



**Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, February 5, 2019
6:30 PM**

- I. Call to order**
- II. Roll Call**
- III. Approval of the minutes of: Tuesday, January 8, 2019 (*regular meeting*)**
- IV. Agenda Items-Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.**
 - 1) Pick Your Park Passion**
 - a. Five Year Parks and Recreation Master Plan 2018-2022
 - b. Potential Future Facility and Park Improvements
 - c. Prioritize Project Categories
- V. Communications/Discussion Items**
 - 1) 2019 Parks and Recreation Board Roster**
 - 2) Kenning Park Ballfields Update (*verbal*)**
- VI. Unfinished Business**
- VII. New Business**
- VIII. Open To The Public for Items Not On the Agenda**
- IX. Next Regular Meeting – Tuesday, March 5, 2019 (DPS)**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.
Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.
Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

PARKS & RECREATION BOARD MISSION STATEMENT

The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and wellbeing, and strengthen the community.

PARKS AND RECREATION BOARD MEETING MINUTES

January 8, 2019

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

MEMBERS PRESENT: Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

MEMBERS ABSENT: Ross Kaplan

STUDENT REPRESENTATIVES PRESENT: Jakob Sayers, Seaholm Student
CeCe Cousins, Seaholm Student

ADMINISTRATION: Lauren A. Wood, Director of Public Services
Carrie A. Laird, Parks and Recreation Manager
Connie J. Folk, Recreation Coordinator
Leslie Pielack, Museum Director

GUESTS: Anne Bray, Scott Ciemniecki, Joseph Ciemniecki, Cindy Rose and David Young

It was moved by Lilly Stotland, seconded by Ellie Noble that the minutes of the December 4, 2018 regular meeting be approved as amended.

Yeas – 7 Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

Nays – 0

Absent -1 Ross Kaplan

Presentation of Eagle Scout's Service Recognition

Carrie stated that the City of Birmingham was the beneficiary of two Eagle Scout projects. Joseph Ciemniecki identified and placed signs near thirteen (13) trees along the Rouge River Corridor and was able to attend tonight's meeting and Zach Miller that built and installed bat houses in Fairway Park and Linden Park and was unable to attend but will be receiving a Certificate from the City of Birmingham.

John Meehan presented Joseph Ciemniecki his certificate.

AGENDA ITEM #1 Nomination of 2019 Parks and Recreation Board Chairperson/Vice-Chairperson

John Meehan nominated Therese Longe as Chairperson; Therese accepted the nomination.

Yeas – 7

Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

Nays – 0

Absent-1

Ross Kaplan

Therese Longe nominated Heather Carmona as Vice-Chairperson; Heather accepted the nomination.

Yeas – 7

Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

Nays – 0

Absent-1

Ross Kaplan

AGENDA ITEM #2 Museum Landscape Master Plan Update

Lauren introduced Leslie Pielack, Museum Director. Leslie stated that the Museum Board is currently working with Mr. Devlin to develop final designs for the Heritage Zone, which encompasses the most visible and accessible part of the landscape around the Allen and Hunter Houses and the public plaza between them.

Leslie state for 2020 and beyond following the Heritage Zone, the Museum Board will move forward with the zone priority, the Pond Zone, which is more ambitious. Leslie stated because of the unique historical and natural features of the part of the landscape (*the unusual spring-fed swimming pool the was used as a polio treatment*), sufficient funding is hoped for through effective partnerships, grant support, both private and public.

Leslie stated that the Museum Board recognizes the importance of collaborating with the Parks and Recreation Board as the city as a whole in coordinating these projects to preserve and enhance our public resources.

No Action was taken by the Parks and Recreation Board

AGENDA ITEM #3 Barnum Park Shade Structures Purchase

Carrie stated that in December, bids were opened to provide and install (2) shade structures at Barnum Park, these are in addition to the (2) that are currently at Barnum Park. Agroscaping, Inc. built the original (2) structures in 2013. Agroscaping, Inc. is familiar with the project and are able to secure the same steel manufacturer and cedar supplier. The cost of steel has risen significantly, now at about \$1.23/lb. compared to .48/lb. in 2013. The cost of cedar has doubled in price.

