

**PARKS AND RECREATION BOARD MEETING MINUTES**  
**September 11, 2018**

John Meehan, Chairperson, called the meeting to order at 6:30 p.m. at 851 S. Eton.

**MEMBERS PRESENT:** Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

**MEMBERS ABSENT:** Ross Kaplan

**STUDENT REPRESENTATIVES PRESENT:** CeCe Cousins, Seaholm Student

**STUDENT REPRESENTATIVES ABSENT:** Jakob Sayers, Seaholm Student

**ADMINISTRATION:** Carrie A. Laird, Parks and Recreation Manager  
Connie J. Folk, Recreation Coordinator

**PRESENTER:** Patrick M. Funke, Michael J. Dul & Associates

**GUESTS:** David Young

Connie provided the Parks and Recreation Board an email as it relates to the revised 345 Hawthorne Landscape Proposal.

David Young requested that additional information be included in the August 14, 2018 Parks and Recreation Board meeting as it relates to the Barnum Shade structures.

It was moved by Bill Wiebrecht, seconded by Therese Longe the minutes of the Tuesday, August 14, 2018 regular meeting be approved as amended.

**Yeas – 7** Heather Carmona, ~~Ross Kaplan~~, Therese Longe, John Meehan, ~~Ellie Noble~~, John Rusche, Lilly Stotland and Bill Wiebrecht

**Nays – 0**

**Absent -1** Ross Kaplan

**AGENDA ITEM #1** –Revised 345 Hawthorne Landscape Proposal

Carrie stated that the landscape plan for 345 Hawthorne that was approved at the August 14, 2018 Parks and Recreation Board meeting has been revised based on input from the neighboring property owner.

Carrie stated that Mr. Patrick Funke from Michael J. Dul & Associates Landscape Architecture will be presenting the changes that have been made to the 345 Hawthorne landscape proposal.

Carrie stated that the City of Birmingham attorney has advised that the City of Birmingham Tree and Shrub Permit that an item #6 be added to read, "The owner/applicant waives any claim to ownership of the city property under any theory of law."

Patrick stated that he met with Mr. J. Claibourne Kelly, property owner of 390 Hawthorne who is directly across from the property as suggested by the Parks and Recreation Board members at the August Parks Board meeting.

Patrick stated that Mr. Kelly wrote an email supporting the revised proposal which was provided to the Parks and Recreation Board members this evening.

Patrick stated the original plan included removal of dead and dying trees and invasive species such as buckthorn on City Park property in the wooded area, and the planting new Canadian Hemlock trees on park property along the south property line of 345 Hawthorne, and also an Arborvitae screen along Hawthorne street which would be a continuation of the screening done by 416 Hawthorne, permitted by the City.

Patrick stated that in the revised plan, the Arborvitae screen along Hawthorne Street has been removed. Additionally, in this new plan some of the removals will not take place along Hawthorne street, including a Box Elder tree, a Norway Maple tree and some yews as originally proposed. The planting of the Canadian Hemlock trees will still take place on the park property directly next to the south property line of 345 Hawthorne.

It was moved by Bill Wiebrecht, seconded by Heather Carmona to approve the final landscape project plan dated September 4, 2018, next to 345 Hawthorne, on park property which is part of the City trail system in Linden Park, including the removal of invasive buckthorn, dead trees, and planting of new Canadian Hemlock trees. Further, to submit to the City Commission for their consideration and approval of the same.

**Yeas – 7** Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

**Nays – 0**

**Absent -1** Ross Kaplan

Carrie stated that the landscape proposal will be presented that the Monday, September 17, 2018 City Commission Meeting.

**AGENDA ITEM #2** –Revised 2019 Scheduled Parks and Recreation Board Meeting Dates  
Connie provided to the Parks and Recreation Board a revised 2019 Parks and Recreation Board meeting date scheduled based on additional information that was provided.

It was moved by Ellie Noble, seconded by Lilly Stotland to approve the Revised 2019 scheduled Parks and Recreation Board meeting dates as corrected.

**Yeas – 7** Heather Carmona, Therese Longe, John Meehan, Ellie Noble, John Rusche, Lilly Stotland and Bill Wiebrecht

**Nays – 0**

**Absent -1** Ross Kaplan

**COMMUNICATION/DISCUSSION ITEM #1a Barnum Park Update**

Carrie stated that a portion of temporary fence has been removed to open up a portion of Barnum Park.

Carrie stated that Connie has placed soccer in the open park area at Barnum Park near the archway for the fall since the soccer field has not been opened up at Barnum Park.

**COMMUNICATION/DISCUSSION ITEM #1b Eagle Scout Project Update**

Carrie stated that over the Labor Day holiday an eagle scout completed the arboretum along the Rouge River Trail system and it turned out very nice and thirteen plaques have been ordered which will be installed soon. Carrie also stated that other eagle scout has completed the bat houses.

Carrie stated that both will be at a future Parks and Recreation Board meeting for brief presentation of certificates.

**COMMUNICATION/DISCUSSION ITEM #2a Finance Report-Golf Course**

Connie provided the golf course finance report to the Parks and Recreation Board.

**No action was taken by the Parks and Recreation Board**

**COMMUNICATION/DISCUSSION ITEM #2b Golf Course Report**

Connie provided the golf course report to the Parks and Recreation Board.

Bill stated that there is a reduction of 15,000 golf rounds for the 2018 golf season. Heather stated that Springdale Golf Course opened later because of the bridge construction.

Connie stated that the golf courses will remain open until the snow flies.

**No action was taken by the Parks and Recreation Board**

**COMMUNICATION/DISCUSSION ITEM #3 Update from Master Plan Sub-Committee**

John Meehan stated the committee will be meeting prior to the Parks and Recreation Board meeting. The next schedule Master Plan Sub-Committee meeting will be Wednesday, October 3, 2018 at 4:00 pm at the Department of Public Services conference room.

John Meehan stated that staff has provided to the sub-committee a report by park the age of the play structures.

Therese stated that the sub-committee and staff have worked together on a ranking system of which parks were highest priority for replacing out of date equipment.

John Meehan stated the sub-committee is reviewing Appendix B of the City of Birmingham Parks and Recreation Master Plan **beforehand** to review the public comments on the items that are desired such as pickleball, ice arena improvements, play structure improvements and installation of a splash pad.

Therese stated the placement of a splash pad would be part of the strategic planning process.

Therese stated that the City of Ferndale is in the process of installing a splash pad in their largest city park.

**UNFINISHED BUSINESS:**

No unfinished business

**NEW BUSINESS:**

No new business

**OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:**

No public comment.

John Meehan stated the next meeting will be held on Tuesday, October 9, 2018 at 6:30 pm at DPS.

John Meehan adjourned the meeting at 7:00pm

Connie J. Folk, Recreation Coordinator

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APPROVED