



**Parks and Recreation Board Agenda  
Department of Public Services  
851 South Eton-Conference Room  
Tuesday, June 11, 2019  
6:30 PM**

- I. Call to order**
- II. Roll Call**
- III. Approval of the minutes of: Tuesday, May 7, 2019 (*regular meeting*)**
- IV. Welcome New Parks and Recreation Board Member-Pam Graham**
- V. Agenda Items-Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.**
  - 1. Booth Park Turf Repair**
  - 2. Quarton Lake and Manor Park Boulder Installation**
  - 3. Springdale Shelter Picnic Table Purchase**
- VI. Communications/Discussion Items**
  - 1. Project Updates: (*verbal*)**
    - a. Lincoln Hills Dog Park**
    - b. BALE Enhancement**
    - c. Barnum Park Shade Structures**
    - d. Natural Area Maintenance – Quarton Lake Planting**

2. Golf Courses – Golf Report
3. 2019 In The Park Concert Series

- Friday, June 14, 2019 Birmingham Bloomfield Community Coalition Youth Action Board's Teen Summer Concert (7pm-9pm)
- Wednesday, June 19, 2019 Detroit Social Club (Blues) (7pm-9pm)
- Wednesday, June 26, 2019 Mainstreet Soul (Pop Rock) (7pm-9pm)
- Wednesday, July 3, 2019 The Blue Cat Band (Blues) (7pm-9pm)
- Sunday, July 9, 2019 US Army Jazz Ambassadors (7pm-9pm)

**VII. Unfinished Business**

**VIII. New Business**

**IX. Open To The Public for Items Not On the Agenda**

**X. Next Regular Meeting – Tuesday, July 2, 2019 (DPS)**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact  
Connie Folk at the Birmingham Ice Arena (248) 530-1642.*

***Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln,  
Birmingham, MI 48009***

**PARKS & RECREATION BOARD MISSION STATEMENT**

***The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and wellbeing, and strengthen the community.***

## **PARKS AND RECREATION BOARD MEETING MINUTES**

**May 7, 2019**

Therese Longe, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

**MEMBERS PRESENT:** Heather Carmona Therese Longe, Ross Kaplan, Ellie Noble, Dominick Pulis, John Rusche and Bill Wiebrecht

**MEMBERS ABSENT:** John Meehan

**STUDENT REPRESENTATIVES PRESENT:** John Butcher, Seaholm High School

**ADMINISTRATION:** Lauren A. Wood, Director of Public Services  
Carrie A. Laird, Parks and Recreation Manager  
Connie Folk, Recreation Coordinator

**GUESTS:** Pam Graham and Cindy Rose

It was moved by John Rusche, seconded by Dominick Pulis that the minutes of the April 2, 2019 regular meeting be approved as amended.

**Yeas – 7** Heather Carmona Therese Longe, Ross Kaplan, Ellie Noble, Dominick Pulis, John Rusche and Bill Wiebrecht

**Nays – 0**

**Absent -1** John Meehan

### **AGENDA ITEMS: No Agenda Items**

#### **COMMUNICATION/DISCUSSION ITEM #1a: Golf Course May Club Events**

Lauren provided to the Parks and Recreation Board the May golf course events that will be taken place at the City of Birmingham Golf Courses.

**No Action was taken by the Parks and Recreation Board**

#### **COMMUNICATION/DISCUSSION ITEM #1b: Membership Analysis**

Lauren provided the Parks and Recreation Board a membership analysis.

**No Action was taken by the Parks and Recreation Board**

#### **COMMUNICATION/DISCUSSION ITEM #2: Birmingham Ice Show**

Connie provided the Parks and Recreation Board the dates for the annual Birmingham Ice Show

**No Action was taken by the Parks and Recreation Board**

#### **COMMUNICATION/DISCUSSION ITEM #3: Annual Quarton Lake Garlic Mustard Pull**

Connie provided the Parks and Recreation Board an informational flyer.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATION/DISCUSSION ITEM #4: River Rouge Clean-Up**

Connie provided the Parks and Recreation Board an informational flyer for this activity.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATION/DISCUSSION ITEM #5: 2019 Pickleball At The Birmingham Ice Sports Arena**

Connie provided the Parks and Recreation Board an informational flyer for this activity.

