



Parks and Recreation Board Agenda

Department of Public Services

851 South Eton-Conference Room

Tuesday, September 12, 2017

6:30 PM

- I. Call to order**
- II. Roll Call**
- III. Approval of the minutes of : Tuesday, August 1, 2017(*regular meeting*)**
- IV. Review of Agenda**
- V. Agenda Items-***Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*
  - 1. 2018 Scheduled Parks and Recreation Board Meeting Dates
  - 2. Little Free Library Naming Contest – Booth Park
- VI. Communications/Discussion Items**
  - 1. Parks and Recreation Board Roster
  - 2. 2017-2018 Parks and Capital Improvement Budget
  - 3. Golf Course Updates
    - a) Finance Report - Golf Courses
    - b) Golf Course Report
    - c) Annual Employee Golf Outing
  - 4. Project Updates
  - 5. 1383 West Lincoln Temporary Construction Easement
  - 6. Articles
    - a) Communication Received From John Roushe regarding No Time for 18 Holes of Golf? Let's Play Five
    - b) Communication Received From Elaine C. Hazel regarding Footbridge to Connect Linn Smith Park with Linden Park

**VII. Unfinished Business**

**VIII. New Business**

**IX. Open To The Public for Items Not On the Agenda**

**X. Next Regular Meeting – Tuesday, October 3, 2017(DPS)**

**XI. Adjournment**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.

(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.*

*Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

**PARKS & RECREATION BOARD MISSION STATEMENT**

*We the Parks & Recreation Board of Birmingham will help other organizations and agencies to plan and share family activities in helping to prevent the desires and need to use alcohol, drugs, and tobacco by providing recreational programs for all ages, and to encourage recreational life styles.*

**PARKS AND RECREATION BOARD MEETING MINUTES**  
**August 1, 2017**

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

**MEMBERS PRESENT:** Ross Kaplan, Therese Longe, Ryan Ross, Art Stevens, Lilly Stotland and John Rusche, Alternate Parks and Recreation Board Member

**MEMBERS ABSENT:** John Meehan and Bill Wiebrecht

**STUDENT REPRESENTATIVES PRESENT:** Ben Gould, Groves Student  
Joey Kummer, Seaholm Student

**ADMINISTRATION:** Lauren A. Wood, Director of Public Services  
Carrie A. Laird, Parks and Recreation Manager  
Connie J. Folk, Recreation Coordinator

**GUESTS:** Eleanor Noble and Cindy Rose

It was moved by Lilly Stotland, seconded by Art Stevens the minutes of the Tuesday, July 11, 2017 regular meeting be approved as corrected.

**Yeas – 6** Ross Kaplan, Therese Longe, Ryan Ross, Art Stevens, Lilly Stotland and John Rusche, Alternate Parks and Recreation Board Member

**Nays – 0**

**Absent-2** John Meehan and Bill Wiebrecht

**AGENDA ITEM #1 – National Fitness Campaign Pre-Application**

Carrie stated that after the July 11, 2017 Parks and Recreation Board meeting, administration contacted the National Fitness Campaign (NFC) to garner more information based on questions that were raised from the Parks and Recreation Board.

John asked administration if the fitness equipment would withstand the Michigan winter months and that having a cover over the equipment such as the shelter at Springdale Park would extend the season.

Lauren stated that during our follow up call to NFC, Birmingham was invited to submit a pre-application to become a partnering community. While several properties and parks in the city were discussed, final location is still to be determined.

Lauren stated that the application does not commit the City of Birmingham in any way. Lauren stated that the application is very preliminary.

Lauren stated the application is attached for the Parks and Recreation Board review.

Therese stated that she thinks if the City of Birmingham submitted an application that the City of Birmingham is automatically approved for the \$10,000 grant. Therese stated that there is also a maintenance concern.

John stated that in Grosse Pointe there is a park known as Three Miles Park which has a trail that has a variety of fitness equipment along the trail that seems maintenance free.

Therese stated that adding fitness equipment along a trail system at Kenning Park has been discussed.

Art stated that there are additional questions that need to be answered before the (NFC) project can move forward.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #1 Parks and Recreation Roster**

Connie provided an updated Parks and Recreation Roster.

Connie stated that Ms. Noble's email is incorrect and once the mistake is corrected a new Parks and Recreation Roster will be provided.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #2 Future Parks and Recreation Board Packets (hard vs electronic) *(verbal)***

Connie asked the Parks and Recreation Board if hard copies vs electronic of the Parks and Recreation Board packets are still acceptable.

The Parks and Recreation Board prefer to continue to have hard copies of the Parks and Recreation Board packets.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #3a Golf Course Finance Report**

Lauren provided the Parks and Recreation Board the golf course financials through June.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #3b Golf Course Report**

Lauren provided the Parks and Recreation Board the golf course report.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #4a Parks and Recreation Master Plan**

Lauren stated that McKenna and Associates are working on some documents that will be provided at a future Parks and Recreation Board meeting.

Lauren stated that McKenna and Associates are working on some dates to have a Public forum.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #4b Quarton Lake**

Carrie stated that vegetation management removals around Quarton Lake have been occurring.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #4c Birmingham Little League (BBL)**

Lauren stated that the Kenning Park Master Plan revision will have to occur.

Lauren stated that she has reached out to Johnson Hill Land Ethics, the firm that did the original Kenning Park Master Plan to receive a proposal for landscape architectural services to do that work.

Lauren stated that the proposal would be for ballfield reconfiguration of the two easterly fields and they would be shifted south a little bit, which would eliminate what is on the current Kenning Park Master Plan, the southernmost field and try to reconfigure and make sure all four fields would fit together on newly revised Kenning Park Master Plan.

Lauren stated with that Johnson Hill Land Ethics will come up with cost estimates for the entire property and also construction costs for the ballfields.

Lauren stated that a revised Kenning Park Master Plan will be reviewed by the Parks and Recreation Board.

Lauren stated that Joe Valentine, City of Birmingham Manager will forward Birmingham Little League (BBL) donor agreement to a future City Commission meeting.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #4d Barnum Park**

Carrie stated that Barnum baseball field and soccer area will be regraded and seeded and that this project is part of the annual maintenance improvement.

Art asked that Howarth Park be looked at as a future maintenance improvement for the baseball field.

Carrie stated that St. James tennis court will have routine maintenance done this year.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #5** Update on proposed City of Birmingham Logo (*verbal*)

Lilly stated that three designs that were presented at the July 24<sup>th</sup> City Commission meeting were not approved.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #6** Crowdfunding Ideas (*verbal*)

Lauren asked that the Parks and Recreation Board determine future crowdfunding ideas.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATIONS/DISCUSSION ITEMS #7** Upcoming Department Events (*verbal*)

Connie presented to the Parks and Recreation Board the remainder of the 2017 In The Park Concert Schedule

**No Action was taken by the Parks and Recreation Board**

**UNFINISHED BUSINESS:**

Therese stated that the naming of the Little Free Library at Booth Park should take place.

**NEW BUSINESS:**

No unfinished business

**OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:**

Therese stated that the next meeting will be held on Tuesday, September 12, 2017 at 6:30 pm at DPS.

The meeting adjourned at 7:15 pm  
Connie J. Folk, Recreation Coordinator

***2018 Scheduled  
Parks and Recreation Board Meeting Dates***

WILL BE HELD AT THE DPS CONFERENCE ROOM  
AT 851 SOUTH ETON  
AT 6:30PM

**January 9, 2018**  
***New Year's Day 1/1/2018***

**February 6, 2018**

**March 6, 2018**

**April 3, 2018**

**May 1, 2018**

**June 5, 2018**

**July 3, 2018**

**August 14, 2018**  
***Primary Election Day 8/7/2018***

**September 4, 2018**

**October 9, 2018**  
***Simchat Torah (begins at sunset thru 10/2)***

**November 13, 2018**  
***Election Day 11/6/2018***

**December 4, 2018**

**January 8, 2019**  
***New Year's Day 1/1/2018***



## NAME THE LITTLE FREE LIBRARY OFFICIAL ENTRY FORM

This summer a pig strolled and sat in the chair at Booth Park for the summer.