Carrie stated the Department of Public Services recommends awarding this project to the low bidder, Agroscaping, Inc. in the amount of \$34,780.00. Carrie stated that the City of Birmingham has a perspective donor that has been working with the Community of Barnum Park in order to accomplish this project. Carrie also stated that money was budgeted in the 2018/2019 capital project fund in addition to the anticipated dollars from the potential donor.

It was moved by Therese Longe, seconded by John Meehan to approve the purchase and installation of two (2) shade structures from Agroscaping, Inc. in the amount of \$34,780.00, to be located at Barnum Park, inclusive of donor funding totaling \$15,000. Further, to submit to the City Commission for their consideration and approval of this project.

Yeas – 7

Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

Nays – 0

Absent -1

Ross Kaplan

COMMUNICATION/DISCUSSION ITEM #1 Longe Range Planning Session, Saturday, January 26, 2019, 151 Martin Street, City Municipal Building, starting at 8:30 am (verbal)

Lauren stated the Agenda will be forward to the Parks and Recreation Board once it becomes available.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #2 Parks and Recreation Master Plan Capital Project Input Session- Tuesday, February 5, 2019 Parks and Recreation Board Meeting (verbal)

Lauren stated that at the February 5, 2019 Parks and Recreation Board meeting a public input session will be occurring.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #3 Electronic Parks & Recreation Board Packets

Lauren stated that moving forward the department would like to send the Parks and Recreation Board packets electronically and that hard copies of the packets would be made available the night of the Parks and Recreation Board.

No Action was taken by the Parks and Recreation Board

UNFINISHED BUSINESS:

Carrie stated that the outdoor ice arena is not filled because of the warm temperatures.

Carrie stated that because of the warm temperatures the dog park is currently muddy and there is no plan to close the dog park.

No Action was taken by the Parks and Recreation Board

NEW BUSINESS:

John Meehan stated that Crain's Detroit noted that Therese Longe, Director of Corporate and Senior Program Officer for the Children's Hospital Foundation was noted valuable women for non-profits in 2018.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

Therese Longe stated the next regular meeting will be held on Tuesday, February 5, 2019 at 6:30 pm at DPS.

Meeting was adjourned at 7:12 pm

Connie J. Folk, Recreation Coordinator

Parks and Recreation Board Meeting 1/8/2018

Parks and Recreation
“Pick your Park Passion”
Public Input Session

Parks and Recreation Board Meeting
February 5, 2019



Agenda Item #1

Why Are We Here?

Directive from the City Commission-Parks and Recreation Board is to:

1. Review the 2018-2022 Parks & Recreation Master Plan's 5 year Capital Projects
2. Identify Facility and Park Needs
3. Public engagement process to identify a priority list
4. Send City Commission recommendation for consideration

Why Are We Here?

- Master Plan Sub-committee meeting regularly to focus on this task and report monthly to the Parks and Recreation Board. 1st meeting held August 2018
- Master Plan Sub-committee identified from the 2018 Parks and Recreation Master Plan 10 categories for potential Facility and Park Improvement projects

Why Are We Here?

- City Commission adopted the 2018 Parks and Recreation Master Plan in March of 2018



Parks & Recreation
BIRMINGHAM,
MICHIGAN **MASTER PLAN**

Parks and Recreation Master Plan 2018-2022

- Public Engagement Sessions by all stakeholders were held as part of this process to identify the needs of the community
 - Farmer's Market "Field Day"
 - Online and Hard Copy Surveys
 - Roundtable Discussions
 - Open House and Presentation



Parks and Recreation Master Plan 2018-2022

Public Engagement Overall Themes

PUBLIC ENGAGEMENT *OVERALL THEMES*



Engaged stakeholders value:

1. Natural Area Stewardship
2. Inclusive Community
3. Health and Fitness
4. Connectivity
5. Customer Services

Parks and Recreation Master Plan 2018-2022

Top Recreation Priorities

**What do you feel is the top recreation priority for
Birmingham in the next 10 years?**



A word cloud representing the most frequently used answers to the survey question. The words are arranged in a roughly rectangular shape, with 'Walking' and 'Park' being the largest and most prominent. Other significant words include 'Green Space', 'Bike Paths', 'Trails', 'Facilities', 'Playgrounds', 'Existing', 'Community', 'Access', 'Road', 'Open Space', 'Safe', 'Senior', 'Bicycle', 'Traffic', 'Restrooms', 'Swimming Pool', 'Center', 'Maintain Current', 'Golf Courses', 'Fitness', 'Splash Pad', 'Ice Arena', 'Programs', 'Natural', and 'Play'. The words are in various shades of blue and green, with varying font sizes indicating frequency.

Fitness Splash Pad Community Ice Arena Access Road
Green Space Play Bike Paths Open Space Existing
Programs Walking Natural Park Safe Trails Senior
Playgrounds Bicycle Facilities Traffic Restrooms
Golf Courses Center Maintain Current Swimming Pool

*This word cloud is a visual representation of the most frequently used answers to the above survey question.
The larger the word the more often it was used.*

Parks and Recreation Master Plan 2018-2022 Capital Improvement Plan

Table B: Five-Year Capital Improvement Plan

The following capital improvements are conceptual and subject to change based on annual prioritization; actual funding sources are largely undetermined during conceptual planning, thus, potential funding sources will be investigated and sought as projects move from the conceptual phase to design / funding phase.

ACTION	Completed (2012-2017)	2018	2019	2020	2021	2022	Estimated Total Over Five Years	Potential Funding Source(s) ¹
General Park Enhancements								
Continue general landscape maintenance and beautification		X	X	X	X	X	\$45,000	Donations / General Fund
General baseball/softball field maintenance		X	X	X	X	X	\$25,000	ASA Grant / General Fund
General tennis court maintenance		X	X	X	X	X	\$60,000	General Fund
Installation of bike racks		X	X				\$20,000	General Fund
Installation of drinking fountains		X	X	X	X	X	\$50,000	Donations / General Fund
Land acquisition opportunities							TBD	Donations / General Fund
Open space maintenance (i.e., seeding, drainage and grading at various parks)		X	X	X	X	X	\$50,000	Donations / General Fund
Inclusive/accessible playground enhancements ²			X		X		\$100,000	Donations / General Fund / Grants
Reforestation of public property		X	X	X	X	X	\$25,000	Donations / General Fund / Grants
Site furnishings (benches, trash receptacles, tables)		X	X	X	X	X	\$80,000	Donations / General Fund / Grants
Installation of electric outlets			X				TBD	Donations / General Fund
Installation of park shelters (location TBD)			X				\$20,000	Donations / General Fund
Update park signage	■							
Park Enhancements to Explore (Locations TBD)								
Pickleball court development							TBD	TBD
Installation of splash pad							TBD	TBD
Platform tennis court development							TBD	TBD
Installation of wi-fi and mobile device charging stations							TBD	TBD
Adams Park								
Implement Adams Park Master Plan ²			X	X			\$582,000	Donations / General Fund / Grants
Develop Adams Park Master Plan	■							Public-Private Partnership

■ Completed 2012 – 2017
 X Planned for 2018 – 2022
 ■ Explore and potentially implement 2018 – 2022
¹ Public-private partnerships (P3s) will be investigated and implemented whenever feasible and determined to be in the public interest; projects listing P3s as a funding source are those for which partners have already been identified.
² Inclusive / accessible playground enhancements will meet or exceed ADA accessibility standards.

