



151 Martin Street
Birmingham, Mi 48009
248-530-1800

Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, May 13, 2014
6:30 PM

- I. Call to order**
- II. Welcome Student Representatives**
- III. Approval of the minutes of :** Tuesday, April 1, 2014 (*regular meeting*)
- IV. Agenda Items-**Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.
- V. Communications/Discussion Items**
 - 1. Schedule of Review of Downtown 2016 Review
 - 2. Kenning Park –Park Lot Rendering
 - 3. Marsh Removal Workshop
 - 4. Golf Course Updates
 - a) Golf Course Financials
 - b) Golf Course Report
- VI. Unfinished Business**
- VII. New Business**
- VIII. Open To The Public for Items Not On the Agenda**
- IX. Next Regular Meeting – Tuesday, June 3, 2014(DPS)**
- X. Adjournment**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.
Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

PARKS & RECREATION BOARD MISSION STATEMENT

We the Parks & Recreation Board of Birmingham will help other organizations and agencies to plan and share family activities in helping to prevent the desires and need to use alcohol, drugs, and tobacco by providing recreational programs for all ages, and to encourage recreational life styles.

PARKS AND RECREATION BOARD MEETING MINUTES

April 1, 2014

Therese Longe, chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Ross Kaplan, Therese Longe, John Meehan, Dominick Pulis, Art Stevens and Bill Wiebrecht, Scott Cusimano, Student Representative

MEMBERS ABSENT: Ryan Ross and Alex Cross, Student Representative

ADMINISTRATION: Carrie Laird, Parks and Recreation Manager and Connie Folk, Recreation Coordinator

GUESTS: Dorothy Conrad and Cindy Rose

It was moved by Bill Wiebrecht, seconded by John Meehan that the minutes of the February 4, 2014 meeting be approved as corrected.

Yeas – 6 (Ross Kaplan, Therese Longe, John Meehan, Dominick Pulis, Art Stevens and Bill Wiebrecht)

Nays – 0

Absent-Ryan Ross

Therese welcomed the new student representative Scott Cusimano to the Parks and Recreation Board.

Agenda Item #1 – City of Birmingham Park Signs

Connie reviewed the process that the department went through in choosing the company to design and install new City of Birmingham park signs.

Therese suggested that a button be placed on the website that would direct the users to the current parks rules and regulations.

Connie distributed four (4) samples of the proposed City of Birmingham park signs. Dominick suggested that department phone numbers be added to signs. Connie stated that she would add the DPS phone number and non-emergency phone numbers to Birmingham park signs. The board members selected Color Option D that included blue in part of the sign panel.

Dorothy Conrad stated that she was concerned that on the new proposed signs that they do not indicate where dogs are allowed.

Connie stated that smaller park signs will be installed near the playground stating that dogs are not allowed.

Carrie stated that monies have been budgeted for the 2014/2015 for any additional park signs.

It was moved by Dominick Pulis, seconded by Art Stevens to recommend the new park signs, option D to the City Commission for approval of the purchase, design and installation of twenty-two (22) City of Birmingham Parks signs to Signs by Crannie in the amount not to exceed \$28,990 with added modifications to include the DPS and police non-emergency phone numbers and a QR code to the park signs.

Yeas – 6 (Ross Kaplan, Therese Longe, John Meehan, Dominick Pulis, Art Stevens and Bill Wiebrecht)

Nays – 0

Absent-Ryan Ross

Communication/Discussion Item #1 – Parks and Recreation Roster

The current Parks and Recreation Roster was provided.

No action was required by the board.

Communication/Discussion Item #2 – 2014 In The Park Concert Series

The 2014 In The Park Concert schedule was provided.

No action was required by the board.

Communication/Discussion Item #3 – Kenning Park Plan received by the City Commission on March 24, 2014

The Kenning Park Plan that was received by the City Commission on March 24, 2014 was provided.

No action was required by the board.

Communication/Discussion Item #4 – Birmingham Golf Courses article Birmingham Eccentric, March 16, 2014

Birmingham Golf Course article was provided.

No action was required by the board.

Communication/Discussion Item #5 – 2014-2015 Budget Proposed Capital Projects 2014-2015 Budget Proposed Capital Projects was provided.

No action was required by the Parks & Recreation Board.

Communication/Discussion Item #6 – Schedule Joint meeting with City Commission and Parks and Recreation Board to discuss park project priorities (TBD)-verbal

A joint meeting will be scheduled for a future date with the City Commission and Parks and Recreation Board.

No action was required by the Parks & Recreation Board.