The City of Birmingham is looking to give the pig a name that will house books  
for all ages to "take a book or to leave a book".  
Anyone may take a book or bring a book to share.

The City of Birmingham Department of Public Services in cooperation with the City of  
Birmingham Parks and Recreation Board is now accepting name submissions for  
"The Little Free Library" located at: Booth Park, 475 N Old Woodward

All entries must be submitted by mail or in person to the City of Birmingham  
Department of Public Services, Carrie Laird, Parks and Recreation Manager,  
851 South Eton, Birmingham, MI 48009

Entries will be accepted September 18, 2017 –November 17, 2017

Contestant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Current Birmingham School Attending: \_\_\_\_\_  
(If Applicable)

Current Grade: \_\_\_\_\_  
(If Applicable)

Contact Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Little Free Library Name Entry: \_\_\_\_\_

Explanation of Name Choice: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



The City of Birmingham Department of Public Services in cooperation with the City of Birmingham Parks and Recreation Board is now accepting name submissions for "The Little Free Library" located at: Booth Park, 475 N. Old Woodward.

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### Contest Rules

- All entries must be submitted by mail or in person on an official entry form to the City of Birmingham Department of Public Services. Forms are available at the City of Birmingham Department of Public Services office or online: [www.bhamgov.org](http://www.bhamgov.org)  
Mailing information: City of Birmingham Department of Public Services  
Carrie Laird, Parks and Recreation Manager  
851 South Eton  
Birmingham, MI 48009
- Entries will be accepted September 18, 2017 –November 17, 2017
- Contestants must be residents of the City of Birmingham or a student of the Birmingham School District and may be of any age. City of Birmingham employees and their immediate family members are ineligible. City of Birmingham Parks and Recreation Board members and City Commission members and their immediate family members are also ineligible.
- Suggestions for the Little Free Library name must not infringe on any trademarks or licensed products.
- If more than one person submits the name chosen by the Parks and Recreation Board, a random drawing of the duplicate entries will determine the Grand Prize winner.

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### Selection Process

- The City of Birmingham Parks and Recreation Board will select three finalists for the "Little Free Library" and then will select the winning name for the "Little Free Library".
- The "Little Free Library's" name and contest winner will be announced at the Tuesday, December 5, 2017 Parks and Recreation Board meeting.
- The Contest Winner's Name will be placed on a plaque that will be installed on the "Little Free Library" located at Booth Park.

# PARKS AND RECREATION BOARD

## Article II, Section 78

Objectives: The Parks and Recreation Board shall promote a recreation program and a park development program for the City. The Board shall recommend to the city commission for adoption such rules and regulations pertaining to the conduct and use of parks and public grounds as are necessary to administer the same and to protect public property and the safety, health, morals, and welfare of the public.

Seven regular members, Three-year Terms, Appointed by the City Commission

Two alternate members, Three-year Terms, Appointed by the City Commission

Members must be electors of the City of Birmingham

Meetings held the first Tuesday of each month at 6:30 PM.

Last Name	First Name	Home Business E-Mail	Appointed	Term Expires
<b>Gould</b> 816 S. Bates	<b>Ben</b>	(248) 396-0007  <i>bengould723@gmail.com</i>	2/27/2017 Student Representative	12/31/2017
<b>Kaplan</b> 635 Oak	<b>Ross</b>	(248) 645-6526  <i>rkaplan@neumannsmith.com</i>	10/22/2007	3/13/2020
<b>Kummer</b> 592 Oakland	<b>Joseph</b>	(248) 792-7136  <i>jkummer2327@gmail.com</i>	2/27/2017 Student Representative	12/31/2017
<b>Longe</b> 1253 Yosemite	<b>Therese</b>	(248) 258-6744 (313) 745-0138  <i>tmquattro@gmail.com</i>	3/29/2004 Chairperson	3/13/2019

<b>Last Name</b> <b>Home Address</b>	<b>First Name</b>	<b>Home Business</b> <b>E-Mail</b>	<b>Appointed</b>	<b>Term Expires</b>
<b>Meehan</b> 656 Chester	<b>John</b>	(248) 644-5923  <i>john.meehan@att.net</i>	3/18/2002 Vice Chairperson	3/13/2020
<b>Noble</b> 1160 Lake Park Dr.	<b>Eleanor</b>	(248) 417-7777  <i>elliecnoble@hotmail.com</i>	7/10/2017 Alternate	3/13/2020
<b>Ross</b> 1872 Derby	<b>Ryan</b>	(248) 705-6465  <i>ryan.countryside@gmail.com</i>	5/21/2012	3/13/2018
<b>Rusche</b> 358 Henley St.	<b>John</b>	(248) 731-7068  <i>jprusche@aol.com</i>	7/10/2017 Alternate	3/13/2020
<b>Stevens</b> 1243 Ruffner	<b>Raymond</b>	(248) 514-3740  <i>art2953@gmail.com</i>	4/15/1996	3/13/2018
<b>Stotland</b> 698 Hanna	<b>Lilly</b>	(248) 433-3148  <i>lstotland@vescooil.com</i>	12/7/2015	3/13/2019

Last Name	First Name	Home Business		
Home Address		E-Mail	Appointed	Term Expires
<b>Wiebrecht</b>	<b>William</b>	(248) 703-6503	10/14/1991	3/13/2018
1714 Torry				
		<i>whw989@wowway.com</i>		

## **DEPARTMENT SUMMARY**

### **Parks and Recreation**

This activity provides for park maintenance and recreation programming of park facilities, excluding the golf courses. Maintenance is provided for over 230 acres of parks and public properties, including passive-recreation areas along the Rouge Trail, in Manor Park and at similar locations.

Recreation facilities maintained under this activity include: 16 asphalt-surfaced tennis courts; six Little League baseball diamonds; one baseball diamond and one softball diamond; a developed picnic area and shelter at Springdale Park; 22 park areas of various sizes and stages of development; a six-acre nature preserve at Manor Park; several miles of river trails; the 14-acre Quarton Lake; the winter-sports area at Lincoln Hills; a skate park located at Kenning Park; and a .85-acre dog park located at the Lincoln Hills Golf Course, which opened in November of 2010.

This activity provides funds for the maintenance of approximately 13,000 trees in City parks and on other City properties (excluding trees within the street rights-of-way, which are maintained under another fund). Tree and stump removal, tree trimming and tree planting in City parks are also included in this activity. The department utilizes both staff and outside contractors for services such as forestry, lawn care and property maintenance.

Various park developments over the past several years include: Booth Park, which features a community-built playground and sled hill; Barnum Park, which features a softball field, grand promenade, an archway from the original schoolhouse located on the property and an outdoor ice rink; Shain Park, located in the heart of the City, which features a plaza fountain, granite décor and a band shell; and the previously mentioned dog park at the Lincoln Hills Golf Course.

