



151 Martin Street
Birmingham, Mi 48009
248-530-1800
Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, September 9, 2014
6:30 PM

I. Call to order

II. Approval of the minutes of : Tuesday, August 12, 2014 (*regular meeting*)

III. Agenda Items-*Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*

IV. Communications/Discussion Items

1. Discussion on proposed priorities of park projects to be communicated and presented at the Joint meeting with City Commission on September 15, 2014 at 7:30 PM in the DPS Conference Room (*verbal*)
2. Update on Outstanding Issues from the August 12, 2014 Parks and Recreation Board meeting
3. Golf Course Updates
 - a) Annual Employee Golf Tournament (includes Parks Board Members)
 - b) Golf Course Financials
 - c) Golf Course Report and Review of Resident Memberships
4. Correspondences:
 - a) Email received from Ms. Pat Bordman: Definition of “Native Plants”
 - b) Email received from Pastor Steve Woodfin: Concerns regarding Kenning Park Master Plan
 - c) Email received from Scott Cusimano: Park Publicity
 - d) Email received from Don & Alice Jendritz: Kenning Park

V. Unfinished Business

VI. New Business

VII. Open To The Public for Items Not On the Agenda

VIII. Next Regular Meeting – Tuesday, October 7, 2014 (DPS)

IX. Adjournment

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642. Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009

PARKS & RECREATION BOARD MISSION STATEMENT

We the Parks & Recreation Board of Birmingham will help other organizations and agencies to plan and share family activities in helping to prevent the desires and need to use alcohol, drugs, and tobacco by providing recreational programs for all ages, and to encourage recreational life styles.

PARKS AND RECREATION BOARD MEETING MINUTES

August 12, 2014

Therese Longe, chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Bill Wiebrecht and Scott Cusimano, Student Representative

MEMBERS/STUDENT REPRESENTATIVES ABSENT: Alex Cross, Student Representative

ADMINISTRATION: Lauren Wood, Director of DPS, Carrie Laird, Parks and Recreation Manager and Connie Folk, Recreation Coordinator

GUESTS: Jeff Baker, Larry Bertollini, Dan Beyer, Carol Chupka, Budd Hardew Brook, Madeline DeCurtis, Bill Dow, Jan Gross, Don Jendritz, Alice Jendritz, Sharon Johnson, Todd MacIntosh, Barbara Malewicz, L.X. Mitchell, Dave Palmeri, Leslie Pielack, Roger Tillson, James Voorheis and Stephen Woodfin

It was moved by Bill Wiebrecht, seconded by Art Stevens that the minutes of the July 1, 2014 regular meeting be approved.

Yeas – 7 (Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens and Bill Wiebrecht)

Nays – 0

It was moved by Bill Wiebrecht, seconded by Pat Bordman that the minutes of the July 29, 2014 special meeting be approved.

Yeas – 7 (Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens and Bill Wiebrecht)

Nays – 0

It was moved by Bill Wiebrecht, seconded by John Meehan that the minutes of the August 5, 2014 special meeting be approved.

Yeas – 7 (Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens and Bill Wiebrecht)

Nays – 0

Parks and Recreation Board Meeting 8/12/2014

It was moved by Bill Wiebrecht, seconded by Art Stevens to move the Communication/Discussion item #2 Birmingham Historical Museum & Park to item #7 for Open to the Public for Items Not On the Agenda.

Yeas – 7 (Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens and Bill Wiebrecht)

Nays – 0

Agenda Item #1 –Citywide Park Projects and Priority Discussions (*verbal*)

No action was required by the Parks & Recreation Board.

Lauren stated that this evening the Parks and Recreation Board should have a discussion on priorities of projects for the various parks to be discussed at the joint City Commission meeting on September 15, 2014.

Therese opened the discussion to the Parks and Recreation Board and stated to the audience of the recent park visits that Parks and Recreation Board made at Linn Smith Park, Linden Park, Rouge River Trail Corridor, St. James Park, Crestview Park, Poppleton Park, Manor Park and Adams (Roeper) Park.

Pat suggested if the meeting could be opened up to the public before the Parks Board discusses the matter.

The meeting was opened up for public discussion.

Roger Tillson stated that he is adjacent to Kenning Park and has worked with Birmingham Little League on developing a variety of reconfiguration of the baseball diamonds at Kenning Park. Roger stated that he is concerned about the ball diamond that has been moved near the cemetery and the swim club in the proposed Kenning Park Master Plan.

Roger is concerned about the added parking that would occur on the neighboring streets surrounding Kenning Park.

Roger stated that baseball fields would be a higher priority than the other amenities that are proposed in the Kenning Park Master Plan.

Carol Chupka stated that she is also concerned about the added parking on the neighboring streets because of the proposed moving of the ball diamond near the corner of Henley Court and Clover Hill Park Cemetery.

Bill Dow stated that Adams (Roeper) Park is in need of some improvements. Bill stated he has spoken to the facility manager of Roeper School and the facility manager agrees with Bill that the playing field needs to be re-graded; the full basketball court needs to be sealed and striped. Bill also stated that the basketball back board needs to be replaced and basketball nettings need to be replaced.

Bill Dow also stated that trees could be planted around the perimeter of Adams Park. Bill stated that the Birmingham Estates that is adjacent to Adams Park would partner with the City to assist with these improvements.

