



**Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, August 13, 2019
6:30 PM**

- I. Call to order**
- II. Roll Call**
- III. Approval of the minutes of:** Tuesday, July 2, 2019 (*regular meeting*)
- IV. Agenda Items-***Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*
- V. Communications/Discussion Items**
 1. Master Plan Sub-Committee-No New Updates
 2. Project Updates: (*verbal*)
 3. Golf Courses
 - a. Finance Report
 - b. Golf Course Report-August 8, 2019
 - c. Golf Course Repayment Terms
 4. Priority Health Fitness Court At OU
 5. 2019 In The Park Concert Series
 - Wednesday, August 14, 2019 Surf Zup (Surf Guitar Band) (12pm-2pm)
Wednesday, August 14, 2019 Nobody's Business (Rock) (7pm-9pm)
- VI. Unfinished Business**
- VII. New Business**
- VIII. Open To The Public for Items Not On the Agenda**
- IX. Next Regular Meeting – Tuesday, September 17, 2019 (DPS)**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact
Connie Folk at the Birmingham Ice Arena (248) 530-1642.*

***Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln,
Birmingham, MI 48009***

PARKS & RECREATION BOARD MISSION STATEMENT

The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and well being, and strengthen the community.

PARKS AND RECREATION BOARD MEETING MINUTES
July 2, 2019

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Therese Longe, Ross Kaplan, Dominick Pulis, John Rusche

MEMBERS ABSENT: Heather Carmona, Pam Graham, John Meehan, Eleanor Noble and Bill Wiebrecht

STUDENT REPRESENTATIVES PRESENT: John Butcher, Seaholm High School

ADMINISTRATION: Lauren A. Wood, Director of Public Services
Carrie A. Laird, Parks and Recreation Manager

GUESTS: No Guests

It was moved by Ross Kaplan, seconded by John Rusche that the minutes of the June 11, 2019 regular meeting be approved

Yeas –4 Therese Longe, Ross Kaplan, Dominick Pulis, John Rusche
Nays – 0
Absent -3 Heather Carmona, John Meehan and Bill Wiebrecht

AGENDA ITEMS: No Agenda Items

COMMUNICATION/DISCUSSION ITEM #1: Master Plan Sub-Committee Update

Therese stated that the committee met and went over the material that was presented to the Parks and Recreation Board meeting, specifically to make sure the information was clearer and simplified based on Dominick's comments.

Therese stated that the updated information will be provided to the Parks and Recreation Board at the August meeting.

COMMUNICATION/DISCUSSION ITEM #2: Project Updates

Lauren stated that Kenning Park ballfields are underway. Lauren stated that there is a link on the City of Birmingham website, Facebook and Twitter regarding the Kenning Park ballfields.

Lauren stated that signs have been installed around Kenning Park regarding the ballfields.

Carrie stated that St. James and Quarton Lake tennis courts have been completed, Barnum Archway has been completed with shrub planting being the next phase. Carrie also stated that the picnic tables for Springdale Shelter, the boulder project for Quarton Lake and Manor Park and the turf hill project at Booth Park were all approved by the City Commission.

Carrie stated the Lincoln Hills Dog Park will re-open Monday, July 15, 2019.

COMMUNICATION/DISCUSSION ITEM #3a: Golf Course Finance Report-Golf Courses

Lauren presented to the Parks and Recreation Board the golf courses financial report from the Finance Department.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #3b: Golf Course Report

Lauren presented to the Parks and Recreation Board the golf courses report that was prepared by Jacky Brito.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #4: June 23, 2019 Crain's Detroit magazine article "As PGA returns to Detroit, Michigan golf business is in a fragile state" 1950

No Action was taken by the Parks and Recreation Board

Ross Kaplan asked if a history of the balance that is due back for the Lincoln Hills clubhouse/parking lot project.

COMMUNICATION/DISCUSSION ITEM #5: 2019 In The Park Concert Series

Connie provided the Parks and Recreation Board the 2019 In The Park Concert Series schedule.

No Action was taken by the Parks and Recreation Board

UNFINISHED BUSINESS:

No unfinished business

NEW BUSINESS:

No new business

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

Therese Longe stated the next regular meeting will be held on Tuesday, August 13, 2019 at 6:30 pm at DPS.