CITY OF BIRMINGHAM  
2017-2018 APPROVED BUDGET  
PARKS

101-751.000-

				DEPT.	MANAGER		
ACCT.	ACTIVITY	BUDGET	PROJECTED	REQUEST	RECOMMEND	APPROVED	PLANNED
NUM.	DESCRIPTION	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018	2018-2019
PERSONNEL SERVICES							
702.00	SALARIES & WAGES DIRECT	231,486	239,580	241,450	244,160	244,160	248,330
706.00	LABOR BURDEN	158,678	172,584	174,554	165,370	165,370	173,720
	PERSONNEL SERVICES	390,164	412,164	416,004	409,530	409,530	422,050
SUPPLIES							
729.00	OPERATING SUPPLIES	77,817	66,000	66,000	64,000	64,000	65,500
	SUPPLIES	77,817	66,000	66,000	64,000	64,000	65,500
OTHER CHARGES							
811.00	OTHER CONTRACTUAL SERVICE	147,144	316,594	209,200	276,200	276,200	217,200
818.03	IN THE PARK PROGRAM	24,494	24,000	24,000	24,000	24,000	24,000
819.00	TREE TRIMMING CONTRACT	8,261	10,000	10,000	10,000	10,000	10,000
901.00	PRINTING & PUBLISHING	385	200	500	500	500	500
920.00	ELECTRIC UTILITY	12,796	12,200	12,200	12,200	12,200	12,200
921.00	GAS UTILITY CHARGES	730	1,200	1,200	1,200	1,200	1,200
922.00	WATER UTILITY	40,692	42,000	80,000	80,000	80,000	80,000
935.03	QUARTON LAKE MAINTENANCE	61,657	75,000	75,000	75,000	75,000	75,000
941.00	EQUIPMENT RENTAL OR LEASE	99,186	95,000	95,000	95,000	95,000	95,000
	OTHER CHARGES	395,345	576,194	507,100	574,100	574,100	515,100
PARKS TOTAL							
		863,326	1,054,358	989,104	1,047,630	1,047,630	1,002,650

### ***Notes and Adjustments to Department-Requested Amounts from Prior Year's Budget***

1. **702.00 Salaries and Wages Direct** – The increase of \$4,580, or 1.9%, reflects scheduled union wage increases and a new Teamster position.
2. **706.00 Labor Burden** – The decrease of \$7,214, or 4.2%, is primarily the result of a decrease in retiree health-care contributions (\$15,263) as recommended by the City's actuary. This decrease was offset by an increase in hospitalization costs (\$5,820), defined contribution retirement (\$1,650) and retiree health savings (\$530).
3. **729.00 Operating Supplies** – The decrease of \$2,000, or 3%, reflects normal recurring costs.
4. **811.00 Other Contractual Service** – The \$276,200 budget is primarily for the mowing and other park maintenance contractors, design consultants, holiday décor services, Adams/Poppleton Park development, the new city logo change on park signage, invasive species removal and Rouge Trail maintenance.
5. **922.00 Water Utility** – The increase of \$38,000, or 90%, reflects increased irrigation and storm water fees.

### ***Significant Notes to 2018-2019 Planned Amounts***

1. **702.00 Salaries and Wages Direct** – The increase of \$4,170, or 1.7%, reflects scheduled step increases and a new Teamster position.
2. **706.00 Labor Burden** – The increase of \$8,350, or 5.0%, primarily reflects an increase in hospitalization costs (\$5,820) and pension contributions (\$1,430) as recommended by the City's actuary.
3. **811.00 Other Contractual Services** – The decrease of \$59,000, or 21%, is primarily the result of the completion of the Adams/Poppleton Park development and implementation of the new city logo change on park signage in the prior year.

***Performance Goals, Objectives and Measures***

**GOAL:** Develop and implement the Parks and Recreation Master Plan 2017-2021 for parks and recreation improvements using grants, private donations, and contributions from the General Fund. All improvements shall be budgeted and approved accordingly based on priority. *(Long-Term Municipal Goal 4)*

**OBJECTIVE:** To enhance park properties and provide recreation facilities consistent with community desires, including park development initiatives.

<b><u>MEASURES</u></b>	<b>Actual FY 2015-2016</b>	<b>Projected FY 2016-2017</b>	<b>Projected FY 2017-2018</b>	<b>Projected FY 2018-2019</b>
Poppleton Park Concept Site Plan	Begin	Complete		
Pembroke Park Athletic Field		Complete		
Adams Park Concept Site Plan	Begin	Complete		
Park Signage		Ongoing	Ongoing	
Trail System Improvements		Ongoing	Ongoing	Ongoing
Barnum Park Athletic Field Improvements			Complete	
Update Parks and Recreation Master Plan 2017-2021		Begin	Complete	



## CAPITAL PROJECTS FUND #401

390

CAPITAL PURCHASES AND IMPROVEMENTS

CAPITAL PROJECTS FUND #401

Expenditures for Capital Outlay										Future Capital Outlay Requests				Impact of 2017/2018 Budget Request on Annual Operating Budgets			
Account Number	Project Description Total Cost Funding Source	Budget 2016/2017	Total Estimate 2016/2017	Dept Request 2017/2018	Approved 2017/2018	Planned 2018/2019	Future Capital Outlay Requests				Personnel Service Costs	Other Operating Costs	Debt Service Costs	Total			
							2019/2020	2020/2021	2021/2022	2022/2023							
401-751.001 981.0100	Replace Drinking Fountains (Various Parks) Total Estimated Cost: \$87,000 Funding Sources: Capital Projects Fund/General Fund/Donations	25,000	12,000	25,000	25,000	25,000	25,000					No impact	No impact	No Impact	No Impact		
401-751.001 981.0100	Adams Park Improvements Total Estimated Cost: \$50,000 Funding Source: Capital Projects Fund	50,000															
401-751.001 981.0100	Rouge River Pedestrian Bridge Total Estimated Cost: \$600,000 Funding Sources: General Fund					600,000											
401-751.001- 981.0100	New Backstops/Fencing for ballfields (St. James & Poppleton) Total Estimated Cost: \$30,000 Funding Source: General Fund					30,000											
Subtotal - Park Improvement Plan		271,702	89,320	85,000	85,000	80,000	625,000	-	-	-							
Capital Projects Fund Grand Total		\$ 3,942,920	\$ 3,742,190	\$ 894,070	\$ 894,070	\$ 860,000	\$ 680,000	\$ 452,500	\$ -	\$ -	\$ 500	\$ 500	No impact	\$ 1,000			

\* Because additional insulation will be added when the roof is replaced, there is the potential for the Baldwin Public Library to realize as much as a 5% decrease in the cost of natural gas. However, it is difficult to convert this percentage to a dollar amount because the savings is dependent upon several variables including the severity of the winters as well as the extent of operational efficiencies implemented throughout the year.

CITY OF BIRMINGHAM  
GOLF COURSE OPERATING REPORT  
FOR THE MONTH ENDED JULY 2017 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
<b>REVENUES</b>								
FOOD & BEVERAGE SALE	7,178	21,253	12,268	31,518	19,446	52,770	17,229	52,488
MERCHANDISE SALES	1,711	5,415	2,816	9,313	4,528	14,729	4,460	14,066
WEEK DAY GREENS FEES	33,937	114,157	32,821	124,575	66,757	238,732	66,624	239,410
WEEKEND & HOLIDAY GREENS	22,454	56,549	25,899	74,793	48,353	131,342	43,128	128,789
CART RENTALS	1,145	3,314	1,248	3,451	2,393	6,765	2,213	6,480
TOURNAMENT ENTRY FEES	656	2,208	1,610	2,742	2,266	4,950	1,675	6,064
CLASSES	-	-	290	87,367	290	87,367	465	89,816
GOLF CART RENTALS	16,743	46,198	18,907	55,933	35,650	102,131	36,806	106,309
BUSINESS MEMBERSHIP	380	2,360	(100)	6,500	280	8,860	200	10,610
NON-RESIDENT MEMBERSHIPS	3,850	32,505	3,875	104,500	7,725	137,005	6,800	130,400
UNLIMITED GOLF PASS	-	1,300	-	3,000	-	4,300	-	3,589
PACKAGE CLUB PASS	-	-	-	290	-	290	-	-
GOLF HANDICAP FEE	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	-	(3,997)	-	(3,997)	-	6,314
LEASE PAYMENTS	1,600	11,200	570	3,992	2,170	15,192	1,354	9,478
SUNDRY & MISCELLANEOUS	11	23	23	392	34	415	-	293
CASH OVERAGE/(SHORTAGE)	-	0	(38)	(28)	(38)	(28)	1	80
<b>TOTAL REVENUES</b>	<b>89,666</b>	<b>296,481</b>	<b>100,188</b>	<b>504,342</b>	<b>189,854</b>	<b>800,823</b>	<b>180,955</b>	<b>804,186</b>
<b>EXPENSES</b>								
<b>FINANCE</b>								
ADMINISTRATION COST	-	8,845	-	8,845	-	17,690	2,948	20,108
AUDIT	-	-	-	-	-	-	-	-
SUB-TOTAL FINANCE	-	8,845	-	8,845	-	17,690	2,948	20,108
<b>MAINTENANCE</b>								
SALARIES & WAGES DIRECT	2,431	31,655	3,737	34,061	6,168	65,716	10,681	74,296
OVERTIME PAY	-	73	1,682	5,201	1,682	5,274	-	-
LONGEVITY	-	-	-	-	-	-	-	-
FICA	184	2,398	413	2,973	597	5,371	813	5,628
HOSPITALIZATION	199	3,058	199	3,333	398	6,391	404	5,238
LIFE	7	106	7	110	14	216	15	210
RETIRE CONTRIB HEALTH	3	1,076	3	1,074	6	2,150	441	1,005
DENTAL/OPTICAL	24	378	24	393	48	770	52	766
LT/ST DISABILITY	11	166	11	172	21	339	23	321
WORKER'S COMPENSATION	22	311	45	372	67	683	105	727
SICK LEAVE PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	7	459	7	455	15	914	123	943
HRA BENEFIT	-	10	-	10	-	20	-	20

