



Martha Baldwin Park Board Agenda  
Department of Public Services  
851 South Eton-Conference Room  
Monday, April 9, 2018  
11:00 AM

- I. Call to order**
- II. Approval of the Minutes of : September 26, 2017**
- III. Agenda Items-*Written and submitted by 5pm Monday at the Department of Public Services, one week prior to the meeting.***
  1. Native Wet Meadow Planting Project
- IV. Communications/Discussion Items**
  1. Future Site Enhancements (*verbal*)
- V. Discussion of Items Not On the Agenda**
- VI. Public Comment**
- VII. Next Regular Meeting –TBD**
- VIII. Adjournment**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.  
(Title VI of the Civil Rights Act of 1964).

If you cannot attend the meetings, please contact Carrie Laird at the Department of Public Services (248) 530-1714.  
**Minutes are available for review at the Department of Public Services, 851 S. Eton, Birmingham, MI 48009**

**Martha Baldwin Park Board Meeting Minutes**  
**September 26, 2017**  
**On-site Meeting**

Robert Kenning, Chairperson, called the meeting to order at 11:30 am at Martha Baldwin Park.

**MEMBERS PRESENT:** Linda Forrester, Andrew Linovitz, Jane McKee and Robert Kenning

**ADMINISTRATION:** Carrie Laird, Parks and Recreation Manager  
Michael Jurek, Parks and Forestry Assistant Foreman

It was moved by Linda Forrester, seconded by Jane that the minutes of the April 20, 2017 meeting be approved as submitted.

**Yeas- 3** Jane McKee, Robert Kenning, Linda Forrester

**Absent-0**

**Nays- 0**

New member Andrew Linovitz was introduced to the board.

**Communication/Discussion Item #1** – Martha Baldwin Park Board Roster  
An updated roster was provided to the board.

**Communication/Discussion Item #2** - Parks and Recreation Master Plan Update  
Carrie stated that a public input opportunity occurred at the Farmer's Market on September 17, 2017 and there will be another on October 3, 2017.

Carrie stated that this is a great time to provide input on future opportunities and potential plans, so that the ideas are included in the Parks and Recreation Master Plan.

**Martha Baldwin Park Board Meeting 9/26/2017**

## Page 2

### **Communication/Discussion Item #3** – Native Planting Beds Update

Carrie provided a quote received from Cardno to provide and plant a new wet meadow garden at Martha Baldwin Park. The plant material would consist of plants that attract birds and butterflies, and potentially become a Monarch Waystation. The board discussed the plant material, and agreed to proceed with bidding out the project.

Robert reminded the board about maintenance. Carrie stated that we could ask for a cost to maintain in the Request for Proposals.

### **Communication/Discussion Item #4** – Ideas for Improvements

Linda thought interpretive signage in the garden area would be important and a way to get people to see the plants, possibly a boardwalk?

Andrew asked about the potential for Martha Baldwin Park to have artwork placed at the park. There was discussion on artwork history and process. The board asked that the City continue to consider Martha Baldwin Park as a possible site for artwork.

The meeting adjourned at 12:15 pm

Carrie Laird, Parks and Recreation Manager



# MEMORANDUM

Department of Public Services

**DATE:** April 5, 2018  
**TO:** Martha Baldwin Park Board  
**FROM:** Carrie Laird, Parks and Recreation Manager  
**SUBJECT:** Native Wet Meadow Planting Project

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Sealed proposals endorsed “Martha Baldwin Native Wet Meadow Planting Project” were opened on Tuesday, March 27, 2018 at the Department of Public Services. The request for proposals was placed on MITN, per our City purchasing guidelines. Four bidders responded and the bid results are outlined in the chart below:

<b>Cardno, Inc.</b>	<b>\$16,720.00</b>
Natural Community Services	\$21,989.00
R & M Property Services	\$28,314.69
JSS-Macomb, LLC	\$32,683.00

The project includes site preparation of the entire wet area, which includes herbicide application and the installation of a weed barrier and mulch. In addition, the contractor will provide and plant fifty-nine (59) flats consisting of 38-cell plugs or a variety of native plant genotypes. In addition, the area will be maintained for 2 years as part of this contract.

As mentioned above, plants are of native genotype and varieties include: Swamp Milkweed, Boneset, Joe Pye weed, Marsh Blazing Star, Blue Lobelia, Yellow Coneflower, Stiff Goldenrod, New England Aster, Ironweed, and Golden Alexanders. The plants thrive in the “wet meadow” conditions, and if maintained properly, will thrive in the area. The new meadow will not only be beautiful, but will also attract butterflies and birds.

The Department of Public Services recommends awarding this project to Cardno, Inc. . They are able to meet all specifications, and are the lowest responsible and responsive bidder. The Department has experience working with this contractor and is satisfied with the quality of work and plant material provided in the past. In addition to the Native Wet Meadow Planting project, they have proposed to provide and install an interpretive sign as an option for an additional \$2,850.00. The total cost for the project including the sign would be \$19,570.00

**Agenda Item #1**

As you are aware, this area has been in need of improvements for quite some time, as the previous planting had become overrun with invasive Canada thistle and Invasive Narrow Leaf Cattails. Staff has considered various options for improvements to the area and is recommending this project as the best solution. An interpretive sign would help to bring awareness to the value of native plants, and would add an educational feature to the park.

Funds are available for this project from the Parks – Other Contractual Services account # 101-751.000-811.0000.

**SUGGESTED RESOLUTION:**

To approve the recommendation of Cardno, Inc. to perform the Native Wet Meadow Planting Project the City Commission for approval in the amount not to exceed \$19,570.00