

CITY OF BIRMINGHAM
MUSEUM BOARD
NOTICE OF VIRTUAL MEETING

NOTICE DATE: February 26. 2021
MEETING DATE/TIME: March 18, 2021, 5:00 p.m.
MEETING PLACE: Virtual Meeting

PLEASE TAKE NOTICE that the regularly scheduled Museum Board meeting for the City of Birmingham will be conducted online using a virtual meeting format. Meetings will be conducted virtually in light of health concerns surrounding the COVID-19 pandemic and in accordance with the Department of Health and Human Services orders and related legislation that emphasize safety and limiting large gatherings.

Museum Board Zoom Meeting Invitation

Topic: Regular Museum Board Meeting

Time: 05:00 PM Eastern Time (US and Canada)

Potential Future Virtual Meetings:

April 1, 2021, 05:00 PM

Join Zoom Meeting

<https://zoom.us/j/99524391376>

Meeting ID: 995 2439 1376

One tap mobile

+19292056099,,99524391376# US (New York)
+13017158592,,99524391376# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
877 853 5247 US Toll-free
888 788 0099 US Toll-free
Meeting ID: 995 2439 1376
Find your local number: <https://zoom.us/u/abIHdu8SDo>

+13126266799,,655079760# US (Chicago)
+19292056099,,655079760# US (New York)
Meeting ID: 995 2439 1376

The agenda, agenda packet, and detailed instructions for viewing and participating in the meeting will be posted on the City of Birmingham's website as follows:

www.bhamgov.org/government/boards/mb_agendas.php

Public comment will be handled by the virtual "raise hand" method as controlled by the participant. See instructions as posted on the City of Birmingham website: www.bhamgov.org/participate.

The meeting will be captioned; if participating in the meeting through the Zoom platform the user must select "view subtitles" in order to see the captions.

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:2485301880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).



**CITY OF BIRMINGHAM
MUSEUM BOARD AGENDA
VIRTUAL MEETING
556 W MAPLE
Thursday, March 18, 2021
5:00 PM**

***Mission Statement:** The Birmingham Museum will explore meaningful connections with our past, in order to enrich our community and enhance its character and sustainability. Our mission is to promote understanding of Birmingham's historical and cultural legacy through preservation and interpretation of its ongoing story.*

1. Call to Order

2. Roll Call

3. Approval of the Minutes

A. Minutes of February 4, 2021

4. New Business

- A. Student Representatives Carter Lutz and Aidan Schroeder
- B. Museum Board Member Applicant, Jacqui Patt
- C. Allen House Window Restoration Project-Update
- D. Heritage Zone Phase I Landscape Improvements-Bid Review
- E. Collections Research, Duplication and Use Policy Review
- F. Virtual Meetings update

5. Communication and Reports

- A. Director Report
- B. Member comments
- C. Public comments

6. Next Meeting: April 1, 2021 (Currently planned as a virtual meeting)

7. Adjournment

NOTICE: Individuals with disabilities requiring accommodations for effective participation in this meeting should contact the city clerk's office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance. *APPROVED MINUTES OF THE MUSEUM BOARD MEETINGS ARE AVAILABLE IN THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE AT www.bhamgov.org.* City of Birmingham, 151 Martin, Birmingham, MI 48009; 248.530.1800. Persons with disabilities that may require assistance for effective participation in this public meeting should contact the City Clerk's Office at the number (248) 530-1880, or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la ciudad en el número (248) 530-1800 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**CITY OF BIRMINGHAM
MUSEUM BOARD
VIRTUAL MEETING
February 4, 2021
5:00 PM**

Members Present: Russ Dixon, , Judith Keefer, Tina Krizanic, Marty Logue, Caitlin Rosso

Members Absent: Pat Hughes

Administration: Museum Director Leslie Pielack

Guests: None

Ms. Krizanic called the meeting to order at 5:01 PM.

**Approval of the Minutes
Minutes of January 7, 2021**

MOTION: by Dixon, seconded by Logue:

To approve the minutes of January 7, 2021.

VOTE: Yeas, 5
Nays, 0

Unfinished Business

- A. Museum Director Pielack shared the Long Range Plan slideshow shared with the city commission and commissioner questions and comments regarding the museum's logo design, plans for community garden fundraising, and the need for appealing seating on the north side of the Allen House. The Parks Department will be providing bistro tables and chairs for the patio in place of the picnic tables this spring.
- B. Museum Director Pielack provided an update on the GIS Database project for Greenwood Cemetery currently being undertaken by the Clerks Office, the Museum, and the Planning Department. It is expected to take several months to complete to the point of having a user-friendly online interface.

New Business

- A. Museum Director Pielack highlighted the expected budget requests for 21-22. In addition to normal operational funds, a paint study of the interior of the Hunter House is planned, with interior painting on the main floor and also repair and repainting of the basement area. A modest increase in hours for one staffing position is also being requested.

- B. This year's Celebrate Birmingham parade will focus on virtual presentation of the local boards and their contributions to the city. The Clerk's office will be developing a plan and the Museum Board will be contacted when more information is available.

Communication and Reports

Director Pielack reviewed the Director Report with additional details about the process of taking the Window project to the Historic District Commission/Design Review Board for a Certificate of Appropriateness. The RFP for the first phase of the Heritage Zone should be posted the 2nd or 3rd week of February, which will permit a timeline for bidder review in April at the Museum Board's April meeting and hopefully approval by the Commission in time for beginning the project in May. The museum continues to work toward research into Birmingham's Black history, and has made contact with descendants of long time residents to help in understanding their stories. Board members offered ideas for discounted research service fees for members of the Friends as a benefit of their membership.

There were no board comments.

There were no public comments.

The next Regular Meeting is scheduled for Thursday, March 4 at 5:00 PM, currently planned as a virtual meeting.

Ms. Krizanic adjourned the meeting at 6:11 PM.