CITY OF BIRMINGHAM  
GOLF COURSE OPERATING REPORT  
FOR THE MONTH ENDED JULY 2017 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
RETIREMNT-DEF CONTR EMPLR	104	1,598	104	1,655	207	3,254	223	3,054
RET HLTH SVGS CONTR EMPLR	37	575	37	605	74	1,180	80	1,102
OPERATING SUPPLIES	1,077	25,173	1,764	35,333	2,841	60,506	5,521	38,781
OTHER CONTRACTUAL SERVICE	-	2,534	-	2,585	-	5,119	-	5,630
TELEPHONE	-	-	-	-	-	-	-	-
ELECTRIC UTILITY	-	1,274	-	4,661	-	5,935	-	6,259
GAS UTILITY	27	1,159	16	742	44	1,901	45	2,018
WATER UTILITY	-	-	-	135	-	135	-	45
TRAINING	-	357	-	422	-	779	-	194
PRINTING & PUBLISHING	-	-	-	-	-	-	-	-
EQUIPMENT RENTAL OR LEASE	-	15,133	-	15,499	-	30,632	4,833	33,914
SUB-TOTAL MAINTENANCE	4,133	87,495	8,048	109,790	12,181	197,285	23,359	180,151
<u>CLUBHOUSE</u>								
SALARIES & WAGES DIRECT	6,699	51,390	9,829	67,798	16,527	119,189	17,504	110,487
OVERTIME PAY	-	506	-	62	-	569	123	2,100
LONGEVITY	-	-	-	-	-	-	-	-
FICA	510	3,939	750	5,159	1,260	9,098	1,348	8,609
HOSPITALIZATION	889	9,604	511	9,001	1,400	18,604	1,071	13,777
LIFE	1	12	1	15	2	27	2	26
RETIRE CONTRIB HEALTH	6	1,102	6	1,116	12	2,218	448	1,503
DENTAL/OPTICAL	30	390	30	403	59	792	4	64
LT/ST DISABILITY	13	171	13	176	26	348	2	26
WORKER'S COMPENSATION	62	500	91	662	153	1,162	174	1,101
SICK TIME PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	12	511	12	534	25	1,045	133	1,082
HRA BENEFIT	-	20	-	20	-	40	-	40
RETIREMNT-DEF CONTR EMPLR	121	1,817	121	1,852	242	3,668	-	1
RET HLTH SVGS CONTR EMPLR	36	536	36	560	71	1,095	1	15
OPERATING SUPPLIES	1,897	8,438	1,268	10,811	3,165	19,249	2,663	16,863
FOOD & BEVERAGE	2,540	8,129	2,371	10,220	4,912	18,350	5,049	18,623
BEER AND WINE	913	5,360	966	3,948	1,878	9,308	2,316	9,279
MERCHANDISE	1,067	5,254	1,166	6,085	2,233	11,339	1,081	16,236
INSTRUCTORS	-	-	-	-	-	-	-	-
OTHER CONTRACTUAL SERVICE	233	3,672	-	5,562	233	9,234	590	15,001
TELEPHONE	105	745	91	586	196	1,331	175	1,325
CONTRACTUAL ALARM	79	552	145	1,017	224	1,568	224	1,568
ELECTRIC UTILITY	-	1,898	-	-	-	1,898	-	1,929
GAS UTILITY	44	1,273	25	173	69	1,446	73	1,176
WATER UTILITY	-	865	-	339	-	1,204	-	1,534
PRINTING & PUBLISHING	-	717	-	717	-	1,434	715	2,485

CITY OF BIRMINGHAM  
GOLF COURSE OPERATING REPORT  
FOR THE MONTH ENDED JULY 2017 (preliminary)

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE	CURRENT MONTH	CALENDAR- TO-DATE
MARKETING AND ADVERTISING	-	1,589	1,750	4,796	1,750	6,386	-	253
DEPRECIATION	-	24,776	-	27,630	-	52,406	9,083	62,585
EQUIPMENT RENTAL OR LEASE	-	8,211	-	7,961	-	16,171	7,470	22,396
LIAB INSURANCE PREMIUMS	-	12,127	-	12,127	-	24,254	2,500	26,245
LIQUOR LICENSE	-	1,253	-	1,253	-	2,505	-	2,505
SUB-TOTAL CLUBHOUSE	15,257	155,356	19,180	180,581	34,437	335,937	52,749	338,834
TOTAL EXPENSES	19,390	251,696	27,228	299,216	46,618	550,912	79,056	539,093
NET PROFIT (LOSS)	70,276	44,785	72,960	205,126	143,236	249,911	101,899	265,093
NET OPERATING PROFIT (LOSS) (EXCLUDING DEPRECIATION AND TRANSFERS)						302,317		327,678

## Golf Report - August 31, 2017

We did incur several days of inclement weather in August that hindered our rounds this month. Those days were Aug 3<sup>rd</sup>, 8<sup>th</sup>, 17<sup>th</sup>, 22<sup>nd</sup>, 28<sup>th</sup> and 29<sup>th</sup>. I forecast that we will end the golf season above the 50,000 mark and hope that Mother Nature is kind in the later months.

### History of Rounds - Calendar Years 2013-2017

MONTH	2013			2014			2015			2016			2017		
	LH	SD	Total	LH	SD	Total	LH	SD	Total	LH	SD	Total	LH	SD	Total
January	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	0	292	292	0	0	0	0	0	0	321	0	321	0	0	0
April	1,573	2,260	3,833	3,705	652	4,357	3,087	1,713	4,800	2,389	1,616	4,005	2,796	1,383	4,179
May	4,314	3,797	8,111	4,393	3,493	7,886	4,892	4,293	9,185	5,461	3,910	9,371	4,759	3,975	8,734
June	5,774	4,406	10,180	5,330	4,216	9,546	5,556	4,268	9,824	5,595	4,269	9,864	6,010	4,431	10,441
July	5,098	4,286	9,384	5,139	4,636	9,775	5,718	5,218	10,936	5,788	4,856	10,644	5,251	4,051	9,302
August	5,195	4,695	9,890	4,376	4,084	8,460	4,408	4,403	8,811	4,273	3,873	8,146	3,641	3,974	7,615
September	3,019	3,154	6,173	3,074	2,746	5,820	3,411	3,059	6,470	3,163	2,698	5,861			0
October	2,795	1,779	4,574	915	2,493	3,408	2,666	908	3,574	2,037	1,990	4,027			0
November	576	0	576	33	675	708	1,489	0	1,489	2	1,545	1,547			0
December	53	0	53	0	124	124	514	0	514	0	54	54			0
TOTALS	28,397	24,669	53,066	26,965	23,119	50,084	31,741	23,862	55,603	29,029	24,811	53,840	22,457	17,814	40,271