Stephen Woodfin reiterated about the parking situation with the proposed moving of the ball diamond to the corner near Henley Court and Clover Hill Park Cemetery. Stephen stated that the diamonds should remain status quo.

Public discussion continued about the Kenning Park Master Plan and concerns of the relocation of the baseball diamond to the corner of Kenning Park located near Henley Court and Clover Hill Park Cemetery was stated several times.

Therese asked the individuals in attendance tonight if anyone attended the Kenning Park Master Plan meetings. Therese stated that the city administration followed the city charter on noticing the public about the Kenning Park Master Plan. Notice was given to the Homeowner's Presidents; the notice was posted on the City of Birmingham's website, and publicly noticed in the Observer Eccentric.

Therese stated that the Torry Community Association sanctioned the proposed Kenning Park Master Plan.

Therese stated that the City of Birmingham has several park master plans but currently there is no current funding for these park master plans.

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Dave Palmeri from the Birmingham Little League stated that he has been involved with several Kenning Park Master Plans since 2003. Dave stated that he has gone through two master plans and five redesigns. Dave stated that the Birmingham Little League is ready to contribute and donate a significant amount of money which will remain silent at this particular time.

Dave stated it was not the idea of the Birmingham Little League to move the baseball diamond near Henley Court and Clover Hill Park Cemetery.

Bill Wiebrecht stated that the residents concerned about the parking issues on Melton and surrounding streets should contact the Birmingham Police Dept. about permit parking.

Bill stated that comments heard this evening regarding the Kenning Park Master Plan as it relates to the proposed relocation of the current baseball diamonds might affect the proposed Kenning Park Master Plan.

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #1 – Joint meeting with City Commission on September 15, 2014 at 7:30 pm in the DPS Conference Room (*verbal*)

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #2 – Birmingham Historical Museum & Park Item was moved to Item # 7, Open to the public for items not on the agenda.

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #3 – Kenning Park

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #4a – Quarton Lake shoreline vegetation plan

Carrie stated that the departments has been working with Native Connections in preparing as assessment and management plan to address the invasive species as well as the native species along the shorelines and park areas of Quarton Lake.

No action was required by the Parks & Recreation Board.

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COMMUNICATION/DISCUSSION ITEM #4b – Quarton Lake Management Plan

Lauren stated that the City Commission approved the chemical treatment of the lily pads at Quarton Lake.

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #5a – Golf Course Financials

Pat asked questions about the golf course financials as it relates to salaries and wages.

Lauren stated that there was a pay out of an employee retiring.

Lauren stated she would verify with finance.

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #5b – Golf Course Report

Pat asked why the resident memberships are down from previous years. Lauren stated that she would direct the question to Jacky Brito the golf course manager.

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #6a - Correspondences from Mr. Terry Gates

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #6b – Correspondences from Ms. Pat Bordman

Pat stated that she is concerned that residents are aware of the parks near their residence but that the residents are unaware of the other City of Birmingham parks and their amenities.

Pat stated the City of Birmingham should have a separate Facebook page for the City of Birmingham Parks. Pat also suggested that in the Quarterly the Birmingham Parks should be highlighted. Pat stated a photo contest could occur to show off the City of Birmingham Parks.

No action was required by the Parks & Recreation Board.

COMMUNICATION/DISCUSSION ITEM #6c – Correspondences from Mr. Charles Forbes

No action was required by the Parks & Recreation Board.

UNFINISHED BUSINESS

No items presented.

NEW BUSINESS

No items presented.

OPEN TO THE PUBLIC FOR ITEMS NO ON THE AGENDA

COMMUNICATION/DISCUSSION ITEM #2 – Birmingham Historical Museum & Park Leslie Pielack, Director of the Birmingham Historical Museum and Park and wanted to introduce herself and to share the Birmingham Historical Museum & Park Strategic Plan for 2013-2014 with the Birmingham Parks and Recreation Board.

Therese asked city administration if an invasive audit could take place at the Birmingham Historical Museum and Park be included in the invasive audit that is occurring at Quarton Lake.

Paul Reagan distributed a letter to the Parks and Recreation Board in regards to dogs allowed in City of Birmingham Parks in particular Barnum Park. Paul stated that dogs are running off-leash in the playing fields at Barnum Park in the morning.

Therese stated the City of Commission approved the Birmingham Parks Rules and Regulations in April, 2012.

Therese read the Birmingham Parks and Rules and Regulations as it relates to dogs being allowed in City of Birmingham parks.

Therese stated that on the new park signage it says, "Dogs allowed on leash".

Therese asked Paul if the police department was contacted when the dogs were seen in the Barnum Park and when the dog owner's had violated the parks and recreation rules and regulations.

Paul stated that the police department was not contacted.

Therese stated that the next meeting will be held on September 9, 2014 at 6:30 pm at DPS.

The meeting adjourned at 9:00 p.m.

Connie J. Folk, Recreation Coordinator



MEMORANDUM

Department of Public Services

DATE: August 15, 2014

TO: Parks and Recreation Board Members

FROM: Lauren A. Wood, Director of Public Services

SUBJECT: Updates on Outstanding Issues

The following serves as a reply to the questions raised at the August 12, 2014 Parks and Recreation Board meeting about the deductions noted in the Golf Course Operating Report for month ended June 2014 (preliminary). In addition, please note the July Golf Courses Operating Report included in the agenda packet for September is *Preliminary July*. We are still working on closing the fiscal year end so June and July balances may change as well.