New Business #1 – Dominick Pulis resignation letter

Dominick's resignation letter was received. Dominick will be relocated to Italy for professional reasons.

No action was required by the Parks & Recreation Board.

Therese stated that the next meeting will be held on May 13, 2014.

The meeting adjourned at 7:10 p.m.

Connie J. Folk, Recreation Coordinator

Parks and Recreation Board Meeting 4/1/2014

YOU ARE INVITED TO A

DOWNTOWN 2016 PLAN REVIEW

MAY 19-21 2014

BALDWIN PUBLIC LIBRARY
300 W. MERRILL STREET
BIRMINGHAM, MI

BIRMINGHAM CITY HALL
151 MARTIN STREET
BIRMINGHAM, MI

THE CITY OF BIRMINGHAM IS REVIEWING THE IMPLEMENTATION OF THE DOWNTOWN BIRMINGHAM 2016 PLAN. THIS MASTER PLAN IS A STRATEGIC DOCUMENT CREATED IN 1996 AND INTENDED FOR USE FOR THE NEXT TWENTY YEARS. WITH NEARLY EIGHTEEN OF THOSE YEARS HAVING PASSED, THE CITY COMMISSION DECIDED TO ANALYZE THE EXECUTION OF THE PLAN.

BIRMINGHAM WILL EMPLOY ANDRES DUANY, DRAFTER OF THE ORIGINAL PLAN, TO EVALUATE THE IMPLEMENTATION OF THE 2016 PLAN. OVER THE COURSE OF TWO AND A HALF DAYS, MR. DUANY WILL MAKE OBSERVATIONS AND ASSESS WHAT HAS BEEN ACCOMPLISHED TO DATE AND WHICH COMPONENTS OF THE 2016 PLAN HAVE NOT SUCCEEDED. MR. DUANY INTENDS TO COMBINE PERSONAL OBSERVATIONS AND ANALYSES WITH FACTS, OPINIONS, AND NEW ASPIRATIONS GLEANED FROM STAKEHOLDERS. THE RESULTING PRESENTATION AND WRITTEN REPORT WILL BE AN OVERVIEW OF EXISTING AND PROJECTED CONDITIONS, WITH RECOMMENDATIONS FOR THE FUTURE OF DOWTOWN BIRMINGHAM.

PLEASE JOIN US FOR ANY OR ALL OF THE INFORMATIVE AND INTERACTIVE SESSIONS DESIGNED TO SOLICIT YOUR INPUT ON THE FUTURE DEVELOPMENT OF DOWNTOWN BIRMINGHAM.

SEE REVERSE FOR SCHEDULE OF EVENTS.
NOTE: EVENTS THAT MAY INTEREST OR INVOLVE YOU THE
MOST HAVE BEEN ITALICIZED.

HOSTED BY THE CITY OF BIRMINGHAM



Monday

<u>2:15 pm</u> <u>-5:30 pm</u>	<u>Walking tour and On-Site Urban Form Discussions of</u> <u>Downtown and Transitional Zones</u>	<u>Meet at Baldwin</u> <u>Library</u>
<u>5:30pm</u> <u>-6:30pm</u>	<u>Driving Tour of Triangle District and Rail District</u>	

Tuesday

<u>9:00 am</u> <u>-10:30 am</u>	<u>Streetscape, Infrastructure and Civic Spaces</u> <u>Roundtable</u>	Baldwin Library Lower Level
<u>10:45 am</u> <u>-12:15 am</u>	<u>Generations Roundtable</u>	Baldwin Library Lower Level
<u>1:30 pm</u> <u>-3:00 pm</u>	<u>Mixed Use Roundtable</u>	Baldwin Library Lower Level
<u>5:00 pm</u> <u>-6:30 pm</u>	<u>Residents Roundtable</u>	Baldwin Library Lower Level
<u>7:00 pm</u> <u>-8:30 pm</u>	<u>New Perspectives on Smart Growth, A</u> <u>Revisit of the 2016 Plan</u>	City Hall City Commission Room-2 nd Floor

Wednesday

<u>9:00 am</u> <u>-10:30 am</u>	<u>Triangle District</u>	Baldwin Library Lower Level
<u>10:45 am</u> <u>-12:00 noon</u>	<u>Library Expansion</u>	Baldwin Library Lower Level
<u>1:00 pm</u> <u>- 4:30 pm</u>	<u>Stakeholder Interviews</u>	Baldwin Library Lower Level
<u>4:30 pm</u> <u>-5:00 pm</u>	<u>INFORMAL Findings Summary Pre-</u> <u>Presentation Discussion</u>	Baldwin Library Lower Level
<u>7:00 pm</u> <u>- 8:00 pm</u>	<u>Final Presentation: Downtown Birmingham</u> <u>2016 – Overview/ Observations and</u> <u>Recommendations for Next Steps</u>	City Hall City Commission Room-2 nd Floor



