



151 Martin Street
Birmingham, Mi 48009
248-530-1800

Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, November 10, 2015
6:30 PM

I. Call to order

II. Approval of the minutes of : Tuesday, September 1, 2015(*regular meeting*)

III. Agenda Items-*Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*

1. 2016 Scheduled Parks and Recreation Board Meeting Dates

IV. Communications/Discussion Items

1. Golf Course Updates
 - a) Golf Course Financials
 - b) Golf Course Report
2. Park Project Updates

V. Unfinished Business

VI. New Business

VII. Open To The Public for Items Not On the Agenda

VIII. Next Regular Meeting – Tuesday, December 1, 2015(DPS)

IX. Adjournment

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least on day in advance of the public meeting.
Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.
Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

PARKS & RECREATION BOARD MISSION STATEMENT

The Birmingham Parks & Recreation Board is dedicated to enriching the quality of life in our community by preserving and enhancing natural areas, urban forests, open spaces and waters within our park system; by partnering with community organizations to facilitate access to recreation programs; by renewing and developing our public parkland and play areas through the application of safe design principles; and by providing an atmosphere of inclusion by offering universal access for the enjoyment by all ages and abilities of our parks and recreational facilities.

PARKS AND RECREATION BOARD MEETING MINUTES
September 1, 2015

Pat Bordman, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens and Bill Wiebrecht (arrived at 6:40 pm)

STUDENT REPRESENTATIVES ABSENT: Paige White, Student Representatives

ADMINISTRATION: Lauren A. Wood, Director of Public Services and Connie Folk, Recreation Coordinator

GUESTS: No guests present

It was moved by Art Stevens, seconded by Ryan Ross that the minutes of the August 4, 2015 regular meeting be approved.

Yeas – 6 (Pat Bordman, Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens)

Nays – 0

Absent-1 (Bill Wiebrecht (arrived at 6:40 pm))

AGENDA ITEM #1 – City of Birmingham Donation Policy Review

Lauren stated she wanted to make it clear that the finance department wanted to only accept securities in the amount of \$1,000 or more. Lauren stated that it was not expressed by Mark Gerber to not accept security donations, as the City welcomes any and all such donation amounts and would not want to turn any donor away.

COMMUNICATION/DISCUSSION ITEM #1- Follow-Up Items And Other Updates

Lauren stated that the question raised about the junior golf tee times which had been reserved at Springdale Golf Course were released for general play and the junior golfers have played their rounds at Lincoln Hills Golf Course.

Lauren stated the Quarton Lake lily pad treatment is scheduled to occur on September 1, 2015.

Lauren stated that there is no current update on the Little Library proposal.

Lauren stated that staff will be working on a process to move ahead with receiving proposals for site plan preparation for Adams and Poppleton parks.

Lauren stated there is continued discussion on establishing a bridge design/concept plan to use as a template for all City bridge locations.

COMMUNICATION/DISCUSSION ITEM #2- Board of Ethics Seminar

Connie stated that there will be a Board of Ethics Seminar on September 24, 2015 and on December 1, 2015.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #3a- Golf Course Financials

The golf course financials was provided.

Art stated that on the Golf Course operating report the month ending June salaries and wages direct was \$39,000 last year and for this year it is \$69,000.

Lauren stated that she would verify the salaries

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #3b- Golf Course Report

The golf course report was provided.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #3c- City of Birmingham Annual Employee Golf Tournament Flyer

The golf tournament flyer was provided.

No action was required by the board.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Connie stated that 2016 Calendar will be provided to the Parks and Recreation Board meeting at the next Parks and Recreation Board meeting for discussion and approval.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

Pat stated that the next meeting will be held on October 13, 2015 at 6:30 pm at DPS

The meeting adjourned at 6:58 p.m.