First, negative amounts for salaries in golf course maintenance. This an adjustment for accrued vacation made at the end of the year. When Blasky left in the fall, his vacation balance was paid out then. At the end of the fiscal year, the liability for his vacation was removed and credited back to this account. So it is a timing difference between when he left and the end of the fiscal year.

Second, negative amounts for defined benefit pension expense in maintenance and clubhouse. During the year, there was an estimated pension expense rate charged to payroll to cover this expense. At the end of the year, we recalculated the amount and found that we overcharged the golf courses. In fiscal year 2014-2015, we found a way to do this in the system that will result in a smaller correction at the end of the year.

Also, Jacky Brito, Golf Course Manager has incorporated a reply to the questions from the Board about the Golf Report as of July 31, 2014 regarding resident membership sales and reporting methods in the August 31, 2014 Golf Report agenda item.

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JUNE 2014 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
<u>REVENUES</u>								
FOOD & BEVERAGE SALE	6,773	11,860	10,136	17,844	16,910	29,704	16,033	28,544
MERCHANDISE SALES	1,699	3,166	2,760	7,053	4,459	10,220	5,764	9,750
WEEK DAY GREENS FEES	29,419	58,990	28,973	90,215	58,392	149,205	85,117	174,844
WEEKEND & HOLIDAY GREENS	19,932	39,573	22,931	53,361	42,862	92,934	44,978	88,049
PULL CART RENTALS	927	1,719	764	1,874	1,692	3,593	2,047	3,541
TOURNAMENT ENTRY FEES	650	1,054	1,100	1,100	1,750	2,154	1,080	1,125
CLASSES	-	-	14,830	87,082	14,830	87,082	34,090	86,638
GOLF CART RENTALS	15,196	25,875	15,781	30,800	30,977	56,675	32,811	61,368
BUSINESS MEMBERSHIP	1,050	3,990	850	5,550	1,900	9,540	2,875	9,175
NON-RESIDENT MEMBERSHIPS	7,175	36,080	12,875	74,800	20,050	110,880	20,140	102,641
UNLIMITED GOLF PASS	-	-	800	4,600	800	4,600	-	7,020
PACKAGE CLUB PASS	145	435	-	145	145	580	725	1,850
GOLF HANDICAP FEE	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	980	4,387	980	4,387	724	3,641
LEASE PAYMENTS	800	4,800	1,029	6,168	1,829	10,968	1,799	10,685
SUNDRY & MISCELLANEOUS	39	57	119	119	157	175	316	334
CASH OVERAGE/(SHORTAGE)	(0)	(1)	0	1	0	(1)	5	5
TOTAL REVENUES	83,805	187,598	113,928	385,098	197,733	572,697	248,504	589,210
<u>EXPENSES</u>								
<u>FINANCE</u>								
ADMINISTRATION COST	1,433	8,595	1,433	8,595	2,865	17,190	2,760	16,560
AUDIT	-	-	-	-	-	-	-	-
SUB-TOTAL FINANCE	1,433	8,595	1,433	8,595	2,865	17,190	2,760	16,560
<u>MAINTENANCE</u>								
SALARIES & WAGES DIRECT	(2,004)	17,976	3,700	21,225	1,695	39,201	13,022	69,710
OVERTIME PAY	17	81	13	77	31	158	15,027	15,504
LONGEVITY	-	-	-	-	-	-	-	68
FICA	384	1,911	820	2,159	1,204	4,070	2,142	6,508
HOSPITALIZATION	211	2,862	211	2,776	423	5,639	1,949	10,256
LIFE	21	75	21	74	41	149	39	210
RETIRE CONTRIB HEALTH	321	4,124	300	4,022	621	8,146	3,655	15,568
DENTAL/OPTICAL	73	363	73	359	147	722	222	1,040
LT/ST DISABILITY	30	150	30	148	61	299	92	433
WORKER'S COMPENSATION	65	320	131	356	197	677	320	1,020
SICK TIME PAYOUT	(226)	(226)	(226)	(226)	(452)	(452)	-	-
RETIREMENT EMPLOYER CNTRB	(2,704)	(100)	(2,718)	(168)	(5,422)	(268)	2,603	11,265
HRA BENEFIT	-	510	-	510	-	1,020	-	1,020

