tanks.

Pursuant to Chapter 114, Article IV, Section 114-298 of the City of Birmingham Code, water rates are as follows:

Water Rates

<u>Meter Size</u>	<u>Quarterly Fixed Charge</u>	<u>Monthly Fixed Charge</u>
5/8"	\$ 5.00	\$ 1.67
1"	8.00	2.67
1-1/2"	12.00	4.00
2"	16.00	5.33
3"	24.00	8.00
4"	32.00	10.67
6"	48.00	16.00
8"	64.00	21.33

Additional charge for water used:

For each 1,000 gallons, or part thereof. \$ 4.95

Currently, the system has 8,579 customers who receive water service from the City, of which 7,980 are residential and 599 are commercial accounts.

Revenue Assumptions

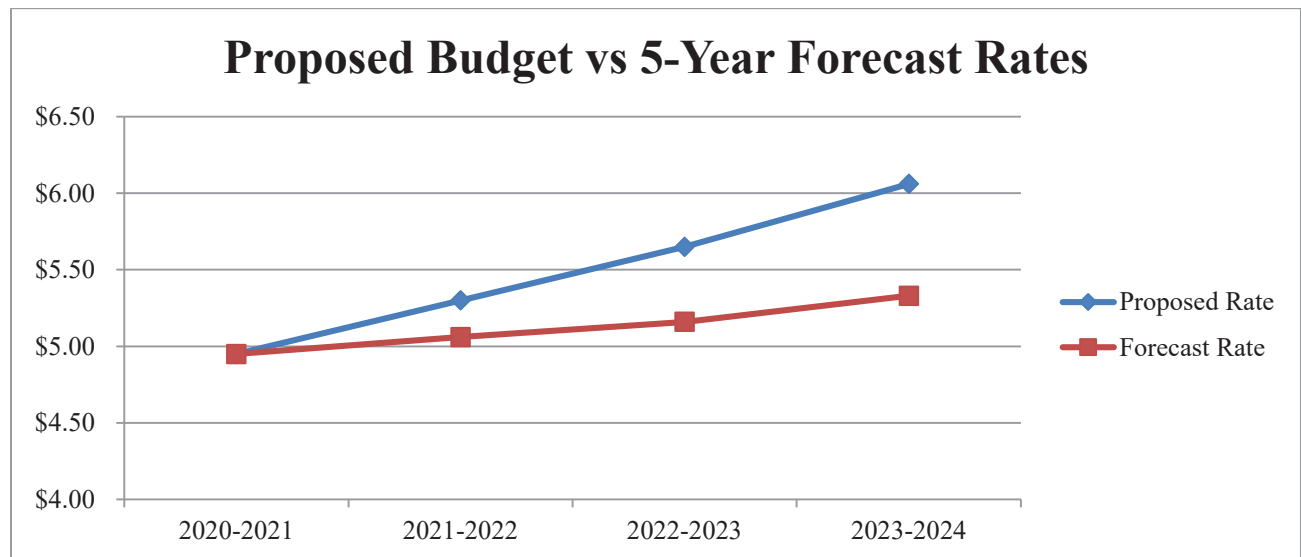
Total revenues are proposed to increase \$84,610, or 1.3%, to \$6,455,610. The increase in revenues is attributable to an increase in water rates.

Charges for Services

Of the \$6,455,610 in total proposed revenues, \$5,078,610, or 79%, represents charges for water use and water service fees. Revenue from water use represents \$4,353,610, or 86%, of the total charges for services budget and 67% of the total revenue budget. The proposed budget for 2021-2022 includes a rate increase of \$.35, or 7%. The average residential water bill would increase as follows:

Average Annual Bill*	Existing Rates (\$4.95/1,000 gal.)	Proposed Rates (\$5.30/1,000 gal.)	Annual Increase In Dollars	Percentage Increase
Cost of Water	\$445.50	\$477.00	\$31.50	7.0%

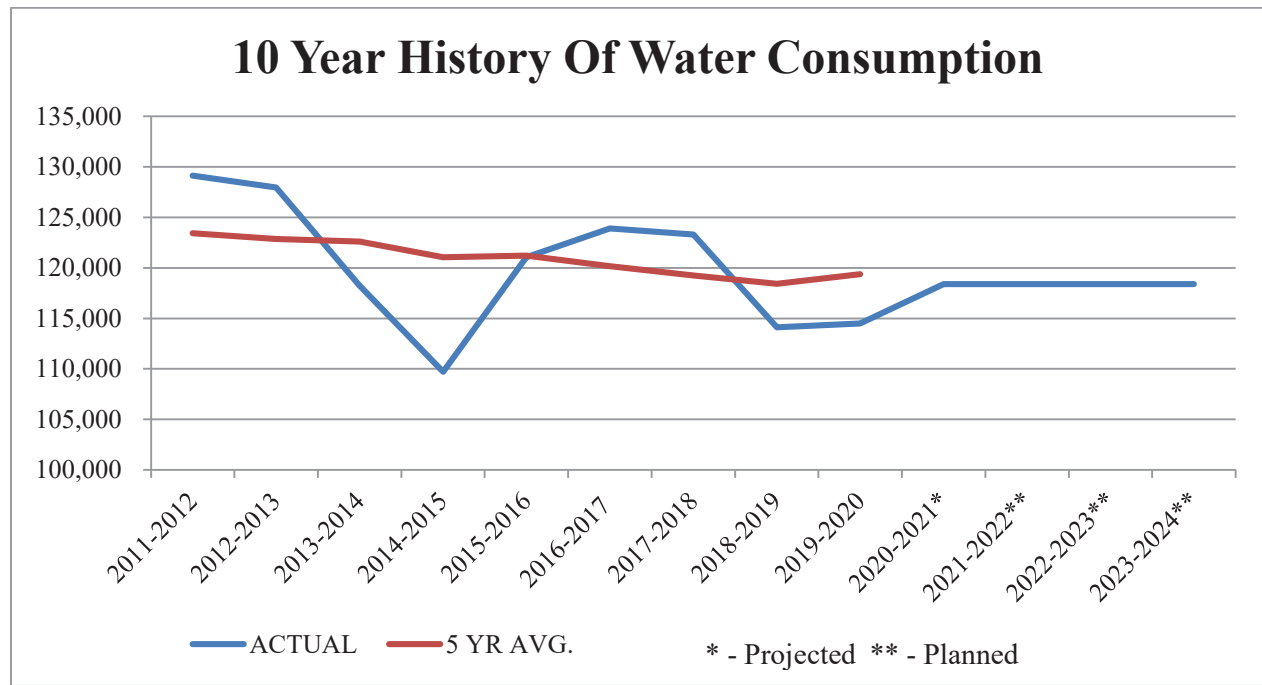
* Based on 90,000 gallons per year. Assumes no change in average consumption and service through a 5/8" meter.



The proposed rate increase for 2021-2022 is \$0.24 higher than the 5-year forecast. The 5-year forecast assumed the same level of property taxes (\$1 million) would be levied to support water main infrastructure improvements. The recommended budget and subsequent planning years propose shifting \$200,000 each year from property taxes to user rates to fund infrastructure improvements.

Other charges for services, excluding water rates, are expected to remain at 2020-2021 levels. Revenue from other charges is used to offset operating costs.

The 2021-2022 proposed rates use a 5-year moving average for planned consumption which smooths variances in consumption due to weather conditions. As shown below, there is a downward trend in water consumption in the City which is also happening at both regional and national levels. Lower water consumption will cause higher water rates as the cost of water and maintenance are spread over fewer units of consumption.



Interest

Interest income is projected to remain the same 2021-2022 as interest rates increase slightly. By state law, the City is limited in what securities it can invest in (mostly in governmental fixed income securities or bank certificates of deposit). The forecasted return on the City's general investments is expected to remain around 1.8% for 2021-2022.

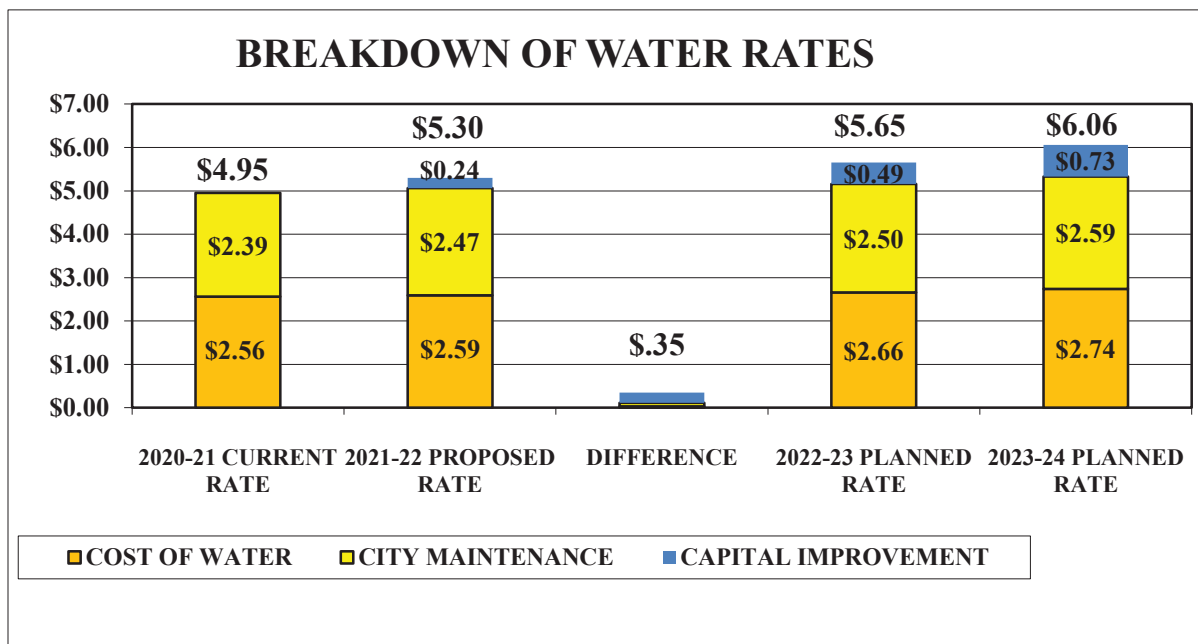
Property Taxes

The proposed budget includes \$1,300,000 in property taxes which will be used for capital improvements (\$800,000) and lead service line replacements (\$500,000).

Expense Assumptions

Proposed operating costs of the Water-Supply Receiving Fund (which excludes capital outlay and lead service line replacement) for fiscal year 2021-2022 are \$4,955,610, an increase of \$86,680, or 2% from the prior year's original budget. Capital outlay of \$1,855,000 and lead service line replacement of \$900,000 has been proposed, for a total budget of \$7,710,610.

As the chart below shows, the water rate basically consists of two costs: the cost of water purchased from Southeastern Oakland County Water Authority (SOCWA) and the City of Birmingham maintenance charge.



The cost of water is the single, largest expense in the Water-Supply System Receiving Fund. It comprises approximately 47% of the operating costs of the system. The City purchases its water from SOCWA. SOCWA is a regional water authority that supplies 11 communities with water. SOCWA purchases its water from the Great Lakes Water Authority (GLWA) and maintains the water mains and pumping stations that service its communities. SOCWA has estimated a rate increase to Birmingham of approximately 1.2%. The final will be determined after GLWA approves its rate increase in April 2021 or May 2021. This increase resulted in this component of the rate to increase \$.03.

The other component of the water rate is City maintenance. This includes operating costs other than water purchases and lead service line replacement less water service revenue and interest income. This component of the water rate is proposed to increase \$.08, or 3.3%. Operating costs, excluding the cost of water and lead service line replacement, are proposed to increase \$60,180, or 2%, over 2020-2021's original budget. The increase is the result of three factors. First, personnel costs increased \$13,000 as a result of a normal wage and benefit adjustments. Second, contractual services increased by \$18,650 for an increase in maintenance related costs. Last, depreciation is projected to increase \$20,600 as a result of infrastructure improvements.

In June 2018, the State of Michigan adopted the Lead and Copper Rule (LCR). The goal of the updated LCR is to protect public health by reducing lead and copper levels in drinking water. The rule requires water utilities to make an inventory of all water service connections, tell customers if they have a lead service line, and fully replace all lead service lines over the next 20 years. There is no funding from the State for this mandate. To continue the process of replacing the lead service lines, the proposed budget includes \$900,000 in other contractual services.

The City expects to replace water mains in connection with the street construction on Pierce St., Edgewood Dr., Redding Dr., and Oakland Ave. In addition, the City expects to perform

maintenance work on the Derby water tower. These projects will be funded out of the user rate, property taxes, and the water fund's reserves.

2022-2023 and 2023-2024 Assumptions

The planned rate for 2022-2023 is expected to increase \$.34, or 6.6% as a result of a 3% increase in water and a 1.2% increase in City maintenance costs, and an increase in capital improvements funded by the user rate.

The planned rate for 2023-2024 is expected to increase \$.41, or 7%, as a result of a 3% increase in water and an 4% increase in City maintenance costs, and an increase in capital improvements funded by the user rate.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
WATER SUPPLY SYSTEM FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER	PLANNED 2022-2023	PLANNED 2023-2024
				RECOMMEND 2021-2022		
<u>REVENUES</u>						
TAXES	998,537	1,500,000	1,499,930	1,297,940	1,097,940	897,940
INTERGOVERNMENTAL	2,075	2,070	2,060	2,060	2,060	2,060
CHARGES FOR SERVICES	4,415,231	4,791,930	4,791,930	5,078,610	5,373,690	5,707,900
INTEREST AND RENT	163,284	77,000	77,000	77,000	77,000	77,000
OTHER REVENUE	(755)	0	0	0	0	0
TRANSFERS IN	500,000	0	0	0	0	0
REVENUES	6,078,372	6,371,000	6,370,920	6,455,610	6,550,690	6,684,900
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	788,094	1,057,950	1,059,920	1,070,950	1,085,820	1,083,900
SUPPLIES	124,528	285,451	169,000	217,000	217,000	217,000
OTHER CHARGES	3,371,551	4,491,472	4,432,730	4,567,660	4,647,870	4,784,000
CAPITAL OUTLAY	987,998	2,856,305	1,560,000	1,855,000	1,235,000	2,700,000
EXPENDITURES	5,272,171	8,691,178	7,221,650	7,710,610	7,185,690	8,784,900
REVENUES OVER (UNDER) EXPENSES	806,201	(2,320,178)	(850,730)	(1,255,000)	(635,000)	(2,100,000)

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
WATER SUPPLY SYSTEM FUND

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	367,384	402,360	405,160	417,850	431,960	433,350
703.00	ADMINSTRATION COST	240,480	234,010	234,010	225,390	224,910	224,710
706.00	LABOR BURDEN	180,230	421,580	420,750	427,710	428,950	425,840
PERSONNEL SERVICES		788,094	1,057,950	1,059,920	1,070,950	1,085,820	1,083,900
SUPPLIES							
729.00	OPERATING SUPPLIES	87,133	235,451	124,000	172,000	172,000	172,000
747.00	WATER METERS	37,395	45,000	40,000	40,000	45,000	45,000
799.00	EQUIPMENT UNDER \$5,000	0	5,000	5,000	5,000	0	0
SUPPLIES		124,528	285,451	169,000	217,000	217,000	217,000
OTHER CHARGES							
802.01	AUDIT	4,468	4,550	4,550	4,640	4,740	4,830
811.00	OTHER CONTRACTUAL SERVICE	319,034	1,219,242	1,157,690	1,237,400	1,238,000	1,238,400
900.00	CONTRACTUAL PRINTING SVC	23,686	26,010	26,010	26,520	27,030	27,570
902.00	DEPT OF PUBLIC HEALTH FEE	8,859	6,000	6,000	6,000	6,000	6,000
920.00	ELECTRIC UTILITY	4,648	3,770	3,830	3,900	4,300	4,300
921.00	GAS UTILITY CHARGES	1,007	750	1,000	1,000	1,000	1,000
922.00	WATER UTILITY	2,648	2,100	2,650	2,650	2,950	2,950
924.00	WATER PURCHASES	1,975,461	2,099,600	2,099,600	2,126,100	2,188,300	2,251,800
941.00	EQUIPMENT RENTAL OR LEASE	155,539	180,000	184,000	189,400	189,400	189,400
955.01	TRAINING	46	2,700	1,300	2,700	3,000	3,000
955.03	MEMBERSHIP & DUES	0	250	0	250	250	250
955.04	CONFERENCES & WORKSHOPS	0	1,000	600	1,000	1,000	1,000
957.04	LIAB INSURANCE PREMIUMS	16,300	16,300	16,300	16,300	16,300	16,300
968.01	DEPRECIATION	859,855	929,200	929,200	949,800	965,600	1,037,200
OTHER CHARGES		3,371,551	4,491,472	4,432,730	4,567,660	4,647,870	4,784,000
CAPITAL OUTLAY							
981.01	PUBLIC IMPROVEMENTS	987,998	2,856,305	1,560,000	1,855,000	1,235,000	2,700,000
CAPITAL OUTLAY		987,998	2,856,305	1,560,000	1,855,000	1,235,000	2,700,000
WATER SUPPLY SYSTEM FUND TOTAL		5,272,171	8,691,178	7,221,650	7,710,610	7,185,690	8,784,900

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The decrease of \$63,451, or 27.0%, depicts the return to a normal budgeting amount.
2. **747.00 Water Meters** – The decrease of \$5,000, or 11.1%, represents the cost of compound meters replaced the prior year.
3. **981.01 Public Improvements** – The budget of \$1,855,000 is for the following water main improvements in conjunction with street improvement projects:

Pierce – (Lincoln – Bird)	\$575,000
Edgewood – (Lincoln – Southlawn)	50,000
Redding – (Lake Park – Woodward)	300,000
Oakland Ave. – (N. Old Woodward to Woodward)	10,000
Derby Water Tower Maintenance	200,000
Bridge Maintenance - Major	75,000
Unimproved Streets	525,000
Fairway Water Main Replacement	<u>120,000</u>
Total	<u><u>\$1,855,000</u></u>

Significant Notes to 2022-2023 Planned Amounts

1. **747.00 Water Meters** – The increase of \$5,000, or 12.5%, reflects the additional costs for standard meters for new construction and replacement meters.
2. **981.01 Public Improvements** – The \$1,235,000 budget is for water main improvements in conjunction with street improvement projects:

Old Woodward – PH III (Brown – Landon)	\$ 125,000
S. Old Woodward – S. End (Landon – Lincoln)	10,000
Hazel – (Old Woodward – Woodward)	25,000
Pembroke – (N. Eton – Edenborough)	125,000
Haynes – (Old Woodward – Woodward)	200,000
Derby Water Tower Rehabilitation	200,000
Unimproved Streets	525,000
Willits Alley Water Main	<u>25,000</u>
Total	<u><u>\$1,235,000</u></u>

<i>Significant Notes to 2023-2024 Planned Amounts</i>
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- 1. 981.01 Public Improvements** – The budget of \$2,700,000 is for water main improvements in conjunction with street improvement projects:

Oak St – (Westwood – Glenhurst) Quarton Lk PH II	\$ 100,000
N. Adams – (N. End – Federally Funded – 80% Grant)	60,000
Quarton Lake – Phase II - Local	500,000
Windemere – (N. Eton – St. Andrews)	315,000
Arlington – (Maple – Lincoln)	550,000
Shirley – (Maple – Lincoln)	500,000
Derby Water Main Replacement	600,000
Bridge Maintenance - Local	<u>75,000</u>
Total	<u>\$ 2,700,000</u>



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Sewage-Disposal Fund

The City of Birmingham disposes of sewage through two county-operated facilities. The easterly section of the City is served by the Southeastern Oakland County Sewage Disposal District (SOCSD) Twelve Towns Drain District. The central and westerly sections of the City are served by the Evergreen-Farmington Drain District. The Detroit Sewage Treatment facility treats sewage flows from both districts.

The City's sewer system consists of approximately 116 miles of sewers. Birmingham residents located in the Evergreen-Farmington Drain District are also served by three Combined Sewer Overflow (CSO) retention-treatment basins, which were built to hold combined flow that otherwise would overwhelm the sewer system during heavy rainstorms. Previously, 33 outlet pipes dumped untreated waste into the Rouge River during storms. When the basins went on-line, the overflows were capped, preventing raw sewage from entering the river from those pipes.

Pursuant to Chapter 114, Article IV, Section 114-298 of the City of Birmingham Code, sewer rates are as follows:

Sewer Service Rate

For each 1,000 gallons, or part thereof. \$ 8.21

Pursuant to Chapter 114, Article VI, Section 114-401 of the City of Birmingham Code, storm water rates are as follows:

Evergreen-Farmington Sewage Disposal District		
For each Equivalent Storm Water Unit (ESWU)		
Quarterly fixed fee		\$ 54.75
Monthly fixed fee		\$ 18.25
South Oakland County (GWK) Sewage Disposal District		
For each Equivalent Storm Water Unit (ESWU)		
Quarterly fixed fee		\$ 64.25
Monthly fixed fee		\$ 21.42

Revenue Assumptions

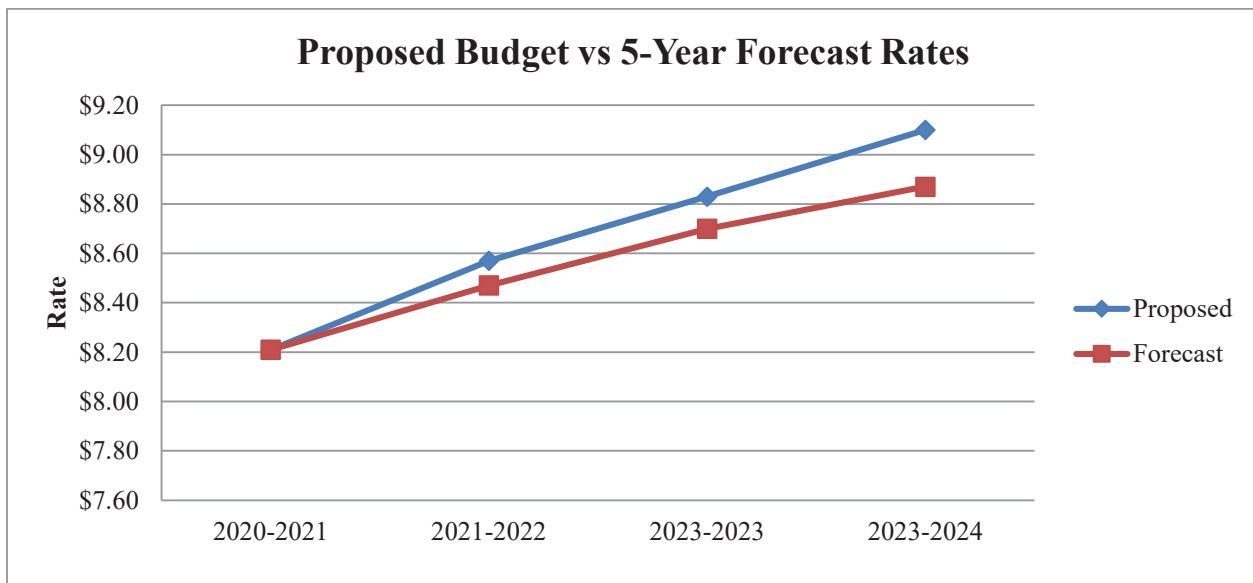
Total revenues are proposed to decrease \$892,900, or 7.9%, to \$10,433,750. Revenues consist of charges for services, property taxes, intergovernmental revenue, and interest income. The decrease is primarily the result of a decrease in taxes due to sewer bonds being paid off.

Charges for Services

Of the \$10,433,750 in total revenue, charges for services represent \$9,961,080, or 95%. Sanitary sewage and storm water disposal charges total \$9,891,080 and represent 99% of the overall charges for services revenue and 95% of the total revenue budget. An increase of \$.36, or 4%, to the existing rate has been recommended for 2021-2022, which will affect the average residential sewer bill as follows:

Average Annual Bill	Existing Rate (\$8.21 /1000 gal.)	Recommended Rate (\$8.57/1000 gal.)	Annual Increase In Dollars	Percentage Increase
Cost of Sanitary Sewage Disposal	\$738.90	\$771.30	\$32.40	4.4%

* Based on 90,000 gallons per year. This assumes no change in average consumption and service through a 5/8" meter.