**No Action was taken by the Parks and Recreation Board**

**COMMUNICATION/DISCUSSION ITEM #6: 2019 In The Park Concert Series**

Connie provided the Parks and Recreation Board the 2019 In The Park Concert Series schedule.

**No Action was taken by the Parks and Recreation Board**

**UNFINISHED BUSINESS: Recommended Parks & Recreation Bond Priority List**

Lauren stated that the same information was provided again to the Parks and Recreation Board for the recommended Parks and Recreation bond priority list.

Lauren stated that the department did modify the pick your park passion poll so that the Parks and Recreation Board knew what the questions where, what the rankings where and then the results of the online survey and then from the public input session.

Lauren stated that the department has been working with the Master Plan Sub-Committee for the last 10 months. The recommended Parks and Recreation bond priority list was broken down into two phases, phase I totaling \$7,300,000; phase II totaling \$4,745,000 with the combined total of \$12,045,000.

Dominick asked that the page that says, "Pick Your Passion Poll" be changed to "Pick Your Park Passion Combined" as it is stated on a following page.

Heather stated that the criteria for the projects be included in the report.

Theresa stated that language from the resolution be included on the recommended Parks and recreation bond priority list that says, "that these improvements be undertaken in two phases as indicated, based on project urgency, community priority as surveyed, staff recommendation, project readiness, and the City's capacity to oversee the work."

Lauren stated that a more detailed report will be presented to the City of Birmingham Commission.

### 3

It was moved by Dominick Pulis, seconded by John Rusche to recommend to the Birmingham City Commission the approval of the recommended Parks & Recreation Bond Priority List (Attachment A) at a total estimated cost of \$12,045,00 in order to undertake a series of improvement projects that will enhance our parks and recreational facilities for the enjoyment of Birmingham residents. Further, to recommend that these improvements be undertaken in two phases as indicated, based on project urgency, community priority as surveyed, staff recommendation, project readiness, and the City's capacity to oversee the work.

**Yeas – 7**

Heather Carmona Therese Longe, Ross Kaplan, Ellie Noble,  
Dominick Pulis, John Rusche and Bill Wiebrecht

**Nays – 0**

**Absent -1**

John Meehan

#### **NEW BUSINESS:**

No New Business

#### **OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:**

Pam Graham asked about having groups the availability to reserve Shain Park for public performances.

Bill stated that Shain Park does not fall under the Parks and Recreation responsibility and reserving of Shain Park goes through the City Clerk's office.

Heather stated that the idea of having the availability to reserve Shain Park for public performances should be presented at one of Master Plan charrettes that is occurring for the City-Wide Master Plan.

Therese Longe stated the next regular meeting will be held on Tuesday, June 11, 2019 at 6:30 pm at DPS.

Meeting was adjourned at 7:25 pm  
Connie J. Folk, Recreation Coordinator

**Parks and Recreation Board Meeting 5/7/2019**

**DATE:** May 30, 2019

**TO:** Parks and Recreation Board Members

**FROM:** Carrie A. Laird, Parks and Recreation Manager

**SUBJECT:** Booth Park Turf Hill Repair

**INTRODUCTION:**

Booth Park Turf Hill is a highly active feature of the playground at Booth Park, built in 2006. Due to the significant activity, there are necessary repairs to be done to keep this feature in a safe condition. Needed repairs include removing a section of the synthetic turf, and re-grading the base material. Also, the Poured-In-Place (PIP) Pathway around the hill requires attention, as it has become worn at the base of the mound.