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JUNE 2014 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
RETIREMNT-DEF CONTR EMPLR	131	193	134	196	265	389	12	66
RET HLTH SVGS CONTR EMPLR	84	193	84	186	168	379	40	199
OPERATING SUPPLIES	12,066	17,628	10,713	18,505	22,780	36,133	15,077	38,337
OTHER CONTRACTUAL SERVICE	215	1,106	150	2,190	365	3,296	-	-
TELEPHONE	-	-	-	-	-	-	-	-
ELECTRIC UTILITY	226	946	1,959	4,740	2,185	5,686	1,913	6,992
GAS UTILITY	46	1,023	39	801	85	1,823	64	1,934
WATER UTILITY	-	-	16	32	16	32	16	85
TRAINING	-	-	-	-	-	-	-	75
PRINTING & PUBLISHING	54	54	54	54	109	109	260	360
EQUIPMENT RENTAL OR LEASE	1,275	8,097	1,632	10,448	2,908	18,545	2,986	152
SUB-TOTAL MAINTENANCE	10,288	57,290	17,137	68,465	27,425	125,755	59,439	180,802
<u>CLUBHOUSE</u>								
SALARIES & WAGES DIRECT	19,399	46,438	25,444	57,588	44,843	104,026	31,792	97,905
OVERTIME PAY	108	812	210	444	318	1,256	1,757	4,448
LONGEVITY	-	-	-	-	-	-	-	68
FICA	1,491	3,608	1,962	4,433	3,453	8,041	2,562	7,814
HOSPITALIZATION	138	529	138	530	276	1,059	668	3,264
LIFE	4	30	4	30	8	60	13	66
RETIRE CONTRIB HEALTH	260	1,065	268	1,072	528	2,137	967	4,517
DENTAL/OPTICAL	14	103	14	104	28	207	60	352
LT/ST DISABILITY	6	42	6	42	12	84	24	142
WORKER'S COMPENSATION	230	559	300	684	530	1,243	386	1,223
SICK TIME PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	(2,726)	(2,130)	(2,721)	(2,125)	(5,447)	(4,256)	706	3,342
HRA BENEFIT	-	20	-	20	-	40	-	40
RETIREMNT-DEF CONTR EMPLR	-	98	-	98	-	195	-	26
RET HLTH SVGS CONTR EMPLR	11	92	12	93	23	185	48	215
OPERATING SUPPLIES	826	3,506	3,159	6,096	3,986	9,602	2,317	7,821
FOOD & BEVERAGE	2,223	4,920	3,142	7,025	5,365	11,944	4,931	11,504
BEER AND WINE	745	2,293	2,067	3,395	2,812	5,688	2,206	4,782
MERCHANDISE	719	3,165	479	8,302	1,198	11,467	3,345	12,610
INSTRUCTORS	-	-	-	-	-	-	-	-
OTHER CONTRACTUAL SERVICE	1,668	3,803	2,329	3,967	3,997	7,771	6,947	13,472
TELEPHONE	59	413	62	366	121	780	115	757
CONTRACTUAL ALARM	79	473	130	764	209	1,237	147	1,965
ELECTRIC UTILITY	327	1,661	-	-	327	1,661	759	2,241
GAS UTILITY	389	1,292	29	186	418	1,478	91	1,421
WATER UTILITY	-	510	55	237	55	747	54	1,382
PRINTING & PUBLISHING	-	1,068	125	750	125	1,817	-	1,158

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JUNE 2014 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
MARKETING AND ADVERTISING	-	510	-	510	-	1,020	-	2,960
DEPRECIATION	4,000	24,000	4,417	26,500	8,417	50,500	8,250	49,500
EQUIPMENT RENTAL OR LEASE	-	6,563	5	6,962	5	13,524	931	15,100
LIAB INSURANCE PREMIUMS	947	16,812	947	16,812	1,893	33,624	678	23,256
LIQUOR LICENSE	-	1,253	-	1,253	-	2,505	-	2,505
SUB-TOTAL CLUBHOUSE	30,916	123,506	42,584	146,136	73,500	269,642	69,754	275,856
TOTAL EXPENSES	42,636	189,391	61,153	223,195	103,790	412,586	131,953	473,218
NET PROFIT (LOSS)	41,168	(1,793)	52,775	161,903	93,943	160,110	116,551	115,992
NET OPERATING PROFIT (LOSS) (EXCLUDING DEPRECIATION)		22,207		188,403		210,610		165,492

MARK THE DATE...

**THURSDAY
SEPT 18th**

5:15 PM Start

LINCOLN HILLS



CITY OF BIRMINGHAM ANNUAL EMPLOYEE GOLF TOURNAMENT THURSDAY – SEPTEMBER 18TH

CONTESTS ON COURSE

Closest to the Pin
Longest Drive

COME OUT
AND
ENJOY THE DAY!

TIME: 5:15 PM Shotgun Start

WHERE: LINCOLN HILLS

FORMAT: * Men's Individual Low Gross & Low Net
* Ladies Individual Low Gross & Low Net
* Department Team Trophy
(Sum of Ind. Low Gross & Ind. Low Net)

ENTRY: \$20 Per Player
Includes 9 Holes of Golf,
Awards Dinner and Trophies

**To Register – Call Jacky Brito (248) 417-7774
Or Email jbrito@bhamgov.org**

Please pass this information on to your respective Board and Retirees – Thank You