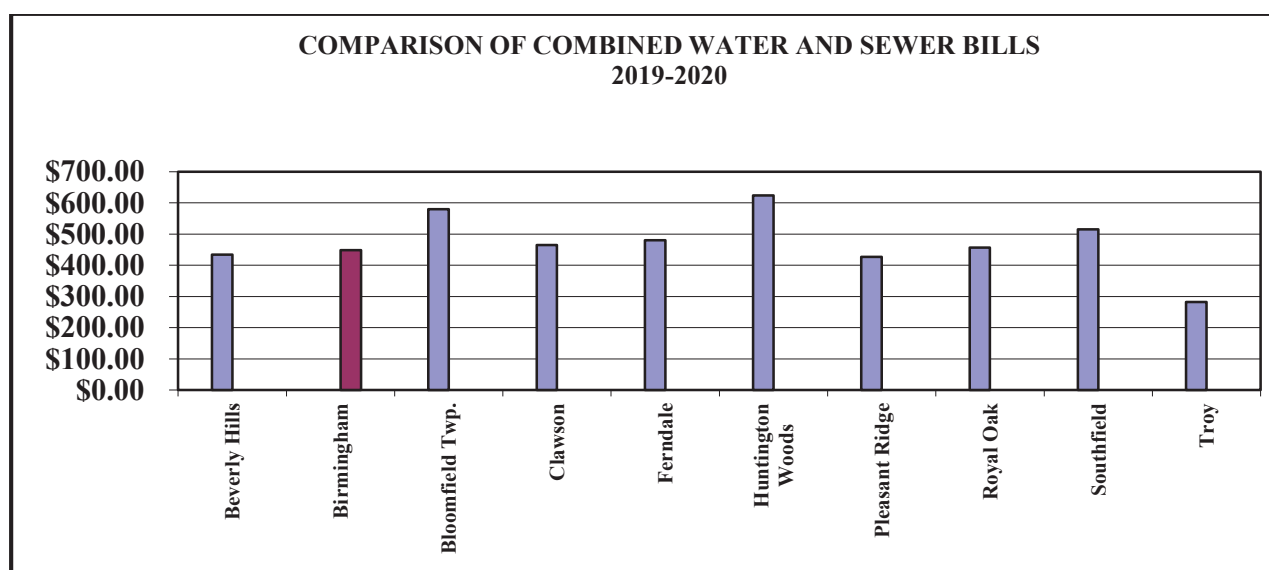
The 2021-2022 proposed rate of \$8.57 is slightly higher than the forecasted rate of \$8.47 mainly due to higher proposed sewage disposal costs than what was originally forecasted.

The rate increase of \$.36, or 4.4%, is mainly the result of higher sewage disposal costs related to the Great Lakes Water Authority and Oakland County Water Resources Commission (see *Expense Assumptions*).

Below are projected rate increases for the two storm water districts:

Annual Storm Water Bill	Existing Rate (per ESWU)	Recommended Rate (per ESWU)	Annual Increase In Dollars	Percentage Increase
Evergreen-Farmington	\$219	\$227	\$8	3.6%
Southeast Oakland	\$257	\$267	\$10	3.9%

Below is a comparison of the City's 2020-2021 combined water and sewer quarterly bill to other local communities based on a water usage of 30,000 gallons and any other quarterly fixed fees:



Property Taxes

Property taxes of \$394,200, or 4%, of total revenue are recommended. The property taxes will be used to make debt-service payments on the following sewer-related debt: George W. Kuhn Drain bonds.

Intergovernmental Revenue

This revenue represents reimbursement from the State of Michigan - Local Community Stabilization Authority for debt service related property taxes lost as a result of personal property tax exemptions filed by businesses.

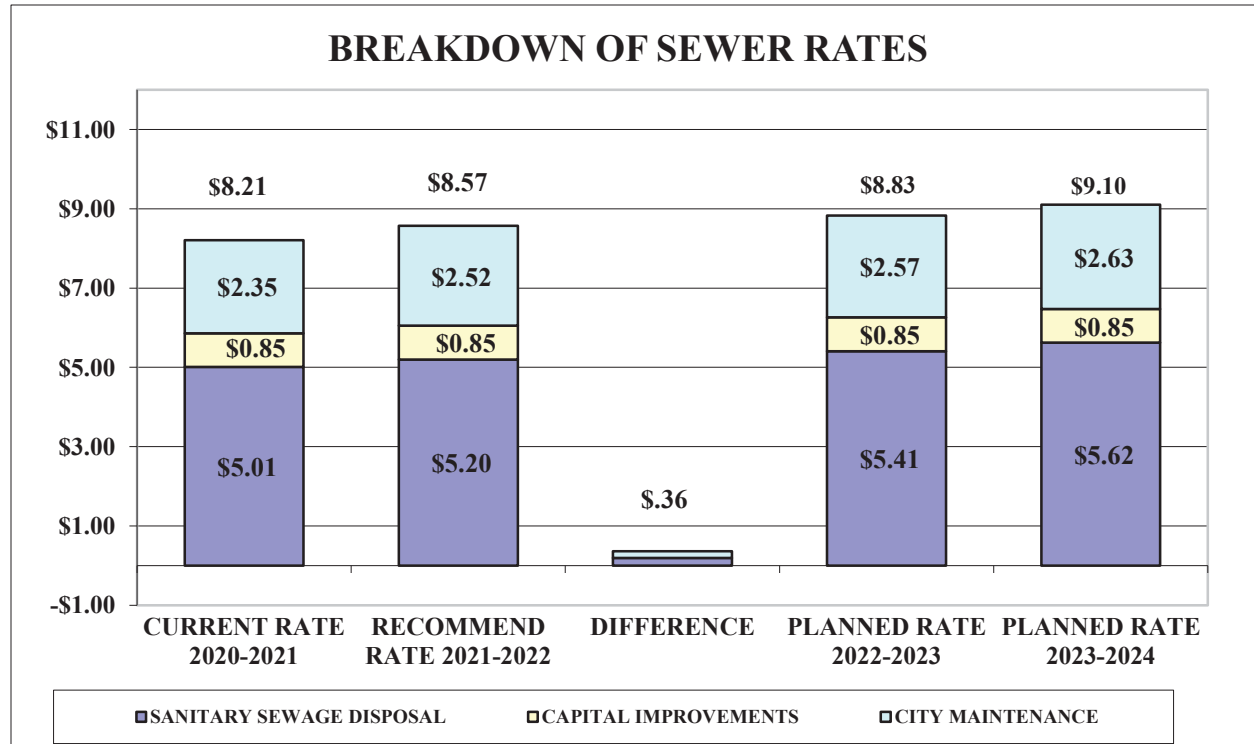
Interest

Interest income is proposed to remain the same. By state law, the City is limited in what securities it can invest in (mostly in governmental fixed income securities or bank certificates of deposit). The forecasted return on the City's general investments is 1.8% in 2021-2022 through 2023-2024.

Expense Assumptions

Recommended operating costs (which excludes capital outlay and debt service) of the Sewage Disposal Fund for fiscal year 2021-2022 are \$10,328,080, an increase of \$602,340, or 6.2% from the prior year's original budget. Capital outlay totaling \$1,760,000 and debt service of \$26,850 are also recommended, for a total budget of \$12,114,930.

As the chart below shows, the sewer rate basically comprises three components: sewage treatment costs, sewer improvement charges, and City maintenance costs.



Sanitary Sewage Disposal

The cost of sanitary sewage disposal is the largest expense in the Sewage Disposal Fund. It comprises 68% of the operating costs of the system. The cost of sewage disposal consists of the Oakland County Water Resources Commissioner (WRC) maintenance charges and the Great Lakes Water Authority (GLWA) treatment charges. This portion of the rate is anticipated to increase \$.19, or 3.7% as a result of an approximate 4% increase in costs.

Storm Water

Storm water consists of charges from the George W. Kuhn Drain and the three combined sewer overflow facilities in the Evergreen-Farmington Sewage Disposal District. George W. Kuhn Drain charges for storm water are anticipated to increase 4% while storm water charges for Evergreen-Farmington are anticipated to increase 4%. Storm water is billed to each property based on the size of the property and the amount of runoff derived from it. For more information on the City's

storm water policy and rate determination, please see our website at www.bhamgov.org/stormwater.

City Maintenance

Operating expenses other than sanitary sewage and storm water disposal represent the City's maintenance expenses. The City's maintenance expense is budgeted to increase \$228,170, or 8.5% from the 2020-2021 original budget. The increase is mainly the result of an increase in contract maintenance expense (sewer cleaning and inspections) of \$200,000. The increase in maintenance costs resulted in an increase of \$.17 to the rate.

Capital Improvements

The \$1,760,000 is for sewer improvements in conjunction with street projects (\$1,260,000) on Oakland, Pierce St., Redding, Edgewood, the 8 Mile storage tank, local unimproved roads and for sewer lining (\$500,000). These projects will be financed by sewer rates and reserves of the system.

Debt Service

Debt service costs for 2021-2022 include payment of interest of \$26,850 for the George W. Kuhn Drain bonds. The George W. Kuhn is funded by a property tax levy within the City's operating millage.

2022-2023 and 2023-2024 Assumptions

The planned rate for 2022-2023 is expected to increase \$.26, or 3%. Assumptions used for this planned rate include a 4% overall increase in sanitary sewage disposal costs and a 2% increase in net other operating costs.

The planned rate for 2023-2024 is expected to increase \$.27, or 3%. Assumptions used for this planned rate include a 4% overall increase in sanitary sewage disposal costs and a 2% increase in net other operating costs.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SEWAGE DISPOSAL FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY	BUDGET	PROJECTED	MANAGER	PLANNED	PLANNED
	2019-2020	2020-2021	2020-2021	RECOMMEND	2022-2023	2023-2024
<u>REVENUES</u>						
TAXES	1,687,429	1,694,380	1,695,620	397,670	318,120	315,230
INTERGOVERNMENTAL	596,521	3,530	3,470	3,470	3,470	3,470
CHARGES FOR SERVICES	8,775,523	9,560,110	9,560,110	9,875,610	10,200,950	10,505,680
INTEREST AND RENT	179,076	68,630	68,630	75,000	75,000	75,000
OTHER REVENUE	460	0	0	0	0	0
REVENUES	11,239,009	11,326,650	11,327,830	10,351,750	10,597,540	10,899,380
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	451,864	512,840	508,770	506,350	509,860	509,510
SUPPLIES	32,991	93,440	68,500	75,000	75,000	75,000
OTHER CHARGES	8,985,509	9,485,713	9,367,720	9,746,730	10,070,590	10,412,610
CAPITAL OUTLAY	852,432	3,350,193	2,974,950	1,760,000	1,995,000	2,135,000
DEBT SERVICE	83,444	48,630	48,630	26,850	17,910	10,620
EXPENDITURES	10,406,240	13,490,816	12,968,570	12,114,930	12,668,360	13,142,740
REVENUES OVER (UNDER) EXPENSES	832,769	(2,164,166)	(1,640,740)	(1,763,180)	(2,070,820)	(2,243,360)

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SEWAGE DISPOSAL FUND

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	94,167	116,940	116,940	121,100	124,670	125,000
703.00	ADMINSTRATION COST	310,120	304,950	304,950	293,790	293,100	292,870
706.00	LABOR BURDEN	47,577	90,950	86,880	91,460	92,090	91,640
PERSONNEL SERVICES		451,864	512,840	508,770	506,350	509,860	509,510
SUPPLIES							
729.00	OPERATING SUPPLIES	32,991	90,940	66,000	72,500	72,500	72,500
799.00	EQUIPMENT UNDER \$5,000	0	2,500	2,500	2,500	2,500	2,500
SUPPLIES		32,991	93,440	68,500	75,000	75,000	75,000
OTHER CHARGES							
801.02	OTHER LEGAL	13,589	10,000	10,000	10,000	10,000	10,000
802.01	AUDIT	8,852	9,010	9,010	9,190	9,390	9,580
811.00	OTHER CONTRACTUAL SERVICE	625,843	651,313	540,090	410,000	410,000	410,000
920.00	ELECTRIC UTILITY	0	0	0	0	0	0
925.01	GWK SANITARY SEWAGE TREATMENT	819,654	819,050	819,050	851,810	885,880	921,320
925.02	GWK STORM WATER TREATMENT	1,306,757	1,333,540	1,333,540	1,386,880	1,442,360	1,500,060
925.03	EVER/FARM SEWAGE TREATMT	3,049,609	3,290,260	3,290,260	3,421,870	3,558,750	3,701,100
927.01	ACACIA PARK CSO MAINTENAN	241,284	270,100	270,100	280,900	292,140	303,830
927.02	BIRMINGHAM CSO MAINTENANC	791,114	858,950	858,950	893,310	929,040	966,210
927.03	BLOOMFIELD CSO MAINTENANCE	260,277	282,520	282,520	293,820	305,580	317,810
937.04	CONTRACT MAINTENANCE	0	0	3,630	200,000	200,000	200,000
941.00	EQUIPMENT RENTAL OR LEASE	25,417	35,000	25,000	35,000	35,000	35,000
955.01	TRAINING	0	1,900	1,500	2,000	2,000	2,000
955.03	MEMBERSHIP & DUES	3,888	4,000	4,000	4,000	4,000	4,000
957.04	LIAB INSURANCE PREMIUMS	29,090	29,090	29,090	29,090	29,090	29,090
962.00	MISCELLANEOUS	191	250	250	250	250	250
968.01	DEPRECIATION	1,809,944	1,890,730	1,890,730	1,918,610	1,957,110	2,002,360
OTHER CHARGES		8,985,509	9,485,713	9,367,720	9,746,730	10,070,590	10,412,610
CAPITAL OUTLAY							
981.01	PUBLIC IMPROVEMENTS	641,488	2,553,139	2,094,950	1,260,000	1,245,000	1,635,000
981.02	SEWER IMPROVEMENTS	210,944	797,054	880,000	500,000	750,000	500,000
985.69	CATALPA DRIVE SEWER - BEVERLY HILL	0	0	0	0	0	0
CAPITAL OUTLAY		852,432	3,350,193	2,974,950	1,760,000	1,995,000	2,135,000
DEBT SERVICE							
995.05	SEWER IMPROVEMENT BOND INTEREST	35,836	11,050	11,050	0	0	0
995.06	KUHN DRAIN BOND INTEREST	42,579	35,570	35,570	26,850	17,910	10,620
995.07	NORTH ARM BOND INTEREST	5,029	2,010	2,010	0	0	0
DEBT SERVICE		83,444	48,630	48,630	26,850	17,910	10,620
SEWAGE-DISPOSAL FUND TOTAL		10,406,240	13,490,816	12,968,570	12,114,930	12,668,360	13,142,740

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The decrease of \$18,440, or 20.3%, depicts the return to a normal budgeting amount.
2. **811.00 Other Contractual Service** – The decrease of \$341,313, or 52.4%, is associated with outside engineering services for projects completed in the prior year.
3. **981.01 Public Improvements** – The \$1,260,000 is for sewer improvements in conjunction with street projects:

Oakland (N. Old Woodward – Woodward)	\$ 10,000
Pierce St. (Bird – Lincoln)	75,000
Redding (Lake Park – Woodward)	200,000
Edgewood (Lincoln – Southlawn)	250,000
8 Mile Storage Tank (OCWRC)	325,000
Unimproved Road Estimate	<u>400,000</u>
Total	<u>\$1,260,000</u>

4. **981.02 Sewer Improvements** – The budget of \$500,000 represents the annual sewer rehabilitation program.
5. **995.04 through 995.07 Sewer-Related Bond Interest** – These accounts represent the interest on all sewer-related bonds.

Significant Notes to 2022-2023 Planned Amounts

1. **811.00 Other Contractual Services** – The increase of \$100,000, or 32.3%, represents the cost of the sewer root treatment program.
2. **981.01 Public Improvements** – The budget of \$1,245,000 is for sewer improvements in conjunction with street projects:

Old Woodward – Phase III (Brown – Landon)	\$ 200,000
S. Old Woodward – S. End (Landon – Lincoln)	550,000
Hazel – (Old Woodward – Woodward)	10,000
Unimproved Road Estimate	400,000
Henrietta and Pierce – Alley	25,000
Willits - Alley	50,000
Haynes – (Old Woodward – Woodward)	<u>10,000</u>
Total	<u>\$1,245,000</u>

3. **981.02 Sewer Improvements** – The budget of \$750,000 depicts the cost for the annual sewer rehabilitation program (\$500,000) and backyard sewer linings (\$250,000).
4. **995.04 through 995.07 Sewer-Related Bond Interest** – These accounts represent the interest on all sewer-related bonds.

<i>Significant Notes to 2023-2024 Planned Amounts</i>
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1. **981.01 Public Improvements** – The budget of \$1,635,000 is for sewer improvements in conjunction with street projects:

Oak (Westwood – Glenhurst)	\$ 185,000
Westwood/Glenhurst/Lyonhurst/Brookwood (Backyard Sewer Plan)	500,000
N. Adams (N. End) Federal Grant Funding	60,000
N. Old Woodward – Oak to Woodward	15,000
Windemere (N. Eton – St Andrews)	425,000
Arlington (Maple – Lincoln)	25,000
Shirley (Maple – Lincoln)	25,000
Unimproved road estimate	<u>400,000</u>
Total	<u><u>\$1,635,000</u></u>

2. **981.02 Sewer Improvements** – The budget of \$500,000 is for the annual sewer rehabilitation program.
3. **995.04 through 995.07 Sewer-Related Bond Interest** – These accounts represent the interest on all sewer-related bonds.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Lincoln Hills Golf Course

Lincoln Hills opened in 1964 and was designed by Jerry Matthews. It is located at 2666 West Fourteen Mile Road and is one of two municipal golf courses owned by the City of Birmingham. With its unique elevation changes, tree-lined fairways and alternative tee boxes, it makes for a very challenging round of golf. The golf course total yardage is just under 3,000 and plays to a par 35.

Services Provided

- Well maintained and manicured 9-holes with three sets of tees to begin play;
- Practice Area includes a practice putting green, practice chipping green and twelve (12) hitting stations for full swings into netting system;
- Stocked Pro Shop with golf balls, golf gloves, Men's and Ladies apparel, headwear and accessories;
- Power Carts, Adaptive Cart, and Pull Carts available;
- Private and Group golf instruction by PGA professional;
- Robust Junior Golf Program for all ages and levels to promote the "Game of a Lifetime";
- Lincoln Hills is the host for the Groves High School golf teams;
- Numerous golf leagues offered;
- Dining area that offers a variety of burgers, grilled chicken, assorted sandwiches, fresh salads, non-alcoholic beverages, beer, wine and buffet menus for tournaments and events;
- Club Tournaments for the members and their guests:
 - Cinco de Mayo
 - Nine & Dine Themed Events (Three tournaments each season)
 - Club Championship
 - Junior Club Championship
 - Parent/Child Tournaments
- Winter Sports are offered to the residents during the winter which includes sledding, snowshoeing and cross-country skiing;
- Informational website to keep all members updated of everything that goes on at Lincoln Hills – www.golfbirmingham.org.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LINCOLN HILLS GOLF COURSE
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
CHARGES FOR SERVICES	598,357	716,400	749,150	760,150	760,150	760,150
INTEREST AND RENT	101,462	62,500	48,000	53,000	58,000	63,000
OTHER REVENUE	514	300	400	400	400	400
REVENUES	700,333	779,200	797,550	813,550	818,550	823,550
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	243,189	315,160	315,160	318,070	317,950	317,820
SUPPLIES	80,528	123,756	101,430	98,680	98,930	94,930
OTHER CHARGES	173,093	182,785	191,340	191,420	192,320	201,360
CAPITAL OUTLAY	57,140	21,000	17,000	51,000	36,000	7,000
TRANSFERS OUT	200,000	100,000	100,000	100,000	100,000	100,000
EXPENDITURES	753,950	742,701	724,930	759,170	745,200	721,110
REVENUES OVER (UNDER) EXPENSES	(53,617)	36,499	72,620	54,380	73,350	102,440

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
LINCOLN HILLS GOLF COURSE

597-753.001-

		MANAGER				
ACCT.	ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM. DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES						
702.00	SALARIES & WAGES DIRECT	167,628	240,170	240,170	242,650	242,750
703.00	ADMINSTRATION COST	18,840	19,190	19,190	17,870	17,700
706.00	LABOR BURDEN	56,721	55,800	55,800	57,550	57,370
PERSONNEL SERVICES		243,189	315,160	315,160	318,070	317,820
SUPPLIES						
729.00	OPERATING SUPPLIES	54,969	72,951	59,430	57,930	54,930
740.00	FOOD & BEVERAGE	12,736	20,000	20,000	20,000	20,000
750.00	BEER AND WINE PURCHASES	4,024	8,000	8,000	8,000	8,000
751.00	MERCHANDISE	6,408	12,000	12,000	12,000	12,000
799.00	EQUIPMENT UNDER \$5,000	2,391	10,805	2,000	750	0
SUPPLIES		80,528	123,756	101,430	98,680	94,930
OTHER CHARGES						
802.01	AUDIT	742	760	760	770	810
811.00	OTHER CONTRACTUAL SERVICE	33,138	20,350	23,380	24,150	24,050
818.06	CONTRACTUAL ALARM	1,861	1,840	1,970	1,970	1,970
901.00	PRINTING & PUBLISHING	1,413	1,700	2,380	1,700	1,700
901.04	MARKETING & ADVERTISING	4,435	5,000	5,000	5,000	5,000
920.00	ELECTRIC UTILITY	11,209	20,000	20,000	20,000	20,000
921.00	GAS UTILITY CHARGES	1,157	1,500	1,500	1,500	1,500
922.00	WATER UTILITY	2,207	5,450	2,950	5,450	5,450
930.05	BUILDING MAINTENANCE	0	0	0	0	10,000
941.00	EQUIPMENT RENTAL OR LEASE	43,980	50,005	55,000	55,000	55,000
955.01	TRAINING	973	1,400	1,100	1,100	1,100
955.03	MEMBERSHIP & DUES	281	480	0	480	480
955.04	CONFERENCES & WORKSHOPS	409	1,000	1,000	1,000	1,000
956.04	LIQUOR LICENSE	1,253	1,300	1,300	1,300	1,300
957.04	LIAB INSURANCE PREMIUMS	13,947	15,000	15,000	15,000	15,000
968.01	DEPRECIATION	56,088	57,000	57,000	57,000	57,000
972.00	FURNITURE	0	0	3,000	0	0
OTHER CHARGES		173,093	182,785	191,340	191,420	201,360
CAPITAL OUTLAY						
981.01	PUBLIC IMPROVEMENTS	57,140	21,000	17,000	51,000	7,000
CAPITAL OUTLAY		57,140	21,000	17,000	51,000	7,000
TRANSFERS OUT						
999.10	TRANSFER TO GENERAL FUND	200,000	100,000	100,000	100,000	100,000
TRANSFERS OUT		200,000	100,000	100,000	100,000	100,000
LINCOLN HILLS GOLF COURSE TOTAL		753,950	742,701	724,930	759,170	721,110

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The decrease of \$15,021, or 20.6%, shows the return to normal budgeting amounts.
2. **799.00 Equipment Under \$5,000** – The budget of \$750 represents the cost of a new grill and a new weed whip.
3. **811.00 Other Contractual Service** – The increase of \$3,800, or 18.7%, depicts the costs associated to credit card machine fees, grease trap maintenance, and cleaning out the fuel tanks.
4. **941.00 Equipment Rental or Lease** – The increase of \$4,995, or 10.0%, represents the new cart contract increase and additional carts.
5. **981.01 Public Improvements** – The budget of \$51,000 is for the reconstruction of the hole 1 tee area (\$30,000), walking bridge over hole 5 creek (\$5,000), the addition of a new bunker on hole 1 (\$6,000), and repairs to the retaining wall above the pond (\$10,000).
6. **999.10 Transfer to General Fund** – The transfer of \$100,000 represents a partial repayment of a series of loans to the golf course from the General Fund for clubhouse renovation and deficits incurred during the economic downturn.

Significant Notes to 2022-2023 Planned Amounts

1. **981.01 Public Improvements** – The \$36,000 is for the renovation of the maintenance building (\$10,000), a new wash pad for equipment (\$6,000), new trees behind hole 7 green (\$10,000), and a new pergola at teaching area (\$10,000).

Significant Notes to 2023-2024 Planned Amounts

1. **981.01 Public Improvements** – The budget of \$7,000 is associated to adding a bunker to hole 6 fairway.

FUND SUMMARY

Springdale Golf Course

Springdale dates back to 1929 and was designed by Jerry Matthews. It is located at 316 Strathmore Road and is one of two municipal golf courses owned by the City of Birmingham. It is one of the “Best Kept Secrets” in Oakland County. The golf course total yardage is just under 3,000 and plays to a par 34 and is enjoyed by all ages.

Services Provided

- Well maintained and manicured 9-holes with three sets of tees to begin play;
- Practice Area includes a practice putting green and five (5) hitting stations for full swings into netting system;
- Pro Shop is stocked with golf balls, golf gloves, headwear and accessories;
- Power Carts, Adaptive Cart and Pull Carts available;
- Private and Group golf instruction by PGA professional;
- Springdale is the host for the Seaholm High School golf teams;
- Numerous golf leagues offered;
- Dining area that offers a variety of burgers, grilled chicken, assorted sandwiches, fresh salads, non-alcoholic beverages, beer, wine and buffet menus for tournaments and events;
- Club Tournaments for the members and their guests:
 - Cinco de Mayo
 - Nite Golf Tournaments (Three tournaments each season)
 - Nine & Dine Themed Events (Three tournaments each season)
 - Club Championship
 - Junior Club Championship
 - Parent/Child Tournaments
- A beautiful park that may be rented out for all types of events that offers a picnic pavilion, children’s playground and picnic facilities;
- Informational website to keep all members updated of everything that goes on at Springdale GC – www.golfbirmingham.org.