## 2017 Membership Analysis

MEMBERSHIPS	CY 2012		CY 2013		CY 2014		CY 2015		CY 2016		YTD Aug 2017	
	#	%	#	%	#	%	#	%	#	%	#	%
Business	101	13.56%	99	13.20%	102	13.42%	109	12.73%	109	12.56%	91	10.14%
Non-Resident - Individual	398	53.42%	401	53.47%	406	53.42%	475	55.49%	465	53.57%	502	55.96%
Non-Resident - Dual	186	24.97%	185	24.67%	175	23.03%	194	22.66%	209	24.08%	220	24.53%
Non-Resident - Family	60	8.05%	65	8.67%	77	10.13%	78	9.11%	85	9.79%	84	9.36%
Total	745	100.00%	750	100.00%	760	100.00%	856	100.00%	868	100.00%	897	100.00%

RESIDENT MEMBERSHIPS		CY 2012		CY 2013		CY 2014		CY 2015		CY 2016		YTD Aug 2017	
		#		#		#		#		#		#	
Resident		1,843											
				2,007		1,733		2,090		1,874		1,877	

## YTD 2016 and YTD 2017 Revenue Comparisons

REVENUES	SALES		SALES		DIFFERENCE
	YTD Aug 2016		YTD Aug 2017		
Greens Fee	\$468,124	68.62%	\$456,953	68.36%	(\$11,171)
Cart Fee	\$146,475	21.47%	\$141,876	21.23%	(\$4,599)
Food & Beverage	\$34,817	5.10%	\$35,250	5.27%	\$433
Beer	\$31,451	4.61%	\$32,931	4.93%	\$1,480
Wine	\$1,336	0.20%	\$1,393	0.21%	\$58
Total	\$682,203	100.00%	\$668,404	100.00%	(13,799)

MARK THE DATE...

**THURSDAY  
SEPT 14<sup>th</sup>**

**5:15 PM Start**

**SPRINGDALE**



## **CITY OF BIRMINGHAM ANNUAL EMPLOYEE GOLF TOURNAMENT THURSDAY – SEPTEMBER 14<sup>TH</sup>**

### CONTESTS ON COURSE

Closest to the Pin  
For Men and Ladies

Longest Drive  
For Men and Ladies

COME OUT  
AND  
ENJOY THE DAY!

**TIME:** 5:15 PM Shotgun Start

**WHERE:** SPRINGDALE

**FORMAT:** 4-PERSON SCRAMBLE  
Pick Your Team

**ENTRY:** \$20 Per Player  
Includes 9 Holes of Golf,  
Awards Dinner and Trophies

**DINNER ONLY - \$10**

**To Register – Call Jacky Brito (248) 417-7774  
Or Email [jbrito@bhamgov.org](mailto:jbrito@bhamgov.org)**

Please pass this information on to your respective Board and Retirees – Thank You





## MEMORANDUM

Department of Public Services

**DATE:** September 5, 2017  
**TO:** Parks and Recreation Board Members  
**FROM:** Lauren A. Wood, Director of Public Services  
**SUBJECT:** Project Updates

---

The following serves as a brief update on some DPS projects.

### **Quarton Lake**

We have been notified from the Engineering Department they anticipate the dredging of Quarton Lake to begin the week of September 11, 2017.

### **Parks and Recreation Master Plan Update**

Our team has been working on this project update and meeting with McKenna Associates which has included meetings with the Master Plan Sub-Committee. Attached is a flier announcing two upcoming events. Also, in very short order the survey will be launched and made available electronically and in written format to the public. The first public engagement event will be a "Birmingham Field Day" held at the Sunday, September 17<sup>th</sup> Farmers Market. Round table discussions will be underway later in September with a variety of stakeholder groups. Upcoming on Tuesday, October 3, 2017 will be an Open House event held in advance of the Parks and Recreation Board meeting. The public engagement events and meetings provide an opportunity for as many people as possible to participate in a variety of activities to provoke and encourage input and feedback on Birmingham Parks and Recreation.

### **Barnum Park**

It is our understanding the 9' diameter concrete pad is scheduled to be poured by the contractor along the northeast side of the path system going toward the arch this year.

### **National Fitness Campaign**

The City of Birmingham has been notified of the grant award to be part of the 2018 National Fitness Campaign, see the attached announcement. There are still many unknowns and issues discussed by the Parks and Recreation Board that need addressing before the City can officially commit to this endeavor. There are certainly some next steps for us to take before any further action is taken by the City. We will continue to inform you of this program as we have more details.

## **Kenning Park**

Johnson Hill Land Ethics (JHLE) is underway with the Kenning Park Master Plan revision as it pertains to the fields and easterly portion of the park.

They are preparing revisions to the current Kenning Park Master Plan to re-configure the ballfields as well as incorporate a revised walking path around the new ballfield configuration. Once a proposed new layout is determined and reviewed they will revise the cost estimates for the entire park and prepare a cost estimate for proposed construction of the two 200 foot fields. As appropriate, contact will be made with the Birmingham Little League during this process for input and to keep them updated.

Once a revised plan is available it will be presented to the Parks and Recreation Board including the proposed cost estimates for the proposed construction of the two fields. After such time, the entire package will be presented to the City Commission which will include the Donation Agreement and revised master plan along with all cost estimates.

# LET'S PLAN

BIRMINGHAM,  
MICHIGAN *Parks & Recreation*

RESIDENTS OF BIRMINGHAM, MICHIGAN ARE INVITED TO

## Help us guide the future of Birmingham's Parks & Recreation

The City's Parks and Recreation Board is currently preparing an updated Parks and Recreation Master Plan for 2018 adoption. Birmingham residents are invited to ***share input, ideas and priorities*** for our parks and recreation future at two community events:

### 1) Field Day at the Farmers Market

**Sunday  
Sept. 17**

9am – 2pm

Provide quick and fun input during the ***Birmingham Farmers Market!***

### 2) Open House & Presentation

**Tuesday  
Oct. 3**

Open House 5:30pm  
Presentation 6:30pm

Open House followed by the regular Parks & Recreation Board Meeting and presentation.

A *survey*  
is also  
available!

For details, visit:  
**bhamgov.org/  
ParksRecPlan**



**Congratulations - the City of Birmingham has been selected to join the 2018 National Fitness Campaign!**

Dear Lauren,

We are pleased to announce that the City of Birmingham has been selected to receive the NFC Fitness Grant, provided by official music sponsor Fit Radio, to join the 2018 National Fitness Campaign.

This letter confirms your award of \$10,000 towards building an NFC Fitness Court™ and local Campaign.

Your City has made a choice: to lead a national movement and make world class fitness free! Our team will work with you over the coming months to follow the path outlined in your grant application, to ship your NFC Fitness Court™ and to make you part of the National Campaign, promoting and activating the program in 2018.

We have assigned Trent Matthias as your dedicated Campaign Manager, your champion and partner in this program.

This grant award is the first step towards formal confirmation of your participation. The next step is a call with Trent to discuss building our partnership. This call will be scheduled for a time within the next 10 days.

Here are some of the things to look forward to in 2018:

- Opening Day Celebration – Let's launch your NFC Fitness Court™ and build a fit community!
- Fitness Court App – Learn the routines, track your score and compete in national challenges.
- Mayor's Fitness Challenge – Get residents moving and engaging with City leadership
- Social Media Promotions – Localized and National promotions featuring your City

On behalf of the entire NFC team, I am thrilled to invite the City of Birmingham to join us as partners in the 2018 National Fitness Campaign.

Best in Fitness,

A handwritten signature in black ink, appearing to read 'Mitch Menaged', with a stylized, flowing script.

Mitch Menaged, Founder  
**National Fitness Campaign**



## MEMORANDUM

Engineering Department

**DATE:** September 8, 2017

**TO:** Joseph A. Valentine, City Manager

**FROM:** Austin W. Fletcher, Assistant City Engineer

**SUBJECT:** 1383 W. Lincoln – Temporary Construction Easement

---

The homeowners at 1383 W. Lincoln recently submitted a plan for a rear addition to their home. Due to the constraints of the property (i.e. distance between the sides of the adjacent structures) and location of the addition, the homeowner has requested the ability to access the rear of their property via the Linn Smith Park – City Park (see attached letter).