PROPOSAL REVIEW- Phase I Heritage Zone Improvements Project

FIRM	LGK Building, Inc.	Worry Free Outdoor Services
Qualifications of firm/personnel (<i>background, experience with similar projects, special certifications or expertise, etc.</i>)		
Has experience with projects of similar scope		
Provides complete references		
Project personnel/subcontractors have nec. qualifications		
Understanding of project requirements (<i>comprehension of scope of work, solution-focused, specific</i>)		
Work plan with planned approach and timeline		
Quality of materials		
Alternate bid items		
Technical capability/capacity to perform work (<i>ability to meet proposed schedule, sufficiency of personnel/facilities, etc</i>)		
Clarity and completeness of proposal (<i>details, deliverables, Is organized, etc</i>)		
Communications and responsiveness		
Cost proposal: (amount)	\$ 48,200	\$ 33,400
Alternative Pricing: alternate foundation	----	-----
Alternative Pricing: substitution of HDPE for wood	(\$ 9,700)	Included in bid
Other cost: alternative to add base board to east side of Hunter House & paint entire fence to match existing HH color	\$ 1,850	\$ 2,825
Totals: (using HDPE substitution for wood)	\$ 38,500	\$ 33,400
Cost score:		
TOTAL SCORE		

SCORING

Score	Value	Description
0	N/A; unacceptable	The proposal response does not address the requirement or the response does not describe experience related to this requirement, or cannot be understood.
1	Poor	The proposal response minimally addresses the requirement, but one or more major components or considerations for this requirement are not addressed. There is a low degree of confidence in the bidder's response or proposed solution.
2	Acceptable	The proposal response addresses the requirement adequately, but minor considerations are not addressed. There is an acceptable degree of confidence in the bidder's response or proposed solution.
3	Good	The proposal response fully addresses the requirement and provides a good quality solution. There is a good degree of confidence in the bidder's response or proposed solution.
4	Very good	The proposal response addresses all considerations of this requirement and includes innovative or cost-saving approaches. There is a high degree of confidence in the bidder's response or proposed solution.

address of an individual in their organization to whom notices and inquiries by the City should be directed as part of their proposal.

EVALUATION PROCEDURE AND CRITERIA

The evaluation panel will consist of City staff and any other person(s) designated by the City who will evaluate the proposals based on, but not limited to, the following criteria:

1. Ability to provide services as outlined.
2. Related experience with similar landscape improvement projects, Contractor background, and personnel qualifications.
3. Quality of materials proposed.
4. Overall Costs.
5. References.

TERMS AND CONDITIONS

1. The City reserves the right to reject any or all proposals received, waive informalities, or accept any proposal, in whole or in part, it deems best. The City reserves the right to award the contract to the next most qualified Contractor if the successful Contractor does not execute a contract within ten (10) days after the award of the proposal.
2. The City reserves the right to request clarification of information submitted and to request additional information of one or more Contractors.
3. The City reserves the right to terminate the contract at its discretion should it be determined that the services provided do not meet the specifications contained herein. The City may terminate this Agreement at any point in the process upon notice to Contractor sufficient to indicate the City's desire to do so. In the case of such a stoppage, the City agrees to pay Contractor for services rendered to the time of notice, subject to the contract maximum amount.
4. Any proposal may be withdrawn up until the date and time set above for the opening of the proposals. Any proposals not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide the services set forth in the proposal.
5. The cost of preparing and submitting a proposal is the responsibility of the Contractor and shall not be chargeable in any manner to the City.
6. The successful bidder will be required to furnish a Performance Bond in an amount not less than 100% of the contract price in favor of the City of Birmingham, conditioned upon the faithful performance of the contract, and completion on or before the date specified.

7. Payment will be made within thirty (30) days after invoice. Acceptance by the City is defined as authorization by the designated City representative to this project that all the criteria requested under the Scope of Work contained herein have been provided. Invoices are to be rendered each month following the date of execution of an Agreement with the City.
8. The Contractor will not exceed the timelines established for the completion of this project.
9. The successful bidder shall enter into and will execute the contract as set forth and attached as Attachment A.

CONTRACTOR'S RESPONSIBILITIES

Each bidder shall provide the following as part of their proposal:

1. Complete and sign all forms requested for completion within this RFP.
 - a. Bidder's Agreement (Attachment B - p. 17)
 - b. Cost Proposal (Attachment C - p. 18)
 - c. Iran Sanctions Act Vendor Certification Form (Attachment D - p. 19)
 - d. Agreement (p. 11 – **only if selected by the City**).
2. Provide a description of completed projects that demonstrate the firm's ability to complete projects of similar scope, size, and purpose, and in a timely manner, and within budget.
3. Provide a written plan detailing the anticipated timeline for completion of the tasks set forth in the Scope of Work (p. 9).
4. The Contractor will be responsible for any changes necessary for the plans to be approved by the City of Birmingham.
5. Provide a description of the firm, including resumes and professional qualifications of the principals involved in administering the project.
6. Provide a list of sub-contractors and their qualifications, if applicable.
7. Provide three (3) client references from past projects, include current phone numbers. At least two (2) of the client references should be for projects utilizing the same materials included in the Contractor's proposal.
8. The Contractor will be responsible for the disposal of all material and any damages which occur as a result of any of employees or subcontractors of the Contractor during this project.

9. The contractor will be responsible for getting the building and parking permits at no cost to the contractor.
10. The successful bidder shall provide a Performance Bond in an amount not less than 100% of the contract price in favor of the City of Birmingham, conditioned upon the faithful performance of the contract, and completion on or before the date specified.
11. Provide a project timeline addressing each section within the Scope of Work and a description of the overall project approach. Include a statement that the Contractor will be available according to the proposed timeline.

CITY RESPONSIBILITY

1. The City will provide a designated representative to work with the Contractor to coordinate both the City's and Contractor's efforts and to inspect and verify any work performed by the Contractor.
2. The City will provide access to the City of Birmingham during regular business hours or during nights and weekends as approved by the City's designated representative.

SETTLEMENT OF DISPUTES

The successful bidder agrees to certain dispute resolution avenues/limitations. Please refer to paragraph 17 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

INSURANCE

The successful bidder is required to procure and maintain certain types of insurances. Please refer to paragraph 12 of the Agreement attached as **Attachment A** for the details and what is required of the successful bidder.