CITY OF BIRMINGHAM
2020-2021 RECOMMENDED BUDGET
SPRINGDALE GOLF COURSE
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
CHARGES FOR SERVICES	456,276	491,300	489,960	493,300	500,300	500,300
INTEREST AND RENT	26,045	25,870	25,870	25,870	25,870	25,870
OTHER REVENUE	119	200	200	200	200	200
REVENUES	482,440	517,370	516,030	519,370	526,370	526,370
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	244,107	273,550	273,550	275,930	275,840	275,710
SUPPLIES	59,504	103,002	87,500	86,550	84,150	82,740
OTHER CHARGES	160,512	175,345	191,560	189,100	185,920	189,240
CAPITAL OUTLAY	10,375	60,000	99,000	30,000	555,000	55,000
EXPENDITURES	474,498	611,897	651,610	581,580	1,100,910	602,690
REVENUES OVER (UNDER) EXPENSES	7,942	(94,527)	(135,580)	(62,210)	(574,540)	(76,320)

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
SPRINGDALE GOLF COURSE

584-753.001-

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	165,413	197,490	197,490	199,470	199,560	199,590
703.00	ADMINSTRATION COST	18,840	19,190	19,190	17,870	17,770	17,700
706.00	LABOR BURDEN	59,854	56,870	56,870	58,590	58,510	58,420
PERSONNEL SERVICES		244,107	273,550	273,550	275,930	275,840	275,710
SUPPLIES							
729.00	OPERATING SUPPLIES	44,962	73,502	56,800	56,550	53,750	52,740
740.00	FOOD & BEVERAGE	8,785	15,000	15,000	15,000	15,000	15,000
750.00	BEER AND WINE PURCHASES	3,959	7,500	8,000	8,000	8,000	8,000
751.00	MERCHANDISE	1,393	7,000	7,000	7,000	7,000	7,000
799.00	EQUIPMENT UNDER \$5,000	405	0	700	0	400	0
SUPPLIES		59,504	103,002	87,500	86,550	84,150	82,740
OTHER CHARGES							
802.01	AUDIT	742	760	760	770	790	810
811.00	OTHER CONTRACTUAL SERVICE	27,592	27,250	35,815	33,600	30,600	33,600
818.06	CONTRACTUAL ALARM	1,012	1,000	1,050	1,050	1,050	1,050
901.00	PRINTING & PUBLISHING	1,171	1,700	2,350	2,350	2,350	2,350
901.04	MARKETING & ADVERTISING	1,185	5,000	7,000	7,000	7,000	7,000
920.00	ELECTRIC UTILITY	7,926	10,000	10,000	10,000	10,000	10,000
921.00	GAS UTILITY CHARGES	2,846	3,250	3,250	3,250	3,250	3,250
922.00	WATER UTILITY	1,632	2,500	2,500	2,500	2,500	2,500
941.00	EQUIPMENT RENTAL OR LEASE	44,625	51,005	56,000	56,000	56,000	56,000
955.01	TRAINING	1,382	1,400	1,330	1,300	1,100	1,400
955.03	MEMBERSHIP & DUES	281	480	480	480	480	480
955.04	CONFERENCES & WORKSHOPS	0	700	725	500	500	500
956.04	LIQUOR LICENSE	1,253	1,300	1,300	1,300	1,300	1,300
957.04	LIAB INSURANCE PREMIUMS	13,947	15,000	15,000	15,000	15,000	15,000
968.01	DEPRECIATION	54,918	54,000	54,000	54,000	54,000	54,000
OTHER CHARGES		160,512	175,345	191,560	189,100	185,920	189,240
CAPITAL OUTLAY							
972.00	FURNITURE	0	0	3,000	5,000	0	0
981.01	PUBLIC IMPROVEMENTS	10,375	60,000	96,000	25,000	555,000	55,000
CAPITAL OUTLAY		10,375	60,000	99,000	30,000	555,000	55,000
SPRINGDALE GOLF COURSE TOTAL							
		474,498	611,897	651,610	581,580	1,100,910	602,690

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **729.00 Operating Supplies** – The decrease of \$16,952 or 23.1%, is the result of an encumbrance carryover from 2019-2020 which increased the budget for 2020-2021.
2. **811.00 Other Contractual Services** – The increase of \$6,350, or 23.3% is primarily the result of new green-side fairways.
3. **901.04 Marketing & Advertising** – The increase of \$2,000, or 40.0%, represents the increase in charges for advertisements in various publications.
4. **941.00 Equipment Rental or Lease** – The increase of \$4,995, or 9.8%, shows the cost difference of a new lease and new equipment from the prior year budget.
5. **972.00 Furniture** – The budget of \$5,000 reflects the purchase of new tables and chairs for inside the clubhouse.
6. **981.01 Public Improvements** – The budget of \$25,000 is comprised of a new wash pad (\$5,000), an added rain shelter (\$10,000), and additional light poles for the parking lot (\$10,000).

Significant Notes to 2022-2023 Planned Amounts

1. **811.00 Other Contractual Services** – The decrease of \$3,000, or 8.9%, is primarily due to the costs of green-side fairways completed in the prior year.
2. **981.01 Public Improvements** – The budget of \$555,000 reflects the cost associated to a new irrigation system (\$500,000), new cart path at #6 and resurfacing of #7 path (\$35,000), new wash pad (\$6,000), new standup refrigerator (\$4,000), and clubhouse bathroom renovations (\$10,000).

Significant Notes to 2023-2024 Planned Amounts

1. **811.00 Other Contractual Services** – The increase of \$3,000, or 9.8%, is the cost needed to deep tine the fairways.
2. **981.01 Public Improvements** – The budget of \$55,000 is comprised of new blinds in the restaurant (\$5,000), adding a chipping area (\$20,000) and cape sealing of the parking lot (\$30,000).

INTERNAL SERVICE FUNDS

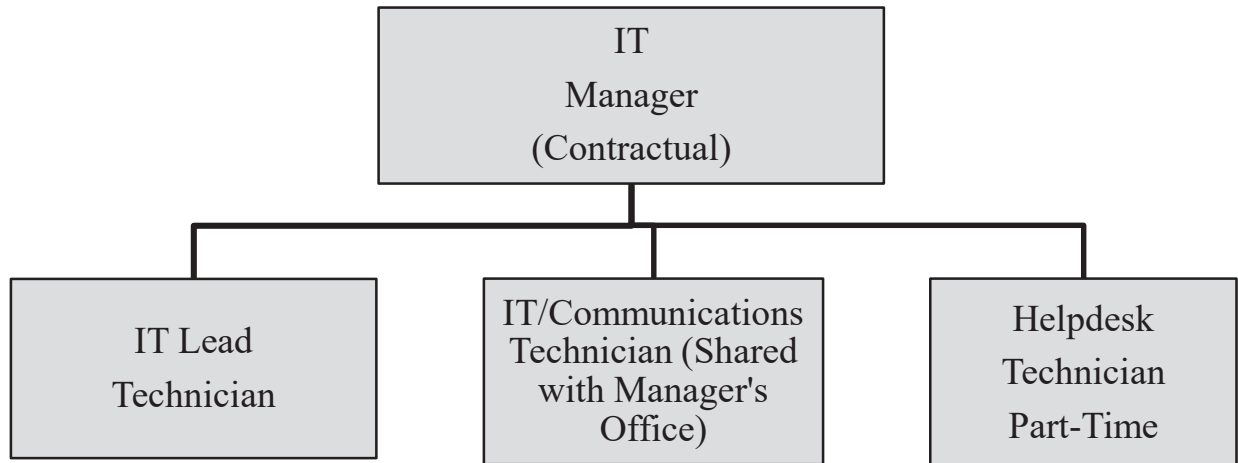
Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The main purpose of Internal Service Funds is to identify and allocate costs related to the provision of specific goods and services. An equipment-rental charge is included in the budgets of the respective activities that use the services.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

DEPARTMENT SUMMARY

Information Technology



The IT department has changed one of the part time personnel to full time and are splitting that person with the communications department having found a person with the skills and training that fit the needs of both departments. To that end we have modified our organizational chart and staff positions accordingly. We are moving the previous IT technician position to IT Lead Technician, creating the IT/Communications Technician position and modifying the assistant IT position to a more general Helpdesk Technician position. This organizational chart more closely describes our current IT department makeup at this time.

The IT Department is responsible for providing the infrastructure for automation. It implements the governance for the use of network and operating systems, and it assists the other departments by providing them the functionality they need to efficiently service the City's residents.

It's important to note that although the IT department implements and facilitates the flow of information and its security, it doesn't create the policy that defines which information is correct or accessible to others.

Governance refers to the implementation of operational parameters for working IT systems and those individuals' use of IT systems, architecture, and networks. The governance of the master data is based on workflow processes that integrate business rules and subject matter domain expertise. This is part of the conventional IT security as well as the data assurance for which the IT department is also responsible.

Infrastructure refers to the hardware components, the network, the circuitry, and all other equipment necessary to make an IT system function according to the established needs and system "size" of the company.

Functionality is perhaps the most apparent task performed by the IT department. It refers to creating and maintaining operational applications; developing, securing, and storing electronic data that belongs to the organization; and assisting in the use of software and data management to all functional areas of the organization.

Services Provided by Information Technology

- Evaluate and implement technological advancements targeted to enhance operating efficiencies.
- Maintain the day-to-day operations of network, computer equipment, software, telephone, Audio Visual and other communication systems to ensure uninterrupted service.
- Planning and implementing information security, recovery, compliance and integrity as well as policies and procedures in those areas.
- Centralized recommendation, purchase and installation of hardware and software used by departments.
- The department strives to help improve productivity and provide for an extensive range of business activities. This includes examining the information / technology needs of City departments to provide the best information available for management decision making.
- Acts as a liaison between City staff users, outside contractors, hardware vendors, and software vendors in support, training and evaluation of hardware and software.
- Focus on developing and implementing solutions across all departments, which will enhance service to residents and minimize costs.

FUND SUMMARY

Computer Equipment Fund

Revenue Assumptions

Revenue in the Computer Equipment Fund is derived primarily from rental charges to other user departments of the City. Departments are charged a rate sufficient to cover all operating costs of the fund, plus a provision for depreciation. Operating costs include such items as personnel, computer and telephone maintenance charges, computer-software upgrades and connectivity charges for the City's wide-area network. The proposed computer-equipment rental charges for fiscal year 2021-2022, 2022-2023 and 2023-2024 were calculated to provide \$785,680, \$903,550 and \$1,039,090 in 2021-2022, 2022-2023 and 2023-2024 respectively. This would leave cash reserves of approximately \$247,000 at the end 2021-2022.

Expense Assumptions

Operating expenses of the Computer Equipment Fund for fiscal year 2021-2022 recommended budget total \$1,016,510 and \$1,045,820 and \$1,079,890 for the subsequent planning years. Capital purchases of \$185,820 in fiscal year 2021-2022, \$102,820 in fiscal year 2022-2023 and \$102,820 in fiscal year 2023-2024 have been proposed to provide for replacement of printers, copiers, software upgrades and GIS improvements.

	Recommended				Planned			Planned		
	Budget	Budget			Budget			Budget		
	2020-2021	2021-2022	Difference	%	2022-2023	Difference	%	2023-2024	Difference	%
Personnel Services	\$ 165,630	\$ 185,090	\$ 19,460	11.7%	\$ 185,300	\$ 210	0.1%	\$ 185,770	\$ 470	0.3%
Supplies	130,870	92,170	(38,700)	-29.6%	81,970	(10,200)	-11.1%	97,670	15,700	19.2%
Other Charges	524,025	510,250	(13,775)	-2.6%	510,550	300	0.1%	528,450	17,900	3.5%
Depreciation	245,000	229,000	(16,000)	-6.5%	268,000	39,000	17.0%	268,000	-	0.0%
	<u>\$ 1,065,525</u>	<u>\$ 1,016,510</u>	<u>\$ (49,015)</u>	-4.6%	<u>\$ 1,045,820</u>	<u>\$ 29,310</u>	2.9%	<u>\$ 1,079,890</u>	<u>\$ 34,070</u>	3.3%

The increase in "Personnel Services" of \$19,460 in 2021-2022 is the result of reclassifying a part-time employee to full-time and splitting his wages with the City Manager's Office. The large decrease in "Supplies" is due to the purchase of equipment in the prior year.

CITY OF BIRMINGHAM
2021-2022 BUDGET
COMPUTER EQUIPMENT FUND
SUMMARY OF RECOMMENDED BUDGET

	ACTUAL 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	RECOMMENDED 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
REVENUES						
INTERGOVERNMENTAL REVENUE	\$ -	\$ -	\$ -	\$ 51,320	\$ -	\$ -
CHARGES FOR SERVICES	638,458	683,160	683,160	785,640	903,500	1,039,040
INTEREST AND RENT	34,323	11,200	11,200	9,070	4,300	4,500
OTHER REVENUE	2,680	3,000	540	-	-	-
CONTRIBUTIONS	1,224					
REVENUES	\$ 676,685	\$ 697,360	\$ 694,900	\$ 846,030	\$ 907,800	\$ 1,043,540
EXPENSES						
PERSONNEL SERVICES	\$ 148,985	\$ 165,630	\$ 164,630	\$ 185,090	\$ 185,300	\$ 185,770
SUPPLIES	30,028	130,870	128,320	92,170	81,970	97,670
OTHER CHARGES	385,569	538,925	523,100	510,250	510,550	528,450
DEPRECIATION	165,357	245,000	192,000	229,000	268,000	268,000
CAPITAL OUTLAY	100,536	128,804	120,800	185,820	102,820	102,820
EXPENSES	\$ 830,475	\$ 1,209,229	\$ 1,128,850	\$ 1,202,330	\$ 1,148,640	\$ 1,182,710
REVENUES OVER (UNDER) EXPENSES	\$ (153,790)	\$ (511,869)	\$ (433,950)	\$ (356,300)	\$ (240,840)	\$ (139,170)
PROJECTED UNRESTRICTED NET POSITION						
	ACTUAL 2019-2020		PROJECTED 2020-2021	RECOMMENDED 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
BEGINNING BALANCE	681,583		693,150	451,200	323,900	351,060
REVENUES	676,685		694,900	846,030	907,800	1,043,540
OPERATING EXPENSES (LESS DEPRECIATION)	(564,582)		(816,050)	(787,510)	(777,820)	(811,890)
CAPITAL PURCHASES	(100,536)		(120,800)	(185,820)	(102,820)	(102,820)
ENDING BALANCE	\$ 693,150		\$ 451,200	\$ 323,900	\$ 351,060	\$ 479,890

NOTE:

Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
INFORMATION TECHNOLOGY

636-228.000-

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	112,004	103,520	102,520	114,190	114,190	114,390
706.00	LABOR BURDEN	36,981	62,110	62,110	70,900	71,110	71,380
PERSONNEL SERVICES		148,985	165,630	164,630	185,090	185,300	185,770
SUPPLIES							
728.00	PUBLICATIONS	0	100	100	100	100	100
729.00	OPERATING SUPPLIES	4,821	3,000	4,300	4,000	4,000	4,000
742.00	COMPUTER SOFTWARE	25,207	48,170	44,320	51,470	51,870	52,570
799.00	EQUIPMENT UNDER \$5,000	0	79,600	79,600	36,600	26,000	41,000
SUPPLIES		30,028	130,870	128,320	92,170	81,970	97,670
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	900	900	900	900	900	900
812.00	CONTRACT LABOR SVC BUREAU	116,400	120,000	120,000	120,000	120,000	120,000
851.00	TELEPHONE	1,120	1,500	1,500	1,500	1,500	1,500
861.00	TRANSPORTATION	28	200	200	200	200	200
933.02	TELEPHONE MAINTENANCE	12,560	17,500	17,500	17,500	17,500	17,500
933.06	COMPUTER MAINTENANCE	223,584	241,150	234,150	272,050	278,850	295,650
933.07	CONNECTIVITY	29,684	152,675	143,850	84,600	86,100	87,200
955.01	TRAINING	1,293	4,000	4,000	12,300	4,300	4,300
955.03	MEMBERSHIP & DUES	0	400	400	600	600	600
955.04	CONFERENCES & WORKSHOPS	0	600	600	600	600	600
968.01	DEPRECIATION	165,357	245,000	192,000	229,000	268,000	268,000
OTHER CHARGES		550,926	783,925	715,100	739,250	778,550	796,450
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	22,959	39,980	39,980	30,000	18,000	18,000
973.04	NETWORK UPGRADE	71,154	75,820	75,820	150,820	79,820	79,820
973.05	GIS	6,423	13,004	5,000	5,000	5,000	5,000
CAPITAL OUTLAY		100,536	128,804	120,800	185,820	102,820	102,820
INFORMATION TECHNOLOGY TOTAL		830,475	1,209,229	1,128,850	1,202,330	1,148,640	1,182,710

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **702.00 Salaries & Wages** – The increase of \$10,670, or 10.3%, reflects the difference of a current part-time position transitioning to full-time and being split with the City Manager's Office.
2. **706.00 Labor Burden** – The increase of \$8,790, or 14.2%, represents the increase in costs associated to benefits for a part-time position transitioning to full-time.
3. **729.00 Operating Supplies** – The increase of \$1,000, or 33.3%, is due an increase in average costs for supplies.
4. **799.00 Equipment under \$5,000** – The decrease of \$43,000, or 54.0%, reflects equipment purchased in the prior year.
5. **812.00 Contract Labor Svc Bureau** – This amount represents the contractual services for the IT Manager.
6. **933.06 Computer Maintenance** – This account includes network maintenance, VMware maintenance, mobile device management, printer and scanner service agreements, system software maintenance, laser fiche maintenance, parking violations and false alarm maintenance, disaster recovery and restoration backup maintenance, email service maintenance, cloud service maintenance, firewall maintenance, ESRI software maintenance, GIS annual support block hours and other computer maintenance service agreements. The increase of \$30,900, or 12.8%, is a result of increased cost for firewall maintenance, Mitel mass notification license, and Google security.
7. **933.07 Connectivity** – This account includes CityMap server maintenance, internet service, museum connectivity to the city, video hosting of meetings, city website, cloud hosting of parking ticket system, large file sharing service, City website redesign, and miscellaneous domain fees. The decrease of \$53,175, or 38.6%, reflects the return to normal budgeting amounts.
8. **955.01 Training** – The increase of \$8,300, or 207.5%, is due to Palo Alto Firewall upgrade training.
9. **971.01 Machinery & Equipment** – The decrease of \$9,980, or 25.0%, is a result of purchases made in the prior year.
10. **973.04 Network Upgrade** – The increase of \$75,000, or 98.9%, represents phone system upgrades (\$40,000) and firewall hardware updates (\$35,000).
11. **973.05 GIS** – The decrease of \$8,004, or 61.6%, represents the return to normal budgeting amounts.

Significant Notes to 2022-2023 Planned Amounts

1. **799.00 Equipment under \$5,000** – The decrease of \$10,600, or 29.0%, reflects equipment purchased for the Fire Department in the prior fiscal year.
2. **955.01 Training** – The decrease of \$8,000, or 65.0%, represents a return to normal budgeting amounts.
3. **971.01 Machinery & Equipment** – The decrease of \$12,000, or 40.0%, reflects the museum server refresh costs from prior year.
4. **973.04 Network Upgrade** – The decrease of \$71,000, or 47.1%, primarily represents the reduction in costs for phone system upgrades (\$40,000) and firewall hardware updates (\$35,000) that were purchased in the prior year.

Significant Notes to 2023-2024 Planned Amounts

1. **799.00 Equipment Under \$5,000** – The increase of \$15,000, or 57.7%, represents the increase in costs for printers and/or computer replacements.

Performance Goals, Objectives and Measures

GOAL: Provide a portal for residents and business partners to access public information quickly and at their convenience. *(Long-Term Municipal Goals 2a, 2b)*

OBJECTIVE: To: 1) continue to develop web solutions; 2) standardize access to public information; and 3) research emerging technologies that will provide increased services using web technology.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Utilization of bhamgov.org website:					
Users	190,245	191,245	192,245	193,245	194,245
Sessions	288,963	290,630	292,360	294,063	296,350
Page views	995,404	996,604	997,540	998,454	999,544

GOAL: Exercise business strategies to minimize expenditure of public funds and still provide the highest standard of technology services to staff and external users of technology. *(Long-Term Municipal Goals 1a, 1b).*

OBJECTIVE: Implement budget planning and funding-acquisition procedures that will allow the City to acquire and implement new technological developments in a cost-effective manner. Provide technology services to departments that will assist them in performing their job duties most efficiently.

<u>MEASURES</u>	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Hours of technical training provided to employees	475	480	480	480	480
Number of requests for service received	720	710	700	690	680
Percent of helpdesk calls resolved within 8 hours	98%	99%	99%	99%	99%
Overall user satisfaction with quality and reliability of IT services	95%	98%	98%	98%	98%
User satisfaction with timeliness for requests for IT assistance	95%	95%	95%	95%	95%

Performance Goals, Objectives and Measures

GOAL: To develop an efficient and secure method for staff and others to access the network and data. Develop policies for Information Technology staff to follow to ensure system security. *(Long-Term Municipal Goal 2b).*

OBJECTIVE: To: 1) follow federal and state guidelines, and abide by auditing standards for data integrity and security; 2) develop a methodology to chronicle computer data and equipment access to new employees/users, changes to security access for existing employees/users, and the removal of access when it is no longer needed; 3) ensure standards for electronic data storage are productive for employees/users.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Percentage of Plante & Moran recommendations implemented	100%	100%	100%	100%	100%
Existing policies reviewed to include emerging technologies	95%	100%	100%	100%	100%

GOAL: To migrate departments to a virtual desktop interface (VDI) instead of a physical desktop to improve service and reduce IT hardware, software and maintenance costs. *(Long-Term Municipal Goals 1a, 1b, 2a, 2b)*

OBJECTIVE: To: 1) explore innovative ways to control costs by eliminating hardware, software and maintenance costs; 2) pursue software standardization and application sharing opportunities across departments; 4) fully leverage existing infrastructure; 5) ensure standards for access to applications, electronic data and storage are productive for employees/users.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Percentage of users using a VDI environment	2%	5%	10%	15%	20%

Performance Goals, Objectives and Measures

GOAL: Foster technology collaboration as a way to improve the way government functions across external and internal boundaries to improve service and reduce costs. (*Long-Term Municipal Goals 1a, 1b, 2a, 2b*)

OBJECTIVE: To: 1) explore innovative ways to control costs by eliminating duplicative services; 2) pursue shared service opportunities; 3) pursue standardization and application sharing opportunities; 4) leverage infrastructure; 5) take full advantage of collaborative purchasing agreements; 6) research emerging technologies that will provide increased services; and 7) reach out to other governmental units and organizational groups with a common interest in exploring possibilities.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of shared applications	15	15	15	15	15
Number of cloud-based services	14	15	15	15	15
Number of systems consolidated or eliminated by replacement with alternative more cost effective solution	35	38	38	38	38
Number of memberships in topical groups or conferences attended	4	5	5	5	5

COMPONENT UNITS

Baldwin Public Library – Baldwin Public Library provides full library service to all eligible patrons, including residents of the City of Birmingham, as well as residents from other municipalities that have a contractual agreement for library services. The Library Board has six members, elected every four years by the residents of the City. Revenues to finance the operations of the library are obtained through separate property-tax levy, charges for services and contributions.

Principal Shopping District - The Principal Shopping District was created to promote economic activity within the City's principal shopping districts by conducting market research and public-relations campaigns, promotions and special events. Its Board consists of eight to twelve members appointed by the City Manager with the concurrence of the City Commission. Revenue is provided through a special assessment levied against business properties within the three districts.

Brownfield Redevelopment Authority – The Brownfield Redevelopment Authority was created to facilitate the revitalization of environmentally distressed areas within the City. The Authority's Board consists of five members appointed by the City Commission. Financing for cleanup is provided for by grants received from the State of Michigan and revenues received from tax-increment financing.

Corridor Improvement Authority – The Corridor Improvement Authority was created to provide an alternate means of funding public infrastructure improvements to assist with redevelopment within the City's Triangle District. The Authority's Board consists of seven members appointed by the Chief Executive Officer with concurrence of the City Commission. Funding for Capital Improvements is obtained from tax-increment financing but may also include various other sources such as special assessments and user charges.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

BALDWIN PUBLIC LIBRARY

The Baldwin Public Library provides informational, educational, and cultural services to the residents, employees, students, and property owners of Birmingham, Beverly Hills, Bingham Farms and the City of Bloomfield Hills. The Library focuses on developing and offering high-quality materials and services to those in its service area, while maintaining careful control over costs.

Baldwin's mission statement reads:

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

The Library's strategic goal areas are:

- Services and Programs: Focus on innovative services and programs that meet the community's needs in an effective manner.
- Marketing and Public Relations: Provide effective marketing and publicity to ensure that the community is aware of what Baldwin has to offer.
- Financial Stability: Pursue both cost efficiencies and additional revenue streams.
- Personnel and Organization: Maintain a flexible and multi-talented management team and staff, with active support from well-trained volunteers.
- Community Relationships and Partnerships: Maintain strong relationships with stakeholders and expand partnership opportunities with community organizations.
- Facilities and Technology: Improve and maintain the facility. Employ technology more effectively.

