

Design Review Board
Minutes Of February 3, 2021
Held Remotely Via Zoom And Telephone Access

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, February 3, 2021. Chair John Henke called the meeting to order at 7:48 p.m.

1) ROLLCALL

Present: Chair John Henke; Board Members Keith Deyer, Natalia Dukas, Dustin Kolo, Patricia Lang, Michael Willoughby (all members located in Birmingham, MI); Alternate Board Member Samantha Cappello (located in Melbourne Beach, FL)

Absent: Board Member Gigi Debbrecht; Alternate Board Member Kathleen Kriel

Administration: Nicholas Dupuis, City Planner
Laura Eichenhorn, City Transcriptionist

Chair Henke notified the DRB that inclusive of the present meeting and henceforth both the HDC and DRB meetings would be televised.

02-015-21

2) Approval Of Minutes

Motion by Mr. Willoughby
Seconded by Mr. Kolo to approve the DRB Minutes of January 20, 2021 as submitted.

Motion carried, 6-0.

ROLL CALL VOTE

Yeas: Willoughby, Kolo, Lang, Dukas, Deyer, Henke, Cappello

Nays: None

02-016-21

3) Public Hearing

None.

02-017-21

4) Design Review

A. 33202 Woodward – Piety Hill

CP Dupuis reviewed the item.

Greg Penzel, Charlie Laurencelle, and Mark Drane were present on behalf of the application.

In reply to Chair Henke and Mr. Deyer, Mr. Laurencelle confirmed it would be his preference to work with CP Dupuis to devise a sign plan maximizing the allowable square footage within the sign band and then to submit that plan for administrative approval.

The DRB was comfortable with the sign plan being administratively approved by CP Dupuis.

Motion by Ms. Dukas

Seconded by Ms. Lang to approve the Design Review application for 33202 Woodward – Piety Hill – with the following conditions: 1. The applicant must submit a revised photometric plan that complies with the light intensity requirements of the Zoning Ordinance or obtain a variance from the Board of Zoning Appeals; and, 2. The applicant must submit a revised sign band plan to City Planner Dupuis for administrative approval.

Motion carried, 7-0.

ROLL CALL VOTE

Yeas: Dukas, Lang, Willoughby, Kolo, Deyer, Henke, Cappello

Nays: None

02-018-21

5) Sign Review

None.

02-019-21

6) Study Session

None.

02-020-21

7) Miscellaneous Business And Communications

A. Pre-Application Discussions

B. Draft Agenda - March 3, 2021

C. Staff Reports

1. Administrative Sign Approvals

2. Administrative Approvals

3. Action List - 2021

In reply to Mr. Willoughby, CP Dupuis and Chair Henke said they would look into whether the DRB has any purview over, or right to comment on, some of the window graphics being proposed for parts of the Baldwin Library.

02-021-21

Adjournment

Motion by Ms. Lang

Seconded by Mr. Willoughby to adjourn the DRB meeting of February 3, 2021 at 8:09 p.m.

Motion carried, 7-0.

ROLL CALL VOTE

Yeas: Lang, Willoughby, Cappello, Kolo, Deyer, Dukas, Henke

Nays: None

Nicholas Dupuis
City Planner

APPROVED