Meeting was adjourned at 6:51 pm
Connie J. Folk, Recreation Coordinator

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JUNE 2019

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
<u>REVENUES</u>								
FOOD & BEVERAGE SALE	7,280	13,332	11,196	20,949	18,476	34,281	20,832	32,786
MERCHANDISE SALES	2,024	3,697	3,455	8,472	5,479	12,169	4,968	9,012
WEEK DAY GREENS FEES	31,960	62,386	29,410	72,785	61,370	135,171	69,403	141,826
WEEKEND & HOLIDAY GREENS	16,763	33,130	19,366	37,835	36,130	70,966	29,178	57,320
PULL CART RENTALS	1,204	2,386	1,228	2,408	2,432	4,794	1,935	3,599
TOURNAMENT ENTRY FEES	287	287	1,012	4,244	1,299	4,531	2,465	2,465
CLASSES	-	-	35,519	87,604	35,519	87,604	34,364	92,794
GOLF CART RENTALS	11,819	18,959	13,755	25,794	25,574	44,754	33,574	57,560
BUSINESS MEMBERSHIP	400	1,300	300	7,200	700	8,500	1,560	9,160
NON-RESIDENT MEMBERSHIPS	8,500	32,550	10,950	101,315	19,450	133,865	17,300	126,325
UNLIMITED GOLF PASS	600	1,000	-	7,000	600	8,000	-	4,200
PACKAGE CLUB PASS	-	-	-	-	-	-	-	-
GOLF HANDICAP FEE	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	38,248	56,662	38,248	56,662	(9,902)	1,585
LEASE PAYMENTS	2,147	12,786	605	3,630	2,752	16,416	2,235	13,316
SUNDRY & MISCELLANEOUS	11	28	226	602	238	630	170	343
CASH OVERAGE/(SHORTAGE)	1	1	50	50	51	51	0	(1)
0								
TOTAL REVENUES	82,997	181,843	165,320	436,550	248,317	618,393	208,082	552,291
<u>EXPENSES</u>								
<u>FINANCE</u>								
ADMINISTRATION COST	1,484	8,905	1,484	8,905	2,968	17,810	2,687	16,119
AUDIT	-	-	-	-	-	-	-	-
SUB-TOTAL FINANCE	1,484	8,905	1,484	8,905	2,968	17,810	2,687	16,119
<u>MAINTENANCE</u>								
SALARIES & WAGES DIRECT	11,702	32,797	11,006	30,366	22,707	63,163	48,546	85,056
OVERTIME PAY	20	123	-	0	20	124	500	619
LONGEVITY	-	-	-	-	-	-	-	-
FICA	942	2,541	887	2,346	1,829	4,887	1,780	4,537
HOSPITALIZATION	1,421	5,564	941	4,389	2,362	9,954	1,886	8,829
LIFE	21	97	21	97	41	194	42	195
RETIRE CONTRIB HEALTH	362	2,165	362	2,159	724	4,325	5,501	7,627
DENTAL/OPTICAL	78	368	78	368	157	735	150	703
LT/ST DISABILITY	34	162	34	161	69	323	66	309
WORKER'S COMPENSATION	128	320	121	299	248	620	213	542
SICK LEAVE PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	142	832	142	822	284	1,654	10,136	11,301
HRA BENEFIT	-	10	-	10	-	20	-	20