MEMORANDUM

Department of Public Services

DATE: April 28, 2014

TO: Joseph A. Valentine, Interim City Manager

FROM: Lauren A. Wood, Director of Public Services

SUBJECT: Kenning Park - Parking Lot Rendering

The enclosed rendering was prepared for submittal to the City Commission in follow-up to the City Commission meeting of March 24, 2014 in which the Kenning Park concept plan was reviewed. The City is proceeding with the parking lot construction project which will be bid out later in May, in accordance with the attached design. The master concept plan is being further revised to incorporate additional enhancements to the roadway that can be incorporated in later phases of the project. The bid award for this work is expected to be in June.

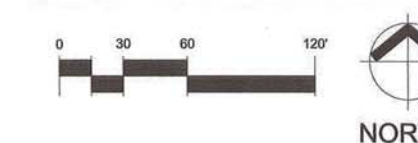
This rendering shows pedestrian connections both east and west and north and south, as reviewed by the City Commission at the March 24, 2014 meeting. The rendering includes the coordination between Engineers Nowak & Fraus and Landscape Architect Johnson Hill Land Ethics Studio. It also reveals the layout for the Kenning Park parking lot for this project.

SUGGESTED RESOLUTION:

To endorse the Kenning Park Parking Lot rendering for the 2014 construction project.



TOTAL PARKING SPACES = 251



KENNING PARK
MASTER PLAN

January 2014

The Johnson Hill Land Ethics Studio

JOIN US IN STOPPING MARSH VADER!

Independence Township & Oakland Phragmites & Invasive Species Task Force (OPIS) has a plan.

Learn about invasive plants and the ill effects they are having on your property values, safety and our beautiful Great Lakes Environment. This free presentation will address ideas on how invasives can be controlled, who can do it, and how your whole community can reap the benefits of having a proactive plan. We can help you initiate an Action Plan for your community, HOA or private property.



Image courtesy of the Oakland County Parks and Recreational Commission

**SATURDAY,
MAY 17, 2014**

10am - 12 noon

INDEPENDENCE TOWNSHIP HALL

6483 Walton Center Drive,
Clarkston, MI 48436

**To register or for more
information, visit:**
www.opistaskforce.org



**MAKE A PLAN BEFORE
IT COSTS TOO MUCH
TO FIX!**

**PROTECT YOUR
PROPERTY VALUES**

**MAKE YOUR
NEIGHBORHOOD SAFER**

**MAINTAIN YOUR
NEIGHBORHOOD'S
BEAUTY**

**PROTECT THE
ENVIRONMENT
AROUND YOU**



FREE WORKSHOP!
EVERYONE IS WELCOME!

Communication/Discussion Item #3

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED MARCH 2014

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
<u>REVENUES</u>								
FOOD & BEVERAGE SALE	-	-	2	354	2	354	65	521
MERCHANDISE SALES	-	-	-	-	-	-	-	24
WEEK DAY GREENS FEES	-	66	3,032	3,098	3,032	3,165	125	654
WEEKEND & HOLIDAY GREENS	-	66	-	66	-	133	125	225
CART RENTALS	-	-	-	-	-	-	-	7
TOURNAMENT ENTRY FEES	-	-	-	-	-	-	-	-
CLASSES	-	-	-	-	-	-	-	-
GOLF CART RENTALS	-	-	-	-	-	-	-	-
BUSINESS MEMBERSHIP	-	50	100	150	100	200	-	100
NON-RESIDENT MEMBERSHIPS	675	925	2,475	3,475	3,150	4,400	1,300	4,201
UNLIMITED GOLF PASS	-	-	-	-	-	-	-	-
PACKAGE CLUB PASS	-	-	-	-	-	-	-	-
GOLF HANDICAP FEE	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	630	1,992	630	1,992	587	1,798
LEASE PAYMENTS	800	2,400	1,029	3,082	1,829	5,482	1,794	5,288
SUNDRY & MISCELLANEOUS	-	-	-	-	-	-	-	-
CASH OVERAGE/(SHORTAGE)	-	-	-	-	-	-	-	-
TOTAL REVENUES	1,475	3,508	7,267	12,218	8,742	15,726	3,996	12,818
<u>EXPENSES</u>								
<u>FINANCE</u>								
ADMINISTRATION COST	1,433	4,298	1,433	4,298	2,865	8,595	2,760	8,280
AUDIT	-	-	-	-	-	-	-	-
SUB-TOTAL FINANCE	1,433	4,298	1,433	4,298	2,865	8,595	2,760	8,280
<u>MAINTENANCE</u>								
SALARIES & WAGES DIRECT	4,988	10,968	4,998	11,162	9,986	22,130	6,233	20,411
OVERTIME PAY	-	-	-	-	-	-	1	174
LONGEVITY	-	-	-	-	-	-	-	68
FICA	382	837	383	851	765	1,689	473	1,573
HOSPITALIZATION	586	2,277	596	2,332	1,182	4,609	1,594	4,739
LIFE	10	41	10	42	20	83	32	96
RETIRE CONTRIB HEALTH	796	3,276	801	3,359	1,597	6,635	2,063	5,979
DENTAL/OPTICAL	109	239	110	243	219	482	132	439
LT/ST DISABILITY	45	98	45	100	90	198	55	183
WORKER'S COMPENSATION	64	142	64	146	128	288	82	285
SICK LEAVE PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	544	2,225	547	2,281	1,090	4,506	1,500	4,351
HRA BENEFIT	-	-	-	-	-	-	-	-