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JULY 2014 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
<u>REVENUES</u>								
FOOD & BEVERAGE SALE	7,601	19,461	11,311	29,155	18,912	48,616	18,724	47,268
MERCHANDISE SALES	1,835	5,002	2,591	9,644	4,426	14,646	3,972	13,722
WEEK DAY GREENS FEES	34,955	93,945	28,946	119,161	63,900	213,105	56,593	231,437
WEEKEND & HOLIDAY GREENS	18,016	57,589	19,663	73,024	37,679	130,613	38,688	126,737
CART RENTALS	989	2,708	982	2,855	1,970	5,564	1,706	5,247
TOURNAMENT ENTRY FEES	744	1,798	1,020	2,120	1,764	3,918	2,406	3,531
CLASSES	-	-	1,890	88,972	1,890	88,972	1,535	88,173
GOLF CART RENTALS	16,231	42,106	16,821	47,621	33,052	89,727	30,723	92,091
BUSINESS MEMBERSHIP	450	4,440	50	5,600	500	10,040	600	9,775
NON-RESIDENT MEMBERSHIPS	1,800	37,880	2,300	77,100	4,100	114,980	4,575	107,216
UNLIMITED GOLF PASS	-	-	-	4,600	-	4,600	400	7,420
PACKAGE CLUB PASS	-	435	-	145	-	580	-	1,850
GOLF HANDICAP FEE	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	(150)	4,237	(150)	4,237	-	(5,445)
LEASE PAYMENTS	800	5,600	1,029	7,197	1,829	12,797	1,799	12,484
SUNDRY & MISCELLANEOUS	18	74	162	281	180	355	28	362
CASH OVERAGE/(SHORTAGE)	10	9	2	3	12	11	(1)	4
TOTAL REVENUES	83,448	271,047	86,616	471,714	170,065	742,761	161,748	741,872
<u>EXPENSES</u>								
<u>FINANCE</u>								
ADMINISTRATION COST	1,655	10,250	1,655	10,250	3,310	20,500	2,865	19,425
AUDIT	-	-	-	-	-	-	-	-
SUB-TOTAL FINANCE	1,655	10,250	1,655	10,250	3,310	20,500	2,865	19,425
<u>MAINTENANCE</u>								
SALARIES & WAGES DIRECT	3,026	21,002	4,368	25,593	7,394	46,595	15,968	85,678
OVERTIME PAY	5	86	5	82	10	168	1,987	17,491
LONGEVITY	-	-	-	-	-	-	-	68
FICA	229	2,140	332	2,491	561	4,631	1,371	7,879
HOSPITALIZATION	67	2,930	67	2,844	135	5,773	1,273	11,529
LIFE	10	86	10	84	21	170	23	233
RETIRE CONTRIB HEALTH	138	4,262	138	4,159	275	8,421	2,660	18,228
DENTAL/OPTICAL	36	400	36	395	73	795	137	1,177
LT/ST DISABILITY	15	166	15	163	30	329	56	489
WORKER'S COMPENSATION	36	357	52	408	88	765	202	1,222
SICK LEAVE PAYOUT	-	(226)	-	(226)	-	(452)	-	-
RETIREMENT EMPLOYER CNTRB	136	36	136	(32)	272	4	1,794	13,059
HRA BENEFIT	-	510	-	510	-	1,020	-	1,020

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JULY 2014 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
RETIREMNT-DEF CONTR EMPLR	70	263	70	266	140	529	5	71
RET HLTH SVGS CONTR EMPLR	42	235	42	228	83	463	21	220
OPERATING SUPPLIES	992	18,620	2,637	21,142	3,629	39,762	18,915	57,252
OTHER CONTRACTUAL SERVICE	-	1,106	1,512	3,702	1,512	4,808	1,512	1,512
TELEPHONE	-	-	-	-	-	-	-	-
ELECTRIC UTILITY	272	1,218	-	4,740	272	5,958	2,021	9,013
GAS UTILITY	22	1,044	-	801	22	1,845	33	1,967
WATER UTILITY	-	-	-	32	-	32	-	85
TRAINING	50	50	50	50	100	100	365	440
PRINTING & PUBLISHING	-	54	-	54	-	109	260	620
EQUIPMENT RENTAL OR LEASE	1,250	9,347	1,583	12,032	2,833	21,379	2,860	3,012
SUB-TOTAL MAINTENANCE	6,396	63,687	11,052	79,517	17,449	143,204	51,463	232,265
<u>CLUBHOUSE</u>								
SALARIES & WAGES DIRECT	11,203	57,641	17,720	75,308	28,922	132,948	24,792	122,697
OVERTIME PAY	127	939	33	478	161	1,417	1,583	6,031
LONGEVITY	-	-	-	-	-	-	-	68
FICA	867	4,475	1,358	5,790	2,224	10,265	2,016	9,830
HOSPITALIZATION	20	549	20	550	39	1,098	266	3,530
LIFE	1	31	1	31	3	62	5	71
RETIRE CONTRIB HEALTH	82	1,146	82	1,154	163	2,300	446	4,963
DENTAL/OPTICAL	4	107	4	108	8	214	23	375
LT/ST DISABILITY	2	43	2	43	3	87	9	151
WORKER'S COMPENSATION	131	689	205	889	336	1,579	297	1,520
SICK TIME PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	123	(2,007)	123	(2,002)	247	(4,009)	311	3,653
HRA BENEFIT	-	20	-	20	-	40	-	40
RETIREMNT-DEF CONTR EMPLR	-	98	-	98	-	195	-	26
RET HLTH SVGS CONTR EMPLR	2	94	2	95	4	189	12	227
OPERATING SUPPLIES	878	4,384	2,402	8,498	3,280	12,882	1,188	9,009
FOOD & BEVERAGE	2,546	7,466	3,895	10,919	6,441	18,385	5,163	16,667
BEER AND WINE	836	3,129	537	3,931	1,372	7,060	967	5,749
MERCHANDISE	356	3,521	510	8,811	866	12,332	312	12,922
INSTRUCTORS	-	-	-	-	-	-	-	-
OTHER CONTRACTUAL SERVICE	329	4,132	-	3,967	329	8,099	315	13,787
TELEPHONE	81	495	62	428	143	923	116	873
CONTRACTUAL ALARM	79	552	130	895	209	1,446	310	2,275
ELECTRIC UTILITY	648	2,309	-	-	648	2,309	857	3,098
GAS UTILITY	47	1,339	23	209	70	1,548	67	1,488
WATER UTILITY	122	632	-	237	122	869	475	1,857
PRINTING & PUBLISHING	-	1,068	492	1,242	492	2,309	-	1,158

