

BIRMINGHAM CITY COMMISSION AGENDA
OCTOBER 25, 2021
MUNICIPAL BUILDING, 151 MARTIN
7:30 P.M.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Pierre Boutros, Mayor

II. ROLL CALL

Alexandria Bingham, City Clerk

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

ANNOUNCEMENTS

- COVID-19 cases remain high in Michigan, and Oakland County continues to be at a high level of community transmission. As a result, the CDC recommends vaccinated and unvaccinated individuals wear a facemask indoors while in public. The City requires masks in City Hall for all employees, board and commission members, and the public.
- The City Clerk's office encourages voters wishing to vote absentee for the November 2, 2021 election to return their absentee ballot applications and ballots as soon as possible.
- Precinct 6 Voters are reminded that their new polling location is the Baldwin Public Library, all precinct 6 voters should have received a post card reminder about their new polling location. Meter spaces on Merrill Street in front of the library's main entrance will be reserved for voters to use on Election Day.
- The City Clerk's Office will be open on Saturday, October 30, 2021 from 8am-4pm for your last minute absentee voting needs. The deadline to request and absentee ballot by mail is 5pm Friday, October 29th. The deadline to obtain an absentee ballot in person at the City Clerk's Office is no later than 4pm on November 1st.
- If you need to register to vote or update your voter registration all registration actions must take place in person at the City Clerk's office from now through Election Day.
- The Piety Hill Chapter of the National Society Daughters of the American Revolution invites the public to Birmingham's annual Veterans Day Ceremony in Shain Park on Thursday, Nov. 11 at 11 am. The program features guest speaker and veteran advocate Mike Schloff, a Vietnam veteran and Birmingham resident, and will recognize state and city officials. Participating officials should RSVP to Jean Maki at jcmaki@comcast.net or 248-496-9064 by Nov. 1.

APPOINTMENTS

A. Board of Zoning Appeals

- 1. Erik Morganroth
- 2. John Miller

To appoint _____ as a regular member to the Board of Zoning Appeals to serve a three-year term to expire October 10, 2024.

To appoint _____ as a regular member to the Board of Zoning Appeals to serve a three-year term to expire October 10, 2024.

B. Birmingham Shopping District

- 1. Richard Astrien
- 2. William Roberts
- 3. Samy Eid

To concur with the City Manager’s appointment of Richard Astrein to the Birmingham Shopping District Board, as a member who has an interest in property in the district to serve a four-year term to expire November 16, 2025.

To concur with the City Manager’s appointment of William Roberts to the Birmingham Shopping District Board, as a member who is a business operator to serve a four-year term to expire November 16, 2025.

To concur with the City Manager’s appointment of Samy Eid to the Birmingham Shopping District Board, as a member who has an interest in property in the district to serve a four-year term to expire November 16, 2025.

IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

V. CONSENT AGENDA
 All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Resolution to approve the City Commission Workshop meeting minutes of October 4, 2021.
- B. Resolution to approve the City Commission meeting minutes of October 4, 2021.
- C. Resolution to approve the Joint Planning Board-City Commission Workshop meeting minutes of October 11, 2021.