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED MARCH 2014

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
RETIREMNT-DEF CONTR EMPLR	2	7	2	7	5	15	10	30
RET HLTH SVGS CONTR EMPLR	21	48	22	53	44	101	40	100
OPERATING SUPPLIES	200	765	562	1,127	762	1,892	1,836	3,558
OTHER CONTRACTUAL SERVICE	-	636	-	-	-	636	-	-
TELEPHONE	-	-	-	-	-	-	(189)	-
ELECTRIC UTILITY	121	457	463	1,601	584	2,058	615	1,938
GAS UTILITY	433	858	229	686	662	1,544	930	2,081
WATER UTILITY	-	-	16	16	16	16	16	69
TRAINING	-	-	-	-	-	-	-	75
PRINTING & PUBLISHING	-	-	-	-	-	-	-	-
EQUIPMENT RENTAL OR LEASE	1,250	3,750	2,150	5,617	3,400	9,367	2,833	(8,500)
SUB-TOTAL MAINTENANCE	9,553	26,625	10,997	29,623	20,550	56,248	18,256	37,649
<u>CLUBHOUSE</u>								
SALARIES & WAGES DIRECT	2,899	8,854	3,285	9,818	6,184	18,672	6,625	27,568
OVERTIME PAY	-	-	-	-	-	-	116	523
LONGEVITY	-	-	-	-	-	-	-	68
FICA	221	676	251	749	472	1,425	513	2,146
HOSPITALIZATION	66	248	66	249	131	497	413	1,601
LIFE	2	8	2	8	5	15	8	30
RETIRE CONTRIB HEALTH	146	499	146	499	293	998	581	2,076
DENTAL/OPTICAL	8	28	8	28	17	56	38	190
LT/ST DISABILITY	3	11	3	11	7	23	15	77
WORKER'S COMPENSATION	36	110	40	121	76	232	81	364
SICK TIME PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	108	365	108	365	217	730	433	1,539
HRA BENEFIT	-	-	-	-	-	-	-	-
RETIREMNT-DEF CONTR EMPLR	-	-	-	0	-	0	2	2
RET HLTH SVGS CONTR EMPLR	5	20	5	20	10	40	27	96
OPERATING SUPPLIES	785	822	700	769	1,484	1,591	2,183	3,766
FOOD & BEVERAGE	-	-	155	353	155	353	-	256
BEER AND WINE	-	-	-	(85)	-	(85)	-	-
MERCHANDISE	470	470	2,115	2,115	2,585	2,585	716	716
INSTRUCTORS	-	-	-	-	-	-	-	-
OTHER CONTRACTUAL SERVICE	1,083	1,262	28	55	1,111	1,317	801	3,355
TELEPHONE	59	237	57	185	116	422	351	426
CONTRACTUAL ALARM	79	236	130	374	209	610	930	1,374
ELECTRIC UTILITY	132	398	-	-	132	398	110	551
GAS UTILITY	238	740	-	-	238	740	-	243
WATER UTILITY	-	477	182	182	182	659	91	1,173
PRINTING & PUBLISHING	575	625	575	625	1,150	1,249	1,088	1,088