The Library completed its Adult Services renovation in 2017 and Youth Room expansion and renovation in 2020. The 2,000 square foot addition to the Youth Room expanded the Discovery room (formerly Story room) and play area, added new lounge seating and study tables, and is fully ADA-compliant. The project also included a children's patio and garden, new exterior landscaping, and a renovation of the first-floor restrooms.

The Library hopes to complete its three-phase building plan with a renovation of its entrance in FY 2023-24. Highlights of Phase 3 include:

- New street-level entrance with elevator and renovated handicap ramp
- Café and collaboration space
- Welcoming and accessible street-level entrance
- Lighting, windows, and skylights to brighten the entryway and make the original building visible from the entrance
- Renovation of the Circulation area to connect the three wings of the building
- Expansion of Idea Lab
- Improvement of exterior plaza to integrate with the City's civic center and add outdoor program space

Baldwin is strongly committed to offering new formats and technologies, as well as traditional services and materials. In recent years, it has responded to user demand by shifting its budget more toward electronic resources, such as e-books, and streaming media. The Library's catalog now contains more electronic resources than physical materials.

The Baldwin Public Library offers a wide range of programs to the communities we serve. Among these are:

- Summer reading programs
- Youth story times
- Author visits and lectures on a wide variety of topics
- Book clubs
- Computer classes
- Curbside pickup
- Services to patrons with learning, developmental, physical, and visual disabilities—including home delivery

Baldwin's Idea Lab (i.e., makerspace) keeps expanding services and drawing “non-traditional” customers to the Library. Among its services are 3D printers, a laser engraver, soldering, metal casting, vinyl cutting, a heat press, computerized embroidery, sewing, and format conversion services.

Memberships in consortiums allow Baldwin to make cost-effective purchases and improve services. For example, the Library participates in MeLCat, a statewide interlibrary loan service, which allows patrons to borrow materials from hundreds of libraries throughout Michigan.

The Library's website (www.baldwinlib.org) provides access to research databases and brings Baldwin's resources into the homes of residents at any hour of the day. Technology training sessions provided by Library staff enable residents to make optimal use of the Library's computerized resources.

Quality service is a keystone of the Library. Baldwin has a reputation throughout the state as an exemplary library. The dedicated staff works with patrons in a friendly and welcoming manner to help them get the most out of their Library and its resources. The Library is committed to a level of service that satisfies the individual and enriches the community.

Baldwin Public Library's services are based on the following core values:

- Intellectual Freedom: Providing unfettered access to all points of view
- Equitable and Inclusive Access: Offering a wide variety of diverse resources for all ages
- Education and Learning: Empowering individuals personally and professionally by facilitating the acquisition of credible and viable information
- Innovation: Anticipating changing customer needs with creative, relevant and timely services
- Welcoming Environment: Ensuring a respectful and safe atmosphere
- Integrity: Demonstrating responsible stewardship, transparency, ethical behavior and honesty
- Partnerships: Meeting community needs through external collaborations and internal teamwork
- Commitment to Excellence: Delivering quality services with pride in all we do

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
BALDWIN LIBRARY FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
TAXES	3,404,687	3,541,640	3,517,910	3,631,550	3,719,550	3,805,900
INTERGOVERNMENTAL	1,063,863	1,050,320	1,077,880	1,065,710	1,078,000	1,090,380
CHARGES FOR SERVICES	48,723	62,800	5,640	21,400	40,100	40,100
OTHER REVENUE	0	0	0	0	0	321,600
INTEREST AND RENT	112,116	52,000	25,000	30,000	30,000	30,000
REVENUES	4,629,389	4,706,760	4,626,430	4,748,660	4,867,650	5,287,980
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	2,449,756	2,545,930	2,545,930	2,672,390	2,744,260	2,834,720
SUPPLIES	101,703	107,000	122,300	119,500	119,500	119,500
OTHER CHARGES	559,984	612,720	525,320	711,870	688,970	749,990
CAPITAL OUTLAY	2,537,413	759,700	1,294,750	705,000	705,000	3,689,230
EXPENDITURES	5,648,856	4,025,350	4,488,300	4,208,760	4,257,730	7,393,440
REVENUES OVER (UNDER) EXPENDITURES	(1,019,467)	681,410	138,130	539,900	609,920	(2,105,460)
BEGINNING FUND BALANCE	1,961,959	942,492	942,492	1,080,622	1,620,522	2,230,442
ENDING FUND BALANCE	942,492	1,623,902	1,080,622	1,620,522	2,230,442	124,982

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
BALDWIN LIBRARY FUND

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	1,694,936	1,771,960	1,771,960	1,850,360	1,905,870	1,978,700
706.00	LABOR BURDEN	754,820	773,970	773,970	822,030	838,390	856,020
PERSONNEL SERVICES		2,449,756	2,545,930	2,545,930	2,672,390	2,744,260	2,834,720
SUPPLIES							
727.00	POSTAGE	10,148	16,500	10,300	16,500	16,500	16,500
729.00	OPERATING SUPPLIES	47,520	38,000	65,000	22,000	22,000	22,000
742.00	COMPUTER SOFTWARE	31,140	29,000	29,000	29,000	29,000	29,000
746.00	MAINTENANCE SUPPLIES	4,242	8,500	6,000	8,000	8,000	8,000
748.00	TECHNICAL SERVICE SUPPLIE	8,653	15,000	12,000	15,000	15,000	15,000
753.00	IDEA LAB SUPPLIES	0	0	0	29,000	29,000	29,000
SUPPLIES		101,703	107,000	122,300	119,500	119,500	119,500
OTHER CHARGES							
801.02	LEGAL SERVICES	1,379	5,000	5,000	5,000	5,000	5,000
802.01	AUDIT	11,130	11,360	11,360	11,340	11,580	12,060
805.01	URBAN/LANDSCAPE DESIGNER	0	1,200	1,500	3,100	1,500	1,500
811.00	OTHER CONTRACTUAL SERVICE	80,759	79,000	79,000	151,000	79,000	79,000
813.00	ADMINISTRATIVE SERVICES	104,890	104,890	104,890	104,890	104,890	104,890
816.01	JANITORIAL CONTRACT	44,121	47,000	47,000	47,000	47,000	47,000
830.02	ILS SERVICES	51,099	54,000	54,000	57,750	59,000	59,000
830.03	CATALOGING & ILL SERVICES	14,547	15,000	15,000	15,000	15,000	15,000
851.00	TELEPHONE	14,453	14,000	18,000	19,000	19,000	19,000
861.00	TRANSPORTATION	1,580	2,500	1,000	2,000	2,500	2,500
901.00	PRINTING & PUBLISHING	6,961	11,000	2,000	8,550	11,000	11,000
901.02	MARKETING & DESIGN SERVIC	13,665	15,000	17,000	16,500	16,500	16,500
901.06	ARCHITECTURAL SERVICES	41,951	30,000	0	45,000	90,000	136,740
907.00	LIBRARY PROGRAM	817	1,200	0	500	1,000	1,200
920.00	ELECTRIC UTILITY	63,310	70,000	70,000	70,000	75,000	80,000
921.00	GAS UTILITY CHARGES	12,172	16,000	13,000	16,000	17,000	18,000
922.00	WATER UTILITY	6,024	10,000	10,000	10,000	11,000	12,000
933.02	EQUIPMENT MAINTENANCE	36,469	57,000	57,000	58,030	58,000	58,000
955.01	TRAINING	8,851	13,500	4,000	14,300	8,000	14,500
955.03	MEMBERSHIP & DUES	7,107	8,000	8,000	8,310	8,400	8,500
956.02	EMPLOYEE PARKING	31,913	40,000	0	40,000	40,000	40,000
957.04	LIAB INSURANCE PREMIUMS	5,664	4,570	4,570	5,600	5,600	5,600
957.06	UNEMPLOYMENT INSURANCE	0	1,000	1,000	1,000	1,000	1,000
962.00	MISCELLANEOUS	1,122	1,500	2,000	2,000	2,000	2,000
OTHER CHARGES		559,984	612,720	525,320	711,870	688,970	749,990

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
BALDWIN LIBRARY FUND

				MANAGER			
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
CAPITAL OUTLAY							
971.01	MACHINERY & EQUIPMENT	28,154	75,000	75,000	62,300	62,300	62,300
972.00	FURNITURE	3,149	15,000	4,000	1,000	1,000	2,000
977.00	BUILDINGS	1,918,409	13,000	560,000	1,000	1,000	2,984,230
987.05	BOOKS: ADULT	128,186	160,000	138,000	140,000	130,000	120,000
987.07	BOOKS: YOUTH	42,747	66,000	95,000	80,000	80,000	80,000
987.09	SUBSCRIPTIONS: ADULT	20,136	24,000	21,000	24,000	24,000	24,000
987.10	SUBSCRIPTIONS: YOUTH	1,853	1,700	1,750	1,700	1,700	1,700
987.11	AUDIOVISUAL: ADULT	68,858	90,000	60,000	60,000	60,000	60,000
987.12	AUDIOVISUAL: YOUTH	18,681	30,000	30,000	25,000	25,000	25,000
987.18	ONLINE SERVICES	307,240	285,000	310,000	310,000	320,000	330,000
CAPITAL OUTLAY		2,537,413	759,700	1,294,750	705,000	705,000	3,689,230
BALDWIN LIBRARY FUND TOTAL		5,648,856	4,025,350	4,488,300	4,208,760	4,257,730	7,393,440

Performance Goals, Objectives and Measures

GOAL: Maintain the quality of Library services. (Long-Term Municipal Goal 2b)

OBJECTIVE: To ensure the Library delivers services in line with community expectations.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Circulation of print and audiovisual items (including magazines)*	322,498	170,000	250,000	255,000	260,000
Circulation of electronic resources	128,716	130,000	150,000	170,000	190,000
Total circulation	451,214	300,000	400,000	425,000	450,000
Number of patrons entering building *	197,737	80,000	160,000	180,000	200,000
Number of patrons attending Library programs*	29,671	20,000	30,000	32,000	34,000
Idea Lab certifications and visits*	2,470	250	2,500	3,000	3,500
Print and audiovisual items added to collection (including magazines)	21,165	24,000	26,000	25,000	25,000
Print and audiovisual items weeded from collection (including magazines)	30,088	30,000	30,500	31,000	31,500
Number of physical print and audiovisual items (excluding magazines) in collection	118,749	118,500	118,250	118,000	117,750
Turnover ratio (circulation of non-reference books and audiovisual items divided by total number of those items in collection; excludes magazines and electronic resources)*	0.2	3.3	3.3	3.3	3.3
<i>* Due to COVID-19 and extended Library closures and occupancy limits, these goals have been adjusted for FY2020-21 & FY2021-22</i>					

Performance Goals, Objectives and Measures

GOAL: Exercise careful financial stewardship. (*Long-Term Municipal Goals 1a, 1b*)

OBJECTIVE: To maintain high level of Library service while containing costs and taking advantage of all possible revenue sources.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Operating expenses (Excludes Adult Services & Youth renovation costs in various fiscal years.)	\$ 3,730,769	\$ 4,024,354	\$ 4,201,470	\$ 4,273,570	\$ 4,311,210
Revenue from contract communities	\$ 967,572	\$ 940,217	\$ 965,715	\$ 973,007	\$ 980,378
Service area circulation as a percentage of total Library circulation (Service area = Birmingham, Beverly Hills, Bingham Farms and Bloomfield Hills)	92%	92%	92%	92%	92%
Number of hours worked by volunteers	2,196	400	1,000	2,000	2,500

Performance Goals, Objectives and Measures

GOAL: Utilize technology enhancements for the delivery of library services. (Long-Term Municipal Goals 2a, 2b)

OBJECTIVE: To assure that the library provides up-to date technology: Hardware, software, and content.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of electronic resources available:					
Baldwin-owned e-books and e-audiobooks	10,536	16,000	16,500	17,000	17,500
Streaming music, video, and e-audiobooks	943,824	790,000	795,000	800,000	805,000
Circulation of e-books, e-audiobooks, e-journals, streaming music, and streaming videos	111,074	118,000	123,000	128,000	133,000
Database usage by patrons (measured in sessions)	20,918	22,000	23,000	24,000	25,000
Patron use of Library computers and wireless access (measured in sessions)	201,460	65,000	120,000	140,000	160,000

GOAL: Develop strategies to promote the Library and engage the community. (Long-Term Municipal Goals 2a, 2b)

OBJECTIVE: To assure services offered by the Library meet the needs of its communities.

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
Number of Library programs and events broadcast on cable TV	17	17	17	17	17
Number of subscriptions to Baldwin's e-newsletters	11,000	11,000	2,100	2,150	2,200
Number of Baldwin's Facebook friends	2,459	2,600	2,700	2,800	2,900
Number of Baldwin's Twitter followers	1,293	1,375	1,425	1,475	1,525
Number of Baldwin's Instagram followers	1,580	1,800	1,900	2,000	2,100

FUND SUMMARY

Birmingham Shopping District Fund

The Birmingham Shopping District (BSD) was formed in September of 1993, functioning under a twelve-member board. The Board appoints an executive director who is responsible for the day-to-day operation of the BSD office. The appointed director takes his/her daily directives from the City Manager. The goals of the BSD Board are to:

- promote and market downtown Birmingham and the two special-assessment districts;
- increase consumer awareness of Birmingham's shopping, dining and entertainment venues and service-related businesses;
- facilitate business development and create a partnership among the BSD, property owners, commercial real estate brokers and management companies;
- support the City's efforts to maintain a clean, attractive working and living environment;
- act as a liaison between the City's boards and new businesses;
- establish open lines of communication between businesses and the BSD Board for the development of beneficial programs and services.

The Birmingham Shopping District has four major focus areas consisting of business development, events, marketing the BSD and its activities, and maintenance/capital improvements.

Business Development:

In 2009, the BSD implemented an initiative to retain a retail leasing consultant to assist with bringing key retailers to the downtown. This service assists commercial property owners and gives Birmingham a competitive recruitment advantage over other downtown districts. The BSD business development committee is using the following strategy:

- Support and retain existing businesses by connecting current merchants, restaurants, and businesses to business resources, as needed.
- Attract new retailers using a three - prong approach attracting 1) local, Michigan-based stores 2) regional retailers and 3) national retailers.
- Retain a third party consultant to conduct market research analysis to determine strong national and local retailers that would fit well in the BSD to build a robust tenant recruitment plan.
- Implement a City, Property Owner, and Broker program to connect brokers representing specific properties to potential businesses interested in locating to Birmingham.

Events:

The BSD plans, organizes and directs events in the downtown district. In 2020 the BSD hosted:

- 18th Annual Birmingham Farmers Market in a drive-through format due to COVID-19:

- approximately 8,100 visitors during the entire season (weekly average of 300 cars)
 - 25 vendors overall participating in the market (average of 20 vendors per week)
- Due to COVID-19, the Birmingham Cruise and the 11th Annual Winter Markt were canceled.
- Small Business Saturday brought shoppers to downtown to support small businesses in a festive, holiday environment. Additionally, the BSD offered special incentives such as Birmingham Bonus Bucks and free parking in the parking structures in downtown Birmingham.
- Restaurant Week occurred the last week of January 2020 and the first week of February 2020 with approximately 25 restaurants participating. Birmingham's fine dining restaurants offered high quality meals at a lower price to entice customers to dine during a traditionally slow period of the year and also encourage new customers to visit their restaurants.
- In lieu of Day on the Town, the BSD hosted "Back to Birmingham" a 7-day sales promotion to encourage shoppers from near and far to come to Birmingham, but over a longer period of time so that we could avoid crowds and keep people safe. This is Birmingham's largest sale event of the year which offers bargain-hunters with a unique opportunity to find discounted high-end merchandise in stores and on the streets and sidewalks. Some merchants stated that they do the equivalent of two months sales during this sale.

Marketing:

The BSD produces the Birmingham Magazine which is mailed to 50,000 readers in 9 different zip codes. This high-end publication highlights merchants, restaurants, and businesses in the district. The BSD communicates with merchants, restaurants and property owners on a regular basis via email blasts. The BSD "News and Notes" acts as an electronic newsletter, informing businesses of special events, new initiatives and other timely relevant information. Additionally, the BSD uses social media such as Facebook, Twitter, and Instagram. This allows a constant stream of information about the retailers, events and activities to flow to a new and growing audience. The BSD's Facebook page Birmingham Shopping District has over 11,000 fans following daily "posts" from the BSD. The Birmingham Farmers Market Facebook page has more than 10,000 fans. Furthermore, the BSD promotes events and initiatives through partnerships with local television and radio stations.

Maintenance and Capital Improvements:

The BSD continues to oversee the maintenance of flower baskets and flower planters throughout the city. Additionally, the BSD provides snow removal for ten (10) miles of sidewalks downtown. The BSD also partners with the Department of Public Services to decorate the city and Shain Park with holiday lighting. Last, the BSD works with DPS to power wash city sidewalks several times through the year.

Upcoming Fiscal Year:

The BSD will continue to improve and expand existing programs and services in the upcoming fiscal year:

Marketing and Advertising:

- Continue to promote Birmingham businesses through advertising campaigns that include cooperative digital, print and broadcast advertising with merchants.
- Utilize data gathered from current consumer market research.

Special Events:

- Continue to grow and improve Farmers Market and Winter Markt events.
- Continue Movie Night events three evenings in the summer.
- Work with the City to coordinate the Birmingham Cruise Event as part of the Woodward Dream Cruise.
- Continue to enhance existing special events and create new events designed to benefit businesses such as Restaurant Week, Day on the Town, and Small Business Saturday.
- Increase membership awareness of BSD programs and activities.

Business Development:

- Work with retail leasing consultant to continue to recruit boutique-size national retailers to serve as anchors to the other downtown businesses.
- Continue to update recruitment marketing materials, and enhance online presence.
- Inform, welcome and meet with prospective new businesses seeking to open in the principal shopping district.
- Continue open dialogue with commercial real estate brokers and property owners through roundtable meetings and other interactive forums.
- Work closely with organizations such as the International Council of Shopping Centers at the local and national level.
- Continue to update office and retail space-availability listings on-line and in print.
- Update and reprint tenant-recruitment packages and new-business packages.

Maintenance and Improvements:

- Enhance the floral program, including additional pots, tree well planters, and hanging baskets downtown.
- Work with the City of Birmingham DPS department to maintain clean sidewalks, to water flowers throughout the summer, and to install downtown holiday lighting.
- Continue to enhance holiday lighting in the downtown.
- Educate businesses about the sidewalk-snow-removal ordinance.
- Maintain the dog scooper stations in the Downtown District.
- Continue to support downtown cleaning and maintenance services.

Other Initiatives:

- Increase awareness and support of educational opportunities for membership.
- Enhance partnership with agencies and organizations, Michigan Downtown Association and Michigan Municipal League.

- Explore regional tourism and marketing efforts with the Detroit Metro Convention and Visitors Bureau.
- Continue to support and collaborate with NEXT, Birmingham Community Coalition, Birmingham Bloomfield Art Center, Birmingham Bloomfield Cultural Council, the Baldwin Library, the Community House, schools, and organizations within Birmingham, especially in the downtown area.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PRINCIPAL SHOPPING DISTRICT
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
CHARGES FOR SERVICES	150,181	25,000	25,000	25,000	75,000	25,000
SPECIAL ASSESSMENTS	1,062,444	1,054,970	1,054,970	1,054,970	1,054,970	1,054,970
INTEREST AND RENT	22,451	13,700	13,700	13,700	13,700	13,700
OTHER REVENUE	190,508	190,000	6,040	100,000	100,000	190,000
REVENUES	1,425,584	1,283,670	1,099,710	1,193,670	1,243,670	1,283,670
<u>EXPENDITURES</u>						
PERSONNEL SERVICES	478,957	487,210	487,800	490,300	498,850	504,630
SUPPLIES	2,416	6,500	6,500	6,500	6,500	6,500
OTHER CHARGES	738,440	1,037,240	1,037,240	771,430	914,970	779,040
EXPENDITURES	1,219,813	1,530,950	1,531,540	1,268,230	1,420,320	1,290,170
REVENUES OVER (UNDER) EXPENDITURES	205,771	(247,280)	(431,830)	(74,560)	(176,650)	(6,500)
BEGINNING FUND BALANCE	680,199	885,970	885,970	454,140	454,140	379,580
ENDING FUND BALANCE	885,970	638,690	454,140	379,580	277,490	373,080

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PRINCIPAL SHOPPING DISTRICT

		MANAGER					
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	336,427	350,450	350,400	349,260	356,770	362,150
706.00	LABOR BURDEN	142,530	136,760	137,400	141,040	142,080	142,480
PERSONNEL SERVICES		478,957	487,210	487,800	490,300	498,850	504,630
SUPPLIES							
727.00	POSTAGE	265	3,000	3,000	3,000	3,000	3,000
729.00	OPERATING SUPPLIES	2,151	3,500	3,500	3,500	3,500	3,500
SUPPLIES		2,416	6,500	6,500	6,500	6,500	6,500
OTHER CHARGES							
801.02	OTHER LEGAL	4,728	3,000	3,000	3,000	3,000	3,000
802.01	AUDIT	742	760	760	760	760	760
811.00	OTHER CONTRACTUAL SERVICE	1,440	0	0	2,000	2,000	2,000
828.03	PARKING VALET SERVICES	10,900	90,000	90,000	15,000	50,000	15,000
829.01	SNOW REMOVAL CONTRACT	59,611	59,000	59,000	59,000	59,000	59,000
829.02	WEB SITE MAINTENANCE	1,560	5,500	5,500	10,000	10,000	10,000
851.00	TELEPHONE	1,781	1,750	1,750	1,750	1,750	1,750
901.00	PRINTING & PUBLISHING	0	0	0	0	0	0
901.04	MARKETING & ADVERTISING	192,322	275,000	275,000	150,000	225,000	150,000
901.05	PUBLIC RELATIONS	4,382	10,000	10,000	10,000	10,000	10,000
903.00	TENANT RECRUITMENT	67,313	160,000	160,000	100,000	100,000	100,000
904.00	PRINTING PSD MAGAZINE	58,320	60,000	60,000	60,000	60,000	60,000
909.00	SPECIAL EVENTS	202,689	200,000	200,000	200,000	200,000	200,000
933.02	EQUIPMENT MAINTENANCE	994	1,200	1,200	1,200	1,200	1,200
935.02	MAINTENANCE SHOPPING DIST	58,606	85,000	85,000	70,000	100,000	70,000
941.00	EQUIPMENT RENTAL OR LEASE	34,813	43,000	43,000	43,000	43,000	43,000
942.00	COMPUTER EQUIPMENT RENTAL	19,560	20,930	20,930	23,620	27,160	31,230
944.00	BUILDING OR FACILITY RENT	12,000	12,000	12,000	12,000	12,000	12,000
955.01	TRAINING	0	1,000	1,000	1,000	1,000	1,000
955.03	MEMBERSHIP & DUES	1,872	1,600	1,600	1,600	1,600	1,600
955.04	CONFERENCES & WORKSHOPS	307	3,000	3,000	3,000	3,000	3,000
957.04	LIAB INSURANCE PREMIUMS	4,500	4,500	4,500	4,500	4,500	4,500
OTHER CHARGES		738,440	1,037,240	1,037,240	771,430	914,970	779,040
PRINCIPAL SHOPPING DISTRICT TOTAL		1,219,813	1,530,950	1,531,540	1,268,230	1,420,320	1,290,170

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
PRINCIPAL SHOPPING DISTRICT

ACCOUNT DESCRIPTION	ACTUAL 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
ADMINISTRATIVE EXPENDITURES						
<u>PERSONNEL SERVICES</u>						
702.00 SALARIES & WAGES DIRECT	225,996	234,900	234,900	242,220	246,970	251,810
706.00 LABOR BURDEN	86,661	82,270	82,270	87,450	88,000	88,490
PERSONNEL SERVICES TOTAL	312,657	317,170	317,170	329,670	334,970	340,300
<u>SUPPLIES</u>						
727.00 POSTAGE	265	3,000	3,000	3,000	3,000	3,000
729.00 OPERATING SUPPLIES	2,151	3,500	3,500	3,500	3,500	3,500
SUPPLIES TOTAL	2,416	6,500	6,500	6,500	6,500	6,500
<u>OTHER CHARGES</u>						
801.02 OTHER LEGAL	4,728	3,000	3,000	3,000	3,000	3,000
802.01 AUDIT	742	760	760	760	760	760
811.00 OTHER CONTRACTUAL SERVICE	1,440	0	0	2,000	2,000	2,000
851.00 TELEPHONE	1,781	1,750	1,750	1,750	1,750	1,750
933.02 EQUIPMENT MAINTENANCE	994	1,200	1,200	1,200	1,200	1,200
942.00 COMPUTER EQUIPMENT RENTAL	19,560	20,930	20,930	23,620	27,160	31,230
944.00 BUILDING OR FACILITY RENT	12,000	12,000	12,000	12,000	12,000	12,000
955.01 TRAINING	0	1,000	1,000	1,000	1,000	1,000
955.03 MEMBERSHIPS & DUES	1,872	1,600	1,600	1,600	1,600	1,600
955.04 CONFERENCES & WORKSHOPS	307	3,000	3,000	3,000	3,000	3,000
957.04 LIAB INSURANCE PREMIUMS	4,500	4,500	4,500	4,500	4,500	4,500
962.00 MISCELLANEOUS	0	0	0	0	0	0
OTHER CHARGES TOTAL	47,924	49,740	49,740	54,430	57,970	62,040
TOTAL ADMINISTRATIVE	362,997	373,410	373,410	390,600	399,440	408,840
PROGRAM EXPENDITURES						
<u>PERSONNEL SERVICES</u>						
DOWNTOWN MAINTENANCE	124,436	125,570	126,210	129,970	132,720	132,660
PROMOTION	41,864	44,470	44,420	30,660	31,160	31,670
PERSONNEL SERVICES TOTAL	166,300	170,040	170,630	160,630	163,880	164,330
<u>OPERATING SUPPLIES</u>						
729.00 OPERATING SUPPLIES	0	0	0	0	0	0
<u>OTHER CHARGES</u>						
828.03 PARKING VALET SERVICES	10,900	90,000	90,000	15,000	50,000	15,000
829.01 SNOW REMOVAL CONTRACT	59,611	59,000	59,000	59,000	59,000	59,000
829.02 WEB SITE MAINTENANCE	1,560	5,500	5,500	10,000	10,000	10,000
901.00 PRINTING & PUBLISHING	0	0	0	0	0	0
901.04 MARKETING & ADVERTISING	192,322	275,000	275,000	150,000	225,000	150,000
901.05 PUBLIC RELATIONS	4,382	10,000	10,000	10,000	10,000	10,000
903.00 TENANT RECRUITMENT	67,313	160,000	160,000	100,000	100,000	100,000
904.00 PRINTING PSD MAGAZINE	58,320	60,000	60,000	60,000	60,000	60,000
909.00 SPECIAL EVENTS	202,689	200,000	200,000	200,000	200,000	200,000
935.02 MAINTENANCE SHOPPING DIST	58,606	85,000	85,000	70,000	100,000	70,000
941.00 EQUIPMENT RENTAL OR LEASE	34,813	43,000	43,000	43,000	43,000	43,000
OTHER CHARGES TOTAL	690,516	987,500	987,500	717,000	857,000	717,000
TOTAL PROGRAM	856,816	1,157,540	1,158,130	877,630	1,020,880	881,330
PRINCIPAL SHOPPING DISTRICT TOTAL	1,219,813	1,530,950	1,531,540	1,268,230	1,420,320	1,290,170

Notes and Adjustments to Manager Recommended Amounts from Prior Year's Budget

1. **828.03 Parking Valet Services** – The decrease of \$75,000, or 83.3%, reflects the completion of the Maple Road project budgeted in 2020-2021.
2. **829.02 Website Maintenance** – The increase of \$4,500, or 81.8%, represents the overall rise in costs for website maintenance.
3. **901.04 Marketing & Advertising** – The decrease of \$125,000, or 45.5%, is due to the decrease in activity for the holiday shopping/parking campaign, Birmingham bonus bucks, and general marketing activity.
4. **903.00 Tenant Recruitment** – The decrease of \$60,000, or 37.5%, depicts a return to normal budgeting amounts.
5. **935.02 Maintenance Shopping Dist.** – The decrease of \$15,000, or 17.7%, reflects a return to normal budgeting amounts.
6. **942.00 Computer Equipment Rental** – The increase of \$2,690, or 12.9%, reflects an overall increase of 15.0% in rental charges and a change to cost allocation.