CONTINUATION OF COVERAGE

The Contractor also agrees to provide all insurance coverages as specified. Upon failure of the Contractor to obtain or maintain such insurance coverage for the term of the agreement, the City may, at its option, purchase such coverage and subtract the cost of obtaining such coverage from the contract amount. In obtaining such coverage, Birmingham shall have no obligation to procure the most cost effective coverage but may contract with any insurer for such coverage.

EXECUTION OF CONTRACT

The bidder whose proposal is accepted shall be required to execute the contract and to furnish all insurance coverages as specified within ten (10) days after receiving notice of such acceptance. Any contract awarded pursuant to any bid shall not be binding upon the City until a written contract has been executed by both parties. Failure or refusal to execute the contract shall be considered an abandoned all rights and interest in the award and the contract may be awarded to another. The successful bidder agrees to enter into and will execute the contract as set forth and attached as Attachment A.

INDEMNIFICATION

The successful bidder agrees to indemnify the City and various associated persons. Please refer to paragraph 13 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

CONFLICT OF INTEREST

The successful bidder is subject to certain conflict of interest requirements/restrictions. Please refer to paragraph 14 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

EXAMINATION OF PROPOSAL MATERIALS

The submission of a proposal shall be deemed a representation and warranty by the Contractor that it has investigated all aspects of the RFP, that it is aware of the applicable facts pertaining to the RFP process and its procedures and requirements, and that it has read and understands the RFP. Statistical information which may be contained in the RFP or any addendum thereto is for informational purposes only.

PROJECT TIMELINE

It is anticipated that this project will commence by May 1, 2021, and will be completed by mid-July, 2021.

The Contractor will not exceed the timelines established for the completion of this project.

SCOPE OF WORK

The historic 1926 Allen and 1822 Hunter Houses are in the Mill Pond Historic District in the City of Birmingham and part of the Birmingham Museum complex. The museum grounds also include a public plaza between the two houses and a structure housing the historic Hill School Bell. A landscape master plan has been developed for the entire site, which is a public park, to provide greater public access and to restore the historic character of the site. The plan divides the site into four zones, each with unique features and planned enhancements.

The Heritage Zone incorporates the two buildings and plaza along Maple Road, and is the most visible area of the landscape. The first phase landscape improvements for this zone consist of modifications to the wood fencing, addition of wood gates, installation of permanent signage, and installation of historically appropriate trees in the area along Maple Road.

The completion of the Birmingham Museum-Phase I Heritage Zone Improvement Project must be undertaken by a qualified contractor. A detailed design with specifications has been developed in strict accordance with the Secretary of the Interior Standards for the Treatment of Historic Properties (see Attachment E, "Heritage Zone Landscape Plan LP-1 and LP-2"). The Contractor shall perform the following services in accordance with the requirements as defined and noted herein for the **Birmingham Museum - Phase I Heritage Zone Landscape Improvement Project**:

1. The Contractor shall furnish all labor, materials, and equipment required to perform all required work necessary for the Birmingham Museum-Phase I Heritage Zone Landscape Improvement Project, located at 556 W. Maple Rd., Birmingham, MI 48009 in accordance with the requirements as defined and noted herein and by the architectural design and specifications, "Heritage Zone Landscape Plan LP-1 and LP-2." (Attachment E), to consist only of the following components:
 - a) Modifications to the wood fencing at the Hunter House, consisting of adding base board to the existing fence. Lumber components to be Grade A, pressure treated pine finished with white paint.
 - b) Addition of wood gates in the existing fencing at the Hunter House and at the Allen House. Lumber components to be Grade A, pressure treated pine finished with white paint.
 - c) Installation of permanent wood sign on base, including removal of concrete, all lighting, and preparation only of garden bed for planting for primary sign; and fabrication and installation of wood museum logo sign for fence. Lumber components to be Grade A pressure treated pine finished with white paint. Plywood sheets to be AB grade marine plywood finished with white paint and Birmingham Museum logo colors.
 - d) Removal of non-historic trees (9" crab apple, 17" Norway maple, 14" horse chestnut, 8" linden 5" callery pear, and 9" and 12" catalpas) and replacement

with three disease-resistant Pioneer elm trees as specified in the “Heritage Zone Landscape Plan LP-1 and LP-2” (Attachment E) along Maple Road.

2. As a public park, the site will be utilized by the general public during construction.
3. Project requirements are detailed in “Heritage Zone Landscape Plan LP-1 and LP-2.” (Attachment E):
4. Alternative Pricing: The Contractor shall provide additional alternative pricing as follows and include as itemized alternatives in the bidder’s Cost Proposal (Attachment C):
 - a. one or more sign foundation options that include the following:
 - Provide for economic or installation advantages
 - Protect the sign from heaving and settlement, and ensure the sign remains sturdy, level and plumb
 - b. Substitution of High Density Poly Ethylene (HDPE) for all wood lumber in fencing, gates, and sign components with the following specifications:
 - Lumber shall be manufactured with recycled HDPE, molded in one piece per specified size, will have UV additives to prevent deterioration, and made up of no less than ninety-five percent (95%) HDPE.
 - All HDPE wood lumber substitutions to be painted white
5. The Contractor shall be responsible for the disposal of all materials in a safe and legal manner. **All bidders will outline their procedures for dust and debris collection during working hours and all cleaning activities.**
6. The Contractor shall operate in a safe manner and will observe all MIOSHA guidelines. **The Contractor shall provide the City with a copy of its COVID-19 Plan required by MIOSHA.**
7. The Contractor shall provide any and all manuals and/or warranty information related to this project to the City upon completion of the project.
8. The Contractor shall comply will all City of Birmingham’s regulations for maintaining construction sites.
9. This section and referenced documents shall constitute the Scope of Work for this project and as such all requirements must be met.



MEMORANDUM

DATE: February 26, 2021

TO: All Registered Bidders

FROM: Leslie Pielack, Museum Director

SUBJECT: Birmingham Museum – Phase I Heritage Zone Landscape Improvement Project Addendum 1

The City of Birmingham would like to thank you all for your participation in the Birmingham Museum – Phase I Heritage Zone Landscape Improvement Project Pre-Bid meeting. Below are items that have been determined to need clarification. These items shall be considered Addendum 1 to the original Request For Proposals as submitted by the City and as such shall hereafter alter the original Scope of Work. Please include these considerations in your proposal.