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED MARCH 2014

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
MARKETING AND ADVERTISING	473	473	473	473	945	945	275	398
DEPRECIATION	4,000	12,000	4,417	13,250	8,417	25,250	8,250	24,750
EQUIPMENT RENTAL OR LEASE	2,188	2,188	2,188	2,194	4,375	4,381	4,194	4,312
LIAB INSURANCE PREMIUMS	12,079	13,972	12,079	13,972	24,157	27,944	19,866	21,222
LIQUOR LICENSE	1,253	1,253	1,253	1,253	2,505	2,505	2,505	2,505
SUB-TOTAL CLUBHOUSE	26,906	45,970	28,266	47,583	55,172	93,553	50,212	102,415
TOTAL EXPENSES	37,891	76,892	40,696	81,503	78,587	158,396	71,228	148,344
NET PROFIT (LOSS)	(36,416)	(73,385)	(33,428)	(69,285)	(69,844)	(142,670)	(67,232)	(135,526)
NET OPERATING PROFIT (LOSS) (EXCLUDES DEPRECIATION)						(117,420)		(110,776)

GOLF REPORT
As of April 30, 2014

As we begin our season, we have experienced one of the coldest and longest winters in history. Opening day at Lincoln Hills was April 5th and Springdale opened on April 21st. We, as many other courses in the area, had some form of ice damage throughout the courses. However, we were very lucky that we didn't lose greens as our local neighbors. At Lincoln Hills, we suffered partial damage to #8 green and several fairways. Springdale faired out pretty well and we expect to be back to "par" in a few weeks.

We are happy to report that our rounds did not suffer as anticipated with this delay. In fact, we were up 524 rounds compared to last season, or 14% increase with less days of operation.

Memberships are again coming in steady and our objective is to increase the memberships by 10 % from 2013. We have sold 19 Trial Memberships for the month of May and hope to turn them into full time members and a few of these came from the Novi Golf Show.

Junior Golf registration was held on Saturday – May 3rd and had a successful turnout. We had 126 online registrations compared to 67 in 2013 and we believe this number will increase as we move forward.

We did have our first Nite Golf event on Friday – May 2nd and had a wonderful turnout of 40 players. Our next one is scheduled for September but if we receive a good response we may have one in late June.

In conclusion, we are looking forward to another fun filled season to offer to our members and their guests.

2014 Membership Analysis through April 30, 2014

	2014		2013		2012		2011	
MEMBERSHIPS	#	%	#	%	#	%	#	%
Business	62	15.98%	99	13.20%	101	13.56%	84	14.81%
Non-Resident - Individual	194	50.00%	401	53.47%	398	53.42%	343	60.49%
Non-Resident - Dual	94	24.23%	185	24.67%	186	24.97%	111	19.58%
Non-Resident - Family	38	9.79%	65	8.67%	60	8.05%	29	5.11%
Total	388	100.00%	750	100.00%	745	100.00%	567	100.00%

	2014		2013		2012	
RESIDENT MEMBERSHIPS	#		#		#	
Resident	557		2,007		1,843	

2014 and 2013 Revenues Comparison through April 30, 2014

REVENUES	SALES Thur April 30 2014	SALES Thur April 30 2013	DIFFERENCE
Greens Fee	44,260	27,045	17,215
Cart Fee	5,522	2,646	2,876
Food & Beverage	2,104	2,004	101
Beer	1,266	1,219	47
Wine	31	19	12

History of Rounds - Calendar Years 2011 - 2014

MONTH	2011			2012			2013			2014		
	Lincoln	Springdale	Total	Lincoln	Springdale	Total	Lincoln	Springdale	Total	Lincoln	Springdale	Total
January	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0
March	181	0	181	405	1,572	1,977	0	292	292	0	0	0
April	1,527	720	2,247	2,420	2,591	5,011	1,573	2,260	3,833	3,705	652	4,357
May	2,725	2,512	5,237	4,433	4,129	8,562	4,314	3,797	8,111			0
June	4,148	3,994	8,142	5,206	4,522	9,728	5,774	4,406	10,180			0
July	4,177	4,258	8,435	4,707	4,651	9,358	5,098	4,286	9,384			0
August	4,289	4,491	8,780	4,128	4,449	8,577	5,195	4,695	9,890			0
September	1,925	2,366	4,291	3,145	3,071	6,216	3,019	3,154	6,173			0
October	1,932	1,327	3,259	796	2,495	3,291	2,795	1,779	4,574			0
November	1,021	0	1,021	0	1,104	1,104	576	0	576			0
December	0	0	0	0	412	412	53	0	53			0
TOTALS	21,925	19,668	41,593	25,240	28,996	54,236	28,397	24,669	53,066	3,705	652	4,357