Significant Notes to 2022-2023 Planned Amounts

1. **828.03 Parking Valet Services** – The increase of \$35,000, or 233.3%, represents the anticipated costs for valet service during the S. Old Woodward Ave. project.
2. **901.04 Marketing & Advertising** – The increase of \$75,000, or 50.0%, reflects the anticipated costs for the S. Old Woodward Ave. project.
3. **935.02 Maintenance Shopping District** – The increase of \$30,000, or 42.9%, is due to anticipated costs for the S. Old Woodward Ave. project.
4. **942.00 Computer Equipment Rental** – The increase of \$3,540, or 15.0%, shows an overall 15.0% increase in rental charges.

Significant Notes to 2023-2024 Planned Amounts

1. **828.03 Parking Valet Services** – The decrease of \$35,000, or 70.0% represents the completion of the S. Old Woodward Ave. project in the prior year.
2. **901.04 Marketing & Advertising** – The decrease of \$75,000, or 33.3%, reflects the completion of the S. Old Woodward Ave. project in the prior year.

3. **935.02 Maintenance Shopping District** – The decrease of \$30,000, or 30.0%, is due to the completion of the S. Old Woodward Ave. project in the prior year.
4. **942.00 Computer Equipment Rental** – The increase of \$4,070, or 15.0%, shows an overall 15.0% increase in rental charges.

Performance Goals, Objectives and Measures

GOAL: Provide leadership in marketing, advertising and promotion of the Birmingham Shopping District. (*Long-Term Municipal Goals 5,7*)

Promote a district that is exciting, clean safe, pedestrian-friendly, and ensure that the district continues to serve as a center for business development, service, social and community activities.

OBJECTIVE: Maintain a clean, safe, vital, energetic downtown, and a center for business, service, cultural and community activities

MEASURES

	Actual FY 2019-2020	Projected FY 2020-2021	Projected FY 2021-2022	Projected FY 2022-2023	Projected FY 2023-2024
BSD board meetings	12	11	11	11	11
BSD magazine	3	1	1	1	1
Special events	13	15	15	15	15
Advertising/marketing campaigns	10	15	15	15	15
Maintain strong occupancy rates (retail)	96% retail	96% retail	96% retail	95% retail	95% retail
Improve upon Birmingham's reputation as a top shopping district	Yes	Yes	Yes	Yes	Yes
Reach out to partners and key constituents	Yes	Yes	Yes	Yes	Yes
Continue to attract a strong mix of retailers and businesses	Yes	Yes	Yes	Yes	Yes
Focus recruitment on key national retailers	Yes	Yes	Yes	Yes	Yes
Continued evolution of special events	Yes	Yes	Yes	Yes	Yes
Maintain viable shopping district	Yes	Yes	Yes	Yes	Yes
Market Downtown Birmingham	Yes	Yes	Yes	Yes	Yes
Increase credibility and value as a government body	Yes	Yes	Yes	Yes	Yes
Improve visibility/service to businesses	Yes	Yes	Yes	Yes	Yes
Improve board effectiveness/involvement	Yes	Yes	Yes	Yes	Yes
Improve the appearance of downtown	Yes	Yes	Yes	Yes	Yes
Improve holiday lighting program	Yes	Yes	Yes	Yes	Yes

FUND SUMMARY

Brownfield Redevelopment Authority Fund

The Brownfield Redevelopment Authority Fund is used to account for transactions related to the cleanup of environmental contaminants at approved sites under the Brownfield Redevelopment Financing Act. This provides for the cleanup of contamination from property that otherwise would not be developed without the use of economic incentives. Once a property has been cleaned up, it can then be redeveloped and placed on the tax rolls. Financing for cleanup is provided from grants received from the State of Michigan and revenues received from tax-increment financing.

The following are active brownfield sites:

- 2400 E. Lincoln Ave.
- 33588 Woodward Ave.
- 2483 W. Maple Rd.
- 856 N. Old Woodward Ave.
- 34965 Woodward Ave.
- 35975 Woodward Ave.

The following are brownfield sites where property taxes are being captured:

- 2400 E. Lincoln Ave.
- 33588 Woodward Ave.
- 2483 W. Maple Rd.
- 856 N. Old Woodward Ave.
- 35975 Woodward Ave.

The City anticipates receiving tax-increment financing for 34965 Woodward Ave. starting in 2022-2023.

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
BROWNFIELD REDEVELOPMENT AUTHORITY FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER		
				RECOMMEND 2021-2022	PLANNED 2022-2023	PLANNED 2023-2024
<u>REVENUES</u>						
TAXES	282,401	287,300	287,300	369,000	494,500	509,330
CHARGES FOR SERVICES	0	0	0	0	0	0
INTEREST AND RENT	4,960	2,000	2,000	2,000	2,000	2,000
OTHER REVENUE		20,000	20,000	20,000	20,000	20,000
REVENUES	287,361	309,300	309,300	391,000	516,500	531,330
<u>EXPENDITURES</u>						
OTHER CHARGES	298,308	307,300	307,300	389,000	514,500	529,330
EXPENDITURES	298,308	307,300	307,300	389,000	514,500	529,330
REVENUES OVER (UNDER) EXPENDITURES	(10,947)	2,000	2,000	2,000	2,000	2,000
BEGINNING FUND BALANCE	42,430	31,483	31,483	33,483	35,483	37,483
ENDING FUND BALANCE	31,483	33,483	33,483	35,483	37,483	39,483

CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
BROWNFIELD REDEVELOPMENT AUTHORITY

					MANAGER		
ACCT.		ACTIVITY	BUDGET	PROJECTED	RECOMMEND	PLANNED	PLANNED
NUM.	DESCRIPTION	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
OTHER CHARGES							
801.02	LEGAL SERVICES	8,000	10,000	10,000	10,000	10,000	10,000
811.00	OTHER CONTRACTUAL SERVICE	31,876	10,000	10,000	10,000	10,000	10,000
967.01	BROWNFIELD PROJECT COST REIMBURS.	258,432	287,300	287,300	369,000	494,500	509,330
OTHER CHARGES		298,308	307,300	307,300	389,000	514,500	529,330
BROWNFIELD REDEV. AUTH. TOTAL		298,308	307,300	307,300	389,000	514,500	529,330

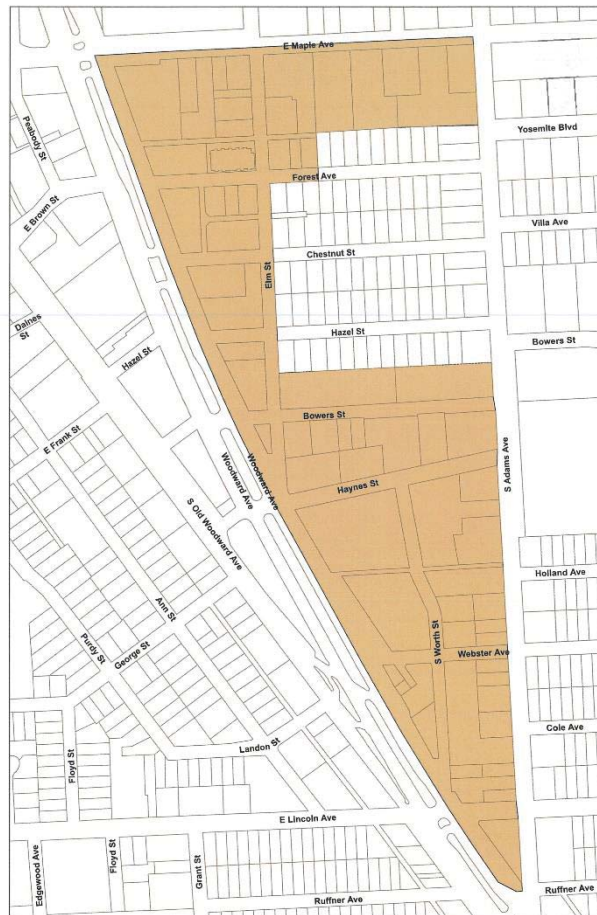


*City of Birmingham, Michigan
2021-2022 Recommended Budget*

FUND SUMMARY

Triangle District Corridor Improvement Authority

The Triangle District Corridor Improvement Authority is used to account for transactions related to public infrastructure improvements to assist with redevelopment within the City's Triangle District pursuant to Public Act 280. The Authority consists of seven members appointed by the Chief Executive Officer with concurrence of the City Commission. The Corridor Improvement Authority is responsible for creating a plan for the development area that outlines the nature and priority of public improvements needed within the area. It is anticipated that public parking improvements will be the primary component of the plan with funding for the improvements being financed from tax-increment financing as well as various other sources such as special assessments and user charges. The development area that is under the jurisdiction of the Authority excludes the single-family residential neighborhood at the north end of the Triangle District.



CITY OF BIRMINGHAM
2021-2022 RECOMMENDED BUDGET
CORRIDOR IMPROVEMENT AUTHORITY FUND
SUMMARY BUDGET

DESCRIPTION	ACTIVITY 2019-2020	BUDGET 2020-2021	PROJECTED 2020-2021	MANAGER	PLANNED 2022-2023	PLANNED 2023-2024
				RECOMMEND 2021-2022		
<u>REVENUES</u>						
TAXES	0	0	0	0	0	0
INTEREST AND RENT	716	470	470	470	470	470
REVENUES	716	470	470	470	470	470
<u>EXPENDITURES</u>						
OTHER CHARGES	0	0	0	0	0	0
EXPENDITURES	0	0	0	0	0	0
REVENUES OVER (UNDER) EXPENDITURES	716	470	470	470	470	470
BEGINNING FUND BALANCE	18,770	19,486	19,486	19,956	20,426	20,896
ENDING FUND BALANCE	19,486	19,956	19,956	20,426	20,896	21,366

CAPITAL IMPROVEMENTS PROGRAM

The City Charter requires that each year, on or before the first Monday in May, the City Manager prepares and submits to the City Commission an estimate of all capital projects to be undertaken within the budget year and a five-year capital program. And, in accordance with Public Act 33 of 2008, the “Planning Enabling Act,” a sixth year has been added to the capital program. This capital improvements program and the corresponding operating budget are submitted to the City Commission for approval at the same time. Capital expenditures for the upcoming fiscal year contained in the capital improvements program are approved as the capital budget. All City programs and services not included in the capital budget are included in the operating budget for the fiscal year.

The capital budget is a financial plan for the expenditure of money which adds to or improves the City’s infrastructure or capital assets. Capital projects may apply to the following areas:

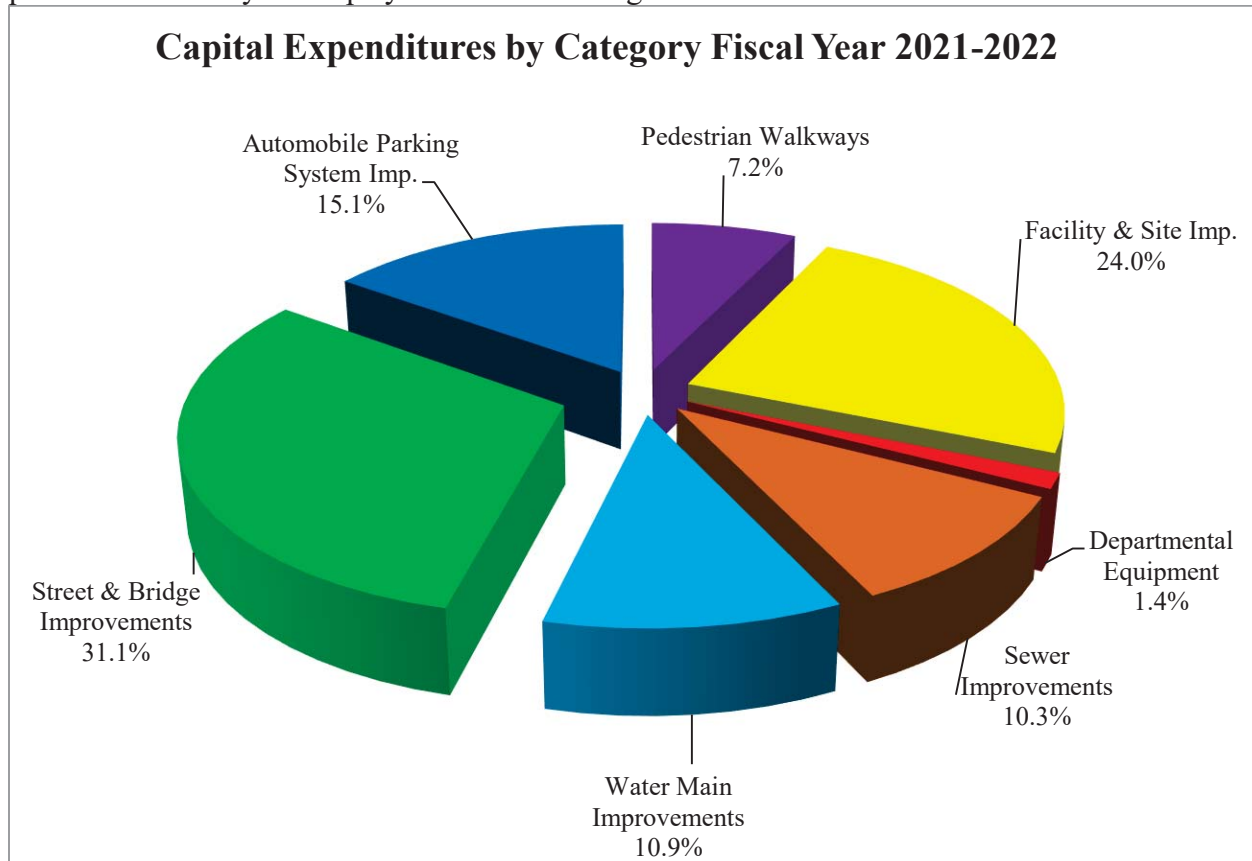
1. Expenditures which may take place over more than one year, thereby requiring continuing appropriations;
2. Projects which require funding with debt because of significant costs to be shared by current and future beneficiaries;
3. Projects which require systematic acquisition over an extended period of time in order to implement major operating systems or public programs; and
4. Scheduled replacement of physical assets.

The Capital Improvements section of this budget document includes the following:

1. A listing, by dollar amount, of the most significant capital expenditures proposed for fiscal year 2021-2022;
2. A narrative, by fund, of the major capital improvements proposed for fiscal year 2021-2022;
3. A numerical summary of capital improvements and funding sources for the next six fiscal years;
4. A numerical listing, by fund, of: a) all capital outlay proposed for fiscal year 2021-2022; b) capital projects planned for fiscal year 2021-2022 and 2022-2023; c) anticipated projects for fiscal years 2024-2027;
5. A listing of vehicles and equipment scheduled for evaluation and/or replacement in fiscal years 2021-2022 and 2022-2023.

2021-2022 CAPITAL IMPROVEMENTS

Recommended capital expenditures for fiscal year 2021-2022 total \$17,057,460, not including Internal Service Funds or Component Units. \$10,156,540, or 60% of this total, is designated for infrastructure improvements such as streets and bridges, water mains, sewer improvements, and pedestrian walkways as displayed on the following chart:



Significant Capital Expenditures

The most significant capital expenditures for fiscal year 2021-2022 are shown in the table on the next page. Each project is considered significant because 1) the project cost will likely exceed \$250,000 and/or; 2) total annual operating costs are expected to increase or decrease by more than \$25,000 upon project completion.

Significant Capital Improvements for Fiscal Year 2021-2022

Project Name	Fund	Project Purpose	Total Project Cost	Proposed 2021-2022	Effect On Annual Operating Budget
Concrete Sidewalk Replacement	General	Annual program to replace selected sidewalks in one of seven areas of the City along with one of four areas of the Central Business District.	On-going	\$650,000	No impact because this is an on-going annual maintenance program.
Pierce Alley Renovation	General	Rehabilitation of Alley	\$400,000	\$400,000	No impact
Bates & Willits Signals	Major Streets	Traffic signal modernization	\$250,000	\$250,000	No impact
MMTB Improvements – Cranbrook Tap Grant	Major Streets and General	Improvements to streets and sidewalks	\$485,000	\$485,000	No impact
Old Woodward – PH III (Brown to Landon)	Major Streets, Sewer, and Water	Road Reconstruction, Water and sewer replacement.	\$4,885,000	\$1,000,000	No Impact
Edgewood Avenue	Local Streets, Sewer, and Water	Road Reconstruction, Water and sewer replacement.	\$950,000	\$950,000	No Impact
Redding – Lake Park to Woodward	Major Streets, Sewer, and Water	Road Reconstruction, Water and sewer replacement.	\$950,000	\$950,000	No Impact
Pierce Street	Major Streets, Sewer, and Water	Road Reconstruction, Water and sewer replacement.	\$1,050,000	\$1,050,000	No Impact
Cranbrook – Maple to 14 Mile	Major Streets	Street improvement (RCOC).	\$300,000	\$300,000	Slight decrease.
Water Tower Rehabilitation	Water	Rehabilitation of Water Tower	\$400,000	\$400,000	No Impact
Oakland – N. Old Woodward to Woodward	Major Streets, Sewer, and Water	Road Reconstruction, Water and sewer replacement.	\$320,000	\$320,000	No Impact

More detailed information regarding the above projects may be found in the following narratives and schedules.

Capital Improvements-Overview by Fund

General Fund

Capital expenditures for fiscal year 2021-2022 total \$1,364,940. This is an increase of \$577,840 from the amount originally approved for fiscal year 2020-2021. \$810,000, or 59%, of the amount planned is for sidewalks.

Capital Projects Fund

The Capital Projects Fund is used to account for the development of capital facilities and improvements other than those accounted for in the Enterprise Funds and Special Revenue Funds. For fiscal year 2021-2022, fund balance is expected to decrease by \$3,830,000. This decrease is primarily due to spending bond funds on ice arena and park improvements. Planned expenditures for fiscal year 2020-2021 total \$2,745,000. A description of the major projects is as follows:

For fiscal year 2020-2021, the following projects are on-going or to be completed:

- New refrigeration system at the Ice Arena
- HVAC improvements at the Adams Fire Station.

For fiscal year 2021-2022, the following park projects totaling \$55,000 have been planned:

- \$25,000 Howarth Park Ballfield renovation
- \$30,000 Site furnishings at various parks
- \$3,100,000 Ice arena improvements
- \$850,000 Adams Park and pickle ball courts

Major and Local Streets Funds

The recommended amount for fiscal year 2021-2022 street and traffic control improvements is \$5,125,000. This amount includes \$1,000,000 for S. Old Woodward, \$450,000 for Redding Rd, \$650,000 for Edgewood Ave., and \$400,000 for Pierce Street.

Street fund projects are funded primarily by contributions from General Fund and Street Fund reserves. Descriptions of the major projects, along with location maps, may be found in the “Special Revenue Funds” section.

Water Supply System Receiving Fund

\$1,855,000 is planned for water-main improvements and water tower rehabilitation in fiscal year 2021-2022. Most projects are to be completed in conjunction with street improvements. The most significant of these projects are water main replacements on Pierce St., Redding St., and Fairway. Funding for the projects will be provided from the Water Fund reserves.

Sewage Disposal System Fund

Sewer Improvements totaling \$1,760,000 are planned for fiscal year 2021-2022. The most significant projects to be completed are the Edgewood, Redding Rd., and other sewer rehabilitation projects costing \$500,000.

Automobile Parking System Fund

\$2,568,230 is planned for fiscal year 2021-2022 primarily for improvements at the North Old Woodward structure. Planned improvements include:

- Repave the lot behind the structure, improve landscaping, and extend fencing
- Lighting upgrades and concrete patching

Golf Courses

\$81,000 for minor improvements at both golf courses is planned for fiscal year 2021-2022. Improvements to Lincoln Hills include installing a walking bridge over #5 creek, adding a new bunker to #1, repairing the retaining wall above the pond, and reconstructing #1 teeing area. Improvements for Springdale include adding a rain shelter, new wash pad for equipment, new tables and chairs in the clubhouse, and adding light poles to the parking lot.

CITY OF BIRMINGHAM, MICHIGAN
FY 2022-2027 SIX-YEAR CAPITAL OUTLAY/IMPROVEMENT PLAN
SUMMARIZED BY FUND

EXPENDITURES ¹

Fund	FY 21-22 ²	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
General Fund	\$ 1,364,940	\$ 4,030,510	\$ 903,000	\$ 150,000	\$ 175,000	\$ 282,850	\$ 6,906,300
Capital Projects	4,005,000	1,495,370	200,000	1,550,000	1,620,000	1,950,000	10,820,370
Major and Local Streets	5,306,540	5,576,540	5,671,540	1,431,540	1,581,540	1,431,540	20,999,240
Water-Supply System	1,855,000	1,235,000	2,700,000	400,000	475,000	400,000	7,065,000
Sewage-Disposal System	1,760,000	1,995,000	2,135,000	400,000	410,000	400,000	7,100,000
Automobile Parking System	2,568,230	462,610	78,000	50,000	50,000	601,780	3,810,620
Golf Courses	81,000	591,000	85,000	-	-	-	757,000
Law and Drug Enforcement	116,750	-	-	40,470	-	-	157,220
Total	\$ 17,057,460	\$ 15,386,030	\$ 11,772,540	\$ 4,022,010	\$ 4,311,540	\$ 5,066,170	\$ 57,615,750

¹ Does not include Internal Service Fund or Component Units

² Original Budget

GENERAL FUND

CAPITAL OUTLAY REQUESTS

^a The City conducts an on-going annual sidewalk replacement program. New sidewalk/streetscape in a particular area will decrease the need for replacement in that area for a time; but the overall impact on the annual operating budget is minimal.

