

**GREENWOOD CEMETERY ADVISORY BOARD  
MEETING MINUTES  
FRIDAY, NOVEMBER 6, 2020, 10 A.M.  
VIRTUAL MEETING**

**I. CALL TO ORDER**

Linda Buchanan, Interim Chair, called the meeting to order at 10:20 A.M.

**II. ROLL CALL**

Present: Linda Buchanan, Chair  
Pam DeWeese, Linda Peterson, Margaret Suter, George Stern  
Joseph Vercellone

Absent: Laura Schreiner

Administration: City Clerk Designee Alex Bingham; Museum Director Leslie Pielack

Guests: None

**III. APPROVAL OF THE MINUTES**

**A. Approval of meeting minutes of April 15, 2020**

**MOTION:** by Suter, seconded by Peterson:

To approve the minutes of April 15, 2020.

**VOTE:** Yeas, 3  
Nays, 1  
Recused, 2

**B. Approval of meeting minutes of September 18, 2020**

**MOTION:** by DeWeese, seconded by Suter:

To approve the minutes of September 18, 2020, as amended.

**VOTE:** Yeas, 5  
Nays, 0  
Recused, 1

**IV. NEW BUSINESS**

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- Members discussed a meeting schedule for calendar year 2021 and agreed by consensus to schedule meetings for the first Friday of the month at 8:30 AM if in person, at 10:00 AM if virtual.

Members reviewed the proposed 2019-2020 Annual Report.

- Burial and inurnment services will be added to the report.
- Priority items will continue from the current action list, and two items will be added;
  - 5) conduct a study and inventory of markers in the historic area of the cemetery to assess condition and need for training, cleaning or restoration;
  - 6) Develop a long-term plan for cemetery care and preservation.
- Members agreed to recommend to the City Commission that an additional 50 graves be released for sale in Sections B & C.

**MOTION:** by Suter, seconded by Peterson:

To make noted changes to the report and submit it to the City Commission.

**VOTE:** Yeas, 5  
Nays, 1

- Members discussed budget items for FY 2021/22, and agreed by consensus to request \$20,000 for Ground Penetrating Radar and \$5,000 for the historic marker study/training/restoration plan.

#### **V. UNFINISHED BUSINESS**

None.

#### **VI. REPORTS**

- A.** Members reviewed reports provided by city's Finance Department for March and June, 2020 for sales and . There was one sale and two burials in July, 2020 and no sales or burials in August, 2020. September and October data is not yet available.
- B.** Museum Director Pielack provided an update on the Taylor monument project, which has received over \$15,000 for the installation of their monument and additional cemetery preservation projects, to be held in a dedicated account by the Friends of the Birmingham Museum.

#### **VII. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA**

There were no public comments.

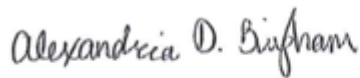
## VIII. BOARD COMMENTS

Ms. DeWeese thanked Museum Director Pielack and the Friends of the Birmingham Museum for their efforts on the Taylor Monument Project. Mr. Vercellone was welcomed and notified members that he is on call as house physician on Fridays at a local hospital, and will plan to attend meetings but may be called away from time to time during a GCAB meeting. He added that virtual meetings, which are provided for by MDHHS through December 31, 2020, may be continued due to current and expected coronavirus pandemic conditions.

## IX. ADJOURN

Ms. Buchanan noted that the next meeting will be January 8, 2021, at 8:30 AM if in person or at 10:00 AM if virtual, and adjourned the meeting at 12:05 PM.

**Next Meeting: January 8, 2020, 8:30 AM (in-person), 10:00 AM (virtual).**



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Alexandria Bingham, City Clerk  
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