



Parks and Recreation Board Agenda

Department of Public Services

851 South Eton-Conference Room

Tuesday, March 7, 2017

6:30 PM

I. Call to order

II. Welcome Student Representatives: Ben Gould, Groves Student

Joey Kummer, Seaholm Student

III. Approval of the minutes of : Tuesday, February 7, 2017 (*regular meeting*)

IV. Agenda Items-Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.

1. Trail Connection Location – Lower Baldwin

V. Communications/Discussion Items

1. 2017 Student Appointments For The Parks and Recreation Board
2. City of Birmingham Parks and Recreation Board Roster
3. Invasive Species Removal Update
4. Media Release For the Naming Contest of the Free Little Library at Barnum Park
5. Communication Received From Phyllis Clark regarding Donation from Marshall Lasser-Basalt Stones Installation at Quarton Lake
6. The City Commission Budget Session will be held on Saturday, April 22nd
7. Upcoming Department Events:
 - a) DPS Open House-Saturday, May 13, 2017 (10am-2pm)
 - b) 2017 Rouge River Day Clean-Up-Saturday, May 20, 2017 (9am-12pm)
 - c) City of Birmingham Ice Show
Friday, May 19th (7:00 pm), Saturday, May 20th (7:00 pm)
Sunday, May 21st (2:00 pm)

VI. Unfinished Business

VII. New Business

VIII. Open To The Public for Items Not On the Agenda

IX. Next Regular Meeting – Tuesday, April 11, 2017(DPS)

X. Adjournment

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.

Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009

PARKS & RECREATION BOARD MISSION STATEMENT

We the Parks & Recreation Board of Birmingham will help other organizations and agencies to plan and share family activities in helping to prevent the desires and need to use alcohol, drugs, and tobacco by providing recreational programs for all ages, and to encourage recreational life styles.

PARKS AND RECREATION BOARD MEETING MINUTES
February 7, 2017

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Ross Kaplan, Therese Longe, Ryan Ross and Bill Wiebrecht

MEMBERS ABSENT: John Meehan, Art Stevens and Lilly Stotland

ADMINISTRATION: Lauren A. Wood, Director of Public Services
Carrie A. Laird, Parks and Recreation Manager
Jacky Brito, Golf Operation Clubhouse Manager
Connie J. Folk, Recreation Coordinator

GUESTS: Cindy Rose

It was moved by Bill Wiebrecht, seconded by Ryan Ross that the minutes of the January 10, 2017 regular meeting be approved.

Yeas – 4 Ross Kaplan, Therese Longe, Ryan Ross and Bill Wiebrecht

Nays – 0

Absent-3 John Meehan, Art Stevens and Lilly Stotland

AGENDA ITEM #1 – Golf Report – 2016 Review-2017 Prospectus

Jacky Brito reviewed the 2016 Golf Report that included a 10 year review of annual rounds, revenue and expenditure comparisons, the Junior Golf Program, a five-year financial projection and a forecast for the 2017 season. Jacky also reviewed the upcoming 2017 marketing strategies.

Bill Wiebrecht suggested having apparel catalogues available for special orders.

Bill suggested offering for a special membership for property owners that surround Springdale Golf Course since Springdale has additional capacity for memberships.

Jacky stated that six (6) additional golf carts have been purchased for Lincoln Hills Golf Course.

It was moved by Bill Wiebrecht, seconded by Ross Kaplan to receive and accept the Annual Golf Report.

Yeas – 4 Ross Kaplan, Therese Longe, Ryan Ross and Bill Wiebrecht

Nays – 0

Absent-3 John Meehan, Art Stevens and Lilly Stotland

AGENDA ITEM #2-Little Free Library Naming Contest Rules

Carrie stated that an official contest rules and entry form for the Little Free Library Naming Contest Rules has been established for review by the Parks and Recreation Board.

Carrie stated that the contest is open to all grades.

It was moved by Bill Wiebrecht, seconded by Ross Kaplan to accept the Little Free Library Naming Contest procedure and form.

Yeas – 4 Ross Kaplan, Therese Longe, Ryan Ross and Bill Wiebrecht

Nays – 0

Absent-3 John Meehan, Art Stevens and Lilly Stotland

AGENDA ITEM #3-Fee Increases For Fields and Parks

Connie stated to the Parks and Recreation Board that fees that in December 2005, the Parks and Recreation Board approved and implemented a procedure to charge for the use of the parks and fields by organizations.

Connie stated that the Birmingham based organizations would go from \$100/per field permit/open space to \$200 and that Non-Birmingham organizations would go from \$350/per field permit/open space to \$450.

It was moved by Bill Wiebrecht, seconded by Ross Kaplan to approve the department's recommendation to increase the rental of parks and fields for organizations that utilizes the City of Birmingham parks and fields for their sporting activities that would go into effect beginning Spring, 2017.

Yeas – 4 Ross Kaplan, Therese Longe, Ryan Ross and Bill Wiebrecht

Nays – 0

Absent-3 John Meehan, Art Stevens and Lilly Stotland

COMMUNICATIONS/DISCUSSION ITEMS #1-City of Birmingham Parks and Recreation Board Roster

Connie provided the Parks and Recreation Board an updated City of Birmingham Parks and Recreation Board Roster.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #2- City of Birmingham Parks and Recreation Board Sub-Committees

Connie provided the Parks and Recreation Board an updated City of Birmingham Parks and Recreation Board Sub-Committee Listing

Bill Wiebrecht asked to be removed from the NEXT Sub-Committee listing as a Parks and Recreation Board representative.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #3- Parks and Recreation Master Timeline
Connie provided the Parks and Recreation Master Timeline to the Parks and Recreation Board meeting.

Lauren stated that RFP will be reviewed by the Parks and Recreation Master Plan Sub-Committee.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #4-Communication Received From Anne Bray regarding Donation Proposal from Marshall Lasser-Basalt Stones Installations at Quarton Lake
Connie provided to the Parks and Recreation Board an email received from Anne Bray on the donation proposal from Marshall Lasser.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #5-Quarton Lake Lily Pad Treatment Permit
(*verbal*)

Lauren stated that the department is moving forward on securing a permit to treat the lily pads at Quarton Lake.

No Action was taken by the Parks and Recreation Board

UNFINISHED BUSINESS:

NEW BUSINESS:

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

Therese stated that the next meeting will be held on Tuesday, March 7, 2017 at 6:30 pm at DPS.

The meeting adjourned at 7:20 pm
Connie J. Folk, Recreation Coordinator

Parks and Recreation Board Meeting 2/7/2017



MEMORANDUM

Department of Public Services

DATE: February 27, 2017

TO: Parks and Recreation Board Members

FROM: Lauren A. Wood, Director of Public Services

SUBJECT: Trail Connection Location – Lower Baldwin

In follow-up to the original report from the July 12, 2016 Parks and Recreation Board meeting on porous pave trail connection in Lower Baldwin, we provide the various attachments for background purposes.

The Community Development Department has been reviewing crosswalk options including trail connectivity for W. Maple Road at this designated location and in turn evaluated possible alternatives for trail connections. The enclosed report dated February 11, 2017 provides the latest information based on recent review of this issue. It has been requested the Parks and Recreation Board review this material to determine a final best location for the trail connection for this site. Below is listed the conclusion and recommendation from the Planning Department.

Based on a review of all available pedestrian crossing options for W. Maple, the Planning Department recommends an at-grade crossing, which would also allow trail connections to be made from the Quarton Lake Trail north of W. Maple to the Linden Park Trail south of W. Maple. Not only is the at-grade crossing the most economical choice, both initially and long-term, it is also the one most likely to be used by the public. (Pedestrians would prefer to have an option that requires the least steps and effort possible when making a crossing between two points.) The Parks Board should determine the preferred alignment of trail connections from the public sidewalk to the trail networks, both north and south of W. Maple.

SUGGESTED RESOLUTION:

To endorse and support the Planning Department recommendation for an at-grade pedestrian crossing on W. Maple Road just west of Baldwin Road. Further, to support pursuing the trail connection south of Maple Road from the sidewalk to the bridge at Lower Baldwin modifying the original July 12, 2016 staff proposal to a westerly connection.



MEMORANDUM

Department of Public Services

DATE: July 5, 2016

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager

SUBJECT: Trail Improvement Project

In 2013, the Department of Public Services completed an improvement project to a section of the chip trail along the Rouge River. The section of trail was located between Booth Park and Willits Street and continually washed away when the river flooded. Approximately 120 feet x 7 feet of woodchip trail was replaced with "Porous Pave". See attached pictures A, B, C and D. This product has proven to work well in this setting and we would like to continue to use it in appropriate applications.

The targeted area for this application of Porous Pave is located at Lower Baldwin Park, the South side of Maple Rd, across from Baldwin Street. Currently, there is no connection to the Linden Park/Maple trail system at this point. There is only a large grass area between the bridge to the trail to Linden Park and the sidewalk along Maple Road. This area is highlighted in the Trail Master Plan as a potential connectivity improvement. See attached pictures E, F, & G. This new addition to the trail system will be approximately 200 feet x 5 feet, the same width as the sidewalk in the park, and will connect at the point where the sidewalk comes in from Maple Road across from Baldwin and run up to the bridge to the trail. A small part of this project will also include an area on the other side of the bridge that continually washes out.

We chose Porous Pave for this project because we have been completely satisfied with it in the test section of trail between Booth Park and Willits Street. Additionally, we are again installing this in a flood plain adjacent to the river. A benefit of this product is that there is no permit required through the MDEQ. Other notable features about the product are as follows:

- Porous Pave is poured like concrete but made out of recycled tires mixed with a stone type of substance that allows water to flow through it, not off of it. It comes in a wide variety of colors including close to the same color as the chip trail. The material is not as smooth as asphalt, skateboarders do not like it.
- Highly permeable-allows large amounts of rainwater to pass through into the ground while providing a hard surface
- Flexible- 50% rubber content allows Porous Pave to remain flexible which eliminates cracking, especially in freezing climate freeze/thaw
- Durable- can be used in parking lots and driveways. Strong enough to drive on when installed 2" thick.
- Comes in a variety of colors. "Cypress" is the selected color, a close match to the existing chip trail. See Picture H.