CAPITAL PURCHASES AND IMPROVEMENTS

MAJOR STREET FUND #202													
Expenditures For Capital Outlay					Impact of 2021/2022 Budget Request on Annual Operating Budgets								
Account Number	Project Description Total Cost Funding Source	Budget	Estimate	Recommended	Future Capital Outlay Requests					Average Increase (Decrease) Per Year			
		2020/2021	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
202-449,001 - 981.0100	RESURFACING/RECONSTRUCTION Road Reconstruction Maple Rd. - (Southfield - Woodward) Net of Grants Total Cost: \$25,000 Funding Source: Major Streets	2,367,500	2,367,500							No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction Peabody St. - E. Maple Rd to E. Brown St. Total Cost: \$200,000 Funding Source: Major Streets	200,000	200,000							No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction Current Year Encumbrances Total Cost: \$305,790 Funding Source: Major Streets	305,790	305,790							No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction 14 Mile Project W/Royal Oak Total Cost: \$25,000 Funding Source: Major Streets	345,000	345,000							No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction Grant St. - E. Lincoln Ave to Humphrey Ave Grant St. - Bird Ave. to W. 14 Mile Rd. Total Cost: \$550,000 Funding Source: Major Streets	550,000	550,000							No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction Pavement maintenance/rehabilitation Total Cost: \$150,000 annually Funding Source: Major Streets	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction Concrete street repair in conjunction with sidewalks Total Cost: \$100,000 annually Funding Source: Major Streets	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Resurfacing Oakland Blvd. - N. Old Woodward Ave. to Woodward Total Cost: \$300,000 Funding Source: Major Streets			300,000						No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction Redding Rd - Remove retaining wall Total Cost: \$125,000 Funding Source: Major Streets			125,000						No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Resurfacing Cranbrook - Maple to 14 Mile (RCOC) Total Cost: \$300,000 Funding Source: Major Streets			300,000						No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Resurfacing (Water Main Installation) Pierce St. - Lincoln Ave. to Bird Ave. Total Cost: \$400,000 Funding Source: Major Streets			400,000						No impact	No impact	No impact	No impact
202-449,001 - 981.0100	Road Reconstruction MMTB Improvements - Cranbrook Tap Grant			325,000						No impact	No impact	No impact	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

MAJOR STREET FUND #202									
Expenditures For Capital Outlay					Future Capital Outlay Requests				
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
	Total Cost: \$125,000 Funding Source: Major Streets								
202-449.001-981.0100	Road Reconstruction Redding Rd. - Lakepark Ave. to Woodward Ave. Total Cost: \$450,000 Funding Source: Major Streets			450,000					
202-449.001-981.0100	Road Reconstruction S. Old Woodward Ave. - Brown St to Landon St Bowers St. - S. Old Woodward Ave to Woodward Total Cost: \$4,000,000 Funding Source: Major Streets			1,000,000	3,000,000				
202-449.001-981.0100	Road Reconstruction S. Old Woodward - Landon to Lincoln Total Cost: \$100,000 Funding Source: Major Streets				100,000				
202-449.001-981.0100	Road Reconstruction N. Adams Rd. - N. City Limit to Madison (Fed) Total Cost: \$200,000 Funding Source: Major Streets					650,000			
202-449.001-981.0100	Road Reconstruction E Maple (Patching) NHPP Funding? Total Cost: \$125,000 Funding Source: Major Streets					250,000			
202-449.001-981.0100	Road Reconstruction (Water Main bursting) Derby Rd. - N. Eton Rd. to Coolidge Hwy. Total Cost: \$60,000 Funding Source: Major Streets					60,000			
202-449.001-981.0100	Road Reconstruction N. Old Woodward - Oak to Woodward Total Cost: \$125,000 Funding Source: Major Streets					125,000			
202-449.001-981.0100	Road Reconstruction Capetel (Backyard Sewer Plan) Oak St - (Westwood - Glenhurst) Total Cost: \$450,000 Funding Source: Major Streets						25,000		
202-449.001-981.0100	Road Reconstruction Oak St - (Glenhurst - Westwood) Quarton Lake PH III Total Cost: \$450,000 Funding Source: Major Streets					125,000			
202-449.001-981.0100	Road Reconstruction S. Eton (14 Mile to Yosemite - MMTB) Total Cost: \$450,000 Funding Source: Major Streets					1,700,000			
202-449.002-	Bridge Maintenance								

CAPITAL PURCHASES AND IMPROVEMENTS

MAJOR STREET FUND #202										
Expenditures For Capital Outlay					Future Capital Outlay Requests					
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
981.0100	Miscellaneous Bridge maintenance Total Cost: \$75,000 annually Funding Source: Major Streets	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	
	TRAFFIC CONTROLLERS/SIGNALS									
202-303.001-971.0100	Traffic Signal Modernization Bates & Willis Intersection Total Cost: \$250,000 Funding Source: Major Streets			250,000						No impact
202-303.001-971.0100	Traffic Signal Modernization Maple & Coolidge Intersection Total Cost: \$75,000 Funding Source: Major Streets			75,000						No impact
202-303.001-971.0100	Traffic Signal Modernization (2) Replacement Speed Boards Total Cost: \$180,000 Funding Source: Major Streets			6,540	6,540	6,540	6,540	6,540	6,540	No impact
202-303.001-971.0100	Traffic Signal Modernization Brown & Southfield Intersection - Mast Arm Total Cost: \$180,000 Funding Source: Major Streets				180,000					No impact
202-303.001-971.0100	Traffic Signal Modernization Maple/Elm/Poppleton Intersection Total Cost: \$210,000 Funding Source: Major Streets				210,000					No impact
202-303.001-971.0100	Traffic Signal Modernization Adams & Derby Total Cost: \$155,000 Funding Source: Major Streets				155,000					No impact
202-303.001-971.0100	Traffic Signal Modernization Maple & Adams Intersection Total Cost: \$180,000 Funding Source: Major Streets					180,000				No impact
	TOTAL MAJOR STREET FUND	\$ 4,093,290	\$ 4,093,290	\$ 3,556,540	\$ 3,976,540	\$ 3,446,540	\$ 331,540	\$ 331,540	\$ 331,540	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

LOCAL STREET FUND #203

Expenditures For Capital Outlay					Future Capital Outlay Requests					Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Approved 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
203-449.001 - 981.0100	RESURFACING/RECONSTRUCTION Road Reconstruction: Lakeview - Harmon to Oak (SAD) Total Cost: \$550,000 Funding Source: Local Streets & SAD	550,000	550,000							No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Townsend St. - Southfield Rd. to Chester St. Total Cost: \$400,000 Funding Source: Local Streets	425,000	425,000							No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Edgewood Ave. - E. Lincoln Ave. to Southlawn Blvd Total Cost: \$650,000 Funding Source: Local Streets			650,000						No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Hazel St. - S. Old Woodward Ave to Woodward Ave. Total Cost: \$150,000 Funding Source: Local Streets				150,000					No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Pembroke Rd. - N. Eton Rd to Edenborough Rd Total Cost: \$350,000 Funding Source: Local Streets				350,000					No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction-Quarton Lake Area: Raynale St. - N. Glenhurst Dr. to Chesterfield Ave. N. Glenhurst Dr. - Raynale St. to Oak St. Brookwood - N. Glenhurst Dr. to Raynale St. Kenwood Ct. - N. Glenhurst Dr. to 230 Ft. East Total Cost: \$1,305,415 Funding Source: Local Streets					200,000				No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Windemere Rd. - N. Eton Rd. to St. Andrew Rd. Total Cost: \$650,000 Funding Source: Local Streets					650,000				No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Cape seal: Arlington Rd. - W. Maple Rd. to W. Lincoln Ave. Shirley Rd. - W. Maple to W. Lincoln Ave. Total Cost: \$275,000 Funding Source: Local Streets					150,000 125,000				No impact No impact	No impact No impact	No impact No impact	No impact No impact
203-449.001 - 981.0100	Road Contruction Unnanned Street (Cole - 250 S. of E. Lincoln Total Cost: \$150,000 Funding Source: Local Streets							150,000		No impact	No impact	No impact	No impact

CAPITAL PURCHASES AND IMPROVEMENTS

LOCAL STREET FUND #203

Expenditures For Capital Outlay				Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Approved 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
203-449.001 - 981.0100	Asphalt Resurfacing/Concrete Maintenance Annual Program Total Cost: \$275,000 annually Funding Source: Local Streets	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Pavement Maintenance/Rehabilitation Total Cost: \$200,000 annually Funding Source: Local Streets	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Annual Sidewalk Program Total Cost: \$75,000 annually Funding Source: Local Streets	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	No impact	No impact	No impact	No impact
203-449.001 - 981.0100	Road Reconstruction: Additional Funding for Unimproved Streets Total Cost: \$500,000 annually Funding Source: Local Streets	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	No impact	No impact	No impact	No impact
BRIDGE MAINTENANCE													
203-449.002 - 981.0100	Bridge Maintenance Total Cost: \$50,000 Funding Source: Local Streets	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	No impact	No impact	No impact	No impact
TOTAL LOCAL STREET FUND		2,075,000	2,075,000	1,750,000	1,600,000	2,225,000	1,100,000	1,250,000	1,100,000	No impact	\$ -	No impact	\$ -

* Total cost figures for special assessment projects may not include all eligible administrative costs. Project costs are subject to final review.

CAPITAL PURCHASES AND IMPROVEMENTS

LAW & DRUG ENFORCEMENT FUND #265

Expenditures For Capital Outlay					Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027		Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
265-302.002 971.0100	Pelco Camera Systems upgrade to Panasonic Video Insight system Total Cost: \$59,030 Funding Source: Law & Drug Enforcement Fund			\$ 53,530	\$ -	\$ -	\$ -	\$ -	\$ -		No impact	No impact	No impact	No impact
265-302.002 971.0100	Panasonic 40x Zoom IP Cameras Total Cost: \$57,720 Funding Source: Law & Drug Enforcement Fund			52,220							No impact	No impact	No impact	No impact
265-302.001 971.0100	Federal Forfeiture Funding of Panasonic Insight Project Total Cost: \$11,000 Funding Source: Federal			11,000							No impact	No impact	No impact	No impact
265-302.002 971.0100	Mobile Data computers in (10) Patrol & (4) Investigative vehicles Total Cost: \$40,470 Funding Source: Law & Drug Enforcement Fund						40,470				No impact	No impact	No impact	No impact
	TOTAL LAW & DRUG ENFORCEMENT	\$ -	\$ -	\$ 116,750	\$ -	\$ -	\$ 40,470	\$ -	\$ -		N/A	N/A	N/A	N/A

CAPITAL PURCHASES AND IMPROVEMENTS

CAPITAL PROJECTS FUND #401

Expenditures For Capital Outlay				Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
	City Hall & Grounds None												
401-301.001- 979.0000	Police Police Vehicle/City Hall Safety & Security Carport Total Cost: \$420,370 Funding Source: Capital Projects				420,370					No Impact	No Impact	No Impact	No Impact
401-804.001- 977.0000	Museums Completion of Projects Total Cost: \$51,750 Funding Source: Capital Projects	51,750	51,750							No Impact	No Impact	No Impact	No Impact
401-901.001- 977.0000	Ice Arena Restoration New Refrigeration System Including Sub-floor Heating Total Cost: \$2,000,000 Funding Source: Capital Projects	2,000,000	2,000,000							No Impact	No Impact	No Impact	No Impact
401-751.001- 981.0100	Parks Site Furnishings at Various Parks Total Cost: \$30,000 Funding Source: Donations/General Fund			30,000						No Impact	No Impact	No Impact	No Impact
401-751.001- 981.0100	Howarth Park Ballfield Renovation Total Cost: \$30,000 Funding Source: Donations/General Fund			25,000						No Impact	No Impact	No Impact	No Impact
	Downtown Streetscape Plan Streetscapes: None												
401-901.010- 981.0100	Downtown Streetlights Street Lights Project S. Old Woodward Total Cost: \$525,000 Funding Source: General Fund/Capital Projects				525,000					No impact	No impact	No impact	No impact
	DPS Facility Improvements None												
	Bus Shelter None												
	TOTAL CAPITAL PROJECTS FUND	\$ 2,051,750	\$ 2,051,750	\$ 55,000	\$ 945,370	\$ -	\$ -	\$ -	\$ -	No impact	No impact	No impact	No impact

PARK IMPROVEMENT FUND #408

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CAPITAL PURCHASES AND IMPROVEMENTS

PARK IMPROVEMENT FUND #408

Expenditures For Capital Outlay				Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets (Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
979.0000	Total Estimated Cost: \$450,000 Funding Sources: Park Bond												
408-751.000-	Splash Pad												
979.0000	Total Estimated Cost: \$500,000 Funding Sources: Park Bond								\$ 500,000	TBD	TBD	TBD	TBD
408-752.000-	Ice Arena Restoration												
977.0000	Total Estimated Cost: \$3,100,000 Funding Sources: Park Bond			3,100,000						No impact	No impact	No impact	No impact
	TOTAL CAPITAL PROJECTS FUND	\$ -	\$ -	\$ 3,950,000	\$ 550,000	\$ 200,000	\$ 1,550,000	\$ 1,620,000	\$ 1,950,000	No impact	No impact	No impact	No impact

SPRINGDALE GOLF FUND #584

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CAPITAL PURCHASES AND IMPROVEMENTS

SPRINGDALE GOLF FUND #584

Expenditures For Capital Outlay				Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase/Decrease Per Year			
	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
584-753.002 981.0100	Add light poles to parking lot Total Cost: \$10,000 Funding Source: Fees & Reserves			10,000						No impact	No impact	No impact	No impact
584-753.002 981.0100	Renovate Clubhouse Bathrooms Total Cost: \$10,000 Funding Source: Fees & Reserves				10,000					No impact	No impact	No impact	No impact
584-753.002 981.0100	New Stand-up Refrigerator Total Cost: \$4,000 Funding Source: Fees & Reserves				4,000					No impact	No impact	No impact	No impact
584-753.002 981.0100	Install Blinds on Windows in Restaurant Total Cost: \$5,000 Funding Source: Fees & Reserves					5,000				No impact	No impact	No impact	No impact
584-753.002 972.0000	Furniture: New tables and chairs inside Clubhouse Total Cost: \$5,000 Funding Source: Fees & Reserves			5,000						No impact	No impact	No impact	No impact
	SPRINGDALE GOLF FUND TOTAL	\$ 96,000	\$ 96,000	\$ 30,000	\$ 555,000	\$ 55,000	\$ -	\$ -	\$ -	No impact	No impact	No impact	No impact

AUTO PARKING SYSTEM FUND (APS) #585383

CAPITAL PURCHASES AND IMPROVEMENTS

AUTO PARKING SYSTEM FUND (APS) #585													
Expenditures For Capital Outlay					Future Capital Outlay Requests								
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
										Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
585-538.003 971.0100	PARK STREET STRUCTURE Panasonic Network Video Recorder and Cameras Total Cost: \$18,910 Funding Source: APS			18,910						No impact	No impact	No impact	No impact
585-538.004 971.0100	PEABODY STREET STRUCTURE Panasonic Network Video Recorder and Cameras Total Cost: \$16,440 Funding Source: APS			16,440						No impact	3,480	No impact	3,480
	N. OLD WOODWARD AVE STRUCTURE												
585-538.005 981.0100	Repave, Landscape Improvements and Fence Extension Total Cost: \$2,200,000 Funding Source: APS			2,200,000									
585-538.005 977.0000	Lighting Replacement Total Cost: \$90,000 Funding Source: APS			90,000						No impact	No impact	No impact	No impact
585-538.005 977.0000	Ceiling Patch and Repair Total Cost: \$55,000 Funding Source: APS			55,000						No impact	No impact	No impact	No impact
585-538.005 971.0100	Panasonic Network Video Recorder and Cameras Total Cost: \$18,470 Funding Source: APS			18,470						No impact	3,480	No impact	3,480
585-538.006 981.0100	LOT #6: N. WOODWARD/HARMON Relab with water retention and river access Total Costs: \$25,000 Funding Source: APS			25,000						No impact	No impact	No impact	No impact
585-538.008 971.0100	CHESTER STREET STRUCTURE Panasonic Network Video Recorder and Cameras Total Cost: \$18,270 Funding Source: APS			18,270						No impact	3,480	No impact	3,480
	AUTO PARKING SYSTEM TOTAL	\$ 173,400	\$ 173,400	\$ 2,568,230	\$ 462,410	\$ 78,000	\$ 50,000	\$ 50,000	\$ 601,780	No impact	\$ 10,440	No impact	\$ 10,440

CAPITAL PURCHASES AND IMPROVEMENTS

SEWAGE-DISPOSAL SYSTEM FUND #590										Impact of 2021/2022 Budget Request on Annual Operating Budgets (Decrease) Per Year				
Expenditures For Capital Outlay										Average Increase (Decrease) Per Year				
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	Future Capital Outlay Requests					Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total	
					2022/2023	2023/2024	2024/2025	2025/2026	2026/2027					
	Sewer Improvements in Conjunction with Street Work:													
590-536.001-981.0100	Grant Street - Humphrey to Lincoln & 14 mile to Bird Total Cost: \$160,000 Funding Sources: Sewer Rates & Reserves	\$ 300,000	\$ 300,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Bird - (Pierce to west of Woodward) Total Cost: \$10,000 Funding Sources: Sewer Rates & Reserves	120,000	120,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Parking Lot #5 Slope Repair Total Cost: \$10,000 Funding Sources: Sewer Rates & Reserves	150,000	150,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Lakeview SAD - Harmon to Oak Total Cost: \$450,000 Funding Sources: Sewer Rates & Reserves	450,000	450,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Peabody St. - Brown St. to E. Maple Total Cost: \$10,000 Funding Sources: Sewer Rates & Reserves	10,000	10,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Townsend - Southfield to Chester (Oldest) Total Cost: \$400,000 Funding Sources: Sewer Rates & Reserves	400,000	400,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Pierce Alley Total Cost: \$100,000 Funding Sources: Sewer Rates & Reserves	100,000	100,000							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Carry Over Encumbrances Total Cost: \$564,950 Funding Sources: Sewer Rates & Reserves	564,950	564,950							No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Oakland - N. Old Woodward to Woodward Total Cost: \$10,000 Funding Sources: Sewer Rates & Reserves			10,000						No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Pierce St. - Bird to Lincoln Total Cost: \$75,000 Funding Sources: Sewer Rates & Reserves			75,000						No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	8 Mile Storage Tank (OCWRC) Total Cost: \$325,000 Funding Sources: Sewer Rates & Reserves			325,000						No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Redding - Lake Park to Woodward Total Cost: \$200,000 Funding Sources: Sewer Rates & Reserves			200,000						No Impact	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Edgewood - Lincoln to Southlawn Total Cost: \$250,000 Funding Sources: Sewer Rates & Reserves			250,000						No Impact	No Impact	No Impact	No Impact	No Impact

CAPITAL PURCHASES AND IMPROVEMENTS

SEWAGE-DISPOSAL SYSTEM FUND #590										Impact of 2021/2022 Budget Request on Annual Operating Budgets (Average Increase (Decrease) Per Year			
Expenditures For Capital Outlay										Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	Future Capital Outlay Requests								
					2022/2023	2023/2024	2024/2025	2025/2026	2026/2027				
590-536.001-981.0100	Local Unimproved Road Estimate Total Cost: \$400,000 Funding Sources: Sewer Rates & Reserves			400,000	400,000	400,000	400,000	400,000	400,000	No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	S. Old Woodward Ave - E. Brown St. to Landon St. Total Cost: \$200,000 Funding Sources: Sewer Rates & Reserves				200,000					No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	S. Old Woodward Ave. - Landon to Lincoln Total Cost: \$550,000 Funding Sources: Sewer Rates & Reserves				550,000					No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Haynes - Old Woodward to Woodward Total Cost: \$10,000 Funding Sources: Sewer Rates & Reserves				10,000					No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Hazel - Old Woodward to Woodward Total Cost: \$10,000 Funding Sources: Sewer Rates & Reserves				10,000					No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Alley - Between Henrietta and Pierce Total Cost: \$25,000 Funding Sources: Sewer Rates & Reserves				25,000					No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Willits Alley Total Cost: \$50,000 Funding Sources: Sewer Rates & Reserves				50,000					No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Oak St - Glenhurst to Westwood - Quarton Lake PH II Total Cost: \$185,000 Funding Sources: Sewer Rates & Reserves					185,000				No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Quarton Lake PH II (Backyard Sewer Plan) Brookwood, Lyonhurst, N. Glenhurst, Westwood Total Cost: \$500,000 Funding Sources: Sewer Rates & Reserves					500,000				No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	N. Adams - North End (Federal Funding 80% Grant) Total Cost: \$60,000 Funding Sources: Sewer Rates & Reserves					60,000				No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	N. Old Woodward - Oak St. to Woodward Total Cost: \$15,000 Funding Sources: Sewer Rates & Reserves					15,000				No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Windemere - N. Eton to St. Andrews Total Cost: \$425,000 Funding Sources: Sewer Rates & Reserves					425,000				No Impact	No Impact	No Impact	No Impact
590-536.001-981.0100	Arlington - Maple to Lincoln Total Cost: \$25,000 Funding Sources: Sewer Rates & Reserves					25,000				No Impact	No Impact	No Impact	No Impact

CAPITAL PURCHASES AND IMPROVEMENTS

SEWAGE-DISPOSAL SYSTEM FUND #590													
Expenditures For Capital Outlay					Future Capital Outlay Requests					Impact of 2021/2022 Budget Request on Annual Operating Budgets (Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
590-536.001- 981.0100	Shirley - Maple to Lincoln Total Cost: \$25,000 Funding Sources: Sewer Rates & Reserves					25,000				No Impact	No Impact	No Impact	No Impact
590-536.001- 981.0100	Unnamed St - Cole - 250 S. of E. Lincoln Total Cost: \$75,000 Funding Sources: Sewer Rates & Reserves							10,000		No Impact	No Impact	No Impact	No Impact
590-536.001- 981.0200	Backyard Sewer Lining Total Cost: \$250,000 Funding Source: Sewer Rates & Reserves				250,000					No Impact	No Impact	No Impact	No Impact
590-536.001- 981.0200	Annual Sewer Rehabilitation Program Total Cost: \$250,000 Funding Source: Sewer Rates & Reserves			500,000	500,000	500,000				No Impact	No Impact	No Impact	No Impact
	SEWAGE-DISPOSAL SYSTEM FUND	\$ 2,094,950	\$ 2,094,950	\$ 1,760,000	\$ 1,995,000	\$ 2,135,000	\$ 400,000	\$ 410,000	\$ 400,000	No Impact	No Impact	No Impact	No Impact

^a The purpose of replacing city sewer mains is to improve the level of service and to prevent sewer line failure. If a sewer line fails, emergency repair by an outside contractor is generally required. Or, in some cases, the repair may be performed by the Department of Public Services. Replacement of a sewer line along one segment of road will not significantly reduce annual personnel or operating costs because, historically, sewer line failures have been relatively rare in the City of Birmingham.