The Engineering Department reviewed this request and determined it would be next to impossible to construct the addition without access through the Park.

In order to facilitate the homeowner's request, the Engineering and the Parks & Recreation Departments worked together with the builder through the review process to provide the homeowner with a Temporary Construction Easement (see attached). This easement clearly outlines the expectations by all interested parties and is briefly summarized below:

- The builder/homeowner will be allowed to construct a 14' wide temporary access drive from Fairway Drive to the rear of their property (see exhibit B);
- A portion of the existing wood chip path in the park will be temporarily relocated (see exhibit B) and fully restored after the completion of the addition at no cost to the City;
- Tree protection will be provided for all trees in the affected area for the duration of the project. No City trees will be removed as part of this project;
- The access drive will be fenced off with a gate and screening at the Fairway Drive entrance;
- All affected areas will be completely restored to their original state after the completion of the addition at no cost to the City;
- The homeowner has paid a fee (\$1,664.00) to 'lease' this property from the City for the duration of the project (expected to be one year). This amount was determined based on a square foot cost of the value of the property times the square footage of the easement (see attached). This is practice is typical with similar projects of this nature (i.e. Floyd project). The lease is based on one year usage and will be prorated based on the length of the lease;

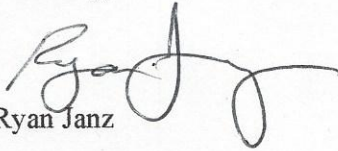
The easement has been executed and the site plan has been approved. The work is expected to begin in the coming weeks.

Austin W. Fletcher, P.E.  
Assistant City Engineer  
City of Birmingham  
151 Martin Street  
Birmingham, MI 48009

Dear Austin,

My wife, Emily Janz, and I are the owners of the property located at 1383 W. Lincoln St. Birmingham, MI 48009. We are planning to do a renovation/addition to the property. In order for our builder to proceed with this project he will need to access the property through the rear. There is a narrow strip of land right behind our property that is designated as a park and belongs to the city of Birmingham. As a result, we are requesting permission from the City to allow our builder to access the park so that he can move forward with our project.

Sincerely,

  
Ryan Janz

## **TEMPORARY CONSTRUCTION EASEMENT**

For valuable consideration the receipt of which is hereby acknowledged, CITY OF BIRMINGHAM, a Michigan municipal corporation whose address is 151 Martin Street, Birmingham, Michigan 48012. Grantor, hereby grants, to BENCHMARK HOMES, INC., a Michigan Corporation whose address is 2911 KATIE LANE, MILFORD, MICHIGAN 48380, its licensees, and agents a temporary construction easement (the "Easement") to construct, the project at 1383 West Lincoln, Birmingham, MI, together with the right of ingress and egress for the purposes of exercising the rights conveyed in this grant of a temporary construction easement, in, upon, over and across the property of the Grantor (the "Property") as described in Exhibit A attached hereto and made a part hereof.

The easement is described on Exhibit B - attached hereto and made a part hereof.

This easement shall terminate upon either the written notice of termination of Easement from Grantees, Issuance of a Certificate of Occupancy, or upon one year after the issuance of the Temporary Construction Easement.

The Grantor shall grant the Grantees a Temporary Construction Easement on the northern 25 feet of Grantor's property lying immediately south of Grantees' property, commonly known as 1383 West Lincoln, Birmingham, Michigan, and more completely described in Exhibit B. The Grantees may install a 14 foot wide temporary construction driveway made of crushed stone. Grantees will also re-route wood chip walking path accordingly, Grantees will also install tree protection per Exhibit B and install orange fencing on each side of temporary driveway, which will remain in place until the Easement expires or is terminated by earlier action of the parties. Upon removal of the temporary driveway, the Grantees will restore the area to original condition by removing temporary access driveway and restoring wood chip walking path to its previous location, the grounds will be free of debris, graded and filled in with top soil and seeded and strawed as needed. Tree protection will also be removed at this time.

Grantor reserves the following rights with respect to the easement: a) The right to use the easement property subject to the easement provided that such use is not materially inconsistent with the right granted to Grantees under this agreement. B) The right of Ingress over, under and across the easement property, subject to the rights of Grantees under this agreement Grantees hereby agree to promptly restore in good and workmanlike manner all property damaged, destroyed or disturbed in connection with Grantees' construction, reconstruction, maintenance, operation or removal activities under this Easement Agreement or the exercise of any other rights of Grantees under this Easement Agreement or the operation of any facilities, improvements or other items installed, constructed or placed by Grantees on the property. Grantees hereby agree to indemnify and hold Grantor harmless from and against any and all damages, liabilities, claims and expenses, including but not limited to attorney's fees incurred by or asserted against Grantor which arise out of any personal injury or death or property



damage arising out of any of Grantees' construction, reconstruction, maintenance, operation, removal or restoration activities under this Easement Agreement or the exercise of any other rights of Grantees under this Easement Agreement or the operation of any facilities, improvements or other items installed, constructed or placed by Grantees on the Property.

Grantees shall pay Grantor an annual easement fee of One Thousand Six Hundred Sixty-four and 00/100 Dollars (\$1,664.00). The fee shall be paid for one (1) year in full at the time the easement is executed and annually thereafter on the anniversary date of the execution of the easement. In the event the easement is not used for a full year, the annual fee will be prorated to a daily rate and any unused portion shall be refunded to the Grantees.

Any disputes arising under this Easement Agreement shall be settled either by commencement of a suit in Oakland County Circuit Court or by compulsory arbitration, at the election of the Grantor. The Grantees shall advise the Grantor of any dispute it has arising out of the Agreement and shall demand that the Grantor elect whether the dispute is to be resolved by submitted it to compulsory arbitration or by commencement of a suit in Oakland County Circuit Court. The Grantor shall make its election in writing within thirty (30) day from the receipt of such notice. If the Grantor elects to have the dispute resolved by compulsory arbitration, it shall be settled pursuant to Chapter 50 of the Revised Judicature Act for the State of Michigan, with each of the parties appointing one arbitrator and the two appointed appointing a third. A Judgment of any Circuit Court may be rendered upon the arbitrator's award. In the event the Grantees fail to make such an election, and dispute between the parties may be resolved by the filing of a suit in Oakland County Circuit Court.

The parties may terminate the Temporary Construction Easement by written mutual consent signed by all parties or pursuant to its termination one year after issuance.

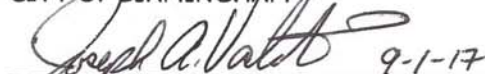
THIS GRANT IS hereby declared to be binding upon the agents, lessees, and licensees of the parties hereto.

This transfer is exempt from the Real Estate Transfer Tax pursuant to MCL 207.505(a) and from the State Real Estate Transfer Tax pursuant to MCL 207.526(a).

IN WITNESS WHEREOF, the undersigned have hereinto set their hands and seals this                      day of                      , 2017.

GRANTOR:

CITY OF BIRMINGHAM

 9-1-17


Signed



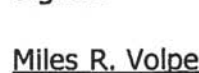
Printed

GRANTEE:

BENCHMARK HOMES, INC.

 9/1/17

Signed



Printed



City Manager  
Title

Builder  
Title

Ryan Janz Emily Janz  
Signed

Ryan Janz Emily Janz  
Printed

Owners  
Title

STATE OF MICHIGAN  
COUNTY OF OAKLAND

The foregoing instrument was acknowledged before me this 18<sup>th</sup> day of September, 2017, by Miles R. Volpe, Builder of BENCHMARK HOMES, INC.

C. REID  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF OAKLAND  
MY COMMISSION EXPIRES MARCH 17, 2021

[Signature]  
Notary Public  
County of Oakland  
Acting in the County of \_\_\_\_\_

My Commission Expires 3/17/21

STATE OF MICHIGAN  
COUNTY OF OAKLAND

The foregoing instrument was acknowledged before me this 18<sup>th</sup> day of September, 2017, by Joseph A. Valentine the City Manager of the CITY OF BIRMINGHAM.

