

**Greenwood Cemetery Advisory Board Minutes
November 4, 2022
Municipal Building, 151 Martin
8:30 a.m.**

I. Call To Order

Linda Buchanan, Chair, called the meeting to order at 8:30 a.m.

II. Roll Call

Present: Chair Linda Buchanan
Pam DeWeese
Linda Peterson
Laura Schreiner
George Stern
Margaret Suter
Joseph Vercellone

Absent: None

Staff: City Clerk Bingham, IT Manager Brunk, Museum Director Pielack, Deputy Clerk Woods

III. Approval Of The Minutes

A. Review of the Minutes of September 2, 2022

MOTION: by Buchanan, seconded by DeWeese:
To approve the minutes of September 2, 2022 as submitted.

VOTE: Yeas, 7
Nays, 0

IV. Unfinished Business

V. New Business

A. Finalize Rules and Regulations & Update on Policy for Markers for Persons of Historical Significance

The board reviewed and discussed the culmination of edits to the Rules and Regulations and requested minor edits.

Museum Director Pielack updated the board with the status of the application for the Taylor grave monument.

MOTION: by Deweese, seconded by Sutter:

To approve the submitted final draft of the Greenwood Cemetery Operational Procedures, Conditions and Regulations, with minor edits as discussed, contingent on the manager's office review and approval.

VOTE: Yeas, 7
Nays, 0

The board reviewed and made minor edits to the Policy and Application for Markers for Persons of Historical Significance.

MOTION: by Buchanan, seconded by Sutter:

To approve the Policy and Application for Persons of Historical Significance with the suggested minor edits.

VOTE: Yeas, 7
Nays, 0

B. Discussion on Goal Prioritization and Topics for Future Meetings

Clerk Bingham led a discussion with the Board to identify items the board wishes to explore at upcoming meetings. The board identified items to look at which will be incorporated into future meetings.

C. Future Business for December

- a. Begin discussions on drafting an RFP for Cemetery Services
- b. Other Items for Consideration

VI. Reports

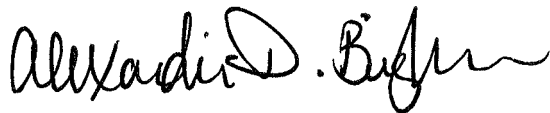
- A. Update from Museum Director Leslie Pielack
- B. Update from Clerk's Office
- C. Financial Reports
- D. Cemetery Sales & Activity
- E. City Manager's Reports
 - a. September 2022
 - b. October 2022

VIII. Open To The Public For Matters Not On The Agenda

IX. Board Comments

X. Adjourn

Chair Buchanan adjourned the meeting at 9:55 a.m.



Alexandria Bingham, City Clerk



Laura Eichenhorn, City Transcriptionist