1. Fencing Improvements

- a. Added baseboard with quarter round molding at top to picket fence to be made of wood (pine or equivalent), applied on street side only.
- b. Added gates in fencing to be of wood (pine or equivalent).
- c. New wood components to be primed and painted to match existing white of current fence—entire fence NOT to be repainted.
- d. Provide alternate bid item for added baseboard to boundary fence between Hunter House and neighboring property to the east.
- e. Provide alternate in lieu of pea stone. Regrade the area beneath the fence to insure baseboard and pickets are not in direct contact with the soil.

2. Signage

- a. Provide alternate bid item of primary sign and logo signage to be made of HDPE (white field/background unpainted white HDPE).
- b. Please see logo graphic (attached).
- c. Sign design approval to be provided by city administrative review before final fabrication and installation.

3. Tree Removal

- a. Removal of specified trees to include complete stump removal
- b. Lawn areas disturbed by tree/stump removal to be reseeded.





THE
BIRMINGHAM
MUSEUM



THE
BIRMINGHAM
MUSEUM



MENT C - COST PROPOSAL

Phase I Heritage Zone Landscape Improvement Project

Considered valid, this form must be completed in its entirety. The cost for the Scope of Work as stated in the Request for Proposal documents shall be a lump sum, as follows:

Attach technical specifications for all proposed materials as outlined in the Contractor's Responsibilities section of the RFP (p. 6)

COST PROPOSAL	
ITEM	BID AMOUNT
Materials & Equipment	\$ 17,800
Labor	\$ 28,600
Miscellaneous (Attach Detailed Description)	\$ 1,800 (BOND / INSUR)
TOTAL BID AMOUNT - BASE BID	\$ 48,200
ADDITIONAL BID ITEMS	
Provide alternative sign foundation, #1 (credit)	\$ 0
Provide alternative sign foundation, #2 (credit)	\$ 1,850 (EXTRA)
Alternative substitution of HDPE lumber for wood lumber	\$ 9,700 (CREDIT)
GRANDTOTAL AMOUNT (IF HDPE SIGN)	\$ 38,500

UNIT COST BID ITEMS	
BASEBOARD PRICE PER L.F.	\$ 20 per

Firm Name L.G.K. BUILDING INC.

Authorized signature 


Date: 3/12/2021

Printed Name: ALEX LEK KALAJ

For Birmingham Museum - Phase I Heritage Zone Landscape Improvement Project

In submitting this proposal, as herein described, the Contractor agrees that:

1. They have carefully examined the specifications, terms and Agreement of the Request for Proposal and all other provisions of this document and understand the meaning, intent, and requirement of it.
2. They will enter into a written contract and furnish the item or items in the time specified in conformance with the specifications and conditions contained therein for the price quoted by the proponent on this proposal.


ALEX L&K KALAJ 3/12/2021
PREPARED BY (Print Name) DATE
PRESIDENT 3/12/2021
TITLE DATE
 L&KBUILDING@GMAIL.COM
AUTHORIZED SIGNATURE E-MAIL ADDRESS
L&K BUILDING INC.
COMPANY
1851 LONG AVE. BLOOMFIELD HILLS, MI 48302 (248) 757-3155
ADDRESS PHONE
N/A
NAME OF PARENT COMPANY PHONE
ADDRESS

**ATTACHMENT D - IRAN SANCTIONS ACT VENDOR CERTIFICATION
FORM**

**For Birmingham Museum - Phase I Heritage Zone Landscape Improvement
Project**

Pursuant to Michigan Law and the Iran Economic Sanction Act, 2012 PA 517 ("Act"), prior to the City accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must certify that it is not an "Iran Linked Business", as defined by the Act.

By completing this form, the Vendor certifies that it is not an "Iran Linked Business", as defined by the Act and is in full compliance with all provisions of the Act and is legally eligible to submit a bid for consideration by the City.

<u>ALEX LOK KALAS</u>	<u>3/12/2021</u>
PREPARED BY	DATE
(Print Name)	
<u>PRESIDENT</u>	<u>3/12/2021</u>
TITLE	DATE
	<u>LOKBUILDING@GMAIL.COM</u>
AUTHORIZED SIGNATURE	E-MAIL ADDRESS
<u>L.G.K BUILDING INC.</u>	
COMPANY	
<u>1851 LONE PINE RD. BLOOMFIELD HILLS MI. 48302</u>	<u>(248) 757-3155</u>
ADDRESS	PHONE
<u>N/A</u>	
NAME OF PARENT COMPANY	PHONE
<u> </u>	
ADDRESS	
<u> </u>	
TAXPAYER I.D.#	

ATTACHMENT C - COST PROPOSAL

For Birmingham Museum - Phase I Heritage Zone Landscape Improvement Project

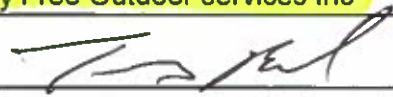
In order for the bid to be considered valid, this form must be completed in its entirety. The cost for the Scope of Work as stated in the Request for Proposal documents shall be a lump sum, as follows:

Attach technical specifications for all proposed materials as outlined in the Contractor's Responsibilities section of the RFP (p. 6)

COST PROPOSAL	
ITEM	BID AMOUNT
Materials & Equipment	\$ 33,400.00
Labor	\$ Included with material and equipment
Miscellaneous (Attach Detailed Description)	\$ 2825.00
TOTAL BID AMOUNT	\$ 36,225.00
ADDITIONAL BID ITEMS	
Provide alternative sign foundation, #1 (credit)	\$ N/A
Provide alternative sign foundation, #2 (credit)	\$ N/A
Alternative substitution of HDPE lumber for wood lumber	\$ See sattached spec sheet
GRANDTOTAL AMOUNT	\$

UNIT COST BID ITEMS	
	N/A per

Firm Name Worry Free Outdoor services Inc

Authorized signature 

Date: 3/11/2021

Printed Name: Travis Beard



WORRY FREE OUTDOOR SERVICES INC.