C. REID  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF OAKLAND  
MY COMMISSION EXPIRES MARCH 17, 2021

C. Reid  
Notary Public  
County of Oakland  
Acting in the County of \_\_\_\_\_

My Commission Expires 3/17/21

STATE OF MICHIGAN  
COUNTY OF OAKLAND

The foregoing instrument was acknowledged before me this 1<sup>ST</sup> day of September, 2017, by RYAN JANZ AND EMILY JANZ, Owners.

C. REID  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF OAKLAND  
MY COMMISSION EXPIRES MARCH 17, 2021

[Signature]  
Notary Public  
County of Oakland  
Acting in the County of \_\_\_\_\_

My Commission Expires 3/17/21

DOCUMENT DRAFTED  
BY AND RETURN TO:  
Timothy J. Currier  
Beier Howlett, P.C.  
3001 W. Big Beaver Road, Ste. #200  
Troy, MI 48084

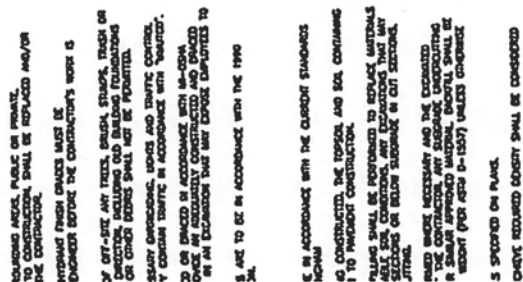
EXHIBIT A

T2N, R10E, SEC 35 J LEE BAKER CO'S BIRMINGHAM HILLS SUB PARK, ALSO 1/2 VAC FAIRWAY  
DR ADJ TO SAME 9-15-04 NEW PCL CREATED

PARCEL IDENTIFICATION No.: 1935426023

Owner: City of Birmingham

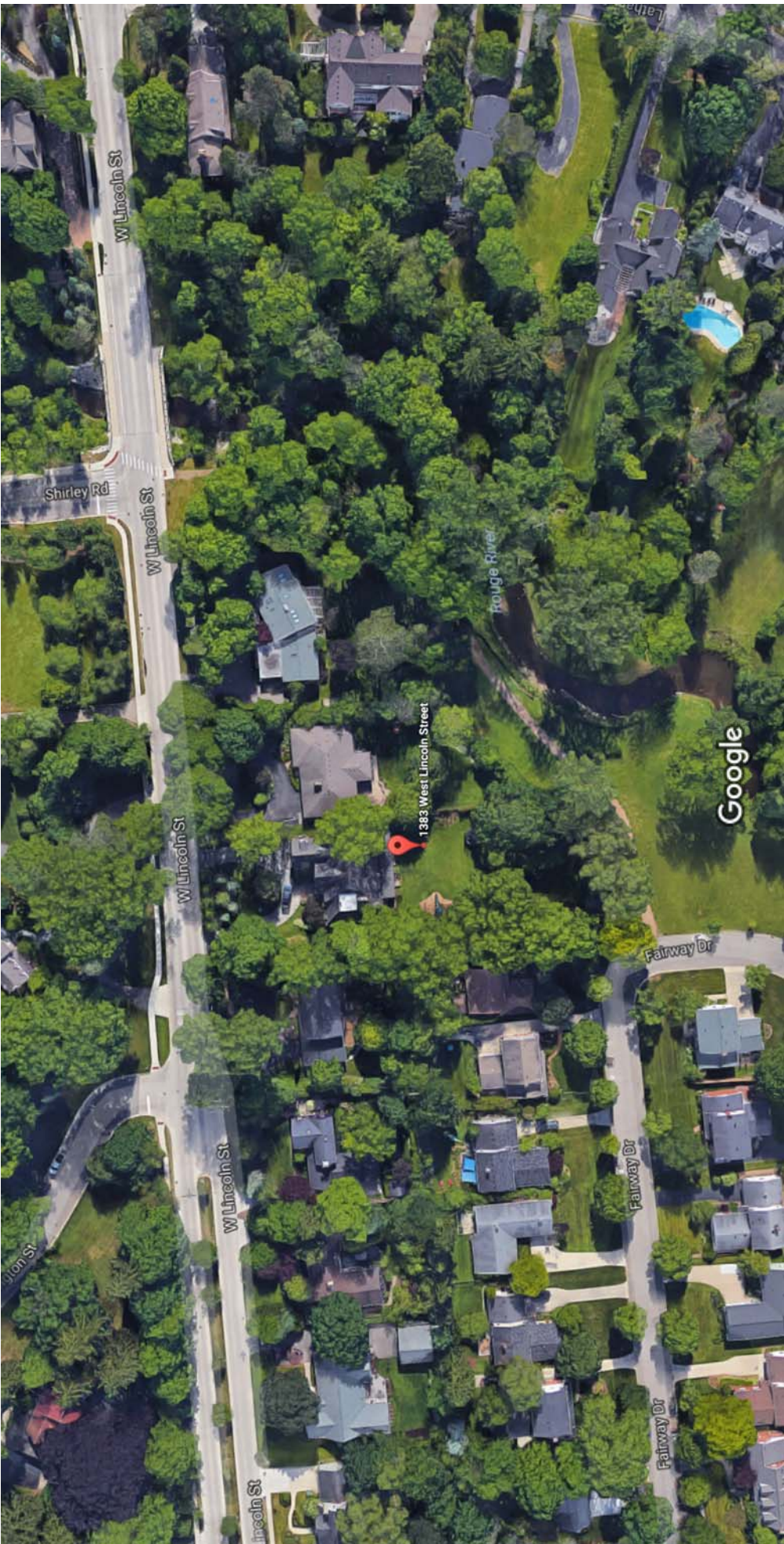
**EXHIBIT B**



### **RENT CALCULATION**

Total Cash Value	\$1,432,714.00
Total Lot Size	25,831 sq. ft.
Per Sq. Foot Value	\$55.46 per sq. ft.
Total Easement Area	1000
Total Easement Area Value	55,460
Annual Easement Fee	\$1,664.00





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<https://www.wsj.com/articles/no-time-for-18-holes-of-golf-lets-play-five-1501848353>

## LIFE

# No Time for 18 Holes of Golf? Let's Play Five

More courses are experimenting with offerings that are shorter and cheaper than the traditional 18-hole round



Golf organizations are aiming to convince people that playing the sport does not necessarily require a time commitment of four or five hours. PHOTO: BRIAN DAVIES/THE REGISTER-GUARD/ASSOCIATED PRESS

By *Brian Costa*

Aug. 4, 2017 8:05 a.m. ET

**Like many golf courses**, Canal Shores had seen fewer rounds played in recent years. The century-old course north of Chicago was projecting another downturn this year when, in the spring, its management group began to think about how it could reverse the trend.

On a map, the par-60 course is laid out like most others in the U.S., an 18-hole route that takes players away from the clubhouse and back. But as officials looked closer, they saw two smaller groups of holes that could work the same way: a 10-hole loop and a 5-hole loop.

Canal Shores now sells those shorter-format rounds at discounted rates.

“There are a lot of people who are time-starved, but they still want to play golf,” said Dan Bulf, the course’s business manager.

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In a nod to that reality, more public-access courses across the U.S. are experimenting with offerings that are shorter and cheaper than the traditional 18-hole round. The shift comes amid a multi-year push by golf organizations to convince people that playing the sport

does not necessarily require a time commitment of four or five hours.

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The most common alternative is the nine-hole round, but some courses are offering quicker options or even pay-by-the-hole pricing. They are typically available only at off-peak times, such as late afternoons or weekday mornings. But the fact that they are available at all represents a change among course operators, a fragmented group of small businesses not known for their innovative thinking.

“The rate of adoption in golf is glacial for anything that happens,” said Jim Koppenhaver, president of industry consultant Pellucid. “But I think it’s resonating. It’s a slow sea change.”

