



**CITY OF BIRMINGHAM  
MUSEUM BOARD AGENDA  
556 W MAPLE  
Thursday, October 8, 2015  
6:30 PM**

*Mission Statement: The Birmingham Historical Museum & Park will explore meaningful connections with our past, in order to enrich our community and enhance its character and sustainability. Our mission is to promote understanding of Birmingham's historical and cultural legacy through preservation and interpretation of its ongoing story.*

**1. Roll Call**

**2. Introduction of Guests**

**3. Approval of the Minutes**

- A. Minutes of September 3, 2015

**4. Unfinished Business**

- A. Museum Name Change Exploration

**5. New Business**

- A. Meeting Schedule for 2016

**6. Communication and Reports**

- A. Committee Reports
  - Joint Fundraising Committee -Logue
- B. Director Report
- C. Board of Ethics Informational Seminar—Dixon (+Video—Pielack)
- D. Member comments
- E. Public comments

**7. Adjournment**

NOTICE: Individuals with disabilities requiring accommodations for effective participation in this meeting should contact the city clerk's office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance. *APPROVED MINUTES OF THE MUSEUM BOARD MEETINGS ARE AVAILABLE IN THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE AT [www.bhamgov.org](http://www.bhamgov.org).* City of Birmingham, 151 Martin, Birmingham, MI 48009; 248.530.1800. Persons with disabilities that may require assistance for effective participation in this public meeting should contact the City Clerk's Office at the number (248) 530-1880, or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance. *Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la ciudad en el número (248) 530-1800 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias.* (Title VI of the Civil Rights Act of 1964).

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CITY OF BIRMINGHAM  
MUSEUM BOARD  
MEETING MINUTES  
THURSDAY, September 3, 2015  
6:30 PM

Members Present: Russ Dixon, Tina Krizanic, Gretchen Maricak, Marty Logue, Jeff Wilmot; Kate Montgomery arrived at 6:34 PM

Student Members Present: Ellie Benson

Members Absent: none

Administration: Museum Director Leslie Pielack

Guests: George Stern

Mr. Dixon called the meeting to order at 6:30 PM.

**Approval of the Minutes  
Minutes of August 6, 2015**

**MOTION:** by Maricak, seconded by Wilmot:

To approve the minutes of August 6, 2015, as amended.

**VOTE:** Yeas, 5  
Nays, 0

**Communication and Reports (partial)**

- A. Ms. Logue reviewed the Joint Fundraising Committee Report and provided additional information. After further review, the adjusted amount of funds remaining to raise for the Hill School Bell campaign is \$6,000. No new donations have been received from individuals on the school board. A business mailing is planned for later in September to almost 700 businesses.
- B. Museum Director Pielack reviewed the Director's Report.

**Unfinished Business**

- A. The museum Mission Statement was revised.

**MOTION:** by Logue, seconded by Montgomery:

To approve a revised Mission Statement for the Museum, as follows:

**The Birmingham Historical Museum & Park will explore meaningful connections with our past, in order to enrich our community and enhance its character and sustainability. Our mission is to promote understanding of Birmingham's historical and cultural legacy through preservation and interpretation of its ongoing story.**

**VOTE:**           Yeas, 6  
                      Nays, 0

**Communication and Reports, (continued)**

- C. Mr. Dixon reminded the Museum Board of the upcoming election for city commission and encouraged board members to vote.
- D. Mr. Stern commented on Greenwood Cemetery Board activities.

Mr. Dixon adjourned the meeting at 7:27 p.m.