CAPITAL PURCHASES AND IMPROVEMENTS

WATER SUPPLY SYSTEM RECEIVING FUND #591

Expenditures For Capital Outlay				Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
591-537.004-981.0100	Water Main Replacement in Conjunction with Street Work: Grant St. - E. Lincoln Ave to Humphrey Ave & Bird Ave. to W. 14 Mile Rd. Total Cost: \$210,000 Funding Source: Water Fund Reserves	\$ 210,000	\$ 210,000							No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Bird - (4" Watermain Replacement) Total Cost: \$10,000 Funding Source: Water Fund Reserves	600,000	600,000							No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Lakeview - Harmon to Oak (SAD) Total Cost: \$350,000 Funding Source: Water Fund Reserves	350,000	350,000							No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Pierce Alley Total Cost: \$25,000 Funding Source: Water Fund Reserves	25,000	25,000							No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Peabody St. - Brown to Maple Total Cost : \$10,000 Funding Source: Water Fund Reserves	10,000	10,000							No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Townsend - Southfield to Chester Total Cost: \$200,000 Funding Source: Water Fund Reserves	200,000	200,000							No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Pierce St. - Bird to Lincoln Total Cost: \$575,000 Funding Source: Water Fund Reserves			575,000						No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Oakland - (N. Old Woodward - Woodward) Total Cost: \$10,000 Funding Source: Water Fund Reserves			10,000						No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Fairway Watermain Replacement Total Cost: \$125,000 Funding Source: Water Fund Reserves			120,000						No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Redding - Lake Park to Woodward Total Cost: \$300,000 Funding Source: Water Fund Reserves			300,000						No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Edgewood - Lincoln to Southlawn Total Cost: \$50,000 Funding Source: Water Fund Reserves			50,000						No Impact	No Impact	No Impact	No Impact
591-537.004-	Bridge Maintenance - Major Streets			75,000						No Impact	No Impact	No Impact	No Impact

CAPITAL PURCHASES AND IMPROVEMENTS

WATER SUPPLY SYSTEM RECEIVING FUND #591

Expenditures For Capital Outlay				Future Capital Outlay Requests					Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year				
Account Number	Project Description Total Cost Funding Source	Budget	Estimate	Recommended	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
		2020/2021	2020/2021	2021/2022									
981.0100	Total Cost: \$75,000 Funding Source: Water Fund Reserves												
591-537.004-981.0100	Old Woodward Ave - Brown St to Landon St Total Cost: \$125,000 Funding Source: Water Fund Reserves				125,000					No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	S. Old Woodward - Landon to Lincoln Total Cost: \$10,000 Funding Source: Water Fund Reserves				10,000					No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Hazel - Old Woodward to Woodward Total Cost: \$25,000 Funding Source: Water Fund Reserves				25,000					No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Pembroke - N. Eton to Edenborough Total Cost: \$125,000 Funding Source: Water Fund Reserves				125,000					No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Haynes - (Old Woodward - Woodward) Total Cost: \$200,000 Funding Source: Water Fund Reserves				200,000					No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Willits Alley Maintenance Total Cost: \$25,000 Funding Source: Water Fund Reserves				25,000					No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Oak St. - Westwood Dr. to N. Glenhurst Dr. Total Cost: \$100,000 Funding Source: Water Fund Reserves					100,000				No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Quarton Lake Phase III Brookwood, Lyonhurst, N. Glenhurst & Westwood Total Cost: \$500,000 Funding Source: Water Fund Reserves					500,000				No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Bridge Maintenance - Local Streets Total Cost: \$75,000 Funding Source: Water Fund Reserves					75,000				No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	N. Adams - North End (Federally Funded 80%) Total Cost: \$60,000 Funding Source: Water Fund Reserves					60,000				No Impact	No Impact	No Impact	No Impact
591-537.004-981.0100	Windemere - N. Eton to St. Andrews Total Cost: \$315,000 Funding Source: Water Fund Reserves					315,000				No Impact	No Impact	No Impact	No Impact
591-537.004-	Arlington - Maple to Lincoln					550,000				No Impact	No Impact	No Impact	No Impact

CAPITAL PURCHASES AND IMPROVEMENTS

WATER SUPPLY SYSTEM RECEIVING FUND #591

Expenditures For Capital Outlay				Future Capital Outlay Requests						Impact of 2021/2022 Budget Request on Annual Operating Budgets Average Increase (Decrease) Per Year			
Account Number	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
981.0100	Total Cost: \$550,000 Funding Source: Water Fund Reserves									No Impact	No Impact	No Impact	No Impact
591-537.004- 981.0100	Shirley - Maple to Lincoln Total Cost: \$500,000 Funding Source: Water Fund Reserves					500,000				No Impact	No Impact	No Impact	No Impact
591-537.004- 981.0100	Derby Watermain Replacement Total Cost : \$600,000 Funding Source: Water Fund Reserves					600,000				No Impact	No Impact	No Impact	No Impact
591-537.004- 981.0100	Unnamed St - Cole - 250 S. of E. Lincoln Total Cost : \$75,000 Funding Source: Water Fund Reserves							75,000		No Impact	No Impact	No Impact	No Impact
591-537.004- 981.0100	Unimproved Local Roads Total Cost : \$75,000 Funding Source: Water Fund Reserves			525,000			400,000	400,000	400,000	No Impact	No Impact	No Impact	No Impact
	WATER TOWER MAINTENANCE												
591-537.003- 981.0100	Derby and Hunter Water Tower Rehabilitation Total Cost : \$400,000 Funding Source: Water Fund Reserves			200,000	200,000					No Impact	No Impact	No Impact	No Impact
	WATER FUND TOTAL	\$ 1,395,000	\$ 1,395,000	\$ 1,855,000	\$ 1,235,000	\$ 2,700,000	\$ 400,000	\$ 475,000	\$ 400,000	No impact	\$ (10,500)	No impact	No impact

^a The purpose of water main replacement is to improve the level of service and to reduce the number of future water main breaks. Water main breaks are typically repaired by water-service personnel from the Department of Public Services (DPS). Repair of a water main break may take priority over other assigned activities for certain DPS employees until the repair is complete; but a gradual reduction in the number of water main breaks due to on-going water main replacement would not likely result in a decrease of annual personnel costs for DPS as a whole. DPS staff would simply be assigned to other activities.

CAPITAL PURCHASES AND IMPROVEMENTS

LINCOLN HILLS GOLF FUND #597

Impact of 2021/2022 Budget Request on Annual Operating Budgets														
Average Increase (Decrease) Per Year														
Personnel Service Costs														
Other Operating Costs														
Debt Service Costs														
Total														
Future Capital Outlay Requests														
2022/2023														
2023/2024														
2024/2025														
2025/2026														
2026/2027														

CAPITAL PURCHASES AND IMPROVEMENTS

LINCOLN HILLS GOLF FUND #597

Expenditures For Capital Outlay				Future Capital Outlay Requests							Impact of 2021/2022 Budget Request on Annual Operating Budgets (Average Increase (Decrease) Per Year			
	Project Description Total Cost Funding Source	Budget 2020/2021	Estimate 2020/2021	Recommended 2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027		Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total
597-753.002	<i>Furniture:</i> Add tables chairs for outsidng seating Total Cost: \$3,000 Funding Souce: Fees & Reserves	3,000	3,000								No impact	No impact	No impact	No impact
972.0000														
	LINCOLN HILLS FUND TOTAL	\$ 20,000	\$ 20,000	\$ 51,000	\$ 36,000	\$ 7,000	\$ -	\$ -	\$ -					

2021-2022 VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE

NO.	PURCHASE DATE	AGE (YEARS)	DESCRIPTION	COST	CLASSIFICATION	REPLACEMENT QUALIFIER	REPLACE OR EVALUATE	PROJECTED COST
564	6/8/2015	5	CHEVY TAHOE 4WD-POLICE PKG-replace	\$ 30,012.00	PICKUP/VAN/SEDAN	75-90k MILES	REPLACE	\$ 60,000.00
501	3/16/2015	5	CHEVY TAHOE 4WD-ADMIN-replace with CHRYSLER--REPLACE WITH FORD	\$ 26,521.00	PICKUP/VAN/SEDAN	75-90k MILES	REPLACE	\$ 40,000.00
505	5/1/2010	9	TRANSIT CONNECT VAN-replace 2022	\$ 19,473.00	PICKUP/VAN/SEDAN	75-90k MILES	REPLACE	\$ 30,000.00
39	1/1/2013	9	GMC 1500 4X4	\$ 24,000.00	PICKUP/VAN/SEDAN	8-10 YEARS	EVALUATE	\$ 33,000.00
24	8/30/1994	26	MORBARC BRUSH CHIPPER MODEL	\$ 24,340.00	CHIPPER	4 YEARS	REPLACE	\$ 70,000.00
233	3/22/2016	7	TORO UTILITY VEHICLE	\$ 18,781.00	OFF ROAD UTILITY	5-8 SEASONS	REPLACE	\$ 19,000.00
234	1/20/2015	8	TORO UTILITY VEHICLE	\$ 10,930.00	OFF ROAD UTILITY	5-8 SEASONS	REPLACE	\$ 15,000.00
221	1/1/2008	13	TORO WORKMAN 2110	\$ 18,000.00	OFF ROAD UTILITY	5-8 SEASONS	REPLACE	\$ 19,000.00
183	3/1/2009	12	TORO TRI PLEX TEE MOWER	\$ 18,138.00	MOWER	5-7 SEASONS	REPLACE	\$ 36,000.00
178	3/1/2011	10	TORO TRI PLEX TEE MOWER	\$ 25,469.00	MOWER	5-7 SEASONS	REPLACE	\$ 36,000.00
			FD-FORD DIESEL F350 CREW CAB 4X4 W		PICKUP/VAN/SEDAN	75-90k MILES	ADDITION	\$ 45,000.00
143	9/12/1992	28	LEAF VAC	\$ 20,909.00	SPECIAL USE EQUIPMENT	12-15 YEARS	REPLACE	\$ 50,000.00
30	8/14/2008	12	CASE FRONT END LOADER	\$ 161,897.00	LOADERS/BACKHOES	12-15 YEARS	EVALUATE	\$ 225,000.00
26	3/6/2007	13	CHEVY C7500	\$ 86,987.00	LARGE DUMP TRUCKS	12-15 YEARS	REPLACE	\$ 150,000.00
62	1/13/2012	8	GMC SIERRA 2500 HD	\$ 28,539.00	PICKUP/VAN/SEDAN	8-10 YEARS	EVALUATE	\$ 35,000.00
52	7/23/2012	8	GMC SIERRA	\$ 23,458.00	PICKUP/VAN/SEDAN	8-10 YEARS	EVALUATE	\$ 32,000.00
								\$ 895,000.00

7/1/2021

2022-2023 VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE

[illegible]

City of Birmingham
General Governmental Revenues By Source
Twelve Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>	<u>Taxes</u>	<u>%</u>	<u>Licenses and Permits</u>	<u>%</u>	<u>Fines & Forfeitures</u>	<u>%</u>	<u>Interest & Rent</u>	<u>%</u>
2013	22,208,626	69.8%	2,134,522	6.7%	1,369,078	4.3%	52,597	0.2%
2014	22,180,652	65.5%	2,886,950	8.6%	1,784,432	5.3%	402,394	1.2%
2015	23,128,051	65.1%	2,888,640	8.1%	1,703,518	4.8%	294,443	0.8%
2016	23,743,932	65.6%	3,459,940	9.6%	1,475,443	4.1%	300,980	0.8%
2017	24,574,829	66.3%	3,380,396	9.1%	1,635,292	4.4%	144,986	0.4%
2018	27,053,055	66.9%	2,933,593	7.3%	1,853,137	4.6%	280,375	0.7%
2019	28,533,673	65.2%	3,147,702	7.2%	1,725,867	3.9%	1,188,241	2.7%
2020	29,713,698	68.2%	2,502,108	5.7%	1,511,213	3.5%	1,549,097	3.6%
2021 (Budget)	30,539,760	68.3%	2,774,960	6.2%	1,824,110	4.1%	812,090	1.8%
2022 (Budget)	32,075,440	69.5%	2,742,640	5.9%	1,665,750	3.6%	811,740	1.8%
2023 (Planned)	32,990,430	69.3%	2,779,070	5.8%	1,795,110	3.8%	864,210	1.8%
2024 (Planned)	34,177,790	69.1%	2,801,000	5.6%	1,882,420	3.8%	966,410	1.9%

Notes:

- (1) This schedule includes revenues of the General Fund, Special Revenue Funds, Debt-Service Fund, Permanent Fund, and Capital Projects Fund, after elimination of interfund transfers between these funds. This schedule excludes bond transactions.

City of Birmingham
General Governmental Revenues By Source
Twelve Fiscal Years (1)

<u>Fiscal Year Ended June 30</u>	<u>Federal Grants</u>	<u>%</u>	<u>Inter- Govern- mental</u>	<u>%</u>	<u>Charges For Services</u>	<u>%</u>	<u>Other</u>	<u>%</u>	<u>Total</u>	
2013	68,628	0.2%	3,047,133	9.6%	2,461,171	7.7%	491,043	1.5%	31,832,798	100.00%
2014	121,101	0.4%	3,215,410	9.5%	2,690,234	7.9%	570,898	1.6%	33,852,071	100.00%
2015	99,510	0.3%	3,707,425	10.4%	2,945,360	8.3%	750,540	2.2%	35,517,487	100.00%
2016	96,297	0.3%	3,712,840	10.3%	3,098,821	8.6%	336,661	0.9%	36,224,914	100.00%
2017	38,593	0.1%	3,787,309	10.2%	2,956,172	8.0%	567,346	1.5%	37,084,923	100.00%
2018	127,011	0.3%	4,658,177	11.5%	2,887,483	7.1%	645,467	1.6%	40,438,298	100.00%
2019	139,204	0.3%	4,536,719	10.4%	3,245,283	7.4%	1,264,115	2.9%	43,780,804	100.00%
2020	47,320	0.1%	4,588,419	10.5%	3,019,487	7.0%	627,787	1.4%	43,559,129	100.00%
2021 (Budget)	50,100	0.1%	4,470,940	10.0%	3,399,020	7.6%	869,190	1.9%	44,740,170	100.00%
2022 (Budget)	54,000	0.1%	4,652,770	10.1%	3,243,120	7.0%	946,300	2.0%	46,191,760	100.00%
2023 (Planned)	54,000	0.1%	4,733,330	9.9%	3,332,620	7.0%	1,089,380	2.3%	47,638,150	100.00%
2024 (Planned)	54,000	0.1%	4,814,810	9.7%	3,382,580	6.8%	1,497,880	3.0%	49,576,890	100.00%

City of Birmingham, Michigan
General Governmental Expenditures by Function
Twelve Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>	<u>General Gov't</u>	<u>%</u>	<u>Public Safety</u>	<u>%</u>	<u>Solid Waste</u>	<u>%</u>	<u>Highways & Streets</u>	<u>%</u>	<u>Community Development</u>	<u>%</u>
2013	4,934,254	14.8%	11,851,735	35.6%	1,724,849	5.2%	2,298,758	6.9%	1,913,016	5.7%
2014	5,126,508	15.4%	12,978,613	39.0%	1,679,168	5.0%	2,695,251	8.1%	1,952,815	5.9%
2015	5,160,703	13.7%	12,821,342	34.0%	1,681,330	4.5%	2,688,769	7.1%	2,127,032	5.6%
2016	4,917,650	14.2%	11,985,817	34.9%	1,678,769	4.9%	2,580,756	7.5%	2,264,518	6.6%
2017	5,289,965	12.0%	12,905,267	29.5%	1,862,750	4.3%	2,836,123	6.5%	2,758,240	6.3%
2018	6,038,665	13.1%	12,747,111	27.6%	1,934,280	4.2%	4,374,737	9.5%	3,506,544	7.6%
2019	5,357,049	13.2%	13,725,729	33.8%	1,956,826	4.8%	3,792,409	9.3%	3,066,704	7.5%
2020	5,506,240	13.6%	14,406,538	35.4%	2,018,014	4.9%	3,051,078	7.5%	2,974,406	7.3%
2021 (Budget)	6,652,960	15.2%	14,764,760	33.6%	2,143,770	4.9%	3,185,660	7.2%	3,140,150	7.1%
2022 (Budget)	6,702,330	15.8%	15,093,010	35.3%	2,208,420	5.2%	3,655,470	8.5%	3,119,070	7.3%
2023 (Planned)	7,114,410	14.5%	15,085,460	30.7%	2,300,040	4.7%	3,585,050	7.3%	3,127,680	6.3%
2024 (Planned)	7,233,350	13.7%	16,226,800	30.6%	2,292,470	4.3%	3,471,250	6.5%	3,004,210	5.6%

Notes:

- (1) For years 2013-2020, this schedule includes expenditures of the governmental funds (General Fund, Special Revenue Funds, Debt-Service Fund, Permanent Fund, and Capital Projects Fund) as reported in the City's Comprehensive Annual Financial Report (CAFR). These expenditures do not include interfund transfers with the exception of those transfers properly reported as expenditures in the CAFR according to GASB 34. Years 2021 - 2024 include budgeted or proposed interfund transfers which would be considered expenditures in the CAFR in accordance with GASB 34.

City of Birmingham, Michigan
General Governmental Expenditures by Function
Twelve Fiscal Years ⁽¹⁾

<u>Fiscal Year Ended June 30</u>	<u>Engineering & Public Services</u>	<u>%</u>	<u>Contri- butions</u>	<u>%</u>	<u>Capital Outlay</u>	<u>%</u>	<u>Debt Service</u>	<u>%</u>	<u>Total</u>	
2013	4,042,009	12.1%	993,219	3.0%	3,312,249	9.9%	2,232,603	6.8%	33,302,692	100.00%
2014	3,780,627	11.4%	1,239,132	3.7%	2,377,087	7.1%	1,439,278	4.4%	33,268,479	100.00%
2015	3,860,925	10.2%	1,228,831	3.3%	6,596,735	17.5%	1,510,421	4.1%	37,676,088	100.00%
2016	4,096,617	11.9%	1,019,722	3.0%	4,278,081	12.4%	1,571,484	4.6%	34,393,414	100.00%
2017	5,198,157	11.9%	1,150,000	2.6%	10,161,142	23.2%	1,627,600	3.7%	43,789,244	100.00%
2018	6,038,665	13.1%	1,150,000	2.5%	8,707,024	18.9%	1,650,950	3.6%	46,147,976	100.00%
2019	6,295,761	15.5%	1,219,055	3.0%	3,650,139	9.0%	1,582,515	3.9%	40,646,187	100.00%
2020	5,125,482	12.5%	1,642,813	4.0%	4,520,968	11.1%	1,609,895	3.9%	40,855,434	100.00%
2021 (Budget)	5,345,180	12.1%	1,463,550	3.3%	5,842,860	13.3%	1,549,250	3.5%	44,088,140	100.00%
2022 (Budget)	5,658,190	13.2%	1,492,820	3.5%	3,423,240	8.0%	1,477,600	3.4%	42,830,150	100.00%
2023 (Planned)	7,680,310	15.6%	1,522,680	3.1%	7,458,380	15.1%	1,411,800	2.9%	49,285,810	100.00%
2024 (Planned)	5,988,120	11.3%	7,443,500	14.0%	5,870,410	11.0%	1,673,480	3.1%	53,203,590	100.00%



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

City of Birmingham
General Governmental Tax Revenues by Source
Last Ten Fiscal Years

Fiscal Year Ended <u>June 30</u>	Property Taxes				
	<u>Operating</u>	<u>Solid Waste</u>	<u>Debt</u>	<u>Special Assessments</u>	<u>Total Taxes</u>
2011	19,319,577	1,323,590	2,038,121	401,055	23,082,343
2012	18,306,956	1,482,338	2,126,199	298,852	22,214,345
2013	18,446,934	1,554,700	2,206,992	205,044	22,413,670
2014	19,062,024	1,680,872	1,437,756	143,618	22,324,270
2015	19,797,129	1,803,535	1,527,387	253,509	23,381,560
2016	20,353,128	1,825,954	1,564,850	112,124	23,856,056
2017	21,129,269	1,823,681	1,621,880	85,768	24,660,598
2018	23,591,497	1,819,326	1,642,232	55,592	27,108,647
2019	25,074,208	1,885,647	1,573,820	87,540	28,621,215
2020	26,171,799	1,937,178	1,604,721	92,209	29,805,907

Source: City of Birmingham Finance Department

City of Birmingham
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended June 30	Taxes Levied for the Fiscal Year-		Adjusted Levy at Settlement ^e	Collected within the Fiscal Year of the Levy ^{b,c}	
	Original Levy ^{a,f}	Adjustments		Amount	Percentage of Original Levy
2011	28,192,503	(82,454)	28,110,049	28,077,723	99.59%
2012	27,973,477	(132,233)	27,841,244	27,810,741	99.42%
2013	27,831,121	(143,004)	27,688,117	27,666,416	99.41%
2014	27,926,594	(206,210)	27,720,384	27,700,204	99.19%
2015	28,748,732	(89,666)	28,659,066	28,645,636	99.64%
2016	29,841,573	(108,231)	29,733,342	29,608,260	99.22%
2017	31,494,379	(212,859)	31,281,520	31,261,246	99.26%
2018	32,917,071	(23,780)	32,893,291	32,877,215	99.88%
2019	34,750,583	(356,208)	34,394,375	34,209,893	98.44%
2020	35,973,060	(20,936)	35,952,124	35,420,190	98.46%

Source: City of Birmingham Finance Department
NA=Not available

^aIncludes tax levy for the Baldwin Public Library which is a discretely-presented component unit. While legally separate, the library is fiscally dependent on the City.

^bIncludes payment from Oakland County. All unpaid real and personal property taxes (except PA 189) are returned to Oakland County at the end of the collection period. The City is paid in full for delinquent real property at the time of settlement with Oakland County. The City is paid for delinquent personal property taxes as they are collected by Oakland County.

^c *Collected within the Fiscal Year* includes personal property tax payments received subsequent to settlement with Oakland County but prior to the end of the fiscal year.

^dRepresents collections of personal property taxes and PA 189 taxes, if any.

^eRepresents amended levy at time of settlement with Oakland County. It does not reflect subsequent adjustments to the levy which are not readily available.

^fBeginning in 2007, *Taxes Levied* includes the Brownfield Authority, a component unit which is fiscally dependent on the City. Taxes levied are insignificant.

Collections in Subsequent Years ^d	Total Collections to Date	
	Amount	Percentage of Adjusted Levy
27,903	28,105,626	99.98%
29,316	27,840,057	100.00%
18,271	27,684,687	99.99%
13,892	27,714,096	99.98%
18,833	28,664,469	100.02%
9,038	29,617,298	99.61%
15,883	31,277,129	99.99%
19,038	32,896,253	100.01%
16,820	34,226,713	99.51%
N/A	N/A	N/A

City of Birmingham
Assessed and Taxable Values of Property
Last Ten Fiscal Years

Fiscal Year Ended June 30	Taxable Value				Total
	Residential	Commercial	Industrial	Personal	
	Property	Property	Property	Property	
2012	1,407,917,640	318,640,620	2,830,890	57,211,130	1,786,600,280
2013	1,425,457,540	304,941,550	2,290,130	59,031,370	1,791,720,590
2014	1,474,714,050	303,977,570	1,955,450	61,381,350	1,842,028,420
2015	1,540,325,490	296,543,260	1,851,050	56,364,370	1,895,084,170
2016	1,637,922,800	301,626,590	1,178,200	60,309,460	2,001,037,050
2017	1,736,355,550	309,427,800	1,181,570	63,223,860	2,110,188,780
2018	1,827,013,140	325,812,540	1,077,760	66,440,970	2,220,344,410
2019	1,937,849,150	348,412,220	1,100,370	72,005,440	2,359,367,180
2020	2,062,592,460	361,058,600	1,126,740	72,477,620	2,497,255,420
2021	2,187,530,580	376,766,290	1,148,090	72,839,360	2,638,284,320

Source: City of Birmingham Finance Department

Note 1: All valuations are taken from the original warrant for each year and do not reflect any supplemental warrants or subsequent Board of Review/Tax Tribunal adjustments.

Note 2: Property in the City of Birmingham is re-assessed annually. On March 15, 1994, the voters of the State of Michigan approved Proposal A, which includes significant changes to Section 3 of Article IX of the State constitution. Starting in 1995, the value against which taxes are spread was changed from assessed value to taxable value. Taxable value represents assessed value (50% of true cash value), limited for each property by the lower of 5% or inflation for as long as the parcel does not change ownership. When ownership is transferred, the taxable value reverts to the assessed value.

^aPer \$1,000 of taxable value.