Connie J. Folk, Recreation Coordinator

Parks and Recreation Board Meeting 9/1/2015

2016 Holiday Calendar - US Holidays

*** City Meetings may not be held on holidays listed in red. ***

~ January 2016 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Year's Day City Offices Closed	2
3	4	5 Parks & Recreation Board 6:30 p.m.	6	7	8	9
10	11 City Commission	12	13	14	15	16 City Commission Long Range Planning Session
17	18 Martin Luther King Jr.	19	20	21	22	23
24	25 City Commission	26	27	28	29	30 Ice Skating Registration Birmingham Ice Arena 10 a.m. – 12 p.m.
31	Notes:					

~ February 2016 ~

◀ Jan 2016

Mar 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Parks & Recreation Board 6:30 p.m.	3	4	5	6
7	8 City Commission	9	10 Ash Wednesday	11	12	13
14	15	16	17	18	19	20
21	22 City Commission	23	24	25	26	27
28	29	Notes:				

~ March 2016 ~

◀ Feb 2016

Apr 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Parks & Recreation Board 6:30 p.m.	2	3	4	5
6	7	8 Election Day	9	10	11	12
13	14 City Commission	15	16	17	18	19
20	21	22	23	24	25 Good Friday City Offices Closed	26 Holy Saturday
27 Easter	28 City Commission	29	30	31	Notes:	

~ April 2016 ~

◀ Mar 2016

May 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11 City Commission	12 Parks & Recreation Board 6:30 p.m.	13	14	15	16 City Commission Budget Session
17	18	19	20	21	22 Passover Begins (through 4/30)	23
24	25 City Commission	26	27	28	29	30

~ May 2016 ~

◀ Apr 2016

Jun 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Parks & Recreation Board 6:30 p.m.	4	5	6	7
8	9 City Commission	10	11	12	13 City of Birmingham Ice Show Birmingham Ice Arena 7 p.m.	14 DPS Open House 10 a.m. -2 p.m. City of Birmingham Ice Show Birmingham Ice Arena 7 p.m.
15 City of Birmingham Ice Show Birmingham Ice Arena 2 p.m.	16	17	18	19	20	21
22	23 City Commission	24	25	26	27	28
29	30 Memorial Day City Offices Closed	31	Notes:			

~ June 2016 ~

◀ May 2016

Jul 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 River Rouge Clean-Up 9:00 a.m. -12 p.m. Linden Park
5	6 City Commission	7 Parks & Recreation Board 6:30 p.m.	8	9	10	11 Shavuot begins
12 Shavuot	13 Shavuot	14	15	16	17 Battle of the Bands, Shain Park, 7 p.m.	18 City of Birmingham Mom To Mom Sale Birmingham Ice Arena 9:00 a.m. – 12:00 p.m.
19	20 City Commission/Planning Board Workshop	21	22 In The Park Summer Concerts Shain Park, 7 p.m.	23	24	25
26	27 City Commission	28	29 In The Park Summer Concerts Shain Park, 7 p.m.	30	Notes:	

~ July 2016 ~

◀ Jun 2016

Aug 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Independence Day City Offices Closed	5 Eid al-Fitr	6 In The Park Summer Concerts Shain Park, 7 p.m.	7	8	9
10	11 City Commission	12 Parks & Recreation Board 6:30 p.m.	13 In The Park Summer Concerts Shain Park, 7 p.m.	14	15	16 City of Birmingham Mom To Mom Sale Birmingham Ice Arena 9:00 a.m. – 12:00 p.m.
17	18	19	20 In The Park Summer Concerts Shain Park, 7 p.m.	21	22	23
24	25 City Commission	26	27 In The Park Summer Concerts Shain Park, 7 p.m.	28	29	30
31	Notes:					

~ August 2016 ~

◀ Jul 2016

Sep 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Election Day	3 In The Park Summer Concerts Shain Park, 7 p.m.	4	5	6
7	8 City Commission	9 Parks & Recreation Board 6:30 p.m.	10 In The Park Summer Concerts Shain Park, 7 p.m.	11	12	13 City of Birmingham Mom To Mom Sale Birmingham Ice Arena 9:00 a.m. – 12:00 p.m.
14	15	16	17 In The Park Summer Concerts Shain Park, 7 p.m.	18	19	20
21	22 City Commission	23	24 Ice Skating Registration Birmingham Ice Arena 6:00 p.m. -8:00 p.m.	25	26	27 Ice Skating Registration Birmingham Ice Arena 9:00 a.m. -11:00 a.m.
28	29	30	31	Notes:		

