



**CITY OF BIRMINGHAM
MUSEUM BOARD MEETING MINUTES
556 W MAPLE
THURSDAY, January 9, 2013
Held at the Museum
556 W Maple**

Members Present: Chris Cummins, Russ Dixon, Marty Logue, Gretchen Maricak,

Members Absent: George Stern, Jeff Wilmot

Administration: Museum Director Pielack, City Clerk Laura Pierce (ex-officio
Museum Board member)

Guests: Shawn O'Rourke

Mr. Dixon called the meeting to order at 6:20 PM.

**Approval of the Minutes
Minutes of November 20, 2013**

MOTION: by Cummins, seconded by Maricak:
To approve the minutes of November 20, 2013.

VOTE: Yeas, 4
Nays, none
Absent, 2 (Stern, Wilmot)

New Business

The Board Development Committee presented its recommendation for workshop consultant, to provide a half-day workshop to the Museum Board and Friends Board members.

MOTION: by Logue, seconded by Maricak:

To recommend to the City of Birmingham to retain the services of Philanthropy Services, LLC to assist the museum in providing a development/fundraising workshop to the Museum Board and Friends Board, in the amount of \$1,600.00.

VOTE: Yeas, 4
Nays, none
Absent, 2 (Stern, Wilmot)

Unfinished Business

Mr. Dixon presented proposed language to modify the existing ordinance to allow for permitting representation on the Museum Board by some members who have background in the museum field but who do not reside in Birmingham. Including such individuals, with review by the Museum Board, will help the board accomplish its goals more effectively.

Existing Ordinance:

Sec. 62-26. Establishment; composition.

There is hereby established the museum board for the city which shall consist of seven members who shall serve without compensation. Six of the members shall be appointed by the city commission and shall be qualified city electors. One member shall be the owner of a business located in the city to be appointed by the city manager with the concurrence of the city commission (need not be a resident). A majority of the members of the museum board shall also be members of the Birmingham Historical Society.

Proposed Change by Mr. Dixon:

There is hereby established the museum board for the city which shall consist of seven members who shall serve without compensation. Four of the members shall be appointed by the city commission and shall be qualified city electors. Two members (need not be residents) who have experience or professional training in preservation or the management or operations of museums may be nominated by the museum board and appointed by the city commission. One member shall be the owner of a business located in the city to be appointed by the city manager with the concurrence of the city commission (need not be a resident). A majority of the members of the museum board shall also be members of the Friends of the Birmingham Historical Museum and Park.

MOTION: by Maricak, seconded by Logue:

To approve the proposed ordinance language regarding board membership with the following changes: 1) that non-resident members *shall* be nominated by the Museum Board, and 2) to **replace "may" with "shall"** in every instance; and, 3) in the last sentence, to **delete "a majority of" and substitute "all."**

VOTE: Yeas, 4
Nays, none
Absent, 2 (Stern, Wilmot)

Hill School Bell Project: Director Pielack explained that the Hill School Bell Project has completed the drawings phase, and has entered the fund-raising phase. The Rosso Family Foundation has made a \$20,000 grant available to the Friends of the Museum for the purpose of providing matching funds to reach the target goal of \$40,000. The Friends have already raised \$2,400. It is expected that visitor admissions and additional

donations during the upcoming music exhibition will help bring in substantial funding to hopefully construct the protective structure during 2016.

Board Development Committee: No additional report. The Board Development Committee's meeting schedule is deferred pending the outcome of the board development workshop.

Collections Committee: Mr. Dixon explained that the Collections Policy was reviewed by City Manager Bruner and has been forwarded to the city attorney for review.

Director Report: Director Pielack explained that the museum budget has been submitted. Ongoing maintenance and operations are generally unchanged. An increase in personnel has been requested to bring museum staff to the 25th percentile of 2011 compensation levels of municipal museum employees. A slight increase in hours has been requested for 2014-15, and the addition of a 20-hour program staff has also been included in the request. The city manager will review the request in early February and his recommendation will be reviewed by the city commission in April.

The Long-Range Plan for the museum will be submitted shortly, and will be presented to the commission at a public meeting on February 1. The LRP will note that the museum is ahead of schedule in its strategic plan, will comment on the music exhibition, and will also reference the Historic District Study Committee functions and the need to resolve the museum's role, if any, in these functions during 2014. The LRP report will also mention the need for ordinance review to enhance museum board function.

Miscellaneous Business and Communication

Museum Board member Christopher Cummins announced that, in light of his resignation, this would be his last board meeting. Mr. Dixon and the board thanked Mr. Cummins for his years of service.

Matters Not on the Agenda

None.

Mr. Dixon adjourned the meeting at 6:45 PM.

NOTICE: Individuals with disabilities requiring accommodations for effective participation in this meeting should contact the city clerk's office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance. *APPROVED MINUTES OF THE MUSEUM BOARD MEETINGS ARE AVAILABLE IN THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE AT www.bhamgov.org*

City of Birmingham, 151 Martin, Birmingham, MI 48009; 248.530.1800