Michigan State University uses Porous Pave for some of their pathways. See attached Pictures I, J. Grand Rapids, South Haven (Picture K), and Royal Oak have also used this product in a variety of applications.

Porous Pave requires that a certified contractor prepare the site and install the product. X Tier Inc. is a certified installer of Porous Pave and is the only qualified contractor for installation of this product in the Southeast Michigan area. Therefore, I am recommending that X Tier Inc. complete this project as a sole source vendor and further that the normal bidding requirements are waived. The work involves excavation and base prep for the new Porous Pave walkway, trucking of material to the City DPS yard, installation of compacted stone base and Geo-mesh underlayment, installation of the new Porous Pave walkway, and complete lawn restoration with topsoil and seed for a total project cost not to exceed \$25,000. The money has been budgeted in Parks – Other Contractual Services account # 101-751.000-811.0000.

SUGGESTED RESOLUTION:

To approve the Department of Public Services recommendation to purchase and install Porous Pave by X Tier Inc. that will improve connectivity to the Rouge River trail system and to forward to the City Commission for approval in the amount not to exceed \$25,000. Further, to waive the normal bidding requirements due to X Tier Inc. being the sole source installer of this product. Funds are available for this project from the Parks – Other Contractual Services account # 101-751.000-811.0000.

Booth Park Trail Before



A



B

Booth Park Trail After



C



D

Proposed Location for Porous Pave



E



F

Linden Trail



G



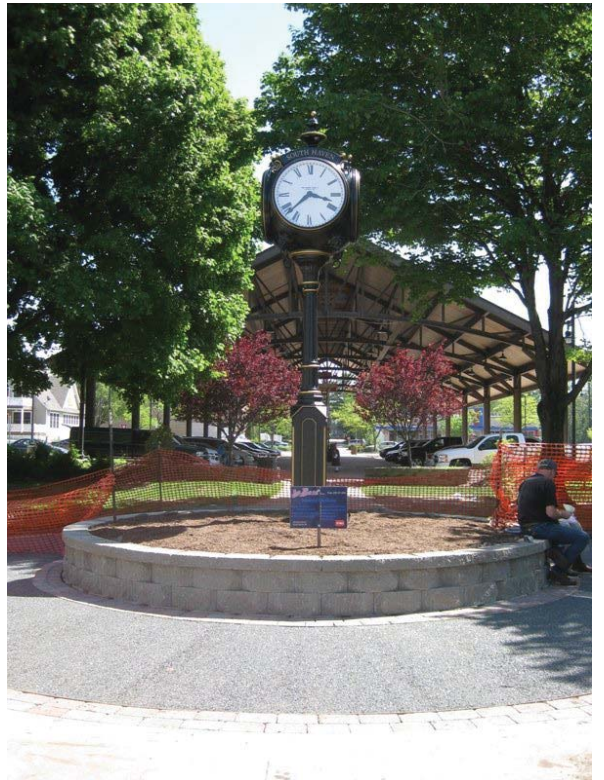
H



I



J



K

PARKS AND RECREATION BOARD MEETING MINUTES

July 12, 2016

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Lilly Stotland and Bill Wiebrecht

STUDENT REPRESENTATIVES PRESENT: Nichole McMaster

ADMINISTRATION: Lauren A. Wood, Director of Public Services
Carrie A. Laird, Parks and Recreation Manager and Jacky Brito, Golf Course Manager

GUESTS: Cindy Rose

It was moved by Bill Wiebrecht, seconded by Art Stevens that the minutes of the June 7, 2016 regular meeting be approved as submitted.

Yeas – 7 Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Lilly Stotland and Bill Wiebrecht

Nays – 0

AGENDA ITEM #1-Porous Pave Project For Lower Baldwin

Carrie stated that the department would like to extend the Rouge River corridor trail that runs from Linden Park towards Maple Road. Currently the trail stops at the bridge. The porous pave would extend from the bridge to Maple Road.

Carrie stated that the department chose porous pave versus woodchips because of the success that the department has had when installed in portions of the Rouge River Trail where a washout had occurred. Porous pave has held up great. Carrie stated that the proposed area does not have a washout issue but the material is ~~ADA assessable~~ **ADA accessible** and is easy to navigate.

Lilly asked if the porous pave is environmentally safe.

Carrie stated that porous pave is good for the environment because it allows for the water to flow through so there is no drainage that would be needed and the porous pave is considered a green product. The porous pave stays in place and can't be torn away.

Lilly asked if there were any other materials considered that would have been a better natural origin that would provide the run-off protection.

Carrie stated that the department looked at using woodchips or crushed limestone but because of maintenance reasons porous pave was chosen. Porous pave does not washout, there is no weed spraying and no reapplying of woodchips.

Bill stated that this project is way over due and is a good solution for the proposed area.

It was moved by Bill Wiebrecht, seconded by Art Stevens to approve the Department of Public Services recommendation to purchase and install Porous Pave by X Tier Inc. that will improve connectivity to the Rouge River trail system and to forward to the City Commission for approval in the amount not to exceed \$25,000. X Tier Inc. being the sole source installer of this product.

Yeas – 7 Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Lilly Stotland and Bill Wiebrecht

Nays – 0

COMMUNICATION/DISCUSSION ITEM #1- Birmingham Ice Arena Summer Rental Update

Carrie reported an updated on the summer rentals at the Birmingham Ice Sports Arena

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #2 – Project Updates

Lauren provided brief summaries on DPS project updates.

Therese stated that the Poppleton Sub-Committee walked Poppleton Park and discussed the possible placement of the portable toilet with permanent fencing around it.

Therese stated that there was discussion on the possible future handicap parking near the playground.

Therese stated that there was discussion on possibly adding 40 parking spaces along Woodward and that MDOT is not opposed to the idea and that with the added parking it would not be related to any streets nor would there be access to the neighborhood. Therese stated that the parking would be a pull in pull out such as what is along Woodward.

Therese stated that Carrie will be getting information on proposed playground for Poppleton Park.

Therese stated that there was discussion on the drainage issues at Poppleton Park.

Therese stated that the Poppleton Park project would be completed in stages once there is an approved plan.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #3 – Free Press Article dated 6/16/2016

Lauren provided a Free Press Article to the Parks and Recreation Board regarding the dog attack in Birmingham.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #4 – Golf Course Report

Jacky provided the Parks and Recreation Board the current golf course report.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #5a – In The Park Concerts

Lauren provided the 2016 In The Park Concert Series Schedule.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #5b – Mom To Mom Sale-Saturday, July 16th

Lauren provided the 2016 Mom To Mom Schedule.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #5c – Swing Along Golf Tournament & Luau-Lincoln Hills Golf

Jacky stated that the event was cancelled but she is planning an end of a year member event.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #5d – Email received to donate a garden to the City of Birmingham

Lauren provided the Parks and Recreation Board an email from Mr. Lasser on donations for designing and building of Koi ponds and boulder gardens.

Therese stated that a previous meetings residents from the Linden Park neighborhood was against the Koi ponds and boulder gardens.

Therese stated that Mr. Lasser has been told the proper channels that he needs to go through to proceed with such a project.

Therese stated that Mr. Lasser may participate in the future Parks and Recreation Park Master Plan process.

No action was required by the board.

UNFINISHED BUSINESS:

Carrie stated that the Little Library will be installed very soon at Barnum Park.

NEW BUSINESS:

Ross Kaplan stated that in September it will be 10 years since the Community built of Booth Park.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

Therese stated that the next meeting will be held on August 9, 2016 at 6:30 pm at DPS

The meeting adjourned at 7:20 p.m.

Connie J. Folk, Recreation Coordinator

PARKS AND RECREATION BOARD MEETING MINUTES

August 9, 2016

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Lilly Stotland and Bill Wiebrecht

STUDENT REPRESENTATIVES ABSENT: Nichole McMaster

ADMINISTRATION: Lauren A. Wood, Director of Public Services,
Carrie A. Laird, Parks and Recreation Manager and
Connie J. Folk, Recreation Coordinator

PRESENTERS: Michael J. Dul, Michael J. Dul & Associates, Inc.,
Matthew Clark, Michael J. Dul & Associates, Inc.,

GUESTS: Anne Bray, Pam Graham, D. Espree, Andrea Green, David Green, Geri Rinschler,

Gordon Rinschler, Cindy Rose, Tina Norton and
Brian Wilmers, Roeper School Representative

It was moved by Art Stevens, seconded by Bill Wiebrecht that the minutes of the July 12, 2016 regular meeting be approved as corrected.

Yeas – 7 Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Lilly Stotland and Bill Wiebrecht

Nays – 0

AGENDA ITEM #1-2nd Adams Park Concept Site Plan Public Workshop

Therese Longe stated that this is a feedback session on the Adams Park Concept Site Plan. Therese stated that this is a follow up from the Public Workshop that was originally held in May.

Therese stated the Parks and Recreation Board and the public will see the plan that has been developed and will be available to provide feedback to the consultants.

Lauren Wood stated that the Adams Park Concept Plan came before the Parks and Recreation Board at the Public Workshop on May 3, 2016. Lauren stated that the department met with neighborhood associations that surround Adams Park and representatives from Roeper School.

Michael Dul spoke to the surrounding neighborhood and Roeper representatives regarding Adams Park. Michael stated that there is a drainage problem that needs to be addressed and that some of the elements stated in the Adams Park Concept Plan are used by Roeper School.

Michael stated that Adams Park will have a lot of open space for a variety of activity, a play area, basketball court, an asphalt strip used for long jumping in the sand, an area for discus and shot-put.

Michael stated that the Adams Park Concept Plan shows many trees around the park, entry points to the park and a garden seating area.

Lilly Stotland asked that when the playground equipment is selected that the playground be accessible for a variety of ages and disabilities.

Bill Wiebrecht stated that inside the entry areas the placement of the benches are located in areas that allows for the parents to watch the children playing in the park. Bill stated that the bench locations are being considered for Adams Park should be incorporated in all City of Birmingham parks when installing benches.

Therese read an email received from Julie Sutherland that lives in the South Poppleton area since 2002 and has been anxiously awaiting action to refresh the park. Therese stated that Julie was unable to attend the meeting but that Julie fully supports the neighbors that will be presented at the meeting, to move forward with the plans for Adams Park as a low intensity neighborhood park. Therese stated that Julie is most urgent in the need of regrading of the land and is the first step in a longer term plan to renew Adams Park.

