



Martha Baldwin Park Board Agenda

On-Site Meeting At

Martha Baldwin Park

Tuesday, September 26, 2017

11:30 AM

- I. Call to order**
- II. Approval of the Minutes of : April 20, 2017**
- III. Communications/Discussion Items**
 1. Martha Baldwin Park Board Roster
 2. Parks and Recreation Master Plan Update
 3. Native Planting Beds Update
 4. Ideas for Improvements
- IV. Discussion of Items Not On the Agenda**
- V. Public Comment**
- VI. Next Regular Meeting –TBD**
- VII. Adjournment**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

If you cannot attend the meetings, please contact Carrie Laird at the Department of Public Services (248) 530-1714.
Minutes are available for review at the Department of Public Services, 851 S. Eton, Birmingham, MI 48009

Martha Baldwin Park Board Meeting Minutes
April 20, 2017

Robert Kenning, Chairperson, called the meeting to order at 11:30 am at the Department of Public Services Conference room, 851 S. Eton.

MEMBERS PRESENT: Linda Forrester, Jane McKee and Robert Kenning

MEMBERS ABSENT: Ron Buchanan

ADMINISTRATION: Lauren Wood, Director of Public Services
Carrie Laird, Parks and Recreation Manager
Sean Campbell, Assistant Planner

It was moved by Linda Forrester, seconded by Jane that the minutes of the January 24, 2017 meeting be approved as submitted.

Yeas- 3 Jane McKee, Robert Kenning, Linda Forrester

Absent-1 Ron Buchanan

Nays- 0

Robert Kenning added "Old Business" to the agenda, DEQ update. Carrie met with the City's consultant, HRC to discuss potential project ideas and whether or not DEQ should be involved.

Carrie confirmed with the Martha Baldwin Board that the wet areas at Martha Baldwin Park are within the realm of the DEQ and if any major project is to occur, a permit must be obtained through the DEQ.

Communication/Discussion Item #1 - Meet with Sean Campbell, Assistant Planner, City Liaison with Public Arts Board to discuss artwork location and future opportunities at Martha Baldwin Park.

Sean provided an update on the existing artwork located at Martha Baldwin Park. Sean explained the existing artwork located at Martha Baldwin Park and the schedule for removal of one of the pieces, Jay Wholley.

Sean explained the current program that is in place for artwork installation. Sean stated that there are several pieces of artwork displayed throughout the City of Birmingham.

Sean stated that the artwork is either owned by the city or on lease and at Martha Baldwin Park, both artwork pieces are on lease. Sean stated the artwork is on lease for a set amount of time and the location typically is proposed by the artist in cooperation with the Public Arts Board. Sean went on to say if there are any boards or other approvals required, the Public Arts Board would pursue support and ultimately the locations and then would be forward to the City Commission for approval.

Sean stated that the artist provides insurance and installation of the piece and works with the city to coordinate location and installation. Sean stated when the lease has expired the artist is responsible for the removal of the artwork.

Sean explained that most recently, he has been working on a city wide artwork location plan with 36 potential locations on city property or parks. Sean explained that at this time, Martha Baldwin Park is not on the potential location list.

Robert Kenning said that the board would like to cooperate with the Public Arts Board to provide potential locations for future artwork and asked Sean to consider future discussions on artwork at Martha Baldwin Park.

Sean stated that he would communicate to the Public Arts Board that there is interest for art pieces at Martha Baldwin Park.

Linda Forrester stated that Martha Baldwin Park is possibly a good spot for a sculpture.

Sean thanked the board for their support.

Communication/Discussion Item #2 - Parks and Recreation Master Plan Update

Carrie stated that the city is in the process of obtaining Requests for Proposals for a consultant to help the city put together the next 5 year Parks and Recreation Master Plan.

Carrie stated that the existing Parks and Recreation Master Plan continue through 2017 and the new plan will begin in 2018.

Carrie stated that this is a great time to provide input on future opportunities and potential plans, so that the ideas are included in the Parks and Recreation Master Plan.

Carrie stated that the board will be kept up to date on the process.

Communication/Discussion Item #3 – Ideas for Improvements

Jane stated that more color could be used in the plantings.

Carrie stated that Mike Jurek has put together a plan for planting roses based on our last Martha Baldwin Park Board meeting and the city will be proceeding in the upcoming months.

Linda provided a sketch and plant description to the board a list for a possible planting configuration of the 2 wet areas.

Linda stated that she keeps going back to the original, a rain garden, with native plants. Linda stated the idea is to combine the 2 areas into 1 and possibly now incorporating a Monarch Waystation.

Linda stated that planting native plants may thrive in the wet conditions and might be the best solution. Linda stated that native plants attract birds and butterflies. Linda stated she could work with Mike Jurek for timing and design.

Robert stated he likes the idea of shrubs vs smaller plants. Robert also reminded the board about maintenance.

Robert asked if the administration could review the ideas and make recommendations along with maintenance and report back to the board.

Carrie said that she would get a proposal from a native plant expert for a quote to plant new material and would also provide a projected maintenance costs.

The meeting adjourned at 12:40 am

Carrie Laird, Parks and Recreation Manager



MARTHA BALDWIN PARK BOARD

Chapter 78 - Section 78-56 Ordinance No. 65, Adopted May 10, 1915

Term: four years

Appointed by the City Commission

Qualifications: The board shall consist of four persons who shall be electors of the city.

