

**Design Review Board**  
**Minutes Of December 16, 2020**  
Held Remotely Via Zoom And Telephone Access

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, December 16, 2020. Chairman John Henke called the meeting to order at 7:54 p.m.

**1) ROLLCALL**

**Present:** Chairman John Henke; Vice-Chairman Keith Deyer; Board Members Gigi Debbrecht, Natalia Dukas, Dustin Kolo, Patricia Lang, Michael Willoughby; Alternate Board Members Samantha Cappello, Kathleen Kriel (all located in Birmingham, MI)

**Absent:** None

**Administration:** Nicholas Dupuis, City Planner  
Laura Eichenhorn, City Transcriptionist

**12-101-20**

**2) Approval Of Minutes**

**Motion by Ms. Debbrecht**

**Seconded by Ms. Lang to approve the DRB Minutes of November 18, 2020 as submitted.**

**Motion carried, 6-0.**

ROLL CALL VOTE

Yeas: Debbrecht, Lang, Dukas, Deyer, Henke, Willoughby

Nays: None

Abstain: Kolo

**12-102-20**

**3) Public Hearing**

None.

**12-103-20**

**4) Design Review**

**A. 295 E. Lincoln - Lincoln Commerce Center**

Chairman Henke noted that in light of the late clarification received regarding a number of the necessary items for this application, his recommendation would be to postpone this item to the

next DRB meeting with no penalty in order to allow the Board and the public sufficient time to review all the relevant materials.

Bert Koseck, representative for the application, said postponing the review until the next meeting would not be an issue if that was the DRB's preference.

**Motion by Ms. Lang**

**Seconded by Ms. Dukas to postpone the Design Review application for 2259 E. Lincoln – Lincoln Commerce Center to the regular DRB meeting on January 6, 2021.**

**Motion carried, 7-0.**

ROLL CALL VOTE

Yeas: Lang, Dukas, Kolo, Debbrecht, Deyer, Henke, Willoughby

Nays: None

**12-104-20**

**5) Sign Review**

None.

**12-105-20**

**6) Study Session**

None.

**12-106-20**

**7) Miscellaneous Business And Communications**

**A. Pre-Application Discussions**

**B. Draft Agenda - January 6, 2021**

**C. Staff Reports**

**1. Administrative Sign Approvals**

**2. Administrative Approvals**

**3. Action List - 2020/2021**

**12-107-20**

**Adjournment**

**Motion by Mr. Willoughby**

**Seconded by Ms. Debbrecht to adjourn the DRB meeting of December 16, 2020 at 8:19 p.m.**

**Motion carried, 7-0.**

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ROLL CALL VOTE

Yeas: Willoughby, Debbrecht, Kolo, Deyer, Lang, Dukas, Henke

Nays: None

Nicholas Dupuis  
City Planner

APPROVED