Cindy asked about the fencing surrounding Adams Park.

Michael Dul stated that the fencing will remain to keep the users of Adams Park safely in the park without the users traveling into the streets.

Cindy stated that the biggest draw at Barnum Park is the sandbox.

Gordon Rinschler stated that the elements of the Adams Park is all right and is supportive of the low intensity park and would recommend for the plan to be moved forward.

Anne Bray asked about drainage swales shown in the plan. Michael stated that the park is sloped for the water to move towards the drainage swales.

Pam Graham asked about drainage and what percentage would it be sloped. Pam stated that installing an attractive fence around the perimeter and having open space available is also an important feature.

Pam stated that the play areas and sitting areas should be attractive for all ages including seniors and adults.

Geri Rinschler stated having an adult swing for senior citizens would be a nice feature to the Adams Park Plan.

Art Stevens asked if Roeper is contributing to the Adams Park Plan?

Brian Wilmers stated that he has shown the Adams Park Plan to Roeper School and the elements that are shown along the north boarder that would allow the track and field activities to continue. Brian stated that Roeper would very much be interested in participating financially in that part of the Adams Park Plan as it relates to the track and field activity.

Brian stated that the shot-put does not need to be crushed stone.

Tina Norton stated that having an ornamental fence would be lovely. Tina having a six foot fence along Adams Road would be recommended.

Andrea Green stated she is excited about the Adams Park Plan but is concerned about the drainage on Ridgedale. Andrea stated as your heading towards Adams on Ridgedale it is a giant piece of ice. Andrea stated having Adams Park as an open space area is more viable.

Therese stated that the Adams Park Plan is a very approachable and doable plan and that the Adams Park Plan will be an asset to the City of Birmingham as an urban park.

Lauren stated that if the Parks and Recreation Board is comfortable with the conceptual Adams Park Plan and it was intended to be a Master Plan that is a concept site plan and the public comments will be added as the project moves forward.

Lauren stated that next step would be construction drawings for bidding. Lauren stated that for the 2016-2017 budget monies were allocated for construction drawings and planning for Adams Park. Lauren stated that the project may be able to be bided ~~bid~~ out later in the 2016-2017 fiscal year, which would be Spring, 2017 for a Fall start of phase one.

Matthew Clark stated that the drainage could take place with proper planning on regrading of Adams Park so that the rest of the plan will work with the new catch basins that are installed.

It was moved by John Meehan, seconded by Art Stevens to support and acknowledge the Adams Park Project Concept Plan dated August 9, 2016 as presented and that the Adams Park Project Concept Plan dated August 9, 2016 was endorsed by the neighborhood associations and Roeper School and forward to the City Commission for their consideration.

Yeas – 7 Ross Kaplan, Therese Longe, John Meehan, Ryan Ross, Art Stevens, Lilly Stotland and Bill Wiebrecht

Nays – 0

AGENDA ITEM #2-Birmingham Brand Development Committee (BBDC)

Lauren stated the City Commission approved the creation of an Ad Hoc BBDC, and instructed a member of the Parks and Recreation Board be appointed.

Lilly Stotland volunteered to serve on the BBDC.

COMMUNICATION/DISCUSSION ITEM #1- Keep America Beautiful/Dr. Pepper Snapple Recycling Grant Award

Lauren was awarded a grant for eight (8) new recycling bids which will be placed at Kenning Park, Pembroke Park, St. James Park, Barnum Park and Poppleton Park.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #2 – Parks Rules and Regulations Approved at the City Commission Meeting -7/25/2016

Lauren provided the approved Parks Rules and Regulations that was approved at the July 25, 2016 City Commission Meeting.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #3 – Porous Pave Update

Lauren stated that the item was pulled from the City Commission and was not approved. Lauren stated there was discussion on material being used and it was stated that the material being considered should be consistent with material being used at other locations in the City of Birmingham.

~~Theresa~~ **Therese** stated that the City Commission asked that the item be referred back to the Parks and Recreation Board and for the Parks and Recreation Board to look at other options for the area.

~~Theresa~~ **Therese** stated that more information needs to be provided to the City Commission on the Parks and Recreation Board with due diligence on picking the porous pave for this particular area and how it relates on future projects as it relates to the Rouge River Trail system.

~~Theresa~~ **Therese** stated that a more detailed memorandum stating the issues of limestone and chips being used in pathways and pros on using porous pave in proposed projects by the department.

COMMUNICATION/DISCUSSION ITEM #4a – Golf Course Financials

Lauren provided the Parks and Recreation Board the golf course financials.

No action was required by the board.

COMMUNICATION/DISCUSSION ITEM #4b – Golf Course Report

Lauren provided the Parks and Recreation Board the golf course report.

No action was required by the board.

UNFINISHED BUSINESS:

Carrie stated that the Little Library has been installed at Barnum Park and that the City of Birmingham is registered with the Little Library and has received the charter plaque. Carrie stated in the Fall there will be a naming contest for the Little Library at Barnum Park.

NEW BUSINESS:

Anne stated that along the railroad track that travels through the City of Birmingham, ITC removed vegetation. Because of the removal of the vegetation Canadian thistle has grown

Carrie stated a contractor will be cutting the seed heads, treat the area before the seeds take root at the Buckingham site. Carrie stated she will be contacting a representative from ITC to discuss the area.

Cindy stated she would like the City of Birmingham for the wonderful job that has been done at Barnum Park.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

Therese stated that the next meeting will be held on September 13, 2016 at 6:30 pm at DPS

The meeting adjourned at 7:27 p.m.
Connie J. Folk, Recreation Coordinator



MEMORANDUM

Community Development

Date: February 11, 2017

To: Joe Valentine, City Manager

From: Lauren Chapman, Assistant Planner

Subject: Trail Connection- North and South of W. Maple

The Planning Department was asked to look into options to connect the Quarton Lake Trail (north of Maple) and the Linden Park Trail (south of Maple) across W Maple Road. Such a connection would increase access and safety for trail users. It would also be a step forward in the implementation of several of the City's master planning documents.

Connecting parks to residential areas and connecting the City to other communities through pedestrian passageways is of primary importance, as is making other community resources accessible to people. The Birmingham 2016 Plan identifies the development of a green corridor along the Rouge River as a high priority project. The 2016 Plan recognizes the value that the publicly owned corridor provides and the opportunity to connect neighborhoods to one another, with parks, and the downtown. Making the corridor accessible will also provide access to natural areas and recreational activities. During the development of the City's Recreation Master Plan in 2000 and again in 2006, there was a strong public desire for continuous, accessible and safe pathways throughout the City. A map of the City's existing trail system is attached.

The Multi-Modal Transportation Plan (MMTP) was adopted by the City in 2013. The purpose of the plan is to have a long-range strategy to improve and expand opportunities for pedestrians, cyclists and transit users. It is a response to the growing demand for alternative forms of travel and the need to improve the safety of those who choose to walk, bicycle, or take transit. The Plan recommends enhanced pedestrian crossings on W. Maple Road.

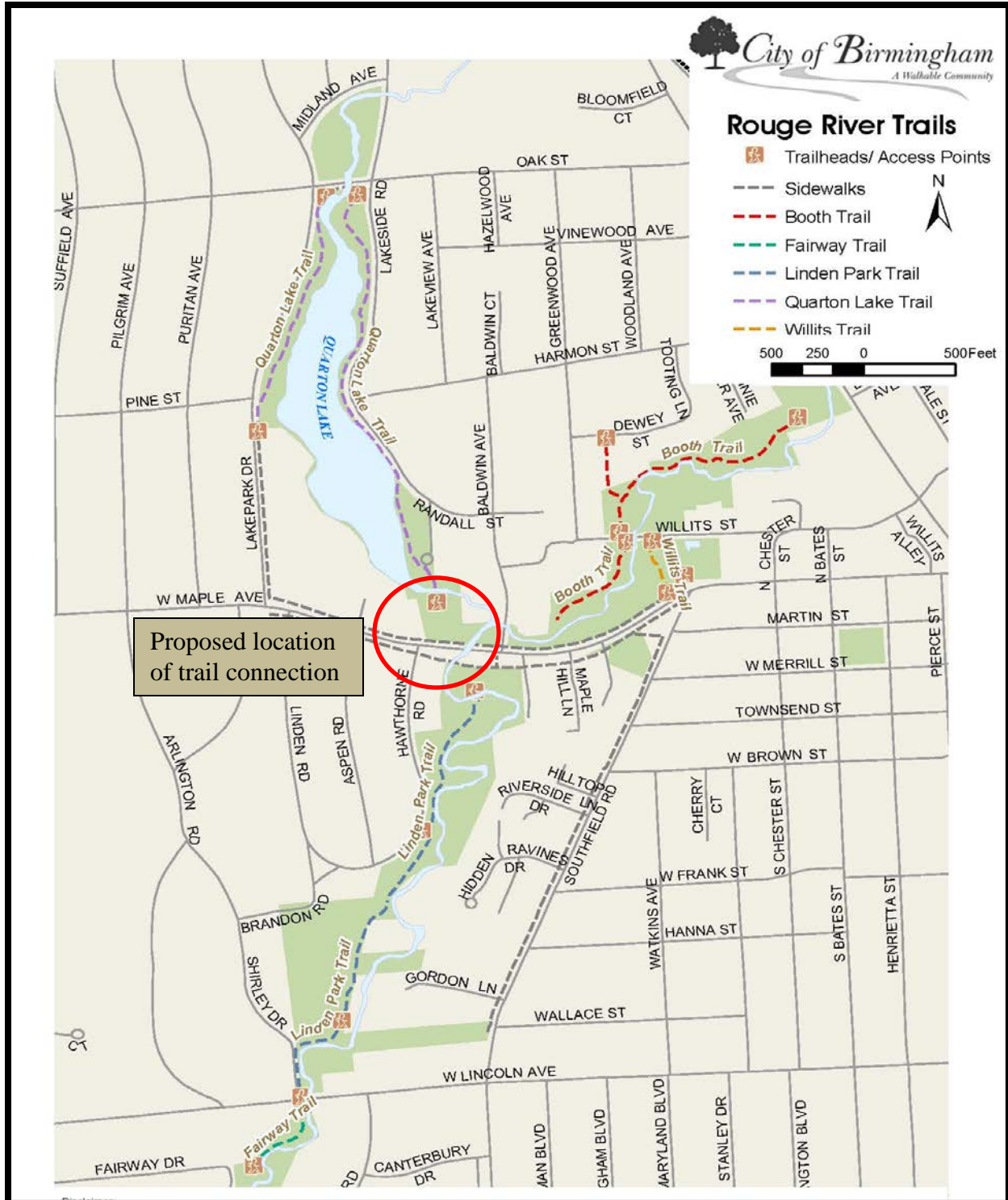
In accordance with the MMTP, W. Maple was recently restriped from 4 lanes to 3. This has made it easier for pedestrian crossings, but it still presents a challenge. In order to connect to the Quarton Lake Trail from the Linden Park Trail, pedestrians currently have to cross the road in segments and often find themselves stranded in the center turn lane of the road waiting for traffic to clear. Installing a pedestrian bridge, boardwalk, or tunnel would eliminate pedestrian and vehicular conflict by allowing pedestrians to cross independent of the traffic on the street. A mid-block crossing island has also been

proposed. Once across W. Maple, there is no connection from the public sidewalk to the trail south of W. Maple near the river.

