



**CITY OF BIRMINGHAM
MUSEUM BOARD
COLLECTIONS SUBCOMMITTEE
AGENDA
556 W MAPLE
Thursday, August 30, 2023
1:00 PM**

Mission Statement: *The Birmingham Museum will explore meaningful connections with our past, in order to enrich our community and enhance its character and sustainability. Our mission is to promote understanding of Birmingham's historical and cultural legacy through preservation and interpretation of its ongoing story.*

1. Call to Order

2. Roll Call

3. New Business

A. Deaccession Report; Wong Family Request to Return Materials

Proposed Action: Approve deaccession of selected personal articles accessioned in 2022 and requested by the family to be returned to the family

4. Next Meeting: TBD

5. Adjournment

NOTICE: Individuals with disabilities requiring accommodations for effective participation in this meeting should contact the city clerk's office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance. *APPROVED MINUTES OF THE MUSEUM BOARD MEETINGS ARE AVAILABLE IN THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE AT www.bhamgov.org.* City of Birmingham, 151 Martin, Birmingham, MI 48009; 248.530.1800. Persons with disabilities that may require assistance for effective participation in this public meeting should contact the City Clerk's Office at the number (248) 530-1880, or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la ciudad en el número (248) 530-1800 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



Date: 08/18/2023

Proposed Deaccession for: 2020.37.1 - partial deaccession

Reason for Deaccession:

The accession 2020.37 is a collection of personal items once belonging to a family who resided in Birmingham. Several items that were part of the accession were unintentionally released by the family. The family has asked for the return of several of these personal items. All the information contained within the items requested have been digitized, making the physical materials redundant. In light of this redundancy, museum staff recommend the return of the requested items.

Museum Staff: Donna Casaceli

Title: Museum Specialist / Archivist

Object Deaccession Record



Object/Title: Family archive collection (partial) Object ID Number(s): 2020.37.1

Justification for deaccessioning:

- Out of scope
- Poor condition/loss of integrity
- Redundant
- Storage, display, or conservation needed exceed resources
- Non-legal possession
- Fake, forgery, or reproduction
- Enhancement of remaining collection

Remarks: Family has requested the return of several items that have been digitized due to unintentional donation of the original items.

Restrictions: None

Donor or IRS

[Signature] 8-18-2023

Signed: Museum Staff

Date

Approved by Museum Director (date) 8/18/2023

Reviewed by Collections Subcommittee (date) _____

Approved by Museum Board

Approved by City Commission (date) _____

Method of Disposition (if approved by City Commission)

Transferred Recipient: _____

Address: _____

Shipped via: _____ Picked up: _____ Date: _____

Sold Recipient: _____

Address: _____

Date sold: _____ Sale price: _____

Shipped via: _____ Picked up: _____ Date: _____

Destroyed Method: _____

Removal of object ID# (date) _____

PastPerfect, individual object, and deaccession records complete: (date) _____

Signed: (museum staff) _____ Signed: (Museum Director) _____

List of items to be deaccessioned:

1. Three photographs
2. High School diploma
3. Baby book (record of 1st year) and contents
4. Four personal letters/correspondence
5. Postcard invitation
6. Commencement book for graduation
7. Commencement announcement/invitation and contents
8. National Honor Society Patch for a jacket
9. Huckleberry Hound children's book

All original items have been digitized and separated. Copies of the originals have been placed back into the collection for reference.