P.O Box 1221
Royal Oak, MI 48068-1221
(248) 585-2808 FAX (248) 589-9967
www.worryfreeoutdoors.com

Pricing Breakdown sheet:

~Removal of 7 trees as shown in civil drawing and stump grind below grade..... \$2800.00

~Install (3) Elm trees as specified on plans 3" caliper.....\$ 2100.00

~ Install 1x10 Painted base board and quarter round to fence.....\$ 1500.00

By that runs in front of the hunter house Parallel to maple

~ Remove grass and install stone base under the fence.....\$800.00

~ Install two sets of double gates approx. 80".....\$ 3200.00

~Provide and install new monument sign and 42"concrete footing base.....\$ 19,800.00

Includes small signage for the wood fence by the museum

****Please see attached spec sheet as the quote is for HDU sign not wood****

Install Lighting as specified in plan to new signage.....\$ 3200.00

TOTAL: \$ 33,400.00

Misc. Items Pricing

Includes the alternative to put the base board on the north and south fence at the hunter house.....\$ 1425.00

Painting of the entire hunter house fence color to match the hunter house.....\$ 1400.00

**ATTACHMENT D - IRAN SANCTIONS ACT VENDOR CERTIFICATION
FORM**

**For Birmingham Museum - Phase I Heritage Zone Landscape Improvement
Project**

Pursuant to Michigan Law and the Iran Economic Sanction Act, 2012 PA 517 ("Act"), prior to the City accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must certify that it is not an "Iran Linked Business", as defined by the Act.

By completing this form, the Vendor certifies that it is not an "Iran Linked Business", as defined by the Act and is in full compliance with all provisions of the Act and is legally eligible to submit a bid for consideration by the City.

TRAVIS BEARD	3/11/2021
PREPARED BY (Print Name)	DATE
VP	3/11/2021
TITLE	DATE
	WORRYFREEOUTDOORS@GMAIL.COM
AUTHORIZED SIGNATURE	E-MAIL ADDRESS
WORRY FREE OUTDOOR SERVICE, INC	
COMPANY	
1460 ROCHESTER RD TROY, MI	248-585-2808
ADDRESS	PHONE
WORRY FREE LAWN CARE AND SNOW REMOVAL INC	248-585-2808
NAME OF PARENT COMPANY	PHONE
PO BOX 1221 ROYAL OAK, MI 48068	
ADDRESS	
38-3440858	
TAXPAYER I.D.#	

ATTACHMENT B - BIDDER'S AGREEMENT
For Birmingham Museum - Phase I Heritage Zone Landscape Improvement Project

In submitting this proposal, as herein described, the Contractor agrees that:

1. They have carefully examined the specifications, terms and Agreement of the Request for Proposal and all other provisions of this document and understand the meaning, intent, and requirement of it.
2. They will enter into a written contract and furnish the item or items in the time specified in conformance with the specifications and conditions contained therein for the price quoted by the proponent on this proposal.

Travis Beard	3/11/2021
PREPARED BY (Print Name)	DATE
VP	3/11/2021
TITLE	DATE
	worryfreeoutdoors@gmail.com
AUTHORIZED SIGNATURE	E-MAIL ADDRESS
Worry Free Outdoor Services Inc.	
COMPANY	
1460 Rochester rd Troy, MI	248-585-2808
ADDRESS	PHONE
Worry free lawn care and snow removal	248-585-2808
NAME OF PARENT COMPANY	PHONE
po box 1221 Royal oak, MI 48068	
ADDRESS	



WORRY FREE OUTDOOR SERVICES INC.

P.O Box 1221

Royal Oak, MI 48068-1221

(248) 585-2808 FAX (248) 589-9967

www.worryfreeoutdoors.com

Contractors Responsibilities

Worry Free Outdoor Services is a full-service design Build firm providing high end landscape and builds to Municipalities, commercial and residential clients since 1998

The timeline for this project will be try to have everything completed by June 30th of 2021

The sign will take approx. 6-8 weeks to make and then installed upon delivery of sign

Worry Free Outdoor services has been incorporated since 1998 and has been growing ever since we have approx. 30 seasonal employees and 7 full time employees. Please see attached document for our list of References

On this project worry free will be sub-contracting JH Hart for the tree removal portion

The signs will be installed by Salient Sign Studio in Oak Park. Worry free will self-perform all other services



WORRY FREE OUTDOOR SERVICES INC.

P.O Box 1221
Royal Oak, MI 48068-1221
(248) 585-2808 FAX (248) 589-9967
www.worryfreeoutdoors.com

REFERENCE & CONTACT SHEET

1. ROYAL OAK DDA – JOSEPH MURPHY
joem@ci.royal-oakmi.us
248-246-3285 ext line
2. Jim Schultz, P.E.
MDOT Metro Region - Manager of Planning
SchultzJ3@michigan.gov
Cell: 313-475-7073
Desk: 248-483-5131
3. Aaron Filipski –Royal Oak DPW DIRECTOR
248-246-3300
AaronF@romi.gov
4. Nick Cerrllo
Warren Contracting and development
nick@warrencondev.com
586-549-0293

Created Date: 3/10/2021

DESCRIPTION: Birmingham Museum Signage

Bill To: Worry Free Outdoor Services, Inc
P.O Box 1221
Royal Oak, MI 48068
US

Pickup At: Salient Sign Studio
8720 W Nine Mile Road
Oak Park, MI 48237
US

Requested By: Travis Beard
Email: worryfreevis@yahoo.com
Cell Phone: (248) 866-6353

Salesperson: Sarah Dougherty
Email: sarah@salientstudio.com
Work Phone: (248) 532-0013

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Sign	1	\$10,847.00	\$10,847.00	\$10,847.00
1.1	Miscellaneous (V) - HDU				
	Notes: 15# HDU 2" - Part Qty: 1 Sides: 1 - Width # Feet: 10' - Width # Inches: 0" - Height # Feet: 5' - Height # Inches: 0' - Dimensional Finishing: CNC routed 2.5D background - Painting: Standard Paint w/ up to 4 stock colors Notes: Includes standard painting with stencil painted images to raised surface. *Additional \$35.00 per spec'd color Price is valid for sandblasted w/ pebble or wood grain background as well as, CNC routed smooth or standard wood grain background Please note that some tooling may be noticeable with CNC routed smooth background and a flat finish is recommended for that background				