ACTION	Completed (2012-2017)	2018	2019	2020	2021	2022	Estimated Total Over Five Years	Potential Funding Source(s) ¹
Barnum Park								
Install two new pergolas		X					\$30,000	Donations / General Fund / Grants
Softball field maintenance	■							
Installation of new tables and chairs	■							
Installation of two pergolas	■							
Soccer / open play field enhancements	■							
Booth Park								
Evaluate bridge trail access							TBD	Donations / General Fund / Grants
Reevaluate Phase 3 entrance plaza							TBD	Donations / General Fund / Grants
Installation of porous paving	■							
Trail system improvements	■							
Crestview Park								
Inclusive/accessible playground enhancements ²					X		\$200,000	Donations / General Fund / Grants
Soccer / open play field enhancements	■							
Fairway Park								
Bank stabilization	■							
Howarth Park								
Baseball field improvements			X				\$20,000	Donations / General Fund / Grants
Kenning Park								
Phased implementation of Kenning Park Master Plan (partial) ²		X	X	X			\$1,200,000	Donations / General Fund / Grants / Public-Private Partnership
Parking lot and pedestrian-scale lighting			X				\$90,000	General Fund / Grants
Develop Kenning Park Master Plan	■							Capital Improvement Fund / Donations / General Fund
Softball/baseball field maintenance	■							
Tennis court crack repair/paint	■							
Parking lot re-construction	■							
Linden Park								
Inclusive/accessible playground enhancements ²					X		\$75,000	Donations / General Fund / Grants
Trail extension from Linden Park trail to Maple Road	■							

■ Completed 2012 – 2017
 X Planned for 2018 – 2022
 ■ Explore and potentially implement 2018 – 2022
¹ Public-private partnerships (P3s) will be investigated and implemented whenever feasible and determined to be in the public interest; projects listing P3s as a funding source are those for which partners have already been identified.
² Inclusive / accessible playground enhancements will meet or exceed ADA accessibility standards.

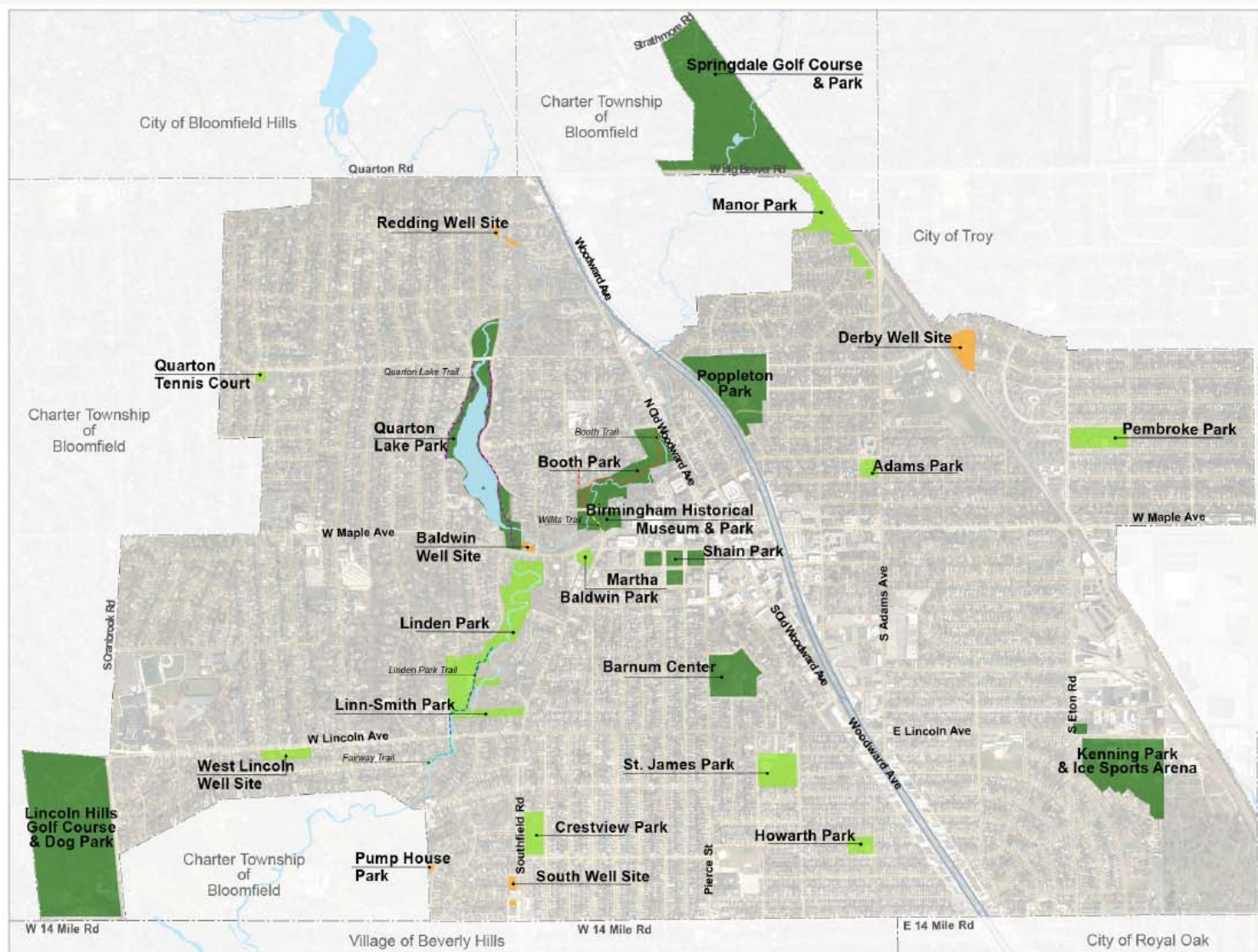
Map 2 Parks and Recreation Inventory and Service Areas