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JULY 2014 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
MARKETING AND ADVERTISING	398	908	398	908	795	1,815	870	3,830
DEPRECIATION	4,167	28,167	4,167	30,667	8,333	58,833	8,417	57,917
EQUIPMENT RENTAL OR LEASE	4,375	10,938	4,375	11,337	8,750	22,274	8,670	23,770
LIAB INSURANCE PREMIUMS	1,350	18,162	1,350	18,162	2,700	36,324	1,893	25,149
LIQUOR LICENSE	-	1,253	-	1,253	-	2,505	-	2,505
SUB-TOTAL CLUBHOUSE	28,770	152,276	37,889	184,025	66,659	336,300	59,380	335,236
TOTAL EXPENSES	36,821	226,212	50,597	273,792	87,418	500,004	113,708	586,926
NET PROFIT (LOSS)	46,627	44,834	36,020	197,923	82,647	242,757	48,040	154,946
NET OPERATING PROFIT (LOSS) (EXCLUDING DEPRECIATION AND TRANSFERS)						301,591		212,863

GOLF REPORT
As of August 31, 2014

August's rounds were down by 1,430 or 14% compared to August 2013. Our weekday rounds were down with three Tuesday's that were rained out and hindered our league and weekday play and simply, our members weren't playing as much.

History of Rounds - Calendar Years 2011 - 2014

MONTH	2011			2012			2013			2014		
	Lincoln	Springdale	Total	Lincoln	Springdale	Total	Lincoln	Springdale	Total	Lincoln	Springdale	Total
January	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0
March	181	0	181	405	1,572	1,977	0	292	292	0	0	0
April	1,527	720	2,247	2,420	2,591	5,011	1,573	2,260	3,833	3,705	652	4,357
May	2,725	2,512	5,237	4,433	4,129	8,562	4,314	3,797	8,111	4,256	3,493	7,749
June	4,148	3,994	8,142	5,206	4,522	9,728	5,774	4,406	10,180	4,495	4,216	8,711
July	4,177	4,258	8,435	4,707	4,651	9,358	5,098	4,286	9,384	5,173	4,630	9,803
August	4,289	4,491	8,780	4,128	4,449	8,577	5,195	4,695	9,890	4,376	4,084	8,460
September	1,925	2,366	4,291	3,145	3,071	6,216	3,019	3,154	6,173			0
October	1,932	1,327	3,259	796	2,495	3,291	2,795	1,779	4,574			0
November	1,021	0	1,021	0	1,104	1,104	576	0	576			0
December	0	0	0	0	412	412	53	0	53			0
TOTALS	21,925	19,668	41,593	25,240	28,996	54,236	28,397	24,669	53,066	22,005	17,075	39,080

In the chart below, I've added the 2011 Resident memberships to show that we have increased this category over the last three seasons. However, we are currently down by 295 memberships and we still have a few that sign up, even in our last few weeks of the season. I will add specific questions to our "end-of-the-year" survey to assist us in increasing Resident Memberships for 2015 and send out a special Resident Membership mailing in February.

2014 Membership Analysis through Aug 31, 2014

	YTD 2014		CY 2013		CY 2012		CY 2011	
MEMBERSHIPS	#	%	#	%	#	%	#	%
Business	102	13.44%	99	13.20%	101	13.56%	84	14.81%
Non-Resident - Individual	406	53.49%	401	53.47%	398	53.42%	343	60.49%
Non-Resident - Dual	174	22.92%	185	24.67%	186	24.97%	111	19.58%
Non-Resident - Family	77	10.14%	65	8.67%	60	8.05%	29	5.11%
Total	759	100.00%	750	100.00%	745	100.00%	567	100.00%
	YTD 2014		CY 2013		CY 2012		CY 2011	
RESIDENT MEMBERSHIPS	#		#		#		#	
Resident	1,712		2,007		1,843		1,244	

2014 and 2013 Revenues Comparison through CY August 31, 2014

REVENUES	SALES CY - Aug 31, 2014	SALES CY -Aug 31, 2013	DIFFERENCE
Greens Fee	\$454,736	\$463,598	-\$8,863
Cart Fee	\$127,135	\$129,974	-\$2,839
Food & Beverage	\$34,690	\$37,624	-\$2,934
Beer	\$23,959	\$22,869	\$1,090
Wine	\$1,355	\$1,128	\$227



Fwd: Definition of "Native Plants"