**MUSEUM BOARD**  
 556 WEST MAPLE, BIRMINGHAM, MI  
 248.530.1928

**MEETING SCHEDULE**  
**2016**

**All Meetings Scheduled for 6:30 PM, first Thursday of the month,  
 unless otherwise noted. No meetings in July and December**

<b>MONTH</b>	<b>DAY</b>	<b>MEETING</b>	<b>LOCATION</b>
January	7	Regular Meeting	Birmingham Historical Museum & Park
February	4	Regular Meeting	Birmingham Historical Museum & Park
March	10	Regular Meeting	Birmingham Historical Museum & Park
April	7	Regular Meeting	Birmingham Historical Museum & Park
May	5	Regular Meeting	Birmingham Historical Museum & Park
June	2	Regular Meeting	Birmingham Historical Museum & Park
July		No Meeting	
August	4	Regular Meeting	Birmingham Historical Museum & Park
*September	8	Regular Meeting	Birmingham Historical Museum & Park
October	6	Regular Meeting	Birmingham Historical Museum & Park
November	3	Regular Meeting	Birmingham Historical Museum & Park
December		No Meeting	

\*Proposed meeting change to the second Thursday of September to avoid conflict with the Labor Day holiday weekend.



## Joint Fundraising Committee Report

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Committee members: Karen Battersby,  
Russ Dixon, Marty Logue, Gretchen Maricak

**DATE:** October 8, 2015  
**TO:** Museum Board  
**FROM:** Marty Logue

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Business Mailing Response: Letters went out to almost 700 recipients in the business community. The amount needed to raise is approximately \$6,000.



## Board Member Report Ethics Board Seminar

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**DATE:** October 8, 2015  
**TO:** Museum Board  
**FROM:** Russ Dixon  
Leslie Pielack

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On September 24, 2015, the City of Birmingham Ethics Board provided an informational seminar to update board and commission members and the general public on board member roles and communication, the Freedom of Information Act, and Roberts Rules of Order as they apply to city boards.

Chair Russ Dixon will provide a brief summary of the meeting, and Museum Director Leslie Pielack will play brief video excerpts.

Museum Board members will be provided additional information about viewing the video in its entirety and about an opportunity in December to attend the final date available for the seminar.

**DATE:** October 8, 2015  
**TO:** Museum Board  
**FROM:** Leslie Pielack, Museum Director  
**SUBJECT:** Director Report

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Additional Wi-Fi improvements in the park—would expand the WiFi to the area adjacent to Willits Road. The IT department is awaiting an estimate for the design.

Invasives—the Parks department is seeking an RFP for removal of invasives (buckthorn, privet, bittersweet, etc.) in the Quarton Lake area and along the Rouge trail next to the museum grounds, and will be getting a separate proposal for those invasives identified in our plan from this spring. This will enable us to assess funding options, depending on the estimate.

Archives room—Final phase of floor is being scheduled. When complete, we will be moving in the archival collection, which is being inventoried and organized in the process.

Oakland County Planning's Heritage Conference was a great success—approximately 80 people stopped in for a lightning tour and were given coupons to return with a friend to spend more time.

Museum Special Tours in October—three different senior groups are involved in tours at the museum this month. One of the tours is a driving tour with museum assistant Dan Patton. Dan is working on several program ideas for special tours.

Michigan Museum Association Conference—we participated again in this statewide conference. Next year, a joint MMA and AASLH (American Association for State and Local History) conference will be held in Detroit, bringing two dynamic museum organizations together.



Leslie Pielack &lt;lpielack@bhamgov.org&gt;

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## THANK YOU

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**Campbell, Ronald R** <campbellr@oakgov.com>

Mon, Sep 21, 2015 at 9:32 AM

To: "Leslie Pielack (lpielack@bhamgov.org)" &lt;lpielack@bhamgov.org&gt;

Cc: "Rasegan, Bret" &lt;raseganb@oakgov.com&gt;, "Keglovitz, James M" &lt;keglovitzj@oakgov.com&gt;

Hi Leslie,

Just a note to say thank you for making the 18<sup>th</sup> Heritage Conference a success. The exhibit was remarkable, beyond even the very positive comments I had heard prior. The timing could not have been better, it would seemed to an outside that it was all part of a major plan – we take it and bask in the glow. We trust that the museum received more than what was expected with your co-sponsor of the Conference. From comments I heard on the bus it was all positive, not only the quality of the exhibit but also the quality and care of Birmingham's Historic Resources of the Museum. To this you deserve much of the credit.

Thank you to you and your staff for being such an important part of the conference,

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### **Ron Campbell, AIA**

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