Accordingly, the Parks and Recreation Board have been exploring improving the Linden Park Trail. The board would like to better connect the trail to the existing sidewalk on the south side of W. Maple Road.



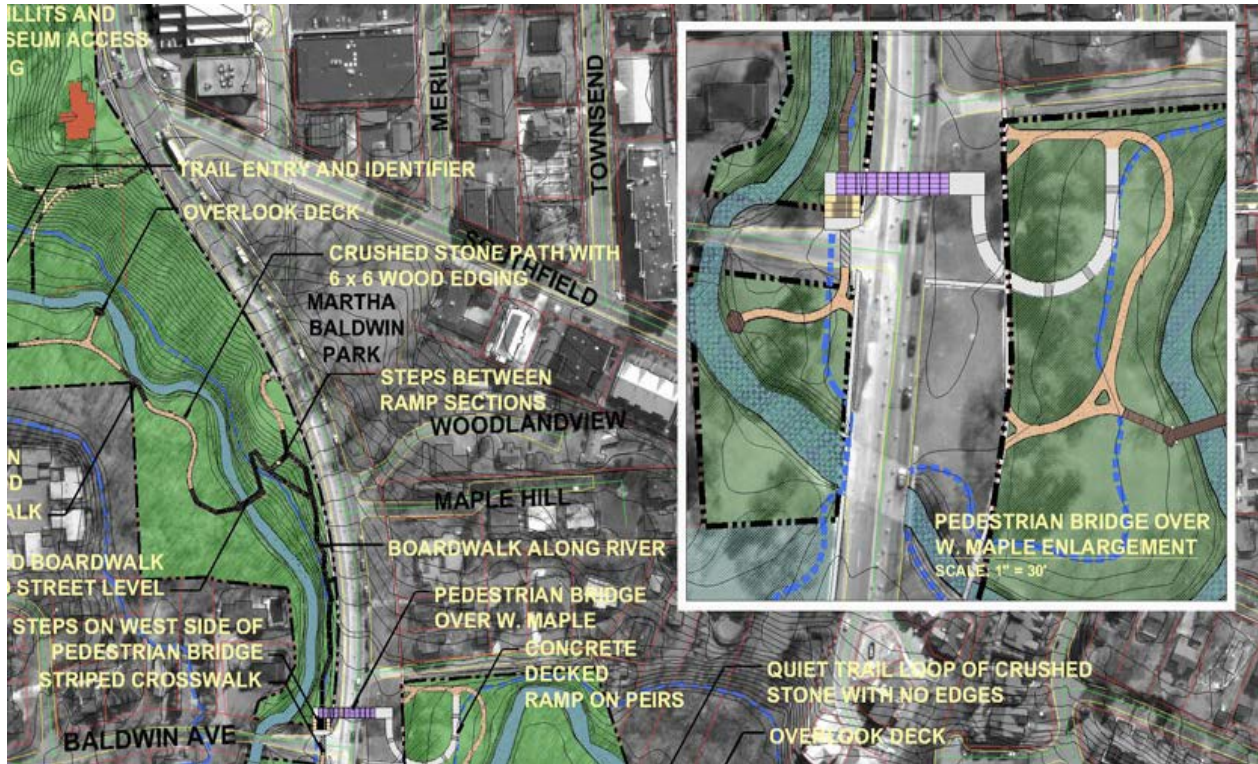
The purple lines represent two routes that the board is considering for the connection once pedestrians are across W. Maple.



TRAIL CONNECTION OPTIONS: PEDESTRIAN BRIDGE OVER W. MAPLE

A pedestrian bridge over W. Maple would connect the Quarton Lake Trail north of Maple and the Linden Park Trail to the south. A pedestrian bridge was initially proposed by MC Smith Associates and Architectural Group in the Rouge River Trail Corridor Master

Plan in 2006. The proposed ramp had a concrete decked ramp on piers on the south side of Maple leading up to the pedestrian bridge and steps on the north side of it leading to a striped crosswalk across Baldwin Road. The initial estimated cost for the bridge was \$260,000 in 2005. The bridge as it was originally proposed was not handicap accessible. Below is an image of the proposed location for the bridge.



The City has asked Fleis and Vandenbrink (F & V), the City's transportation consultants, to provide updated ADA compliant options. The options that they provided are presented below.



The preferred alignment is roughly perpendicular to the road, as shown in Options 1 and 4. Option 1 requires a second pedestrian bridge over the river. The new bridge over the river would be parallel to the existing one but almost 16 feet above it. Options 2 and 3 skew the crossing and take advantage of the fact that the City owns the park properties to the northwest and southeast of the vehicular bridge. This results in a longer bridge span, but still within the normal range of prefabricated bridge lengths. One drawback is that sections of the bridge would span over part of the vehicular bridge, so someday when the bridge needs significant work, the pedestrian bridge will have to be temporarily removed to provide access. Option 4 would have the shortest bridge length and be the preferred alignment.

F & V is estimating that, regardless of the option that is selected, the project will cost at least \$1,000,000. There would need to be a 14-foot vertical clearance for the road below plus the height of the superstructure requires a 16-foot grade transition on both ends. Making the structure accessible would mean that an approach transition length of 320 feet would be needed on both sides. The structure could have a higher grade and still be somewhat accessible by providing landings every 30 feet. This would reduce the needed approach transition length to approximately 230 feet. Switchbacks and/or spirals could be used to compact the approaches into the available space. In

order to make the structure even more compact; stairs could be built at either end. That requires approximately 30-50 feet and is much more compact. The structure would no longer be accessible if stairs were used. Most new bridges do not have stair only approaches due to the focus on accessibility. Below are examples of bridges with both spiral and stair approaches.



PEDESTRIAN BOARDWALK UNDER EXISTING VEHICULAR BRIDGE

There is not enough clearance for a pedestrian to be able to walk underneath the bridge at-grade alongside the river. In addition, there is no available space outside of that used for the river itself to install the boardwalk. Construction of a walkway that reduced the available capacity for river flows would not be wise, nor would it be approved by the Michigan Department of Environmental Quality, due to the negative impact it would have on the upstream floodplain.

PEDESTRIAN TUNNEL UNDER W. MAPLE ROAD

The potential drawbacks of a tunnel are not as numerous as those of a bridge, but are still significant. To transition approximately 10 feet of grade below the road, a minimum

of about 200 feet of sidewalk length is needed. The tunnel option will be similar to bridge option 4. Switchbacks (either squared or curved) will be needed to fit the approaches in the available space, but less length would be needed than the bridge option 4. Below is a proposed tunnel concept.



Depending on how decorative the approaches are, the project could cost \$500,000 or more. It is recommended that a high point in the culvert would be placed at the centerline of W. Maple Road and slope down to the north and south to take advantage of the crown of the road. The tunnel could be installed just west of Baldwin.

The tunnel could be drained by gravity, with backflow prevention, or a sump pump system. If a gravity solution is used, the tunnel would be subject to flooding several times a year during high flows. The water in the tunnel would drain as the river level came down. If pumps are used, the water level might be able to be kept down. Backflow prevention can be done with either with a check valve as part of a floor drain system or a duck bill type on the end of the pipe. During heavy rain events, the level of the water could be about three feet above the floor of the tunnel. DPS will have to come in and clean out sediment after the tunnel dries out.

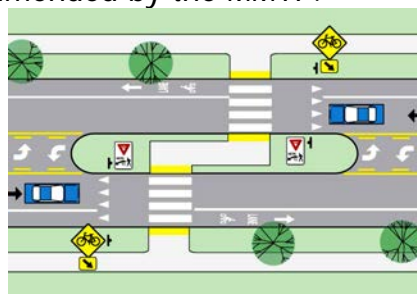
Pictures from similar projects are below. The first tunnel is in the City of Portland – their river trail under I-96. The second is one is in the Grand Rapids area for Kent Trails under M-6.



Interior side lighting is recommended (putting fixtures overhead reduces the clear height). Painting the inside with a light color will also make it a more inviting space. Public and private utilities would need to be lowered beneath the bottom of the box culvert as part of the project (for any that are not already that deep).

AT-GRADE PEDESTRIAN CROSSING

An at-grade crossing island on W. Maple Road at Baldwin Road with rectangular rapid flash beacons was recommended in the MMTP, and could be constructed to allow safe pedestrian crossing for trail users between the Quarton and Linden trails. Such a crossing island is estimated to cost approximately \$50,000. Below is a mid-block pedestrian crossing as recommended by the MMTP.



A crossing island would be affordable, accessible, and consistent with the MMTP. Crossing islands would be beneficial for pedestrians and cyclists. Below is a drawing, provided by F & V, of an at-grade crosswalk with a pedestrian crossing island near Baldwin, as recommended in the MMTP. The location shown is the only feasible location that considers existing guard rails, turning movements, and sight distance



MEMORANDUM

Office of the City Manager

DATE: February 23, 2017

TO: Joseph A. Valentine, City Manager

FROM: Joellen Haines, Assistant to the City Manager

SUBJECT: 2017 Student Appointments

In 1996, the City Commission approved a Birmingham Public Schools (BPS) program placing student representatives who are residents of the city on city boards and commissions. This program was designed to establish an educational partnership that has been very successful since its inception.