Lauren Wood <lwood@bhamgov.org>

Fri, Aug 8, 2014 at 10:00 AM

To: Carrie Laird <Claird@bhamgov.org>, Connie Folk <Cfolk@bhamgov.org>

Please place on September Parks Board agenda meeting under email communications

----- Forwarded message -----

From: **Pat Borman** <pattyborman@gmail.com>

Date: Thu, Aug 7, 2014 at 8:17 AM

Subject: Re: Definition of "Native Plants"

To: "mlasserlaw@aol.com" <mlasserlaw@aol.com>

Cc: Lauren Wood <lwood@bhamgov.org>, Therese Longe <tmquattro@gmail.com>

Dear Mr. Lasser,

As I am a member of a City of Birmingham board, it would be inappropriate for me to provide an opinion to you on your proposals outside of a Board meeting, and prior to any presentation you wish to make to the Parks and Recreation Board.

Thank you for your interest in Birmingham parks.
Pat Bordman

Sent from my iPad

On Aug 7, 2014, at 7:10 AM, mlasserlaw@aol.com wrote:

Pat,

Thanks for the heads up, but I'm out of town that week. I'll plan for the September meeting.

Would you support an English-style garden, with a stream and waterfalls (no koi pond), and plantings of perennials, hosta, bulb plants (lilies, daffodils), small yews, boxwood, etc, at the west end in Lynn Smith? The stream and waterfall would utilize the natural drop of roughly 25', and the availability of nearly full sun. There would be seating areas so people could sit next to the flowers, stream and falls. Large and small boulders would border the stream and falls to give the waterway a natural appearance; higher up, east of the stream and falls, there could be more formal stone walls (from limestone), typical of the

English garden style; plants such as creeping thyme would be planted near the edge and droop over. Nearby would be beds of perennials. Large urns or vases in which colorful annuals are planted would accent the garden. These are just a few ideas.

I also propose a tree screen to be planted along the southern border of Lynn Smith, at least at the western half of the park, so as to create a green enclosure for the English garden (so that while you're sitting in the garden you're not looking into someone's back yard). These could be 100% Michigan native plants (a mixture of deciduous and conifers, perhaps).

I would pay a significant portion of these projects, and donate money for a maintenance endowment.

-----Original Message-----

From: Patty Bordman <pattybordman@gmail.com>

To: mlasserlaw <mlasserlaw@aol.com>

Cc: lwood <lwood@bhamgov.org>; Therese <tmquattro@gmail.com>

Sent: Wed, Aug 6, 2014 11:33 am

Subject: Re: Definition of "Native Plants"

Dear Mr. Lasser,

The Parks & Recreation Board is having a meeting on Tuesday, August 12th at 6:30pm. If you wish to pursue your ideas for any Birmingham park, you should formally present them to the Parks & Recreation Board. You may still be able to get on the agenda for the Tuesday meeting by calling Connie Folk or Lauren Wood in the Parks office.

Pat Bordman

On Aug 6, 2014, at 1:11 AM, mlasserlaw@aol.com wrote:

I clicked on the link and found a definition of "native plants" but no listing of plants. I note, also, that it states native plants are those native to the Great Lakes region, which consists of perhaps eight states, and not just Michigan.

I'm certainly interested in helping beautify Lynn Smith and Linden Parks.

-----Original Message-----

From: Lauren Wood <lwood@bhamgov.org>

To: Patty Bordman <pattybordman@gmail.com>
Cc: Marshall Lasser <mlasserlaw@aol.com>; Therese <tmquattro@gmail.com>
Sent: Mon, Aug 4, 2014 4:39 pm
Subject: Re: Definition of "Native Plants"

Pat,

This will be placed on as a communication item to the Parks and Recreation Board for the next regular meeting agenda, August 12, 2014.

Lauren

On Mon, Aug 4, 2014 at 10:21 AM, Patty Bordman <pattybordman@gmail.com> wrote:

Dear Mr. Lasser,

At the July 29th Special Meeting of the Parks & Recreation Board, you suggested that you would be willing to pay for enhancements surrounding a proposed bridge between Linn-Smith and Linden Parks. The issue arose of whether native plants would be used in your proposed design. On the City of Birmingham's website, a definition of native plants is available at the following link:

http://www.bhamgov.org/government/departments/dps/quarton_lake.php

I hope this provides guidance to you as you consider your involvement with and proposed donation to the City of Birmingham.

Pat Bordman

--

Lauren Wood
Director of Public Services

City of Birmingham
Department of Public Services
851 S. Eton
Birmingham, MI 48009
office: [248.530.1702](tel:248.530.1702)
fax: [248.530.1742](tel:248.530.1742)
cell: [248.515.3795](tel:248.515.3795)

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Lauren Wood
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[Kenning Park Feedback] Concerns regarding Kenning Park Master Plan2 messages

Pastor Steve Woodfin <woodfins@ourshepherd.net>

Fri, Aug 8, 2014 at 6:45 PM

To: kenningpark@bhamgov.org

Good evening -

My name is Stephen Woodfin, and my family lives at 2200 Dunstable. I also serve as Executive Pastor of Our Shepherd Lutheran Church and School, which has two campuses in Birmingham: 14 Mile and Melton, and Lincoln and Torry. Our family, as well as our church family, all feel very blessed to be a part of the Birmingham community.