- D. Resolution to approve the warrant list, including Automated Clearing House payments, dated October 13, 2021, in the amount of \$2,223,082.65.
- E. Resolution to approve the warrant list, including Automated Clearing House payments, dated October 20, 2021, in the amount of \$291,085.45.
- F. Resolution to approve the warrant list, including Automated Clearing House payments, dated October 6, 2021, in the amount of \$289,516.47.
- G. Resolution to approve a special event permit as requested by the Chabad Jewish Center of Bloomfield Hills to hold the Shain Park Menorah Lighting and Celebration December 1, 2021 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further, pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event, or event cancellation that may be deemed necessary by administrative staff leading up to or at the time of the event due to public health and safety measures.
- H. Resolution to approve the updated Wedding Rental Agreement (Ceremony Only) including the suggested fees. Further, to update the Department of Public Services Fee Schedule to reflect these changes.
- I. Resolution providing direction to approve an agreement with Accuform Printing & Graphics, Inc. for municipal printing services in the amount not to exceed \$78,574.00 for a three (3) year term. Funding for this project has been budgeted in account #101-299.000.901.0000. Further to authorize the Mayor and City Clerk to sign the agreement on behalf of the City.
- J. Resolution providing direction to approve an agreement with GovPilot for a citizen concern module in the amount not to exceed \$6,500.00 per year for three years. Funding for this project has been budgeted in account# 101-170.000-811.0000. Further to authorize the Mayor and City Clerk to sign the agreement on behalf of the City.
- K. Resolution to confirm the City Manager's authorization for the emergency expenditure related to the sewer repair Linn Smith Park by WRC's contractor, D'Angelo Brothers, Inc., for a cost not to exceed \$9,860.00 to be charged to the Sewer Fund, Other Contractual Services account #590-536.001-811.0000, pursuant to Sec. 2-286 of the City Code.
- L. Resolution to direct the Historic District Study Committee to hold meetings through the remainder of 2021, and through 2022 for the purposes of (1) creating a strategy to revive the Heritage Home program and (2) update the 1992 "Wallace Frost: His Architecture in Birmingham, MI" report.

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

- A. Public Hearing - 34977 Woodward – Hazel’s – Special Land Use Permit Amendment, Final Site Plan & Design Review
1. Resolution to approve the Special Land Use Permit Amendment at 34977 Woodward – Hazel’s – to allow a name change from “Hazel, Ravines & Downtown” to “Hazel’s”.
- B. Public Hearing - 210 S. Old Woodward – Zana – Special Land Use Permit, Final Site Plan & Design Review
1. Resolution approving the Special Land Use Permit, Final Site Plan and Design Review application for 210 S. Old Woodward – Zana – to allow the addition of a new food and drink establishment serving alcoholic beverages for on premise consumption and associated interior/exterior renovations.
- C. Public Hearing - Confirming Special Assessment District Roll #893S and Special Assessment District Roll #893W Lakeview Ave Project #2-20 (P), Water & Sewer Laterals
1. Resolution confirming special assessment rolls 893S and 893W as indicated in the staff report.
- D. Update on Intersection Improvements at Woodward and Brown/Forest
1. Resolution approving the DTE Purchase Agreement to upgrade to LED lighting on the Woodward Avenue median between Maple Road and Lincoln St.;
- Further to authorize and direct the City Manager to sign the DTE Lighting Agreement with funding to be provided from Account #401-901.010-981.0100, in an amount not to exceed \$23,340.00.
- AND
- Make a motion authorizing the Chief of Police and the City Engineer to seek approval from the Michigan Department of Transportation for a pedestrian crosswalk flag system on Woodward Avenue at Brown/Forest;
- Further to approve the Chief of Police to purchase additional pedestrian crosswalk flags as needed and to charge this expenditure to the Major Streets Fund Traffic Controls operating supplies account # 202-303.001-729.0000.
- E. Resolution approving the design concept plans for Phase 3 of the Old Woodward project and providing direction to City staff to move forward with the preparation of detailed construction drawings, with funding to be provided from Account #202-449.001-981.0100.
- F. Resolution adopting the proposed Ordinance to amend the City Code, Part II, Chapter 94, Sec. 94-4. – Initiation of Improvement, Sec. 94-5. – Petitions, Sec. 94-6. City Engineer’s Report, Sec. 94-7. – Notice of Public Hearing and Sec. 94.8. – Determination of Necessity by Commission.
- G. Resolution approving the proposed credit card policy and procedures and to increase the City’s total credit card limit to \$25,000.

- H. Commission discussion on items from prior meeting.
None
- I. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.

VIII. REMOVED FROM CONSENT AGENDA

IX. COMMUNICATIONS

X. REPORTS

- A. Commissioner Reports
 - 1. Notice of Intention to Appoint to the Board of Review
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
 - 1. City Manager's Report

INFORMATION ONLY

XI. ADJOURN

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: <https://zoom.us/j/655079760> Meeting ID: 655 079 760
 You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.
 Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*