Students wanting to serve as representatives to city boards and commissions complete an application and go through a selection process by a school district pre-screening committee. The committee membership reviews student applications based on specific criteria and then forward approved applications to the city for appointment consideration.

The following students are being recommended by Birmingham Public Schools for appointment to their respective board by the City Commission for calendar year 2017. The students will receive agenda packets and are able to participate in all discussions, but will serve as non-voting members of the boards to which they are appointed.

| STUDENT | BOARD / COMMISSION |
|----------------------|--|
| Ariana Afrakhtek | Planning Board |
| Sarah Evans | Planning Board |
| Bella Niskar | Planning Board |
| Ben Gould | Parks and Recreation Board |
| Joey Kummer | Parks and Recreation Board |
| Celeste Demps-Simons | Public Arts Board |
| Cecilia Trella | Public Arts Board |
| Carson Claar | Museum Board |
| Hanna Sandler | Museum Board |
| Josh Chapnick | Historic District Commission/Design Review Board |
| Griffin Pfaff | Historic District Commission/Design Review Board |

Enclosed is a copy of the BPS program with the city along with application materials submitted by the students in the course of the application process.

SUGGESTED ACTION:

To appoint the following students as non-voting members for the calendar year 2017.

| | |
|-------------------|--|
| Planning Board | Ariana Afrakhtek – IA Sarah Evans - Seaholm Bella Niskar - Seaholm |
| Parks Board | Ben Gould - Groves Joey Kummer - Seaholm |
| Public Arts Board | Celeste Demps-Simons - IA Cecilia Trella - Seaholm |
| Museum Board | Carson Claar – Seaholm Hanna Sandler – Seaholm |
| HDC-DRB | Josh Chapnick - Seaholm Griffin Pfaff – Seaholm |



Birmingham Public Schools
Community Relations Office

STUDENT REPRESENTATIVES ON
CITY BOARDS AND COMMISSIONS

Application Form

Due January 9, 2017

31301 Evergreen • Beverly Hills, MI 48025

Name: Ben Gould Grade: 11 Age: 17

Address: 816 S. bates

Zip Code: 48009 Email: Ben Gould 723@gmail.com

Telephone: 248-396-0007 School: Groves high school

On the attached listing of city boards and commissions, please rank your order of preference for appointment from 1 to 3 (1 being the highest and 3 being the lowest):

1. parks and rec board
2. public arts board
3. planning board

What school activities and/or classes have you participated in which would qualify you to sit on the board or commission which you have chosen?

I have been a student ambassador, out of class student representative, and have participated in community service programs run by the school such as painting Dossin Elementary.

Please list your involvement in non-school activities:

Am an active member of B'nai B'rith youth organization, have been on bbyo board, and am a mentor with peer corps

What personal skills and characteristics do you possess that would make you a good representative?

I am interested in improving our community, I am a great problem solver as well as a great listener. I hope to be a positive contribution to any board or commission I am appointed to

Student Representatives Application Form

2

How would you be able to schedule your time to function effectively as a student representative?

As a groves junior, I have learned how to focus on my school work
while maintaining a healthy balance. I know how and when to use my time
properly to put myself in a good place. I have a deep interest in being a rep
and will put all my time and effort in being the best rep I can be.

Would you be interested in being considered for any other boards if you are not selected for any of your top three choices?

Yes ☒ No ☐

From Principal:

I believe that this student would responsibly serve as a member of a city board or commission.

Calvin Hugg

Principal's Signature

Date

Parent(s) Permission:

I give my permission for my son/daughter to seek the position of a representative to a city board or commission.

Karen Sauls

Parent(s) Signature(s)

12/5/16

Date

Include an essay (typed) to convince the selection committee that you should be chosen as a student representative to a board or commission. If selected, your essay will be a part of your introduction to your board or commission.

Please **include two letters of recommendation** from adults who know you at school and who know your activities outside of school.

Return application by Monday, January 9, 2017 to:

Community Service Office at Seaholm High School _____
Jennifer Kondak at Groves High School ☒

11/16

B'ham
Boards

Ben Gould
12/2/16

Thank you for considering my application to sit on a City of Birmingham board/ commission.

I live three blocks from downtown Birmingham. I was born and raised in the City and feel extremely connected to the community. I'm very interested in learning how the City of Birmingham governs itself and would love to be part of this process. I think I could be a valuable member of a city board as a student representative. By participating, I hope to make the community of Birmingham a better place for all to live.

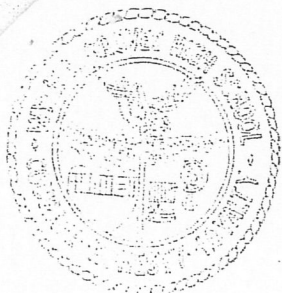
As a junior at Groves High School, I have learned much about government. Although obtaining academic knowledge is important, I know that an internship – being able to experience government firsthand from this committee – will significantly further my knowledge. I would truly be honored to serve as a student representative on one of the City's boards or committees.

I am hard working, intellectually curious, and full-on enthusiastic. I'm interested in better understanding the issues facing our community and how to solve our problems.

Thank you for your consideration of my application. It would be a delight to serve the beautiful City of Birmingham.

Ben Gould

-Ben Gould



COUNSELING DEPARTMENT

LEZAH PHILLIPS
DEPARTMENT HEAD

SHERREE WILSON
CRISIS COUNSELOR

MONICA FUGEDI
COUNSELOR

JAMIE GLOYER
COUNSELOR

GREG KOLB
COUNSELOR

LILIANNE KOWALCHUK
COUNSELOR

KAREN FARNER
REGISTRAR

JALLY FRASER
COUNSELING SECRETARY

MARLENE BODARY
COLLEGE & CAREER CENTER

WYLIE E. GROVES HIGH SCHOOL

20500 WEST THIRTEEN MILE ROAD BEVERLY HILLS, MICHIGAN 48025
PHONE: 248-203-3500 FAX: 248-203-3636
GUIDANCE AND COUNSELING

January 7, 2016

To Whom It May Concern,

I am pleased to be writing this letter of recommendation for Ben Gould who is applying for a position on the City of Birmingham Student Board. Although Ben is only a sophomore he is a very mature young man. It is refreshing to me that Ben is very independent and always seems to be on top of everything he is involved in from his school work to his extra-curricular activities. In today's world I find many students are very dependent on their parents or others for most things that they do. Ben is an exception to this.

Ben currently carries a 3.7 GPA and is taking all college prep courses. He is working diligently towards being accepted into a top tier college in his senior year. In terms of his community involvement Ben is very involved in his faith. He serves on the board of the B'nai Brith Youth Organization as Secretary of his Chapter. He will be participating in the Organizations International Leadership Convention in the spring. He has been a Groves Ambassador since ninth grade. This group welcomes new students to our school and connects them with activities and other students so that they feel welcome to our school. This has been a very important group for our school. Students are selected to be an Ambassador because of their character, personality, and willingness to go above and beyond to make Groves a welcoming place.

I have had in the past 16 years of being a Guidance Counselor at Groves other students that have been a part of the Birmingham Board. They have been not only great representatives of Groves High School but also represented the community very well in the position that they were serving on for the City of Birmingham. I have no doubt that Ben will follow this tradition. He has very good listening skills and his insight will be invaluable. He is very popular with his peers and his teachers have consistently praised his hard work and diligence in their class. I recommend Ben highly for this Board. Please contact me at (248) 203-3507 should you questions or need additional information for Ben.

Greg Kolb
Guidance Counselor
Groves High School

Wylie E. Groves High School

20500 West Thirteen Mile Road, Beverly Hills, MI 48025 • 248.203.3500 • Fax: 248.203.3636



January 6, 2016

Dear Selection Committee:

I am writing to you on behalf of Ben Gould who is a junior at W.E. Groves High School, for consideration for service as a volunteer as a Student Representative on the City Boards and Commissions Program for the City of Birmingham. Ben explained that he is particularly interested in serving on the Parks and Recreation Board.

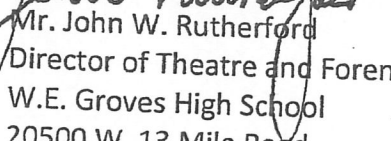
Ben was a student in my forensic/public speaking class and I found him to be a fine young man. He was a good student and brought a degree of humor and cooperation to the class that made him popular among his peers. He is an academically solid student with a 3.7 GPA.

Ben has been involved with a number of activities at Groves including serving as a Student Ambassador responsible for showing new and prospective students around school. He has also been involved with student government as an out of class Student Representative.

Beyond school, he serves on the board of B'nai Brith Youth Organization (BBYO) chapter as well as Secretary of the Chapter and will be participating in the BBYO International Leadership Convention this spring.

I find Ben Gould to be outgoing, curious, eager, and funny. He is seriously interested in being an active and engaged member of the Parks and Recreation board. I fully support his interest in serving as a student representative for the City of Birmingham. You are welcome to contact me if you have any further questions at 248-203-3580.

Sincerely,


Mr. John W. Rutherford
Director of Theatre and Forensic
W.E. Groves High School
20500 W. 13 Mile Road
Beverly Hills, MI 48025

- Also applied to library -



Birmingham Public Schools
Community Relations Office

STUDENT REPRESENTATIVES ON
CITY BOARDS AND COMMISSIONS

Application Form

Due January 9, 2017

31301 Evergreen • Beverly Hills, MI 48025

Name: Joseph Kummer Grade: 11 Age: 17

Address: 592 Oakland Ave

Zip Code: 48009 Email: jkummer2327@gmail.com

Telephone: ^{home} (248) 792-7136 School: Seaholm High School
^{cell} (248) 979-8470

On the attached listing of city boards and commissions, please rank your order of preference for appointment from 1 to 3 (1 being the highest and 3 being the lowest):

1. Parks and Recreation Board
2. Planning Board
3. Multi-Modal Transportation Board

What school activities and/or classes have you participated in which would qualify you to sit on the board or commission which you have chosen?