Total Direct Tax Rate^a	Estimated Actual Value	Taxable Value as a Percentage of Actual Value	Total Assessed Value	Assessed Value as a Percentage of True Value
15.6005	3,795,560,580	47.1%	1,897,780,290	50%
15.4641	3,783,979,380	47.4%	1,891,989,690	50%
15.0700	3,985,280,520	46.2%	1,992,640,260	50%
15.0900	4,367,489,880	43.4%	2,183,744,940	50%
14.8300	4,992,316,400	40.1%	2,496,158,200	50%
14.7600	5,505,741,060	38.3%	2,752,870,530	50%
14.6739	5,793,800,260	38.3%	2,896,900,130	50%
14.5142	6,112,446,160	38.6%	3,056,223,080	50%
14.3584	6,530,303,580	38.2%	3,265,151,790	50%
14.1870	7,110,021,762	37.1%	3,555,010,881	50%

City of Birmingham
Principal Property Tax Payers
Current Year and Nine Years Ago

June 30, 2021

<u>Taxpayer</u>	<u>Type of Property</u>	<u>Taxable Value</u>	<u>Rank</u>	<u>Percentage of Total City Taxable Value</u>
DTE Energy	Utility	17,819,520	1	0.68%
Consumers Energy Company	Utility	12,038,240	2	0.46%
US Reif 325 N Old Woodward MI L	Retail, Condominiums	11,089,140	3	0.42%
Fuller Central Park Properties	Office, Retail	\$ 9,656,450	4	0.37%
THC Investors	Hotel	9,628,680	5	0.36%
MTM Investments Holdings LLC	Office, Retail	9,610,840	6	0.36%
Woodward Brown Assoc	Office, Retail, Condominiums	8,895,460	7	0.34%
Merrillwood Building LLC	Office, Residential, Apts	8,837,330	8	0.33%
Maple Elm Development Co LLC	Residential	7,946,310	9	0.30%
CA Senior Birmingham MI Prop LLC	Retail	6,968,590	10	0.26%
Palladium of Birmingham LLC	Retail			
Geoff Hockman & Associates	Hotel, Office, Residential			
Associates of 555	Office, Retail, Apts			
James Eshaki/J. P. Equities LLC	Office, Retail			
Rosso Development	Residential, Apt., Office			
VS Birmingham Limited	Retail			
Kroger/TopValco	Retail			
Prudential Investments	Office			
Total taxable value of 10 largest taxpayers		102,490,560		3.88%
Total taxable value of all other taxpayers		2,535,793,760		96.12%
Total taxable value of all taxpayers		<u>\$2,638,284,320</u>		<u>100.00%</u>

Source: City of Birmingham

June 30, 2012

<u>Taxable Value</u>	<u>Rank</u>	<u>Percentage of Total City Taxable Value</u>
10,509,760	3	0.59%
\$ 33,720,070	1	1.89%
14,616,800	2	0.82%
10,039,540	4	0.56%
7,649,000	7	0.43%
9,333,520	6	0.52%
5,780,380	8	0.32%
9,816,130	5	0.55%
5,369,260	10	0.30%
5,531,780	9	0.31%
<hr/>		<hr/>
112,366,240		6.29%
1,674,234,040		93.71%
<u>\$ 1,786,600,280</u>		<u>100.00%</u>

City of Birmingham
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

(Millage rate per \$1,000 of taxable value, rounded to two decimal places)

Fiscal Year Ended June 30	City Direct Rates					Overlapping Rates			
	Basic		Baldwin			Oakland County			
	Charter Operating Rate a	Refuse b	Public Library c	Debt Service d	Total Direct	Intermediate			Total County Rate
						Community County	School College	District	
2012	11.69	0.84	1.32	1.75	15.60	4.65	1.58	3.37	9.60
2013	11.69	0.88	1.10	1.80	15.46	4.65	1.58	3.37	9.60
2014	11.69	0.93	1.10	1.36	15.07	4.65	1.58	3.37	9.60
2015	11.69	0.96	1.10	1.34	15.09	4.65	1.58	3.37	9.60
2016	11.49	0.92	1.10	1.32	14.83	4.54	1.58	3.36	9.48
2017	11.18	0.87	1.41	1.30	14.76	4.49	1.57	3.34	9.40
2018	11.25	0.83	1.41	1.19	14.67	4.49	1.56	3.31	9.35
2019	11.21	0.80	1.39	1.11	14.51	4.49	1.54	3.28	9.31
2020	11.12	0.78	1.37	1.09	14.36	4.04	1.53	3.25	8.82
2021	11.04	0.78	1.36	1.01	14.19	4.58	1.52	3.23	9.33

Source: City of Birmingham Finance Department

Note: The following state requirements limit the City's ability to increase tax rates:

- 1) The Headlee constitutional amendment: this amendment to the state constitution approved in 1978 places an upper limit on the annual operating millage rate. The maximum rate is calculated by a formula tied to the rate of inflation and previous years' cumulative "roll-back factor." The Headlee maximum allowable millage rates per \$1,000 of taxable valuation for fiscal year 2019-2020 are as follows:
general operating 11.71, refuse 1.76, library 1.39. There is no Headlee limitation on debt service.
The Headlee limitation may be waived only by a vote of the electorate.

- 2) Truth in Assessing Act: this act approved in 1981 requires a rollback in maximum authorized tax rates when the total assessed value of all property in the City is less than the total State Equalized Value.
To-date this has not applied to the City of Birmingham.

^aThe City charter general operating-tax-rate limit is 20.00 mills per \$1,000 of taxable valuation.

^bMichigan law allows the City to levy up to 3.00 mills per \$1,000 of taxable value for refuse collection.

^cThe City charter provides for a tax levy in support of the library (a discretely-presented component unit). The levy must be no less than 0.50 mills and no more than 1.75 mills per \$1,000 of taxable valuation.

^dCity debt, unless otherwise provided by state law, must be approved by the electorate. The city commission shall levy taxes sufficient to pay the annual debt service.

^eSuburban Mobility Authority for Regional Transportation.

Overlapping Rates					Total Rates	
Birmingham Public Schools						
<u>SMARTe</u>	<u>Zoo Authority</u>	<u>Art Institute Authority</u>	<u>Homestead</u>	<u>Non-Homestead</u>	<u>Homestead</u>	<u>Non-Homestead</u>
0.59	0.10	0.00	19.02	27.00	44.91	52.89
0.59	0.10	0.20	19.46	27.42	45.21	53.17
0.59	0.10	0.20	19.92	27.90	45.49	53.46
1.00	0.10	0.20	19.22	27.90	45.21	53.89
1.00	0.10	0.20	18.63	27.90	44.24	53.51
0.99	0.10	0.20	18.40	27.90	43.85	53.35
0.99	0.10	0.20	18.07	27.80	43.38	53.11
1.00	0.10	0.19	17.44	27.65	42.56	52.77
0.99	0.10	0.19	17.38	27.77	41.85	52.24
0.99	0.10	0.19	16.76	27.80	41.56	52.60



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

City of Birmingham
Computation of Legal Debt Margin
Estimate - June 30, 2021

2021 State-Equalized Valuation		<u><u>\$ 3,555,010,880</u></u>
Debt limit ^a (10% of State-Equalized Valuation) ^b		\$ 355,501,088
Debt applicable to limitation:		
Total bonded and contractual debt ^c	11,288,540	
Less deductions allowed by law:		
Water Supply System Revenue Bonds Series 1993	-	
Combined sewer overflow abatement project	-	
	<u> </u>	
Net debt applicable to debt limit		<u>11,288,540</u>
Legal debt margin		<u><u>\$ 344,212,548</u></u>

Source: City of Birmingham Finance Department

^aThe legal debt limit is set forth in section 117.4a of Act 279 of 1909 (Home Rule City Act). This act also defines allowed deductions.

^bAct No. 202, P.A. 1943 as amended by Act No. 42, P.A. 1960 defines assessed valuation.

^cSee Summary of Outstanding Debt 2021-2022 in Debt Administration section of this budget.

City of Birmingham
Ratio of Net General Obligation Bonded Debt to Taxable Value and
Net General Obligation Bonded Debt per Capita
Last Ten Fiscal Years

Fiscal Year Ended			Gross	Less: Debt		Ratio of Net	
June 30	Population^c	Taxable Value^a	Bonded Debt^b	Service Fund^{c,d}	Net Bonded Debt	Bonded Debt to Taxable Value	Net Bonded Debt Per Capita
2011	20,103	1,878,120,360	42,258,891	59,120	42,199,771	2.25%	2,099
2012	20,284	1,786,600,280	38,114,277	27,942	38,086,335	2.13%	1,878
2013	20,682	1,791,720,590	33,779,352	16,734	33,762,618	1.88%	1,632
2014	20,920	1,842,028,420	30,450,734	17,962	30,432,772	1.65%	1,455
2015	21,805	1,895,084,170	26,556,678	36,390	26,520,288	1.40%	1,216
2016	22,219	2,001,037,050	22,621,514	35,716	22,585,798	1.13%	1,017
2017	22,358	2,110,188,780	19,272,872	93,640	19,179,232	0.91%	858
2018	20,472	2,220,344,410	16,375,433	90,740	16,284,693	0.73%	795
2019	20,103	2,359,367,180	12,512,526	89,477	12,423,049	0.53%	618
2020	20,577	2,497,255,420	9,527,282	97,256	9,430,026	0.38%	458

^aSee "Assessed and Taxable Values" schedule in this section.

^b*Gross Bonded Debt* includes general-obligation (g.o.) bonds and contractual obligations supported by property taxes. The g.o. bonds have been issued by the City. The contractual obligations represent the City share of bonds issued by other governmental entities. (See the Debt Administration section of this budget for details.) *Gross Bonded Debt* also includes the Brownfield redevelopment loan from the State of Michigan which is funded by property taxes captured through tax-incremental financing. The amount for *Gross Bonded Debt* does not include revenue bonds or contractual obligations repaid from the Enterprise Funds (user charges).

All amounts are net of related premiums, discounts, and adjustments.

^cAmount restricted for repayment of general-obligation bonds in the governmental activities.

Prior to the 2017-2018 budget, this column reported Cash in the Debt-Service Fund(s). Beginning with the 2017-18 budget, this column more appropriately reports Restricted Net Assets in the Debt-Service Fund(s). For years 2006 through 2008, there is no change in amount. The differences for years 2009 - 2014 are small and have a negligible effect on Net Bonded Debt.

^dBeginning in fiscal year 2003 and in accordance with GASB 34, several bond issues are now more appropriately accounted for in the Sewage-Disposal Fund rather than the Debt-Service Funds. These bond issues include the 2000 Sewer Improvement bonds, the CSO obligations, the George W. Kuhn Drain bonds, and the North Arm Drain bonds.

^eData for fiscal year 2011 is from U.S. Census Bureau for 2010. Estimates for fiscal years 2011-2019 are from SEMCOG (Southeast Michigan Council of Governments).

City of Birmingham
Ratio of Annual Debt-Service Expenditures
For General-Obligation Bonded Debt^a
To Total General Governmental Expenditures
Last Ten Fiscal Years

Fiscal Year Ended			Total Debt	Total General Governmental	Ratio of Debt Service To General Governmental
<u>June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Service</u>	<u>Expenditures^b</u>	<u>Expenditures</u>
2011	3,860,578	1,469,010	5,329,587	30,045,688	17.74%
2012	4,148,136	1,402,953	5,551,090	31,737,646	17.49%
2013	4,337,888	1,282,339	5,620,228	33,302,692	16.88%
2014	3,689,895	1,159,807	4,849,702	33,268,479	14.58%
2015	3,850,277	1,040,542	4,890,819	37,676,088	12.98%
2016	3,884,497	906,083	4,790,579	34,393,414	13.93%
2017	3,693,688	689,849	4,383,537	35,712,938	12.27%
2018	1,819,605	524,278	2,343,883	39,736,611	5.90%
2019	1,815,834	433,957	2,249,791	40,646,187	5.54%
2020	1,908,245	284,640	2,192,885	40,855,434	5.37%

Source: City of Birmingham Finance Department

^aIncludes all general-obligation bonds and all contractual obligations supported by property taxes. Any general-obligation bonds not supported by property taxes have been excluded. All of the excluded bonds were reported in Enterprise Funds.

^bIncludes all expenditures of the General Fund, Special Revenue Funds, Debt-Service Fund, and Capital Projects Fund, including expenditures for debt-service and capital outlay.



*City of Birmingham, Michigan
2021-2022 Recommended Budget*

City of Birmingham
Computation of Direct and Overlapping Bonded Debt
General-Obligation Bonds
June 30, 2020

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Estimated Percent Applicable to Government	Amount Applicable to Government
DIRECT - City of Birmingham ^a	\$ 9,430,026	100.00%	\$ 9,430,026
OVERLAPPING ^b			
Birmingham School District	227,915,000	46.08%	105,023,232
Oakland County	317,015,768	4.18%	13,251,259
Oakland County Community College	-	4.22%	-
Oakland Intermediate School District	42,970,000	4.20%	1,804,740
TOTAL	<u>\$ 597,330,794</u>		<u>\$ 129,509,257</u>

^aSee "Ratio of Net General Obligation Bonded Debt to Taxable Value" schedule in this section for calculation of this number. This amount includes bonded debt and contractual obligations supported by property taxes. It also includes the Brownfield loan which is funded by property taxes captured through tax-incremental financing. The amount is net of all related premiums, discounts, adjustments. It is also net of funds restricted to repayment of debt.

^bInformation provided by the City's bonding agent, Bendzinski & Co., courtesy of the Municipal Advisory Council of Michigan. The percentages for each overlapping entity are calculated by dividing the City's taxable value by the taxable value for each entity.

**City of Birmingham
Principal Employers
Current Year and Nine Years Ago**

Employer	Product or Service	2020 ^a		
		Employees	Rank	Percentage of Total City Employment^c
Birmingham Public Schools ^d	Primary education	1,123	1	6.17%
McCann Worldgroup	Advertising and marketing	808	2	4.44%
City of Birmingham ^e	Government services	350	3	1.92%
Max Broock Realtors	Real estate sales	260	4	1.43%
Townsend Hotel	Hotel/restaurant	140	5	0.77%
Whole Foods Market	Supermarket chain	195	6	1.07%
Home Instead Senior Care	Home Care Assistance	176	7	0.97%
Assured Home Nursing Svc Inc	Home Care Assistance	150	8	0.82%
Kroger Co. of Michigan	Supermarket chain	132	9	0.73%
Coldwell Banker Weir Manuel	Real estate sales	109	10	0.60%
Munder Capital Management	Investment counselors			
Morgan Stanley	Securities broker			
Total		3,443		18.93%

^aSources include Reference USA, an on-line data base (<http://www.referenceusa.com>) and previous Top Employer lists used by the Birmingham Finance Dept.

All companies in the top ten for 2019 were contacted directly to obtain or confirm 2019 employment data. Those that did not respond have not been included.

Numbers reported by the employers may include part-time employees and/or independent contractors.

^bThe primary source is the 2008 Community Profile prepared by Oakland County Planning & Economic Development as modified by the City Finance Department.

Rankings have changed due to restatement of City of Birmingham. See footnote e for details.

^cThe source for total employment data is SEMCOG (Southeast Michigan Council of Governments).

The number used for 2011 is 22,802 based on an estimate for 2000. The number used for 2019 is 18,190 based on an estimate for 2019 by SEMCOG.

These numbers do not include construction, farming, or military employment.

They do include full-time and part-time as well as the self-employed.

^dThe 2019 number represents all school district employees, not just employees working within Birmingham city limits.

^e 2020 reflects all budgeted positions for fiscal year 2020-2021.

2011 ^b		
Employees	Rank	Percentage of Total City Employment ^c
1,303	1	5.71%
452	2	1.98%
142	6	0.62%
150	5	0.66%
192	3	0.84%
-		0.00%
130	9	0.57%
-		0.00%
130	8	0.57%
140	7	0.61%
152	4	0.67%
100	10	0.44%
2,891		12.68%

City of Birmingham
Demographic and Economic Statistics
Last Ten Calendar Years

Calendar		Number	Median	Per		Total	Public	
Year	Population^a	of Households^a	Household Income^b	Capita Income^c	Median Age^d	School Enrollment K-12^e	School Enrollment K-12^f	Unemployment Rate^g
2010	20,103	9,039	\$ 101,529	\$ 69,151	42	3,452	2,457	8.1
2011	20,284	9,062	100,473	67,580	41.6	3,464	2,617	6.4
2012	20,682	9,192	100,789	68,806	41.5	3,467	2,685	5.6
2013	20,920	9,250	98,750	67,663	40.8	3,442	2,717	5.1
2014	21,805	9,592	107,161	69,172	40.5	3,749	2,765	4.4
2015	22,219	9,724	108,135	71,972	41.2	3,773	2,535	3.1
2016	22,358	9,734	112,545	75,132	41.0	3,781	2,574	2.1
2017	20,472	9,553	108,135	71,972	41.2	3,801	2,523	1.7
2018	20,319	9,530	114,537	78,668	41.2	3,483	2,473	2.4
2019	20,836	9,530	117,670	83,640	42.7	3,673	2,571	2.5
2020	20,577	9,429	122,804	87,233	42.5	3,721	2,605	2.3

Sources:

^a2010 data is from U.S. Census Bureau for 2010.

Estimates for 2011-2020 are from SEMCOG, Southeast Michigan Council of Governments.

^b 2010-2015 estimates are from US Census Bureau 5-Yr American Community Survey.

^cEstimated per capita income figures for non-census years are not readily available below the county level.
2011 - 2020 estimates are from SEMCOG.

^d 2010 data is from U.S. Census Bureau for 2010.

2011- 2020 estimates are from SEMCOG.

^eRepresents Birmingham residents enrolled in public and private schools, kindergarten through high school.
2011-2020 estimates are from SEMCOG.

^fPer Birmingham Public Schools. Data reflects enrollment of Birmingham residents.

^gData is from the Michigan Department of Technology, Management and Budget (DTMB) and reflects the annual average as of December 31.

City of Birmingham
Miscellaneous Statistical Data

Original Incorporation	01/08/1864	Village Form
Second Charter	06/02/1885	Village Form
Third Charter	1917	Manager, Trustee Form
First City Charter	1927	Commission Form
Current Home Rule City Charter	04/03/1933	Manager, Commission Form
Area Incorporated: 4.73 square miles		

Streets^a		Water Distribution System	
Miles of streets:	85	Customers	8,821
Major	22	Meters	8,605
Local	63	Miles of water mains	100.85
Sidewalks in miles	129	Fire hydrants:	
Bridges	9	City-owned	862
		Privately owned	0
		Total number of line gate valves	1,289
		Storage tanks: 500,000 gal. each	2

Building Data 2019-2020		Sewage Collection System	
Building and demolition permits only	966	Miles of sanitary sewers	116
Construction value (In thousands)	\$ 94,517		

2020-2021 Fire Protection (Budgeted positions)		Parking System	
Stations	2	Parking structures	5
Regular firefighters (not including chiefs)	31	Parking-metered spaces	1,267
		Total public parking spaces	4,846

2020-2021 Police Protection (Budgeted positions)		Election Data	
Precincts	1	Registered voters, Nov. 2019	17,455
Regular police (not including chiefs)	33	Ballots cast, Nov. 2019 election	4,866
Auxiliary	17	Percent voting	28%
		Registered voters, June 30, 2020	18,913

2020-2021 Budgeted Employees (not including Library)		Library 2019-2020	
Full-time personnel	169	Registered patrons	25,540
Part-time personnel	104	Book collections	84

Population Data			
1980 federal census	21,689	Audiovisual collections	46
1990 federal census	19,997	Items circulated	451,864
2000 federal census	19,291	Patron visits	167,298
2010 federal census	20,103	Circulation per capita (1)	12.8
2020 federal census	20,577	Program attendance	26,558

(1) Based on population for the service area of the library: Birmingham, Beverly Hills, and Bingham Farms.

GLOSSARY OF KEY CONCEPTS

Accrual Basis: Accounting which recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial-statement representations because of shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period. The accrual basis of accounting is utilized in developing the Enterprise Funds' budgets.

Activity: A specific and distinguishable line of work performed by one or more organizational components of a governmental unit for the purpose of accomplishing a function for which the unit is responsible. For example, "Elections" is an activity of the City Clerk's Office.

Appropriation: An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

Approved Budget: The revenue and expenditure plan for the City for the fiscal year as reviewed and approved by the City Commission.

Assessed Valuation: The taxable value placed upon property as a basis for levying taxes, equal to 50% of market value, as required by state law.

Assets: Resources owned or held by a government which have monetary value.

Available (Undesignated) Fund Balance: The funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget: A budget in which total estimated expenditures/expenses, including an accrued deficit in the budget, shall not exceed the total estimated revenues, including an available unappropriated surplus.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital improvements.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Adjustment: Adjustment made to the budget during the fiscal year by the City Commission to account properly for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

Budget Calendar: The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

Budgetary Center: A general operating department of a local governmental unit, or any other department, institution, board, commission, agency, office, program, activity or function to which money is appropriated by the local unit.

Capital Asset: An asset used in City operations, costing more than \$1,500 (\$500 for computer equipment), and having a useful life of more than one year. A capital asset may be infrastructure or non-infrastructure. Examples of infrastructure include roads, bridges, sidewalks, water system, sewer system, street lighting system. Examples of non-infrastructure capital assets include land, land improvements, buildings, building improvements, vehicles, machinery and equipment, furniture and computer equipment

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget, which includes both operating and capital outlays and is based on a capital improvements program (CIP).

Capital Improvements Program: A plan for capital expenditures to be incurred each year over a period of five future years, setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlay/Expenditure: An expenditure which results in the acquisition of a capital asset, or an addition/improvement to an existing capital asset. (See Capital Asset.)

Capital Projects Fund: A fund created to account for all resources used for the acquisition of designated fixed assets by a governmental unit, except those financed by special assessment or by an Enterprise Fund.

Component Units: Legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Debt-Service Fund: A fund to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department: A major administrative division of government.

Depreciation: That portion of the cost of a capital asset used during the year to provide service.

Encumbrances: Obligations in the form of purchase orders for contract commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Funds: A fund established to account for operations that are financed and operated in a manner similar to a private business; i.e., the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis shall be financed or recovered primarily through user charges. Birmingham has Enterprise Funds for water, sewer,

parking and golf courses. Enterprise Funds, unlike governmental funds, record land, buildings and equipment as assets and expense depreciation on them.

Expenditure: The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as a liability of the fund from which retired, or capital outlay.

Fiscal Year: A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Birmingham is July 1- June 30.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities.

Fund Balance: The difference between the financial assets of the fund and certain liabilities expected to be liquidated in the near future from those assets, i.e., the equity (net assets) in a governmental fund.

General Fund: The City's major operating fund, which accounts for all financial resources except those required to be accounted for in another fund.

Goal: A long-term, attainable target for an organization – its vision of the future.

Governmental Accounting Standards Board (GASB): The purpose of the Governmental Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting standards.

Governmental Funds: A fund that is used to account for governmental activities that are principally supported by taxes and intergovernmental revenues. Please see definition of Fund.

Infrastructure: The basic physical framework or foundation of the City; i.e., its roads, bridges, sidewalks, water system and sewer system.

Labor Burden: All benefits provided to employees other than direct compensation.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. NOTE: The term does not include encumbrances.

Line-Item Budget: A budget which emphasizes allocations of resources to specific organizational units or particular objects of expenditures, such as personnel services, supplies, and capital outlay. Line-item budgets may be organized to provide accountability at varying levels, such as departments, divisions or agencies.

Local Streets: Streets within and under the jurisdiction of the City, exclusive of state trunk-line highways, county roads and streets included in the Major Street system.

Long-Term Debt: Debts that will not be paid or otherwise satisfied within one year or the normal operating cycle.

Major Streets: Those City streets of the greatest general importance to the City. This category includes streets carrying relatively high traffic volume in serving one or more of the following: extensions to state trunk lines on county primary roads; traffic demands created by industry, commercial, educational, or other traffic-generating centers; circulation of traffic in and around the Central Business District; designated truck routes; or connector streets served by an extensive network of Local Streets.

Mill: A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

Millage: The total tax obligation per \$1,000 of assessed valuation of property.

Modified Accrual: Accounting which recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the accounting period in which they are both measurable and incurred. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types, which include the General Fund, Special Revenue Funds and the Debt Service Fund contained in this document.

Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget: Items which cause expenditure objects (personnel, supplies, other and capital) to vary up or down by a material amount from last year's budget.

Object: An expenditure category within each activity made up of sub-objects. City objects include personnel services, supplies, other charges and capital outlays.

Objective: A specific measurable and observable result of an organization's activity which advances the organization toward one of its goals.

Other Charges: An expenditures object within an activity which includes, for example, professional services, utilities, rents and transportation.

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific qualitative measure of results obtained through a program of activity (e.g., reduced incidence of vandalism because of a new street-lighting program).

Personnel Services: Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees and the incidental fringe-benefit costs associated with City employment.

Policy: A plan, course of action or guiding principle designed to set parameters for decision and actions.

Proprietary Funds: A fund used to account for a government's business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Please see definition of Fund.

Recommended Budget: The City's revenue and expenditure plan for the fiscal year, as prepared and recommended by the City Manager for City Commission consideration.

Revenue: An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital to enterprise or to intra-governmental service funds.

Sewage Fund: This Enterprise Fund accounts for the operation of the City's sewer system. The revenues consist of charges for services to City businesses and residences.

Special Revenue Fund: A fund to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

State Equalized Value (SEV): The proportion of true cash value at which property shall be assessed. SEV is 50% of true cash value.

Supplies: An expenditures object within an activity which includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$500.

Taxable Value: A value that is established for real and personal property for use as a basis for levying property taxes.

Unassigned fund balance: Residual net resources, i.e., surplus (total fund balance in the general fund in excess of non-spendable, restricted, committed, and assigned fund balance) or deficit (excess of non-spendable, restricted and committed fund balance over total fund balance).

User Charges: The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Water-Supply System Receiving Fund: This Enterprise Fund accounts for the operation of the City's water system. The revenues consist of charges for services to City businesses and residences.

ABBREVIATIONS & ACRONYMS

APS	Automobile Parking System
CAFR	Comprehensive Annual Financial Report
CBD	Central Business District
CDBG	Community Development Block Grant
CDD	Community Development Department
CIP	Capital Improvements Program
CLEMIS	Courts and Law Enforcement Management Information System
CPR	Cardio-Pulmonary Resuscitation
CSO	Combined Sewer Overflow
DPS	Department of Public Services
DWSD	Detroit Water and Sewerage Department
EMS	Emergency Medical Service
EMTs	Emergency Medical Technicians
EPS	Engineering and Public Services
FAR	Birmingham Friends And Relatives Conservatory for the Ice Arena
FY	Fiscal Year
GAAFR	Governmental Auditing, Accounting & Financial Reporting
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HAVA	Help America Vote Act
MDEQ	Michigan Department of Environmental Quality
MFRs	Medical First Responders
MIOSHA	Michigan Occupational Safety and Health Act
MTB	Multi-Modal Transportation Board
MSFTC	Michigan State Firefighter and Training Council
NFPA	National Fire Protection Association
NPDES	National Pollution Discharge Elimination System
SEV	State Equalized Value
SOCRRA	South Oakland Resource Recovery Authority
SOCWA	South Oakland County Water Authority
TIF	Tax Increment Financing
TV	Taxable Value

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