City of Birmingham, Michigan

March 26, 2018

LEGEND

- Mini Parks
- Neighborhood Parks
- Community Parks
- Waterbodies
- Municipal Boundary

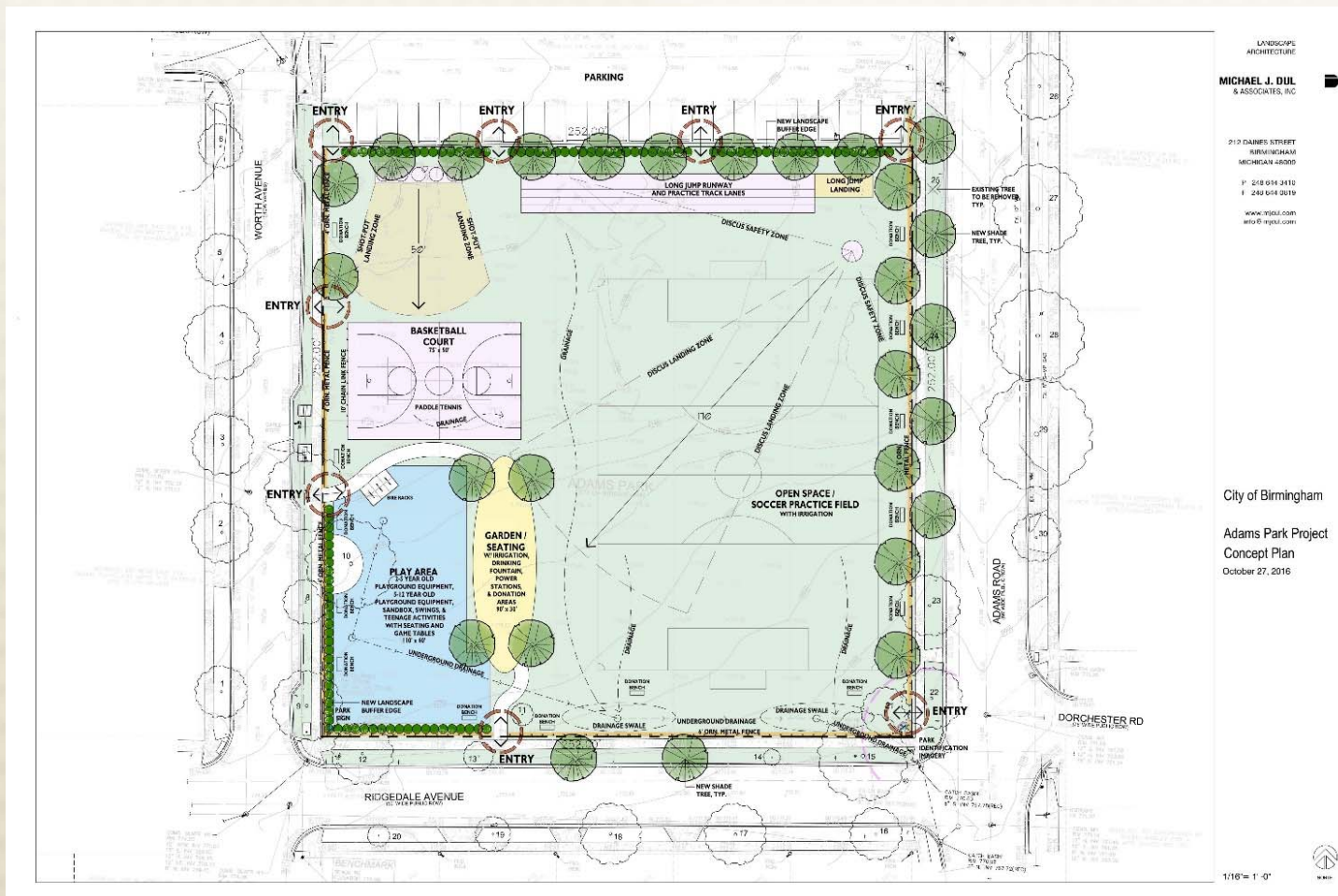


Date Source: Oakland County GIS, 2016
Aerial Data: SENCOCO, 2015

MCKENNA

Adams Park Redevelopment

- Implementation of Park Concept Plan in its entirety



Booth Park Phase III

- Entry Plaza with seating, gardens



City-wide Playground Improvements

- Update Outdated and Aging Equipment-
Considerations for Inclusive Needs