**BACKGROUND:**

This project includes repairing the damaged section of synthetic turf which is pie-shaped, approximately 40' x 12', comprising of approximately 45% of the east side of the turf mound. Existing turf will be removed, and the existing rubber base must be leveled with glued rubber infill. In addition, a safety foam pad will be installed as a preventative maintenance measure between the turf and base material. This will avert future sliding of the base from the underside. The seam will be re-aligned vertically to further prevent separation. The synthetic turf specified is Playground Grass™, a resilient surface system for surfaces under and around playground equipment, which includes antimicrobial technology.

In addition, the existing top cap of the rubber path at the base surrounding the turf mound will be removed and re-poured, approximately 40 feet by 7 feet as part of this project. The contractor recommends that the new top cap be a different color than the existing red path, because the red will not match (UV light fades) and it will look like a patch. Dark green was selected based on the current color scheme of the play area, and the contractor will merge it in such a way that it will transition nicely.

Sealed proposals were opened on May 20, 2019 for the cost to provide repairs to the synthetic turf mound and PIP Pathway at Booth Park. One bidder responded.

The results of the sealed bid opening are as follows:

<b>Company</b>	<b>Bid</b>	<b>Deviations</b>
<b>Michigan Recreational Construction, Inc.</b>	<b>\$27,593.00</b>	<b>None</b>

Michigan Recreational Construction, Inc. specializes in Commercial Park and Playground Construction. Their services include site development, design/build playgrounds, installation of playground and athletic equipment, safety surfacing, basketball, tennis and pickleball courts, and splash parks, plus more. The City of Birmingham has hired Michigan Recreational Construction, Inc. to install swings at Barnum Park and at Lincoln Well Park and has been completely satisfied with their performance.

**LEGAL REVIEW:**

The City Attorney will complete a review of this contract agreement prior to approval.

**FISCAL IMPACT:**

Funds are available in the 2018-2019 budget from the Parks Other Contractual Services acct# 101-751.000-811.0000 in the amount of \$27,593.00. For budgetary purposes, we estimated this project would cost between \$20,000 and \$30,000.

**SUMMARY:**

The proposal was evaluated according to: completeness of the bid, reference checks, firm experience and working knowledge of the firm.

The Department of Public Services recommends awarding the Booth Park Turf Hill Repair project to Michigan Recreational Construction, Inc. They are the only responsive and they are a qualified bidder. Timeline for this project will be mid-September, and project duration will be between 5 and 7 working days.

**SUGGESTED RESOLUTION:**

To approve the Booth Park Turf Hill Repair project, including a portion of the synthetic turf and Poured-In-Place pathway in the amount of \$27,593.00 to Michigan Recreational Construction, Inc. Funds are available from Parks Other Contractual Services account # 101-751.000-811.0000 in the amount of \$27,593.00 for these services. Further, to submit to the City Commission for their consideration and approval of this project.



**DATE:** June 5, 2019

**TO:** Parks and Recreation Board Members

**FROM:** Carrie A. Laird, Parks and Recreation Manager

**SUBJECT:** Quarton Lake and Manor Park Boulder Boulevard

**INTRODUCTION:**

A split rail fence currently lines the northern most section of Quarton Lake Park, north of Oak between Lakeside Drive, Lake Park Drive, and Midland Street. The fence is aged, requires maintenance, and is quite unappealing. Manor Park also has split rail fence along Shepardbush Road.



Quarton Lake



Manor Park

**BACKGROUND:**

Quarton Lake south of Oak Street, along Lakeside and Lake Park Drives is lined with Green Basalt Boulders. The proposed project will remove the split rail fence north of Oak Street and replace with Green Basalt boulders, to match the remaining Quarton Lake Property. This project also includes replacing split rail fencing at Manor Park, along Shepardbush, another similar in type natural setting. Green Basalt boulders are native to Michigan, typically found in the Upper Peninsula.





Sealed proposals were opened on Tuesday, June 4, 2019 for the purchase and installation of Green Basalt Boulders along the roadside at the property north of Oak Street, enclosed by Oak St., Lakeside Dr., Lake Park Dr., and Midland St., considered Quarton Lake Park, and along Shepardsbush Rd, abutting Manor Park currently cordoned off with split rail fence.

