



**CITY OF BIRMINGHAM
MUSEUM BOARD MEETING
556 W. Maple
Thursday, August 4, 2022
5:00 PM**

Members Present: Kristy Barrett, Pat Hughes Alexandra Harris (left the meeting at 6:06 PM), Marty Logue, Jay Shell

Members Absent: Bev Erickson, Judith Keefer, Caitlin Rosso

Student Members: None.

Administration: Museum Director Leslie Pielack

Guests: None

Chairperson Logue called the meeting to order at 5:00 PM.

**Approval of the Minutes
Minutes of June 2, 2022**

MOTION: by Harris, seconded by Barrett:

To approve the minutes of June 2, 2022.

VOTE: Yeas, 5
Nays, 0

Unfinished Business

Updates for the Underground Railroad Commemorative Event included:

- Program/Promotion
 - Review of the program, speakers, and activities
 - Electronic version of the program will be sent in later August as an event reminder to all who received the Save the Date; Mr. Shell will include it in his neighborhood newsletter
- Staffing/personnel
 - Museum Board members will self-introduce at the podium before Ms. Logue speaks, and will send her ideas about what she might want to include in her remarks on behalf of the Museum Board
 - At the conclusion of the program, Mr. Hughes and the Museum Board will lead the crowd to the cemetery
 - Police will assist with crowd control
 - All four museum staff will be on hand at the cemetery until 1 PM, when the museum will be opened to visitors at no charge

- Mr. Getschman and Donna Casaceli will be at the Taylor and Fish gravesites to interpret and answer questions
- Other
 - The Museum Board will host a small private reception with finger foods and soft drinks for the speakers and the Friends Board at the Hunter House beginning at 12:30
 - The reception will be catered, funds requested from the Friends
 - The museum will be open until 3:00 PM

The museum windows project is moving at a good pace and the final restored wood windows will be reinstalled some time in September. New historic storm windows will also be installed this fall, which will give the correct appearance to the windows exterior and provide additional weather protection and insulation. The Hunter House painting project has just been completed. This brings the interior into alignment with the Hunter House Interpretive Plan and is based on the actual evidence of paint colors on the trim in the various rooms. Board members were invited to see the house in person after the meeting.

New Business

Director Pielack shared the final design for the ADA parking and sidewalk area near the pond with space for a bench. The bench will be consistent with the city's park benches to help integrate with other city parks. A recent large donation to the Friends may cover the cost of the bench, which is around \$1,000. The Museum Board may also wish to consider a fundraiser in the spring to generate additional funds for portions of the next phases of construction. Director Pielack also gave a summary of the Find-a-Grave online cemetery crowd-funded database. It will help achieve a goal of the Greenwood Cemetery Board to have an online database with grave location and biographical data, and a photo of the marker, which provides a baseline of the markers' condition for documentation and planning purposes.

Communication and Reports

Director Pielack provided a summary of the Directors Report and the plan for reopening the museum as expected on Tuesday, August 9.

Ms. Logue noted that it would be helpful for board members to respond their attendance when receiving the email with the packet. Mr. Shell suggested an electronic calendar invitation would allow immediate confirmation, and Ms. Barrett mentioned Doodle as another means of electronic schedule management. Director Pielack indicated that she follows the city's process for communicating and posting meetings, and will inquire whether another method could be used in keeping with required communications protocol.

There were no public comments.

The next Regular Meeting is scheduled for Thursday, September 1, at 5:00 PM.

Ms. Logue adjourned the meeting at 6:43 PM.