1.2	Dimensional Letters - Dimensionals Notes: Dimensional Letters - HDU - H&E
1.3	Miscellaneous (V) - Structural Hardware Notes: Hardware Options - Part Qty: 1 Width: 120.00" Height: 60.00" - T-Bar Support: 2" Aluminum HDU Backer 6mm ACM Panel - Part Qty: 1 Width: 120.00" Height: 60.00"
1.4	Miscellaneous (V) - Vertical Mounting Angle Notes: Width: 120.00" Height: 60.00" - Side Mounting Brackets: 2" Angle Notes: (2) strips of 1.5" angle mounted vertically on back of sign
1.5	Miscellaneous (V) - Faux Columns Notes: Part Qty: 2 Width: 12.00" Height: 54.00" Depth: 12.00"
2	Install/ Permit 1
2.1	Permit Acquisitions -
2.2	Permit - \$TBD - \$TBD Notes: Actual cost of local municipality fees to be added to final invoice once acquired
2.3	Installation - Notes: Includes Excavation, soil removal and disposal, equipment, concrete form, 2.5-3 yds concrete, sign install, labor. Lighting provided by other

Terms: 50% down payment and written acceptance required to begin work on orders over \$500, balance due upon completion. Orders less than \$500 require up front payment. Price does not include electrical hook up, permits, engineering, shipping, or freight unless specifically stated. Changes made to orders by the customer after the work has begun may incur additional charges over and above the specifications listed above. Design time to be billed at a rate of \$75 an hour. Cancellation after payment has been posted may result in additional fees. All products remain property of Salient Sign Studio until paid in full. Credit Card Payments over \$500 will be charged a 3% fee on the order total.

Subtotal:
Taxable Amount:
Taxes:
Grand Total:



Collections Research, Duplication, and Use Policy

The Birmingham Museum holds in its collection a variety of materials related to Birmingham's story. These include three-dimensional objects, photographs and images, archival materials, and audio, video, and digital materials (see also the Birmingham Museum Collections Policy, <https://www.bhamgov.org/20201202-FINAL%20Collections%20Policy.pdf>). The museum's collection and archives are not open to the public; however, the museum provides research services, duplication, and authorizes personal and commercial use, reproduction, and publication of certain materials.

The museum receives requests from individuals, businesses, and institutions that include property history, genealogy, or personal interests. We also work with researchers, journalists, and writers working on special projects and publications. Because the nature of our collection is local, and primarily collected and donated to the Birmingham Museum by individuals over time, it is not necessarily comprehensive. It does, however, include a wide variety of unique objects, photographs, and archives that are not available elsewhere.

This policy provides general guidelines regarding the process for initiating a research request to be conducted by museum staff. Requests are handled in the order they have been received, with City of Birmingham requests being a priority. Research inquiries can vary widely in scope and in required staff time; therefore, a process and fee structure has been developed to address this. Answering individual research queries is a labor-intensive process, however, many requests can be satisfied within the first hour of research and for nominal duplication fees. Some projects involve greater artifact handling requirements, high resolution reproduction of images, shared copyright, publication and/or use authorization, or other commercial uses that result in higher fees. Pre-payment is required for all order fulfillment, and can be made online at <https://bhamgov.wufoo.com/forms/waeoq401wi6gzh/> or by check, payable to *The Birmingham Museum, 556 W. Maple Road, Birmingham, MI 48009*.

Research Request Process

A **Research Request Form** (see attached) is completed by the applicant outlining the nature of the request. Museum staff are available to answer questions about the form or to define the request.

Museum staff will do a cursory review of materials to help determine whether we can meet the request and contact the applicant to clarify (in general) what is available. There is no charge for this service. If the applicant wishes to pursue the research, museum staff will return the Research Request Form with invoice detail showing expected charges for research and materials duplications or digitization. The research request order is fulfilled upon receipt of payment.

When the request involves publication or reproduction of images for personal or commercial use, a two-page **Image Request and Terms of Agreement Form** (see attached) is also required. The applicant specifies the nature of use, time frame, terms, and other details. The Museum Director determines applicability of shared copyright and related publication issues and any applicable fees. The authorized Image Request form is returned to the applicant upon receipt of payment, is for one time use only, and expires after the specified use is complete. In the case of use by some non-profit organizations, the Museum Director determines on a case-by-case basis whether fees may be waived or reduced in lieu of promotion or other mutual considerations.

Fees (subject to change on an annual basis)

Research: \$25 for the first hour, \$15 each additional hour.

Duplication (photocopies): black/white copies, \$.25, color, \$.50 per copy.

Digital scans (authorized Image Request Agreement required): \$20 per scan (personal use), \$50 per scan (commercial use)

Friends of the Birmingham Museum receive a 15% discount on all research fees and costs except photocopy fees, which are set by the City of Birmingham.

Copyright

It is the applicant's responsibility to assess whether copyright restrictions apply to any materials provided through a research request by the Birmingham Museum. The applicant agrees to obtain all intellectual property rights, including copyright, from the rights holder(s), which is not necessarily the Birmingham Museum. However, the Birmingham Museum reserves the right to refuse to accept a copying order if in its judgment, fulfillment of the order would involve violation of the copyright law.

The copyright law of the United States (Title 17 U.S. Code) governs the making of photocopies or other reproductions of copyright material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be used for any purpose other than private study, scholarship, or research. If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use" that use may be liable for copyright infringement.



RESEARCH REQUEST & DUPLICATION FORM

Please contact the museum for assistance in completing this form at 248-530-1928 or 248-530-1682 or via email at lpiselack@bhamgov.org.

