



**CITY OF BIRMINGHAM
MUSEUM BOARD MEETING
556 W. Maple
Thursday, November 4, 2021
5:00 PM**

Members Present: Bev Erickson, Alexandra Harris, Marty Logue, Jay Shell, Pat Hughes

Members Absent: Judith Keefer; Caitlin Rosso (attempted but unable to connect electronically due to Zoom error)

Student Members: None

Administration: Museum Director Leslie Pielack

Guests: None

Chairperson Logue called the meeting to order at 5:01 PM.

**Approval of the Minutes
Minutes of October 7, 2021**

MOTION: by Shell, seconded by Hughes:

To approve the minutes of October 7, 2021.

VOTE: Yeas, 5
Nays, 0

Unfinished Business

Members reviewed the plan for the community perennial garden and the plant list provided by landscape architect Brian Devlin. To help Birmingham resident gardeners prepare for the spring event, Museum Director Pielack will prepare a press release with the plan and plant list with a call for gardeners to pledge a plant from their garden next spring. An illustration of the planting plan can be made available on the website that will show the plants that have been pledged, and what is still needed. The program will be a Museum Board project, and will be promoted through social media as well.

New Business

The board reviewed the proposed meeting schedule for 2022, which keeps the Museum Board meetings on Thursdays at 5 PM.

MOTION: by Erickson, seconded by Logue:

To approve the 2022 meeting schedule of the Museum Board as proposed.

VOTE: Yeas, 5
Nays, 0

Director Pielack provided an update on the project to provide an engineering design for the ADA parking spot, boardwalk, and adjacent paths off Willits to the lower edge of the park as part of the next phase planning for Pond Zone improvements. There are funds in the current budget for the project. This project will provide construction estimates for budgetary planning for the construction phase of the Pond Zone.

Director Pielack also briefly discussed planned budget items outside the regular operational budgets for the upcoming budget cycle. They include construction of the Pond Zone items relating to the barrier-free path and increase in some personnel hours for needed collection work. The window restoration project for the Allen House will be split into two phases; the upper level, to be completed this year, and the lower level, to be budgeted for in 2022-2023.

Communication and Reports

Director Pielack reviewed the Director Report, providing updates. The potential wedding permit is not going to come to the Museum Board, as the bride has decided that there is insufficient room near the back porch to reasonably accommodate 170 guests. The new City Commissioners will be coming to the museum on December 1 for a tour and brief orientation to the museum.

There were no board member comments.

There were no public comments.

The next Regular Meeting is scheduled for Thursday, December 2, at 5:00 PM.

Ms. Logue adjourned the meeting at 5:40 PM.