The reasons for that change are no mystery. Though golf remains among the most widely played sports in the U.S., the number of people who play at least once a year has dropped steadily from 30 million in 2005 to 24 million in 2016.

Surveys have consistently shown that the amount of time a traditional round of golf takes is among the chief reasons for the decline. There is also growing evidence that if golf courses themselves don’t create alternative forms of the sport, people will find it elsewhere.

Topgolf, a cross between a high-tech driving range, sports bar and nightclub, attracted more than 10 million people to its facilities last year, more than double the number it drew just two years earlier. It has 30 U.S. locations spread across 16 states, with plans to add up to eight more by the end of this year.

“The golfer is looking for alternative ways to be a part of the game,” said Jeff Foster, senior vice president of the tee-time booking service GolfNow, which for the past several years has been encouraging courses to offer more nine-hole rates.

Some of the proposed alternatives have been more outlandish. Among the experiments courses have tried to lure young and beginner golfers in recent years are 15-inch-diameter holes, more than triple the standard size; foot golf, in which players try to advance a soccer ball from tee to hole in as few kicks as they can; and the GolfBoard, which replaces the golf cart with a bag-carrying vehicle resembling an electric skateboard.

But the idea that the major golf bodies view as both the most practical and the most promising is far less radical. It’s golf, at whatever length you have time for.

In 2014, the U.S. Golf Association launched a marketing campaign called Play9 that aims to promote the virtues of the nine-hole round to golfers, non-golfers and course owners alike. The USGA estimated that nine-hole rounds in 2016 comprised about one-third of total rounds played, with interest coming primarily from women, casual players and golfers under age 55.

There are even emerging options for people who don’t have time for nine holes. QuickGolf, which launched last year, lets golfers pay by the hole at whichever times courses allow it, based on when standard tee times go unfilled. It runs largely on the honor system, with some safeguards to prevent golfers from playing more than they pay for.

Harvey Silverman, a longtime industry consultant who co-founded QuickGolf, said it has been adopted by 36 courses in 10 states. But he said expansion has been slowed by the inherent skepticism with which many course operators view alternative pricing structures.

“It’s real tough for these guys to get their heads past, ‘If it’s not an 18-hole round of golf, then I don’t want to think about it,’” Silverman said. “Well, you have to start thinking about it. Times have changed. It’s not 1925 anymore.”

Foster, of GolfNow, said course operators have expressed concern that more nine-hole rounds would merely mean a loss of revenue, offering a cheaper option for people who would otherwise play 18. GolfNow argues that they are incremental rounds, luring people who would otherwise not play. It recommends that courses sell nine-hole rounds for 62% of their 18-hole rate.



The number of people who play golf at least once a year has dropped steadily from 30 million in 2005 to 24 million in 2016.

PHOTO: CARMINE GALASSO/THE RECORD OF BERGEN COUNTY/ASSOCIATED PRESS

At Canal Shores—where, before he starred in “Caddyshack,” Bill Murray once worked as a caddie—the impact of the shorter loops remains to be seen.

Mike Matthews, a 39-year-old regular at Canal Shores, often plays five holes with his 10-year-old son, whereas he said they would be unlikely to play 18 or even nine holes. “With him still learning and not being able to drive the ball, five holes is enough for us,”

Matthews said. But the logistics of playing five are more conducive to slower times of day, since the five-hole loop starts at the 14th hole, meaning Matthews and his son wait for gaps between groups playing 18.

Bulf, the business manager, said the response from golfers has been overwhelmingly positive. The shorter loops now account for 20% of weekday morning rounds played. But the question of whether they represent revenue gained or revenue lost remains unanswered.

Either way, Bulf said, “We definitely think this is a trend in the industry that’s not going to go away.”

**Write to** Brian Costa at [brian.costa@wsj.com](mailto:brian.costa@wsj.com)

*Appeared in the August 5, 2017, print edition as ‘No Time for 18 Holes? Let’s Play Five..’*

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Connie Folk &lt;cfolk@bhamgov.org&gt;

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**Fwd: Footbridge to connect Linn-Smith Park with Linden park**

1 message

**Lauren Wood** <lwood@bhamgov.org>

Tue, Aug 22, 2017 at 1:27 PM

To: "Laird, Carrie" &lt;Claird@bhamgov.org&gt;, "Folk, Connie" &lt;cfolk@bhamgov.org&gt;

fyi

**Lauren Wood**

Director of Public Services

City of Birmingham  
Department of Public Services  
851 S. Eton  
Birmingham, MI 48009  
office: [248.530.1702](tel:248.530.1702)

----- Forwarded message -----

From: **Lauren Wood** <lwood@bhamgov.org>

Date: Tue, Aug 22, 2017 at 1:26 PM

Subject: Re: Footbridge to connect Linn-Smith Park with Linden park

To: Elaine C Hazel &lt;echazel2@yahoo.com&gt;

Cc: "claird@bhamgov.org" &lt;claird@bhamgov.org&gt;, "pbordman@bhamgov.org" &lt;pbordman@bhamgov.org&gt;, "Valentine, Joe" &lt;Jvalentine@bhamgov.org&gt;

Hello Ms. Hazel,

This is terrific timing as I believe you touched base on this with us a few years ago, but now we are in the midst of updating the City's Five-Year Parks and Recreation Master Plan.

The Rouge River Trail Corridor Master Plan does depict five pedestrian bridges around the City. Over the years, various locations have been discussed for future opportunities.

While this bridge location had some active conversation in previous years, it never gained enough momentum and in turn has not been planned for or budgeted at this time.

However, all of this being said, I will supply this email message to the Parks and Recreation Board members as consideration will be made for a variety of parks and recreation ideas as part of the upcoming Master Plan. Tentatively, an Open House is being proposed for the October 3rd Parks Board meeting; details still to be determined. In addition to sending in your email, you are invited to attend the Parks and Recreation Master Plan Open House.

If you are interested, a survey about parks and recreation will be available for completion in the upcoming weeks.

Thanks again for your valued input. Feel free to call or contact me in a few weeks for an update on this day and time.

Take care,  
Lauren

**Lauren Wood**

Director of Public Services

City of Birmingham  
Department of Public Services  
851 S. Eton  
Birmingham, MI 48009

Communication/Discussion Item #6b

office: [248.530.1702](tel:248.530.1702)

On Tue, Aug 22, 2017 at 11:10 AM, Elaine C Hazel <[echazel2@yahoo.com](mailto:echazel2@yahoo.com)> wrote:

Dear Ms. Wood, Ms. Laird, and Ms. Bordman,

I am writing to urge you to move forward with the city's plan to construct a footbridge across the Rouge River in order to connect the Linn-Smith Park with Linden Park.

**Linn-Smith Park:**

Linn-Smith Park is a small, linear shaped park on the east side of the Rouge River. The park consists entirely of open space and is located between the Rouge River and Southfield Road. Future expansion of the Rouge River corridor includes a bridge connection and a trail that will traverse through this park. An entry plaza along Southfield Road and a boardwalk located near the proposed bridge will connect Linn-Smith Park with Linden Park with the trail system.

I live on Shirley Road, and there have been many occasions when, walking southbound on Southfield Road, I have wished I could access Linden Park by way of Linn-Smith Park, thereby totally avoiding having to go along Lincoln Road to get to Shirley and enabling me to enjoy walking along the chipped trail.

Furthermore, I really wonder how much use does the Linn-Smith Park get, and what is the point of a park that is not much more than a rolling, grassy hill to the river? It could become so much more useful and appreciated as the ideal entry across the river to connect users of our chipped trail system!

It seems that, in view of the fact it has been several years ago already that such a bridge had been proposed, it is clearly due for action to get underway for its construction!

Please let me know what development plans for such a bridge are currently in the works, as well as an approximate idea as to when we can expect its construction.

Thank you so much for your time and consideration.

Sincerely yours,

Elaine Hazel  
188 Shirley Rd.  
Birmingham, MI 48009