



CITY OF BIRMINGHAM
Community Development - Building Department
151 Martin Street, Birmingham, MI 48009
 Community Development: 248-530-1850

Permit # _____

Project # _____

INSPECTION REQUEST & ONLINE APPLICATION SITE: www.bsaonline.com

Fax: 248-530-1290 / www.bhamgov.org

MECHANICAL PERMIT APPLICATION

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
Street Address/Job Location	Phone	Email*

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner			Contractor License Number	Expiration Date
Name:			Master License Number	Expiration Date
Address:				
City:	State	Zip code		
Office:	Cell:	Fax:	Federal Employer ID Number (or reason for exemption)	
Email:				
Workers Compensation Insurance Carrier (or reason for exemption)			MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

New Furnace Replacement Furnace Rooftop Unit New A/C Replacement A/C **A/C Location**** Rear Yard Side Yard

IV. PLAN REVIEW REQUIRED

If plans have not already been reviewed for this project, plans must be submitted with this application along with the review fee before a permit can be issued, except as listed below.

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- One & two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.

If the work being performed is described as above, check the box below "Plans Not Required".

What is the size of building in square footage? _____ What is the input rating of the heating system in the building? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature. **PLANS NOT REQUIRED**

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125,1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

***By providing your email to the City, you agree to receive news and notifications from the City. If you do not wish to receive these messages, you can unsubscribe at any time.**

Signature of licensee or homeowner (Homeowner signature indicates compliance with Section VI Homeowner Affidavit)	Date
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VI. HOMEOWNER AFFIDAVIT

I hereby certify I will install the mechanical work described on this permit application in my own home that I currently occupy or am about to occupy. All work will be installed in accordance with the State Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary Inspections.

COMPLETE APPLICATION ON BACK SIDE

VII. FEE CHART Enter the number of items to be installed, multiply by the unit fee for total permit cost.

	Fee	# Items	Total		Fee	# Items	Total
1. Base Fee (non-refundable)	\$55.00	1	\$55.00	22. Gas/Oil Furnace- Up to 100K BTU	\$60.00		
2. Air Cleaner	\$30.00			23. Gas/Oil Furnace- 100K-500K BTU	70.00		
3. Air Conditioner- Remote Unit 1-10 HP	\$50.00			24. Gas/Oil Furnace- Over 500K BTU	\$80.00		
4. Air Conditioner- Remote Unit 11-50 HP	\$70.00			25. Geo-Thermal- Up to 100K BTU	\$75.00		
5. Air Conditioner- Remote Unit Over 50 HP	\$95.00			26. Geo-Thermal- Over 100K BTU	\$90.00		
6. Air Conditioner- Self-Contained Units	\$40.00			27. Heat Pumps- Up to 50K BTU	\$30.00		
7. Air Handling System Vent/Fan Under 1,500 CFM	\$25.00			28. Heat Pumps- 51K to 200K BTU	\$40.00		
8. Air Handling System Vent/Fan 1,500-10,000 CFM	\$35.00			29. Heat Pumps- 201K to 500K BTU	\$50.00		
9. Air Handling System Vent/Fan Over 10,000 CFM	\$55.00			30. Heat Pumps- Over 500K BTU	\$75.00		
10. Auto Flue Damper	\$25.00			31. Hood & Duct Suppression System- Minimum	\$75.00		
11. Auto Flue Damper- Part of Furnace	\$10.00			32. Hood & Duct Suppression System- Each Additional System at Same Establishment	\$30.00		
12. Chimney Liner	\$20.00			33. Humidifier	\$30.00		
13. Ductwork	\$50.00			34. Hydronic Floor Heat- Up to 2,000 Square Feet	\$50.00		
14. Fire Pumps & Connections	\$75.00			35. Hydronic Floor Heat- Over 2,000 Square Feet	\$60.00		
15. Fire Sprinkler System 1-20 Heads	\$50.00			36. Manufactured Fire Place (Gas or Solid Fuel)/ Stoves (Solid Fuel)	\$30.00		
16. Fire Sprinkler System- Each Additional Head	\$3.00			37. V.A.V (Variable Air Volume) Boxes	\$30.00		
17. Fire Suppression System 2 ½" - 4"	\$50.00			38. Water Heater	\$30.00		
18. Fire Suppression System- Over 4"	\$75.00						
19. Gas, Oil or Space Heater	\$30.00			Registration Fee		\$5.00	
20. Gas Piping- First 2 Openings	\$30.00						
21. Gas Piping- Each Additional Opening	\$5.00			TOTAL FEES:			

****Please note that if a residential condensing unit is to be placed in the side yard, the City requires that a copy of a certified survey accompany the application showing exactly where the proposed unit will be placed and indicate the distance from the edge of the unit to the property line. Also note that any exterior change to a commercial or multi-family building requires prior approval from the Planning Department. This can be obtained administratively or by appearing before one of their boards. Examples of these changes could be, but not limited to, new penetration for vents or exhaust fans, roof top mechanical units or outdoor chiller unit.**

Make checks payable to "City of Birmingham".

Note: An administrative fee equal to the permit fee may be charged in addition to the permit fee when work is started without first obtaining the permit.