Date of request: _____

Applicant Name: _____

Phone: _____ Email: _____

Address: _____

Information requested: _____

Duplications requested: _____

Info available: _____

Research time/units (first hour, \$25; \$15 thereafter) _____ **TOTAL RESEARCH:** _____

Duplications: (Copies: b/w _____ X @.25 color _____ X @.50) **TOTAL COPIES :** _____

Photo Prints*: (high quality print on 28# stock, \$20 ea.) _____ **TOTAL PRINTS:** _____

Digital Images*: (\$ 20 ea., personal use) _____ **TOTAL SCANS:** _____

(\$ 50 ea., commercial use) _____

***A Image Request and Terms of Agreement is required for all photographic prints and digital images.**

An additional use/publication fee may also apply. Applicant agrees to credit the Birmingham Museum for any/all written materials or publications using material provided by the Birmingham Museum's collection. It is the applicant's responsibility to determine whether copyright restrictions apply to any materials requested or provided by the Birmingham Museum.

TOTAL CHARGES: _____ Paid by: _____ check _____ electronic pmt (can be made securely online at <https://bhamgov.wufoo.com/forms/waeoq401wi6gzh/>).

Date Paid: _____ Staff: _____

IMAGE REQUEST & TERMS OF AGREEMENT FORM

Birmingham Museum
556 West Maple
Birmingham, Michigan 48009



Applicant Name: _____
Institutional Affiliation: _____
Address: _____

Phone: _____
Email: _____
Date of Application: _____

This Agreement pertains to the reproduction or use of images relating to the Birmingham Museum as specified below in the Statement of Intended Use. Permission is granted in accordance with the conditions listed, which must be agreed to by the applicant in advance.

Authorized by _____
Title: _____

You have requested permission to recreate or publish photographic images relating to the Birmingham Museum, or its archives, collection, objects, exhibits, displays, or other material. Please note the sections below, "Description" and "Purpose of Use."
NOTE: See attached "Image Request & Terms of Agreement Conditions" as part of this entire Agreement.

PUBLICATION CREDIT: All printed publications of image/s provided must be clearly visible and credited as follows: **"Courtesy of Birmingham Museum."** See Conditions for additional information.

The terms of the Agreement are not transferable. Review, sign, and return the form to the Birmingham Museum via surface mail or electronically to lpjelack@bhamgov.org at least 3 days before the planned publication date.

IMAGE/S REQUESTED: _____

STATEMENT and PURPOSE OF USE [Please describe all forms of intended use and purpose of use] _____

FORM OF PUBLICATION: ____ PRINT ____ DIGITAL ____ FILM ____ OTHER (Describe) _____

DATE/S OF USE: _____ FEE: _____

NOTICE: WARNING CONCERNING COPYRIGHT RESTRICTIONS The copyright law of the United States (Title 17: U .S. Code) governs the making of photocopies or other reproductions of copyright material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specifies conditions is that the photocopy or reproduction is not to be used for any purpose other than private study, scholarship, or research. If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use" that use may be liable for copyright infringement. This institution reserves the right to refuse to accept a copy order if in its judgment, fulfillment of the order would involve violation of the copyright law.

GENERAL TERMS of AGREEMENT. All of the following apply:

1. This agreement covers all images pertaining to the description and statement of intended use above.
2. This agreement pertains to single use for the purpose specified. Any additional duplication or other use is subject to a separate agreement.
3. **This agreement pertains to non-commercial use only unless otherwise specified.**
4. **Please see Image Use Conditions (p.2) for important copyright information**

The Birmingham Museum reserves the right to limit the number of photographic copies; to restrict the use or reproduction of rare or valuable material; to make special quotations on material involving unusual difficulty in copying; and to charge a higher copying fee than specified. Copies are not supplied to picture agencies except by special arrangement.

Applicant's signature below verifies understanding and approval of terms regarding the use of photographic images as described in the terms above.

By (Applicant/Title): _____ Date _____

Authorized (Museum Representative/Title): _____ Date _____

IMAGE USE CONDITIONS

User Agrees to the following conditions:

1. To use the **image copy only once** and only for the purpose listed in "Statement and Purpose of Use." Any subsequent or different use (including subsequent editions, book club editions, paperback editions, different languages, etc.) constitutes a reuse and must be applied for in writing. There is a reuse fee.
2. To credit properly. The following is the basic credit line: **Courtesy of the Birmingham Museum**. When provided, negative numbers and the photographer's name must also be included in the credit line. *It is mandatory that you credit as specified.*
 - (a) With printed matter, it is preferred that the credit line appears on the same or facing page as the illustration.
 - (b) Negative numbers must appear either near the illustration or at the point of credit. Crediting of each individual item is mandatory in all cases.
 - (c) With films and filmstrips, include the credit with the other "Sources of Illustration. " In manuals that accompany filmstrips, credit at the point where the illustration is discussed.
 - (d) With exhibitions, credit within exhibition area.
3. To give to the Birmingham Museum one complimentary copy of any published work in which the photographic image appears. A digital media file may be substituted for digitized publications or film.
4. To indicate in the accompanying caption or label any and all changes that you have made to the original photographic copy, such as taking a detail, superimposing, tinting, etc.
5. Applicant shall not permit others to reproduce the photographic image or any facsimile of it.
6. Applicant shall not reproduce the photographic image as a dust jacket, an end paper or to use in an advertisement or any commercial use of a similar nature, nor to mass reproduce as unbound material unless specifically authorized by separate agreement with the Birmingham Museum.
7. In authorizing the publication of a photographic image the Birmingham Museum does not surrender its own right to publish it, or to grant permission to others to do so.
8. **Applicants assume all responsibility for questions of copyright and invasion of privacy that may arise in copying and in the use made of the photographic image copy.**
9. The Birmingham Museum reserves the right to limit the number of image copies; to restrict the use or reproduction of rare or valuable material; to make special cost quotations on material involving unusual difficulty in copying; and to charge a higher copying fee than specified.
10. Any exceptions or additions to the above conditions will appear on, and be considered part of, the signed Agreement.

SPECIAL AND REUSE FEES

All requests for reuse or change in use must be applied for in writing. A re-use fee will apply. Special fees apply to the following uses and will be quoted upon request: filming or video taping original material, mass reproduction as unbound material, advertising use, any non-editorial publishing use (such as book jackets, end papers, menus, displays, etc.).