Outside of classes, my work as a co-chair of the charity committee for the Junior Class on Field Day, as well as being a member of the committee the previous two years, displays my commitment to the community, and my participation on the golf team for two years allows me experience that would be helpful to the Parks and Recreation Board. In school, my speech class and seminar activities in English classes give me experience in public speaking and group discussion.

Please list your involvement in non-school activities:

I volunteer four times per year at Forgotten Harvest either packing food in their warehouse, or harvesting it at their farm. I volunteered on the ecology committee and the programs and pairing sheets committee at the 2016 US Amateur at Oakland Hills. In addition to volunteer work, I have worked as a caddy at Birmingham Country Club for four years, ascending to the rank of Honor Caddy, the highest at that particular club.

What personal skills and characteristics do you possess that would make you a good representative?

My golf experience with working at a golf course and playing for most of my life would make me a valuable addition to the Parks and Recreation Board. My ability to compromise, and participate in group discussions would help as a representative on any city board or committee.

How would you be able to schedule your time to function effectively as a student representative?

A majority of my classes at school infrequently have nightly homework allowing me to schedule schoolwork around out-of-school activities. My extracurricular activities are usually limited to weekends or after-school meetings and practices that last until 5:30-6:00 at the latest, allowing plenty of time for work as a student representative.

Would you be interested in being considered for any other boards if you are not selected for any of your top three choices?

Yes ☒ No ☐

From Principal:

I believe that this student would responsibly serve as a member of a city board or commission.

Rachel M. Guinn

Principal's Signature

1/8/17
Date

Parent(s) Permission:

I give my permission for my son/daughter to seek the position of a representative to a city board or commission.

S. Guinn

Parent(s) Signature(s)

[Signature]

1/8/17
Date

Include an essay (typed) to convince the selection committee that you should be chosen as a student representative to a board or commission. If selected, your essay will be a part of your introduction to your board or commission.

Please **include two letters of recommendation** from adults who know you at school and who know your activities outside of school.

Return application by Monday, January 9, 2017 to:

Community Service Office at Seaholm High School _____

Jennifer Kondak at Groves High School _____

NATIONALLY RECOGNIZED FOR



EXCELLENCE
IN
EDUCATION

BIRMINGHAM SEAHOLM HIGH SCHOOL

2436 WEST LINCOLN - BIRMINGHAM, MI 48009

248-203-3700

FAX 248-203-3706

January 9th, 2017

To whom it may concern:

I wish to recommend Joseph (Joey) Kummer as a student representative for your group.

Joey Kummer has been a student in my AP chemistry and honors chemistry classes at Seaholm High School during the 2016 – 2017 and 2015 – 2016 school year. He is a very motivated individual. He comes to class prepared, seeks help when needed and consistently achieves near the top of the class. Joey also has excellent interpersonal skills, which enhance his ability to work well with class members. He is a considerate, and mature young man and is a positive influence in the classroom. His class members respect him and enjoy being a part of his group.

Joey has a quiet air of confidence about him. He takes difficult material in stride and works to master it without complaint. His self-assurance means that he needs little supervision and will generally solve problems on his own. He asks for help when necessary but always tries to reach solutions first. Joey takes responsibility for his work which has always been turned in complete and mostly on-time. Joey's passion for learning and inner drive make him a very unique individual. His sense of integrity and personal honesty will contribute to his success in his future vocation.

Joey is a member of our charity drive for Field Day at Seaholm. He is a very organized person and is very good at multitasking. He is a very talented and responsible young man and it was my pleasure having him in class the last year. I highly recommend him as a student representative for your group. He will respond positively to challenges and will make significant contributions.

Sincerely,

Amanda R. McDonald

AP Chemistry Teacher
Honors Chemistry Teacher
ACS Chem Club Sponsor

January 5, 2017

To Whom It May Concern:

I am writing this letter on behalf of Joey Kummer, a student here at Seaholm High School. My name is Ed Caughell, a high school math teacher. During the 2015-2016 school year I had the pleasure of teaching Joey Kummer in Honors Algebra 2.

Joey Kummer is a wonderful example of our students here at Birmingham Seaholm. Joey gladly accepted the challenge of trying to figure out the most difficult problems, as he was always self-motivated to learn as much as possible. If he ever happened to struggle, Joey always sought out my assistance. Joey is never satisfied to simply get the correct answer. He wants to fully understand the concept and the reasoning behind it. He realizes that building a good foundation of understanding the material is vitally important if he wants to continue to be highly successful as he proceeds through his academics.

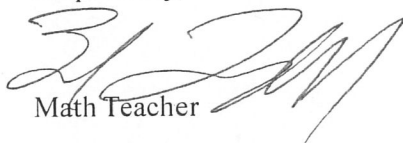
Joey Kummer is a genuinely nice person with a good sense of humor. My own personal interactions with him have shown me that Joey is a person of good character with compassion for others. Additionally, he has an internal drive that motivates him to accomplish what he desires.

Joey has been a member of the golf team during his time here at Seaholm. His athletic prowess is the result of natural ability combined with desire, discipline, and hours of practice. Additionally, Joey makes time to participate in several charitable activities because he understands the importance of giving back to our community. Our Field Day competition among the classes is a rather large endeavor at Seaholm. Joey took it upon himself to be one of the chair people for the charity competition. He organized his fellow classmates as they collected food for Gleaners. It was successful in part due to Joey's leadership skills. Joey is a part of our Make Me A Maple Mentor program for the incoming freshmen at our high school. This program is important to our school as the selected upper classmen guide the new students to help them get off to a good start to their high school careers. Even though he has such a hectic schedule with his extra-curricular activities, Joey continues to excel in school. He is organized and understands how to prioritize. Joey makes certain that all of his requirements are completed well and in a timely fashion. All of these things have made Joey well prepared to handle any challenges he may encounter.

While having such a busy schedule, Joey continues to maintain academic excellence. He knows how to stay organized and to prioritize his commitments so that everything is completed well and in a timely fashion. Joey is well prepared to handle any challenges he may encounter in school or in life due to his dedication to always be the best he can be.

Joey is willing to put in the hard work necessary in order to succeed and achieve all of his lofty goals he has set for himself. I consider him to be a wonderful student and person. I am happy to write this letter and offer up my strongest recommendation for him. Please consider Joey's application very seriously.

Respectfully,



Math Teacher

ec08bps@birmingham.k12.mi.us

Joseph Kummer

Being a member of any community is a large responsibility on each individual person.

The members of the community have an obligation to themselves and those around them to make the community itself as successful as possible. To make it a nice place to live and work is the most important task for a member of a community. In this effort, I would like to submit my application to be a student representative on one of the city boards.

As a member of the Birmingham community, I know it is my responsibility to do my part in making my hometown a better place. For this reason, I volunteer quarterly at Forgotten Harvest, as well as helping run the charity food drive for Gleaner's Community Food Bank every year for Seaholm's Field Day. Making sure the members of the community are well-fed and healthy is very important for ensuring the well-being of the community, and helping provide food for those who may be unable to provide it for themselves and their families is one way to fulfill one's responsibility to those around them.

Being an eight-year member of the Birmingham community, I have had the privilege of living near both Booth and Poppleton parks, and have been able to take advantage of the facilities there, and at other parks in the city. In addition to this, I have been an avid golfer since before my family relocated to Birmingham, and we have taken advantage of the city's two public golf courses. Since my freshman year in high school, I have been a member of Seaholm's men's golf team, which plays its matches at Lincoln Hills and Springdale. I am very familiar with both courses, which, along with my experience on the workings of a golf course from four years of working as a caddy and my volunteer work at last summer's US Amateur golf tournament, would help provide perspective for the Parks and Recreation Board.

From my commitment to helping the community to my experience in the city's park system and golf experience, I believe I would make an excellent addition to the Parks and Recreation Board as a student representative.

PARKS AND RECREATION BOARD

Article II, Section 78

Objectives: The Parks and Recreation Board shall promote a recreation program and a park development program for the City. The Board shall recommend to the city commission for adoption such rules and regulations pertaining to the conduct and use of parks and public grounds as are necessary to administer the same and to protect public property and the safety, health, morals, and welfare of the public.

Seven members, Three-year Terms, Appointed by the City Commission

Members must be electors of the City of Birmingham

Meetings held the first Tuesday of each month at 6:30 PM.

| Last Name | First Name | Home Business E-Mail | Appointed | Term Expires |
|---------------|------------|---------------------------------|------------------------|--------------|
| Gould | Ben | (248) 396-0007 | 2/27/2017 | 12/31/2017 |
| 816 S. Bates | | | Student Representative | |
| | | <i>bengould723@gmail.com</i> | | |
| Kaplan | Ross | (248) 645-6526 | 10/22/2007 | 3/13/2017 |
| 635 Oak | | | | |
| | | <i>rkaplan@neumannsmith.com</i> | | |
| Kummer | Joseph | (248) 792-7136 | 2/27/2017 | 12/31/2017 |
| 592 Oakland | | | Student Representative | |
| | | <i>jkummer2327@gmail.com</i> | | |
| Longe | Therese | (248) 258-6744 | 3/29/2004 | 3/13/2019 |
| 1253 Yosemite | | (313) 745-0138 | Chairperson | |
| | | <i>tmquattro@gmail.com</i> | | |

| Last Name Home Address | First Name | Home Business E-Mail | Appointed | Term Expires |
|--------------------------------|----------------|---|-------------------------------|--------------|
| Meehan 656 Chester | John | (248) 644-5923 <i>john.meehan@att.net</i> | 3/18/2002 Vice Chairperson | 3/13/2017 |
| Ross 1872 Derby | Ryan | (248) 705-6465 <i>ryan.countryside@gmail.com</i> | 5/21/2012 | 3/13/2018 |
| Stevens 1243 Ruffner | Raymond | (248) 514-3740 <i>art2953@gmail.com</i> | 4/15/1996 | 3/13/2018 |
| Stotland 698 Hanna | Lilly | (248) 433-3148 <i>lstotland@vescooil.com</i> | 12/7/2015 | 3/13/2019 |
| Wiebrecht 1714 Torry | William | (248) 703-6503 <i>whw989@wowway.com</i> | 10/14/1991 | 3/13/2018 |



MEMORANDUM

Department of Public Services

DATE: February 24, 2017

TO: Parks and Recreation Board Members

FROM: Carrie A. Laird, Parks and Recreation Manager

SUBJECT: Invasive Species Removal Projects

Over the past several years, DPS has coordinated invasive species removal work in park areas throughout the city. We have concentrated on the natural areas along the trail for many years in the past and most recently, around Quarton Lake.