 - Crestview
 - Howarth
 - Lincoln Well
 - Pembroke
 - Springdale
 - St. James



Poppleton Park Playground

- New Inclusive Playground



Kenning Park

- Improve 2 existing Ballfields
- Create Inclusive Playground



New Splash Pad



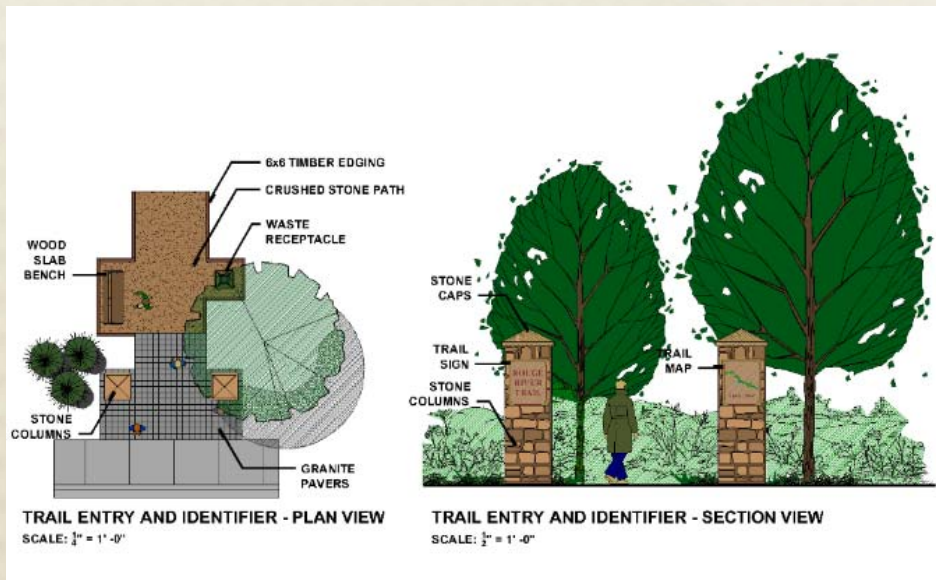
New Pickleball Courts



Rouge River Trail Corridor Improvements

- New trail entry plazas/ Trailheads
- Signage/Connectivity
- Streambank Stabilization
- Connect Willits to Maple at the Museum

New stone steps, accessible path and seating.



