

DESIGN REVIEW BOARD
MINUTES OF FEBRUARY 5, 2020
Municipal Building Commission Room
151 Martin, Birmingham, Michigan

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, February 15, 2020. Chairman John Henke called the meeting to order at 7:27 p.m.

1) ROLLCALL

Present: Chairman John Henke; Vice-Chairman Keith Deyer; Board Members Gigi Debbrecht, Patricia Lang, Michael Willoughby; Student Representative Klea Ahmet

Absent: Board Members Joseph Mercurio, Natalia Dukas; Alternate Board Member Alexander Jerome

Administration: Nicholas Dupuis, City Planner
Laura Eichenhorn, Transcriptionist

01-08-20

2) Approval Of Minutes

Ms. Debbrecht noted that 'Ms. Deyer' should be corrected to 'Mr. Deyer' on the first page of the minutes.

Motion by Ms. Debbrecht

Seconded by Mr. Deyer to approve the DRB Minutes of January 15, 2020 as amended.

Motion carried, 5-0.

VOICE VOTE

Yeas: Debbrecht, Deyer, Henke, Lang, Willoughby

Nays: None

01-09-20

3) Public Hearing

None.

01-03-20

4) Design Review

None.

01-10-20

5) Sign Review

None.

01-11-20

6) Study Session

None.

01-12-20

7) Miscellaneous Business And Communications

A. Staff Reports

City Planner Dupuis presented the City's current canopy sign guidelines. He asked that the DRB begin thinking about feedback for possible changes to the canopy sign guidelines since the style of canopies are moving from canvas to metal and other more contemporary materials, and the guidelines largely pertain only to fabric canopies at this time. Preliminary research into other cities' canopy ordinances show that some cities distinguish between hard canopies and soft canopies in their zoning ordinances.

Mr. Willoughby suggested that the shape of a canopy could be part of what distinguishes one type from another. He said that if a canopy has a slope and a valence the sign could go on the valence, and if the canopy does not have a valence then it would go on the band.

City Planner Dupuis ventured that canopies without valences could be called overhangs, which would need to be defined in the ordinance.

Mr. Deyer noted that the television monitors on the pumps at the Birmingham Speedway had been updated, and asked whether that change would have required City approval.

City Planner Dupuis said that if an item is a same-for-same swap, administrative approvals are not required. If they are upgrades, or change the dimensions, administrative approvals are required. He said no administrative approval request came in for the television monitors.

1. Administrative Sign Approvals

Per Mr. Deyer's recommendation, City Planner Dupuis said he would verify whether the text reading "Welcome to Stateside Deli & Restaurant" was window signage or window coverings for construction. City Planner Dupuis noted that the latter would be permissible under ordinance, whereas the former would need to be reduced or removed.

2. Administrative Approvals

01-13-20

Adjournment

No further business being evident, the board motioned to adjourn the meeting at 7:39 p.m.

Nicholas Dupuis
City Planner

APPROVED