

PARKS AND RECREATION BOARD MEETING MINUTES

June 2, 2020

Heather Carmona, Chairperson, called the meeting to order at 6:30 p.m. for the virtual meeting.

MEMBERS PRESENT: Heather Carmona, Susan Collins,
Pam Graham, Ross Kaplan, Ellie Noble,
Dominick Pulis and John Rusche

MEMBERS ABSENT: Bill Wiebrecht

STUDENT REPRESENTATIVES PRESENT: Hayden Watkinson, Seaholm High School
Mallory Windsor, Seaholm High School

ADMINISTRATION: Lauren A. Wood, Director of Public Services
Carrie A. Laird, Parks and Recreation Manager
Connie J. Folk, Recreation Coordinator

GUESTS: Jeffrey LaBelle

It was moved by Pam Graham, seconded by John Rusche to approve the minutes of the March 3, 2020 regular meeting as amended.

MEMBERS PRESENT: Heather Carmona, Susan Collins,
Pam Graham, Ross Kaplan, Ellie Noble,
Dominick Pulis and John Rusche

MEMBERS ABSENT: Bill Wiebrecht

Heather welcomed Ellie Noble as a regular member, Susan Collins and Jeffrey LaBelle as our new alternate members.

Jeffrey stated his children are young and are starting to get involved with sports. Jeff stated he wanted to get involved with the City of Birmingham Parks and Recreation so he thought becoming a Parks and Recreation Board member would be a good fit.

AGENDA ITEM #1: Crack Repair and Painting of the Pembroke and Poppleton Tennis Courts

Carrie reported and shared photos of the current conditions of the tennis courts at Pembroke and Poppleton Tennis Courts.

Carrie stated that Pembroke Tennis Courts were reconstruction project in 2008 and Poppleton Tennis Courts had a crack repairs completed in 2010.

Carrie stated that Goddard Coating provided a bid for \$27,755. Carrie stated that the department had budgeted \$35,000 for this project and once awarded the contractor would begin the work the second week of July, 2020.

Dominick asked if the blue paint is an industry standard and US Tennis Open standard and when courts are resurface and replace in the future will the blue be used. Carrie stated moving forward the blue would be used.

Ellie asked if just receiving only one bid is typical. Carrie stated on an occasion that the Department of Public Services has only received one bid based on the project.

Carrie recommends awarding the crack repair and painting of Pembroke and Poppleton tennis courts to Goddard Coatings as they are the only responsible and responsive bidder for this project. Goddard Coatings is a certified installer of the RiteWay crack repair system and has extensive references. Additionally, the City has hired them to perform projects in the past, and has been completely satisfied with their work.

Susan asked how long the repairs last and how long before the tennis courts would will need to be reconstructed. Carrie stated that performing this procedure the method would extend the City of Birmingham courts another five (5) to ten (10) years. Carrie stated that the City of Birmingham access the tennis courts on a yearly basis to determine the best method moving forward on either replacing or repairing City of Birmingham tennis courts.

Carrie stated that performing crack repair with the RiteWay method costs 50-70% less than reconstruction of tennis courts, and is currently the preferred method of maintaining the City's tennis courts and that the courts should last five to seven years.

It was moved by Dominick Pulis seconded by Ross Kaplan to recommend to the City Commission the crack repair and painting project at Pembroke and Poppleton to Goddard Coatings for a total project cost not to exceed \$27,755.00. Funds are available from the Parks Capital Project account #401-751.001-981.0100 for these services.

MEMBERS PRESENT:

Heather Carmona, Susan Collins,
Pam Graham, Ross Kaplan, Ellie Noble,
Dominick Pulis and John Rusche

MEMBERS ABSENT:

Bill Wiebrecht

COMMUNICATION/DISCUSSION ITEM #1: The City of Birmingham Budget Session will be held on Saturday, June 6th virtually starting at 8:30 am

Lauren informed the Parks and Recreation Board of the City of Birmingham Budget Session that will be held virtually on Saturday, June 6th starting at 8:30 am.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #2: Golf Report 2020

Lauren presented to the Parks and Recreation Board the May Golf Report that was prepared by Jacky Brito.

Lauren stated that the food, alcohol and electric carts revenue should pick up based on the State of Michigan Executive Order on serving food and alcohol.

John asked if the current Park and Play would remain for the entire season. Lauren stated that the current Park and Play would remain in play as the city moves forward cautiously.

Dominic asked if a survey could be available for customer's feedback on how they like how the golf course is operating during this time. Lauren stated that surveys have been done in the past and that could be done once there is some downtime.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #3: Crowdfunding info, email from Joe Valentine, City Manager

Lauren provided to the Parks and Recreation Board an email from Joe Valentine, City Manager on Crowdfunding information for PPE for small businesses located in the City of Birmingham business district.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #4: Project Updates (verbal)

Carrie showed pictures of the Barnum Archway and masonry around the archway and stairs leading up to the Barnum Archway that had been repaired.

Carrie stated that the prescribed burn for this year had to be cancelled. ~~but~~ However, the City of Birmingham has hired Cardno who will be performing maintenance of the natural areas located at Barnum, Quarton Lake, Museum and Martha Baldwin.

Carrie showed pictures of Kenning Baseball diamonds and stated that final grading will occur, planting of trees and the department will be meeting with the company to discuss the punch list.

Carrie stated that a date of play has not been determined for Kenning Baseball diamonds and that the project has not been finalized.

Lauren stated that hand sanitizers have been installed throughout the City of Birmingham in the parks and social distancing signs have been installed in parks and along the trails.

Ross stated the tennis reservation was very easy to use but it would be nice if the tennis reservations could be done on-line.

No Action was taken by the Parks and Recreation Board

UNFINISHED BUSINESS:

Heather asked about the Parks Rules and Regulations. Lauren stated that the City's attorney's office is reviewing them and they will be presented at a future Parks and Recreation Board meeting.

NEW BUSINESS:

No New Business

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

No public in attendance

Heather Carmona stated the next regular meeting will be held on Tuesday, July 7, 2020 at 6:30 pm.

Meeting was adjourned at 7:45 pm
Connie J. Folk, Recreation Coordinator

Parks and Recreation Board Meeting 6/2/2020