GREENWOOD CEMETERY ADVISORY BOARD
ORGANIZATIONAL MEETING AGENDA
FRIDAY, JANUARY 9, 2015 AT 8:30 AM
MUNICIPAL BUILDING, ROOM 205, 151 MARTIN

I. ROLL CALL

II. ADMINISTRATION OF OATH

A. DeWeese and Peterson

III. INTRODUCTION OF MEMBERS

A. Kevin Desmond
B. Pamela DeWeese
C. Darlene Gehringer
D. Linda Peterson
E. Laura Schreiner
F. George Stern
G. Barbara Thurber

IV. ELECTION OF CHAIRPERSON

A. After the initial election of the chairperson, the Chairperson will be elected from the Board's membership annually at the first meeting after the first Monday of July. Section 34-30 (d)

V. ELECTION OF VICE-CHAIRPERSON

A. After the initial election of the vice chairperson, the Vice-Chairperson will be elected from the Board's membership annually at the first meeting after the first Monday of July. Section 34-30 (d)

VI. REVIEW OF POWERS AND DUTIES

A. To provide recommendations to the City Commission: Section 34-30 (g)
   1. Modifications: As to modifications of the rules and regulations governing Greenwood Cemetery.
   2. Capital Improvements: As to what capital improvements should be made to the cemetery.
   3. Future Demands: As to how to respond to future demands for cemetery services.

B. The Board may call upon the City Manager for such services and data from the various departments as it may require. The GCAB may recommend to the City Commission the securing of such professional and consulting services as it may require, however, the GCAB shall not have any authority to authorize or otherwise obligate the City to incur expenses and/or approve contracts. Requests for expenditures shall be routed through the ex-officio member(s) of the GCAB to the City Commission for consideration. Section 34-30 (h)

C. Day to Day Administration: The day to day administration of the cemetery shall be under the direction and control of the City, through the City Manager or his/her designee. Section 34-30 (g) (4)

VII. REVIEW OF CURRENT POLICY, FEES, RESPONSIBILITIES, AND ORDINANCES GOVERNING THE CEMETERY

A. Cemetery Regulations
B. Fee Schedule
C. Responsibilities of the City and Contractor
D. Ordinance Establishing the GCAB
E. Ordinance Establishing a Perpetual Care Fund

VIII. DISCUSSION OF SHORT & LONG TERM OBJECTIVES

A. Recommendations Checklist
B. Final Report of the GCAC

IX. CONTRACTOR REPORT

A. Current Space Availability
B. Endowment Fund Contributions

X. SCHEDULE NEXT MEETING

A. The Board shall hold at least one regular meeting in each quarter established by resolution of the Board. Section 34-30 (e)

XI. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

XII. ADJOURN

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).