~ September 2016 ~

◀ Aug 2016

Oct 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Labor Day City Offices Closed	6	7	8	9	10
11 Eid al-Adha	12 City Commission	13 Parks & Recreation Board 6:30 p.m.	14	15	16	17
18	19 City Commission/Planning Board Workshop	20	21	22	23	24
25	26 City Commission	27	28	29	30	Notes:

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 Rosh Hashanah begins	3 Rosh Hashanah	4 Rosh Hashanah	5 Parks & Recreation Board 6:30 p.m.	6	7	8
9	10 Ashura begins City Commission	11 Yom Kippur begins Ashura	12 Yom Kippur	13	14	15
16 Sukkot begins	17 Sukkot	18 Sukkot	19 Sukkot	20 Sukkot	21 Sukkot	22 Sukkot
23 Sh'mini Atzeret begins	24 Simchat Torah begins Sh'mini Atzeret	25 Simchat Torah	26	27 City Commission	28	29
30	31	Notes:				

~ November 2016 ~

◀ Oct 2016

Dec 2016 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Parks & Recreation Board 6:30 p.m.	2	3	4	5
6	7	8 Election Day	9	10	11	12
13	14 City Commission	15	16	17	18	19
20	21 City Commission	22	23	24 Thanksgiving Day City Offices Closed	25 City Offices Closed	26
27	28	29	30	Notes:		

~ December 2016 ~

◀ Nov 2016

Jan 2017 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 City Commission	6 Parks & Recreation Board 6:30 p.m.	7	8	9	10
11	12 City Commission	13	14	15	16	17
18	19	20	21	22	23 City Offices Closed	24 Christmas Eve Hanukkah begins (through 1/1)
25 Christmas	26 Kwanzaa begins (through 1/1) City Offices Closed	27	28	29	30 City Offices Closed	31 New Years Eve

January 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 New Year's Day	2 City Offices Closed	3	4	5	6	7
8	9	10 Parks & Recreation Board, 6:30 p.m.	11	12	13	14
15	16 Martin Luther King Jr.	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED SEPTEMBER 2015

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
<u>REVENUES</u>								
FOOD & BEVERAGE SALE	4,613	33,617	5,965	46,248	10,578	79,864	10,667	71,992
MERCHANDISE SALES	932	7,531	1,496	14,952	2,429	22,482	2,583	19,960
WEEK DAY GREENS FEES	19,991	178,717	20,737	178,512	40,728	357,229	37,044	315,279
WEEKEND & HOLIDAY GREENS	12,160	81,206	15,545	103,035	27,705	184,241	24,367	194,903
CART RENTALS	569	4,640	496	4,256	1,064	8,896	1,152	8,346
TOURNAMENT ENTRY FEES	588	5,221	1,780	5,129	2,368	10,350	4,825	10,000
CLASSES	-	-	1,405	95,060	1,405	95,060	(65)	90,142
GOLF CART RENTALS	10,970	71,962	12,349	85,495	23,319	157,458	21,462	141,404
BUSINESS MEMBERSHIP	-	4,120	-	6,800	-	10,920	100	10,240
NON-RESIDENT MEMBERSHIPS	150	39,909	150	88,659	300	128,568	(125)	115,970
UNLIMITED GOLF PASS	-	1,000	-	4,050	-	5,050	-	4,600
PACKAGE CLUB PASS	-	145	-	580	-	725	-	580
GOLF HANDICAP FEE	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	2,066	9,199	2,066	9,199	660	12,539
LEASE PAYMENTS	800	7,200	554	6,432	1,354	13,632	1,844	16,487
SUNDRY & MISCELLANEOUS	34	1,151	17	1,354	51	2,505	33	415
CASH OVERAGE/(SHORTAGE)	(14)	40	-	48	(14)	88	23	33
TOTAL REVENUES	50,792	436,459	62,559	649,808	113,352	1,086,267	104,570	1,012,890
<u>EXPENSES</u>								
<u>FINANCE</u>								
ADMINISTRATION COST	1,430	14,220	1,430	14,220	2,860	28,440	3,310	27,122
AUDIT	500	658	500	658	1,000	1,315	470	470
SUB-TOTAL FINANCE	1,930	14,878	1,930	14,878	3,860	29,755	3,780	27,592
<u>MAINTENANCE</u>								
SALARIES & WAGES DIRECT	6,827	57,376	9,897	65,456	16,724	122,832	26,843	83,989
OVERTIME PAY	-	(2,158)	-	(3,157)	-	(5,315)	15	184
LONGEVITY	-	(624)	-	(624)	-	(1,248)	-	-
FICA	519	4,152	754	4,694	1,272	8,847	870	6,301
HOSPITALIZATION	343	2,319	343	2,308	686	4,627	440	6,416
LIFE	14	135	14	134	28	269	33	233
RETIRE CONTRIB HEALTH	38	(996)	38	(1,121)	77	(2,117)	844	9,163
DENTAL/OPTICAL	50	490	50	484	99	974	122	1,022
LT/ST DISABILITY	21	203	21	201	41	404	50	424
WORKER'S COMPENSATION	67	558	98	624	165	1,181	145	1,037

