



CITY OF BIRMINGHAM
MUSEUM BOARD
MEETING MINUTES
THURSDAY, February 4, 2016
6:30 PM

Members Present: Russ Dixon, Tina Krizanic, Marty Logue, Gretchen Maricak, Kate Montgomery, Caitlin Rosso, Jeff Wilmot

Student Members Present: None

Members Absent: None

Administration: Museum Director Leslie Pielack

Guests: None

Mr. Dixon called the meeting to order at 6:30 PM.

**Approval of the Minutes
Minutes of January 7, 2016**

MOTION: by Krizanic, seconded by Maricak:

To approve the minutes of January 7, 2016.

VOTE: Yeas, 7
Nays, 0

Unfinished Business

A. The Museum Board took up the matter of the museum name change.

MOTION: by Montgomery, seconded by Logue:

To approve a recommendation to the City Commission to change the name of the museum from The Birmingham Historical Museum & Park to **The Birmingham Museum**.

VOTE: Yeas, 7
Nays, 0

B. The Museum Board discussed their individual reviews of the videotaped presentation for the Board of Ethics. A copy of Coco Siewert's handout with basic parliamentary information was made available as a reference guide. Director Pielack reminded the board that the Public Meetings Act and Freedom of Information Act were the first considerations regarding board activities, and parliamentary procedure was adaptable as

determined necessary by an individual board. Mr. Wilmot reminded the board that any personal device used by board members, such as a home computer or cell phone used for email or texting, is subject to the Freedom of Information Act. Mr. Dixon would like the Museum Board to reconsider his recommendations for agenda structure that were shared in the board packet for January 7, 2016's meeting. He has concerns about the need for flexibility to introduce new items into the board meeting at the outset of the scheduled meeting. Director Pielack advised that agenda items are best determined by the board at the previous meeting so that she can research, provide information and packet materials, and so the public understands what the business of the meeting will include in order to participate if desired. Any new items or concerns would be appropriate during Board Comments, but then would be added to the agenda for the next month if the board wished to take up the matter. The Museum Board will review Mr. Dixon's specific agenda suggestions at their March meeting, and Director Pielack will re-supply that material in the March board packet.

Communication and Reports

- A. Director Pielack shared updates to the Director Report. The emphasis for the Museum Board during 2016 as mentioned to the City Commission is the review and update of the current Strategic Plan for 2017-2020. Beginning in March, the Museum Board will be asked to begin that process. Regarding the WiFi and landscape update, a brainstorming session with local native plant experts was very informative and supportive of using native plants in the landscape. A sensitive design that also preserves the historic features in the grounds could serve as a model for residents and an interpretive opportunity. The question of whether handicapped parking may be available on Willits Street and Michael Dul's park concept plan of 2009 were mentioned for follow-up. The bell project is due to go out for bid soon.
- B. Mr. Dixon made announcements regarding Leni Sinclair's recent Kresge award and a film and upcoming 50th anniversary for the Grande Ballroom, October 7-8 2016.
- D. There were no public comments.

Mr. Dixon adjourned the meeting at 7:25 p.m.