In the fall of 2015, an invasive species removal project was performed at Quarton Lake and we obtained a grant to plant back native trees and shrubs in the spring of 2016. In the fall of 2016, we completed a smaller invasive removal project at Quarton Lake, concentrating mostly on Canada thistle located on the east side of the lake, just south of Oak, between Oak and the pier. We also treated Canada thistle at the Buckingham property, south of Derby school along the railroad tracks in 2016. A secondary follow up treatment is required at both sites this spring. We hope to plant back native plants at both sites in the upcoming months.

In addition to the Canada Thistle, other invasive species that have been identified, removed and/or treated City wide in 2016 include: buckthorn, phragmites, invasive form of cattails, garlic mustard, Japanese knotweed, oriental bittersweet, among others. Invasive species cause harm when they out-compete native species by reproducing and spreading rapidly in areas where they have no natural predators and change the balance of the ecosystems we rely on. It is important to continue, and expand when needed, our program to effectively manage invasive species. To date, the methods used to effectively remove these invaders include chemical treatment by certified applicators, by both City staff and hired Contractors. Another way to promote healthy growth of native plants and limit the return of invasive species is to treat natural areas with a prescribed burn. We would like to introduce prescribed ecological burn treatment into our program this year, beginning with a trial application at Barnum Park.

At Barnum park, the "no-mow" natural areas have been infected with invasive Canada thistle and invasive clover, this was a monumental problem last year especially. A contractor that specializes in prescribed burns, David Borneman, was consulted and advised that Barnum is a good candidate for a "burn". Attached is a packet from David Borneman for your review. Additionally, a revised notification letter is included customized for the City of Birmingham residents. The Fire Department is aware of this project and will have a truck assigned to monitor work. David Borneman's personnel come equipped with safety equipment and water tanks as well. We look forward to positive results from prescribed burning and hope to expand this program in the future to other natural areas in the City including Quarton Lake and Booth Park.



**David
Borneman** LLC

www.RestoringNatureWithFire.com

2750 Newport Rd, Ann Arbor, MI 48103

734.994.3475, Cell: 734.845.0634

davidborneman@yahoo.com

PRESCRIBED BURN PROPOSAL

Prepared for: City of Birmingham

Contact: Carrie Laird 248-530-1714
Connie Falk 248-530-1642

Prepared by: David Borneman, L.L.C.
2750 Newport Rd, Ann Arbor, MI 48103
PH: 734-994-3475, Mobile: 734-845-0634
davidborneman@yahoo.com
FEIN: 37-1566550

Site: Barnum Park – 6 units, <1a



**David
Borneman** LLC

www.RestoringNatureWithFire.com

Project Proposal:

My fee includes the following services:

- Site Preparation – If needed, using a leaf blower to remove leaves from trails serving as burn breaks around the perimeter of the burn unit.
- Coordinating with Fire Department
- Posting “Caution-Smoke Ahead” signs on the nearest road during the burn
- Conducting the prescribed burn during spring 2016 including provision of all necessary equipment and personnel required to conduct the burn
 - All personnel assisting me will have prior burn experience and be adequately trained and briefed to participate in this burn safely.
 - All burn personnel will be equipped with the following personal protective equipment: fire retardant clothing, hardhat, face protectors, leather boots, and leather gloves.
 - I will provide one full-size, 4-wheel-drive truck equipped with a 300-gallon water tank and gasoline-powered water pump with hose; *Argo* ATV with mounted 65-gallon water tank, as needed, depending on site.
 - A full complement of additional hand tools and equipment will also be on hand to use as needed, including backpack water sprayers, drip torches, leaf blowers, rakes, two-way radios, cellular phone, etc.

Property owner is responsible for:

- Notifying neighbors and others in the immediate vicinity in advance about the upcoming burn, including phoning them on the day of the burn *if they request it*. (A sample neighbor notification letter is provided with this proposal.)
- Assisting with “PR” on-site during the burn, if possible.

Timing/Conditions:

I anticipate that the burn would happen sometime in the afternoon/early evening (between 12:00 noon and 7:00 pm.) spring 2017.

Please remember that scheduling too far in advance is difficult because of the need for specific weather parameters during the burn. I would try to coordinate schedules with you a day or two in advance, and then confirm plans and exact times on the morning of the burn day.

Prescribed Fire Credentials:

- 28 years of professional experience conducting prescribed, ecological burns on thousands of acres.
- 23 years as Prescribed Burn Leader for City of Ann Arbor, Natural Area Preservation Division. In that capacity I coordinate the City’s entire Prescribed Burn Program, including leading burn trainings and overseeing a burn crew of up to 15 members.
- 17 years (over 400 burns on close to 10,000 acres) as Private Contractor conducting prescribed burns in Michigan, Ohio, Indiana, and Illinois.
- 17 years on the Michigan Prescribed Fire Council’s Steering Committee. Past Chair.
- Certified as a Prescribed Burn Leader in Ohio and Illinois (no certification program exists in Michigan)

Prescribed Burn Training:

National Wildfire Coordinating Group:

- Introduction to Incident Command System (S-130)
- Squad Boss Training (S-131)
- Beginning Wildland Fire Behavior (S-190) – Certified at Level I
- Crew Boss/Single Incident Command (S-230)
- Intermediate Wildland Fire Behavior (S-290) – Certified at Level I
- Introduction to Wildland Fire Behavior Calculations (S-390) – Certified at Level I
- Smoke Management Techniques (RX 410)
- Introduction to Fire Effects (RX-310)
- Applied Fire Effects (RX-510)

The Nature Conservancy and Tall Timbers Research Station:

- Ecological Burning for Burn Leaders (10 days; equivalent to RX-300)

Insurance:

Commercial General Liability – \$1,000,000 per occurrence policy/\$2,000,000 general aggregate

Workers' Compensation - \$500,000

Commercial Auto Liability - \$1,000,000

Date of proposal/estimate: February 13, 2017

Cost:

| Park | Unit Price |
|-------------|-------------------|
| Barnum Park | \$2,375 |

NEIGHBOR NOTIFICATION LETTER

Prescribed Burn

Greetings!

I am writing to let you know of our plans to conduct a **prescribed ecological burn** within the next several weeks on our privately-owned land at: _____.

This burn will be safe and carefully controlled by trained personnel. The company that has been contracted to conduct this burn is **David Borneman LLC**. David has over 28 years of professional experience conducting prescribed, ecological burns.

“Why Burn?” Fire was a regular and frequent component of our landscape here in southern Michigan. Many of our local ecosystems such as prairies, dry oak-hickory woodlands, and certain wetlands burned frequently. The fire stimulated many of the plant species to grow more vigorously and discouraged others who were not adapted to the heat from the fire.

Today, many non-native plant species have invaded our natural fire-adapted ecosystems, decreasing the diversity of native plants and animals. By bringing fire back to these sites we encourage the competitive advantage that native species have evolved with and restore the site to its former ecological health.

The prescribed burn is safe. The burn is done in cooperation and approval of the local fire department, which has issued a permit for this burn to be conducted. David has outlined the weather conditions, personnel, equipment, and other parameters needed for the burn to be conducted safely. Prior to burning, he creates “burn breaks” around the area to be burned to help control the fire. The burn is done in a slow and deliberate manner, with safety equipment on hand to monitor and control its spread. The burn will also be conducted in such a manner as to minimize the amount of smoke produced and to direct any smoke away from smoke-sensitive areas as much as possible. Due to the burn being weather-dependent, it is impossible to predict exactly when it will occur, though it is likely to occur between 12 p.m. and 7 p.m.

If you have any questions or concerns, or if you have any special needs that require you to be notified by phone on the day of the burn, you may contact me at _____. If you have specific questions about prescribed burning, please visit David’s website: www.restoringnaturewithfire.com or contact him: davidborneman@yahoo.com, O: 734-845-0634.

Sincerely,

Past Clients Include:

Private landowners throughout Michigan, Ohio, Illinois, and Indiana

| | |
|--|---|
| Blandford Nature Center | Lawrence Technical University |
| Black River Ranch Hunt Club | Legacy Land Conservancy |
| Boy Scouts of America: Camp Greilick | Meridian Charter Township, MI |
| Canada Creek Hunt Club | Michigan Department of Natural Resources: |
| Charter Township of Canton | Landowner Incentive Program |
| Charter Township of Chikaming | Michigan Department of Military and Veteran |
| Charter Township of Pittsfield | Affairs: Fort Custer Training Center |
| Charter Township of Plymouth | Midforest Lodge Hunt Club |
| Charter Township of Springfield | Michigan Audubon Society |
| Charter Township of Superior | Monroe County Parks |
| Charter Township of Oakland | MSU Credit Union |
| Charter Township of Williamstown | Niswander Environmental, LLC |
| City of Detroit, Belle Isle Park | Oakland County Parks |
| City of Southfield | Oakland County Intermediate School District |
| Dahlem Nature Centre, Jackson, MI | Ottawa County Parks |
| Dominican Sisters of Grand Rapids | Parklands Foundation, IL |
| Ducks Unlimited | Pfizer, Inc. |
| Erie Marsh Hunting and Fishing Club | Pall, Inc. |
| Environmental Consulting & Technology, Inc. | Reformed Church of America |
| First Unitarian Universalist Congregation of Ann Arbor | Sister Servants of the Immaculate Heart of Mary |
| Golder Associates, Inc. | Starr Commonwealth |
| Grosse Ile Land Conservancy | Steelcase, Inc. |
| Huron Clinton Metropolitan Authority (HCMA) | The Nature Conservancy |
| Hoffman Estates Parks, IL | Tournament Players Club of Michigan |
| Howard Cooper, Inc. | Trinity Lutheran Church |
| Indiana Department of Natural Resources: | Turtle Lake Hunt Club |
| Nature Preserves Commission | United States Immigration Building |
| Ingham County Drain Commissioner | Walnut Hills Subdivision |
| Island Lake Homeowners Assn. | Washtenaw Intermediate School District |
| Kanar Gaming Enterprises | Washtenaw County Parks |
| Kresge Foundation | Wayne County Airport Authority, Detroit Metro |
| Land Conservancy of West Michigan | Airport |
| Land Architects, LLC | Wayne County Parks |
| | WH Canon Company |