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JUNE 2019

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
RETIREMNT-DEF CONTR EMPLR	356	1,669	356	1,670	712	3,339	644	3,018
RET HLTH SVGS CONTR EMPLR	110	520	110	518	221	1,037	221	1,035
OPERATING SUPPLIES	11,434	20,401	11,756	20,460	23,190	40,861	25,739	41,635
OTHER CONTRACTUAL SERVICE	444	2,904	125	2,762	569	5,666	1,783	15,580
TELEPHONE	-	-	-	-	-	-	-	-
ELECTRIC UTILITY	272	961	249	1,541	521	2,502	2,832	6,021
GAS UTILITY	30	1,087	51	1,004	82	2,091	49	1,709
WATER UTILITY	-	-	-	130	-	130	62	136
TRAINING	-	50	-	50	-	100	-	1,009
PRINTING & PUBLISHING	-	-	-	-	-	-	-	-
EQUIPMENT RENTAL OR LEASE	2,500	15,214	2,417	14,609	4,917	29,823	4,882	29,050
SUB-TOTAL MAINTENANCE	29,997	87,785	28,655	83,762	58,652	171,547	105,034	218,930
<u>CLUBHOUSE</u>								
SALARIES & WAGES DIRECT	15,845	39,156	21,852	44,531	37,697	83,687	42,439	87,113
OVERTIME PAY	507	979	-	0	507	980	394	506
LONGEVITY	-	-	-	-	-	-	-	-
FICA	1,293	3,087	1,713	2,707	3,006	5,794	3,446	6,849
HOSPITALIZATION	1,978	8,046	1,570	7,548	3,547	15,594	3,072	14,394
LIFE	2	11	2	11	5	23	5	25
RETIRE CONTRIB HEALTH	370	2,194	370	2,194	739	4,388	5,658	7,841
DENTAL/OPTICAL	92	427	92	427	183	854	180	842
LT/ST DISABILITY	40	188	40	187	80	375	79	370
WORKER'S COMPENSATION	161	378	212	414	372	791	394	807
SICK TIME PAYOUT	-	-	-	-	-	-	-	-
RETIREMENT EMPLOYER CNTRB	158	899	158	899	316	1,798	11,215	12,500
HRA BENEFIT	-	20	-	20	-	40	-	40
RETIREMNT-DEF CONTR EMPLR	395	1,844	395	1,844	790	3,688	734	3,462
RET HLTH SVGS CONTR EMPLR	107	500	107	500	214	1,000	215	1,010
OPERATING SUPPLIES	2,163	6,229	3,751	11,780	5,914	18,009	5,225	15,164
FOOD & BEVERAGE	2,880	5,702	4,453	7,847	7,333	13,549	8,329	13,717
BEER AND WINE	2,386	3,651	2,662	4,965	5,049	8,616	4,121	6,844
MERCHANDISE	3,057	9,348	3,812	13,103	6,869	22,451	3,754	12,100
INSTRUCTORS	-	-	-	-	-	-	-	-
OTHER CONTRACTUAL SERVICE	2,129	3,844	3,531	6,325	5,661	10,169	3,303	8,752
TELEPHONE	-	822	-	512	-	1,333	560	1,866
CONTRACTUAL ALARM	83	496	153	915	235	1,411	224	1,344
ELECTRIC UTILITY	873	1,968	1,115	1,817	1,987	3,785	695	1,620
GAS UTILITY	37	1,298	31	157	68	1,455	65	1,117
WATER UTILITY	-	811	-	341	-	1,152	169	882
PRINTING & PUBLISHING	289	1,234	289	1,234	577	2,469	1,264	4,841

CITY OF BIRMINGHAM
GOLF COURSE OPERATING REPORT
FOR THE MONTH ENDED JUNE 2019

	SPRINGDALE		LINCOLN HILLS		COMBINED		PRIOR YEAR COMBINED	
	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE	CURRENT MONTH	CALENDAR-TO-DATE
MARKETING AND ADVERTISING TRAINING	1,148	3,585	1,148	4,095	2,295	7,680	-	5,493
DEPRECIATION	-	812	-	812	-	1,624	-	4,762
EQUIPMENT RENTAL OR LEASE	4,375	26,250	4,966	29,795	9,341	56,045	9,567	55,817
LIAB INSURANCE PREMIUMS	2,925	11,900	3,375	12,150	6,300	24,050	549	18,244
LIQUOR LICENSE	339	11,784	339	11,784	678	23,568	678	23,868
TRANSFER TO GENERAL FUND	-	1,253	-	1,253	-	2,505	-	2,505
	-	-	8,333	50,000	8,333	50,000	8,333	50,000
SUB-TOTAL CLUBHOUSE	43,631	148,714	64,467	220,168	108,098	368,882	114,667	364,697
TOTAL EXPENSES	<u>75,112</u>	<u>245,404</u>	<u>94,607</u>	<u>312,834</u>	<u>169,718</u>	<u>558,239</u>	<u>222,387</u>	<u>599,745</u>
NET PROFIT (LOSS)	<u>7,886</u>	<u>(63,561)</u>	<u>70,713</u>	<u>123,716</u>	<u>78,599</u>	<u>60,155</u>	<u>(14,305)</u>	<u>(47,455)</u>
NET OPERATING PROFIT (LOSS) (EXCLUDING DEPRECIATION AND TRANSFERS)						166,200		58,362