NOTICE: WARNING CONCERNING COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17 U.S. Code) governs the making of photocopies or other reproductions of copyright material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be used for any purpose other than private study, scholarship, or research. If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use" that use may be liable for copyright infringement. This institution reserves the right to refuse to accept a copying order if in its judgment, fulfillment of the order would involve violation of the copyright law.

Signed _____ Dated _____

Print Name: _____



Director Report

DATE: March 18, 2021
TO: Museum Board
FROM: Leslie Pielack, Museum Director
SUBJECT: Director Report

Preservation and Repair Projects-Pond Zone Geotechnical Investigation—in anticipation of coordinating planning for pond area improvements later this year to integrate with the Parks Department's future Rouge Corridor improvements, a study is needed to understand the springs and seeps that feed the pond. This information will be needed when the final design of the landscape features (barrier-free parking, retaining walls/boardwalk/paths) are planned for connecting the pond area to the Rouge area. The city works with a specialty engineering firm that handles this type of study and I have requested a cost proposal for this work to determine the best way forward on this (see also **Phase I Willits barrier-free parking and path improvements**, below).

2021-2022 Budget—the Manager's recommended budget will include continuing operations for the museum essentially unchanged. Planned site improvements for 21-22 will include a **paint history analysis** of the interior of the Hunter House (first floor) and **plaster repair and repainting**. The Hunter House basement will also receive repairs and repainting now that moisture intrusion has been addressed. Our ultimate goal is to house the Use Collection in the basement of the Hunter House after it has been repainted and to reserve the Allen House for permanent collection storage. The collection storage is also going to change to facilitate disaster planning. These two projects will involve considerable staff effort to label, track, and move objects back and forth. The Allen House is also in need of a **new furnace for the upstairs zone**, which would be planned before the next heating season. Other site improvements planned for 21-22 include a **Phase I Willits barrier-free parking and path improvements** that would anticipate additional future improvements in the Pond Zone, beginning with the geotechnical study. After the study is complete, the Museum Board will be working with Brian Devlin to finalize the scope of work and project components for the final landscape design.

City Website—the city is working on re-structuring the website, and the Museum's pages will also be re-organized. More information will be forthcoming.

Virtual Internship—Justin Koch of U-D Mercy's Museum Studies program has been working on research of the evolution of the Community House and its programs and impact on the community. His project will result in a detailed article that will be published on our website.

Research and Local Black History for Article Series—Birmingham's Black history is more involved than we realized, as our research has been showing. To share this information, we have planned a 3-part article series to be published online to bring more of this information to light. The first article has been shared with some of the descendants and they are very supportive.

The Virtual Birmingham Museum—we continue to add to our Instagram, Twitter and Facebook audiences and activity. New "Artifact Shorts" videos are being launched, and "The Evolving Museum" videos will have monthly installations. March 24 we are launching our second School Tour companion video series that take a deeper look at artifacts in the Hunter House. Caitlin Donnelly will appear on Civic Center TV on that day to promote it.

Research Requests and Presentations—a recent virtual presentation on the impact of women in the shaping of Birmingham was given to the Piety Hill Chapter of the DAR. It was very well received and generated a donation for the museum. We have continued to see a steady interest in research from private individuals, commercial groups, and writers.

Recent Donations—Marion Allen created a cross-stitch design with the Allen House and her family, giving a glimpse into her view of them (literally and figuratively). This is a great piece to have.

Since learning of the unmarked graves of formerly enslaved Birmingham residents George and Eliza Taylor, who died in 1901 and 1902, the Birmingham Museum has discovered further information that sheds light on previously unrecognized local black history that spans generations in Birmingham. This story is still unfolding, but includes African American settlers who, before and after the Civil War, worked to build lives for themselves and create a brighter future for their descendants. However, it also includes the stories of those who fled enslavement in the south to find relatives here and who stayed in the communities of Royal Oak, Bloomfield Township, and what is now Westland. The museum, whose mission is to tell Birmingham's story, was excited to find that these families are connected to the Taylors through another couple who lived and worked in Birmingham: Elizabeth "Abbie" Farmer Harris and her husband Abraham ("Abe") Harris, who are also buried in Greenwood Cemetery! Harris was the grandson of prosperous African American and Native American pioneer settlers Hamlet and Jane Harris of Royal Oak. Abbie was the daughter of the prominent Farmer family of African American and Native American descent.

Though Abbie unfortunately died as a young woman in 1903, her husband and daughter Lulu continued to live in Birmingham for most of their lives. Abe built houses in two locations in town in the 1910s and 1920s. Lulu eventually married Lucius Jackson, had three children, and the family resided together on East Lincoln into the 1970s.



Abe Harris.
Both images courtesy family trees
in Ancestry.com.



Elizabeth Abigail Farmer Harris

Abe never remarried; he died in 1950 and is buried next to Abbie in Greenwood, not far from the Taylors. The connection? Abbie's brother Joseph Farmer married the Taylors' adopted daughter Clara in 1898, connecting the two families by marriage. The Farmers and Harrises lived in Birmingham for several years after the Taylors' deaths in 1901 and 1902. Clara and Joseph moved to Midland in 1909.

Only Abbie has a grave marker, but funds have been raised to install one for the Taylors, and can potentially be used to erect a monument for Abe Harris as well. Museum Director Leslie Pielack credits the research efforts of museum staff and several volunteers in helping piece together Birmingham's local Black history, which will be an ongoing project. Efforts are underway to exchange information with descendants of both families, and the museum will be posting detailed articles on its web site at www.bhamgov.org/museum.

For more information, contact the Birmingham Museum at 248-530-1682 or museum@bhamgov.org.

**Description**

Framed cross stitch picture / Sampler made by Marion Clizbe Allen in 1927. The sampler is framed in a gold frame with a paper back and wire hanger. The cross stitch design is of a girl and a boy under an umbrella with the Allen house to the right of the couple and a small wilderness to the left. There is a small squirrel at the bottom left and a black cat to the bottom right of the sampler. There is a small sun with wispy clouds and 2 blue birds in the sky. At the bottom is stitched 1927, Marion Clizbe Allen with each letter in a different color. The frame is 12.5 x 15 inches.