REFERENCES

Charter Township of Springfield, in cooperation with MI DNR Landowner Incentive Program

Prescribed Burns: Burn units of 57-70 acres of fen and woodland

Burned 2005-2011, 2014

Contact: **Sarah Richmond**, Deputy Director, srichmond@springfield-twp.us; 248.846.6558

Oakland County Department of Parks

Prescribed Burns: Various county parks and habitats, including Rose Oaks; Orion Oaks; Lyon Oaks, Highland Oaks, Groveland Oaks; and Independence Oaks

Burn units from 10 to 118 acres; Burned 2007-2015

Contact: **Brittany Bird**, Natural Resources Manager, birdb@oakgov.com;

Work: 248.858.1726; Cell: 248.343.1353

Huron Clinton Metropolitan Authority (HCMA), Southeastern Michigan

Prescribed Burns: various parks, including Kensington (25-, 38-, and 45-acre prairie); Stony Creek (11- and 4-acre prairie); Metro Beach (3-a. old field); Oakwoods (3-a. prairie); Indian Springs (2-a. prairie, 5-acre wetland); and Lake Erie (1-a. prairie)

Burned 2001-2013

Contact: **Paul Muelle**, Natural Resource Chief, paul.muelle@metroparks.com 810.227.2757 ext. 5152

Indiana Nature Preserve Commission (INPC)

Prescribed Burns: Various state parks and habitats, including sites with federally listed species.

Burns from 10 to 30 acres. Burned 2009-2015

Contact: **Derek Nimetz**, Regional Ecologist, INDNR, DNimetz@dnr.IN.gov 219.928.3997

Hoffman Estates Parks and Recreation, Hoffman Estates, IL

Prescribed Burns: Victoria Park, Black Bear Park, Rohrssen Park and Hunter's Ridge and Wetlands. Burns from 7 to 90 acres in dense residential areas of Village of Hoffman Estates.

Burns from 2015- 2016

Contact: **Craig Talsma**, Deputy Director, Director of Finance and Admin, ctalsma@heparcs.org 847.310.3607

Washtenaw Intermediate School District, Ann Arbor, Michigan.

Native Landscaping Project: Master Planning and Implementation: 2001

Prescribed Burn: 4-acre planted prairie

Burned 2002-2010, 2013-2015

Contact: **Laura VanFaasen**, lvanvaas@wash.k12.mi.us

O: 734-994-8100 ext. 1210; C: 734.717.5048

Wayne County Airport Authority, Detroit, MI

Prescribed Burns: DTW 12-acre prairie; Crosswinds Marsh: 30-acre Threatened Plant Mitigation wetland

Contact: **Bryan Wagoner**, Environmental Administrator Ext. Affairs, 734.247.3686

Cherry Hill Nature Preserve

Prescribed Burns: 20 - 30 acres of remnant, mature woods

Burned 2005-2016

Contact: **John Copley**, Steward, jalmoncopley@hotmail.com

Additional detailed references available specific to habitat, burn unit size, or entity



Department of Public Services

NEIGHBOR NOTIFICATION LETTER

Prescribed Burn

Greetings!

I am writing to let you know of our plans to conduct a **prescribed ecological burn** within the next few weeks at Barnum Park, in the natural no-mow areas.

This burn will be safe and carefully controlled by trained personnel. The company that has been contracted to conduct this burn is **David Borneman LLC**. David has over 28 years of professional experience conducting prescribed, ecological burns.

“Why Burn?” Fire was a regular and frequent component of our landscape here in southern Michigan. Many of our local ecosystems such as prairies, dry oak-hickory woodlands, and certain wetlands burned frequently. The fire stimulated many of the plant species to grow more vigorously and discouraged others who were not adapted to the heat from the fire.

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If you have any questions or concerns, or if you have any special needs that require you to be notified by phone on the day of the burn, you may contact the Department of Public Services at 248-530-1700.

If you have specific questions about prescribed burning, please visit David’s website: www.restoringnaturewithfire.com or contact him: davidborneman@yahoo.com, O: 734-845-0634.



For Immediate Release

Contact:

Carrie Laird, City of Birmingham
(248) 530-1700

**Name the ‘Little Free Library’ in Barnum Park
Contest Entries Accepted February 27 – March 17, 2017**

BIRMINGHAM, MI, February 17, 2017 – The City of Birmingham’s first ‘Little Free Library’ debuted in Barnum Park last summer. The City invites Birmingham residents and students in the Birmingham School District to enter a contest to name the library, which is shaped like an owl.

Barnum Park’s Little Free Library is a “take a book, leave a book” free book exchange. Last summer the Friends of the Baldwin Public Library group donated approximately 20 books for children of all ages to kick off the program, which has been very well received by the community. Barnum Park’s owl flew away for the winter but shall return to its perch located in the sanctuary of the park near the south east corner this spring.

Download the contest rules and entry form at www.bhamgov.org/barnum. All entries must be received between February 27 and March 27, 2017. Three finalists and the contest winner will be selected by the City of Birmingham Parks & Recreation Board. The new name and contest winner will be announced at the Tuesday, April 11 Parks and Recreation Board meeting. The contest winner’s name will be placed on a plaque that will be installed on the Free Little Library.



For more information, call the Department of Public Services at (248) 530-1700 or visit www.bhamgov.org/barnum.

City of Birmingham – A Walkable Community. Visit the city’s website at www.bhamgov.org.

#

RECEIVED BY

FEB 21 2017

CITY CLERK'S OFFICE
CITY OF BIRMINGHAM

February 21, 2017

City of Birmingham, Commission
151 Martin Street
Birmingham, MI 48009

Re: Marshall Lasser's Donation
City Commission Meeting February 27, 2017

Dear City Clerk,

How many of you have visited the proposed site? I would like to point out that:

- 1) This donation has been passed by the Birmingham Parks Commission;
- 2) This donation has been passed by the Birmingham Planning Commission;
- 3) Mr. Lasser continues to improve Birmingham parks;
- 4) This donation is still in the Spirit of 16 Plan, that has been successful;
- 5) The city government mission has always been to keep ahead, example Booth Park.

Please accept this letter as a recommendation for Marshall Lasser's donation.

Sincerely,

Phyllis N. Clark
587 Aten Court
Birmingham, MI 48009

PNC/deg

cc: Mark Nickita, Mayor ✓
Andrew Harris, Mayor Pro-Tem
Joseph A. Venentine, City Manager
Lauren A. Wood, Parks & Recreation, Staff Liason
Patty Bordman, Commissioner
Pierre Boutrous, Commissioner
Carroll DeWeese, Commissioner
Rackeline J. Hoff, Commissioner
Stuart Lee Sherman, Commissioner

Communication/Discussion Item #5



DPS Open House 851 S. ETON Birmingham, MI 48009

Saturday, May 13, 2017
10:00 a.m. – 2:00 p.m.

Fun for the entire family with booths
on composting and maintaining lawns,
equipment displays plus hotdogs and
refreshments for all.



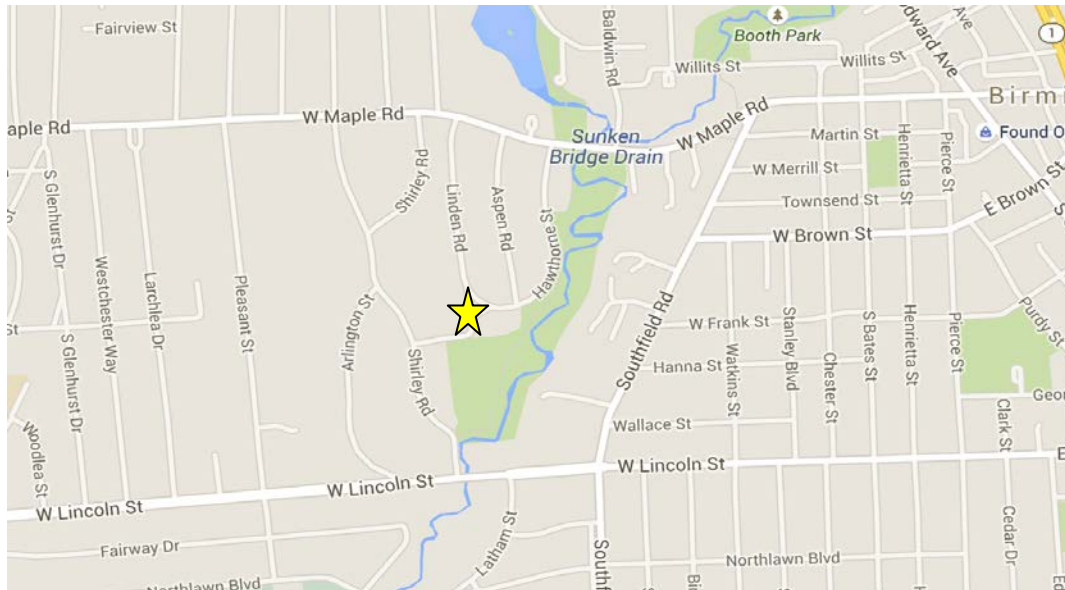


Communication/Discussion Item #7b

Linden Park
Saturday, May 20, 2017
9:00 am – to noon
Registration begins at 8:30 am
Lunch will served at Noon

This year's activities:

- Removal of Invasive Species.



Recommended items to wear & bring:

- Boots or sturdy shoes
- Long pants & long-sleeve shirt
- Hat
- Sunscreen

Volunteers should dress according to prevailing weather conditions.

Mosquito repellent, gloves and bags will be provided.

Volunteers Needed

Community, churches, schools, environmental groups, scout troops and neighborhood associations are invited to help remove invasive species along the Rouge River.

***Anyone who wishes to volunteer is asked to call
Connie J. Folk, Recreation Coordinator at (248) 530-1642.***