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED SEPTEMBER 2015

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
SICK LEAVE PAYOUT	-	-	-	-	-	-	-	(452)
RETIREMENT EMPLOYER CNTRB	65	(1,160)	65	(1,177)	130	(2,337)	403	588
HRA BENEFIT	-	10	-	10	-	20	-	1,020
RETIREMNT-DEF CONTR EMPLR	109	1,036	109	1,039	217	2,075	200	928
RET HLTH SVGS CONTR EMPLR	52	522	53	515	105	1,036	138	720
OPERATING SUPPLIES	639	22,139	1,605	26,012	2,243	48,151	12,214	57,617
OTHER CONTRACTUAL SERVICE	1,365	6,686	-	4,977	1,365	11,663	460	5,626
TELEPHONE	-	-	-	-	-	-	-	-
ELECTRIC UTILITY	318	1,939	1,555	6,962	1,873	8,901	1,176	8,978
GAS UTILITY	20	1,341	-	128	20	1,469	37	1,918
WATER UTILITY	-	-	-	127	-	127	94	126
TRAINING	-	593	-	593	-	1,187	-	100
PRINTING & PUBLISHING	-	60	-	60	-	119	-	109
EQUIPMENT RENTAL OR LEASE	2,417	14,828	2,417	16,768	4,833	31,596	2,833	27,045
SUB-TOTAL MAINTENANCE	12,863	109,449	17,017	125,012	29,880	234,461	46,917	213,092
<u>CLUBHOUSE</u>								
SALARIES & WAGES DIRECT	7,185	73,227	12,727	97,072	19,912	170,299	4,914	171,729
OVERTIME PAY	-	(782)	637	1,453	637	671	260	1,906
LONGEVITY	-	(256)	-	(256)	-	(513)	-	-
FICA	549	5,520	1,022	7,514	1,571	13,034	1,570	14,442
HOSPITALIZATION	910	7,841	910	7,841	1,820	15,682	121	1,303
LIFE	2	16	2	16	3	32	5	72
RETIRE CONTRIB HEALTH	77	(124)	77	(126)	153	(251)	397	2,863
DENTAL/OPTICAL	4	44	4	44	8	88	17	246
LT/ST DISABILITY	2	18	2	18	3	36	7	99
WORKER'S COMPENSATION	71	696	130	944	201	1,640	241	2,216
SICK TIME PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	74	(941)	74	(976)	149	(1,917)	302	(3,458)
HRA BENEFIT	-	20	-	20	-	40	-	40
RETIREMNT-DEF CONTR EMPLR	-	2	-	2	-	3	-	195
RET HLTH SVGS CONTR EMPLR	1	15	1	14	2	29	12	208
OPERATING SUPPLIES	1,089	9,067	903	8,968	1,992	18,035	1,331	17,554
FOOD & BEVERAGE	999	12,329	1,581	16,721	2,580	29,050	3,011	25,100
BEER AND WINE	1,048	5,575	450	5,878	1,498	11,453	1,102	10,002
MERCHANDISE	990	6,197	796	12,090	1,785	18,287	389	14,297
INSTRUCTORS	-	-	-	-	-	-	-	-
OTHER CONTRACTUAL SERVICE	118	5,371	375	6,122	493	11,493	4,110	18,338