Ice Arena

- 1973 Facility
- Refrigeration System Replacement
- Year Round Facility
- Locker Room Expansion



Springdale Golf Course

- Irrigation System Replacement
- Cart Path Improvements



How do we get this done?



2001- Birmingham Residents voted to invest in Facilities/Parks



Total Estimated Improvement Costs:

\$12,005,000

Potential Funding Sources:

- **Parks & Recreation Bonds**

Supplemented by:

- **Grants**
- **Donations**
- **Public/Private Partnerships**

February 5th, 2019

Public Input Session

- Pick your Park Passion! TONIGHT!
- Take your stickers and Pick your FAV's!
- Rank 1-10
1 = I like this best! 10 = Least favorite

Next Steps

- Master Plan Sub-committee will gather info from this meeting, online Poll, and feedback/input received from the 2018 Master Plan process.
- Master Plan Sub-committee will present a recommendation to the Parks and Recreation Board.
- Parks and Recreation Board will make a recommendation to the City Commission for consideration.

PARKS AND RECREATION BOARD

Article II, Section 78

Objectives: The Parks and Recreation Board shall promote a recreation program and a park development program for the City. The Board shall recommend to the city commission for adoption such rules and regulations pertaining to the conduct and use of parks and public grounds as are necessary to administer the same and to protect public property and the safety, health, morals, and welfare of the public.

Seven regular members, Three-year Terms, Appointed by the City Commission

Two alternate members, Three-year Terms, Appointed by the City Commission

Members must be electors of the City of Birmingham

Meetings held the first Tuesday of each month at 6:30 PM.

Last Name	First Name	Home Business E-Mail	Appointed	Term Expires
Carmona 887 Lakeview Ave.	Heather	(248) 867-1346 <i>htcarmona@sbcglobal.net</i>	3/12/2018 Registered Voter	3/13/2021
Cousins 937 Henley	Cecilia	(248) 520-5969 <i>cecilia.cousins@gmail.com</i>	2/26/2018 Student Representative	12/31/2018
Kaplan 635 Oak	Ross	(248) 645-6526 <i>rkaplan@neumannsmith.com</i>	10/22/2007 Registered Voter in Birmingham	3/13/2020
Longe 1253 Yosemite	Therese	(248) 258-6744 (313) 745-0138 <i>tmquattro@gmail.com</i>	3/29/2004 Registered Voter in Birmingham	3/13/2019

Last Name Home Address	First Name	Home Business E-Mail	Appointed	Term Expires
Meehan 656 Chester	John	(248) 644-5923 <i>john.meehan@att.net</i>	3/18/2002 Registered Voter in Birmingham	3/13/2020
Noble 1160 Lake Park Dr.	Eleanor	(248) 417-7777 <i>elliecnoble@hotmail.com</i>	7/10/2017 Alternate	3/13/2020
Pulis 824 Wimbledon Dr.	Dominick	(586) 381-5831 <i>dompulis@hotmail.com</i>	1/14/2019 Alternate	3/13/2020
Rusche 358 Henley St.	John	(248) 731-7068 <i>jprusche@aol.com</i>	9/6/2018 Registered Voter in Birmingham (was Alt)	3/13/2021
Sayers 1264 South Eton	Jakob	(248) 804-2036 <i>xcrunner1042000@gmail.com</i>	2/26/2018 Student Representative	12/31/2018
Stotland 698 Hanna	Lilly	(248) 433-3148 <i>lstotland@vescooil.com</i>	12/7/2015 Registered Voter in Birmingham	3/13/2019

Last Name	First Name	Home Business	Appointed	Term Expires
Home Address		E-Mail		
Wiebrecht 1714 Torry	William	(248) 703-6503 <i>whw989@wowway.com</i>	10/14/1991 Registered Voter in Birmingham	3/13/2021