The results of the sealed bid opening are as follows:

<b>Company</b>	<b>Base Bid</b>	<b>Deviations</b>
<b>Rockworks, llc.</b>	<b>\$21,950.00</b>	<b>None</b>
Anglin Civil, LLC	\$49,000.00	None

#### LEGAL REVIEW:

The City Attorney will complete a review of this contract agreement prior to approval.

#### FISCAL IMPACT:

Funds are available in the 2018-2019 budget from the Parks Capital Projects acct# 401-751.000-981.0100 for this project.

#### SUMMARY:

The bids are evaluated according to: completeness of the bid, reference checks, firm experience and working knowledge of the firm.

The Department of Public Services recommends awarding the Quarton Lake and Manor Park Boulder Boulevard project to Rockworks, llc. They are the lowest responsive and qualified bidder, and the City has experience working with them as they have been involved with various projects over the years including Booth Park, Quarton Lake, and Maple and Eton Staircase.

Rockworks plans on hand picking the Basalt Boulders from an old iron mine in the Upper Peninsula and delivering right to the job site for installation. The project completion date is by August 1, 2019.

#### SUGGESTED RESOLUTION:

To approve the purchase and installation of Green Basalt boulders, in the amount of \$21,950.00, to be located at Quarton Lake Park north of Oak Street along Oak, Lake Park Drive, Midland Street, and Lakeside Drive and Manor Park along Shepardsbush Rd. Funds are available from the Parks Capital Projects account # 401-751.000-981.0100 in the amount of \$21,950.00. Further, to submit to the City Commission for their consideration and approval of this project.

**DATE:** June 5, 2019

**TO:** Parks and Recreation Board Members

**FROM:** Carrie Laird, Parks and Recreation Manager

**SUBJECT:** Springdale Shelter Picnic Table Purchase

---

**INTRODUCTION:**

The City budgeted for new picnic tables for the Springdale Shelter for fiscal year 2018-2019.

**BACKGROUND:**

In 2017, the Springdale Shelter had improvements done including a new concrete floor and the addition of a gutter system. The existing tables at Springdale Park and Shelter are wooden, 8 ft tables that require periodic maintenance. Many of the tables have reached their life expectancy and need to be replaced. The City budgets regularly for maintenance of the tables, and replacement as needed. As a temporary measure, we replaced several tables with shorter wooden tables lighter in weight that we plan on installing in other parks in the future.



Current Picnic Tables at Springdale Shelter



The proposed new table is a commercial grade outdoor picnic table made by Landscape Structures, named TenderTuff™. The tables have durable 2-2/3" galvanized steel tubing frame and TenderTuff™ 11 gauge perforated steel with roll formed edges and corners. TenderTuff™ is



easy on arms, legs, knees, and elbows. In addition, it stays cooler in the summer months and warmer in the winter, providing extra comfort.



Proposed new Picnic Tables



The tables are available in a variety of colors, as shown in the color pallet below.



*color for illustration purposes only*

Pricing for a total of 30 tables was requested, 4 of which are handicap accessible from Penchura, LLC, the vendor that supplies this table from Landscape Structures. This purchase is available through HGAC Buy Program, a cooperative purchasing contract that the City qualifies for to obtain the competitive pricing, therefore, no other bids were requested. The total purchase price for the 30 tables is \$34,195.00 including freight.

#### FISCAL IMPACT:

Funds are available from the 2018-2019 Capital Projects Fund- Springdale Shelter Site Furnishings account #401-751.000-981.0100 in the amount of \$25,000, and the remaining amount of \$9,195.00 is available in the 2019-2020 Capital Projects Fund- Site Furnishings, various parks account #401-751.000-981.0100 of which a total of \$30,000 was budgeted.

#### SUMMARY:

The Department of Public Services recommends approving the Springdale Shelter Picnic Table Purchase to Penchua, LLC in the amount of \$34,195.00. Once ordered, there is approximately a 6-8 week lead time for delivery.

