

**Greenwood Cemetery Advisory Board
Meeting Minutes
Friday, January 7, 2022, 8:30 a.m.
151 Martin St. - Room 205**

I. Call To Order

Linda Buchanan, Chair, called the meeting to order at 8:30 a.m.

II. Roll Call

Present: Chair Linda Buchanan
Pam DeWeese
Linda Peterson
Laura Schreiner
George Stern
Margaret Suter

Absent: Joseph Vercellone

Administration: City Clerk Bingham, Museum Director Pielack, Deputy Clerk Woods

III. Approval Of The Minutes

A. Review of the Minutes of December 3, 2021

Ms. Suter asked that 'or trees' to the end of the fourth paragraph from the bottom on page three.

MOTION: by Suter, seconded by DeWeese:

To approve the minutes of December 3, 2021 as amended.

VOTE: Yeas, 6
Nays, 0

IV. Unfinished Business

Chair Buchanan assured the Board that ongoing unfinished items are being worked on even if said items are not being raised on each agenda.

V. New Business

A. Read through summary of changes, questions for the city attorney, and the red-lined revisions to the Greenwood Cemetery Operational Procedures, Conditions and Regulations

CC Bingham noted the Board’s recommended revisions. She said she and her Staff would integrate the revisions.

CC Bingham noted that DC Woods did all of the redlining of the documents in December 2021 and deserved credit for the work.

The Board thanked DC Woods.

B. Future Business for February

a. Policy for Approving and Installing Markers for Persons of Historical Significance

b. Other Items for Consideration

VI. Reports

MD Pielack briefly described the submitted narrative for the potential National Parks Service Underground Railroad Network to Freedom designation and the next steps in getting the potential designation reviewed.

MD Pielack also credited her Staff and volunteers for doing much of the research for the project.

A. Clerk’s Office Update

B. Financial Reports

Chair Buchanan asked for a box chart with the figures and gains.

CC Bingham said she could do that.

Ms. Schreiner asked for deductions, increases in principal, and increases in interest to be shown more specifically as well.

Mr. Stern asked again for clarification regarding whether funds from additional rights of burial go into the Cemetery’s perpetual care fund.

C. Cemetery Sales & Activity

D. City Manager’s Report (December)

VII. Open To The Public For Matters Not On The Agenda

VIII. Board Comments

Hitting the \$2 million dollar goal for the perpetual care fund was briefly discussed.

It was noted that the Board could look into other ways of raising funds in the future.

Ms. Suter asked that information about plot releases be shared with the Board even if¹ a release must occur between meetings.

CC Bingham noted that she shared information about the plot requests with the Commission, and that the request could not wait until the next Board meeting since the matter was time sensitive.

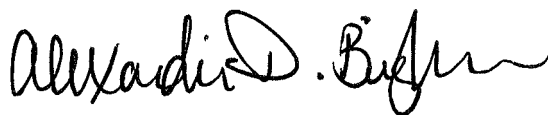
Ms. Suter said she was concerned about family members not being buried in proximity to other family members.

CC Bingham said she was mindful of that when she made the recommendations.

Chair Buchanan said it is helpful to know which plots are being considered when such a request arises.

IX. Adjourn

Chair Buchanan adjourned the meeting at 10:35 a.m.



Alexandria Bingham, City Clerk



Laura Eichenhorn, City Transcriptionist

¹ As amended at the March 4, 2022 meeting.