Golf Report – August 8, 2019

Weather has been on our side in July with only a few days hitting temperatures in the 90's. Junior Golf is winding down and we had enjoyed another successful year with the Jr Club Championship ending the season on August 15th. Our Murder Mystery Dinner was postponed because the date did not work for many of our members and we hope to have a "sell-out" in late September. August is a slower month but we will be running a couple of specials to entice more play.

ROUND COMPARISON CY 2015 - 2019

MONTH	2015			2016			2017			2018			2019		
	LH	SD	Total	LH	SD	Total	LH	SD	Total	LH	SD	Total	LH	SD	Total
January	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	0	0	0	321	0	321	60	0	60	0	0	0	297	0	297
April	3,087	1,713	4,800	2,389	1,616	4,005	2,816	1,383	4,199	2,471	0	2,471	2,157	1,569	3,726
May	4,892	4,293	9,185	5,461	3,910	9,371	4,759	3,975	8,734	4,303	2,410	6,713	3,425	2,815	6,240
June	5,556	4,268	9,824	5,595	4,269	9,864	5,812	4,431	10,243	5,245	4,544	9,789	5,379	4,232	9,611
July	5,718	5,218	10,936	5,788	4,856	10,644	6,027	4,720	10,747	5,858	5,027	10,885	5,517	4,791	10,308
August	4,408	4,403	8,811	4,273	3,873	8,146	3,631	3,974	7,605	3,950	3,893	7,843			0
September	3,411	3,059	6,470	3,163	2,698	5,861	3,057	3,089	6,146	2,929	2,828	5,757			0
October	2,666	908	3,574	2,037	1,990	4,027	2,556	1,610	4,166	1,289	1,486	2,775			0
November	1,489	0	1,489	2	1,545	1,547	610	0	610	0	383	383			0
December	514	0	514	0	54	54	185	0	185	0	0	0			0
TOTALS	31,741	23,862	55,603	29,029	24,811	53,840	29,513	23,182	52,695	26,045	20,571	46,616	16,775	13,407	30,182

Membership Analysis 2014 - 2019

MEMBERSHIPS	CY 2014		CY 2015		CY 2016		CY 2017		CY 2018		CY July 2019	
	#	%	#	%	#	%	#	%	#	%	#	%
Business	102	13%	109	13%	109	13%	92	10%	107	12%	70	8%
Non-Resident - Individual	406	53%	475	55%	465	54%	502	56%	499	56%	555	61%
Non-Resident - Dual	175	23%	194	23%	209	24%	220	24%	222	25%	219	24%
Non-Resident - Family	77	10%	78	9%	85	10%	84	9%	59	7%	64	7%
Total	760	100%	856	100%	868	100%	898	100%	887	100%	908	100%

RESIDENT MEMBERSHIPS	CY 2014		CY 2015		CY 2016		CY 2017		CY 2018		CY July 2019	
	#		#		#		#		#		#	
Resident	1,733		2,090		1,874		1,898		1,744		1,571	

REVENUES	SALES		SALES		DIFFERENCE
	YTD - July 2018		YTD - July 2019		
Greens Fee	\$315,789	49.80%	\$320,182	50.34%	\$4,393
Cart Fee	\$101,075	15.94%	\$89,069	14.00%	(\$12,006)
Food & Beverage	\$27,642	4.36%	\$26,604	4.18%	(\$1,038)
Memberships	\$164,460	25.94%	\$172,715	27.15%	\$8,255
Beer	\$23,270	3.67%	\$26,014	4.09%	\$2,744
Wine	\$1,866	0.29%	\$1,516	0.24%	(\$351)
Total	\$634,104	100.00%	\$636,101	100.00%	\$1,997

Golf Course Repayment Plan - Lincoln Hills Clubhouse

Lauren Wood <Lwood@bhamgov.org>

Thu, Aug 8, 2019 at 11:47 AM

To: "Folk, Connie" <Cfolk@bhamgov.org>, "Laird, Carrie" <Claird@bhamgov.org>

Please provide this email and attachment to the Parks and Recreation Board under Communication on the 8-13-19 meeting agenda.