#### SUGGESTED RESOLUTION:

To approve the Springdale Shelter Picnic Table Purchase in the amount of \$34,195.00 from Penchura, LLC. Funds are available from the 2018-2019 Capital Projects Fund account #401-751.000-981.0100 in the amount of \$25,000 and in the 2019-2020 Capital Projects Fund account #401-751.000-981.0100 in the amount of \$9,195.00 for this purchase. Further, to submit to the City Commission for their consideration and approval of this project.

## Golf Report – June 5, 2019

Lincoln Hills opened on March 27<sup>th</sup> and Springdale opened on April 6<sup>th</sup>. We started the season pretty well, but Mother Nature took it's toll at the end of April and continued through the month of May as noted in the table below. However, we did enjoy our new event, Cinco de Mayo that hosted 56 participants and we look forward to next year's event.

### ROUND COMPARISON      CY 2015 - 2019

MONTH	2015			2016			2017			2018			2019		
	LH	SD	Total	LH	SD	Total	LH	SD	Total	LH	SD	Total	LH	SD	Total
January	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	0	0	0	321	0	321	60	0	60	0	0	0	297	0	297
April	3,087	1,713	4,800	2,389	1,616	4,005	2,816	1,383	4,199	2,471	0	2,471	2,157	1,569	3,726
May	4,892	4,293	9,185	5,461	3,910	9,371	4,759	3,975	8,734	4,303	2,410	6,713	3,425	2,815	6,240
June	5,556	4,268	9,824	5,595	4,269	9,864	5,812	4,431	10,243	5,245	4,544	9,789			0
July	5,718	5,218	10,936	5,788	4,856	10,644	6,027	4,720	10,747	5,858	5,027	10,885			0
August	4,408	4,403	8,811	4,273	3,873	8,146	3,631	3,974	7,605	3,950	3,893	7,843			0
September	3,411	3,059	6,470	3,163	2,698	5,861	3,057	3,089	6,146	2,929	2,828	5,757			0
October	2,666	908	3,574	2,037	1,990	4,027	2,556	1,610	4,166	1,289	1,486	2,775			0
November	1,489	0	1,489	2	1,545	1,547	610	0	610	0	383	383			0
December	514	0	514	0	54	54	185	0	185	0	0	0			0
TOTALS	31,741	23,862	55,603	29,029	24,811	53,840	29,513	23,182	52,695	26,045	20,571	46,616	5,879	4,384	10,263

## Membership Analysis 2014 - 2019

	CY 2014		CY 2015		CY 2016		CY 2017		CY 2018		CY May 2019	
MEMBERSHIPS	#	%	#	%	#	%	#	%	#	%	#	%
Business	102	13%	109	13%	109	13%	92	10%	107	12%	61	8%
Non-Resident - Individual	406	53%	475	55%	465	54%	502	56%	499	56%	462	60%
Non-Resident - Dual	175	23%	194	23%	209	24%	220	24%	222	25%	195	25%
Non-Resident - Family	77	10%	78	9%	85	10%	84	9%	59	7%	55	7%
Total	760	100%	856	100%	868	100%	898	100%	887	100%	773	100%

	CY 2014		CY 2015		CY 2016		CY 2017		CY 2018		CY May 2019	
RESIDENT MEMBERSHIPS	#		#		#		#		#		#	
Resident	1,733		2,090		1,874		1,898		1,744		1,009	

	SALES		SALES		
REVENUES	YTD - May 2018		YTD - May 2019		DIFFERENCE
Greens Fee	\$100,345	37.27%	\$111,689	38.78%	\$11,345
Cart Fee	\$25,650	9.53%	\$21,542	7.48%	(\$4,108)
Food & Beverage	\$5,999	2.23%	\$7,559	2.62%	\$1,561
Memberships	\$131,275	48.76%	\$139,310	48.37%	\$8,035
Beer	\$5,778	2.15%	\$7,559	2.62%	\$1,781
Wine	\$183	0.07%	\$346	0.12%	\$163
Total	\$269,230	100.00%	\$288,006	100.00%	\$18,776