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED SEPTEMBER 2015

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
TELEPHONE	97	861	60	1,008	157	1,869	122	1,186
CONTRACTUAL ALARM	79	552	145	1,108	224	1,660	209	1,865
ELECTRIC UTILITY	587	4,179	-	-	587	4,179	559	3,428
GAS UTILITY	48	1,082	13	113	60	1,195	66	1,684
WATER UTILITY	-	811	-	3,275	-	4,086	652	1,521
PRINTING & PUBLISHING	-	1,128	-	1,629	-	2,756	443	2,753
MARKETING AND ADVERTISING	-	3,236	-	1,900	-	5,135	-	1,815
DEPRECIATION	4,167	37,419	4,750	46,384	8,917	83,803	8,333	79,634
EQUIPMENT RENTAL OR LEASE	712	15,782	90	15,270	802	31,052	182	26,831
LIAB INSURANCE PREMIUMS	339	12,891	339	12,891	678	25,782	2,700	41,724
LIQUOR LICENSE	-	1,253	-	1,253	-	2,505	-	2,505
SUB-TOTAL CLUBHOUSE	19,146	203,027	25,088	248,188	44,234	451,215	31,055	442,098
 TOTAL EXPENSES	<u>33,939</u>	<u>327,353</u>	<u>44,034</u>	<u>388,078</u>	<u>77,973</u>	<u>715,431</u>	<u>81,752</u>	<u>682,782</u>
 NET PROFIT (LOSS)	<u>16,853</u>	<u>109,106</u>	<u>18,525</u>	<u>261,730</u>	<u>35,378</u>	<u>370,836</u>	<u>22,818</u>	<u>330,108</u>
 NET OPERATING PROFIT (LOSS) (EXCLUDING DEPRECIATION)						454,639		409,742

Golf Report As of Oct 31, 2015

Springdale closed on Oct 11th this year and Lincoln Hills will remain open as long as weather permits. Currently, we are up by 3,688 rounds compared to this time last year, or 7%. With Mother Nature being so kind this fall, we are hoping to hit the mark of 54,000 rounds this year. In addition, we had great support for memberships as shown in the chart below. Our Non-Resident and Business memberships were up by 96 memberships, or 12%. Our Resident memberships also increased this year by 357 memberships, or 20%. We are proud to report that we experienced another great season.

History of Rounds - Calendar Years 2012 - 2015

MONTH	2012			2013			2014			2015		
	Lincoln	Springdale	Total	Lincoln	Springdale	Total	Lincoln	Springdale	Total	Lincoln	Springdale	Total
January	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0
March	405	1,572	1,977	0	292	292	0	0	0	0	0	0
April	2,420	2,591	5,011	1,573	2,260	3,833	3,705	652	4,357	3,087	1,713	4,800
May	4,433	4,129	8,562	4,314	3,797	8,111	4,393	3,493	7,886	4,892	4,294	9,186
June	5,206	4,522	9,728	5,774	4,406	10,180	5,330	4,216	9,546	5,556	4,268	9,824
July	4,707	4,651	9,358	5,098	4,286	9,384	5,139	4,636	9,775	5,718	4,557	10,275
August	4,128	4,449	8,577	5,195	4,695	9,890	4,376	4,084	8,460	4,408	4,403	8,811
September	3,145	3,071	6,216	3,019	3,154	6,173	3,074	2,746	5,820	3,411	3,059	6,470
October	796	2,495	3,291	2,795	1,779	4,574	915	2,493	3,408	2,666	908	3,574
November	0	1,104	1,104	576	0	576	33	675	708			0
December	0	412	412	53	0	53	0	124	124			0
TOTALS	25,240	28,996	54,236	28,397	24,669	53,066	26,965	23,119	50,084	29,738	23,202	52,940