I was recently made aware of the Kenning Park Master Plan by a neighbor, and have reviewed it on the Birmingham web site. It is very well done and has several strengths. I particularly like the way the two Little League diamonds and the Softball diamond are placed so that their home plates are all together. Very smart. the jogging/walking trail is also a nice feature and will receive much use.

My concern, and the concern of several of my neighbors, is the relocation of the third Little League diamond. It is currently nestled into the pocket formed by the Ice Arena and tennis domes. There is open space at the end of Dunstable, where it meets with Cheltenham and Hanley Court. The Master Plan "swaps" the open space and the Little League diamond, and provides paved foot access from our street to the relocated diamond.

First, the amount of car traffic and parked cars on Dunstable, Cheltenham, and Hanley Court will greatly increase. This is a very quiet and narrow street, with many walkers, baby strollers, joggers, and bikers who seek out this part of Birmingham because of the low amount of car traffic. The heavy traffic created by Little League games at the relocated diamond will significantly change our section of the neighborhood for the worse, and bring a level of car traffic for which Dunstable, Cheltenham, and Hanley Court were simply not designed. This is a very likely outcome when you look at the Master Plan and see the comparative distance of the Kenning Park main parking lot vs. our streets to the relocated diamond. People will park as close as possible. With the diamond in its current location near the Ice Arena, car traffic naturally flows on Eton and Lincoln streets (designed for higher traffic flow), and to the parking lot.

Second, the extremely close proximity of the new diamond to the houses on Cheltenham will have a significant impact on the families there. Noise, foot traffic, and litter are all likely results.

My hope, and that of my neighbors, is for the third Little League diamond to remain where it is next to the Ice Arena. Car traffic, players and families, and noise all remain away from homes and toward the parking lot on Lincoln. The open space at the end of Dunstable could be enhanced with picnic tables and a play structure, encouraging increased use.

Thank you for your work in our community, and for allowing my voice to be heard. Please contact me if you have any questions or would like to talk more about the perspective of the Birmingham residents in the community surrounding Kenning Park.

Best Regards,

Rev. Stephen Woodfin
2200 Dunstable

[248.228.4485](tel:248.228.4485) cell

Connie Folk <cfolk@bhamgov.org>

Mon, Aug 11, 2014 at 6:57 AM

To: Lauren Wood <Lwood@bhamgov.org>, Carrie Laird <Claird@bhamgov.org>

[Quoted text hidden]

--

Connie J. Folk
City of Birmingham
Recreation Coordinator
2300 East Lincoln
Birmingham, MI 48009
Cfolk@bhamgov.org
[248.530.1642](tel:248.530.1642) (T)
[248.645.6629](tel:248.645.6629) (F)



park publicity

Scott Cusimano <scanthony5@gmail.com>

Thu, Aug 14, 2014 at 7:56 PM

To: Connie Folk <cfolk@bhamgov.org>

Dear Mrs. Folk,

I have a few ideas that can get people using the Birmingham parks more often. Here is a list I have that we can discuss with the board:

1. Advertising #bhamparks or #walkablecommunity for instagram and twitter. When one visits the parks, one can share something about it (and/or a picture). We may also want to award someone (with a "good job") for the best picture of the week by posting it online (either on the social media or on the website)
2. We can implement a "parks day" in which we invite local businesses to promote their products through the distribution of complimentary products and local bands to showcase their music. (this will bring people to check out the parks)
3. We can have a day to extend hours for star gazing and watching comets.
4. We can hold a running race through the trail system (and around a few parks) for a day.

Please consider some of my ideas. If you need any more details about these, please e-mail me back.

Thank you,

Scott Cusimano



Communication/Discussion Item #4d

Connie Folk <cfolk@bhamgov.org>

Kenning Park

Don & Alice <dajendritz@aol.com>

Wed, Aug 27, 2014 at 1:23 PM

To: "Kenningpark@bhamgov.org" <Kenningpark@bhamgov.org>

Cc: "Cfolk@bhamgov.org" <Cfolk@bhamgov.org>

Tuesday, August 12, 2014, we attended a Parks meeting to hear what is proposed for Kenning Park. We listened to all the residents and board members. The home owners very concerned with proposed changes. We have lived on Hanley Court for 30 years and love the area. We have walked many grandchildren to the park, to the swings, sandbox, over to the snow pile from the ice arena, to the skateboard area, along the grass, maybe finding a tennis ball or baseball. We made our own walking path on green grass enjoying the beautiful trees. Kenning is a neighborhood park. Why does someone want to move a ball diamond into the backyard of a few homes. Why can't the ball diamond stay where it is. Doing so would mean removing some trees and changing the view. Also bringing in additional traffic from spectators parking on the residential streets. Beauty is in the eyes of the beholder and to some, a baseball diamond seems more important than nature. We love the tranquility of Kenning Park. We are adverse to encouraging more people and more traffic to the area. We vote to keep this neighborhood park to stay just what it is – a place for homeowners to enjoy a park that is in their backyard. Keep Kenning Park a natural neighborhood park. Keep the ball diamonds where they are. Thanks for listening.

Donald & Alice Jendritz
1669 Hanley Ct., Birmingham, MI 48009