I asked Mr. Gerber, Finance Director the following question:

At the last Parks and Recreation Board meeting, July 2, 2019, the Board asked about the history of the Lincoln Hills due to/due from for the clubhouse/parking lot project during 2010.

Could you provide me with a brief history, total dollar amount of project(s), total dollars to be refunded to the General Fund by Lincoln Hills, what has been paid to date?

Attached is a schedule of transfers as provided by Finance Director Gerber in reply to this inquiry above.

Lauren

Lauren Wood

Director of Public Services

City of Birmingham

Department of Public Services

[851 S. Eton, Birmingham, MI 48009](#)

Direct Dial: 248.530.1702



GOLF COURSE REPAYMENT PLAN (1).xlsx

13K

CITY OF BIRMINGHAM
 SCHEDULE OF GOLF TRANSFERS

<u>FISCAL</u> <u>YEAR</u>	<u>AMOUNT</u>	LINCOLN HILLS <u>CLUB HOUSE</u>	OPERATING <u>DEFICIT</u>	<u>TOTAL</u>
2007/2008	500,000.00	500,000.00	-	500,000.00
2009/2010	250,000.00	250,000.00	-	250,000.00
2010/2011	166,000.00	166,000.00	-	166,000.00
2011/2012	308,466.00	-	308,446.00	308,446.00
2012/2013	91,600.00	-	91,600.00	91,600.00
	TOTAL FUNDING	916,000.00	400,046.00	1,316,046.00
2017-2018	(100,000.00)			1,216,046.00
2018-2019	(100,000.00)			1,116,046.00
2019-2020	(200,000.00)			916,046.00

Re: Interesting Article/OU

1 message

Lauren Wood <Lwood@bhamgov.org>
To: Connie Folk <Cfolk@bhamgov.org>
Cc: "Laird, Carrie" <Claird@bhamgov.org>

Thu, Aug 8, 2019 at 4:14 PM

Please add the attachment and email article about OU to the agenda under Communication.

Thank you!

Lauren Wood
Director of Public Services

City of Birmingham
Department of Public Services
[851 S. Eton, Birmingham, MI 48009](#)
Direct Dial: 248.530.1702

On Thu, Aug 8, 2019 at 8:35 AM Connie Folk <Cfolk@bhamgov.org> wrote:



AUG
7

Priority Health Fitness Court at Oakland
University Launch Party

Public - Hosted by National Fitness Campaign and 2 others

Details

Have you heard about the new Fitness Court® at Oakland University? Yes, that's right – OU is 1 of only 20 elite universities to have the world's best outdoor gym on campus!

Thanks to an innovative partnership with Priority Health, the new Priority Health Fitness Court at OU is a free-to-the-public outdoor circuit training facility. This state-of-the-art open air gym is suitable for ages 14+, and appropriate for all fitness levels!

To celebrate, Oakland University Recreation and Well-Being will host an exciting ribbon cutting and launch party. This health and wellness event will include swag giveaways, snacks from local vendors, pumpin' music and... "The Pulse" – a FREE high intensity 15 minute group workout!

In just 15 minutes The Pulse class on the Priority Health Fitness Court, will target your upper body, lower body, core and flexibility. Come ready to try out this new addition to the community, attendance is free!

Classes can accommodate up to 21 participants, and are first come first serve. Guarantee your spot by registering ahead at:

<https://www.eventbrite.com/e/free-workout-class-on-the-avon-fitness-court-tickets-63535702998>

PULSE CLASS TIMES:

** 5:00 PM **

** 5:15 PM **

** 5:30 PM **

** 5:45 PM **

****Proper Workout Attire is Encouraged for this Event****

For more information about the Priority Health Fitness Court or to learn more about University Recreation and Well-Being, please visit oakland.edu/recwell.

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Connie J. Folk
City of Birmingham
Recreation Coordinator
2300 East Lincoln
Birmingham, MI 48009
Cfolk@bhamgov.org
248.530.1642 (T)
248.645.6629 (F)