2015 Membership Analysis through October 31, 2015

MEMBERSHIPS	YTD 10/31/2015		CY 2014		CY 2013		CY 2012		CY 2011	
	#	%	#	%	#	%	#	%	#	%
Business	109	12.73%	102	13.42%	99	13.20%	101	13.56%	84	14.81%
Non-Resident - Individual	475	55.49%	406	53.42%	401	53.47%	398	53.42%	343	60.49%
Non-Resident - Dual	194	22.66%	175	23.03%	185	24.67%	186	24.97%	111	19.58%
Non-Resident - Family	78	9.11%	77	10.13%	65	8.67%	60	8.05%	29	5.11%
Total	856	100.00%	760	100.00%	750	100.00%	745	100.00%	567	100.00%

RESIDENT MEMBERSHIPS	YTD 10/31/2015		CY 2014		CY 2013		CY 2012		CY 2011	
	#		#		#		#		#	
Resident	2,090		1,733		2,007		1,843		1,244	

2015 and 2014 Revenues Comparison through CY Oct 31, 2015

REVENUES	SALES CY - Oct 2015		SALES CY - Oct 2014		DIFFERENCE
Greens Fee	\$31,254	68.77%	\$28,997	74.11%	\$2,257
Cart Fee	\$11,181	24.60%	\$7,022	17.94%	\$4,160
Food & Beverage	\$1,428	3.14%	\$1,639	4.19%	(\$210)
Beer	\$1,554	3.42%	\$1,425	3.64%	\$128
Wine	\$30	0.07%	\$45	0.12%	(\$15)
Total	\$45,447	100.00%	\$39,128	100.00%	\$6,319



MEMORANDUM

Department of Public Services

DATE: October 30, 2015
TO: Parks and Recreation Board Members
FROM: Lauren Wood, Director of Public Services
SUBJECT: Project Updates

The following items serve as an update on various ongoing park projects with the Department of Public Services.

Poppleton Park

We are working on proposals to proceed with creating an initial concept park site plan necessary to layout all options and alternatives for possible additional parking, alternate entrance and site amenities based on community need. The proposal entails preparing a park site plan which will include review of the existing park layout and uses along with examining the potential for enhancing outdoor space at Poppleton Park.

The scope of work will include the review of opportunities for additional recreational space on site, to include soccer field(s), parking lot enhancements, playground addition, possible change to traffic ingress and egress, etc. It will also involve public meetings for community input.

Trail Improvements

We have hired a consultant, MC Smith Associates to serve as the facilitator with the bridge concept design competition for potential locations along the trail system, based on the Rouge River Corridor Trail Master Plan. They have extensive work experience throughout the State with bridge design and installation. Part of this scope of work will also provide materials and direction for the community design competition. The end result will make available a design to serve as a template for all City bridge sites.

Adams Park

We are in the midst of working on examining a process to move ahead with a proposal for site plan preparation for Adams Park. After such time, our next steps will be to get in touch with Roeper School and the neighborhood groups with regard to Adams Park. We will continue to provide updates as this progresses.

Projects Concluded and Underway

A few projects have concluded over the past few months which include the lawn repairs at Crestview Park and dredging at Quarton Lake. An upcoming project we have been working on will be invasive species removals at Quarton Lake Park and Historical Museum. This work will make way for use of the grant the City received in the amount of \$4,000 from the DNR for the replenishment of native species along the western edge of Quarton Lake.