Duties: The control and management of the Martha Baldwin Park shall be vested in the Martha Baldwin Park Board. (Section 78-56)

Last Name	First Name	Home Business Fax	E-Mail	Appointed	Term Expires
Forrester 1252 S. Bates	Linda	(248) 761-2367	<i>linozfor@att.net</i>	7/9/2012	5/1/2019
Kenning 1700 Villa	Robert	(248) 642-6161	<i>rskandsek@aol.com</i>	6/8/1992	5/1/2020
Linovitz 911 Henrietta	Andrew	(248) 506-2296	<i>ajlino@gmail.com</i>	8/14/2017	5/1/2019
McKee 392 Ferndale	Jane	(248) 644-1029	<i>janecmckee@gmail.com</i>	7/10/2000	5/1/2020

LET'S PLAN

BIRMINGHAM,
MICHIGAN *Parks & Recreation*

RESIDENTS OF BIRMINGHAM, MICHIGAN ARE INVITED TO

Help us guide the future of Birmingham's Parks & Recreation

The City's Parks and Recreation Board is currently preparing an updated Parks and Recreation Master Plan for 2018 adoption. Birmingham residents are invited to **share input, ideas and priorities** for our parks and recreation future at two community events:

1) Field Day at the Farmers Market

**Sunday
Sept. 17**

9am – 2pm

Provide quick and fun input during the ***Birmingham Farmers Market!***

2) Open House & Presentation

**Tuesday
Oct. 3**

Open House 5:30pm
Presentation 6:30pm

Open House followed by the regular Parks & Recreation Board Meeting and presentation.

A *survey*
is also
available!

For details, visit:
**bhamgov.org/
ParksRecPlan**

ARTICLE III. - MARTHA BALDWIN PARK BOARD⁽³⁾

Footnotes:

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Cross reference— Boards and commissions, § 2-171 et seq.

Sec. 78-56. - Scope.

The control and management of the Martha Baldwin Park shall be vested in the Martha Baldwin Park Board.

(Code 1963, § 3.11)

Sec. 78-57. - Continuance of board.

The Martha Baldwin Park Board, heretofore established, is hereby continued in full force and effect.

(Code 1963, § 3.11)

Sec. 78-58. - Composition, appointment, terms.

The Martha Baldwin Park Board shall consist of four persons who shall be electors of the city, one of whom shall be appointed to office each year by the city commission to hold office from May 1 of the year in which appointed for a term of four years.

(Code 1963, § 3.11; Ord. No. 2180, 5-9-16)

Sec. 78-59. - Filling vacancies, removal of member.

Any vacancy occurring in the membership of the Martha Baldwin Park Board shall be filled for the remainder of the unexpired term by the city commission. The commission may remove any member of the board for cause.

(Code 1963, § 3.11)

Sec. 78-60. - Compensation.

The members of the Martha Baldwin Park Board shall serve without compensation therefor.

(Code 1963, § 3.11)

Sec. 78-61. - Tax for park purposes.

The city commission shall each year appropriate and raise by general tax not less than the sum of \$25.00, which sum shall be expended for the improvement and maintenance of Martha Baldwin Park.

(Code 1963, § 3.11)

Secs. 78-62—78-80. - Reserved.



11 September 2017

Carrie Laird
City of Birmingham

Subject: Martha Baldwin Park Wet Meadow Garden

Carrie,

Cardno is pleased to provide the following costs for establishing a native garden at Martha Baldwin Park in Birmingham. Site preparation will include a final herbicide treatment and mowing. A permeable weed control fabric will be installed prior to planting. All plants will be of a native genotype and installed in Spring/Early Summer 2018. Mulch will be installed around all plants to a depth of ~2".

The below table indicates lump sum costs for establishing the garden.

Task	Cost
Site Preparation – Spring herbicide treatment and mowing.	\$350.00
Plug Planting – See detail page 2	\$6,200.00
Mulch and Weed Barrier Installation	\$3,550.00

This price does not include maintenance. As previously discussed, including maintenance of this location as part of citywide native planting maintenance program will be the most cost efficient method.

If you have any questions or would like to proceed with the work outlined above please contact (PM Name) (616) 847-1680 or name@cardno.com.

Sincerely,

Shawn Duke
Senior Field Technician
Cardno
Cell: 616 240 3388
Email: shawn.duke@cardno.com

Cardno

11181 Marwill Avenue
West Olive, Michigan 49460
USA

Phone 616 847 1680
Fax 616 847 9970
www.cardno.com

www.cardno.com



DESCRIPTION	QTY
Asclepias incarnata - Swamp Milkweed - 38-cell plug flat	7
Eupatorium perfoliatum - Boneset - 38-cell plug flat	7
Eutrochium maculatum (Eupatorium maculatum) - Joe-Pye Weed - 38-cell plug flat	14
Liatris spicata - Marsh Blazing Star - 38-cell plug flat	3
Lobelia siphilitica - Blue Lobelia - 38-cell plug flat	6
Ratibida pinnata - Yellow Coneflower - 38-cell plug flat	4
Solidago rigida - Stiff Goldenrod - 38-cell plug flat	4
Symphyotrichum novae-angliae (Aster novae-angliae) - New England Aster - 38-cell plug flat	4
Vernonia missurica - Ironweed - 38-cell plug flat	7
Zizia aurea - Golden Alexanders - 38-cell plug flat	3